

**RETURN BIDS TO:**  
**RETOURNER LES SOUMISSIONS À:**  
**Bid Receiving - PWGSC / Réception des  
soumissions - TPSGC**  
**11 Laurier St./ 11, rue Laurier**  
**Place du Portage, Phase III**  
**Core 0A1 / Noyau 0A1**  
**Gatineau, Québec K1A 0S5**  
**Bid Fax: (819) 997-9776**

**REQUEST FOR PROPOSAL  
DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government  
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services  
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

**Comments - Commentaires**

<b>Title - Sujet</b> SHIRT "T" CRESTED BLUE	
<b>Solicitation No. - N° de l'invitation</b> M0077-11E605/A	<b>Date</b> 2012-04-10
<b>Client Reference No. - N° de référence du client</b> M0077-11-E605C	
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$PR-707-60232	
<b>File No. - N° de dossier</b> pr707.M0077-11E605	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2012-04-30</b>	
<b>Time Zone</b> <b>Fuseau horaire</b> Eastern Daylight Saving Time EDT	
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Elder, Sylvie	<b>Buyer Id - Id de l'acheteur</b> pr707
<b>Telephone No. - N° de téléphone</b> (819) 956-3830 ( )	<b>FAX No. - N° de FAX</b> (819) 956-5454
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> ROYAL CANADIAN MOUNTED POLICE PURCHASING UNIT 2ND FL. 440 COVENTRY RD OTTAWA Ontario K1A0R2 Canada	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

**Vendor/Firm Name and Address**  
**Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

Clothing and Textiles Division / Division des vêtements et des textiles  
11 Laurier St./ 11, rue Laurier  
6B1, Place du Portage  
Gatineau, Québec K1A 0S5

<b>Delivery Required - Livraison exigée</b> See Herein	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

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## **PART 1 - GENERAL INFORMATION**

### **1. SECURITY REQUIREMENT**

There is no security requirement associated with the requirement.

### **2. REQUIREMENT**

The Requirement is detailed under Annex A of the resulting contract clauses.

### **3. DEBRIEFINGS**

After contract award, bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days of receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

## **PART 2 - BIDDER INSTRUCTIONS**

### **1. STANDARD INSTRUCTIONS, CLAUSES AND CONDITIONS**

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the Standard Acquisition Clauses and Conditions (<http://ccua-sacc.tpsgc-pwgsc.gc.ca/pub/acho-eng.jsp>) Manual issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2012-03-02) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 5.4 of 2003, Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: sixty (60) calendar days

Insert: one hundred and twenty (120) calendar days

### **2. SUBMISSION OF BIDS**

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

### **3. ENQUIRIES - BID SOLICITATION**

All enquiries must be submitted in writing to the Contracting Authority no later than seven (7) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that the Bidder do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

### **4. APPLICABLE LAWS**

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.

## 5. SPECIFICATIONS AND STANDARDS

### 5.1 **United States Military Specifications and Standards**

The Bidder is responsible for obtaining copies of all United States (US) military specifications and standards which may be applicable to the requirement. These specifications and standards are available commercially, or may be obtained by visiting the US Department of Defense Website, at the following address:

<http://dodssp.daps.dla.mil/>.

### 5.2 **Canadian General Standards Board (CGSB) - Standards**

A copy of the CGSB Standards referred to in the bid solicitation is available and may be purchased from:

Canadian General Standards Board

Place du Portage III, 6B1

11 Laurier Street

Gatineau, Québec

Telephone: (819) 956-0425 or 1-800-665-CGSB (Canada only)

Fax: (819) 956-5740

E-mail: [ncr.cgsb-ongc@pwgsc-tpsgc.gc.ca](mailto:ncr.cgsb-ongc@pwgsc-tpsgc.gc.ca)

CGSB Website: <http://www.tpsgc-pwgsc.gc.ca/ongc-cgsb/index-eng.html>

## 6. TRANSPORTATION COSTS INFORMATION

The Bidder is requested to provide the following information concerning transportation costs for the delivery of the units to destination:

- (a) shipping weight by unit; \_\_\_\_\_
- (b) number of items by unit; \_\_\_\_\_
- (c) cubic measurement by unit; \_\_\_\_\_
- (d) number of units per shipment: \_\_\_\_\_
- (e) name of shipping point; \_\_\_\_\_
- (f) recommended method of shipment and carrier \_\_\_\_\_
- (g) Total cost \$ \_\_\_\_\_

## PART 3 - BID PREPARATION INSTRUCTIONS

### 1. BID PREPARATION INSTRUCTIONS

Canada requests that bidders provide their bid in separately bound sections as follows:

Section I - Technical Bid (1 hard copy)

Section II - Financial Bid (1 hard copy)

Section III - Certifications (1 hard copy)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of their bid:

- a) use 8.5 x 11 inch (216 mm x 279 mm) paper;

b) use a numbering system that corresponds to the bid solicitation;

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process Policy on Green Procurement <http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>.

To assist Canada in reaching its objectives, bidders are encouraged to:

1) use paper containing fibre certified as originating from a sustainably-managed forest and/or containing minimum 30% recycled content; and

2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

3) Green Initiatives (for PWGSC information only)

Bidders are requested to provide details of their policies and practices in relation to the following initiatives:

- environmentally responsible manufacturing;
- environmentally responsible waste disposal;
- waste reduction;
- packaging;
- re-use strategies;
- recycling.

### **Section I: Technical Bid**

In their technical bid, bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work (reference pre-award sample, Part 4, Evaluation Procedures, 1.1.1 Mandatory Technical Criteria).

### **Section II: Financial Bid**

Bidders must submit their financial bid in accordance with the Basis of Payment. The total amount of Harmonized Sales Tax (HST) is to be shown separately, if applicable.

#### **1.1 SACC Manual Clause**

C3011T                      2010/01/11                      Exchange Rate Fluctuation

### **Section III: Certifications**

Bidders must submit the certifications required under Part 5.

## **PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**

### **1. EVALUATION PROCEDURES**

(a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.

(b) An evaluation team composed of representatives of Canada will evaluate the bids.

(c) The evaluation team will determine first if there are three (3) or more bids with a valid Canadian Content certification. In that event, the evaluation process will be limited to the bids with the certification; otherwise, all bids will be evaluated. If some of the bids with a valid certification are declared non-responsive, or are withdrawn, and less than three responsive bids with a valid certification remain, the evaluation will continue among those bids with a

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valid certification. If all bids with a valid certification are subsequently declared non-responsive, or are withdrawn, then all the other bids received will be evaluated.

## **1.1 TECHNICAL EVALUATION**

### **1.1.1 MANDATORY TECHNICAL CRITERIA**

#### **PRE-AWARD SAMPLE AND SUPPORTING DOCUMENTATION**

As part of the technical evaluation, to confirm a bidder's capability of meeting the technical requirements, one (1) pre-award sample of the item in size large regular, test results, validation certificates and certificates of compliance will be required from the 5 lowest bidders after the bid closing date and upon a written request from PWGSC.

The Bidder must ensure that the required pre-award sample is manufactured in accordance with the technical requirement and is fully representative of the bid submitted. Rejection of the pre-award sample will result in the bid being declared non-responsive.

An RCMP viewing sample will be provided to bidders who are requested to provide a pre-award sample and is to be used for guidance for all factors not covered by the RCMP specification. The RCMP specification shall govern.

The Bidders must deliver the required pre-award sample, validation certificates and certificates of compliance at no charge to Canada and must ensure that it is received within 42 calendar days from request. Failure to submit the required pre-award sample, validation certificates and certificates of compliance within the specified time frame will result in the bid being declared non-responsive. The sample submitted by the Bidder will remain the property of Canada.

Laboratory analysis of the product offered showing test results for specific tests listed at Appendix C must be provided with the pre-award sample. Testing must be performed by an independent accredited laboratory establishment and must be in accordance with the test methods detailed in the technical requirement. The date of the document shall not exceed the date of the specification (excluding the date of the amendment for this requirement).

A Validation Certificate is required for the Shell Material, paragraph 4.1.1 and Table 1 of the specification, GS1045-342, as well as for the Rib Material, paragraph 4.1.2 and Table II of the specification, GS1045-342. A validation certificate for the requirement is based on testing from a raw goods manufacturer, from an in-house or independent laboratory, acceptable to the RCMP. The date of the document shall not exceed the date of the specification (excluding the date of the amendment for this requirement).

In addition, Certificate of Compliance for the Thread, paragraph 4.1.4 and the Crest, paragraph 4.1.5 of the specification, GS1045-342 is required as defined herein.

The sample will be evaluated for quality of workmanship and conformance to specified materials and measurements.

The requirement for a pre-award sample, validation certificates and certificates of compliance will not relieve the successful bidder from submitting samples, validation certificates and certificates of compliance as required by the contract terms or from strictly adhering to the technical requirement of this Request For Proposal and any resultant contract.

#### **PATTERNS**

A base pattern only will be provided to bidders who will be required to submit a pre-award sample. The pattern is the property of the RCMP and must be returned to PWGSC with the pre-award sample. If a bidder fails to submit a

pre-award sample within the specified time frame or chooses not to submit the pre-award sample, the pattern must be returned directly to the RCMP without delay.

### **CERTIFICATE OF COMPLIANCE - DEFINITION**

A certificate of compliance is defined for this solicitation as a signed and dated certification by an appropriate official of the component manufacturer (e.g. , zipper, hook and loop, webbing, etc.). It must specifically address the adherence of the offered component to the specification or manufacturing data of the technical requirement.

A separate certificate of compliance is required for each individual product or component. It must be current (must be dated after RFP posting date; and must certify that the product for which the Certificate of Compliance was issued is the same product used in the bid submission, or in the pre-production samples, or in the production units as applicable.

The Bidder is to note that copies of invoices, purchase orders and Certificate of Compliance for products or components that are not manufactured by the certifier are not suitable for use as a Certificate.

## **1.2 FINANCIAL EVALUATION**

### **1.2.1 MANDATORY FINANCIAL CRITERIA**

- a. The Bidder must submit firm unit price in Canadian dollars, HST extra, DDP (Ottawa, Ont) Incoterms 2000, transportation costs included, all applicable Customs Duties and Excise taxes included.
- b. The Bidder must submit firm unit pricing for the item including option.

### **1.2.2 SACC MANUAL CLAUSE**

A9033T 2011/05/16 Financial Capability

## **2. BASIS OF SELECTION**

A bid must comply with all requirements of the bid solicitation and meet all mandatory technical and financial evaluation criteria to be declared responsive.

The responsive bid with the lowest evaluated aggregate price will be recommended for award of a contract (1 contract only). Evaluation will be established using the firm quantity for the item, and 100% of the option quantity.

## **3. CONTRACT FINANCIAL SECURITY**

1. If this bid is accepted, the Bidder may be required to provide contract financial security, after the bid closing date and within 10 calendar days from receipt of a written request from the Contracting Authority.
  - (a) a security deposit as defined in clause "Security Deposit Definition" in the amount of up to ten percent (10%) of the contract price.
2. Security deposits in the form of government guaranteed bonds with coupons attached will be accepted only if all coupons that are unmaturing, at the time the security deposit is provided, are attached to the bonds. The Contractor must provide written instructions concerning the action to be taken with respect to coupons that will mature while the bonds are pledged as security, when such coupons are in excess of the security deposit requirement.
3. If Canada does not receive the required financial security within the specified period, Canada may, as its discretion, accept another offer, issue a new bid solicitation, award a contract or reject all the bids.

#### 4. SECURITY DEPOSIT DEFINITION

##### 1. "security deposit" means

- (a) a bill of exchange that is payable to the Receiver General for Canada, and certified by an approved financial institution or drawn by an approved financial institution on itself; or
- (b) a Government guaranteed bond; or
- (c) an irrevocable standby letter of credit, or
- (d) such other security as may be considered appropriate by the Contracting Authority and approved by Treasury Board;

##### 2. "approved financial institution" means

- (a) any corporation or institution that is a member of the Canadian Payments Association;
- (b) a corporation that accepts deposits that are insured by the Canada Deposit Insurance Corporation or the "Régie de l'assurance-dépôts du Québec" to the maximum permitted by law;
- (c) a credit union as defined in paragraph 137(6) the *Income Tax Act*;
- (d) a corporation that accepts deposits from the public, if repayment of the deposits is guaranteed by Canadian province or territory;
- (e) the Canada Post Corporation.

##### 3. "government guaranteed bond" means a bond of the Government of Canada or a bond unconditionally guaranteed as to principal and interest by the Government of Canada that is:

- (a) payable to bearer;
- (b) accompanied by a duly executed instrument of transfer of the bond to the Receiver General for Canada in accordance with the Domestic Bonds of Canada Regulations;
- (c) registered in the name of the Receiver General for Canada.

##### 4. "irrevocable standby letter of credit"

- (a) means any arrangement, however named or described, whereby a financial institution (the "Issuer"), acting at the request and on the instructions of a customer (the "Applicant"), or on its behalf,
  - (i) will make a payment to or to the order of Canada, as the beneficiary;
  - (ii) will accept and pay bills of exchange drawn by Canada;
  - (iii) authorizes another financial institution to effect such payment, or accept and pay such bills of exchange; or
  - (iv) authorizes another financial institution to negotiate, against written demand(s) for payment, provided that the conditions of the letter of credit are complied with.
- (b) must state the face amount which may be drawn against it;
- (c) must state its expiry date;
- (d) must provide for sight payment to the Receiver General for Canada by way of the financial institution's draft against presentation of a written demand for payment signed by the authorized departmental representative identified in the letter of credit by his/her office;
- (e) must provide that more than one written demand for payment may be presented subject to the sum of those demands not exceeding the face amount of the letter of credit;
- (f) must provide that it is subject to the International Chamber of Commerce (ICC) Uniform Customs and Practice (UCP) for Documentary Credits, 2007 Revision, ICC Publication No. 600. Pursuant to the ICC UCP, a credit is irrevocable even if there is no indication to that effect; and
- (g) must be issued (Issuer) or confirmed (Confirmer), in either official language, by a financial institution that is a member of the Canadian Payments Association and is on the letterhead of the Issuer or Confirmer. The format is left to the discretion of the Issuer or Confirmer.

## **PART 5 - CERTIFICATIONS**

Bidders must provide the required certifications to be awarded a contract. Canada will declare a bid non-responsive if the required certifications are not completed and submitted as requested.

Compliance with the certifications bidders provide to Canada is subject to verification by Canada during the bid evaluation period (before award of a contract) and after award of a contract. The Contracting Authority will have the right to ask for additional information to verify the bidders' compliance with the certifications before award of a contract. The bid will be declared non-responsive if any certification made by the Bidder is untrue, whether made knowingly or unknowingly. Failure to comply with the certifications or to comply with the request of the Contracting Authority for additional information will also render the bid non-responsive.

### **1. CERTIFICATIONS PRECEDENT TO CONTRACT AWARD**

The certifications listed below should be completed and submitted with the bid, but may be submitted afterwards. If any of these required certifications is not completed and submitted as requested, the Contracting Authority will so inform the Bidder and provide the Bidder with a time frame within which to meet the requirement. Failure to comply with the request of the Contracting Authority and meet the requirement within that time period will render the bid non-responsive.

#### **1.1 FEDERAL CONTRACTORS PROGRAM-CERTIFICATION**

##### **1.1.1 FEDERAL CONTRACTORS PROGRAM - \$200,000 OR MORE**

1. The Federal Contractors Program (FCP) requires that some suppliers, including a supplier who is a member of a joint venture, bidding for federal government contracts, valued at \$200,000 or more (including all applicable taxes), make a formal commitment to implement employment equity. This is a condition precedent to contract award. If the Bidder, or, if the Bidder is a joint venture and if any member of the joint venture, is subject to the FCP, evidence of its commitment must be provided before the award of the Contract.

Suppliers who have been declared ineligible contractors by Human Resources and Skills Development Canada (HRSDC) are no longer eligible to receive government contracts over the threshold for solicitation of bids as set out in the *Government Contract Regulations*. Suppliers may be declared ineligible contractors either as a result of a finding of non-compliance by HRSDC, or following their voluntary withdrawal from the FCP for a reason other than the reduction of their workforce to less than 100 employees. Any bids from ineligible contractors, including a bid from a joint venture that has a member who is an ineligible contractor, will be declared non-responsive.

2. If the Bidder does not fall within the exceptions enumerated in 3.(a) or (b) below, or does not have a valid certificate number confirming its adherence to the FCP, the Bidder must fax (819-953-8768) a copy of the signed form LAB 1168, Certificate of Commitment to Implement Employment Equity, <http://www.servicecanada.gc.ca/cgi-bin/search/eforms/index.cgi?app=profile&form=lab1168&dept=sc&lang=e> to the Labour Branch of HRSDC.

3. The Bidder, or, if the Bidder is a joint venture the member of the joint venture, certifies its status with the FCP, as follows:

The Bidder or the member of the joint venture

- (a) ( ) is not subject to the FCP, having a workforce of less than 100 full time or part-time permanent employees, and/or temporary employees having worked 12 weeks or more in Canada;
- (b) ( ) is not subject to the FCP, being a regulated employer under the *Employment Equity Act*, S.C. 1995, c. 44;

Solicitation No. - N° de l'invitation

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur

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pr707

Client Ref. No. - N° de réf. du client

File No. - N° du dossier

CCC No./N° CCC - FMS No/ N° VME

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- 
- (c) ( ) is subject to the requirements of the FCP, having a workforce of 100 or more full time or part-time permanent employees, and/or temporary employees having worked 12 weeks or more in Canada, but has not previously obtained a certificate number from HRSDC, (having not bid on requirements of \$200,000 or more), in which case a duly signed certificate of commitment is attached;
- (d) ( ) is subject to the FCP, and has a valid certificate number as follows: \_\_\_\_\_ (e.g. has not been declared an ineligible contractor by HRSDC).

Further information on the FCP is available on the following HRSDC Website:

<http://www.hrsdc.gc.ca/en/labour/equality/fcp/index.shtml>

## 1.2 SAMPLE AND PRODUCTION CERTIFICATION

The Bidder certifies that:

- ( ) the manufacturer that produced the pre-award sample will remain unchanged for the pre-production sample(s) and full production of the contract quantity.

## 2. CERTIFICATION REQUIRED WITH THE BID

Bidders must submit the following duly completed certifications with their bid.

### 2.1 CANADIAN CONTENT CERTIFICATION

SACC MANUAL CLAUSE

A3050T            2010/01/11            Canadian Content Definition

#### RULES OF ORIGIN - APPAREL

With reference to the Canadian Content Certification clause, apparel goods are considered to be Canadian goods according to the North American Free Trade Agreement Rules of Origin as follows:

Apparel goods classified in Chapters 61 and 62 of the Harmonized System that are both cut (or knit to shape) and sewn in Canada will be considered Canadian goods.

#### CANADIAN CONTENT CERTIFICATION

This procurement is conditionally limited to Canadian goods.

Subject to the evaluation procedures contained in the bid solicitation, bidders acknowledge that only bids with a certification that the good offered are Canadian goods, as defined in clause A3050T, may be considered.

Failure to provide this certification completed with the bid will result in the good(s) offered being treated as non-Canadian goods.

The Bidder certifies that:

- ( ) the good offered are Canadian goods as defined in paragraph 1 of clause A3050T.

#### PLANT LOCATION

Item will be manufactured at : \_\_\_\_\_

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## **PART 6 - RESULTING CONTRACT CLAUSES**

### **1. SECURITY REQUIREMENT**

There is no security requirement associated with the requirement.

### **2. REQUIREMENT**

The Contractor must provide the items detailed under the "Requirement" at Annex A.

### **3. STANDARD CLAUSES AND CONDITIONS**

All clauses and conditions identified in the Contract by number, date and title are set out in the Standard Acquisition Clauses and Conditions ( <http://ccua-sacc.tpsgc-pwgsc.gc.ca/pub/acho-eng.jsp> ) Manual issued by Public Works and Government Services Canada.

#### **3.1 General Conditions**

2010A (2012/03/02), General Conditions - Goods (Medium complexity) apply to and form part of the Contract.

### **4. TERM OF CONTRACT**

#### **4.1 Delivery Date**

##### **Delivery Requested (Desirable) - Firm Quantity**

The RCMP is requesting that the first shipment be made within 45 calendar days from the date of the written notice of approval of the pre-production sample. All firm deliverables are requested complete by 15 August 2012.

##### **Delivery - Firm Quantity - Phased**

The first delivery must be made within \_\_\_\_\_ calendar days from the date of the written notice of approval of the pre-production sample. The quantity delivered must be \_\_\_\_\_ each. The balance must be delivered at the rate of \_\_\_\_\_ each weekly after the first delivery until completion of the Contract.

#### **4.1.1 Shipping Instructions - Delivery at Destination**

1. Goods must be consigned to the destination specified in the Contract and delivered:

- (a) Delivered Duty Paid (DDP) Ottawa, Ont Incoterms 2000 for shipments from commercial contractor.

#### **4.1.2 Packaging, Marking, Rejected Goods, Overrun and Underrun**

##### **Packaging**

Packing must be in accordance with standard commercial practice to ensure safe delivery at destination. Seventy (70) units to be placed in plain shipping containers L-23" x W-15" x D-12".

##### **Marking**

RCMP Stock Item Numbers are a requirement solely of the purchaser and should not interfere with the manufacturer's normal sizing or marking procedures. Inability to provide the detail as stated below must be indicated hereafter:

- (a) Size and RCMP Stock Item Number to be indicated on merchandise, if item consists of more than one piece (pair, set) each piece to be marked.

(b) Size, quantity and RCMP Stock Item Number to be indicated on single unit package, when specified.

(c) Sizes, quantities and RCMP Stock Item Numbers to be indicated on carton.

(d) Proper shipping documents must accompany each shipment. Packing slips must include the contract number, item description, size, RCMP stock item number and quantity per size being shipped.

(e) Manufacturer's markings/advertisements will not appear on this item except on the inside label as per the specification/purchase description. Failure to comply with this article may result in rejection of goods upon inspection.

### **Rejected Goods**

If any goods are rejected and are sold to commercial outlets, all RCMP markings and insignia must be removed before being turned over to the purchaser.

### **Overrun/Underrun**

The quantities stated herein represent the quantities to be delivered in satisfaction of this requirement/contract. No overruns or underruns will be permitted. However, should the contractor experience an overrun, they must provide the details in writing to the Contracting Authority only after contracted quantities have been accepted by the RCMP. At their discretion, the Government may consider all or part of the overruns at a discount from the firm price on the original contract. Any unauthorized overruns will be returned to the contractor at their expense.

## **5. AUTHORITIES**

### **5.1 Contracting Authority**

The Contracting Authority for the Contract is:

Sylvie Elder  
Public Works and Government Services Canada  
Acquisitions Branch  
Commercial and Consumer Products Directorate (CCPD)  
Clothing & Textiles Division  
Place du Portage, Phase III, 6A2  
11 Laurier Street  
Gatineau, Quebec K1A 0S5  
Telephone : 819-956-3830 Facsimile: 819-956-5454  
E-mail address: sylvie.elder@tpsgc-pwgsc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

### **5.2 Technical Authority**

The Technical Authority for this Contract is:

#### **Mailing Address**

RCMP, I/C Technical Services Section  
Attn: Tailor Shop & Quality Control  
440 Coventry Road (Warehouse Bldg.)

Ottawa, Ontario  
K1A 0R2

**Shipping Address:**

RCMP, I/C Technical Services Section  
Attn: Tailor Shop & Quality Control  
440 Coventry Road, East Door (Warehouse Bldg.)  
Ottawa, Ontario  
K1K 2C4

The Technical Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Technical Authority, however the Technical Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

**5.3 Contractor's Representative**

The person responsible for :

**General enquiries**

Name: \_\_\_\_\_  
Telephone No.: \_\_\_\_\_  
Facsimile No.: \_\_\_\_\_  
E-mail address: \_\_\_\_\_

**Delivery follow-up**

Name: \_\_\_\_\_  
Telephone No.: \_\_\_\_\_  
Facsimile No.: \_\_\_\_\_  
E-mail address: \_\_\_\_\_

**6. PAYMENT**

**6.1 Basis of Payment - Firm Unit Price**

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm unit price, as specified in Annex A for a cost of \$\_\_\_\_\_ (amount to be inserted at contract award). Customs duties are included and Goods and Services Tax or Harmonized Sales Tax is extra, if applicable.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

**6.2 SACC Manual Clauses**

H1001C 2008/05/12 Multiple Payments

**7. INVOICING INSTRUCTIONS**

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

2. Invoices must be distributed as follows:

(a) The original and one (1) copy must be forwarded to the following address for certification and payment :

Royal Canadian Mounted Police  
Uniform & Equipment Program  
Attn: Planning & Accounting Section  
440 Coventry Road (Warehouse Bldg.)  
Ottawa, Ontario  
K1A 0R2

(b) One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

(c) One (1) copy must be forwarded to the consignee.

**8. CERTIFICATIONS**

Compliance with the certifications provided by the Contractor in its bid is a condition of the Contract and subject to verification by Canada during the term of the Contract. If the Contractor does not comply with any certification or it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

**8.1 SACC Manual Clauses**

A3060C 2008/05/12 Canadian Content Certification

**9. APPLICABLE LAWS**

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

**10. PRIORITY OF DOCUMENTS**

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) The Articles of Agreement;
- b) 2010A (2012/03/02), General Conditions - Goods (Medium Complexity);
- c) Annex A, Requirement;
- d) Specification;
- e) Drawings;
- f) Viewing Sample;
- g) The Contractor's bid dated \_\_\_\_\_

**11. MATERIALS: CONTRACTOR TOTAL SUPPLY**

The Contractor will be responsible for obtaining all materials required in the manufacture of the item(s) specified. The delivery stated for the item allows the necessary time to obtain such materials.

**12. PLANT CLOSING**

The Contractor's plant closing for Christmas and Summer holidays are as follows. During this time there will be no shipments.

**2012-2013**

Summer Holiday	FROM _____	TO _____
Christmas Holiday	FROM _____	TO _____

Solicitation No. - N° de l'invitation

M0077-11E605/A

Client Ref. No. - N° de réf. du client

M0077-11-E605C

Amd. No. - N° de la modif.

File No. - N° du dossier

pr707M0077-11E605

Buyer ID - Id de l'acheteur

pr707

CCC No./N° CCC - FMS No/ N° VME

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**2013-2014**

Summer Holiday FROM \_\_\_\_\_ TO \_\_\_\_\_

Christmas Holiday FROM \_\_\_\_\_ TO \_\_\_\_\_

**13. PLANT LOCATION**

Items will be manufactured at: \_\_\_\_\_

**14. SUBCONTRACTOR(S)**

The following subcontractor(s) will be utilized in the performance of the contract.

Name of Company: \_\_\_\_\_

Location: \_\_\_\_\_

Value of subcontract: \$ \_\_\_\_\_

Nature of subcontracting work performed: \_\_\_\_\_

Subcontractors, other than those listed above, may not be utilized without the written permission of Canada.

**15. PRE-PRODUCTION SAMPLE**

1. The Contractor must provide one pre-production sample of the item in size large regular, accompanied by the viewing sample and pattern if applicable, to the Technical Authority for acceptance within 20 calendar days from date of contract award .

Production Samples

2. The RCMP has the right to request a Production Sample (PS) at its discretion at any time during the contracting/production . Requirement for a PS will be requested in writing by the RCMP Technical Authority.

3. If the first sample is rejected, the Contractor must submit the second sample within 14 calendar days of notification of rejection from the Technical Authority.

4. The Contractor must carry out all required inspection and tests to verify conformance to the technical requirements of the Contract.

5. The Contractor must provide the sample, a copy of the test reports (see Appendix C), validation certificates for Shell Material, paragraph 4.1.1 and Table I of the specification, as well as for the Rib Material, paragraph 4.1.2 and Table II of the specification GS1045-342 and certificates of compliance for the Thread, paragraph 4.1.4 and the Crest, paragraph 4.1.5 of the specification GS1045-342 to the Technical Authority, transportation charges prepaid, and without charge to Canada. The sample submitted by the Contractor will remain the property of Canada.

Laboratory analysis of the product offered showing test results for specific tests listed at Appendix C must be provided with the pre-production sample. Testing must be performed by an independent accredited laboratory establishment and must be in accordance with the test methods detailed in the technical requirement. The date of the documents shall not exceed the date of the specification (excluding the date of the amendment for this requirement).

6. The Technical Authority will notify the Contractor, in writing, of the conditional acceptance, acceptance or rejection of the sample. A copy of this notification is to be provided by the Technical Authority to the Contracting Authority. The notice of conditional acceptance or acceptance does not relieve the Contractor from complying with all requirements of the specification and all other conditions of the Contract.

7. The Contractor must not commence or continue with production of the items and must not make any deliveries until the Contractor has received notification from the Technical Authority that the sample is acceptable. Any production of items before sample acceptance will be at the sole risk of the Contractor.
8. Rejection by the Technical Authority of the second sample submitted by the Contractor for failing to meet the contract requirements, will be grounds for termination of the Contract for default.
9. The sample may not be required if the Contractor is currently in production. The request for waiver of sample must be made by the Contractor in writing to the Technical Authority. The waiving of this requirement will be at the discretion of the Technical Authority and will be evidenced, for contract administration purposes only, through a contract amendment.

#### **CERTIFICATE OF COMPLIANCE - DEFINITION**

A certificate of compliance is defined for this Contract as a signed and dated certification by an appropriate official of the component manufacturer (e.g. zipper, hook and loop, webbing, etc.). It must specifically address the adherence of the offered component to the specification or manufacturing data of the technical requirement.

A separate certificate of compliance is required for each individual product or component. It must be current (must be dated after RFP posting date; and must certify that the product for which the Certificate of Compliance was issued is the same product used in the pre-production sample and in the production units as applicable).

The Contractor is to note that copies of invoices, purchase orders and Certificate of Compliance for products or components that are not manufactured by the certifier are not suitable for use as a Certificate.

#### **VALIDATION CERTIFICATE - DEFINITION**

A validation certificate for this requirement is based on testing from raw goods manufacturer, from an inhouse or independent laboratory, acceptable to the RCMP. The date of the documents shall not exceed the date of the specification (excluding the date of the amendment for this requirement).

##### **15.1 Patterns**

Patterns for all required sizes will be provided by the RCMP to the contractor following contract award. The patterns are the property of the RCMP and must be returned directly to the RCMP upon completion of the contract.

##### **15.2 Viewing Sample - Return to Sender**

The viewing sample which may have been sent to the Contractor, is to be returned to the sender upon completion of Contract.

The viewing sample is not to be mutilated or cut, but returned in the same condition as sent to the Contractor.

#### **CONTRACT PRODUCTION**

A Validation Certificate is required for the Shell Material, paragraph 4.1.1 and Table I of the specification, GS1045-342, as well as for the Rib Material, paragraph 4.1.2 and Table II of the specification, GS1045-342. A validation certificate for the requirement is based on testing from a raw goods manufacturer, from an in-house or independent laboratory, acceptable to the RCMP. The date of the document shall not exceed the date of the specification (excluding the date of the amendment for this requirement).

In addition, Certificate of Compliance for the Thread, paragraph 4.1.4 and the Crest, paragraph 4.1.5 of the specification, GS1045-342 is required as defined herein.

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**16. SPECIFICATIONS AND STANDARDS****16.1 United States Military Specifications and Standards**

The Contractor is responsible for obtaining copies of all United States (US) military specifications and standards which may be applicable to the requirement. These specifications and standards are available commercially, or may be obtained by visiting the US Department of Defense Website, at the following address: <http://dodssp.daps.dla.mil/>.

**16.2 Canadian General Standards Board (CGSB) - Standards**

A copy of the CGSB Standards referred to in the Contract is available and may be purchased from:

Canadian General Standards Board

Place du Portage III, 6B1

11 Laurier Street

Gatineau, Québec

Telephone: (819) 956-0425 or 1-800-665-CGSB (Canada only)

Fax: (819) 956-5740

E-mail: [ncr.cgsb-ongc@pwgsc-tpsgc.gc.ca](mailto:ncr.cgsb-ongc@pwgsc-tpsgc.gc.ca)

CGSB Website: <http://www.tpsgc-pwgsc.gc.ca/ongc-cgsb/index-eng.html>

**17. FINANCIAL SECURITY**

1. Canada may convert the security deposit to the use of Canada if any circumstance exists which would entitle Canada to terminate the Contract for default, but any such conversion will not constitute termination of the Contract.

2. Where Canada so converts the security deposit:

(a) the proceeds will be used by Canada to complete the Work according to the conditions of the Contract, to the nearest extent that it is feasible to do so and any balance left will be returned to the Contractor on completion of the warranty period; and

(b) if Canada enters into a Contract to have the Work completed, the Contractor will:

(i) be considered to have irrevocably abandoned the Work; and

(ii) remain liable for the excess cost of completing the Work if the amount of the security deposit is not sufficient for such purpose. "Excess cost" means any amount over and above the amount of the Contract Price remaining unpaid together with the amount of the security deposit.

3. If Canada does not convert the security deposit to the use of Canada before completion of the contract period, Canada will return the security deposit to the Contractor within a reasonable time after such date.

4. If Canada converts the security deposit for reasons other than bankruptcy, the financial security must be reestablished to the level of the amount stated above so that this amount is continued and available until completion of the contract period.

Solicitation No. - N° de l'invitation

M0077-11E605/A

Amd. No. - N° de la modif.

File No. - N° du dossier

pr707M0077-11E605

Buyer ID - Id de l'acheteur

pr707

Client Ref. No. - N° de réf. du client

M0077-11-E605C

CCC No./N° CCC - FMS No/ N° VME

## ANNEX A REQUIREMENT

### **1. TECHNICAL REQUIREMENT**

The Contractor is required to provide the Royal Canadian Mounted Police (RCMP) with shirt 'T' crested blue in accordance with the specification GS1045-342 dated 2011-02-25 last amended 2012-01-10, drawing, patterns, pictures and viewing sample.

### **2. ADDRESSES**

<b>Destination Address</b>	<b>Invoicing Address</b>
Royal Canadian Mounted Police Uniform & Equipment Program Attn.: Quality Control (Warehouse) 440 Coventry Road, East Door Ottawa, Ontario K1K 2C4	Royal Canadian Mounted Police Uniform & Equipment Program Attn.: Planning & Accounting Section 440 Coventry Road (Warehouse Bldg.) Ottawa, Ontario K1A 0R2

### **3. DELIVERABLES**

#### **CONTRACT QUANTITY**

##### **Firm Quantity**

<b>Item</b>	<b>Description</b>	<b>Firm Quantity</b>	<b>Unit of Issue</b>	<b>Firm Unit Price, DDP, Transportation costs included, HST extra</b>
1	shirt 'T' crested, blue	40,000	Each	\$ _____

#### **SIZE ROLL**

##### **Regular height**

<b>Stock Number</b>	<b>Size</b>	<b>Quantity (each)</b>
6068050	X small (XS)	4,000
6068100	Small (S)	4,800
6068200	Medium (M)	10,800
6068300	Large (L)	10,800
6068400	X large (XL)	4,800
6068500	XX large (2XL)	3,200
6068600	XXX large (3XL)	1,600

**OPTION**

<b>Item</b>	<b>Description</b>	<b>Estimated Quantity</b>	<b>Unit of Issue</b>	<b>Firm Unit Price, DDP, Transportation costs included, HST extra</b>
<b>2</b>	<b>shirt 'T' crested, blue, regular height</b>	<b>15,000</b>	<b>Each</b>	\$ _____
	<b>shirt 'T' crested, blue, tall</b>			\$ _____

**4. OPTION QUANTITY - Identified as Item 2**

The Contractor grants to Canada the irrevocable option to acquire the goods described above in regular height or tall under the same terms and conditions and at the prices stated in the Contract. The option may only be exercised for a minimum of 7,500 up to a maximum of 15,000 distributed amongst the sizes by the Contracting Authority and will be evidenced, for administrative purposes only, through a contract amendment.

The Contracting Authority may exercise the option within eighteen (18) months after contract award date by sending a written notice to the Contractor.

Only one amendment may be issued to exercise this option.

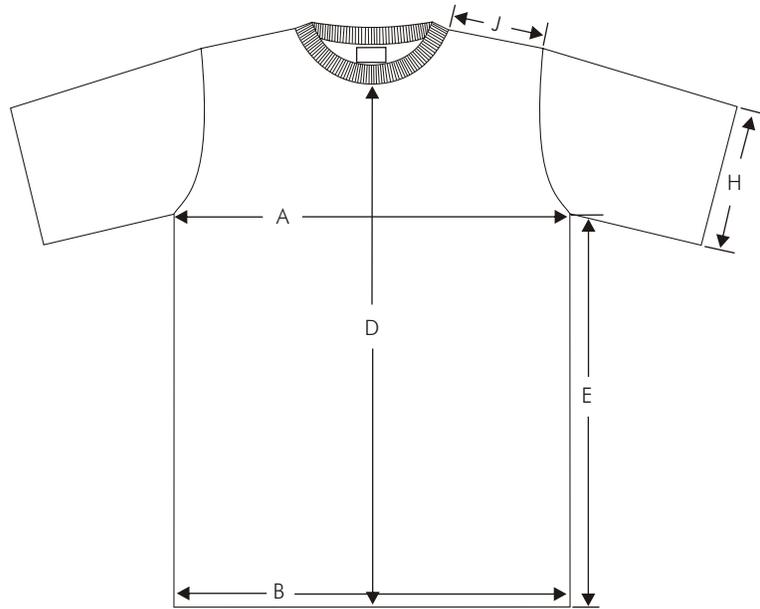
A size roll will be provided if and when the option is exercised.

SHIRT, T, CRESTED BLUE  
T-SHIRT BLEU AVEC ÉCUSSON

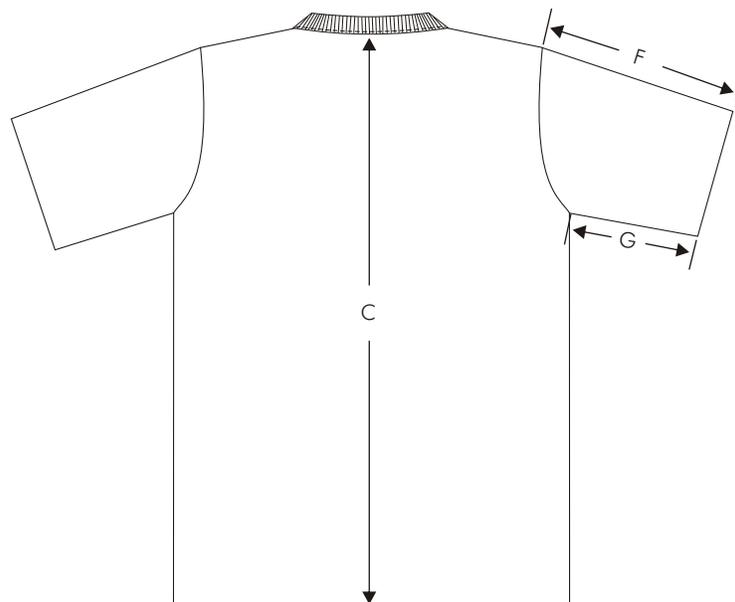
G.S.1045-342

Dwg / Dessin 1

Measurement Locations/ Emplacements des mesures



Front View  
Vue du devant



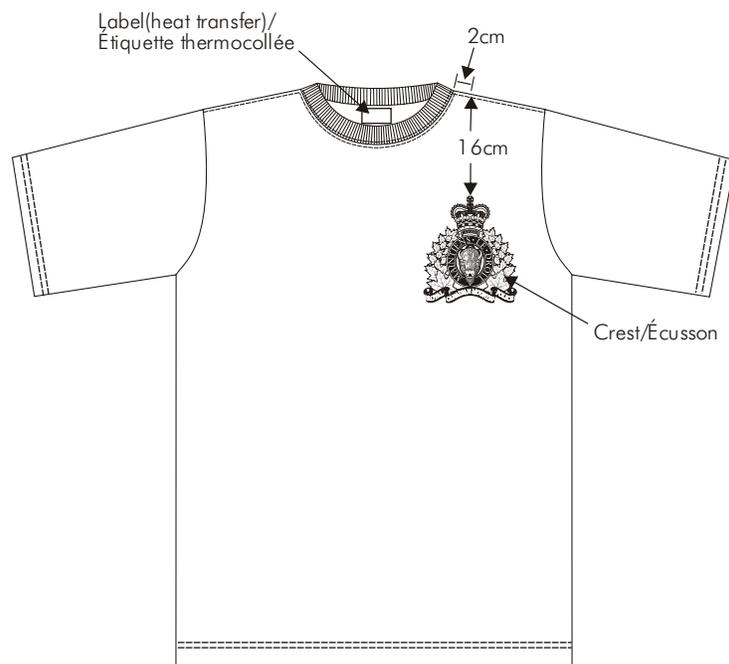
Rear View  
Vue du dos

All Measurements in Centimeters / Toutes les mesures sont en centimètres  
NOT TO SCALE / NON À L'ÉCHELLE

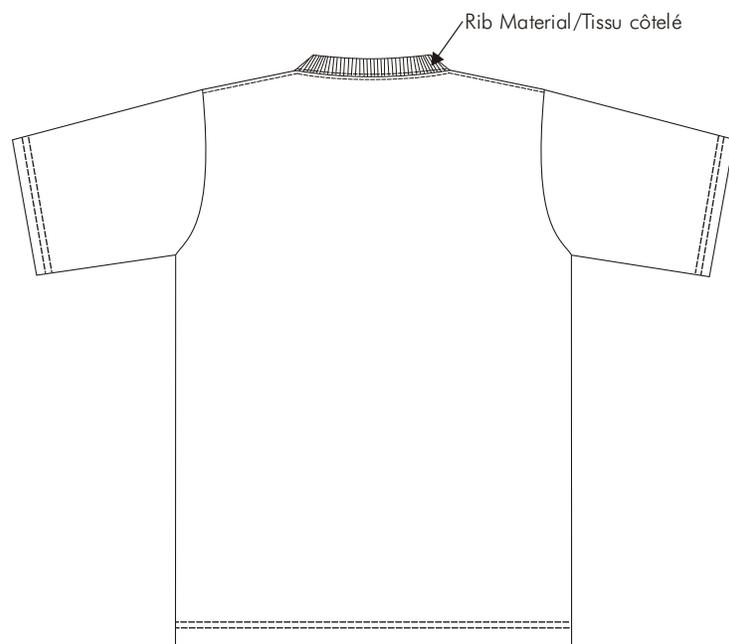
SHIRT, T, CRESTED BLUE  
T-SHIRT BLEU AVEC ÉCUSSON

G.S.1045-342

Dwg / Dessin 2



Front View  
Vue du devant



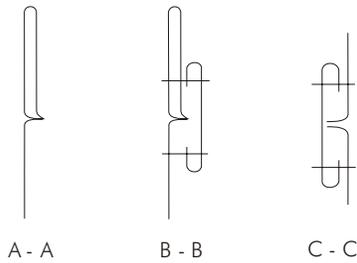
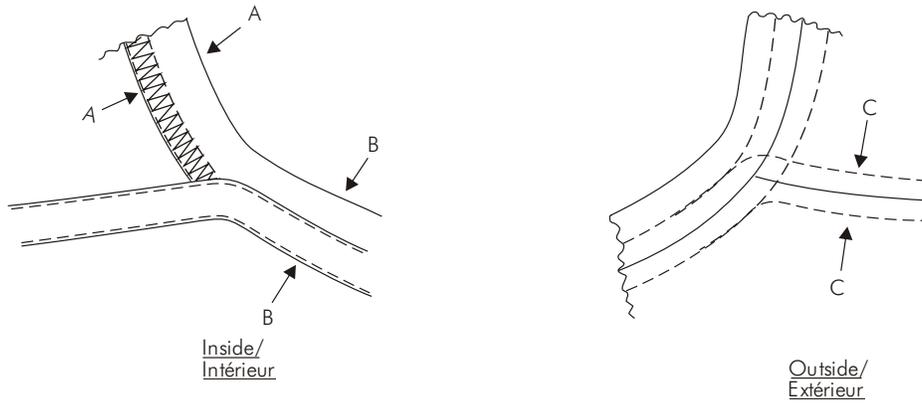
Rear View  
Vue du dos

All Measurements in Centimeters / Toutes les mesures sont en centimètres  
NOT TO SCALE / NON À L'ÉCHELLE

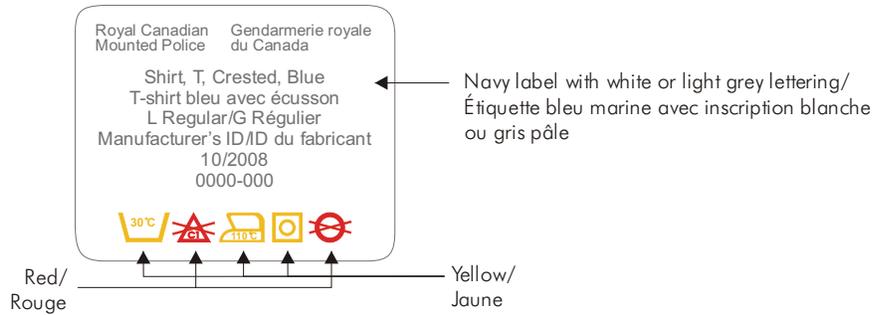
SHIRT, T, CRESTED BLUE  
T-SHIRT BLEU AVEC ÉCUSSON

G.S.1045-342

Dwg / Dessin 3



Shoulder & Back Neckline Seams/  
Coutures d'épaule et d'encolure



Example Label/  
Modèle d'étiquette

All Measurements in Centimeters / Toutes les mesures sont en centimètres  
NOT TO SCALE / NON À L'ÉCHELLE



Crest on Background Material/  
Écussons sur tissu de fond

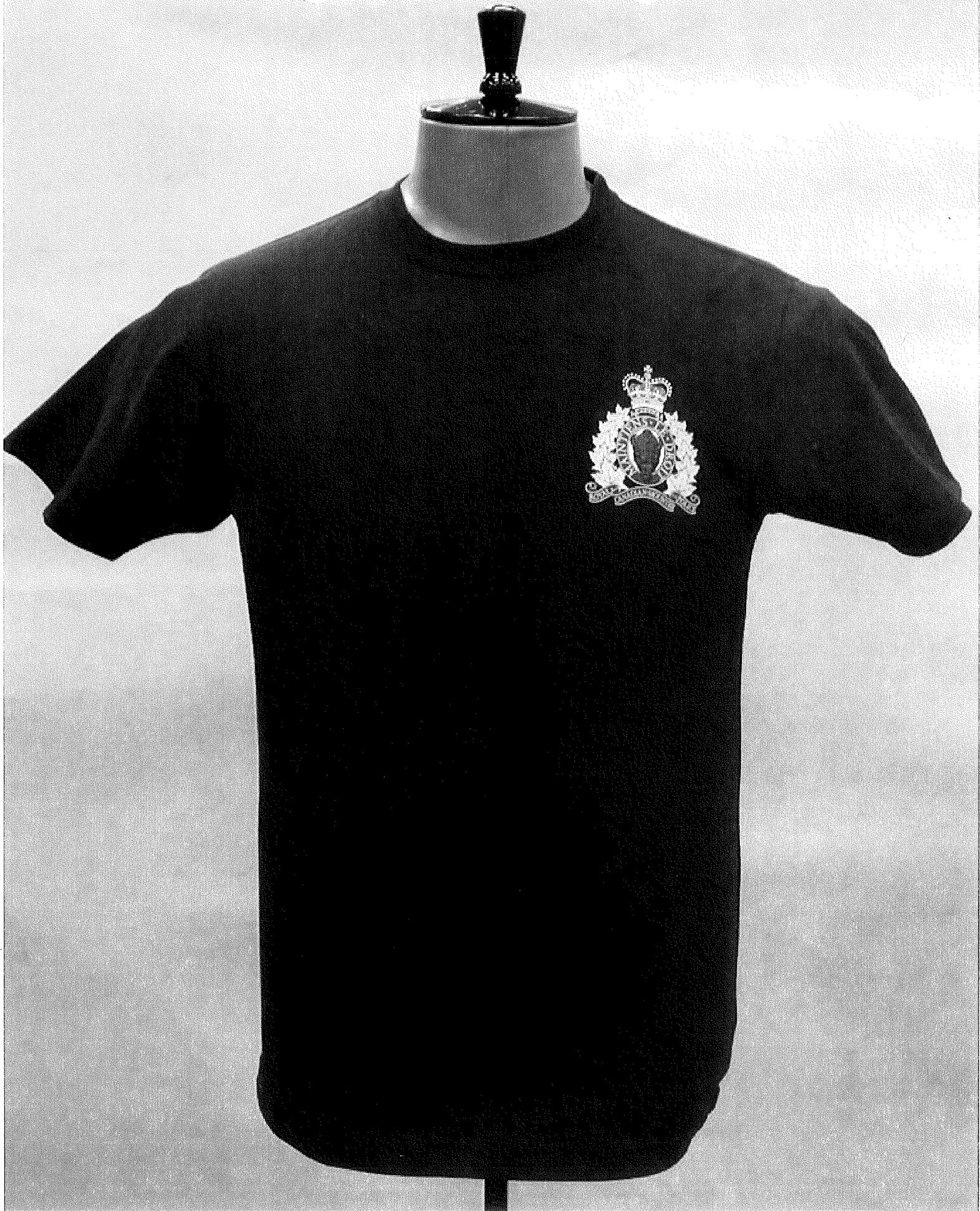
Tolerance/Tolérance  $\pm$  2mm

All Measurements in Centimeters / Toutes les mesures sont en centimètres

NOT TO SCALE / NON À L'ÉCHELLE

Original Artwork Available from RCMP Quality Control/

Dessin original disponible auprès de la Section du contrôle de la qualité de la GRC







**RCMP VIEWING SAMPLE**

A VIEWING SAMPLE, WHEN AVAILABLE, WILL BE SUPPLIED TO THE SUCCESSFUL TENDERER.

THIS WILL BE USED FOR THE GUIDANCE OF THE MANUFACTURER IN ALL FACTORS NOT COVERED BY THIS SPECIFICATION OR REFERRED TO HEREIN. VARIATION FROM THE SPECIFICATION MAY APPEAR IN THE SAMPLE IN WHICH CASE THE SPECIFICATION SHALL GOVERN.

**IT MAY BE OBTAINED FROM:**

ROYAL CANADIAN MOUNTED POLICE  
ATTN: QUALITY CONTROL  
(440 COVENTRY ROAD, WAREHOUSE BLDG)  
1200 VANIER PARKWAY  
OTTAWA, ONTARIO  
K1A 0R2

IT WILL BE SENT "PREPAID" AND IS TO BE RETURNED "PREPAID".

THE VIEWING SAMPLE SHALL BE RETURNED TO THE RCMP IN THE SAME CONDITION AS RECEIVED BY THE MANUFACTURER. LOST OR DAMAGED VIEWING SAMPLES SHALL BE REPLACED BY AN IDENTICAL ITEM OR THE RCMP SHALL BE REIMBURSED FOR THE COST OF AN ACCEPTABLE REPLACEMENT.

**ROYAL CANADIAN MOUNTED POLICE**  
**SPECIFICATION**

**NOMENCLATURE: SHIRT, T, CRESTED BLUE**

**1. Definition**

- 1.1 This specification shall govern the manufacture and inspection of Shirt, T, Crested, Blue.
- 1.2 This specification, pattern, drawing, viewing sample, or other information issued in connection therewith, may only be used for specific enquiries, tenders, or orders placed on behalf of the Royal Canadian Mounted Police.
- 1.3 This specification supersedes all previous specifications for R.C.M.P. Shirt, T, Crested, Blue.
- 1.4 This specification has been translated into French from this original English language document.

**2. Applicable Specifications**

- 2.1 The following publications are applicable to this specification and to the issues in effect on the date of the invitation to tender, unless otherwise specified.
- 2.2 CAN/CGSB 4.2, Textile Test Methods.
- 2.3 ISO 4915:1991, International Standard for Textiles - "Stitch Types."
- 2.4 ISO 4916:1991, International Standard for Textiles - "Seam Types."
- 2.5 CAN/CGSB 4.131-93, Thread, Polyester, Polyester Covered.
- 2.6 CAN/CGSB-4.139-94, Thread, Polyester, Staple Spun.
- 2.7 CAN/CGSB 86.1-M91, Care Labelling of Textiles.

### 3. General Requirements

- 3.1 The article or material covered by this specification shall be free from imperfections or blemishes such as may affect its appearance or serviceability. In all particulars not covered by this specification or contract documents, production shall be equivalent in all respects to the pattern and viewing sample.
- 3.2 **Design** - The Shirt, T, Crested Blue shall be navy in colour constructed from a knit material. The overall design shall be a semi-fitted silhouette that incorporates a crew neckline with short sleeves. The R.C.M.P. crest shall be applied to the front. It shall be constructed in accordance with the scale of measurements, patterns and drawings which form part of this specification.
- 3.3 In the event of any inconsistency in contract documents, specification, pattern, drawing, or viewing sample, the aforementioned shall prevail in the following order:
- (i) Contract
  - (ii) Specification
  - (iii) Pattern
  - (iv) Drawings
  - (v) Viewing Sample

### 4. Detail Requirements

- 4.1 **Materials**
- 4.1.1 **Shell Material** - The shell material shall be as specified in Table I. It shall be navy in colour to match the swatch available from Quality Control. **A Certificate of Compliance and test reports are required. See Appendix 'C'.**
- 4.1.2 **Rib Material** - The ribbing used in the neck shall be as specified in Table II. It shall be navy in colour to match the shell material. **A Certificate of Compliance and test reports are required. See Appendix 'C'.**
- 4.1.3 **Reinforcement Tape** - Shall be shell material as specified in para. 4.1.1, 1-1.5cm in width when applied.
- 4.1.4 **Thread** - The thread for all operations shall be navy in colour matching the shell material constructed from either polyester core, polyester wrap, R27 Tex meeting CAN/CGSB 4.131-93 or polyester staple spun, R27 Tex meeting CAN/CGSB 4.139-94.

- 4.1.5 **Crest** - The official crest of the R.C.M.P. shall be applied using a silk screen process or ink based heat transfer. It is expected to withstand a minimum of 50 home launderings according to the required care procedures without cracking, peeling, fading, stiffening and bubbling. When applied, the shell material shall not change in colour or appearance. The artwork for the crest shall be provided by RCMP Quality Control in full colour and shall be to scale. The Pantone colours used in the crest shall be as follows: Yellow - 7405C, Red - 1797C, Blue - 2955C, Light Blue - 283C, Green - 363C, Light Brown - 4715C, White.  
**A Certificate of Compliance is required and shall be found in Appendix 'C'.**
- 4.2 **Size and Dimensions** - Shirt, T, Crested Blue to this specification shall be supplied in the sizes specified by the RCMP and to the dimensions given in the patterns, scales of measurements and drawings, forming part of this specification. The garment components shall be shaped, dimensioned and positioned in accordance with the pattern components and pattern requirements as outlined in Appendix 'A' forming part of this specification.
- 4.3 **Construction**
- 4.3.1 **Cutting** - All component parts of the shirt body shall be cut from the same piece of material to ensure uniformity of shade and shall be cut in the direction of the wales following the grain line on the pattern piece. The material shall be acclimatized and allowed to relax prior to cutting. The shirt body may be cut with or without side seams as long as finished garment dimensions meet the requirements in the Scales of Measurements. Care shall be taken to cut the material without stretching or skewing to ensure a symmetrical appearance. Cutting on the fold lines is acceptable provided the crease not be visible in the finished garments.
- 4.3.2 **Stitching** - Using the specified thread, there shall be not less than 4 and no more than 5.5 stitches per cm. All stitching shall conform to the specified type outlined in ISO 4915. The construction of the shirt body and sleeve shall be overlock type 512. The stitching at the hem and sleeve hem shall be cover stitch type 406. Stitching on the tape at the shoulder and neck shall be two rows chain stitch Type 401. The beginning and ending of all stitching shall be securely backstitched and tacked unless secured by other stitching. Where seaming, turning and stitching is required the edges shall be properly worked out before stitching. Care shall be taken to minimize unsightly gathering and puckering.

- 4.3.3 **Body** - The front and back panels shall be made from material as specified in para. 4.1.1. The front, back and sleeve seams shall be sewn together using overlock stitch type 512 with a minimum width of 5mm seam allowance. The front and back panels shall be sewn together at the shoulder seams and shall be stabilized on each shoulder and at the back of the neckline with a reinforcement tape as specified in para. 4.1.3 to prevent stretching. The reinforcement tape shall be applied after the shoulder seams and neckline have been constructed. The body shall be constructed as per pattern and conform in all respects to the pattern and drawings.
- 4.3.4 **Neckline** - The neckline shall be constructed from one ply of rib material, as specified in para. 4.1.2, folded lengthwise to have a 3cm wide ribbing and serged to the neckline then coverstitched. The neckline shall be constructed, dimensioned and positioned as per the patterns and viewing sample.
- 4.3.5 **Sleeves** - Both one piece short sleeves shall be made from material as specified in para. 4.1.1. The hem shall be finished by turning in the raw edge and finishing using a coverstitch Type 406. Care shall be taken to ensure that no more than 4mm of raw edge is left uncovered. The sleeve shall be positioned and constructed as per patterns, drawings and viewing sample.
- 4.3.6 **Joining, Sleeve, Underarm and Side Seams** - The join shall be by means of a serged safety stitch Type 512. The sleeve shall be sewn to the armhole first and then the side seam and underarm seam shall be sewn in one continuous seam.
- 4.3.7 **Bottom Hem** - The bottom edge of the shirt front and back shall be hemmed by turning in the raw edge and finishing using a coverstitch Type 406. Care shall be taken to ensure that no more than 4mm of raw edge is left uncovered.
- 4.3.8 **Crest** - The official crest of the R.C.M.P. meeting the requirements in para. 4.1.5 shall be silk screened or ink based heat transfer on the left side of the shirt front. The crest shall be placed parallel to center front in an upright position using the dimensions in drawing #2. The surface of the crest must be smooth and not exhibit any bubbles, irregularities or contamination. After application the edges must be clean and well defined. The size and colours shall match the artwork file. The colours shall be as specified in para. 4.1.5. Drawing #4 shall be used as a reference.

- 4.3.9 **Marking** - Each shirt shall have a polyurethane adhesive heat transfer label that is heat bonded with inks and centered inside the back neckline. The label shall withstand at least 50 washes and show no apparent change in appearance. The label background shall be similar in colour to the shell material and use white or grey lettering and coloured care symbols. The following information shall be marked legibly and indelibly as requested:

Where the word '*insert the*' appears, enter only the information requested. (Example: *Insert the Size*, only enter L Regular/G Régulier)

Royal Canadian Mounted Police	Gendarmerie royale du Canada
Shirt, T, Crested Blue	
T-shirt bleu avec écusson	
<i>Insert the Size</i> (as per contract)	
<i>Insert the Manufacturer's Identification</i>	
<i>Insert the Date of Manufacture</i>	
<i>Insert the R.C.M.P. Stock Number</i>	
<i>Insert the Care Instructions as per drawing</i>	

**Note:** The manufacturer's identification shall not appear anywhere on the garment except on the garment label as indicated.

## 5. Delivery, Packing and Marking of Containers

- 5.1 Unless otherwise specified the items shall be delivered to the Commissioner, RCMP, Quality Control Section, Ottawa, Ontario, free of transportation charges and Provincial tax where applicable.
- 5.2 Packing and marking of shipping containers shall be as specified in the invitation to tender.
- 5.3 A packing slip shall be enclosed showing contents of each shipment.

6. **Quality Assurance Provisions**

- 6.1 **Responsibility for Inspection** - Unless otherwise stipulated in the contract, it is the prime contractor's responsibility to satisfy the RCMP, Quality Control Section, that the material and services being supplied conform to this specification. This may be accomplished by performing the tests specified in this specification or by demonstrating to the satisfaction of the RCMP, Quality Control Section that conformity to this specification of manufacturing processes is assured. The contractor may use any commercial testing establishment acceptable to the RCMP, Quality Control Section.
- 6.2 The RCMP, Quality Control Section reserves the right to perform any inspection considered necessary to ensure the material and services conform to the specified requirements. For the purpose of inspection, a portion of each delivery not exceeding two percent or two out of any number delivered under 100 may be put to tests that could destroy the articles. If found to be inferior or not in accordance with this specification, all articles so destroyed shall be replaced by others of proper quality and pattern at the expense of the contractor. The entire delivery may also be rejected if it is found that articles previously rejected due to nonrepairable defects are redelivered for inspection.
- 6.3 The contractor will be promptly notified when any articles are not accepted and such articles will be returned at the contractor's risk and expense.

APPROVED:

Insp. Ian Cowan

OIC UNIFORM & EQUIPMENT PROGRAM

DATE: 2011-02-25

**TABLE I**  
**Properties of the Shell Material**

SHELL MATERIAL	SPECIFICATION	TESTED BY CAN-2-4.2
Colour	Navy To match colour swatch provided by Quality Control	
Fiber Content	50% Polyester/50% Cotton	Method 14-2005
Knit Construction	Jersey	
Wales per inch	33 ± 3	Method 7-M88(2001)
Courses per inch	40 ± 3	Method 7-M88(2001)
Mass	170g/m <sup>2</sup> ± 8g/m <sup>2</sup> (162g/m <sup>2</sup> - 178g/m <sup>2</sup> )	Method 5.1-M90(2004)
Dimensional Change to Domestic Washing <i>After 5 cycles</i>	Warp 3% (max.) Weft 5% (max.)	Method 58-2004,3,E,2
Colour fastness to Light	equal to or better than AATCC Standard L4	Method 18.3-97
Colour fastness to Crocking Wet & Dry	Dry - Grey Scale 4 or better Wet - Grey Scale 3 or better	Method 22-2004
Colour fastness to Washing	Colour change and staining - Grey Scale 4 or better	Method 19.1-2004 Test #2
Colour fastness to Perspiration	Colour change and staining (Acid & Alkaline) - Grey scale 4 or better	Method 23-M90(2004)
Pilling	No less than 3.5 after 30 minutes	Method 51.2-M87

A certificate of compliance and test reports shall be provided to ensure the product meets or exceeds the above requirements. Appendix 'C' - Certificate of Compliance and Evaluation Criteria shall specify the type of documents that shall be submitted.

**TABLE II**  
**Properties of the Rib Material**

<b>RIB MATERIAL</b>	<b>SPECIFICATION</b>	<b>TESTED BY CAN-2-4.2</b>
Colour	Navy To match colour swatch provided by Quality Control	
Fiber Content	50% Polyester/50% Cotton	Method 14-2005
Knit Construction	1x1 Rib	
Wales per inch	28 ± 2	Method 7-M88(2001)
Courses per inch	34 ± 2	Method 7-M88(2001)
Mass	225g/m <sup>2</sup> ± 8g/m <sup>2</sup> (217g/m <sup>2</sup> - 233g/m <sup>2</sup> )	Method 5.1-M90(2004)
Dimensional Change to Domestic Washing <i>After 5 cycles</i>	Warp 6% (max.) Weft 6% (max.)	Method 58-2004,3,E,2
Colour fastness to Light	equal to or better than AATCC Standard L4	Method 18.3-97
Colour fastness to Crocking Wet & Dry	Dry - Grey Scale 4 or better Wet - Grey Scale 3 or better	Method 22-2004
Colour fastness to Washing	Colour change and staining - Grey Scale 4 or better	Method 19.1-2004 Test #2
Colour fastness to Perspiration	Colour change and staining (Acid & Alkaline) - Grey scale 4 or better	Method 23-M90(2004)
Pilling	No less than 3 after 20 minutes	Method 51.2-M87

A certificate of compliance and test reports shall be provided to ensure the product meets or exceeds the above requirements. Appendix 'C' - Certificate of Compliance and Evaluation Criteria shall specify the type of documents that shall be submitted.

**SCALE OF MEASUREMENTS - SHIRT, T, CRESTED BLUE**

Size Designation		Body Measurements		Finished Garment Measurements									
		Inches	Chest CM	Chest Circ (½ only)	Hem Circ (½ only)	Back Length excluding ribbing	Front Length excluding ribbing	Side Seam Length	Sleeve Length		Sleeve Hem Circ. (½ only)	Shoulder Length	
Height	Size							Short Sleeve Overarm	Short Sleeve Underarm				
Regular	XXS	31" - 33"	78.75 - 83.75	43.5	43.5	64.75	58.5	41.75	20	13.25	17	13.25	
	XS	34" - 36"	86.25 - 91.5	47.25	47.25	66.5	60.25	43.25	20.5	13.5	17.75	14	
	S	37" - 39"	94 - 99	51	51	68	61.75	44.75	21	13.75	18.25	14.5	
	M	40" - 42"	101.5 - 106.75	54.75	54.75	70.5	64.5	47.25	21.5	14.25	19	15.25	
	L	43" - 45"	109.25 - 114.25	58.5	58.5	73	66.75	49.5	22	14.5	19.75	16	
	XL	46" - 48"	116.75 - 122	62.25	62.25	73.75	67.5	50.25	22.25	14.75	20.25	16.5	
	2XL	49" - 51"	124.5 - 129.5	66	66	74.5	68.5	51	22.75	15	21	17.25	
	3XL	52" - 54"	132 - 137.25	69.75	69.75	75.5	69.25	51.75	23.25	15.25	21.75	17.75	
	4XL	55" - 57"	139.75 - 144.75	73.5	73.5	76.25	70	52.5	23.75	15.5	22.25	18.5	
	5XL	58" - 60"	147.25 - 152.5	77.25	77.25	77	71	53.25	24.25	15.75	23	19.25	
Tall	XXS	31" - 33"	78.75 - 83.75	43.5	43.5	69.75	63.5	46.75	21.5	14.5	17	13.25	
	XS	34" - 36"	86.25 - 91.5	47.25	47.25	71.5	65.25	48.25	22	14.75	17.75	14	
	S	37" - 39"	94 - 99	51	51	73	66.75	49.75	22.5	15	18.25	14.5	
	M	40" - 42"	101.5 - 106.75	54.75	54.75	75.5	69.5	52.25	23	15.5	19	15.25	
	L	43" - 45"	109.25 - 114.25	58.5	58.5	78	71.75	54.5	23.5	15.75	19.75	16	
	XL	46" - 48"	116.75 - 122	62.25	62.25	78.75	72.5	55.25	23.75	16	20.25	16.5	
	2XL	49" - 51"	124.5 - 129.5	66	66	79.5	73.5	56	24.25	16.25	21	17.25	
	3XL	52" - 54"	132 - 137.25	69.75	69.75	80.5	74.25	56.75	24.75	16.5	21.75	17.75	
	4XL	55" - 57"	139.75 - 144.75	73.5	73.5	81.25	75	57.5	25.25	16.75	22.25	18.5	
	5XL	58" - 60"	147.25 - 152.5	77.25	77.25	82	76	58.25	25.75	17	23	19.25	
Tolerance ±				1.5cm	1.5cm	1.5cm	1.5cm	1cm	1cm	1cm	1cm	1cm	
Measurement Location				A	B	C	D	E	F	G	H	J	

**Note:** All measurements in centimeters unless otherwise indicated.

## Appendix 'A' / Annexe « A »

### Sealed Pattern Identifier / Identificateur de patrons réglementaire

**Paper Patterns** - Paper patterns are available from the RCMP, Quality Control, Ottawa, Ontario, under Pattern # RCMP-1420-A2010 Shirt, T, Unisex. Firms requested to produce Pre-contract Award Samples will be provided with the base pattern only. The full set of patterns either in individual sizes or as a graded nest will be provided to the successful bidder after the contract is awarded.

The paper patterns include seam allowances, drill holes and/or placement templates. The scale of measurements indicate the finished garment measurements however the patterns are larger to accommodate shrinkage. The manufacturer is responsible for adjusting the pattern accordingly, based on the materials purchased, to meet the scale of measurements. Contractors may make changes required to suit their production process, however, the design and grade shall not be affected or changed.

All shell parts must be cut in the direction indicated on the grain line of the pattern pieces.

All patterns are the property of the RCMP and must be returned upon completion of the contract.

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**Patrons** - Les patrons imprimés sont disponibles auprès de la Section du contrôle de la qualité de la GRC, Ottawa (Ontario), sous le titre « Modèle n° RCMP-1420-A2010 T-shirt, unisex ». Un patron de base sera fourni aux entreprises invitées à présenter des échantillons préalable à l'adjudication. L'ensemble complet des patrons, soit un de chaque taille ou en nid de gradation, sera fourni au soumissionnaire retenu après l'attribution d'un contrat.

Les patrons de papier comprennent les réserves de couture, les crans et les points de repère et/ou les gabarits de mise en place. Le tableau des mensurations indique les mesures du vêtement fini, toutefois, les patrons sont plus grands en prévision du rétrécissement du tissu. Il incombe au fabricant d'ajuster le patron en fonction du tissu acheté afin de se conformer au tableau des mensurations. Les entrepreneurs peuvent apporter les changements qui s'imposent en raison de leurs procédés de fabrication, mais ces derniers ne doivent pas influencer ni modifier la conception et la gradation.

Tous les composants doivent être taillés sur la ligne du droit fil indiquée sur le patron.

Tous les patrons sont la propriété de la GRC et doivent être retournés à la fin du contrat.

**Continued - Appendix 'A' Sealed Pattern Identifier**  
**Suite - Annexe « A » - Identificateur de patrons réglementaire**

Pattern # / Patron n° : RCMP-1420-A2010

Title / Titre : Shirt-T, Unisex/ T-shirt, unisexe

Pattern Pieces / 4

Pièces du patron :

<b>Legend</b> Shell Material Ribbing	= Para. 4.1.1 = Para. 4.1.2	<b>Légende :</b> Tissu de base Côtes	= Par. 4.1.1 = Par. 4.1.2
Cut 1 Single Cut 1 Paired *(RSU)	= Cut 1 = Cut 2 = Right Side Up	Coupe 1 simple Coupe 1 paire **(EVH)	= Coupe 1 = Coupe 2 = Endroit vers le haut

<b>Pattern Components / Composants de patron</b>	<b>Nomenclature</b>	<b>Quantity to be cut / Quantité à couper</b>	<b>Material / Tissu</b>
# 1 of/de 4	Back / Dos	1 pièce / 1 Single	Tissu extérieur (EVH)**/Shell Material (RSU)*
# 2 of/de 4	Front / Devant	1 pièce / 1 Single	Tissu extérieur (EVH)**/Shell Material (RSU)*
# 3 of/de 4	Sleeve / Manche	2 p ièces/1 Paired	Tissu extérieur (EVH)**/Shell Material (RSU)*
# 4 of/de 4	Neckband / Bande d'encolure	1 pièce / 1 Single	Tissu côtelé (EVH)**/Ribbing (RSU)*

**Appendix 'B'****Scale of Measurement Definitions and Location References**

Refer to the Scale of Measurements and drawing #1

- A. **Chest Circ ( $\frac{1}{2}$  only)** - When placed flat, the chest shall be the distance across the shirt, measured at the lowest point of the armholes.
- B. **Hem Circ ( $\frac{1}{2}$  only)** - When placed flat, the hem shall be the distance across the shirt, measured in a straight line just above the stitching.
- C. **Back Length excluding ribbing** - The length shall be the distance measured from the base of the neckline at center back below the ribbing to the hem.
- D. **Front Length excluding ribbing** - The length shall be the distance measured from the base of the neckline at center front below the ribbing to the hem.
- E. **Side Seam Length** - The side seam length shall be the distance measured from the lowest point of the armhole to the hem.
- F. **Sleeve Length Overarm** - The overarm sleeve length shall be the distance from the armhole at the shoulder seam to the bottom edge of the sleeve hem.
- G. **Sleeve Length Underarm** - The underarm sleeve length shall be the distance along the sleeve seam from the armhole to the bottom edge of the sleeve hem.
- H. **Sleeve Hem Circ ( $\frac{1}{2}$  only)** - When placed flat, the sleeve hem shall be the distance measured at the bottom edge of the sleeve.
- J. **Shoulder Length** - The length shall be the distance measured along the shoulder seam from neckline below ribbing to sleeve seam.

## Appendix 'C'

### Certificate of Compliance & Evaluation Criteria

Appendix 'C' contains definitions, evaluation criteria and a certificate of compliance. The evaluation criteria is a reference list outlining the requirements and shall also be used by RCMP Quality Control Section to ensure all documentation is received and complies to the requirements outlined in this specification. The certificate of compliance is a document that must be completed and submitted where required.

#### Definitions:

**Validation certificate:** Validation certificate documents shall be based on testing from a raw goods manufacturer from an in-house or independent laboratory acceptable to the RCMP to verify performance requirements as specified in this specification or where indicated an invoice from the raw good supplier is also acceptable.

**Certificate of compliance:** Certificate of Compliance documents shall be based on testing from an independent, third-party accredited laboratory acceptable to the RCMP to verify performance requirements as specified in this specification. The document needs to be filled out only once for each component regardless of how many requirements are stated. The certificate of compliance shall pertain to all requirements for a component as stated in the specification.

**Test Report:** Test report documents shall include the test method, test conditions and test results performed by an independent, third-party accredited laboratory acceptable to the RCMP to verify requirements as specified in this specification.

All certificates and test reports that verify the performance of materials used in manufacturing the finished item shall be retained by the manufacturer and shall be made available to ensure that all items meeting the requirements have completed all of the testing and certification required by this specification. Failure to provide the requested documentation shall be cause for rejection. Failure to meet the requirements when tested by the RCMP Quality Control Section shall be cause for rejection.

**Appendix 'C' - Evaluation Criteria**

Material (Table I & II)	Certificate of Compliance	Test Reports	Pass/Fail/CofC	
			Table I	Table II
Fiber Content		Required		
Mass		Required		
Dimensional Change to Domestic Washing After 5 cycles		Required		
Colourfastness - To Washing		Required		
Colourfastness - To Light	Required			
Colourfastness - To Crocking Dry and Wet	Required			
Colourfastness - To Perspiration	Required			
Pilling	Required			
Knit Construction	Required			
Wales per inch	Required			
Courses per inch	Required			
Crest (para. 4.1.5)	Required			