

Location:

GO and GI INSTITUTION DETAILS CHECKLIST

REF:	ELEMENT	COMMENTS
A	GO BUILDING NUMBER: Enter Official Building Number	
	BC 59	
B	GI BUILDING NUMBER: Enter Official Building Number	
C	Hours of Work INSIDE PERIMETER (Generally associated with GI Projects)	Normal work hours 5 days a week 0700-1700.
	Work that is required outside the normal hours will be approved by the institution.(WHEN REQUIRED)	0800h-1600h
	NO:	
D	Institutions' hours of operation for Sallyport to access site inside perimeter. (GI)	Enter morning and afternoon hours:
		0800h-1130h
		1330-1600h
E	Hours of Work OUTSIDE PERIMETER (Generally associated with GO Projects)	Normal work hours 7 days a week 0700-1700.
	Work that is required outside the normal hours will be approved by the institution.(WHEN REQUIRED)	no constraint
	NO:	
F	Existing General Use Key System	Enter Company Name and System ID:
		stanley solutions, BEST cores
G	Swipe card system used?	Does the institution have a current access card system that may be applied to the GO or GI building?
		Enter Company Name and System ID:
		no
H	Existing systems information for:	Enter Company Name and System ID:
	DDC	Optimira
	PA	Bell telephone System
	FIRE ALARM	Edwards
	Applicable security	to be clarified
I	Water flow rates if available.	If available provide latest report details in separate attachment