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K1A 0S5

Bid Fax: (819) 997-9776

Revision to a Request for a Standing Offer

Révision à une demande d'offre à commandes

Regional Master Standing Offer (RMSO)

Offre à commandes maître régionale (OCMR)

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Offer remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'offre demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address

Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Informatics Professional Services Division / Division
des services professionnels en informatique

11 Laurier St., / 11, rue Laurier

3C2, Place du Portage

Gatineau

Québec

K1A 0S5

Title - Sujet (RFSO) Scanning & Data Conversion		
Solicitation No. - N° de l'invitation E60ZM-120002/A		Date 2013-02-11
Client Reference No. - N° de référence du client E60ZM-120002		Amendment No. - N° modif. 002
File No. - N° de dossier 379zm.E60ZM-120002	CCC No./N° CCC - FMS No./N° VME	
GETS Reference No. - N° de référence de SEAG PW-\$ZM-379-25351		
Date of Original Request for Standing Offer		2013-01-22
Date de la demande de l'offre à commandes originale		
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2013-03-05		Time Zone Fuseau horaire Eastern Standard Time EST
Address Enquiries to: - Adresser toutes questions à: Croucher, Dennis		Buyer Id - Id de l'acheteur 379zm
Telephone No. - N° de téléphone (819) 956-1195 ()	FAX No. - N° de FAX (819) 956-5078	
Delivery Required - Livraison exigée		
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: As per individual call-up form PWGSC-TPGSC 942.		
Security - Sécurité This revision does not change the security requirements of the Offer. Cette révision ne change pas les besoins en matière de sécurité de la présente offre.		

Instructions: See Herein

Instructions: Voir aux présentes

Acknowledgement copy required	Yes - Oui	No - Non
Accusé de réception requis	<input type="checkbox"/>	<input type="checkbox"/>
The Offeror hereby acknowledges this revision to its Offer. Le proposant constate, par la présente, cette révision à son offre.		
Signature	Date	
Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie)		
For the Minister - Pour le Ministre		

Solicitation Amendment No. 2

Questions and Answers Set No. 2

Question No. 1: Page 14 - Mandatory item 1(b) Preparation of equipment (users's site). The cost for this is dependent on what equipment is required at the user's site. It could vary from a digital slide scanner to large scale, high volume book or image scanners. We would like to know how to provide details for various possibilities.

Answer No. 1: You are not being requested to provide details for various possibilities, you are being asked to provide a rate for a single set up charge. This scenerio is out of the ordinary but we do wish to allow for it. Prospective Offerors are requested to use thier best judgement on setting their rate.

Question No. 2: Page 15 - Mandatory item 6 (a) and (b) File naming. Does this refer to manual file naming (i.e. someone actually entering file names by hand) or automatic file naming by a computer application?

Answer No. 2: Item no. 6 is a requirement for the manual entry of files based on the number of characters typed.

Question No. 3: Page 15 - Mandatory item 7 - Indexing. Is this activity seen as a manual one where someone enters information on a computerized form?

Answer No. 3: Item no. 7 is a requirement for manual indexing paid in a first field of up to 10 characters and by character in that first field and the same for extra field.

Question No. 4: Page 15 - Mandatory item 7 (b) and (d) Indexing. Is the costing for these two items accumulative, that is, the cost of (a) plus (b) and (c) plus (d)?

Answer No. 4: Yes, each of these items are priced and offered separately. These are considered separate and distinct services.

Question No. 5: Page 15 - Mandatory item 8 - Saving data on electronic media. Can we include pricing for providing data on electronic media such as external hard drives or USB keys?

Answer No. 5: Due to the wide variety and pricing of external hard drives currently available, it is deemed that a single standard would be too difficult at this time. As such, external hard drives are not requested on this RFSO.

USB (8GB) keys will be accepted. Please see changes to the Financial Evaluation table and the Basis of Payment below.

NOTE to Offerors: Please be aware that this is now considered a mandatory item.

**At Part 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION, 1.2
Financial Evaluation, 8 Saving data on electronic media grid:**

Delete: In its entirety:

Insert:

8	Saving data on electronic media	Quantity	Unit of Issue	Unit Price
a	One CD-R with a label	50	CD-R	\$
b	One DVD with a label	25	DVD	\$
c	USB key / stick (8 GB minimum)	10	key / stick	\$

At ANNEX B - BASIS OF PAYMENT, Mandatory Items for Optical Scanning and Data Conversion Services, 8 Saving data on electronic media grid:

Delete: In its entirety:

Insert:

8	Saving data on electronic media	Unit of Issue	Unit Price
a	One CD-R with a label	CD-R	\$
b	One DVD with a label	DVD	\$
c	USB key / stick (8 GB minimum)	key / stick	\$