

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
Bid Receiving Public Works and Government
Services Canada/Réception des soumissions
Travaux publics et Services gouvernementaux
Canada
Pacific Region
401 - 1230 Government Street
Victoria, B.C.
V8W 3X4
Bid Fax: (250) 363-3344

REQUEST FOR PROPOSAL
DEMANDE DE PROPOSITION

**Proposal To: Public Works and Government
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Title - Sujet DIESEL GENERATOR	
Solicitation No. - N° de l'invitation W0103-13J025/A	Date 2013-05-09
Client Reference No. - N° de référence du client QJ025	
GETS Reference No. - N° de référence de SEAG PW-\$VIC-239-6234	
File No. - N° de dossier VIC-2-35317 (239)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2013-06-19	Time Zone Fuseau horaire Pacific Daylight Saving Time PDT
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Large, Kathy	Buyer Id - Id de l'acheteur vic239
Telephone No. - N° de téléphone (250) 363-8456 ()	FAX No. - N° de FAX (250) 363-0395
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: CFB Esquimalt, CFMETR Building 6 3400 Fairwinds Dr. Nanoose Bay, BC V9P 9J9 Attn: Kelly Maude, 250-618-0346	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Public Works and Government Services Canada - Pacific
Region
401 - 1230 Government Street
Victoria, B. C.
V8W 3X4

Delivery Required - Livraison exigée See Herein	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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PART 1 - GENERAL INFORMATION

1. Security Requirement

There is no security requirement associated with this bid solicitation.

2. Requirement

The requirement is detailed under Article 2 of the resulting contract clauses.

3. Debriefings

After contract award, bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days of receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

PART 2 - BIDDER INSTRUCTIONS

1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2012-11-19) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

2. Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

3. Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than fifteen (15) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that the Bidder do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

4. Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in British Columbia.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.

PART 3 - BID PREPARATION INSTRUCTIONS

1. Bid Preparation Instructions

Canada requests that bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid (2_ hard copies)

Section II: Financial Bid (1_ hard copies)

Section III: Certifications (_2_ hard copies)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process Policy on Green Procurement

(<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Bid

In their technical bid, bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment. The total amount of Applicable Taxes must be shown separately, if applicable.

1.1 Exchange Rate Fluctuation

C3011T (2010-01-11), Exchange Rate Fluctuation

1.2 SACC Manual Clauses

Section III: Certifications

Bidders must submit the certifications required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

1. Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

1.1 Technical Evaluation

1.1.1 Mandatory Technical Criteria

See Annex A, Requirement

1.2 Financial Evaluation

SACC Manual Clause A0220T (2013-04-25) Evaluation of Price

2. Basis of Selection A0031T

2.1 A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

PART 5 - CERTIFICATIONS

Bidders must provide the required certifications and related documentation to be awarded a contract. Canada will declare a bid non-responsive if the required certifications and related documentation are not completed and submitted as requested.

Compliance with the certifications bidders provide to Canada is subject to verification by Canada during the bid evaluation period (before award of a contract) and after award of a contract. The Contracting Authority will have the right to ask for additional information to verify bidders' compliance with the

certifications before award of a contract. The bid will be declared non-responsive if any certification made by the Bidder is untrue, whether made knowingly or unknowingly. Failure to comply with the certifications, to provide the related documentation or to comply with the request of the Contracting Authority for additional information will also render the bid non-responsive.

1. Mandatory Certifications Required Precedent to Contract Award

1.1 Code of Conduct and Certifications - Related documentation

By submitting a bid, the Bidder certifies that the Bidder and its affiliates are, in compliance with the provisions as stated in Section 01 Code of Conduct and Certifications – Bid of Standard Instructions 2003. The related documentation therein required will assist Canada in confirming that the certifications are true.

2. Additional Certifications Precedent to Contract Award

The certifications listed below should be completed and submitted with the bid, but may be submitted afterwards. If any of these required certifications is not completed and submitted as requested, the Contracting Authority will so inform the Bidder and provide the Bidder with a time frame within which to meet the requirement. Failure to comply with the request of the Contracting Authority and meet the requirement within that time period will render the bid non-responsive.

2.1 Federal Contractors Program - Certification

Suppliers who are subject to the Federal Contractors Program (FCP) and have been declared ineligible contractors by Human Resources and Skills Development Canada (HRSDC) are no longer eligible to receive federal government contracts over the threshold for solicitation of bids as set out in the *Government Contracts Regulations*. Suppliers may be declared ineligible contractors either as a result of a finding of non-compliance by HRSDC, or following their voluntary withdrawal from the FCP for a reason other than the reduction of their workforce to less than 100 employees. Any bids from ineligible contractors, including a bid from a joint venture that has a member who is an ineligible contractor, will be declared non-responsive.

The Bidder, or, if the Bidder is a joint venture the member of the joint venture, certifies its status with the FCP, as follows:

The Bidder or the member of the joint venture

- a. () is not subject to the FCP, having a workforce of less than 100 full-time or part-time permanent employees, and/or temporary employees having worked 12 weeks or more in Canada;
- b. () is not subject to the FCP, being a regulated employer under the *Employment Equity Act*, S.C. 1995, c. 44;
- c. () is subject to the requirements of the FCP, having a workforce of 100 or more full-time or part-time permanent employees, and/or temporary employees having worked 12 weeks or more in Canada, but has not previously obtained a certificate number from HRSDC, having not bid on requirements of \$200,000 or more;

d. () has not been declared an ineligible contractor by HRSDC, and has a valid certificate number as follows: _____ .

Further information on the FCP is available on the HRSDC Web site.

PART 6 - RESULTING CONTRACT CLAUSES

1. Security Requirement

There is no security requirement applicable to this Contract.

2. Requirement

The Contractor must provide the items detailed under the "Requirement" at Annex "A".

3. Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

3.1 General Conditions

2010A (2013-04-25), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

4. Term of Contract

4.1 Delivery Date

See Annex B.

5. Authorities

5.1 Contracting Authority

The Contracting Authority for the Contract is:

Kathy Large
Supply Officer | Agente d'approvisionnement

Public Works and Government Services Canada | Travaux publics et Services gouvernementaux
Canada

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401-1230 Government St, Victoria, B.C. V8W 3X4

Telephone | Téléphone: (250) 363-8456
Facsimile | Télécopier: (250) 363-0395
Email | Courriel: kathy.large@pwgsc-tpsgc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

5.2 Technical Authority

The Technical Authority for the Contract is:

Jeff Manney, Captain | Capitaine
Project Officer Critical Infrastructure/Officier de projet pour les infrastructures critiques
Canadian Forces Maritime Experimental & Test Ranges/
Centres d'Expérimentation et d'Essais Maritimes des Forces Canadiennes

National Defence | Défence nationale

PO Box 188 Nanoose Bay, BC V9P 9J9
Jeffrey.Manney@forces.gc.ca
Telephone | Téléphone 250-468-5011 | CSN 337-5011
Facsimile | Télécopieur 250-468-5055
Cell | Cellulaire 250-713-1351

The Technical Authority named above is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Technical Authority, however the Technical Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

5.3 Contractor's Representative

Name: _____
Title: _____
Organization: _____
Address: _____

Telephone : _____
Facsimile: _____
E-mail address: _____

6. Payment

6.1 Basis of Payment

See Annex B

6.2 Limitation of Expenditure

The Contractor will be reimbursed for the costs reasonably and properly incurred in the performance of the Work, as determined in accordance with the Basis of Payment in Annex B, to a limitation of expenditure of \$_____. Customs duties are *included* and Applicable Taxes are extra.

6.3 Single Payment

SACC *Manual* clause H1000C (2008-05-12) Single Payment

7. Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
2. Invoices must be distributed as follows:

The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.

8. Certifications

8.1 Compliance

Compliance with the certifications and related documentation provided by the Contractor in its bid is a condition of the Contract and subject to verification by Canada during the term of the Contract. If the Contractor does not comply with any certification, provide the related documentation or if it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

9. Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in _____.

10. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions 2010A (2013-04-25) General Conditions - Goods (Medium Complexity);
- (d) Annex A, Requirement & Evaluation;

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- (e) Annex B, Basis of Payment;
- (f) the Contractor's bid dated _____

11. **SACC Manual Clauses**

B1501C (2006-06-16) Electrical Equipment

B7500C (2006-06-16) Excess Goods

ANNEX "A"**REQUIREMENT**

The Department of National Defense (DND) requires 1 Single Phase Stand-by Rated Diesel Generator. DND requires a minimum 25KW 240VAC Single Phase Stand-by Rated Diesel Generator set with integrated enclosure, controls, and integrated dual wall sub-base fuel tank certified to meet outdoor use. The Genset must be UL2200 listed with the following additional specific capabilities and/or requirements as indicated below.

Note 1: NOT all parameters must be available for display at the local control point.

Note 2: The remote panel will be mounted inside a building at not more than 50feet from the genset.

Bidders must illustrate that they can meet all of the following mandatory evaluation criteria to be considered responsive. A combination of a specification sheet and/or description of how they meet each individual criteria may be required to meet the mandatory evaluation criteria below.

The bid will be evaluated against the Mandatory Evaluation Criteria below

Item	Description	Meets	Does not meet
1	Minimum 25KW 240VAC Single Phase Stand-by Rated Diesel Generator set		
2	Genset must be UL2200		
3	The Genset must have an integrated control system		
4	Integrated control system must include the following parameters: <ul style="list-style-type: none"> • fuel level, • lube-oil level, • Starting battery voltage, • Alarm and Control status displays and functions. 		
5	Integrated control system must incorporate: Local and Remote, starting, stopping, monitoring of engine and generator running and shutdown parameters as listed in 5a-5e.		
5a	Engine parameters; Starting battery voltage, Lube-oil pressure, Speed, Oil and Cooling Water Temperatures.		
5b	Alternator parameters; Voltage, Current, KVA, Frequency.		
5c	Engine Controls; Low Lube-oil pressure shutdown, Low Lube-oil level anti-start interlock and indicator alarm.		
5d	Genset and general: Enclosure internal temperature at the high-point of the enclosure. Fuel Level indicating system.		
5e	Data logging for engine start attempts and runtime must be incorporated into the control system.		
6	A manual locally operated emergency stop feature that safely interrupts the fuel flow to the engine must be incorporated into the genset IAW UL2200 requirements and		

	be user-operable from outside the enclosure.		
7	A 750 Watt 120 VAC engine block heater, an "intelligent" 120VAC 3 amp battery charger that cannot overcharge the batteries, and suitable starting batteries must be included in the package.		
8	An integrated muffler system must be included in the package and is to be designed to prevent rain from entering the exhaust system.		
9	The engine must be able to use up to 5% BIOFUEL (ASTM D6751) with no deleterious effects to the engine, ancillary, or auxiliary systems or components		
10	Integrated lifting points must be provided suitable to lift the entire assembly with a full tank of fuel by either forklift or crane		
11	The engine, and enclosure assembly must be liquid cooled and suitable radiators must be provided that will maintain the engine, generator, and enclosure components at a safe temperature while at full load with an outside ambient temperature of 30 degs Celsius.		
12	A complete set (in digital or hardcopy format) of all operating and repair manuals, parts lists, and relevant user-level drawings must be provided for the genset and its components.		
13	All engine and generator fluids and lubes, as recommended by the relevant manufacturers for initial run-in must be provided with the generator set. One full spare set of air and fluid filters must be provided with the generator set. One full spare charge of the manufacturers recommended corrosion inhibitor for the cooling system must be provided with the generator set. This is to provide for the first change after the original run-in period.		
14	The enclosure assembly and provided exhaust system shall provide noise attenuation such that the measured noise level shall be less than 78db under full load condition at a distance of 7 meters from the enclosure.		
15	Remote panel must function when mounted inside a building, 50 feet away from the genset – I added this as a mandatory spec. Re-word or remove if not necessary.		

ANNEX "B"**BASIS OF PAYMENT**

PRICING: The price of the bid must be submitted and evaluated in Canadian dollars, the Goods and Services Tax or the Harmonized Sales Tax excluded, Delivery Duty Paid (DDP) **to: Nanoose Bay V9P 9J9**, Incoterms 2000, Canadian custom duties and excise taxes, included.

No further charges will be allowed.

Item	Description	QTY	Price
1	Generator as described in Annex A.	1	\$
2	Lump sum for delivery Delivered Duty Paid (DDP) Nanoose Bay, V9P 9J9 Canada (*)	1	\$
Total Evaluated Price (Excluding Taxes)			\$

(*) If delivery charges do not apply (e.g. charges included in unit price of item 1), please fill in price as zero (\$0), NIL or N/C.

While delivery is requested by **August 14, 2013**, the best delivery that could be offered is _____ .