

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
**Bid Receiving - PWGSC / Réception des
soumissions - TPSGC**
11 Laurier St. / 11, rue Laurier
Place du Portage, Phase III
Core 0A1 / Noyau 0A1
Gatineau
Québec
K1A 0S5
Bid Fax: (819) 997-9776

REQUEST FOR PROPOSAL
DEMANDE DE PROPOSITION

**Proposal To: Public Works and Government
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

| | |
|---|--|
| Title - Sujet ACCESS TO TECHNICAL INFO SYSTEM | |
| Solicitation No. - N° de l'invitation W8484-127325/A | Date 2012-05-28 |
| Client Reference No. - N° de référence du client W8484-127325 | |
| GETS Reference No. - N° de référence de SEAG PW-\$\$ZM-379-24455 | |
| File No. - N° de dossier 379zm.W8484-127325 | CCC No./N° CCC - FMS No./N° VME |
| Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2012-07-10 | Time Zone Fuseau horaire Eastern Daylight Saving Time EDT |
| F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input type="checkbox"/> | |
| Address Enquiries to: - Adresser toutes questions à: Croucher, Dennis | Buyer Id - Id de l'acheteur 379zm |
| Telephone No. - N° de téléphone (819) 956-1195 () | FAX No. - N° de FAX (819) 956-1207 |
| Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: <div>Specified Herein Précisé dans les présentes</div> | |

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address
**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

| | |
|--|--|
| Delivery Required - Livraison exigée See Herein | Delivery Offered - Livraison proposée |
| Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur | |
| Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur | |
| Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie) | |
| Signature | Date |

Issuing Office - Bureau de distribution
Informatics Professional Services Division / Division des
services professionnels en informatique
11 Laurier St., / 11, rue Laurier
3C2, Place du Portage
Gatineau
Québec
K1A 0S5

**REQUEST FOR PROPOSAL FOR
AN ONLINE TECHNICAL INFORMATION DATABASE SUBSCRIPTION FOR MILITARY STANDARDS &
SPECIFICATIONS
FOR
DEPARTMENT OF NATIONAL DEFENCE**

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PART 1 - GENERAL INFORMATION

1. Security Requirement

There is no security requirement associated with the requirement.

2. Statement of Work

The Work to be performed is detailed under Annex A of the resulting contract clauses.

3. Debriefings

After contract award, bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days of receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

PART 2 - BIDDER INSTRUCTIONS

1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the *Standard Acquisition Clauses and Conditions* (<http://ccua-sacc.tpsgc-pwgsc.gc.ca/pub/acho-eng.jsp>) Manual issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2012/03/02) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 5.4 of 2003, Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: sixty (60) days

Insert: one hundred-twenty (120) days

2. Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

Due to the nature of the bid solicitation, bids transmitted by facsimile to PWGSC will not be accepted.

2.1 Improvement of Requirement During Solicitation Period

Should bidders consider that the specifications or Statement of Work contained in the bid solicitation could be improved technically or technologically, bidders are invited to make suggestions, in writing, to the Contracting Authority named in the bid solicitation. Bidders must clearly outline the suggested improvement as well as the reason for the suggestion. Suggestions that do not restrict the level of competition nor favour a particular bidder will be given consideration provided they are submitted to the Contracting Authority at least 15 days before the bid closing date. Canada will have the right to accept or reject any or all suggestions.

3. Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than fifteen (15) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to

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enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that the Bidder do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

4. Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.

PART 3 - BID PREPARATION INSTRUCTIONS

1. Bid Preparation Instructions

Canada requests that bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid (four hard copies)

Section II: Financial Bid (one hard copy)

Section III: Certifications (one hard copy)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html)

(<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, bidders are encouraged to:

- 1) use paper containing fibre certified as originating from a sustainably-managed forest and/or containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Bid

In their technical bid, bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment. The total amount of Goods and Services Tax (GST) or Harmonized Sales Tax (HST) must be shown separately, if applicable.

1.1 SACC Manual Clauses

C3011T (2010/01/11), Exchange Rate Fluctuation

Section III: Certifications

Bidders must submit the certifications required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

1. Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.
- (c) Bidders must clearly indicate where in their bid supporting information may be obtained for each of the mandatory criteria as noted in the evaluation grid. Bidders must indicate which page and which paragraph the required supporting information may be obtained.

Canada reserves the right to perform a site visit, to contact any or all of the references supplied with contact name and telephone number, and request additional supporting or supplementary data to verify and validate information submitted in a bid. The Bidder warrants that supporting data shall be made available upon request and within a reasonable time frame acceptable to the evaluation team. However, the evaluation team is not obliged to perform any of these tasks.

Note to Bidders: Listing experience without providing any supporting data to describe where and how such experience was obtained will result in the experience not being included for evaluation purposes.

Where proven experience is required, the proposal must include and provide reference to only those projects in which the related experience and knowledge was obtained. Lack of demonstrated, supporting information regarding compliance to any of the following criteria will result in the information being excluded from further evaluation.

Supporting information must include:

- i. Title, Scope and Description of the project;
- ii. Duration of the project;
- iii. Contact name and telephone number;
- iv. Role of the proposed resource on the project and a description of the specific experience obtained;
- v. Specific duration during which the relevant experience was obtained on the project. Time periods must be clearly indicated and be shown in Month Year format (e.g., December 1997 - June 1999).

The Evaluation team may call selected contacts and request information on items such as (but not limited to):

- i. Level of satisfaction with the services;
- ii. Responsiveness of vendor to problems encountered;
- iii. Quality of service delivered (i.e. data accuracy and integrity, technical compliance with requirements for importing data);
- iv. Timely service delivery; and
- v. Responsiveness to changes or modifications

- (d) **Reference Checks:** Canada may conduct reference checks to verify the accuracy of the information provided. If reference checks are done, they will be conducted in writing by e-mail (unless the contact at the reference is only available by telephone). Canada will not allocate any

points or consider a mandatory criteria met unless the response is received within 5 working days. Wherever information provided by a reference differs from the information supplied by the Bidder, the information supplied by the reference will be the information assessed. Points will not be allocated or a mandatory criteria considered as met if the reference customer is not a customer of the Bidder itself (for example, the customer cannot be the customer of an affiliate of the Bidder). Nor will points be allocated or a mandatory criteria considered as met if the customer is itself an affiliate or other entity that does not deal at arm's length with the Bidder. Crown references will be accepted.

1.1 Technical Evaluation

1.1.1 Mandatory Technical Criteria

| Mandatory Requirements: | Met/Not Met | Responses To Be Found |
|---|-------------|-----------------------|
| 1. Access to all 27 types of standards and access to vendor catalogues and logistical information as listed in Annex A, Appendix 1: Table 1 (as a minimum). | | |
| 2. Pay-on-Demand Internet/Web-based technical information system that utilizes a concurrent user licensing model. | | |
| 3. <u>Technical Support</u> : the Bidder's proposal must provide a detailed explanation that will demonstrate its capabilities to meet all the technical support requirements as defined in item 3.2 d (items i to iii) in the Statement of Work. | | |
| 4. <u>Accessibility</u> : the Bidder's proposal must demonstrate how the Bidder will provide 24/7 on-line access and accessibility to the technical information and or service for the product being proposed. | | |
| 5. <u>Defence Wide Area Network (DWAN)</u> : the Bidder's proposal must indicate how compatibility with DWAN infrastructure and its proposed product will be achieved. | | |
| 6. <u>User Training</u> : the Bidder's proposal must demonstrate how the Bidder will provide training services, including basic end-user training sessions via telephone on an as required basis for the proposed product. | | |

1.1.2 Point Rated Technical Criteria

| Point Rated Requirements | Point Rating | Responses to be Found |
|---|--|-----------------------|
| 1. Bidder should indicate years of experience providing Web services for document distribution. | Maximum: 75 pts 15pts per <u>full</u> year to a maximum of 75 pts. | |
| 2. The Bidder should demonstrate the number of successfully completed previous Web services for document distribution projects or the Bidder should | Maximum: 75 pts 15pts per <u>project</u> to a maximum of 75 pts. | |

| | | |
|---|---|--|
| demonstrate the number of successful Web services for document distribution ongoing projects. For each project described, provide the project name, client organization, the dates of each project (month-year to month-year), duration, a description of the work performed for the client and the responsibilities of the Bidder during the project. | | |
| <p>3. Bidders should clearly identify which section of rated Criteria 3 (3a or 3b) they are submitting each of the individual groups for scoring. No group may be submitted to both 3a and 3b (no double scoring will be permitted).</p> <p>3a. In accordance with Appendix 1 to Annex A of this RFP (Table 1 - Engineering Specification and Standards List), bidder should provide DND access to 27 specifications and standards groups in electronic and/or paper form. Please identify, by Item #, the groups that can provide 90% electronic document distribution.</p> <p>3b. In accordance with Appendix 1 to Annex A of this RFP (Table 1 - Engineering Specification and Standards List), bidder should provide DND access to 27 specifications and standards groups in electronic form. Please identify, by Item #, the groups that can provide 100% electronic document distribution.</p> | <p>Maximum: 300 pts</p> <p>3a. 0-5 groups: 35pts; 6-10 groups: 70pts; 11-15 groups: 105pts; 16-20 groups: 140pts; 21-25 groups: 175pts; 26 & 27 groups: 210pts.</p> <p>3b. 0-5 groups: 50pts; 6-10 groups: 100pts; 11-15 groups: 150pts; 16-20 groups: 200pts; 21-25 groups: 250pts; 26 & 27 groups: 300pts.</p> | |
| 4. Bidder should provide consistent nominal download speeds via their web interface for document distribution. Please indicated expected rate of download. | <p>Maximum: 50 pts less than 50 kps: 10pts; 51-100 kps: 20pts; 101-200 kps: 30pts; 201-300 kps: 40pts; 301 + kps: 50pts.</p> | |
| 5. <u>Document Control</u> : where there is a requirement to download a specification at a value of \$1,000 or more (excluding HST), the Bidder's proposal should indicate how its proposed system will have the ability to restrict the download and reroute the request to the requisition authority for approval and potential download. | <p>Maximum: 10 pts 0pts: Cannot provide; 10pts: Can provide.</p> | |
| 6. <u>Document Ordering</u> : the Bidder's proposal should indicate how its proposed system has the ability to log and report client information on document ordering. At a minimum, information captured should include 1) User Name, 2) Location, 3) Date, 4) Phone number and 5) Price as part of the ordering process. | <p>Maximum: 10 pts 2pts per <u>each</u> information required to a maximum of 10 pts.</p> | |
| 7. <u>Monthly Reporting</u> : the Bidder's proposal should indicate how its proposed system will provide customizable monthly reports of the 1) services performed, 2) downloads, 3) transactions and 4) usage metrics. | <p>Maximum: 10 pts 0pts: Cannot provide monthly reporting; 3pts: Can provide reporting but not customizable;</p> | |

| | | |
|--|--|--|
| | 7pts: Can provide reporting on the 4 items listed; and 10pts: Can provide customizable reports on all items listed. | |
| 8. <u>Basis Search Capabilities</u> : At a minimum, the Bidder's proposed product should provide provision of a keyword search engine that allows users to conduct a basic search using (but not limited to) the following criteria: a. Standard Number; b. Title; c. Country of origin; d. International Classification; and e. Revision date. | Maximum: 10 pts 2pts per <u>each</u> element required to a maximum of 10 pts. | |

1.2 Financial Evaluation

SACC Manual Clause A0220T (2007/05/25), Evaluation of Price

- (a) PWGSC will conduct the financial evaluation based on the methodology detailed below, independently of the technical proposals.
- (b) The total cost will be calculated for evaluation purposes as outlined below in C.3.1. **Note that the estimated number of the most popular specifications and standards downloads in the various Product Description Categories are estimates only for the purposes of evaluation and are subject to change in any resulting contract.**
- (c) The estimated overall requirement for downloads per each year is as follows:

| Item | Product Description | Estimated # of Downloads per year |
|------|---|-----------------------------------|
| 1 | Specs & Standards (Military) Complete | 600 |
| 2 | Historical DOD Standardization Ser. Comp. | 5 |
| 3 | H Series H2 H4/H8, H6. | 5 |
| 4 | DOD Adopted Industry Standards | 10 |
| 5 | NATO Documents | 70 |
| 6 | FAA Specs, Standards, Orders Complete | 10 |
| 7 | AIA- Aerospace Industries Association of America | 400 |
| 8 | ASTM American Society for Testing and Materials - Complete | 560 |
| 9 | EIA Sector Standards | 5 |
| 10 | IEEE Institute of Electrical and Electronics Engineers | 275 |
| 11 | SAE Society of Automotive Engineers - Complete | 2,000 |
| 12 | CSA Canadian Standards English Language - Complete | 425 |
| 13 | CGSB Canadian General Standards Board Service | 20 |
| 14 | ISO International Standards Organization for Standards - Complete | 550 |
| 15 | ITU International Telecommunications Union | 175 |
| 16 | AV-Data (excludes ICAO & UKCAA) | 100 |

| | | |
|----|---|-------|
| 17 | ARNIC - Aeronautical Radio Incorporated | 1,700 |
| 18 | DIN English Complete - Internet | 375 |
| 19 | IEC Complete | 175 |
| 20 | CEA Sector Standards | 10 |
| 21 | TIA Sector Standards | 8 |
| 22 | ECA Sector Standards | 30 |
| 23 | JEDEC Sector Standards | 5 |
| 24 | GEIA Sector Standards | 80 |
| 25 | ASME American Society of Mechanical Engineers - Complete | 175 |
| 26 | ANSI American National Standards Institute | 100 |
| | | |
| 27 | Vendor Catalogues & Logistical Information (licenses) 25 users | 25 |
| | Additional concurrent user | |

Note that the estimated number of downloads are estimates only and are subject to change in any resulting contract.

- (d) Bidders must propose only one unit price for each download of a specification or standard, and must propose firm unit prices for each option year.
- (e) In order to be considered for contract award, a bidder whose proposal is technically and financially responsive, must provide a copy of their "**Supplier Price List for Individual Specification and Standards**" for the Contract Period. This price list must contain all of the Supplier's individual specifications and standards contained in each category listed in Annex A, Appendix 1 and their corresponding download pricing for the Contract Period.

This price list must be submitted in electronic format (Word, WordPro, PDF) so that it can be placed into Annex B, Appendix 1, *Supplier Price List for Individual Specification and Standards* of any resulting contract and must be received prior to Contract award.

Failure to supply the *Supplier Price List for Individual Specification and Standards* will cause the Bidder's proposal to be non-compliant.

1.2.1 Total Evaluated Cost:

Cost will be evaluated on the total requirement (contract period plus the two option periods using yearly rates supplied by the Bidder).

Example: sub-total Contract Period + sub-total Option One + sub-total Option Two
= Total Estimated Expenditure

Contract Period

(01/08/2012 - 31/07/2015):

| Item | Product Description | Estimated # of Downloads | Firm Unit Download Rate | Extended Price |
|----------|---|--------------------------|-------------------------|----------------|
| 1 | Specs & Standards (Military) Complete | | | |
| 1.1 | FED-STD-191A NOTICE 7 | 54 | | |
| 1.2 | FED-STD-595B CHG NOTICE 1 | 132 | | |
| 1.3 | MIL-C-85054B 1 | 42 | | |
| 1.4 | MIL-PRF-680A 1 | 132 | | |
| 1.5 | MIL-PRF-8516G 1 | 48 | | |
| 1.6 | MIL-S-29574 1 | 48 | | |
| 1.7 | MIL-STD-2073-1D CHG NOTICE 1 | 42 | | |
| 1.8 | MIL-STD-461E | 54 | | |
| 1.9 | MIL-STD-498 CANC NOTICE 1 | 48 | | |
| 1.10 | MIL-STD-810F CHG NOTICE 3 | 108 | | |
| 1.11 | MIL-STD-865C NOTICE 1 | 42 | | |
| 1.12 | MIL-STD-973 CANC NOTICE 4 | 54 | | |
| 1.13 | MIL-W-17337F 1 | 42 | | |
| 1.14 | MIL-W-4088K | 60 | | |
| 1.15 | MIL-M-10578B | 42 | | |
| 1.16 | MIL-STD-1388-2B | 54 | | |
| 1.17 | MIL-STD-1472D CHG NOTICE 2 | 54 | | |
| 1.18 | MIL-STD-461C | 42 | | |
| 1.19 | MIL-STD-810E | 48 | | |
| 1.20 | MIL-T-5038H | 54 | | |
| 2 | DOD Adopted Industry Standards | | | |
| 2.1 | JSSG-2010-7 | 15 | | |
| 3 | NATO Documents | | | |
| 3.1 | NATO ACMP-3 ED 1 | 30 | | |
| 3.2 | NATO AECTP-300 ED 1 | 36 | | |
| 3.3 | NATO APP 2 F MPP 2 F | 60 | | |
| 3.4 | NATO STANAG 2047 ED 7 AMD 1 | 30 | | |
| 3.5 | NATO STANAG 4297 ED 2 | 42 | | |
| 4 | ASTM American Society for Testing and Materials - Complete | | | |
| 4.1 | ASTM B 117 | 24 | | |
| 4.2 | ASTM D 751 | 18 | | |
| 4.3 | ASTM D 1084 | 18 | | |
| 4.4 | ASTM D 2803 | 18 | | |
| 4.5 | ASTM E 1391 | 18 | | |
| 5 | IEEE Institute of Electrical and Electronics Engineers | | | |
| 5.1 | IEEE 100 | 30 | | |
| 5.2 | IEEE 610.12 | 36 | | |
| 5.3 | IEEE 1516 | 36 | | |

| | | | | |
|-----------|--|----|--|--|
| 5.4 | IEEE 1516.1 | 66 | | |
| 5.5 | IEEE 1516.2 | 42 | | |
| | | | | |
| 6 | SAE Society of Automotive Engineers - Complete | | | |
| 6.1 | SAE AMS 3276D | 36 | | |
| 6.2 | SAE AMS 5036H | 36 | | |
| 6.3 | SAE AMS-S-8802A | 60 | | |
| 6.4 | SAE AS 15531 | 48 | | |
| 6.5 | SAE AS 50881B | 66 | | |
| | | | | |
| 7 | CSA Canadian Standards English Language - Complete | | | |
| 7.1 | CSA B78.1-M83-CAN3 | 30 | | |
| 7.2 | CSA B78.2-M91-CAN CSA | 36 | | |
| 7.3 | CSA W59-03 | 54 | | |
| 7.4 | CSA W59.2-M1991 | 30 | | |
| | | | | |
| 8 | CGSB Canadian General Standards Board Service | | | |
| 8.1 | CGSB 48.9712-2000-CAN CGSB | 30 | | |
| 8.2 | CGSB 86.1-M91-CAN CGSB | 36 | | |
| | | | | |
| 9 | ISO International Standards Organization for Standards - Complete | | | |
| 9.1 | ISO 8501-1 | 42 | | |
| 9.2 | ISO 9000-4 | 30 | | |
| 9.3 | ISO 9899 | 30 | | |
| 9.4 | ISO 19011 | 30 | | |
| | | | | |
| 10 | AV-Data (excludes ICAO & UKCAA) | | | |
| 10.1 | JAA JAA.AGM.S3.P2 | 24 | | |
| 10.2 | JAA JAR.1.SEC.1 | 18 | | |
| | | | | |
| 11 | ARNIC - Aeronautical Radio Incorporated | | | |
| 11.1 | ARINC 424-16 | 12 | | |
| 11.2 | ARINC 424-16 APP | 12 | | |
| 11.3 | ARINC 424-16 ITEM 5.0 | 12 | | |
| 11.4 | ARINC 664P1 | 12 | | |
| 11.5 | ARINC 664P1 BOOK | 12 | | |
| 11.6 | ARINC 664P4 BOOK | 18 | | |
| | | | | |
| 12 | DIN English Complete - Internet | | | |
| 12.1 | DIN 15018-1 | 12 | | |
| 12.2 | DIN EN 71-1 | 12 | | |
| 12.3 | DIN EN 288-3 | 12 | | |
| 12.4 | DIN EN 29453 | 12 | | |
| 12.5 | DIN EN ISO 128-21 | 12 | | |
| 12.6 | DIN ISO 2859-1 | 12 | | |
| | | | | |
| 13 | IEC Complete | | | |
| 13.1 | IEC 60154-1 | 12 | | |

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|------------------------|--|--|-------------------------|-------------------|
| 13.2 | IEC 60300-1 | 12 | | |
| 13.3 | IEC 60300-2 | 12 | | |
| 13.4 | IEC 61508-1 | 12 | | |
| 13.5 | IEC 61508-5 | 12 | | |
| | | | | |
| 14 | TIA Sector Standards | | | |
| 14.1 | TIA EIA-422-B | 12 | | |
| 14.2 | TIA EIA-606-A | 12 | | |
| | | | | |
| 15 | GEIA Sector Standards | | | |
| 15.1 | GEIA IEEE EIA 12207.0 | 54 | | |
| 15.2 | GEIA IEEE EIA 12207.1 | 30 | | |
| | | | | |
| 16 | ASME American Society of Mechanical Engineers - Complete | | | |
| 16.1 | ASME Y14.100 | 48 | | |
| 16.2 | ASME Y14.24 | 30 | | |
| 16.3 | ASME Y14.34M | 24 | | |
| | | | | |
| Item | Product Description | Estimated # Licenses (concurrent users) | Firm License Rate | Extended Price |
| 17 | Vendor Catalogues and Logistical Information License | 25 | | |
| | License categories 26 - 200 are not for evaluation purposes. They are the optional licenses noted in 3.2(e) and are for Basis of Payment purposes only. | 26 - 50 | | N/A |
| | | 51 - 75 | | N/A |
| | | 76 - 100 | | N/A |
| | | 101 - 200 | | N/A |
| Total: Contract Period | | | \$ | |

Option Period One

(01/08/2015 - 31/07/2016):

| Item | Product Description | Estimated # of Downloads | Firm Unit Download Rate | Extended Price |
|----------|---|--------------------------|-------------------------|----------------|
| 1 | Specs & Standards (Military) Complete | | | |
| 1.1 | FED-STD-191A NOTICE 7 | 18 | | |
| 1.2 | FED-STD-595B CHG NOTICE 1 | 44 | | |
| 1.3 | MIL-C-85054B 1 | 14 | | |
| 1.4 | MIL-PRF-680A 1 | 44 | | |
| 1.5 | MIL-PRF-8516G 1 | 16 | | |
| 1.6 | MIL-S-29574 1 | 16 | | |
| 1.7 | MIL-STD-2073-1D CHG NOTICE 1 | 14 | | |
| 1.8 | MIL-STD-461E | 18 | | |
| 1.9 | MIL-STD-498 CANC NOTICE 1 | 16 | | |
| 1.10 | MIL-STD-810F CHG NOTICE 3 | 36 | | |
| 1.11 | MIL-STD-865C NOTICE 1 | 14 | | |
| 1.12 | MIL-STD-973 CANC NOTICE 4 | 18 | | |
| 1.13 | MIL-W-17337F 1 | 14 | | |
| 1.14 | MIL-W-4088K | 20 | | |
| 1.15 | MIL-M-10578B | 14 | | |
| 1.16 | MIL-STD-1388-2B | 18 | | |
| 1.17 | MIL-STD-1472D CHG NOTICE 2 | 18 | | |
| 1.18 | MIL-STD-461C | 14 | | |
| 1.19 | MIL-STD-810E | 16 | | |
| 0.20 | MIL-T-5038H | 18 | | |
| 2 | DOD Adopted Industry Standards | | | |
| 2.1 | JSSG-2010-7 | 5 | | |
| 3 | NATO Documents | | | |
| 3.1 | NATO ACMP-3 ED 1 | 10 | | |
| 3.2 | NATO AECTP-300 ED 1 | 12 | | |
| 3.3 | NATO APP 2 F MPP 2 F | 20 | | |
| 3.4 | NATO STANAG 2047 ED 7 AMD 1 | 10 | | |
| 3.5 | NATO STANAG 4297 ED 2 | 14 | | |
| 4 | ASTM American Society for Testing and Materials - Complete | | | |
| 4.1 | ASTM B 117 | 8 | | |
| 4.2 | ASTM D 751 | 6 | | |
| 4.3 | ASTM D 1084 | 6 | | |
| 4.4 | ASTM D 2803 | 6 | | |
| 4.5 | ASTM E 1391 | 6 | | |
| 5 | IEEE Institute of Electrical and Electronics Engineers | | | |
| 5.1 | IEEE 100 | 10 | | |
| 5.2 | IEEE 610.12 | 12 | | |
| 5.3 | IEEE 1516 | 12 | | |

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| 5.4 | IEEE 1516.1 | 22 | | |
| 5.5 | IEEE 1516.2 | 14 | | |
| | | | | |
| 6 | SAE Society of Automotive Engineers - Complete | | | |
| 6.1 | SAE AMS 3276D | 12 | | |
| 6.2 | SAE AMS 5036H | 12 | | |
| 6.3 | SAE AMS-S-8802A | 20 | | |
| 6.4 | SAE AS 15531 | 16 | | |
| 6.5 | SAE AS 50881B | 22 | | |
| | | | | |
| 7 | CSA Canadian Standards English Language - Complete | | | |
| 7.1 | CSA B78.1-M83-CAN3 | 10 | | |
| 7.2 | CSA B78.2-M91-CAN CSA | 12 | | |
| 7.3 | CSA W59-03 | 18 | | |
| 7.4 | CSA W59.2-M1991 | 10 | | |
| | | | | |
| 8 | CGSB Canadian General Standards Board Service | | | |
| 8.1 | CGSB 48.9712-2000-CAN CGSB | 10 | | |
| 8.2 | CGSB 86.1-M91-CAN CGSB | 12 | | |
| | | | | |
| 9 | ISO International Standards Organization for Standards - Complete | | | |
| 9.1 | ISO 8501-1 | 14 | | |
| 9.2 | ISO 9000-4 | 10 | | |
| 9.3 | ISO 9899 | 10 | | |
| 9.4 | ISO 19011 | 10 | | |
| | | | | |
| 10 | AV-Data (excludes ICAO & UKCAA) | | | |
| 10.1 | JAA JAA.AGM.S3.P2 | 8 | | |
| 10.2 | JAA JAR.1.SEC.1 | 6 | | |
| | | | | |
| 11 | ARNIC - Aeronautical Radio Incorporated | | | |
| 11.1 | ARINC 424-16 | 4 | | |
| 11.2 | ARINC 424-16 APP | 4 | | |
| 11.3 | ARINC 424-16 ITEM 5.0 | 4 | | |
| 11.4 | ARINC 664P1 | 4 | | |
| 11.5 | ARINC 664P1 BOOK | 4 | | |
| 11.6 | ARINC 664P4 BOOK | 6 | | |
| | | | | |
| 12 | DIN English Complete - Internet | | | |
| 12.1 | DIN 15018-1 | 4 | | |
| 12.2 | DIN EN 71-1 | 4 | | |
| 12.3 | DIN EN 288-3 | 4 | | |
| 12.4 | DIN EN 29453 | 4 | | |
| 12.5 | DIN EN ISO 128-21 | 4 | | |
| 12.6 | DIN ISO 2859-1 | 4 | | |
| | | | | |
| 13 | IEC Complete | | | |
| 13.1 | IEC 60154-1 | 4 | | |

Solicitation No. - N° de l'invitation

W8484-127325/A

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur

379zm

Client Ref. No. - N° de réf. du client

File No. - N° du dossier

CCC No./N° CCC - FMS No/ N° VME

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|-------------------|--|--|-------------------------|-------------------|
| 13.2 | IEC 60300-1 | 4 | | |
| 13.3 | IEC 60300-2 | 4 | | |
| 13.4 | IEC 61508-1 | 4 | | |
| 13.5 | IEC 61508-5 | 4 | | |
| | | | | |
| 14 | TIA Sector Standards | | | |
| 14.1 | TIA EIA-422-B | 4 | | |
| 14.2 | TIA EIA-606-A | 4 | | |
| | | | | |
| 15 | GEIA Sector Standards | | | |
| 15.1 | GEIA IEEE EIA 12207.0 | 18 | | |
| 15.2 | GEIA IEEE EIA 12207.1 | 10 | | |
| | | | | |
| 16 | ASME American Society of Mechanical Engineers - Complete | | | |
| 16.1 | ASME Y14.100 | 16 | | |
| 16.2 | ASME Y14.24 | 10 | | |
| 16.3 | ASME Y14.34M | 8 | | |
| | | | | |
| Item | Product Description | Estimated # Licenses (concurrent users) | Firm License Rate | Extended Price |
| 17 | Vendor Catalogues and Logistical Information License | 25 | | |
| | License categories 26 - 200 are not for evaluation purposes. They are the optional licenses noted in 3.2(e) and are for Basis of Payment purposes only. | 26 - 50 | | N/A |
| | | 51 - 75 | | N/A |
| | | 76 - 100 | | N/A |
| | | 101 - 200 | | N/A |
| Total: Option One | | | \$ | |

Option Period Two

(01/08/2016 - 31/07/2017):

| Item | Product Description | Estimated # of Downloads | Firm Unit Download Rate | Extended Price |
|----------|---|--------------------------|-------------------------|----------------|
| 1 | Specs & Standards (Military) Complete | | | |
| 1.1 | FED-STD-191A NOTICE 7 | 18 | | |
| 1.2 | FED-STD-595B CHG NOTICE 1 | 44 | | |
| 1.3 | MIL-C-85054B 1 | 14 | | |
| 1.4 | MIL-PRF-680A 1 | 44 | | |
| 1.5 | MIL-PRF-8516G 1 | 16 | | |
| 1.6 | MIL-S-29574 1 | 16 | | |
| 1.7 | MIL-STD-2073-1D CHG NOTICE 1 | 14 | | |
| 1.8 | MIL-STD-461E | 18 | | |
| 1.9 | MIL-STD-498 CANC NOTICE 1 | 16 | | |
| 1.10 | MIL-STD-810F CHG NOTICE 3 | 36 | | |
| 1.11 | MIL-STD-865C NOTICE 1 | 14 | | |
| 1.12 | MIL-STD-973 CANC NOTICE 4 | 18 | | |
| 1.13 | MIL-W-17337F 1 | 14 | | |
| 1.14 | MIL-W-4088K | 20 | | |
| 1.15 | MIL-M-10578B | 14 | | |
| 1.16 | MIL-STD-1388-2B | 18 | | |
| 1.17 | MIL-STD-1472D CHG NOTICE 2 | 18 | | |
| 1.18 | MIL-STD-461C | 14 | | |
| 1.19 | MIL-STD-810E | 16 | | |
| 1.20 | MIL-T-5038H | 18 | | |
| 2 | DOD Adopted Industry Standards | | | |
| 2.1 | JSSG-2010-7 | 5 | | |
| 3 | NATO Documents | | | |
| 3.1 | NATO ACMP-3 ED 1 | 10 | | |
| 3.2 | NATO AECTP-300 ED 1 | 12 | | |
| 3.3 | NATO APP 2 F MPP 2 F | 20 | | |
| 3.4 | NATO STANAG 2047 ED 7 AMD 1 | 10 | | |
| 3.5 | NATO STANAG 4297 ED 2 | 14 | | |
| 4 | ASTM American Society for Testing and Materials - Complete | | | |
| 4.1 | ASTM B 117 | 8 | | |
| 4.2 | ASTM D 751 | 6 | | |
| 4.3 | ASTM D 1084 | 6 | | |
| 4.4 | ASTM D 2803 | 6 | | |
| 4.5 | ASTM E 1391 | 6 | | |
| 5 | IEEE Institute of Electrical and Electronics Engineers | | | |
| 5.1 | IEEE 100 | 10 | | |
| 5.2 | IEEE 610.12 | 12 | | |
| 5.3 | IEEE 1516 | 12 | | |

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| 5.4 | IEEE 1516.1 | 22 | | |
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| | | | | |
| 6 | SAE Society of Automotive Engineers - Complete | | | |
| 6.1 | SAE AMS 3276D | 12 | | |
| 6.2 | SAE AMS 5036H | 12 | | |
| 6.3 | SAE AMS-S-8802A | 20 | | |
| 6.4 | SAE AS 15531 | 16 | | |
| 6.5 | SAE AS 50881B | 22 | | |
| | | | | |
| 7 | CSA Canadian Standards English Language - Complete | | | |
| 7.1 | CSA B78.1-M83-CAN3 | 10 | | |
| 7.2 | CSA B78.2-M91-CAN CSA | 12 | | |
| 7.3 | CSA W59-03 | 18 | | |
| 7.4 | CSA W59.2-M1991 | 10 | | |
| | | | | |
| 8 | CGSB Canadian General Standards Board Service | | | |
| 8.1 | CGSB 48.9712-2000-CAN CGSB | 10 | | |
| 8.2 | CGSB 86.1-M91-CAN CGSB | 12 | | |
| | | | | |
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| 9.1 | ISO 8501-1 | 14 | | |
| 9.2 | ISO 9000-4 | 10 | | |
| 9.3 | ISO 9899 | 10 | | |
| 9.4 | ISO 19011 | 10 | | |
| | | | | |
| 10 | AV-Data (excludes ICAO & UKCAA) | | | |
| 10.1 | JAA JAA.AGM.S3.P2 | 8 | | |
| 10.2 | JAA JAR.1.SEC.1 | 6 | | |
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| 11 | ARNIC - Aeronautical Radio Incorporated | | | |
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| 11.3 | ARINC 424-16 ITEM 5.0 | 4 | | |
| 11.4 | ARINC 664P1 | 4 | | |
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| 11.6 | ARINC 664P4 BOOK | 6 | | |
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| 12 | DIN English Complete - Internet | | | |
| 12.1 | DIN 15018-1 | 4 | | |
| 12.2 | DIN EN 71-1 | 4 | | |
| 12.3 | DIN EN 288-3 | 4 | | |
| 12.4 | DIN EN 29453 | 4 | | |
| 12.5 | DIN EN ISO 128-21 | 4 | | |
| 12.6 | DIN ISO 2859-1 | 4 | | |
| | | | | |
| 13 | IEC Complete | | | |
| 13.1 | IEC 60154-1 | 4 | | |

| | | | | |
|-------------------|---|---|-------------------|----------------|
| 13.2 | IEC 60300-1 | 4 | | |
| 13.3 | IEC 60300-2 | 4 | | |
| 13.4 | IEC 61508-1 | 4 | | |
| 13.5 | IEC 61508-5 | 4 | | |
| | | | | |
| 14 | TIA Sector Standards | | | |
| 14.1 | TIA EIA-422-B | 4 | | |
| 14.2 | TIA EIA-606-A | 4 | | |
| | | | | |
| 15 | GEIA Sector Standards | | | |
| 15.1 | GEIA IEEE EIA 12207.0 | 18 | | |
| 15.2 | GEIA IEEE EIA 12207.1 | 10 | | |
| | | | | |
| 16 | ASME American Society of Mechanical Engineers - Complete | | | |
| 16.1 | ASME Y14.100 | 16 | | |
| 16.2 | ASME Y14.24 | 10 | | |
| 16.3 | ASME Y14.34M | 8 | | |
| | | | | |
| Item | Product Description | Estimated # Licenses (concurrent users) | Firm License Rate | Extended Price |
| 17 | Vendor Catalogues and Logistical Information License | 25 | | |
| | License categories 26 - 200 are not for evaluation purposes. They are the optional licenses noted in 3.2(e) and are for Basis of Payment purposes only. | 26 - 50 | | N/A |
| | | 51 - 75 | | N/A |
| | | 76 - 100 | | N/A |
| | | 101 - 200 | | N/A |
| Total: Option One | | | \$ | |

2. Basis of Selection

- 2.1**
1. To be declared responsive, a bid must:
 - a. comply with all the requirements of the bid solicitation;
 - b. meet all mandatory technical evaluation criteria; and
 - c. obtain the required minimum of 70% percent overall of the points for the technical evaluation criteria which are subject to point rating. The rating is performed on a scale of 540 points.
 2. Bids not meeting (a) or (b) or (c) will be declared non-responsive. Neither the responsive bid that receives the highest number of points nor the one that proposed the lowest price will necessarily be accepted. The responsive bid with the lowest evaluated price per point will be recommended for award of a contract.

PART 5 - CERTIFICATIONS

Bidders must provide the required certifications to be awarded a contract. Canada will declare a bid non-responsive if the required certifications are not completed and submitted as requested.

Compliance with the certifications bidders provide to Canada is subject to verification by Canada during the bid evaluation period (before award of a contract) and after award of a contract. The Contracting Authority will have the right to ask for additional information to verify bidders' compliance with the certifications before award of a contract. The bid will be declared non-responsive if any certification made by the Bidder is untrue, whether made knowingly or unknowingly. Failure to comply with the certifications or to comply with the request of the Contracting Authority for additional information will also render the bid non-responsive.

1. Certifications Precedent to Contract Award

The certifications listed below should be completed and submitted with the bid, but may be submitted afterwards. If any of these required certifications is not completed and submitted as requested, the Contracting Authority will so inform the Bidder and provide the Bidder with a time frame within which to meet the requirement. Failure to comply with the request of the Contracting Authority and meet the requirement within that time period will render the bid non-responsive.

1.1 Federal Contractors Program - Certification

1. The Federal Contractors Program (FCP) requires that some suppliers, including a supplier who is a member of a joint venture, bidding for federal government contracts, valued at \$200,000 or more (including all applicable taxes), make a formal commitment to implement employment equity. This is a condition precedent to contract award. If the Bidder, or, if the Bidder is a joint venture and if any member of the joint venture, is subject to the FCP, evidence of its commitment must be provided before the award of the Contract.

Suppliers who have been declared ineligible contractors by Human Resources and Skills Development Canada (HRSDC) are no longer eligible to receive government contracts over the threshold for solicitation of bids as set out in the Government Contracts Regulations. Suppliers may be declared ineligible contractors either as a result of a finding of non-compliance by HRSDC, or following their voluntary withdrawal from the FCP for a reason other than the reduction of their workforce to less than 100 employees. Any bids from ineligible contractors, including a bid from a joint venture that has a member who is an ineligible contractor, will be declared non-responsive.

2. If the Bidder does not fall within the exceptions enumerated in 3.(a) or (b) below, or does not have a valid certificate number confirming its adherence to the FCP, the Bidder must fax (819-953-8768) a copy of the signed form LAB 1168, Certificate of Commitment to Implement Employment Equity, to the Labour Branch of HRSDC.
3. The Bidder, or, if the Bidder is a joint venture the member of the joint venture, certifies its status with the FCP, as follows:

The Bidder or the member of the joint venture

- a. () is not subject to the FCP, having a workforce of less than 100 full-time or part-time permanent employees, and/or temporary employees having worked 12 weeks or more in Canada;
- b. () is not subject to the FCP, being a regulated employer under the Employment Equity Act, S.C. 1995, c. 44;
- c. () is subject to the requirements of the FCP, having a workforce of 100 or more full-time or part-time permanent employees, and/or temporary employees having worked 12 weeks or more in Canada, but has not previously obtained a certificate number from HRSDC (having not bid on requirements of \$200,000 or more), in which case a duly signed certificate of commitment is attached;
- d. () is subject to the FCP, and has a valid certificate number as follows: _____
(e.g. has not been declared an ineligible contractor by HRSDC).

Further information on the FCP is available on the HRSDC Web site.

1.2 Former Public Servant Certification

Contracts with former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts with FPS, bidders must provide the information required below.

Definitions

For the purposes of this clause, "former public servant" is any former member of a department as defined in the Financial Administration Act, R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:

- a. an individual;
- b. an individual who has incorporated;
- c. a partnership made of former public servants; or
- d. a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"lump sum payment period" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"pension" means, in the context of the fee abatement formula, a pension or annual allowance paid under the Public Service Superannuation Act (PSSA), R.S., 1985, c. P-36, and any increases paid pursuant to the Supplementary Retirement Benefits Act, R.S., 1985, c. S-24 as it affects the PSSA. It does not include pensions payable pursuant to the Canadian Forces Superannuation Act, R.S., 1985, c. C-17, the Defence Services Pension Continuation Act, 1970, c. D-3, the Royal Canadian Mounted Police Pension Continuation Act, 1970, c. R-10, and the Royal Canadian Mounted Police Superannuation Act, R.S., 1985, c. R-11, the Members of Parliament Retiring Allowances Act, R.S., 1985, c. M-5, and that portion of pension payable to the Canada Pension Plan Act, R.S., 1985, c. C-8.

Former Public Servant in Receipt of a Pension

Is the Bidder a FPS in receipt of a pension as defined above? Yes () No ()

If so, the Bidder must provide the following information:

- a. name of former public servant;
- b. date of termination of employment or retirement from the Public Service.

Work Force Reduction Program

Is the Bidder a FPS who received a lump sum payment pursuant to the terms of a work force reduction program? Yes () No ()

If so, the Bidder must provide the following information:

- a. name of former public servant;
- b. conditions of the lump sum payment incentive;
- c. date of termination of employment;
- d. amount of lump sum payment;
- e. rate of pay on which lump sum payment is based;
- f. period of lump sum payment including start date, end date and number of weeks;
- g. number and amount (professional fees) of other contracts subject to the restrictions of a work force reduction program.

For all contracts awarded during the lump sum payment period, the total amount of fees that may be paid to a FPS who received a lump sum payment is \$5,000, including the Goods and Services Tax or Harmonized Sales Tax.

Certification

By submitting a bid, the Bidder certifies that the information submitted by the Bidder in response to the above requirements is accurate and complete.

PART 6 - RESULTING CONTRACT CLAUSES

1. Security Requirement

There is no security requirement associated with the requirement.

2. Statement of Work

The Work to be performed is detailed under Annex A of the resulting contract clauses.

3. Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the *Standard Acquisition Clauses and Conditions* (<http://ccua-sacc.tpsgc-pwgsc.gc.ca/pub/acho-eng.jsp>) Manual issued by Public Works and Government Services Canada.

3.1 General Conditions

2010C (2012/03/02), General Conditions - Services (Medium Complexity) apply to and form part of the Contract.

4. Term of Contract

4.1 Period of the Contract

The period of the Contract is from August 1, 2012 to July 31, 2015 inclusive.

4.2 Option to Extend the Contract

The Contractor grants to Canada the irrevocable option to extend the term of the Contract by up to two additional one year period(s) under the same conditions. The Contractor agrees that, during the extended period of the Contract, it will be paid in accordance with the applicable provisions as set out in the Basis of Payment.

Canada may exercise this option at any time by sending a written notice to the Contractor before the expiry date of the Contract. The option may only be exercised by the Contracting Authority, and will be evidenced for administrative purposes only, through a contract amendment.

5. Authorities

5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: Dennis Croucher
 Title: Supply Specialist
 Address: Public Works and Government Services Canada
 Acquisitions Branch
 Informatics and Telecommunications Systems Procurement Directorate -
 ZM Division
 Place du Portage, Phase III, 4C2
 11 Laurier Street
 Gatineau, Quebec
 K1A 0S5

Telephone: 819-956-1195
 Facsimile: 819-956-5078
 E-mail address: Dennis.Croucher@pwgsc-tpsgc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

5.2 Technical Authority

The Technical Authority for the Contract is:

Name: _____
 Title: _____
 Organization: _____
 Address: _____

Telephone : ____ _
 Facsimile: ____ _
 E-mail address: _____

The Technical Authority named above is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Technical Authority, however the Technical Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

Administration of the Contract for DND will be handled by:

Name: _____
 Title: _____
 Organization: _____
 Address: _____

Telephone : _____
 Facsimile: _____
 E-mail address: _____

The Contractor may discuss administrative matters identified in the Contract with the administrative representative, however, the representative has no authority to authorize changes to the scope of the Work. Changes to the scope of Work can only be made through a contract amendment issued by the Contracting Authority.

5.3 Contractor's Representative

Name: _____
 Title: _____
 Organization: _____
 Address: _____

Telephone : _____
 Facsimile: _____
 E-mail address: _____

6. Payment

6.1 Basis of Payment

The Contractor will be reimbursed for the costs reasonably and properly incurred in the performance of the Work, as determined in accordance with the Basis of Payment in Annex B, to a limitation of expenditure of _____. Customs duties are included and Goods and Services Tax or Harmonized Sales Tax is extra, if applicable.

6.2 Limitation of Expenditure

1. Canada's total liability to the Contractor under the Contract must not exceed \$ _____. Customs duties are included, and Goods and Services Tax or Harmonized Sales Tax is extra, if applicable.
2. No increase in the total liability of Canada or in the price of the Work resulting from any design changes, modifications or interpretations of the Work, will be authorized or paid to the Contractor unless these design changes, modifications or interpretations have been approved, in writing, by the Contracting Authority before their incorporation into the Work. The Contractor must not perform any work or provide any service that would result in Canada's total liability being exceeded before obtaining the written approval of the Contracting Authority. The Contractor must notify the Contracting Authority in writing as to the adequacy of this sum:
 - a. when it is 75 percent committed, or
 - b. four (4) months before the contract expiry date, or
 - c. as soon as the Contractor considers that the contract funds provided are inadequate for the completion of the Work,

whichever comes first.

3. If the notification is for inadequate contract funds, the Contractor must provide to the Contracting Authority a written estimate for the additional funds required. Provision of such information by the Contractor does not increase Canada's liability.

6.3 Monthly Payment

Canada will pay the Contractor on a monthly basis for work performed during the month covered by the invoice in accordance with the payment provisions of the Contract if:

- a. an accurate and complete invoice and any other documents required by the Contract have been submitted in accordance with the invoicing instructions provided in the Contract;
- b. all such documents have been verified by Canada;
- c. the Work performed has been accepted by Canada.

6.4 SACC Manual Clauses

A9117C (2007-11-30) T1204 - Direct Request by Customer Department

7. Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
2. Invoices must be distributed as follows:
 - a. The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.
 - b. **One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.**

8. Certifications

- 8.1 Compliance with the certifications provided by the Contractor in its bid is a condition of the Contract and subject to verification by Canada during the term of the Contract. If the Contractor does not comply with any certification or it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

9. Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

10. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions 2010C (2012/03/02), General Conditions - Services (Medium Complexity);
- (c) Annex A, Statement of Work;
- (d) Annex B, Basis of Payment;
- (e) the Contractor's bid dated _____, as clarified on _____.

11. Insurance

SACC Manual clause G1005C (2008-05-12) Insurance

12. Safeguarding Electronic Media

- (a) Before using them on Canada's equipment or sending them to Canada, the Contractor must use a regularly updated product to scan electronically all electronic media used to perform the Work for computer viruses and other coding intended to cause malfunctions. The Contractor must notify Canada if any electronic media used for the Work are found to contain computer viruses or other coding intended to cause malfunctions.
- (b) If magnetically recorded information or documentation is damaged or lost while in the Contractor's care or at any time before it is delivered to Canada in accordance with the Contract, including accidental erasure, the Contractor must immediately replace it at its own expense.

13. Access to Facilities and Equipment

Canada's facilities, equipment, documentation and personnel are not automatically at the disposal of the Contractor. If access to government premises, computer systems (micro computer network), working space, telephones, terminals, documentation and personnel for consultation is required by the Contractor to perform the Work, the Contractor must advise the Contracting Authority of the need for such access in a timely fashion. If the Contractor's request for access is approved by Canada and arrangements are made to provide access to the Contractor, the Contractor, its subcontractors, agents and employees must comply with all the conditions applicable at the Work site.

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The Contractor must further ensure that the facilities and equipment are used solely for the performance of the Contract.

ANNEX "A"

STATEMENT OF WORK

1. **Background**

The Department of National Defence (DND) has a requirement for a pay-on-demand service that provides access and allows for the acquisition of logistics and Standard Developing Organizations (SDOs).

2. **Objective**

The purpose of this SOW is to obtain access to a Technical Information System or Service that contains logistics data, engineering standards and specifications otherwise known as Standard Developing Organizations (SDOs) for the Director Supply Chain Operations (DSCO) on an as and when required basis.

3. **Requirements**

3.1 **Scope**

The specific requirement is for a pay-on-demand Internet/Web-based technical information system that contains various databases of engineering standards and specifications, including automatic updating search software and access to an online user guide, for up to 200 concurrent users. DSCO and its clients require access to a minimum of 27 types of standards and specifications (as detailed in Annex A, Appendix 1, Table 1: Engineering Specification and Standards List).

3.2 **Tasks**

The system must entail the provision of Technical Information Services including but not limited to:

- a. *Document Control:* The intent is to grant users full privileges to the service provider's system to download commercial and military specifications. When there is a requirement to download a specification at a value of \$1,000 or more (excluding HST) the system shall restrict the download and reroute the request to the Technical Authority (TA) for approval and potential download. Including but not limited to:
 - i) designate a single user or group of users (administrators) the ability to purchase/order documents from the service provider's website;
 - ii) create standard user accounts that allow users the ability to place orders that are automatically routed through an assigned approver(s) as designated by DSCO;
 - iii) designate a single user or group of users (approvers) the ability to approve or reject document orders/requests placed by standard users prior to being purchased; and

- iv) establish an approval threshold level, whereby if a document is under a certain value, do not route the request to the approver, process the request automatically.
- b. *Document Monitoring:* the service provider's system shall include the ability to track and monitor documents of interest of the user. Information shall include, but not limited to, document title, revision date, and document status such as change, suspended or cancelled;
- c. *Document Ordering:* the service provider's system shall allow users to input contact information as part of the ordering process. Specific characteristics include (at a minimum):
 - i) first name;
 - ii) last name;
 - iii) address;
 - iv) city;
 - v) province; and
 - vi) telephone number
- d. *Technical Support:* the service provider shall provide technical support for their systems.
 - i) *Inquiries:* the service provider shall respond to DND within four (4) hours of a telephone, email inquiry or system support request;
 - ii) *System Failure:* in the event of any system failure, the service provider will submit a plan outlining the central issues, potential solutions and resolution strategy for system restoration (including estimated time of recovery) to the TA within forty-eight (48) hours; and
 - iii) *On-site Support:* DND may occasionally require to have some services provided on-site at DND locations. In these circumstances, DND shall provide, subject to normal security requirements and only to specified service provider personnel, access to identified databases or applications resident on DND computers or networks for the sole purpose of supporting the services associated with this contract. The TA, at his sole discretion, will identify the nature and characteristics of such access.
- e. *User Licenses:* DND will require 5 - 25 concurrent user licenses at award of contract. The concurrent user licenses will be required to grant DND online web access to the items specified in Annex A, Table 1 - Engineering Specification and Standards List.

Pricing options for the following concurrent user licenses will be required to meet future demand requirements: 26 - 50; 51 - 75; 76 - 100; 101 - 200.
- f. *Accessibility:* given the dispersed nature of DND's resources and assets through multiple time zones, 24/7 on-line access and accessibility service is required. The service provider's system must also have full compatibility with the Defence Wide Area Network (DWAN) infrastructure, which as a minimum means:
 - i. any transmission coming into the DWAN shall not utilize any Java applets, VB Scripting, Active X Controls or XML;

- ii. the Service Provider's website shall not make use of "soft certificates" for authentication;
 - iii. if access to HTTPS sites is required, only the transfer of UNCLASSIFIED and DESIGNATED materiel (must be encrypted using triple DES) will be authorized. NO CLASSIFIED information between the Department of National Defence and the Enterprise over the Internet will be approved;
 - iv. if the request to access an HTTPS site involves the transfer of Video files, a more detailed analysis will be required by the appropriate DND authority prior to approval; and
 - v. the service provider's website shall be compatible with Windows XP and Windows 7 platforms and shall be compatible with Internet Explorer Versions 7 and 8.
- g. *Basic Search Capabilities:* the service provider's system must provide, as a minimum, a keyword search engine which allows users to conduct basic searches using (but not limited to) the following criteria:
- i. title;
 - ii. standard number; and
 - ii. international classification; and
- h. *User Training:* at the request of the TA, the service provider shall provide training services, including basic end-user training sessions via telephone on an as required basis.

4. **Deliverables**

4.1 **Identification**

Deliverables under this SOW shall be in the form of downloadable logistics data and SDO services provided to DND.

4.2 **Monthly Reports**

The service provider shall prepare monthly reports of the services performed. The monthly report shall be attached to each monthly invoice and all values must be in Canadian dollars. Reports are not required for any month in which services are not provided. As a minimum, each monthly report shall document the following information:

- a. Problems: description of any problems encountered which are likely to require attention by the TA;
- b. Recommendations: any recommendations relating to the conduct of the services;
- c. Usage Metrics: the service provider shall provide monthly usage metrics as part of the monthly report. Usage metrics will be based on the following criteria:
 - i. order identification number;
 - ii. order date;
 - iii. customer account number;
 - iv. first and last name of user who made the order;
 - v. document(s) purchased;

- vi. quantities of document(s) purchased;
 - vii. date of transaction;
 - viii. cost (to include shipping costs if applicable); and
 - ix. approver's first and last name (if applicable).
- d. Account Metrics: the service provider shall provide, at the request of the TA, a list of user accounts accessing the system under this contract. The report must contain the following information:
 - i. username;
 - ii. first name;
 - iii. last name;
 - iv. address;
 - v. city;
 - vi. province;
 - vii. telephone number; and
 - viii. e-mail address.
- e. all reports and/or correspondence shall be submitted to the TA and the administrative representative as they are received or produced.

ANNEX "A"**APPENDIX 1**

Table 1
Engineering Specification and Standards List

| Item | Product Description |
|------|---|
| 1 | Specs & Standards (Military) Complete |
| 2 | Historical DOD Standardization Ser. Comp. |
| 3 | H Series H2 H4/H8, H6. |
| 4 | DOD Adopted Industry Standards |
| 5 | NATO Documents |
| 6 | FAA Specs, Standards, Orders Complete |
| 7 | AIA- Aerospace Industries Association of America |
| 8 | ASTM American Society for Testing and Materials - Complete |
| 9 | EIA Sector Standards |
| 10 | IEEE Institute of Electrical and Electronics Engineers |
| 11 | SAE Society of Automotive Engineers - Complete |
| 12 | CSA Canadian Standards English Language - Complete |
| 13 | CGSB Canadian General Standards Board Service |
| 14 | ISO International Standards Organization for Standards - Complete |
| 15 | ITU International Telecommunications Union |
| 16 | AV-Data (excludes ICAO & UKCAA) |
| 17 | ARNIC - Aeronautical Radio Incorporated |
| 18 | DIN English Complete - Internet |
| 19 | IEC Complete |
| 20 | CEA Sector Standards |
| 21 | TIA Sector Standards |
| 22 | ECA Sector Standards |
| 23 | JEDEC Sector Standards |
| 24 | GEIA Sector Standards |
| 25 | ASME American Society of Mechanical Engineers - Complete |
| 26 | ANSI American National Standards Institute |
| 27 | Vendor Catalogues & Logistical Information (licenses) 15 users |

ANNEX "B"

BASIS of PAYMENT

1. The Contractor will be paid the following all-inclusive firm unit rates for Work performed pursuant to this Contract.

Contract Period:

(01/08/2012 - 31/07/2015)

| Item | Product Description | Firm Unit Download Rate |
|------|---|--|
| 1 | Specs & Standards (Military) Complete | All firm unit download rates will be as specified in Annex B, Appendix 1: Supplier Price List for Individual Specifications and Standards. |
| 2 | Historical DOD Standardization Ser. Comp. | |
| 3 | H Series H2 H4/H8, H6. | |
| 4 | DOD Adopted Industry Standards | |
| 5 | NATO Documents | |
| 6 | FAA Specs, Standards, Orders Complete | |
| 7 | AIA- Aerospace Industries Association of America | |
| 8 | ASTM American Society for Testing and Materials - Complete | |
| 9 | EIA Sector Standards | |
| 10 | IEEE Institute of Electrical and Electronics Engineers | |
| 11 | SAE Society of Automotive Engineers - Complete | |
| 12 | CSA Canadian Standards English Language - Complete | |
| 13 | CGSB Canadian General Standards Board Service | |
| 14 | ISO International Standards Organization for Standards - Complete | |
| 15 | ITU International Telecommunications Union | |
| 16 | AV-Data (excludes ICAO & UKCAA) | |
| 17 | ARNIC - Aeronautical Radio Incorporated | |
| 18 | DIN English Complete - Internet | |
| 19 | IEC Complete | |
| 20 | CEA Sector Standards | |
| 21 | TIA Sector Standards | |
| 22 | ECA Sector Standards | |
| 23 | JEDEC Sector Standards | |
| 24 | GEIA Sector Standards | |
| 25 | ASME American Society of Mechanical Engineers - Complete | |
| 26 | ANSI American National Standards Institute | |
| 27 | Vendor Catalogues & Logistical Information (licenses) 15 users | |
| | Additional concurrent users | |

Estimated Expenditure: \$ TBD

Option One: Year Four:

(01/08/2015 - 31/07/2016)

| Item | Product Description | Firm Unit Download Rate |
|------|---|--|
| 1 | Specs & Standards (Military) Complete | All firm unit download rates will be as specified in Annex B, Appendix 1: Supplier Price List for Individual Specifications and Standards. |
| 2 | Historical DOD Standardization Ser. Comp. | |
| 3 | H Series H2 H4/H8, H6. | |
| 4 | DOD Adopted Industry Standards | |
| 5 | NATO Documents | |
| 6 | FAA Specs, Standards, Orders Complete | |
| 7 | AIA- Aerospace Industries Association of America | |
| 8 | ASTM American Society for Testing and Materials - Complete | |
| 9 | EIA Sector Standards | |
| 10 | IEEE Institute of Electrical and Electronics Engineers | |
| 11 | SAE Society of Automotive Engineers - Complete | |
| 12 | CSA Canadian Standards English Language - Complete | |
| 13 | CGSB Canadian General Standards Board Service | |
| 14 | ISO International Standards Organization for Standards - Complete | |
| 15 | ITU International Telecommunications Union | |
| 16 | AV-Data (excludes ICAO & UKCAA) | |
| 17 | ARNIC - Aeronautical Radio Incorporated | |
| 18 | DIN English Complete - Internet | |
| 19 | IEC Complete | |
| 20 | CEA Sector Standards | |
| 21 | TIA Sector Standards | |
| 22 | ECA Sector Standards | |
| 23 | JEDEC Sector Standards | |
| 24 | GEIA Sector Standards | |
| 25 | ASME American Society of Mechanical Engineers - Complete | |
| 26 | ANSI American National Standards Institute | |
| 27 | Vendor Catalogues & Logistical Information (licenses) 15 users | |
| | Additional concurrent users | |

Estimated Expenditure: \$ Unfunded

Option Two: Year Five:

(01/08/2016 - 31/07/2017)

| Item | Product Description | Firm Unit Download Rate |
|------|---|--|
| 1 | Specs & Standards (Military) Complete | All firm unit download rates will be as specified in Annex B, Appendix 1: Supplier Price List for Individual Specifications and Standards. |
| 2 | Historical DOD Standardization Ser. Comp. | |
| 3 | H Series H2 H4/H8, H6. | |
| 4 | DOD Adopted Industry Standards | |
| 5 | NATO Documents | |
| 6 | FAA Specs, Standards, Orders Complete | |
| 7 | AIA- Aerospace Industries Association of America | |
| 8 | ASTM American Society for Testing and Materials - Complete | |
| 9 | EIA Sector Standards | |
| 10 | IEEE Institute of Electrical and Electronics Engineers | |
| 11 | SAE Society of Automotive Engineers - Complete | |
| 12 | CSA Canadian Standards English Language - Complete | |
| 13 | CGSB Canadian General Standards Board Service | |
| 14 | ISO International Standards Organization for Standards - Complete | |
| 15 | ITU International Telecommunications Union | |
| 16 | AV-Data (excludes ICAO & UKCAA) | |
| 17 | ARNIC - Aeronautical Radio Incorporated | |
| 18 | DIN English Complete - Internet | |
| 19 | IEC Complete | |
| 20 | CEA Sector Standards | |
| 21 | TIA Sector Standards | |
| 22 | ECA Sector Standards | |
| 23 | JEDEC Sector Standards | |
| 24 | GEIA Sector Standards | |
| 25 | ASME American Society of Mechanical Engineers - Complete | |
| 26 | ANSI American National Standards Institute | |
| 27 | Vendor Catalogues & Logistical Information (licenses) 15 users | |
| | Additional concurrent users | |

Estimated Expenditure: \$ Unfunded

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2. All deliverables are F.O.B. Destination, and Canadian Customs Duty included, where applicable.
 3. The Crown will not accept any travel and living expenses incurred by any contractor as a consequence of any relocation required to satisfy the terms of any resulting contract.
 4. All prices and amounts of money in the Contract are exclusive of Goods and Services Tax (GST) or Harmonized Sales Tax (HST), as applicable, unless otherwise indicated. The GST or HST, whichever is applicable, is extra to the price herein and will be paid by Canada.

The estimated GST or HST of \$ _____ is included in the total estimated cost shown on page 1 of this Contract. GST or HST, to the extent applicable, will be incorporated into all invoices and progress claims and shown as a separate item on invoices and progress claims. All items that are zero-rated, exempt or to which the GST or HST does not apply, are to be identified as such on all invoices. The contractor agrees to remit to Canada Revenue Agency any amounts of GST and HST paid or due.

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ANNEX "B"

APPENDIX 1

Supplier Price List for Individual Specification and Standards

Contract Period

(01/08/2012 - 31/07/2015):

Note to Bidders: The Suppliers Pricing Catalogue for all the individual specifications and standards of each of the 27 listed categories shall be inserted here. This will be requested prior to Contract award.

Option Period One

(01/08/2015 - 31/07/2016):

Note to Bidders: The Suppliers Pricing Catalogue for all the individual specifications and standards of each of the 27 listed categories shall be inserted here. This will be requested prior to the exercising of Option One.

Option Period Two

(01/08/2016 - 31/07/2017):

Note to Bidders: The Suppliers Pricing Catalogue for all the individual specifications and standards of each of the 27 listed categories shall be inserted here. This will be requested prior to the exercising of Option Two.

Estimated Cost:

To Be Determined