

**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:**

**Bid Receiving - PWGSC / Réception des
soumissions - TPSGC**
BFC Bagotville, CP 380
CFB Bagotville, PO Box 380
Bâtiment 71, local 115
Building 71, Room 115
Alouette
Quebec
G0V1A0

**REQUEST FOR PROPOSAL
DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Title - Sujet Design of the magazine Link		
Solicitation No. - N° de l'invitation W0106-11R215/A	Date 2012-05-22	
Client Reference No. - N° de référence du client W0106-11R215		
GETS Reference No. - N° de référence de SEAG PW-\$BAL-002-14620		
File No. - N° de dossier BAP-2-35114 (002)	CCC No./N° CCC - FMS No./N° VME	
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2012-06-11		Time Zone Fuseau horaire Heure Avancée de l'Est HAE
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>		
Address Enquiries to: - Adresser toutes questions à: Larouche, Denise		Buyer Id - Id de l'acheteur bal002
Telephone No. - N° de téléphone (418) 677-4000 (4137)		FAX No. - N° de FAX (418) 677-3288
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: MINISTERE DE LA DEFENSE NATIONALE Quartier Général de la Réserve Nava 112 Dalhousie Québec Québec G1K4C1 Canada		

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

TPSGC/PWGSC
BFC Bagotville, CP 380
CFB Bagotville, PO Box 380
Bâtiment 71, local 115
Building 71, Room 115
Alouette
Québec
G0V1A0

Delivery Required - Livraison exigée See Herein	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

**DESIGN AND PRINTING OF THE MAGASINE «LINK»
DEPARTMENT OF NATIONAL DEFENCE
NAVAL RESERVE HEADQUARTERS**

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PART 1 - GENERAL INFORMATION

1. Security Requirement

There is no security requirement associated with the requirement.

2. Statement of Work

The Work to be performed is detailed under Part 6, clause 2 of the resulting contract clause.

3. Debriefings

After contract award, bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days of receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

PART 2 - BIDDER INSTRUCTIONS

1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the *Standard Acquisition Clauses and Conditions* (<http://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) Manual issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2012-03-02) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

2. Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

Your proposal can be transmitted by fax to (418)677-3288 or by mail to the following address:

**Public Works and
Government Services Canada
CFB Bagotville, PO Box 380
Building 71, local 115
Alouette, Qc.
G0V 1A0**

3. Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than seven (7) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that the Bidder do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

4. Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Québec.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.

PART 3 - BID PREPARATION INSTRUCTIONS

1. Bid Preparation Instructions

Canada requests that bidders provide their bid in separately bound sections as follows:

- Section I: Technical Bid (1 hard copy)
- Section II: Financial Bid (1 hard copy)
- Section III: Certifications (1 hard copy)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process Policy on Green Procurement

(<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, bidders are encouraged to:

- 1) use paper containing fibre certified as originating from a sustainably-managed forest and/or containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Bid

In their technical bid, bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment. The total amount of Goods and Services Tax (GST) or Harmonized Sales Tax (HST) must be shown separately, if applicable.

Section III: Certifications

Bidders must submit the certifications required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

1. Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

1.1 Technical Evaluation

1.1.1 Mandatory Technical Criteria at Closing Date

- a) Bidders must complete and include with their proposal **Annex “B” Basis of payment;**
- b) The Bidders must propose a bilingual Project Manager at the advanced level in both of Canada’s official languages (English and French), to ensure delivery of services for the duration of the resulting Contract.

In order to demonstrate that the proposed personnel possess the qualifications specified above, bidders must provide a detailed resume for the person proposed stating the individual’s education, work history and other relevant details, which clearly indicate that the individual meets the qualifications.

Bidder certify that all the information provided in the resume and supporting material submitted with its bid, particularly the information pertaining to education, achievements, experience and work history, has been verified by the Bidder to be true and accurate. Furthermore, the Bidders warrant that the individual proposed by the Bidders for the requirement is capable of performing the Work described in the resulting contract.

1.2 Financial Evaluation

SACC Manual clause A0220T (2007/05/25), Evaluation of Price

2. Basis of Selection

- 2.1** SACC Manual clause A0031T (2010/08/16), Basis of Selection - Mandatory Technical Criteria

PART 5 - CERTIFICATIONS

Bidders must provide the required certifications to be awarded a contract. Canada will declare a bid non-responsive if the required certifications are not completed and submitted as requested.

Compliance with the certifications bidders provide to Canada is subject to verification by Canada during the bid evaluation period (before award of a contract) and after award of a contract. The Contracting Authority will have the right to ask for additional information to verify bidders' compliance with the certifications before award of a contract. The bid will be declared non-responsive if any certification made by the Bidder is untrue, whether made knowingly or unknowingly. Failure to comply with the certifications or to comply with the request of the Contracting Authority for additional information will also render the bid non-responsive.

1. Certifications Precedent to Contract Award

The certifications listed below should be completed and submitted with the bid, but may be submitted afterwards. If any of these required certifications is not completed and submitted as requested, the Contracting Authority will so inform the Bidder and provide the Bidder with a time frame within which to meet the requirement. Failure to comply with the request of the Contracting Authority and meet the requirement within that time period will render the bid non-responsive.

1.1.1 Federal Contractors Program - over \$25,000 and below \$200,000

Suppliers who are subject to the Federal Contractors Program (FCP) and have been declared ineligible contractors by Human Resources and Skills Development Canada (HRSDC) are no longer eligible to receive federal government contracts over the threshold for solicitation of bids as set out in the Government Contracts Regulations. Suppliers may be declared ineligible contractors either as a result of a finding of non-compliance by HRSDC, or following their voluntary withdrawal from the FCP for a reason other than the reduction of their workforce to less than 100 employees. Any bids from ineligible contractors, including a bid from a joint venture that has a member who is an ineligible contractor, will be declared non-responsive.

The Bidder, or, if the Bidder is a joint venture the member of the joint venture, certifies its status with the FCP, as follows:

The Bidder or the member of the joint venture

- (a) () is not subject to the FCP, having a workforce of less than 100 full-time or part-time permanent employees, and/or temporary employees having worked 12 weeks or more in Canada;

- (b) () is not subject to the FCP, being a regulated employer under the Employment Equity Act, S.C. 1995, c. 44;
- (c) () is subject to the requirements of the FCP, having a workforce of 100 or more full-time or part-time permanent employees, and/or temporary employees having worked 12 weeks or more in Canada, but has not previously obtained a certificate number from HRSDC, having not bid on requirements of \$200,000 or more;
- (d) () has not been declared an ineligible contractor by HRSDC, and has a valid certificate number as follows: _____.

Further information on the FCP is available on the HRSDC Web site.

1.2 Former Public Servant Certification

Contracts with former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts with FPS, bidders must provide the information required below.

Definitions

For the purposes of this clause,

"former public servant" is any former member of a department as defined in the *Financial Administration Act*, R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:

- (a) an individual;
- (b) an individual who has incorporated;
- (c) a partnership made of former public servants; or
- (d) a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"lump sum payment period" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"pension" means, in the context of the fee abatement formula, a pension or annual allowance paid under the *Public Service Superannuation Act* (PSSA), R.S., 1985, c. P-36, and any increases paid pursuant to the *Supplementary Retirement Benefits Act*, R.S., 1985, c. S-24 as it affects the PSSA. It does not include pensions payable pursuant to the *Canadian Forces Superannuation Act*, R.S., 1985, c. C-17, the *Defence Services Pension Continuation Act*, 1970, c. D-3, the *Royal Canadian Mounted Police Pension Continuation Act*, 1970, c. R-10, and the *Royal Canadian Mounted Police Superannuation Act*, R.S., 1985, c. R-11, the *Members of Parliament Retiring Allowances Act*, R.S., 1985, c. M-5, and that portion of pension payable to the *Canada Pension Plan Act*, R.S., 1985, c. C-8.

Former Public Servant in Receipt of a Pension

Is the Bidder a FPS in receipt of a pension as defined above? **YES** () **NO** ()

If so, the Bidder must provide the following information:

- (a) name of former public servant;
- (b) date of termination of employment or retirement from the Public Service.

Work Force Reduction Program

Is the Bidder a FPS who received a lump sum payment pursuant to the terms of a work force reduction program? **YES** () **NO** ()

If so, the Bidder must provide the following information:

- (a) name of former public servant;
- (b) conditions of the lump sum payment incentive;
- (c) date of termination of employment;
- (d) amount of lump sum payment;
- (e) rate of pay on which lump sum payment is based;
- (f) period of lump sum payment including start date, end date and number of weeks;
- (g) number and amount (professional fees) of other contracts subject to the restrictions of a work force reduction program.

For all contracts awarded during the lump sum payment period, the total amount of fees that may be paid to a FPS who received a lump sum payment is \$5,000, including the Goods and Services Tax or Harmonized Sales Tax.

Certification

By submitting a bid, the Bidder certifies that the information submitted by the Bidder in response to the above requirements is accurate and complete.

1.3 Canadian Content Certification

1.3.1 SACC Manual clause A3050T (2010/01/11) Canadian Content Definition

1.3.2 “Bidders should submit this certification completed with their bid. If the certification is not completed and submitted with the bid, the Contracting Authority will so inform the Bidder and provide the Bidder with a time frame within which to submit this completed certification. Failure to comply with the request of the Contracting Authority and submit the completed certification will render the bid non-responsive”

This procurement is limited of Canadian services.

✓ **The Bidder certifies that**

➔ () the service offered is a Canadian service and defined in paragraph 1 of clause A3050T.

PART 6 - RESULTING CONTRACT CLAUSES

1. Security Requirement

There is no security requirement associated with the requirement.

2. Statement of Work

The Contractor must perform the Work in accordance with the Statement of Work at Annex "A" Specifications.

3. Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the *Standard Acquisition Clauses and Conditions*

(<http://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) Manual issued by Public Works and Government Services Canada.

3.1 General Conditions

2010C (2012/03/02), General Conditions - Services (Medium Complexity) apply to and form part of the Contract.

4. Term of Contract

The period of the Contract is from August 1, 2012 to July 31, 2013 inclusively with two (2) years in option of 12 months each.

Option to Extend the Contract

The Contractor grants to Canada the irrevocable option to extend the term of the Contract by up two (2) additional one year period under the same conditions. The Contractor agrees that, during the extended period of the Contract, it will be paid in accordance with the applicable provisions as set out in the Basis of Payment.

Canada may exercise this option at any time by sending a written notice to the Contractor at least 60 calendar days before the expiry date of the Contract. The option may only be exercised by the Contracting Authority and will be evidenced for administrative purposes only, through a contract amendment.

5. Authorities**5.1 Contracting Authority**

The Contracting Authority for the Contract is:

Name: Denise Larouche

Title: Supply Officer

Public Works and Government Services Canada

Telephone: (418)677-4000 ext. 4137 / Fax. No. (418)677-3288

E-mail address: denise.larouche@pwgsc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

5.2 Technical Authority**(To be completed by Canada at the time of award)**

The Technical Authority for the Contract is:

Name: _____

Telephone : ____ _

Facsimile: ____ _

E-mail address: _____

The Technical Authority named above is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Technical Authority, however the Technical Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

5.3 Contractor's Representative**a) Contract Manager:**

Name: _____

Title: _____

Telephone : _____

Facsimile: ____ _

E-mail address: _____

b) Followed for delivery:

Name: _____

Title: _____

Telephone: _____

Facsimile: ____ _

E-mail address: _____

6. Payment**6.1 Basis of Payment - Firm Price**

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid the firm lot price(s)", as specified in Annex B attached. Customs duties are included, and Goods and Services Tax or Harmonized Sales Tax is extra, if applicable.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.2 SACC Manual clause**Ref of CCUA**

C6000C (2011/05/16), Limitation of price

H1000C (2008/05/12), Single Payment

7. Invoicing Instructions

The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

8. Certifications

Compliance with the certifications provided by the Contractor in its bid is a condition of the Contract and subject to verification by Canada during the term of the Contract. If the Contractor does not comply with any certification or it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

8.1 SACC Manual Clauses

A3060C(2008/05/12), Canadian Content Certification

9. Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in the province of Quebec.

10. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions 2010C (2012/03/02), General Conditions - Requirement (Medium Complexity);
- (c) Annex A, Specifications & Annex B Basis of payment
- (d) the Contractor's bid dated _____ (*insert date of bid*) (*If the bid was clarified or amended, insert at the time of contract award: “, as clarified on _____” or “, as amended on _____” and insert date(s) of clarification(s) or amendment(s)*)

11. SACC Manual Clauses

A9006C (2008/05/12) Defence Contract

G1005C(12/05/08), Insurance

Annex “A” Statement of requirements and Annex “B” Basis of Payment

ANNEX «A»

STATEMENT OF REQUIREMENTS
DESIGN AND PRINTING OF *THE LINK* MAGAZINE
DEPARTMENT OF NATIONAL DEFENCE
NAVAL RESERVE HEADQUARTERS

AIM

Naval Reserve Headquarters (NAVRES HQ) wishes to obtain bilingual design and printing services for *The Link* magazine published by the Naval Reserve.

PERIOD

The service is required for one year, with the possibility of extension for two additional one-year periods.

FREQUENCY

Three (3) issues per year, published in December, March and October, with the possibility of a special edition once a year if required.

QUANTITY

2,500 copies per issue.

Number of pages: Regular issue: 48, 56 or 64 pages;
 Special edition: 4, 8 or 16 pages.

NOTE: The number of pages in the magazine may vary from issue to issue.

FORMAT

- printing: four-colour process, duplex, bleed
- printing of self-covers, half French version, half English version, tumble format
- open: 17 inches x 11 inches; closed: 8.5 inches x 11 inches
- paper: Lynx Opaque Ultra, 70 lb, 140 M
- saddle-stitched binding

ANNEX «A»

SPECIAL REQUIREMENTS

The contractor must have bilingual personnel for possible discussions with the unilingual Anglophone personnel of Naval Reserve Headquarters.

To facilitate his/her comprehension and maximize design quality, the firm's designer must familiarize himself/herself with the terms and acronyms of the naval community used in the texts submitted, in both languages.

DELIVERY

Printing and delivery within 5 working days following final approval of the proof by the designated DND representative.

The magazines must be delivered in cases of sixty (60) magazines each to the following address:

Naval Reserve Headquarters
Public Affairs
112 Dalhousie Street
Quebec City, Quebec
G1K 4C1

DESIGN AND COMPUTER GRAPHICS

1. Analysis of the materials received in French and English (photographs, other images and articles);
2. Structuring the information (features and articles);
3. Computer graphics;
4. Cover page design;
5. Insertion of texts in accordance with the principles of the French and English languages (spacing, hyphenation);
6. Insertion of photographs, graphics and tables;
7. Text formatting and photo editing;
8. Digitization, cropping, cleaning and calibration;
9. Computer graphics for the English version in accordance with the same principle as for the French version;
10. Correcting texts following verification by the editor and submission of proofs, until final approval of each version;
11. Producing Web-optimized PDF files for each version;
12. Producing PDFs of individual pages (view can be adjusted to fit the user's screen);

ANNEX «A»

DESIGN AND COMPUTER GRAPHICS (continued)

13. Producing assembled PDFs with bookmarks (view can be adjusted to fit the user's screen);
14. Preparation of computer files for printing (trapping) and print management (submission of files, follow-up, checking the proofs, etc.);
15. Preparation of two separate DVDs for submission to the client: one with the final files and one with the PDF files.

ON REQUEST

16. Production of tables (for promotions, for example).

Procedure

Naval Reserve HQ sends the contractor all the articles, photographs, graphics and tables for the French version, together with a summary of what is to go on the cover and the priority of each article. Normally, the English version is submitted to us 48 to 72 hours after the French version. The first draft of the French version of the layout must be sent to us within 72 hours after we send the material to the contractor. When the French first draft is sent to us, work on the design and layout of the English version begins. When we send back the corrections to the French first draft, the English first draft is sent to us or has already been sent to us for correction.

The proofs must be presented in the form of Web-optimized PDF files for each version, as individual pages. The individual pages are required because we occasionally have to send this type of file to other organizations within DND.

When we add a special element to the magazine (for example, a centrefold on glossy paper or a poster inside), we need to meet with the contractor to explain exactly what we want. On average, we do one special project of that nature each year.

In addition, the design is often complicated and it is difficult to describe in writing exactly what we want. For those situations, it is preferable to meet in person. Such meetings occur about four times a year, and each meeting lasts one to two hours.

The meetings will be held at Naval Reserve Headquarters in Quebec City.

Note: You can consult *The Link* magazine on request on the Internet at +NAVRES_WEB@Forces.gc.ca.

Correction

The contractor's work is limited to proofreading and checking the layout. Correcting errors is the responsibility of the Naval Reserve. However, in the event that an error has been missed, we ask the contractor to bring it to the attention of the technical authority.

Drafts and revisions must be sent via a system that can pass through the departmental firewall. (Generally, a low-resolution version will have to be used for this purpose.)

Design

The design of the magazine may change slightly from year to year (for example, a change to the nameplate). In the event of such a change, NAVRES HQ will provide you with the graphical grid. However, it is likely that minor structural modifications will be made depending on what appears on the cover.

Original files

Original files shall be provided in Adobe ACROBAT PRO format.

ANNEX « B »**Basis of payment**

	Price per print run (2,500 copies)	Price per print run (2,500 copies)	Price per print run (2,500 copies)
PERIODS	2012/2013 CONTRACT	2013/2014 OPTION YEAR 1	2014/2015 OPTION YEAR 2
1) Regular magazine			
48 pages	\$_____/issue	\$_____/issue	\$_____/issue
56 pages	\$_____/issue	\$_____/issue	\$_____/issue
64 pages	\$_____/issue	\$_____/issue	\$_____/issue
2) Special edition			
4 pages	\$_____/issue	\$_____/issue	\$_____/issue
8 pages	\$_____/issue	\$_____/issue	\$_____/issue
16 pages	\$_____/issue	\$_____/issue	\$_____/issue
<p>3) The Contractor, at the client request, will have to come in Quebec city to attend meeting to discuss design and computer graphics, 4 times per year, which meeting will last approximately one or two hour(s) each.</p> <p style="text-align: right;">-----> \$_____/per meeting</p> <p style="text-align: right;">*Travel and Living Expenses Included</p> <p>Note: TPSGC prendra également en compte le prix par rencontre (4 fois par an, sur 3 ans pour évaluer le prix total de chaque proposition.</p>			