

**RETURN BIDS TO:**  
**RETOURNER LES SOUMISSIONS À:**  
Bid Receiving - PWGSC / Réception des soumissions  
- TPSGC  
11 Laurier St. / 11, rue Laurier  
Place du Portage, Phase III  
Core 0A1 / Noyau 0A1  
Gatineau, Québec K1A 0S5  
Bid Fax: (819) 997-9776

**Revision to a Request for a Standing Offer**  
**Révision à une demande d'offre à commandes**  
National Master Standing Offer (NMSO)  
Offre à commandes principale et nationale (OCPN)

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Offer remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'offre demeurent les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address**  
**Raison sociale et adresse du fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**  
Training and Specialized Services Division/Division de la formation et des services spécialisés  
11 Laurier St. / 11, rue Laurier  
10C1, Place du Portage  
Gatineau, Québec K1A 0S5

<b>Title - Sujet</b> LEARNING SERVICES	
<b>Solicitation No. - N° de l'invitation</b> E60ZH-070003/C	<b>Date</b> 2012-04-17
<b>Client Reference No. - N° de référence du client</b> E60ZH-070003	<b>Amendment No. - N° modif.</b> 011
<b>File No. - N° de dossier</b> 103zh.E60ZH-070003	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$ZH-103-23758	
<b>Date of Original Request for Standing Offer</b> Date de la demande de l'offre à commandes originale 2012-02-22	
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2012-04-30</b>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Henry, Matthew	<b>Buyer Id - Id de l'acheteur</b> 103zh
<b>Telephone No. - N° de téléphone</b> (819) 956-6440 ( )	<b>FAX No. - N° de FAX</b> (819) 956-2675
<b>Delivery Required - Livraison exigée</b>	
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	
<b>Security - Sécurité</b> This revision does not change the security requirements of the Offer. Cette révision ne change pas les besoins en matière de sécurité de la présente offre.	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Acknowledgement copy required</b>	<b>Yes - Oui</b>	<b>No - Non</b>
<b>Accusé de réception requis</b>	<input type="checkbox"/>	<input type="checkbox"/>
<b>The Offeror hereby acknowledges this revision to its Offer.</b> <b>Le proposant constate, par la présente, cette révision à son offre.</b>		
<b>Signature</b>	<b>Date</b>	
Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie)		
<b>For the Minister - Pour le Ministre</b>		

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**In accordance with Part 2 - Article 3 - Enquiries - Request for Bids, these questions and their corresponding answers are provided to all Bidders.**

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## **SECTION A - QUESTIONS AND ANSWERS**

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### **Question 100**

Please refer to Amend 6, A17 whereby it instructs bidder to delete Annex B Generic Security Requirement Check Lists and replace with a new Attachment B – Security Requirements Check List.

As indicated under "Reason for Amendment" the additional pre-approved SRCLs will be made available at a later date.

In preparation of the bidder's response, it is difficult to determine the sponsorship required for each security level in response to Attachment G – Certification Response Template 2.A given that there are no definitions as to what the Common PS SRCLs represent (beyond PWGSC File # Common-PS-SRCL#6.

Kindly advise when bidder's can anticipate these attachments?

### **Answer 100**

PWGSC does not intend to specifically attach these SRCLs to this solicitation or the resulting Standing Offers and Supply Arrangements given that there are an anticipated 31 pre-approved common SRCLs. It is anticipated that these will be published on a PWGSC website; however, we cannot provide a timeline for this. Bidders can anticipate a variety of SRCLs covering various Security Levels, Controlled Goods, and various combinations of Safeguarding (e.g. Information Assets). These pre-approved common SRCLs for Professional Services are designed to cover various methods of supply, including: Informatics Professional Services, Human Resources Services; Audit Support Services, Technical Engineering and Maintenance Services, and Training Development and Delivery Services (Learning Services).

### **Question 101**

Re financial offer, "all inclusive" and travel expenses. I have read your answer to Question#86 and have read Annex E. Please explain more clearly how I am to calculate all inclusive rates. For example: what is the definition of "work location?" "National Zone?" If I provide a rate for the National Zone, does this include all regions of Canada? Do I still need to break it down into regions if I intend to provide services anywhere in the country?

My location is downtown Toronto. If I am offering to provide services in, for example, the Atlantic region, do I need to quote a rate that includes travel to and living expenses in that region?

### **Answer 101**

Annex E - Basis of Payment (Standing Offer only) outlines when Canada will pay for Travel and Living expenses under the 3 different scenarios of National Zone, Region and Metropolitan Area.

The National Zone is designed for requirement when the client is not concerned about the proximity of the Contractor's location to their own location. Typically, the National Zone would be used for requirements where the work will be conducted at the Contractor's location.

Bidders who wish to provide services anywhere in the country, should also consider providing pricing for the various Regions and Metropolitan Areas, as a client may select to use one of these when they are concerned about the proximity of the Contractor to their location.

A work location may be at a Government of Canada facility, Contractor's facility, and/or a 3rd party location. The work locations will be identified in the individual Availability Confirmation Forms.

Clients are required to select either the National Zone, one of the Regions, or one of the Metropolitan Areas in order to generate a Right of First Refusal List. See 7.3 - Generating a Right of First Refusal List in Component II - Standing Offer and Resulting Contract Clauses for more information.

## Question 102

The following references form the basis of questions below:

1. Component II, A (amended to PART 6A; amended with A.18), 2 Security Requirement, p. 56-57 of 136: Necessity for Offeror to hold a minimum of a valid DOS issued by CISD during the performance of a Standing Offer.
2. Question 1 and Response 1: "Bidders who have not yet received their DOS clearance from CISD by the date that the Offer/Arrangement Authority has issued any Standing Offer as a result of this solicitation will be considered non-responsive to this bid solicitation's requirements for the issuance of a Standing Offer."
3. Response 19: "If an organization does not hold the appropriate DOS clearance at the time of Standing Offer issuance, the organization will be considered non-responsive for a Standing Offer at that time;"
4. Response 22: "The Offeror / Arrangement Authority upon request from a bidder will submit a Sponsorship Form to PWGSC Canadian Industrial Security Directorate (CISD). CISD will then contact the bidder. More information can be found at: <http://ssi-iss.tpsgc-wgsc.gc.ca/questions/esosp-psos-eng.html>".
5. Question 42 and Response 42: "Yes, PWGSC will sponsor a supplier in order to obtain the necessary DOS clearance. In order to initiate the security sponsorship, your organization is required to request security sponsorship by sending the request via email to the attention of the Offer/Arrangement Authority identified at Component II - Standing Offer and Resulting Contract Clauses, clause 5.1, Standing Offer Authority."
6. Response 58: " If you currently do not meet the Security Requirements as stated in Part 6A - Standing Offer and Part 7A - Supply Arrangement, PWGSC will commence the sponsorship process upon request. This request may be made at time of bidding or during the solicitation period."
7. LS SOSA Certification Response Template (E) (A006).xls, Tab Attachment "G", Section 2.A, rows 10 to 27: list of 31 SRCLs to be checked off.
8. LS SOSA Certification Response Template (E) (A006).xls, Tab Attachment "G", Cell A29: Note: Security Sponsorship for the aforementioned security requirements will only be submitted to CISD upon award of a Standing Offer to the Offeror.
9. RFI for the Dollar to \$ense future RFSO: page 6, Sec. C3: Security Clearance: "It is anticipated that the minimum security requirement will be at the SECRET level."

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We understand based on Response to question 52 how to request sponsorship for the DOS clearance. However, we do not understand what to request on the Spreadsheet (Ref. 7 above) having no clearance at this time for any of our JV members. Based on Ref. 9 if we bid on the future RFSO for D2\$, we will need security requirements at the SECRET level. Based on Response 1 and Response 19 any bid without holding valid security clearance will be non-responsive. Yet, Ref. 8 indicates that the sponsorship process for SRCL will only start AFTER award of a SO. This seems to be a contradiction to the fact that a Security Clearance must be obtained BEFORE bidding for an SO.

### **Answer 102**

In accordance with Component I - Part 4 - Article 3 - Security Requirement, bidders must hold a valid organization security clearance as indicated in Part 6A - Standing Offer and Part 7A - Supply Arrangement before issuance of a Standing Offer or Supply Arrangement. In addition, a request for Security Sponsorship may be made a time of bidding or at any time before or after bid closing.

Amendments A.18 and A.19 made in Amendment 006 are changes made to the Security Requirement clauses of the resulting Standing Offers and Supply Arrangements.

In the case of a bid being submitted as a joint-venture, each member of the joint-venture must meet the minimum Security Requirements in order for that bidder to be awarded a Standing Offer and/or Supply Arrangement.

The Request for Information for the Dollars to \$ense requirement (Solicitation Number 23572-120839/A) is a separate solicitation process. Any questions with respect to that requirement must be directed to the Contracting Authority responsible for it.

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**ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.**

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### **NOTICE TO BIDDERS**

Any Bid already submitted may be amended prior to the closing date specified at page 1 of this RFP. Any amending correspondence should be addressed to the Bid Receiving Unit, at the address indicated on the RFP, and the envelope should bear a reference to the solicitation number and the closing date.