

**RETURN BIDS TO:**  
**RETOURNER LES SOUMISSIONS À:**  
Bid Receiving Public Works and Government  
Services Canada/Réception des soumissions Travaux  
publics et Services gouvernementaux Canada  
800 Burrard Street, 12th Floor  
800, rue Burrard, 12e étage  
Vancouver, BC V6Z 2V8  
Bid Fax: (604) 775-7526

## SOLICITATION AMENDMENT MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

### Comments - Commentaires

Vendor/Firm Name and Address  
Raison sociale et adresse du  
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution  
Public Works and Government Services Canada -  
Pacific Region  
800 Burrard Street, 12th Floor  
800, rue Burrard, 12e étage  
Vancouver, BC V6Z 2V8

<b>Title - Sujet</b> Adult Basic Education CSC	
<b>Solicitation No. - N° de l'invitation</b> 21801-120001/A	<b>Amendment No. - N° modif.</b> 001
<b>Client Reference No. - N° de référence du client</b> 21801-120001	<b>Date</b> 2012-05-07
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$VAN-577-6675	
<b>File No. - N° de dossier</b> VAN-1-34201 (577)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2012-05-28</b>	<b>Time Zone</b> Fuseau horaire Pacific Standard Time PST
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Dobson, Krista	<b>Buyer Id - Id de l'acheteur</b> van577
<b>Telephone No. - N° de téléphone</b> (604) 775-7088 ( )	<b>FAX No. - N° de FAX</b> (604) 775-7526
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	

Instructions: See Herein

Instructions: Voir aux présentes

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

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This amendment is raised to modify the Request for Proposal in the following ways.

**Revision #1*****At Part 1 - Summary*****Delete:**

Correctional Services Canada (CSC), Pacific Region, has a requirement for the delivery of their "Adult Basic Education (ABE) Program, to inmates at various institutions in the Fraser Valley (with one Institution on Vancouver Island), between July 01, 2012 and June 30, 2014.

**Replace with:**

Correctional Services Canada (CSC), Pacific Region, has a requirement for the delivery of their "Adult Basic Education (ABE) Program, to inmates at various institutions in the Fraser Valley (with one Institution on Vancouver Island), between July 01, 2012 and March 31, 2014.

**Revision #2*****At Part 7 - Resulting Contract Clauses, Section 4.1, Period of Contract*****Delete:**

The period of the Contract is from July 01, 2012 to June 30, 2014 inclusive.

**Replace with:**

The period of the Contract is from July 01, 2012 to March 31, 2014 inclusive.

**Revision #3*****At Annex A, A1 Nature and Purpose of the Correctional Education Program*****Delete:**

Key Roll

**Replace with:**

Key Role

**Revision #4*****At Annex A, A2.22*****Delete:**

Regualtion

**Replace with:**

Regulation

**Revision #5*****At Annex A, A3*****Delete:**

The Education Assessment process at Reception will require two full-time teachers. Normally, one of these staff will be a CSC teacher, so the Contractor will be responsible for providing only the second Contract teacher for this service.

**Replace with:**

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At present the education assessment process at reception is staffed with CSC teachers. While not part of the initial Contract, the Contractor may be responsible for providing up to two Contract teachers for this service, upon request, in accordance with the prices at Annex B.

#### **Revision #6**

***At Annex B, Price List,***

**Delete in its entirety.**

**Replace with:**

### **ANNEX B PRICE LIST**

Bidders must provide the following information, budget breakdown information, rates, person hours etc. required for the provision of all required services detailed in Annex A, Statement of Work.

Bidders must provide pricing for each year of the Contract including the optional year.

Rates are not to include taxes. Educational Services are GST/HST exempt.

Canada's Total Limitation of Expenditure shall not exceed \$4,800,000.00 for the initial Contract Period (July 01, 2012 to March 31, 2014.) Bids submitted which would exceed this Total Limitation of Expenditure amount will be considered non-responsive.

#### **1.1 ABE Program Staff Resources and Management/Admin**

The Bidder must identify all of the categories of personnel who will be involved in the direct delivery, (i.e.: teachers) and indirect delivery (Technical Manager & support staff) of the ABE Program; the hourly rate the Bidder will charging for their services (note: the hourly rates must include all salary, fringe benefits, overhead, profit, etc.), and the level of effort (total number of hours of service) to be provided by each category of personnel. Also, include and detail all other program costs and direct expenses such as material costs required for delivery of the services described in the Statement of Work.

It is requested that bidders also separate the budget between the staff resource costs and the administration of the program costs.

Bidders may choose to submit this information using the template provided below or bidders may submit the required information in the format of their choice.

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### **PRICE LIST**

**July 2012 - March 31, 2013**

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## 1.1 ABE Program Staff Resources and Management/Admin

Category of Personnel	Est. # Hours	Hourly Rate	Total
ABE Teachers	hours	\$ ____ . ____	\$ ____ . ____
ABE Teacher Assistants	hours	\$ ____ . ____	\$ ____ . ____
Native Specific Instructor(s)	hours	\$ ____ . ____	\$ ____ . ____
Francophone Instructor(s)	hours	\$ ____ . ____	\$ ____ . ____
ESL Instructor(s)	hours	\$ ____ . ____	\$ ____ . ____
Technical Manager	hours	\$ ____ . ____	\$ ____ . ____
Support Staff	hours	\$ ____ . ____	\$ ____ . ____

## 1.2 Direct Expenses

### Direct Expenses

*Telephone/fax	\$ ____ . ____
*Office supplies	\$ ____ . ____
*	\$ ____ . ____
*	\$ ____ . ____
*	\$ ____ . ____
*	\$ ____ . ____
*	\$ ____ . ____
<i>Add lines as appropriate</i>	

## 1.3 Educational Materials (Annual Budget \$48.8K) - Direct Expenses

The Contractor will provide approx. \$48.8K a year in educational materials in support of the ABE Program. The Bidder does not need to estimate the type of material to be purchased at this stage. However, the Bidder should indicate how it might allocate the funds per each institution.

**Educational Materials** \$ 48,800.00

### Breakdown of staff resource costs and the administration of the program costs

**ABE Contract Staff Resource Costs:** \$ \_\_\_\_ . \_\_\_\_

**Management and Support Staff:** \$ \_\_\_\_ . \_\_\_\_

**Direct Expenses:** \$ \_\_\_\_ . \_\_\_\_

**TOTAL ABE PROGRAM AND MANAGEMENT/ADMINISTRATION** \$ \_\_\_\_ . \_\_\_\_

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**LIBRARY PROGRAM****2.1 Contractor Library Staff Resources**

Bidders must provide information as indicated under 1.1 above, however, management and admin. personnel and travel would not be applicable. The management and administration of the Library Services is to be included in 1.1 above.

<b>Category of Personnel</b>	<b>Est. # Hours</b>	<b>Hourly Rate</b>	<b>Total</b>
Librarian(s)	hours	\$__ . __	\$ __ . __
<b>Total Contractor Library Staff Resources</b>		<b>\$</b>	<b>_____ . _____</b>

**2.2 Library Materials (Annual Budget \$40K)**

The Contractor will provide approx. \$40K a year in educational materials in support of the Library Services Program. The Bidder does not need to estimate the type of material to be purchased at this stage nor provide an estimate. However, the Bidder should indicate how it might allocate the funds per each institution.

<b>2.2 Library Materials</b>	<b><u>\$ 40,000.00</u></b>
<b>TOTAL LIBRARY SERVICES</b>	<b>\$ _____ . _____</b>

**2.3. Learning Disability Assessments**

The Bidder is to provide a firm rate per assessment.

**Firm Rate Per Assessment \$ \_\_\_\_/each x Est. 35 annual assessments \$ \_\_\_\_\_ . \_\_\_\_\_**

The Bidder is to provide a firm hourly rate in the event that additional services are required throughout the Contract period

**Firm Hourly Rate** **\$ \_\_\_\_\_ . \_\_\_\_\_**  
/hr

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**TOTAL ABE PROGRAM, LIBRARY SERVICE, LEARNING ASSESSMENT AND OVERALL MANAGEMENT**

\$ \_\_\_\_\_ . \_\_\_\_\_

**THE SAME INFORMATION MUST BE INCLUDED FOR YEAR 2 (April 01, 2013 - March 31, 2014) AND OPTION YEAR 3 (April 01, 2014 - March 31, 2015)**

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**Revision #7**

***At Annex E, Technical Bid and Evaluation Criteria***

**Delete:**

2. Proposed teaching staff must have valid and current teaching credentials issued by the British Columbia Ministry of Education - Teacher Regulation Branch, or must demonstrate with documentation that proposed teaching staff are in the process of obtaining valid and current certification credentials from the British Columbia Ministry of Education - Teacher Regulation Branch. Copies of teaching certificates should be included with bid.
3. Each proposed teaching staff member must have training and/or experience in adult education.
4. Proposed Library staff must be certified Library Technicians, Library Science graduates, or have partial credentials and equivalent, proven, and appropriate experience and be working on acquiring full credentials.

**Replace with:**

2. Proposed teaching staff must have valid and current teaching credentials issued by the British Columbia Ministry of Education - Teacher Regulation Branch. Copies of teaching certificates should be included with bid and are mandatory upon request.
3. Each proposed teaching staff member must have training and/or experience in adult education.
4. Proposed Library staff must be certified Library Technicians. Copies of certificates should be included with bid and are mandatory upon request.

**ALL OTHER TERMS AND CONDITIONS OF THE RFP REMAIN UNCHANGED**