

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
Bid Receiving - PWGSC / Réception des
soumissions - TPSGC
11 Laurier St. / 11, rue Laurier
Place du Portage, Phase III
Core 0A1 / Noyau 0A1
Gatineau, Québec K1A 0S5
Bid Fax: (819) 997-9776

LETTER OF INTEREST
LETTRE D'INTÉRÊT

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution
Electrical & Electronics Products Division
11 Laurier St./11, rue Laurier
6B1, Place du Portage, Phase III
Gatineau, Québec K1A 0S5

Title - Sujet RFI - INMATE PURCHASING	
Solicitation No. - N° de l'invitation 21120-131240/A	Date 2013-04-16
Client Reference No. - N° de référence du client 21120-13-1921240	GETS Ref. No. - N° de réf. de SEAG PW-\$\$HN-334-62578
File No. - N° de dossier hn334.21120-131240	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2013-05-28	
Time Zone Fuseau horaire Eastern Daylight Saving Time EDT	
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: McLaughlin, Michael	Buyer Id - Id de l'acheteur hn334
Telephone No. - N° de téléphone (819) 956-3622 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: Specified Herein Précisé dans les présentes	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée See Herein	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie) Signature Date	

CORRECTIONAL SERVICE CANADA INMATE PURCHASING PLAN DRAFT STATEMENT OF WORK

INTRODUCTION

Overview of Correctional Service Canada

Correctional Service Canada (CSC) is an agency within the portfolio of the Minister of Public Safety. The portfolio brings together key federal government organizations including the Royal Canadian Mounted Police, the Parole Board of Canada, the Canada Border Services Agency, the Canadian Security Intelligence Service, and three review bodies.

CSC contributes to public safety through the custody and reintegration of offenders. More specifically, CSC is responsible for administering court-imposed sentences of two years or more. This also includes the custodial and community supervision of offenders with Long Term Supervision Orders (LTSOs) (supervision for up to 10 years). CSC is currently responsible for approximately 15,000 inmates in custody and 8,000 offenders actively supervised in the community.

CSC has a presence from coast to coast, in large urban centres with increasingly diverse populations, to more remote Inuit communities across the North. CSC manages institutions, treatment centres, four Aboriginal healing lodges, community correctional centres and parole offices. In addition, CSC has one national headquarters and five regional headquarters that provide management and administrative support.

Submission of Requested Information

All requested information must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

Due to the nature of the bid solicitation, bids transmitted by electronic mail to PWGSC will not be accepted.

Current Purchasing Practices for Inmates

Inmates are provided, as per legislation, with the essential necessities when they arrive at an institution. They can also have personal items sent in from the community during a specific time period at the beginning of their sentence. Subsequently, inmates can purchase perishable items, hygiene items and other sundries at their institutional canteen. All other purchases must be made from outside suppliers. These purchases are subject to approval to ensure that the items do not

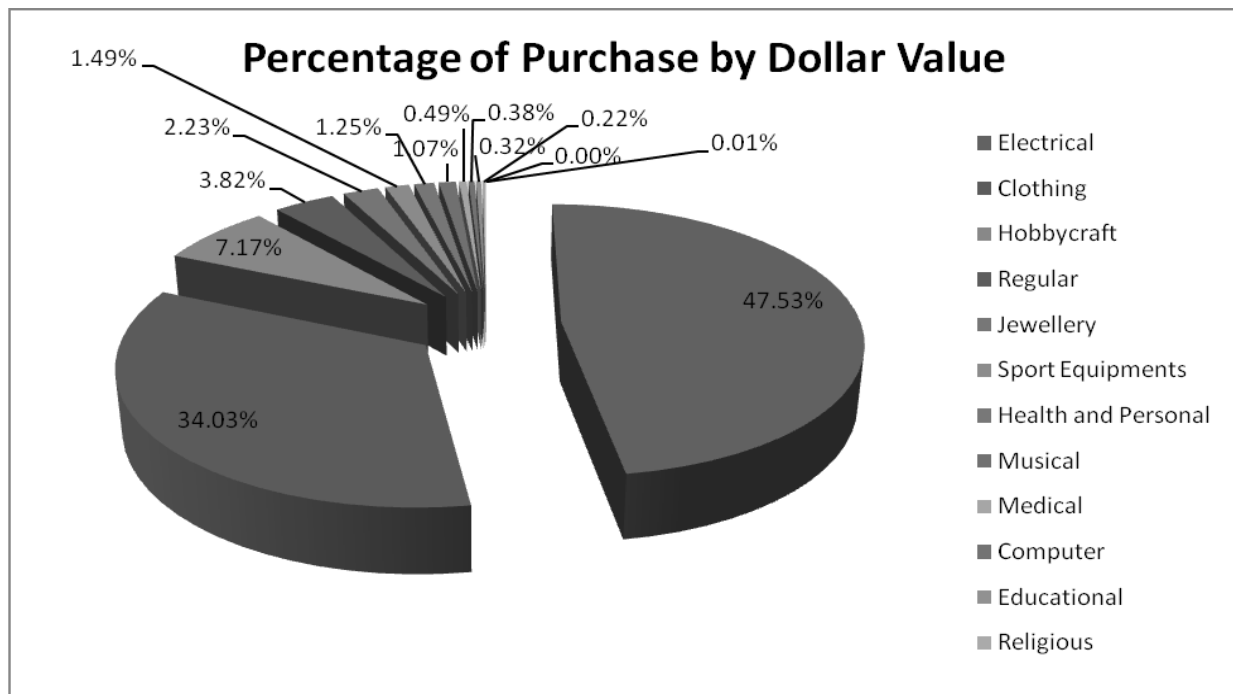
pose security or fire safety concerns, are in-line with the inmate's correctional plan and are within the parameters of inmate spending. Inmates pay for their purchases in full and can have up to \$1500 worth of personal effects.

CSC has a duty to ensure the safety and security of its staff, institutions and surrounding communities. Therefore, all goods entering the institution are searched to identify any attempts to introduce contraband or unauthorized objects into the institutions.

Inmates purchase a variety of items over the course of their sentence, mostly in the following categories 1. Electronics and related items; 2. Clothing and footwear; 3. Hobby craft items; 4. Sporting equipment; 5. Non-essential health and personal items; and 6. Other miscellaneous goods such as books, plastic containers and office supplies.

Inmates spend the most on electronics and associated items, followed by clothing and footwear. Most inmates are required to wear institutional clothing during working and programming hours but they are permitted to wear their own clothes in the evenings and on weekends. Women, minimum-security male inmates and Aboriginal inmates at Healing Lodges are allowed to wear their own clothing throughout the day, every day.

In fiscal year 2010-11, inmates spent an estimated \$4.5 million on personal property. The chart below indicates the percentage of purchases (based on dollar value) by category of goods during that same one year period.



***It should be noted that the category above entitled "electrical" includes items such as televisions, desk fans, headphones, audio CDs, radio alarm clocks. The "regular" category includes water bottles, plastic containers and office supplies.

Proposed New Purchasing Plan

CSC is currently reviewing its inmate purchasing practices in an effort to increase administrative efficiencies and to enhance institutional safety by increasing its control of the types of items brought into CSC institutions.

CSC is therefore considering developing a list of items that could be made available for purchase by inmates and identifying suppliers that could provide these goods at a consistent price to inmates in all CSC facilities. In an effort to maximize the efficiency of resources, ordering of goods would be made according to a set schedule (once or twice monthly, for example).

CSC is also considering a change in its policy on electronics whereby it would only allow clear-plastic electronics. Electronics have traditionally been used to conceal contraband or other unauthorized items. Searching of electronics, especially televisions and stereos, is challenging for correctional staff as they are not trained to open and inspect electronics, which voids the warranty. It is believed that requiring inmates to purchase clear-plastic electronics would reduce the likelihood of contraband introduction and concealment.

ANNEX A SCOPE OF WORK

The suppliers must be able to provide one or more of the following categories of goods to CSC institutions (locations found in Annex C):

Required Supplier Categories	Examples of goods
<p>1. Clothing, footwear and accessories (Men and Women)</p> <p>GSINs: N8405L: Jackets/ Trousers/ Coveralls/ Slacks/Shorts, Men's N8405LFA: Trousers, Slacks, Shorts, Work, excluding Athletic or Undershorts N8415UEA: Swimwear, Trunks and swimsuits, Men's and Women's N8420: Underwear and Nightwear, Men's N8425: Underwear and Nightwear, Women's N8440: Hosiery, Handwear and Clothing Accessories, Men's N8445: Hosiery, Handwear and Clothing Accessories, Women's N6645G Watches</p>	<p>A variety of styles of t-shirts (V-neck, crew neck, golf, sleeveless, turtleneck), sweatshirts, sweaters, dress shirts/blouses, blazers, sweat pants, jeans, casual and dress pants, shorts (denim, athletic, khaki), skirts, dresses, socks (sports, dress and wool), tights/nylons, ties, undergarments, pajamas, bathrobes, hats (winter and ball caps), gloves/mittens, coats, belts, sunglasses (non-mirrored), watches, bathing suits, running shoes, sandals, dress shoes, slippers and boots (rain, winter and heeled – no steel inserts).</p> <p><i>N.B.- Certain restrictions will exist and be identified. For example, items depicting violence or gang affiliation will not be permitted.</i></p>
<p>2. Hobby craft</p> <p>GSINs: N3405: Saws and Filing Machines N5210: Measuring Tools, Craftsmen N8020: Paint and Artists Brushes N8040: Adhesives N8305: Textile Fabrics N8330: Leather N5510: Lumber and Related Basic Wood Material</p>	<p>Wood working items, woods (dark, red, aromatic, yellow cedar, pine, walnut, oak, birch, spruce, dowels), leather (suede, rawhide, deer hide, elk, cowhide), materials for jewelry construction (beads, clasps, storage boxes), fabric, paintbrushes, paints, stains, thinners, sandpaper, dust masks, ink, needles (knitting, beading, embroidery), canvas, scissors, carving tools, screwdrivers, stone (apatite, soapstone, alabaster), adhesives and glue guns.</p>

<p>3. Sporting equipment</p> <p><u>GSINs:</u> N7830: Recreational and Gymnastic Equipment</p>	<p>Cleats, racquets (badminton, tennis, squash, racquet ball, broom ball, ping pong), weight belts and gloves, hockey sticks, wrist/ankle weights and supports, helmets, sports bags, mouth guards, exercise balls, jump rope (8' long).</p>
<p>4. Health and personal*</p> <p><i>*this category will be split into two distinct areas</i></p> <p><u>GSINs:</u> N6508: Medicated Cosmetics and Toiletries N6510ET: Supports Elastic, Ankle, Knee, Elbow N6650H: Lens Optical (all types)</p>	<p><u>Health items:</u> will include non-prescription items such as dietary supplements and alternative therapies. These must have a Drug Identification Number (DIN), a Natural Product Number (NPN) or Drug Identification Number-Herbal Medicine (DIN-HM) letters preceding the product licence number on the product label and must not pose a security risk. As such, a list of prohibited ingredients has been developed and can be found in Annex D. The supplier will put measures into place to ensure items containing these ingredients are not made available to inmates.</p> <p><u>Personal items:</u> These items will exclude those offered at the institutional canteen (Annex E) but will include the following: contact lenses and solutions, hair dryers, hair cutting kits, makeup, electrical razors, tweezers, moustache trimmer, ear plugs, hair ties, hot water bottles, electric toothbrushes, oral irrigation appliance, over the counter knee/ankle/wrist braces, orthotics (no metal pieces).</p>
<p>5. Electronics* and related items</p> <p><i>*If a supplier can provide items in this category with the exception of clear-plastic items, Canada may consider separating this category and awarding two distinct contracts.</i></p> <p><u>GSINs:</u> N4140CE: Fans, Portable, Office Desk and Column N6645B : Clocks</p>	<p><u>Clear-plastic electronics:</u> televisions to a maximum size of 16" and without USB ports, memory card ports or any other types of ports allowing connection to external storage media. They must not have networking capabilities and must not be capable of wireless communication. They must have a headphone jack. CRT and flat screens (LCD, LED or equivalent) technologies are authorized. One piece stereo system (no condenser microphones, microphones, short wave</p>

	<p>capability or detachable speakers permitted).</p> <p><u>Other related items</u> (do not need to be clear plastic): clock radios, desk fans (max 12" diameter- plastic only), CD walkman/players (non-recording), headphones (no wireless and max 10' long), tv remote controls, power bars, audio CDs, coaxial cables (10' long), coffee makers, hot pots, food timers, reading lamps.</p>
<p>6. Miscellaneous goods</p> <p><u>GSINs:</u></p> <p>N7510: Office supplies</p> <p>N7610: Books and Pamphlets</p> <p>N7105E: Frame, picture</p> <p>N7420B: Calculating machine</p> <p>N7520: Office Devices and Accessories</p> <p>N7690: Misc. Printed Matter</p> <p>N7710: Musical Instruments</p>	<p>Books (including dictionaries, atlases, encyclopedia, textbooks, puzzle books), plastic containers (maximum size: 500 ml), office supplies (binders, calculators, pens, markers, highlighters, envelopes, cardstock, lined paper, computer paper, note pads, scrapbook, sketch), stringed instruments (guitars, basses), keyboards (maximum of 1 meter length, no amps), wind instruments, mugs, photo albums and frames (no glass), combination locks, board games, clothes hangers (plastic only), stapler (non-electric), water bottles (12 ounces).</p>

CSC will devise an exhaustive list of items in each category that the respective suppliers must provide. The list will offer sufficient choice to inmates within a specified price range and meet CSC's security needs. Only those items will be made available. No substitutions will be accepted.

Returns will only be permitted in the following instances: the item is the wrong size, is defective, or not the item that was ordered.

The suppliers will:

- provide a catalogue of approved items available for purchase;
- provide an on-line ordering system accessible to CSC staff;
- package and deliver orders to each site;
- provide a reasonable system for returns/refunds and/or repairs.

All costs for delivery will be borne by the inmates and will, ideally, be based on a flat delivery fee scheme to not penalize inmates housed in more remote communities. A directory of CSC institutions, with their locations, can be found in Annex C.

Ordering will be done according to a set schedule. The quality of the goods provided will be assured by the suppliers. Any defects and damaged goods resulting from delivery will be replaced in an expedient fashion at no additional delivery cost. An efficient strategy for returns due to sizing (clothing and footwear) will also need to be developed. Restocking fees will be avoided.

The suppliers must ensure their personnel is security-cleared and must mitigate any risks of tampering when using sub-contractors.

The suppliers providing electronics will offer the following items, at a minimum, with clear-plastic cases: televisions (no larger than 16", without USB ports and without wireless capacity) and one-piece stereos.

All items must meet all Canadian Health and Safety Regulations and be quoted in Canadian dollars and include shipping fees.

ANNEX B
CORRECTIONAL SERVICE CANADA
INMATE PURCHASING

Information Requested from Potential Suppliers

Respondents are requested to read Annex A (Draft Statement of Work) before answering the questions below. The questions have been grouped under common themes. There is no requirement to answer all questions, however, all information provided is appreciated.

1. Can your company offer one or more of the goods categories to all locations across Canada? Please identify the categories your company is able to supply.
2. Can your company provide the same items in all provinces where CSC has institutions? If not, to which provinces can you provide goods?
3. CSC must ensure that all items purchased meet specific safety requirements. In addition, CSC staff search all items entering the institutions to detect any attempt to introduce unauthorized items or contraband into the institutions.
 - a. How would your company assist us in assuring security when orders are assembled and packaged for CSC?
 - b. What measures do you have to ensure security and quality assurance of items leaving your company? Can you share any best practices in terms of your delivery processes or use of delivery companies?
4. Please provide one or more examples where your company has provided similar services during the last 5 years to facilities, companies or institutions that have specific security requirements. Would you be able to share best practices or lessons learned?
5. With regards to the purchase of electronics:
 - a. How does your company propose to deal with warranty issues in cases of breakage or defect?
 - b. Can your company offer clear-plastic televisions and stereos meeting the requirements enumerated herein?
 - c. Can your company offer additional items with a clear-plastic casing, such as radio alarm clocks or portable CD players? Please provide suggested retail prices for all these clear-plastic items.
 - d. Can your company offer other related electrical and electronics items but not necessarily in clear plastic, such as those identified in the table in Annex A?

6. For clothing-related items, CSC is hoping to offer inmates a choice of a set number of items in different styles, colours and prices to choose from. For example, CSC may decide to make available for purchase five different pairs of running shoes, of different brands and price ranges.

a. Can your company provide a variety of product lines, clothing types, styles and price ranges? In the affirmative, please list any name labels you might have (for example, Nike, Sketchers, etc.) and associated product lines within those brands (for example, Nike: running shoes, t-shirts, sweatshirts, socks).

b. What is the return policy for items that are the wrong size?

7. Can your company provide a catalogue in print format and/or CD-Rom of all items available for purchase? What kind of online ordering tool can you provide to facilitate the ordering process?

8. This purchasing strategy for inmates would represent a significant departure from the way purchasing is currently done in CSC facilities. Given your expertise in the supplier industry, would your company have any recommendations for CSC in how best to implement such a strategy that includes so many product categories?

ANNEX C

CORRECTIONAL SERVICE OF CANADA INSTITUTIONS

Atlantic Region

Atlantic Institution (Max)

13175 Route 8
PO Box 102
Renous, New Brunswick
E9E 2E1

Dorchester Penitentiary (Med)

4902 Main Street
Dorchester, New
Brunswick
E4K 2Y9

Springhill Institution (Med)

330 McGee Street
PO Box 2140
Springhill, Nova Scotia
B0M 1X0

Westmorland Institution (Min)

4902 A Main Street
Dorchester, New
Brunswick
E4K 2Y9

Nova Institution for Women (Multi)

180 James Street
Truro, Nova Scotia
B2N 6R8

Shepody Healing Centre (Multi)

4902 Main Street
Dorchester, New
Brunswick
E4K 2Y9

Quebec Region

Donnacona Institution (Max)

1537 Highway 138
Donnacona, Quebec
G3M 1C9

Port-Cartier Institution (Max)

Chemin de l'Aéroport
PO Box 7070
Port-Cartier, Quebec
G5B 2W2

Regional Reception Centre (Multi)

246 Montée Gagnon
Sainte-Anne-des-Plaines,
Quebec
J0N 1H0

Cowansville Institution (Med)

400 Fordyce Avenue
Cowansville, Quebec
J2K 3G6

Archambault Institution (Med)

242 Montée Gagnon
Sainte-Anne-des-Plaines,
Quebec
J0N 1H0

Leclerc Institution (Med)

400 Montée
Saint-François
Laval, Quebec
H7C 1S7

La Macaza Institution (Med)

321 Chemin de l'Aéroport

La Macaza, Quebec
J0T 1R0

Drummond Institution (Med)

2025 Jean-de-Brébeuf
Blvd.
Drummondville, Quebec
J2B 7Z6

Montée Saint-François Institution (Min)

600 Montée
Saint-François
Laval, Quebec
H7C 1S5

Sainte-Anne-des-Plaines Institution (Min)

244 Montée Gagnon
Sainte-Anne-des-Plaines,
Quebec
J0N 1H0

Federal Training Centre (Min)

6099 Lévesque
Boulevard east
Laval, Quebec
H7C 1P1

Regional Mental Health Centre (Multi)

242 Montée Gagnon
Sainte-Anne-des-Plaines,
Quebec
J0N 1H0

Joliette Institution (Multi)

400 Marsolais Street
Joliette, Quebec
J6E 8V4

Ontario Region**Kingston Penitentiary (Max)**

560 King Street West
PO Box 22
Kingston, Ontario
K7L 4V7

Regional Treatment Centre (Max)

560 King Street West
PO Box 22
Kingston, Ontario
K7L 4V7

Millhaven Institution (Max)

Highway 33
PO Box 280
Bath, Ontario
K0H 1G0

Collins Bay Institution (Med)

1455 Bath Road
PO Box 190
Kingston, Ontario
K7L 4V9

Joyceville Institution (Med)

Highway 15
PO Box 880
Kingston, Ontario
K7L 4X9

Warkworth Institution (Med)

County Road #29
PO Box 760
Campbellford, Ontario
K0L 1L0

Bath Institution (Med)

5775 Bath Rd.
PO Box 1500
Bath, Ontario
K0H 1G0

Fenbrook Institution (Med)

2000 Beaver Creek Drive
P.O. Box 5000
Gravenhurst, Ontario
P1P 1Y2

Frontenac Institution (Min)

1455 Bath Road
PO Box 7500
Kingston, Ontario
K7L 5E6

**Beaver Creek
Institution (Min)**

PO Box 1240
Gravenhurst, Ontario
P1P 1W9

**Pittsburgh Institution
(Min)**

Highway 15, No. 3766
PO Box 4510
Kingston, Ontario
K7L 5E5

**Grand Valley Institution
for Women (Multi)**

1575 Homer Watson
Blvd.
Kitchener, Ontario
N2P 2C5

Prairies Region**Edmonton Institution
(Max)**

21611 Meridian Street
PO Box 2290
Edmonton, Alberta
T5J 3H7

**Saskatchewan
Penitentiary (Med /Max)**

15th Street West
PO Box 160
Prince Albert,
Saskatchewan
S6V 5R6

**Stony Mountain
Institution (Med)**

Highway #7
PO Box 4500
Winnipeg, Manitoba
R3C 3W8

**Drumheller Institution
and Annex (Med /Min)**

Highway #9
PO Box 3000
Drumheller, Alberta
T0J 0Y0

**Bowden Institution and
Annex (Med/Min)**

Highway #2
PO Box 6000
Innisfail, Alberta
T4G 1V1

**Grande Cache
Institution (Med/Min)**

Hoppe Avenue
Bag 4000
Grande Cache, Alberta
T0E 0Y0

Grierson Centre (Min)

9530 – 101 st Avenue
(Basement)
Edmonton, Alberta
T5H 0B3

**Riverbend Institution
(Min)**

15th Street West
PO Box 850
Prince Albert,
Saskatchewan
S6V 5S4

**Rockwood Institution
(Min)**

Highway #7
PO Box 72
Stony Mountain,
Manitoba
R0C 3A0

**Pê Sâkâstêw Centre
(Min)**

Highway #2A
P.O. Box 1500
Hobbema, Alberta
T0C 1N0

**Regional Psychiatric
Centre (Multi-level)**

2520 Central Avenue
North
PO Box 9243
Saskatoon,
Saskatchewan
S7K 3X5

**Willow Cree Healing
Centre (Min)**

PO Box 520
Duck Lake,
Saskatchewan
S0K 1J0

**Edmonton Institution
for Women (Multi -level)**

11151-178th Street
Edmonton, Alberta
T5S 2H9

**Okimaw Ohci Healing
Lodge (Med/Min)**

PO Box 1929
Maple Creek,
Saskatchewan
S0N 1N0

Pacific Region**Pacific
Institution/Regional
Treatment Centre
(Multi-Level)**

33344 King Road
PO Box 3000
Abbotsford, British
Columbia
V2S 4P4

Kent Institution (Max)

4732 Cemetery Road
PO Box 1500
Agassiz, British Columbia
V0M 1A0

**Matsqui Institution
(Med)**

33344 King Road
PO Box 2500
Abbotsford, British
Columbia
V2S 4P3

**Mountain Institution
(Med)**

4732 Cemetery Road
PO Box 1600
Agassiz, British Columbia
V0M 1A0

**Mission Institution
(Med)**

8751 Stave Lake Street
PO Box 60
Mission, British Columbia
V2V 4L8

**William Head Institution
(Min)**

6000 William Head Road
Victoria, British Columbia
V9C 0B5

**Kwìkwèxwelhp Healing
Village (Min)**

Harrison Mills, British
Columbia
(Off Morris Valley Road)
V0M 1L0

**Ferndale Institution
(Min)**

33737 Dewdney Trunk
Road
PO Box 50
Mission, British Columbia
V2V 4L8

**Fraser Valley Institution
for Women (Multi-Level)**

33344 King Road
Abbotsford, British
Columbia
V2S 6J5

ANNEX D

LIST OF PROHIBITED INGREDIENTS FOR NON-ESSENTIAL HEALTH AND HERBAL ITEMS

*Any prescription item

Dextromethorphan

Alcohol

Ephedrine/Pseudoephedrine

Creatine

Dimenhydrinate

Diphenhydramine

Triethanolamine salicylate

Nicotine

No schedule 2 drugs

Menthol

ANNEX E
NATIONAL LIST OF CATEGORIES OF HEALTH AND HYGIENE PRODUCTS
CURRENTLY AVAILABLE IN THE INSTITUTIONAL CANTEENS

PRODUCTS FOR MEN AND WOMEN			
<u>Categories</u>			
1	Antacid	Maalox/ Tums/ Pepto Bismol/ Alka Seltzer	
2	Cough Syrup (alcohol free)	Balminil Cough Syrup Vicks Cough Syrup	
3	Analgesic/Anti-Pyretic/Antibiotic	Acetaminophen Ibuprophen A-535 Tiger Balm / Polysporin Oragel	Extra Strength
4	Cold Remedy	Halls Cough Drops Bentasil Cough Drops Cepacol Cold Sore Ointment	Multivitamins
5	Personal Care	Q-tips Lip Balm Preparation H Nail Clippers Moisturizing Lotion Bladder Control Protection Insect Repellent Laundry Detergent	Aerosol or Pump Insect Repellent
6	Oral hygiene	Toothbrushes Toothpaste Dental Floss (by meter) or Dental Pick Polident Tablets Mouthwash (alcohol free) Denture Adhesive	

7	Sun block	Sun Block Minimum SPF 30	Sun Tan Lotion
8	Skin Soap Deodorant	Neutrogena/ SpectroGel Anti-perspirant or Deodorant	Moisturizing Body Wash
9	Hair products	Shampoo Conditioner Comb, Afro-Comb Hairbrush Products with Vitamins (ex: African Gold) Special Needs Products for persons of colour (ex: Just for Me, PINK)	Gel, Mousse
10	Razor and Shaving cream	Bic/ Gillette/ Schick	Aftershave Lotion
11	Smoking cessation product	Nicorette chewing gum (any level)	Nicotine patch
PRODUCTS FOR WOMEN			
<u>Categorie</u>			
12	Feminine care	Vaginal Douche	
13	Hair remover product	Neet Hair remover	Hot wax