

Location:

GO and GI INSTITUTION DETAILS CHECKLIST

REF:	ELEMENT		COMMENTS
A	GO BUILDING NUMBER:	Enter Official Building Number	
		FB "V"	
B	GI BUILDING NUMBER:	Enter Official Building Number	
		FB "U"	
C	Hours of Work INSIDE PERIMETER (Generally associated with GI Projects)	Normal work hours 5 days a week 0700-1700.	
	Work that is required outside the normal hours will be approved by the institution.(WHEN REQUIRED)	0800h-1600h	
		NO:	
D	Institutions' hours of operation for Sallyport to access site inside perimeter. (GI)	Enter morning and afternoon hours:	
		0800h-1130h	
		1330h-1600h	
E	Hours of Work OUTSIDE PERIMETER (Generally associated with GO Projects)	Normal work hours 7 days a week 0700-1700.	
	Work that is required outside the normal hours will be approved by the institution.(WHEN REQUIRED)	no constraint	
		NO:	
F	Existing General Use Key System	Enter Company Name and System ID:	
		stanley solutions, BEST cores	
G	Swipe card system used?	Does the institution have a current access card system that may be applied to the GO or GI building?	
		Enter Company Name and System ID:	
		yes, to be clarified	
H	Existing systems information for:	Enter Company Name and System ID:	
	DDC	HTS Engineering	
	PA	Instar	
	FIRE ALARM	Securitron	
	Applicable security	same as card swipe system	
I	Water flow rates if available.	If available provide latest report details in separate attachment	