

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
Bid Receiving - PWGSC / Réception des soumissions -
TPSGC
Place du Portage, Phase III
Core 0A1/Noyau 0A1
11 Laurier St./11, rue Laurier
Gatineau
Québec
K1A 0S5
Bid Fax: (819) 997-9776

SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution
Shared Systems Division (XL)/Division des systèmes
partagés (XL)
4C1, Place du Portage Phase III
11 Laurier St./11, rue Laurier
Gatineau
Québec
K1A 0S5

Title - Sujet RFP - SOFTWARE, MAINT. & IMPLEMENT.	
Solicitation No. - N° de l'invitation FP815-120011/B	Amendment No. - N° modif. 002
Client Reference No. - N° de référence du client FP815-120011	Date 2013-02-15
GETS Reference No. - N° de référence de SEAG PW-\$\$XL-113-25399	
File No. - N° de dossier 113xl.FP815-120011	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2013-02-25	
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Xu, Hong	Buyer Id - Id de l'acheteur 113xl
Telephone No. - N° de téléphone (819) 956-1440 ()	FAX No. - N° de FAX (819) 953-3703
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

Solicitation No. - N° de l'invitation	Amd. No. - N° de la modif.	Buyer ID - Id de l'acheteur
FP815-120011/B	002	113xl
Client Ref. No. - N° de réf. du client	File No. - N° du dossier	CCC No./N° CCC - FMS No./N° VME
FP815-120011	113xlFP815-120011	

Solicitation No. - N° de l'invitation	Amd. No. - N° de la modif.	Buyer ID - Id de l'acheteur
FP815-120011/B	002	113xl
Client Ref. No. - N° de réf. du client	File No. - N° du dossier	CCC No./N° CCC - FMS No./N° VME
FP815-120011	113xlFP815-120011	

This solicitation amendment 002 is raised to answer the following questions from the industry:

To gain a better understanding of the perimeters of the RFP, I am looking to get a clear understanding of the specific content which is being scanned.

Question 1.

Is this a situation in which the documents being scanned are expense type re-imburements which are external documents to the DFO (e.g., credit card, travel, etc)

If so, are you looking for a turn-key solution on the scanning, or is this something that the DFO is looking to do themselves, or would you require a contract to come onsite and do the scan convert.

Answer 1.

As stated in the Statement of Requirements, The Department of Fisheries and Oceans' vision for an APMI solution is illustrated below and includes the following key functions:

1. Centralized receipt of all paper-based and electronic invoices (EDI, faxes, email PDF files);
2. High-speed scanning of paper-based invoices to create electronic images;
3. Storage and retrieval of electronic images in a bidder supported content repository and compatible with the government standard Open Text content repository (Government of Canada's GCDOCS program);
4. Integration with Oracle Financials and accessible to approximately 4000 users (spending managers, their administrative support staff and finance staff);
5. Use of an Optical Character Recognition (OCR) software for the cleansing of scanned images, the validation of invoice data for extraction and electronic entry to Oracle Financials;
6. A process for the verification and/or correction of data in the content repository including the electronic matching and updating of stored data contained in Oracle Financials;

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7. Routing of invoice transactions and images via automated workflow (email) to spending managers and administrative support staff for review, coding of transactions and electronic approval;
 8. Workflow is integrated with a hierarchical delegated approval structure for invoice transactions;
 9. Automated approval is integrated with Oracle Financials to allow for the subsequent final payment approval and release activities;
 10. Workflow includes electronic notification (via email) to spending managers and financial staff that specific actions are required, reminder notices and automated escalation processes including reporting on processing status;
 11. Hierarchy of delegates with payment approval authorities is able to accommodate alternates and temporary acting assignments;
 12. Final posting of payments by finance staff in Oracle Financials has minimal manual intervention;
 13. Full reporting and analysis of processing performance for finance staff including comprehensive audit trail of accounts payable transactions; and
 14. Bilingual (English and French) training documentation including on-line system help for the full APMI.

For clarification, DFO is looking for a scanning solution to be developed which incorporates the above elements. Once this comprehensive solution has been developed and implemented in DFO's production environment, DFO staff will be responsible for the physical scanning of the documents into the solution.

Question 2.

Are the documents being scanned by the DFO, documents that are already in electronic format within the government of Canada, that have been printed out and are need to be re-scanned for archiving and retrieval.

Again, are you looking for a turn-key solution on the scanning, or are is this something that the DFO is looking to do themselves, or would you require a contract to come onsite and do the scan convert.

Answer 2.

Solicitation No. - N° de l'invitation

FP815-120011/B

Amd. No. - N° de la modif.

002

Buyer ID - Id de l'acheteur

113x1

Client Ref. No. - N° de réf. du client

FP815-120011

File No. - N° du dossier

113x1FP815-120011

CCC No./N° CCC - FMS No./N° VME

Electronic copies of documents will be input into the solution by DFO staff. The goal of the solution is to eliminate paper and have the documents stored electronically within the repository. Once the solution has been implemented, DFO will be responsible for its operation.