

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
PWGSC/TPSGC Acquisitions
1045 Main Street
1st Floor, Lobby C
Unit 108
Moncton, NB E1C 1H1
Bid Fax: (506) 851-6759

Revision to a Request for a Standing Offer

Révision à une demande d'offre à commandes

Regional Individual Standing Offer (RISO)

Offre à commandes individuelle régionale (OCIR)

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Offer remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'offre demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address

Raison sociale et adresse du fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

NB / PEI Division - Moncton Acquisitions Office
1045 Main Street
1st Floor, Lobby C
Unit 108
Moncton, NB E1C 1H1

Title - Sujet Box Lunches	
Solicitation No. - N° de l'invitation W0105-13F010/A	Date 2012-11-23
Client Reference No. - N° de référence du client W0105-13F010	Amendment No. - N° modif. 003
File No. - N° de dossier MCT-2-35095 (015)	CCC No./N° CCC - FMS No./N° VME
GETS Reference No. - N° de référence de SEAG PW-\$MCT-015-4541	
Date of Original Request for Standing Offer 2012-11-13	
Date de la demande de l'offre à commandes originale	
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2012-11-29	
Time Zone Fuseau horaire Atlantic Standard Time AST	
Address Enquiries to: - Adresser toutes questions à: Drisdelle, Charlotte J.	Buyer Id - Id de l'acheteur mct015
Telephone No. - N° de téléphone (506) 851-6948 ()	FAX No. - N° de FAX (506) 851-6759
Delivery Required - Livraison exigée	
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	
Security - Sécurité This revision does not change the security requirements of the Offer. Cette révision ne change pas les besoins en matière de sécurité de la présente offre.	

Instructions: See Herein

Instructions: Voir aux présentes

Acknowledgement copy required Accusé de réception requis	Yes - Oui <input type="checkbox"/>	No - Non <input type="checkbox"/>
The Offeror hereby acknowledges this revision to its Offer. Le proposant constate, par la présente, cette révision à son offre.		
Signature	Date	
Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie)		
For the Minister - Pour le Ministre		

Standing Offer Notice of Revision No. 003

Title: Box Lunches

This standing offer is hereby revised as follows:

- (1) Reference: **Annex “B” - Basis of Payment - Pricing Sheets - Box Lunch Menus and mandatory Requirements and Specifications**

DELETE current Annex “B”; and

INSERT Annex “B” revised 2012-11-23 which must be submitted with the offer.

AND;

This solicitation is hereby amended to provide the following questions and answers:

Q1. Can I submit a couple of different kaiser buns for approval?

A1. You must submit kaiser buns as specified in the revised menus.

Q2. At No. 6 of Annex “B”, it indicates the label must be placed on the “FRONT END of the box facing out”. What does this mean?

A2. The labels must be placed at the Front End of the Box facing out (like a shoe box) to be able to read the menu when they are stacked on top of one another without needing to pull out the box.

The following clauses must replace the clauses currently in the solicitation document:

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PART 5 - CERTIFICATIONS

1. **Mandatory** Certifications Required Precedent to Issuance of a Standing Offer
2. **Additional** Certifications Precedent to Issuance of a Standing Offer

PART 2 - OFFEROR INSTRUCTIONS

1. **Standard Instructions, Clauses and Conditions**

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The **2006 (2012/11/19)** Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

Section I: Technical Offer

In their technical offer, offerors should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work **by providing the following:**

One box lunch for each and every menu, exactly as specified at Annex "B", MUST be sent to Department of National Defence at CFB Gagetown within two (2) business days by 18 00 hrs after the solicitation closes.

All box lunches **must be delivered using refrigerated transport** to the following location:

Department of National Defence
3 ASG Food Services
Attn: **PO2 Wayne Goguen**
Building H-33 Oak Street
CFB Gagetown
Oromocto, New Brunswick E2G 2P9

Manufacturer's Nutrition Facts, where requested, **must be provided with your offer OR within 24 hours after bid closing** to the standing offer Authority at Public Works and Government Services Canada (PWGSC).

Offerors should indicate on each "Manufacturer's Nutrition Facts Sheets" the menus in which that product is included. The **Brand Name** for that meat product to be provided must also be indicated. The Manufacturer's Product Code could be requested, if required, after bid closing.

Failure to be compliant with the above requirements will render your offer non-responsive and it will be rejected!

PART 5 - CERTIFICATIONS

Offerors must provide the required certifications **and related documentation** to be issued a standing offer. Canada will declare an offer non-responsive if the required certifications **and related documentation** are not completed and submitted as requested.

Compliance with the certifications offerors provide to Canada is subject to verification by Canada during the offer evaluation period (before issuance of a standing offer) and after issuance of a standing offer. The Standing Offer Authority will have the right to ask for additional information to verify offerors' compliance with the certifications before issuance of a standing offer. The offer will be declared non-responsive if any certification made by the Offeror is untrue, whether made knowingly or unknowingly. Failure to comply with the certifications or to comply with the request of the Standing Offer Authority for additional information will also render the offer non-responsive.

1. Mandatory - Certifications Required Precedent to Issuance of a Standing Offer

1.1 Code of Conduct and Certifications - Related documentation

1.1.1 By submitting an offer, the Offeror certifies, for himself and his affiliates, to be in compliance with

the Code of Conduct and Certifications clause of the Standard instructions. The related documentation hereinafter mentioned will help Canada in confirming that the certifications are true. By submitting an offer, the Offeror certifies that it is aware, and that its affiliates are aware, that Canada may request additional information, certifications, consent forms and other evidentiary elements proving identity or eligibility. Canada may also verify the information provided by the Offeror, including the information relating to the acts or convictions specified herein, through independent research, use of any government resources or by contacting third parties. Canada will declare non-responsive any offer in respect of which the information requested is missing or inaccurate, or in respect of which the information contained in the certifications is found to be untrue, in any respect, by Canada. The Offeror and any of the Offeror's affiliates, will also be required to remain free and clear of any acts or convictions specified herein during the entire period of the Standing Offer and any call-ups made against the Standing Offer.

Offerors who are incorporated, including those submitting offers as a joint venture, must provide with their offer or promptly thereafter a complete list of names of all individuals who are currently directors of the Offeror. Offerors submitting offers as sole proprietorship, including those submitting offers as a joint venture, must provide the name of the owner with their offer or

promptly thereafter. Offerors submitting offers as societies, firms, partnerships or associations of persons do not need to provide lists of names. If the required names have not been received by the time the evaluation of offers is completed, Canada will inform the Offeror of a time frame within which to provide the information. Failure to comply will render the offer non-responsive. Providing the required names is a mandatory requirement for issuance of a standing offer and award of a contract.

Canada may, at any time, request that an Offeror provide properly completed and Signed Consent Forms (Consent to a Criminal Record Verification form- PWGSC-TPSGC 229) (<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/formulaires-forms-eng.html>) for any or all individuals aforementioned within the time specified. Failure to provide such Consent Forms within the time period provided will result in the offer being declared non-responsive.

PART 6 - STANDING OFFER AND RESULTING CONTRACT CLAUSES

3.1 General Conditions

2005 (2012/11/19) General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

4. Term of Standing Offer

4.1 Period of the Standing Offer

The period for making call-ups against the Standing Offer is from **01 February, 2013 to 31 January, 2014.**

11. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- c) the general conditions **2005 (2012/11/19)**, General Conditions - Standing Offers - Goods or Services
- d) the general conditions **2010A (2012/11/19)**, General Conditions - Goods (Medium Complexity);

12. Certifications

12.1 Compliance

Compliance with the certifications **and related documentation provided** by the Offeror is a condition of authorization of the Standing Offer and subject to verification by Canada during the term of the Standing Offer and of any resulting contract that would continue beyond the period of the Standing Offer. In the event that the Offeror does not comply with any certification, **provide related documentation** or it is

determined that any certification made by the Offeror in its offer is untrue, whether made knowingly or unknowingly, Canada has the right to terminate any resulting contract for default and set aside the Standing Offer.

B. RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

2. Standard Clauses and Conditions

2.1 General Conditions

2010A (2012/11/19), General Conditions - Goods (Medium Complexity) apply to and form part of the Contract.

All other terms and conditions of the offer remain unchanged.

All enquiries concerning this revision will be forwarded to:

Name: Charlotte Drisdelle

Telephone No.: (506) 851-6948

Facsimile No: (506) 851-6759

Email: charlotte.drisdelle@pwgsc-tpsgc.gc.ca