

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
Bid Receiving Public Works and Government
Services Canada/Réception des soumissions Travaux
publics et Services gouvernementaux Canada
Pacific Region
401 - 1230 Government Street
Victoria, B.C.
V8W 3X4
Bid Fax: (250) 363-3344

SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise
indicated, all other terms and conditions of the Solicitation
remain the same.

Ce document est par la présente révisé; sauf indication contraire,
les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution
Public Works and Government Services Canada -
Pacific Region
401 - 1230 Government Street
Victoria, B. C.
V8W 3X4

Title - Sujet GRASS CUTTING SERVICES		
Solicitation No. - N° de l'invitation W0103-125088/A		Amendment No. - N° modif. 003
Client Reference No. - N° de référence du client W0103-125088		Date 2013-02-05
GETS Reference No. - N° de référence de SEAG PW-\$VIC-246-6104		
File No. - N° de dossier VIC-1-34774 (246)	CCC No./N° CCC - FMS No./N° VME	
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2013-02-14		Time Zone Fuseau horaire Pacific Standard Time PST
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>		
Address Enquiries to: - Adresser toutes questions à: Kobenter, Hélène		Buyer Id - Id de l'acheteur vic246
Telephone No. - N° de téléphone (250) 363-3404 ()		FAX No. - N° de FAX (250) 363-3344
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: SEE HEREIN		

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

Amendment 003 issued to correct the amendment number displayed on the header of pages 13 to 22 of the English version of the amendment No. 002 issued on February 5, 2013. No modifications required to the French version.

Amendment 002 issued to amend the above noted solicitation document as follows:

- 1) **Postpone the solicitation closing date (Page 1)**
Delete as shown.
Insert: **2013-02-14 at 2:00 PM Pacific Standard Time (PST)**
- 2) **Post the minutes for the Bidder's conferences dated January 9 (Zones 1, 2, 3 and 5) and January 16 (Zone 4) - Minutes are attached at the end of this document.**
- 3) **Post answers to all enquiries received from potential bidders (Q&As) (all zones) - See Table of all Q&As Nos. 1 through 62 attached at the end of this document.**
- 4) **Amend the solicitation document in accordance with the clarifications and revisions mentioned in the Q&As. *All amendments to the original bid solicitation are highlighted in bold and italics:***

UNDER PART 2 - BIDDER INSTRUCTIONS - Section 3. Enquiries - Bid Solicitation

Delete as shown.

Insert:

3. Enquiries - Bid Solicitation

An email was sent to all potential bidders who attended the Jan. 09 and Jan. 16 bidder's conferences and site visits stating that enquiries received after January 21, 2013 8:00 a.m. PST will not be answered.

UNDER PART 7 - RESULTING CONTRACT CLAUSES - Section 6. Payment

Subsection 6.3 Limitation of Expenditure - Cumulative Total of all Task Authorizations

Delete as shown.

Insert:

6.3 Limitation of Expenditure - Cumulative Total of all Task Authorizations

1. Canada's total liability to the Contractor under the Contract for all authorized Task Authorizations (TAs), inclusive of any revisions, must not exceed the sum of \$ _____
*(amount inserted at Contract award up to a maximum of **29 percent** of the total cost specified under section 6.1 - Basis of Payment for the Firm Portion of the Work).* Customs duties are included and Goods and Services Tax or Harmonized Sales Tax is extra, if applicable.
2. No increase in the total liability of Canada will be authorized or paid to the Contractor unless an increase has been approved, in writing, by the Contracting Authority.
3. The Contractor must notify the Contracting Authority in writing as to the adequacy of this sum:
 - a. when it is 75 percent committed, or
 - b. Four (4) months before the contract expiry date, or
 - c. As soon as the Contractor considers that the contract funds provided are inadequate for the completion of the Work,
 whichever comes first.

-
4. If the notification is for inadequate contract funds, the Contractor must provide to the Contracting Authority a written estimate for the additional funds required. Provision of such information by the Contractor does not increase Canada's liability.

UNDER PART 7 - RESULTING CONTRACT CLAUSES - Section 6. Payment**Subsection 6.4 SACC Manual clauses**

Delete as shown.

Insert:

6.4 SACC Manual Clauses

A9117C (2007-11-30) T1204 - Direct Request by Customer Department

C0710C (2007-11-30) Time and Contract Price Verification

H1001C (2008-05-12) Multiple Payments

H1008C (2008-05-12) Monthly Payments

UNDER ANNEX A - STATEMENT OF WORK

Delete as shown.

Insert: (starts on next page)

ANNEX A -STATEMENT OF WORK

GRASS CUTTING SERVICES

**Dockyard/Naden (D), Work Point (W), Armouries (A), Colwood (C),
PMQs (P), Nanaimo/Nanoose (N), and Rocky Point CFAD (R)**

For the DEPARTMENT OF NATIONAL DEFENCE, CFB ESQUIMALT, BC

Contractor required to provide Grass Cutting Services, which include:

- Mowing and weed / vegetation control of areas indicated on drawings DACPWN**
- Trimming of lawn areas not accessible by lawnmower per drawings DACPWN
- Edging of lawns at shrub beds, flowerbeds, sidewalks and roads per drawings DACPWN
- ~~Leaf pick-up on improved grounds and turf per drawings DACPWN~~

Landscaping, irrigation, and tree trimming services are expressly excluded from this requirement.

*** Drawing DACPWN with estimated square footage information will be handed out to bidders at the Mandatory site visits (See Part 2, Bidder Instructions). Bidders are responsible for verifying the information provided prior to submitting their bid.*

Including but not limited to the following sites:

Zone	Sites	Locations
1	Dockyard/Naden (D)	Dockyard/Naden/ Signal Hill Dockyard/Naden Sportsfield Esquimalt Rd Boulevard/ Lyal Street
2	Work Point (W)	Work Point Lawns/ Sports field Work Point Fields
	Armouries (A)	Ashton Armoury 724 Vanalman
	PMQs (P)	Belmont Park PMQ area; Pacific Community Ctr @ Rosebank Rd. & Ocean Blvd.
3	Colwood (C)	Colwood/Albert Head Read Side / Rocky Point Service Area; Rocky Point service areas and berms
4	Nanaimo/Nanoose (N)	Nanaimo; Rifle Range; Nanaimo Camp; CF METR; Nanoose Bay
5	Rocky Point X Area (R)	Rocky Point (CFAD)

PMQs = Permanent Married Quarters

CFAD = Canadian Forces Ammunition Depot

CFMETR = Canadian Forces Maritime Experimental and Test Ranges

1. GENERAL

1.1 Uniformity: Where more than one **walk-behind** mower is used in a single area, mowers must be of the same make and model for identical cutting pattern and height.

1.2 Quality of Work: The Contractor must maintain grass areas (**Service Level A and B areas only**):

- At as suitable height for safety and beautification.
- At an even height of cut without streaking or missed areas .
- Leaving no scalped edges or circle mower burns.

1.3 Protection and Preparation: The Contractor must:

- Prevent damage to buildings, building contents, vegetation, landscaping, curbs, sidewalks, tree, fences, motor vehicles and adjacent property. Any damaged caused by work performed by the Contractor must be replaced by the Contractor at no additional cost to Canada;
- Prior to commencing work remove site furnishings, irrigation systems, and debris** in work area;
- Return irrigation and site furnishing to the original location and configuration upon completion of work. Damaged irrigation systems and site furnishing must be repaired to the satisfaction of the Project Authority or replaced with products of equal quality approved by the Project Authority.

***included in debris is any windblown branches **or fallen leaves** on site. Remove and dispose of debris from surface must occur before cutting grass. (Does not apply to Zone 5 - Rocky Point-X Area).*

2. EQUIPMENT

2.1 Equipment: To perform services under this contract, the Contractor must provide the following list of equipment:

- Minimum 21" cut rear bagger mowers with mulching kits (Zone 1, 2, 3, and 4)
- Walk behind or Tractor type, 24" to 60" wide mower with mulching kit (Zone 1, 2, 3, and 4)
- Minimum 60" wide cut tractor type mower size (Zones 1 and 2: Work Point, Colville Road - Ball diamonds, Soccer field).
- Trimmers (All zones).
- Tractor(s) with minimum 12FT **combined** width of roadside cutting flails (Zone 5 - Rocky Point X Area)

2.2 Maintenance: All grass cutting equipment must be maintained with sharp cutting edges. The equipment will be inspected frequently by the Project Authority for compliance. Mowers of the type which cause scalping and turf damage must not be used. All other equipment must be maintained in good working condition.

3. EXECUTION

3.1 Timing: The Contractor must:

- Perform all work at all sites 0730-1630 Mon-Fri (All zones)
- Work during any other period to be approved by the Project Authority;
- Prior to commencement of contract, the Contractor and On-site Foreman must arrange for an on-site meeting with the Project Authority.
- Provide phone numbers to Project Authority. All calls must be returned within 4 hrs and actioned within 24 hrs.

3.2 Overtime:

No overtime work must be performed under the Contract unless authorized in advance and in writing by the Project Authority (or designated representative). Any request for payment at the rate(s) specified in the Contract/Standing Offer must be accompanied by a copy of the overtime

authorization and a report containing such details as Canada may require with respect to the overtime work performed pursuant to the written authorization.

3.3 Contractor's Use of Site:

- Use of site limited to contracted areas as shown on drawings
- Access directly to and from work areas as indicated, subject to:
- Traffic regulations established by DND
- Security regulations established by DND
- Access to all areas of employment is restricted; all contract employees are required to obtain Contractor's passes.
- Provide safety and security of equipment.
- Normal military training will not be interrupted for the carrying out of the work under this Contract. The Contractor, will during its preliminary examination of the site consult with Project Authority to ascertain the times and areas included and will plan its work accordingly. Alternate work schedule to be arranged by Project Authority for work interruptions.

3.4 Parking:

Parking of the Contractor's vehicles will be permitted only within the areas marked for visitors. Contractor's vehicles must have signage clearly indicating the Contractor's company. Roadways are not to be blocked by equipment or vehicles including all outside parking areas.

3.5 Safety Requirements:

The Contractor must:

- Observe and enforce construction safety measures required by Canadian Construction Safety Code, Provincial Government, Workers' Compensation Board and Municipal statutes and authorities;
- Ensure compliance with the standards of Part II Canada Labour Code and the Occupational Health and Safety Regulations as well as compliance with the Workers' compensation Act and any regulations thereunder the said Act having to do with the prevention of accidents, the prevention of diseases and the provision of safe working conditions including proper safety equipment, lighting, and ventilation. In the event of conflict between the Workers' Compensation Act and Regulations and Canada Labour Code Part II, and Occupational Health and Safety Regulations, the most stringent provision applies;
- At no time leave equipment operating while unattended;
- Smoking is not permitted in areas where dry vegetation exists or while operating or refuelling equipment.

** Extra Safety precautions are in place at Rocky Point X Area (Zone 5). Safety training and approval of designated employees is mandatory before work commences. Safety training / site evacuation orientation will be provided by the DND Safety Authority for Rocky Point at a date and time mutually agreed upon between DND and the Contractor. Safety training / site evacuation orientation may be required for the other sites.

3.6 Disposal of Waste:

Contractor must remove all waste from DND property and dispose of it in accordance with any applicable federal, provincial, regional, and municipal laws.

3.7 Mowing:

All Areas must be cut by a sharp rotary type mower. Excess grass clipping must be removed after each cut ~~for service Level A~~ **for Dockyard 101 and Naden 5 (Zone 1) only**. At each mowing no more than 1/3 of the grass blade should be removed at any time. Refer to schedule/frequency at Table 1 of Annex A.

3.8 Trimming and Edging (Service level A and B areas only) :

Contractor must:

- Trim grass around buildings, fences, hydrants, poles, signs, flowerbeds, hedges, trees, rock outcropping and all other physical obstructions within areas of grass cutting and other areas on the maps;
- Ensure trimming is completed prior to mowing;
- Trim grass to same height as mowed grass in the applicable areas;
- Prevent damage to tree and other physical obstruction when using mower trimmers and edgers;
- Tree ringed or de-barked by weed eaters or mowers upon Project Authority's evaluation will be replaced at no additional cost;
- NO chemicals may be used as a supplement to mechanical trimming/cutting;
- All improved areas will be trimmed every second mowing;
- Edging will be carried out in all cut areas which contain sidewalks, shrubs, flower-beds, curbs, and roadways every second moving. Areas widen through process of edging will be repaired to original at no additional cost. All improved areas will be trimmed every second mowing.

3.9 Cleanup:

- Grass clippings must not be left on mowed areas for Dockyard 101 and Naden 5 (Zone 1)
- Grass deposits on roadways must be removed (**Service level A and B areas only**).
- Sidewalks must be swept on completion of edging (**Service level A and B areas only**).

3.10 Inspections: The Project Authority will conduct weekly inspections. Each mowing/cut and trimming/edging must be completed and signed off by Project Authority prior to being invoiced. If work is deemed not satisfactory, the additional required work must be performed at no additional cost.

3.11 Schedule:

Annex A - Schedule TABLE 1 - GRASS CUTTING SCHEDULE / FREQUENCY

SERVICE LEVEL AREAS As per DACPWN Drawings	SERVICE LEVEL	FIRM REQUIREMENT	
		CUTS / Year	TRIMS / Year (Includes Edging)
ZONE 1 - NADEN/DOCKYARD (D)			
• Dockyard/Naden Sports Field + Dockyard 101 + Naden 5	A	30	15
• Dockyard/Naden/ Signal Hill	B	20	11
• Esquimalt Rd Boulevard/ Lyal St	C	4	0
ZONE 2 - WORK POINT (W) / ARMOURIES (A) / PMQs (P)			
Work Point			
• Work Point Lawns + Sports field	B	20	11
• Work Point fields	C	4	0
Armouries			
• Ashton Armoury 724 Vanalman	B	20	11
PMQs			
• Belmont Park PMQ Area	B	20	11
• Pacific Community Centre			
ZONE 3 - COLWOOD (C)			

SERVICE LEVEL AREAS As per DACPWN Drawings	SERVICE LEVEL	FIRM REQUIREMENT	
		CUTS / Year	TRIMS / Year (Includes Edging)
Colwood/Albert Head/ Rocky Point Service Area	B	20	11
Rocky Point and Berms <ul style="list-style-type: none"> • Fire Hydrants Rocky Point • Sewage Lagoons at Rocky Point and Albert Head • Berms • Bunkers • Lab Area • Vegetation between X-Area fence line and Perimeter Road 	C	4	0
ZONE 4 - NANAIMO/NANOOSE (N)			
<ul style="list-style-type: none"> • Nanaimo Military Camp • CFMETR Grounds • Nanaimo Rifle Range includes all firing points, berms, top and slope butt area slope. 	B	20	11
<ul style="list-style-type: none"> • Nanaimo Rifle Range All areas in between the firing points on the 600 and 25 yard ranges (field mowing) 	C	4	0
ZONE 5 - ROCKY POINT X AREA (X)			
<ul style="list-style-type: none"> • Rocky Point X Area (CFAD) • Field mowing / ditch, roadside 	C	4	0

Annex A - Schedule TABLE 2 - MONTHLY SERVICE REQUIREMENTS

Monthly service requirements may be subject to change after contract award but will not change the firm number of cuts and trims per year.

MONTH	SERVICE LEVEL	FIRM REQUIREMENT	
		CUTS / Month	TRIMS / Month (includes Edging)
JULY	A	4	2
	B	2	1
	C	1	0
AUGUST	A	5	2
	B	2	1
SEPTEMBER	A	4	2
	B	2	1
	C	1	0

Solicitation No. - N° de l'invitation

W0103-125088/A

Amd. No. - N° de la modif.

003

Buyer ID - Id de l'acheteur

vic246

Client Ref. No. - N° de réf. du client

W0103-125088

File No. - N° du dossier

VIC-1-34774

CCC No./N° CCC - FMS No/ N° VME

MONTH	SERVICE LEVEL	FIRM REQUIREMENT	
		CUTS / Month	TRIMS / Month (includes Edging)
OCTOBER	A	2	1
	B	1	1
MARCH	A	2	1
	B	1	1
APRIL	A	4	2
	B	4	2
MAY	A	5	3
	B	4	2
	C	1	0
JUNE	A	4	2
	B	4	2
	C	1	0

ANNEX A - APPENDIX A.1 - MANDATORY TECHNICAL EVALUATION CRITERIA

In their technical bid, bidders must demonstrate how they meet all requirements detailed in the Statement of Work at Annex A and address clearly and in sufficient depth all points that are subject to the evaluation criteria listed below against which the bid will be evaluated.

Simply repeating the statement contained in the bid solicitation is not sufficient. In order to facilitate the evaluation of the bid, Canada requests that bidders address and present topics in the order of the evaluation criteria under the same headings. To avoid duplication, bidders may refer to different sections of their bids by identifying the specific paragraph and page number where the subject topic has already been addressed.

Mandatory Technical Evaluation Criteria		Complies	Does not comply
1	Company experience Bidders must provide with their bid a a brief description of their company' s experience with a minimum of three (3) projects of similar size & scope within the last five (5) years for each zone that they are bidding on. For each project, bidders must at a minimum include the following information with their bid: <i>This is the firm's experience, not the individual experience</i>		
	1.1 Project start and end-date		
	1.2 Project dollar (\$) value		
	1.3 Description of work performed and equipment used		
	1.4 Number of personnel used		
	1.5 Reference names and contact information (phone and or e-mail)		
2	Equipment Bidders must provide with their bid a list of items and equipment proposed to perform the services detailed in this solicitation. At a minimum, Bidders must provide evidence of compliance with the following equipment requirements detailed under section 2.1 at Annex A:		
	2.1 Minimum 21" cut rear bagger mowers with mulching kits (Zone 1, 2, 3, and 4)		
	2.2 Walk behind or Tractor type, 24" to 60" wide mower with mulching kit (Zone 1, 2, 3, and 4)		
	2.3 Minimum 60" wide cut tractor type mower size (Zones 1 and 2: Work Point, Colville Road - Ball diamonds, Soccer field).		
	2.4 Trimmers (All zones)		
	2.5 Tractor(s) with minimum 12FT combined width of roadside cutting flails (Zone 5 - Rocky Point X Area)		

UNDER ANNEX B - BASIS OF PAYMENT**Delete as shown.****Insert:****ANNEX B - BASIS OF PAYMENT**

Bidders must submit their financial bid using the financial evaluation tables provided in this Annex.

GRASS CUTTING SERVICES - FIRM REQUIREMENT

Bidders must ***submit a separate firm and all-inclusive rate for one (1) cut and for one (1) trim*** for each period of the Contract (Year 1, Year 2, and Option Year 3) using the financial evaluation tables provided in this Annex.

Rates must include all labour, tools, equipment, materials, supervision, fuel, transportation and profit required for grass cutting services ***based on the service levels and service level areas*** detailed in the firm service schedules in Tables 1 and 2 at Annex A. GST/HST is extra.

Firm rates also include all applicable clean-up, recycling, disposal, and tipping fees.

All trims include edging.

MISCELLANEOUS GRASS CUTTING SERVICES PERFORMED UNDER TASK AUTHORIZATION

Include additional cuts and trims, trimming of grass/vegetation in rough areas, aeration services, and other grass cutting services not listed in the firm requirement service schedule.

Bidders must submit firm labour rates and mark-up rates on materials and rental equipment for each period of the Contract using the financial evaluation tables provided in this Annex.

The estimated usage for the work to be performed on an "as and when requested" basis" through task authorizations is provided for financial evaluation purposes and does not represent a commitment by Canada. It is only an estimation of the potential value of all Task Authorizations which may be placed against the Contract.

All expenses for miscellaneous services must be approved in writing by the Project Authority under Task Authorization prior to commencing the work.

- **Firm Labour Rates**

Bidders must submit firm hourly rates for each period of the Contract, GST/HST Extra.

Labour rates include all necessary labour, tools, equipment, fuel, materials, supervision, transportation and profit required to complete miscellaneous services on an "as and when requested" basis.

- Regular Hourly rate: 0730 to 1630 hours MON-FRI, except SAT, SUN and Statutory Holidays
- Overtime Hourly rate: 1631 to 0729 hours MON-FRI, and Firm Rate for SAT, SUN and Statutory Holidays

The Contractor will be paid for the actual hours worked at the firm hourly rates detailed in this Annex.

The Contractor will be paid an initial one (1) hour minimum charge calculated from the time the Contractor arrives on-site. All additional chargeable time, over and above the first hour, will be rounded to the nearest quarter hour.

There will be no travel time or travel and living expenses payable for services rendered within the grass cutting servicing zone.

The Contractor must only perform work under Task Authorization for the grass cutting service delivery zone(s) for which it has been awarded a contract.

Copies of time sheets and overtime approved by the Project Authority must be attached to invoices.

- **Firm mark-up on materials and rental equipment**

Bidders must submit firm mark-up rates for each period of the Contract, GST/HST Extra

The Contractor will be re-imbursed for material and rental equipment at the Bidder's laid down cost (which includes invoice cost, transportation costs, exchange, customs and brokerage charges as applicable) plus a firm Mark-up percentage as specified below, and excluding GST/HST which must be shown as a separate item on the invoice for payment.

No rental charges will be paid for free issues items, for tools or equipment incidental to the trade, and for mandatory equipment listed in Annex A.

Copies of receipts must be attached to invoices.

Solicitation No. - N° de l'invitation
W0103-125088/A
Client Ref. No. - N° de réf. du client
W0103-125088

Amd. No. - N° de la modif.
003
File No. - N° du dossier
VIC- I-34774

Buyer ID - Id de l'acheteur
vic246
CCC No./N° CCC - FMS No/N° VME

Financial Evaluation TABLE B1 - ZONE 1 - FIRM RATES (GST/HST extra)					
ZONE 1 - NADEN/DOCKYARD (D)			YEAR 1 (12-month period from date of contract award)	YEAR 2 (12-month period immediately following Year 1)	OPTION YEAR 3 (12-month period immediately following Year 2)
Firm Requirement Per Annex A - Table 1	Service Level	Firm Yearly Quantity	Firm all-inclusive rate <i>For one(1) cut or one(1) trim</i>	Firm all-inclusive rate <i>For one(1) cut or one(1) trim</i>	Firm all-inclusive rate <i>For one(1) cut or one(1) trim</i>
Dockyard/Naden Sports Fields + Dockyard 101 + Naden 5	A	Cut x 30	\$ / cut	\$ / cut	\$ / cut
		Trim x 15	\$ / trim	\$ / trim	\$ / trim
Dockyard/Naden/ Signal Hill	B	Cut x 20	\$ / cut	\$ / cut	\$ / cut
		Trim x 11	\$ / trim	\$ / trim	\$ / trim
Esquimalt Rd boulevard / Lyall Street	C	Cut x 4	\$ / cut	\$ / cut	\$ / cut
Miscellaneous Services Under Task Authorization		Est. Yearly Quantity or \$ Amount	Firm all-inclusive rate or mark-up percentage	Firm all-inclusive rate or mark-up percentage	Firm all-inclusive rate or mark-up percentage
Regular Hourly Rate		130 hours	\$ / hour	\$ / hour	\$ / hour
Overtime Hourly Rate		15 hours	\$ / hour	\$ / hour	\$ / hour
Mark-up on materials and rental equipment		\$10,000.00	+ _____ %	+ _____ %	+ _____ %

Solicitation No. - N° de l'invitation
W0103-125088/A
Client Ref. No. - N° de réf. du client
W0103-125088

Amd. No. - N° de la modif.
003
File No. - N° du dossier
VIC-1-34774

Buyer ID - Id de l'acheteur
vic246
CCC No./N° CCC - FMS No/N° VME

Financial Evaluation TABLE B2 - ZONE 2 - FIRM RATES (GST/HST extra)						
ZONE 2 - WORK POINT (W) - ARMOURIES (A) - PMQs (P)			YEAR 1 (12-month period from date of contract award)	YEAR 2 (12-month period immediately following Year 1)	OPTION YEAR 3 (12-month period immediately following Year 2)	
Firm Requirement Per Annex A - Table 1	Service Level	Firm Yearly Quantity	Firm all-inclusive rate <i>For one(1) cut or one(1) trim</i>	Firm all-inclusive rate <i>For one(1) cut or one(1) trim</i>	Firm all-inclusive rate <i>For one(1) cut or one(1) trim</i>	
Work Point Lawns + <i>Sports field</i>	B	Cut x 20	\$ / cut	\$ / cut	\$ / cut	
		Trim x 11	\$ / trim	\$ / trim	\$ / trim	
Work Point Fields	C	Cut x 4	\$ / cut	\$ / cut	\$ / cut	
Armouries	B	Cut x 20	\$ / cut	\$ / cut	\$ / cut	
		Trim x 11	\$ / trim	\$ / trim	\$ / trim	
PMQs	B	Cut x 20	\$ / cut	\$ / cut	\$ / cut	
		Trim x 11	\$ / trim	\$ / trim	\$ / trim	
Miscellaneous Services Under Task Authorization		Est. Yearly Quantity or \$ Amount	Firm all-inclusive rate or mark-up percentage	Firm all-inclusive rate or mark-up percentage	Firm all-inclusive rate or mark-up percentage	
Regular Hourly Rate		100 hours	\$ / hour	\$ / hour	\$ / hour	
Overtime Hourly Rate		10 hours	\$ / hour	\$ / hour	\$ / hour	

Solicitation No. - N° de l'invitation
W0103-125088/A
Client Ref. No. - N° de réf. du client
W0103-125088

Amd. No. - N° de la modif.
003
File No. - N° du dossier
VIC-I-34774

Buyer ID - Id de l'acheteur
vic246
CCC No./N° CCC - FMS No/N° VME

Financial Evaluation TABLE B2 - ZONE 2 - FIRM RATES (GST/HST extra)				
ZONE 2 - WORK POINT (W) - ARMOURIES (A) - PMQs (P)		YEAR 1 (12-month period from date of contract award)	YEAR 2 (12-month period immediately following Year 1)	OPTION YEAR 3 (12-month period immediately following Year 2)
Mark-up on materials and rental equipment	\$8,000.00	+ _____ %	+ _____ %	+ _____ %

Solicitation No. - N° de l'invitation
W0103-125088/A
Client Ref. No. - N° de réf. du client
W0103-125088

Amd. No. - N° de la modif.
003
File No. - N° du dossier
VIC-1-34774

Buyer ID - Id de l'acheteur
vic246
CCC No./N° CCC - FMS No/N° VME

Financial Evaluation TABLE B3 - ZONE 3 - FIRM RATES (GST/HST extra)					
ZONE 3 - COLWOOD (C)			YEAR 1 (12-month period from date of contract award)	YEAR 2 (12-month period immediately following Year 1)	OPTION YEAR 3 (12-month period immediately following Year 2)
Firm Requirement Per Annex A - Table 1	Service Level	Firm Yearly Quantity	Firm all-inclusive rate <i>For one(1) cut or one(1) trim</i>	Firm all-inclusive rate <i>For one(1) cut or one(1) trim</i>	Firm all-inclusive rate <i>For one(1) cut or one(1) trim</i>
Colwood/Albert Head//Rocky Point Service Area	B	Cut x 20	\$ / cut	\$ / cut	\$ / cut
		Trim x 11	\$ / trim	\$ / trim	\$ / trim
Rocky Point and Berms	C	Cut x 4	\$ / cut	\$ / cut	\$ / cut
Miscellaneous Services Under Task Authorization		Est. Yearly Quantity or \$ Amount	Firm all-inclusive rate or mark-up percentage	Firm all-inclusive rate or mark-up percentage	Firm all-inclusive rate or mark-up percentage
Regular Hourly Rate		140 hours	\$ / hour	\$ / hour	\$ / hour
Overtime Hourly Rate		15 hours	\$ / hour	\$ / hour	\$ / hour
Mark-up on materials and rental equipment		\$11,000.00	+ _____ %	+ _____ %	+ _____ %

Solicitation No. - N° de l'invitation
W0103-125088/A
Client Ref. No. - N° de réf. du client
W0103-125088

Amd. No. - N° de la modif.
003
File No. - N° du dossier
VIC-1-34774

Buyer ID - Id de l'acheteur
vic246
CCC No./N° CCC - FMS No/N° VME

Financial Evaluation TABLE B4 - ZONE 4 - FIRM RATES (GST/HST extra)					
ZONE 4 - NANAIMO / NANOOSE (N)			YEAR 1 (12-month period from date of contract award)	YEAR 2 (12-month period immediately following Year 1)	OPTION YEAR 3 (12-month period immediately following Year 2)
Firm Requirement Per Annex A - Table 1	Service Level	Firm Yearly Quantity	Firm all-inclusive rate <i>For one(1) cut or one(1) trim</i>	Firm all-inclusive rate <i>For one(1) cut or one(1) trim</i>	Firm all-inclusive rate <i>For one(1) cut or one(1) trim</i>
Nanaimo / CFMETR	B	Cut x 20	\$ / cut	\$ / cut	\$ / cut
		Trim x 11	\$ / trim	\$ / trim	\$ / trim
Nanaimo	C	Cut x 4	\$ / cut	\$ / cut	\$ / cut
Miscellaneous Services Under Task Authorization		Est. Yearly Quantity or \$ Amount	Firm all-inclusive rate or mark-up percentage	Firm all-inclusive rate or mark-up percentage	Firm all-inclusive rate or mark-up percentage
Regular Hourly Rate		80 hours	\$ / hour	\$ / hour	\$ / hour
Overtime Hourly Rate		10 hours	\$ / hour	\$ / hour	\$ / hour
Mark-up on materials and rental equipment		\$6,000.00	+ _____ %	+ _____ %	+ _____ %

Solicitation No. - N° de l'invitation
W0103-125088/A
Client Ref. No. - N° de réf. du client
W0103-125088

Amd. No. - N° de la modif.
003
File No. - N° du dossier
VIC- I-34774

Buyer ID - Id de l'acheteur
vic246
CCC No./N° CCC - FMS No/ N° VME

Financial Evaluation TABLE B5 - ZONE 5 - FIRM RATES (GST/HST extra)					
ZONE 5 - ROCKY POINT X AREA (R)			YEAR 1 (12-month period from date of contract award)	YEAR 2 (12-month period immediately following Year 1)	OPTION YEAR 3 (12-month period immediately following Year 2)
Firm Requirement Per Annex A - Table 1	Service Level	Firm Yearly Quantity	Firm all-inclusive rate <i>For one(1) cut</i>	Firm all-inclusive rate <i>For one(1) cut</i>	Firm all-inclusive rate <i>For one(1) cut</i>
Rocky Point X Area	C	Cut x 4	\$ / cut	\$ / cut	\$ / cut
Miscellaneous Services Under Task Authorization		Est. Yearly Quantity or \$ Amount	Firm all-inclusive rate or mark-up percentage	Firm all-inclusive rate or mark-up percentage	Firm all-inclusive rate or mark-up percentage
Regular Hourly Rate		100 hours	\$ / hour	\$ / hour	\$ / hour
Overtime Hourly Rate		10 hours	\$ / hour	\$ / hour	\$ / hour
Mark-up on materials and rental equipment		\$8,000.00	+ _____ %	+ _____ %	+ _____ %

SOLICITATION No W0103-125088/A – GRASS CUTTING SERVICES - ZONES 1, 2, 3, and 5**BIDDER'S CONFERENCE - JAN. 09, 2013 10:00 A.M. PST****LOCATION: CFB ESQUIMALT, VICTORIA BC****AGENDA & MINUTES****1. Greetings – Introduction**

Meeting Chair: PWGSC Contracting Officer Helene Kobenter.

2. Registration process

Bidders were asked to sign an attendance sheet. See Part 2. Section 5 of original solicitation document.

3. Itinerary overview

Transportation to the various sites in servicing zones 1, 2, 3, and 5 was provided by DND. Tour started at 10:45 a.m. and ended at approx. 4:00 p.m.

4. Review of scope of requirement outlined in the bid solicitation**4.1 Requirement overview****4.1.1 Firm scheduled work:** See Annex A - Section 3.11, Schedule Tables 1 & 2 of solicitation amendment 002.**4.1.2 Sites – Drawings:** A set of 12 maps/drawing was distributed to participants prior to commencing the tour.**4.1.3 As and when requested work under Task Authorization:** See Part 7 - Section 1.1 of the original solicitation document.**5. Overview of Tendering Process****5.1 During the solicitation period****5.1.1 Bidder enquiries:** See Part 2 - Section 3 of solicitation amendment 002.**5.1.2 Solicitation Amendments:** Published on MERX.**5.1.3 MERX:** Bidders must register and order the bid package directly from MERX. MERX will send an email notification when amendments are published.**5.1 Bid Preparation instructions and evaluation procedures.****5.2.1 Technical Proposal – Mandatory technical evaluation criteria:** See Part 4 - Section 1.1.1 of original solicitation document.**5.2.2 Financial Proposal – Mandatory financial evaluation criteria:** See Part 4 - Section 1.2.1 of original solicitation document.**5.2.3 Bid submission address and closing date and time:** See Part 2 - Section 2 of original solicitation document.**5.2.4 Evaluation procedures:** See Part 4 of original solicitation document.**5.3 Precedent to Contract Award****5.3.1 Certification requirements:** See Part 5 of original solicitation document.

5.3.2 Insurance requirements: See Part 6 - Section 3 and Annex C of original solicitation document.

5.3.3 Security requirements: See Part 6 - Section 1 of the original solicitation document.

5.3.4 Procurement Business Number <https://buyandsell.gc.ca/for-businesses>

5.4 After Contract award

5.4.1 Compliance: See Part 7 - Section 8 of original solicitation document.

5.4.2 Inspection & Acceptance: See Annex A - Section 3.10.

5.5 Standard Tendering and resulting contract clauses (SACC Manual)

See Part 2 - Section 1 of original solicitation document.

6. Miscellaneous

6.1 Available resources:

- The Office of Small and Medium Enterprises (OSME) offers Workshops and seminars on how to do business with the Government of Canada (<https://buyandsell.gc.ca/for-businesses/contacts-for-businesses/office-of-small-and-medium-enterprises-osme-regional-offices>)
- <https://buyandsell.gc.ca/>

7. Meeting adjourned at 10:45 a.m.

SOLICITATION No W0103-125088/A – GRASS CUTTING SERVICES - ZONE 4

BIDDER'S CONFERENCE - JAN. 16, 2013 10:30 A.M.

LOCATION: CF MTR, NANOOSE BAY, BC

AGENDA & MINUTES

1. Greetings – Introduction

Meeting Chair: PWGSC Contracting Officer Helene Kobenter.

2. Registration process

Bidders were asked to sign an attendance sheet. See Part 2. Section 5 of original solicitation document.

3. Itinerary overview

Bidders used their own vehicle to visit all sites in servicing zone 4. Tour started at 11:00 am and ended at approx. 2:00 pm.

4. Review of scope of requirement outlined in the bid solicitation

4.1 Requirement overview

4.1.1 Firm scheduled work: See Annex A - Section 3.11, Schedule Tables 1 & 2 of solicitation amendment 002.

4.1.2 Sites – Drawings: A set of 4 maps/drawing was distributed to participants prior to commencing the tour.

4.1.3 As and when requested work under Task Authorization: See Part 7 - Section 1.1 of the original solicitation document.

5. Overview of Tendering Process

5.1 During the solicitation period

5.1.1 Bidder enquiries: See Part 2 - Section 3 of solicitation amendment 002.

5.1.2 Solicitation Amendments: Published on MERX.

5.1.3 MERX: Bidders must register and order the bid package directly from MERX. MERX will send an email notification when amendments are published.

5.1 Bid Preparation instructions and evaluation procedures.

5.2.1 Technical Proposal – Mandatory technical evaluation criteria: See Part 4 - Section 1.1.1 of original solicitation document.

5.2.2 Financial Proposal – Mandatory financial evaluation criteria: See Part 4 - Section 1.2.1 of original solicitation document.

5.2.3 Bid submission address and closing date and time: See Part 2 - Section 2 of original solicitation document.

5.2.4 Evaluation procedures: See Part 4 of original solicitation document.

5.3 Precedent to Contract Award

5.3.1 Certification requirements: See Part 5 of original solicitation document.

5.3.2 Insurance requirements: See Part 6 - Section 3 and Annex C of original solicitation document.

5.3.3 Security requirements: See Part 6 - Section 1 of original solicitation document.

5.3.4 Procurement Business Number <https://buyandsell.gc.ca/for-businesses>

5.4 After Contract award

5.4.1 Compliance: See Part 7 - Section 8 of original solicitation document.

5.4.2 Inspection & Acceptance: See Annex A - Section 3.10.

5.5 Standard Tendering and resulting contract clauses (SACC Manual)

See Part 2 - Section 1 of original solicitation document.

6. Miscellaneous

6.1 Available resources:

- The Office of Small and Medium Enterprises (OSME) offers Workshops and seminars on how to do business with the Government of Canada.
(<https://buyandsell.gc.ca/for-businesses/contacts-for-businesses/office-of-small-and-medium-enterprises-osme-regional-offices>)
- <https://buyandsell.gc.ca/>

7. Meeting adjourned at 11:00 a.m.

ALL OTHER TERMS AND CONDITIONS OF THE ORIGINAL SOLICITATION DOCUMENT REMAIN UNCHANGED

QUESTION #	REFERENCE SECTION OF SOLICITATION DOCUMENT QUESTION	ANSWER - ANY ANSWER THAT IMPACTS THE CONTENT OF THE SOLICITATION ARE INCLUDED IN THE AMENDMENT
1	Annex A – Appendix A.1 Mandatory Technical Evaluation Criteria No. 1 - Company Experience: Can my company submit project experience(s) acquired by an individual while he/she was employed or hired by another company?"	This is the firm's experience, not the individual experience.
2	Annex A - Section 1.1 Uniformity: Does this statement apply to the industrial flail mowing that will take place at Rocky Point X-Area. I have many different flail mowers some used for mowing ditches that are obviously different than those mowing fields and I also like run different models of machines	Mowing uniformity only applies where min. 21" walk-behind mower(s) are required (zones 1, 2, 3 and 4). It does not apply to Zone 5 (Rocky Point X Area).
3	Annex A - Section 1.2 Quality of Work: The Contractor must maintain grass areas: • At an even height of cut without streaking or missed areas. Rocky Point X-Area has many fields that are badly rutted. One field in the Burn Area is full of Rocks. In these fields it is difficult if not impossible to maintain and even grass cut height without missing some areas. Flail mowers have to be lifted out of float position when mowing these areas to prevent severe damage to the mowers and thus effecting the height of the cut and what could be perceived as missed areas. Also rear mounted flail mowers will miss or streak grass from time to time because the tires of the tractor run over the grass down before mowing it. Streaking does happen with drag behind flail mowers from time to time and there is no way to prevent it. This statement seems more centered for lawn mowers not industrial size flail mowers. Are the "grass areas" considered the same as the "field areas"?	This refers to service levels A and B where grass is cut by small equipment. This requirement does not apply to field areas level C.
4	Annex A - Section 1.2 - Quality of Work The Contractor must maintain grass areas: • Leaving no scalped edges or circle mower burns. (Where there is ruts in fields and ditches it is impossible to not some times scalp the ground for when the rollers of the mowers hit the rut the flail mowing cutting height drops down and the mower will scalp the ground ahead of the rut if the mower is in float position. This happens if the operator does not see the rut in the field in time while operating the machine. Is the field mowing exempt from this clause?)	See response to Question No. 3.
5	Annex A - Section 1.3 - Protection and Preparation: Debris removal The amount of leaves and branches that fall in the Rocky Point X-Area are substantial. Is leave removal and tree branch removal exempt in the Rocky Point X-Area field mowing?	Zone 5 (Rocky Point-X Area) is exempt from the requirement for debris removal. Leaf removal has been removed from the requirement for all Zones.
6	Annex A - Section 3.8 Trimming and Edging: Rocky Point X-Area has many rock outcroppings and fences and hydrants and poles and buildings. Is the trimming exempt from the Rocky Point X-Area field mowing? If all this trimming is inclusive in the Rocky Point X-Area the estimated price to complete the work seems low	There is no trimming required for all Service Level C areas -all zones.
7	Annex A - 3.9 Cleanup: • Grass deposits on roadways must be removed Rocky Point X-Area has a maze of roads running through it. Is the X-Area field mowing and roadside mowing exempt from removing grass clippings from the roads?	Yes, Rocky Point X-Area is exempt from this requirement. However, grass deposits on roadways and sidewalks must be removed for service Level A and B areas.
8	Annex A - 3.11. Schedule Tables A1 & A2 Zone 5 - Rocky Point X Rocky Point X area service level is rated as a "C" level. "C" level has a firm requirement that there is 4 cuts per year and 4 trims per year. Yesterday on the tour of the site the question was asked is trimming part of the Zone 5 Rocky Point X-area. The answer was no. Rocky Point X area includes Field mowing / ditch, roadside and no trims. So my question is when filling out the contract in the firm rates section do I just leave the trim section blank with no number.	See response to Question No. 6.

QUESTION #	REFERENCE SECTION OF SOLICITATION DOCUMENT QUESTION	ANSWER - ANY ANSWER THAT IMPACTS THE CONTENT OF THE SOLICITATION ARE INCLUDED IN THE AMENDMENT
9	Zone 2 - Drawing DACPWN # L-E75-9301/43-104 (CFB Esquimalt - Work Point) - Ball diamonds at Work Point Could you please clarify if the ball diamonds at Work Point are a part of the firm all inclusive rate and what the service level would be?	The base ball field at Vaughan and Munro St. forms part of the firm requirement with a service level B (Orange) (20 cuts + 11 trims per year).
10	Zone 1 - Dockyard/Naden - Service Level A Areas The financial evaluation table B1 lists Dockyard/Naden as service level B. I just wanted to clarify that the Admirals residence is Service Level A?	All service level A areas for zone 1 are lumped together in Financial Evaluation Table B1 at Annex A. That includes Dockyard 101 and Naden 5.
11	Bid Submission Is there an official bid form to fill out?	Refer to the bid solicitation package for detailed bidder instructions and more specifically Parts 3 and 4.
12	Zone 3 - Albert Head - Antenna Tower What does the area for Antenna Tower, Albert Head (Zone 3) measure?	Approx. 120 ft x 80 ft
13	Zone 2 - Work Point The ball-field between Vaughan Street and Munro Street at Work Point (Zone 2) is not coloured in on the map, which outlines the serviceable areas, however, DND mentioned that it needs to be cut. Does the ball-field require grass cutting service	See response to Question No. 9.
14	Zone 1 - Signal Hill What is the zone for Signal Hill? Is it Zone 1?	Signal Hill forms part of Zone 1 and is service level B (Orange) (20 cuts + 11 trims per year).
15	Zone 1 - Signal Hill Does Signal Hill (found on the map) represent Esquimalt RP Boulevard X Lyle Street (found in bid outline?)	Esquimalt Rd. Boulevard at Lyall St. Also forms part of Signal Hill/Zone 1 and is service Level C (Blue) (4 cuts + 0 trims per Year)
16	Zone 1 - Lyall Street Is it Lyall Street (as printed on the map) or Lyle Street (as printed in bid outline?)	Proper spelling is Lyall St, Zone 1, Level C. See response to Question No. 15.
17	Zone 1 - Dockyard - Site 243 Dockyard (Zone 1), location 243 on the map is outlined in heavy pink. Is this area to be mowed?	Site 243 does NOT require grass cutting. The only areas for Zone 1 requiring service Level A (Pink) (30 cuts + 15 trims per year) are Dockyard 101, Naden 05, and all Zone 1 sports fields
18	Zone 1 - Signal Hill map Signal Hill map: Heavy pink lines found on Canteen Road and east of Jetty Road. Do these line also denote service level A?	See response to Question No. 17.
19	Annex A - Section 3.3 Contractor's Use of Site: Is it possible to acquire a rough schedule that we will be working around before finishing the bid?	The DND Project Authority will try to provide the Contractor with as much notice as possible regarding any type of activity that may interfere with grass cutting activities.
20	Annex A - Section 3.8 Trimming and Edging Contractor's Use of Site: • All improved areas will be trimmed every second mowing What is the definition of improved areas?	Improved areas are levels A and B areas only.
21	Annex A - Section 3.9 Cleanup: • Sidewalks must be swept on completion of edging Must a manual broom be used?	No. The use of a leaf blower is acceptable
22	Annex A - Section 3.10 Inspection: When will weekly inspections take place? Will they occur right after mowing or the next day? Will they be conducted with the contractor or simply the project authority? When will the contractor be informed of the level of satisfaction of the completed job?	The DND Project Authority will clarify with the Contractor upon contract award.
23	Annex B - Miscellaneous Grass Cutting Services performed under Task Authorization - Time sheets Who supplies the time sheets? Is there a template available?	The Contractor may use any template.

QUESTION #	REFERENCE SECTION OF SOLICITATION DOCUMENT QUESTION	ANSWER - ANY ANSWER THAT IMPACTS THE CONTENT OF THE SOLICITATION ARE INCLUDED IN THE AMENDMENT
24	Annex B - Mark up on materials and rental equipment for services performed under Task Authorization What materials does this refer to?	We do not anticipate a requirement for materials other than rental equipment.
25	Annex A - Section 3.7 Mowing: Excess grass clippings must be removed after each cut for service level A. DND said Commander's lawns and Admiral's lawns only, but Colville Road play fields are also marked as service level A on the map. Are these indeed to be treated in the same manner as the Commander's and Admiral's lawns as outlined in the bid, or do we go by what DND outlined in the Mandatory Site Visit?	The requirement for removing and disposing of grass clippings applies to Dockyard 101 and Naden 5 (Zone 1) only. Refer also to section 3.9 (Cleanup).
26	All Sites Do you have site measurements for each property electronically?	The purpose of the mandatory site visit is for bidders to assess the size and scope of the project, and bidders received scaled maps at the beginning of the visit providing estimated square footage. Additional details provided herein for areas which could not be accessed during the site visit(s) or could assist with the selection of mowing equipment (See Q12/29, Q52/53)
27	Zone 3 - Rocky Point Service Area - Service Level Please clarify service level B or C?	Rocky Point Service Area requires Level B service (Orange) (20 cuts + 11 trims) - NOT Level C.
28	Zone 3 - Albert Head - Service Level Please clarify is road side grass cutting is required?	There is no requirement for road side grass cutting for Albert Head.
29	Albert Head - Zone 3 - Obstacle course Gates were closed during visit. Please confirm approx. lot size and service level.	See question 12 (same site)
30	Not assigned	
31	Rocky Point X Area - Zone 5 - Site Restrictions	As explained during the Jan 09 visit, Site restrictions apply to Rocky Point X Area (Zone 5). A half (1/2) hour training will be provided to the successful bidder/contractor. Some of these restrictions include no smoking, no food, and no cell phones into secured area. Contractor can borrow a radio from the commissionaire at the gate while working on site for emergency purposes.
32	Rocky Point X Area - Zone 5 Can equipment (tractor) be stored at the Rocky Point location?	Storage of work equipment is only permitted for Rocky Point X Area (Zone 5) from May to September only. NO storage is permitted at any other locations.
33	All Sites For areas that are to be maintained in areas accessible by the public, will we be required to only employ staff who have the security clearance?	Section 10. b) of copy of SRCL in Annex D indicates that unscreened personnel may NOT be used for portions of the Work.
34	All Sites Drawing # L-E75-9301/42-101 "CFB Esquimalt (Colwood)", states that it is for Zone 3, however the Pacific Community Centre appears on this drawing, but is included with the zone 2 work. Can you please clarify if there is anything else on this drawing that should be included in zone 2 not zone 3?	The Pacific Community Centre is Zone 2 (PMQs).

QUESTION #	REFERENCE SECTION OF SOLICITATION DOCUMENT QUESTION	ANSWER - ANY ANSWER THAT IMPACTS THE CONTENT OF THE SOLICITATION ARE INCLUDED IN THE AMENDMENT
35	Zone 4 - Nanaimo Rifle Range I am seeking a clarification on the frequency of cutting the grass/vegetation on the steeply sloped firing berms at the Nanaimo Rifle Range. They are indicated on the drawing as being cut 4x per year, but discussion at the site was vague on whether this would actually take place. Since the berms are very large and the slope in excess of 30 degrees, and there are 6 berms this will make a huge difference in pricing. Could you please clarify?	The top flat part of the berms requires grass cutting only per Level B service (Orange) (20 cuts + 11 trims per year). No grass cutting required on the slopes.
36	Zone 4 - CF MTR Nanoose Mr. Poppe was saying that he would like a one price break down on per visit on each site lawn cut or trim ? but the financial evaluation states price for lawn cut x 20 visits = \$ each , does each mean each visit or total of all 20 visit cuts together ? just want to do the form right	Each visit does not equal to one (1) cut and one (1) trim. Bidders must submit a separate firm and all-inclusive rate for one (1) cut and for one (1) trim based on the service levels and service level areas detailed in schedule Tables 1 and 2 at Annex A for each period/year of the Contract.
37	All Zones In filling out Financial Evaluation Table B1 on Page 27 of the document, under the columns "Firm all-inclusive rate" I am assuming you are asking for the rate for the yearly service for that category, not the rate per individual cut or trim. Is this correct?	See response to Question 36.
38	Zone 3 - Rocky Point Service Area On page 29 of the document it seems to state that the Rocky Point Service area (Zone 3) is Level C – 4 cuts per year. On the drawings provided, and on the site tour it is indicated the Rocky Point Service area is Level B, 20 cuts and 11 trims per year. Could you please clarify?	Rocky Point Service Area requires Level B service (Orange) (20 cuts + 11 trims per year) per Drawing # L-E75-9301/42-105.
39	Zone 2 - Ashton Armouries 724 Vanalman After reviewing the papers I have one question regarding the Ashton Armoury in Zone 2. The scale is 2:1 however there is no picture scale with the amount of metres / cm. Could you please clarify this if possible? The picture scale is on all other drawings but the Ashton Armoury and I want to ensure I have the correct measurements.	Behind fence approx. 90 ft x 50 ft
40	Part 1 - General Information - 2. Summary If you delete the HST out of the yearly estimated value and then take an 85% value from that figure - does it accurately reflect the actual expenditures for zones 3, 4 and 5 in terms of last year's real expenses?	The requirement has changed and the yearly expenses provided in this section for all work (firm and miscellaneous services combined) are estimates only. Recommendations for contract awards will be based on the rates submitted by industry for the requirement detailed in the tender.
41	Part 1 - General Information - 2. Summary What were last year's actual expenses for zone 3, 4 and 5?	Same response as for question No. 40.
42	Part 1 - General Information - 2. Summary Approximately how much of a percentage of the expenses for zones 3, 4, and 5 were extra to the contract or additionally authorized work? Is this percentage included in the estimated values given on page 3.	The firm portion of the work represents approximately 85% of the estimated yearly expenses provided, which leaves an estimated 15% for unscheduled additional work.
43	Part 1 - General Information - 2. Summary What were the actual expenditures for all the zones in materials and/or rentals from last year's contract?	Same response as for question No. 40.
44	Part 1 - General Information - 2. Summary Does the "Miscellaneous Services" which give extra regular and overtime hours through "Task Authorization" comprise any part of the estimated value of the contract as shown in the chart on page 3?	Same response as for question No. 42.
45	Part 1 - General Information - 2. Summary Are the "Miscellaneous Services" included in the yearly estimated values given for each zone on page 3?	Same response as for questions No. 40 and 42.

QUESTION #	REFERENCE SECTION OF SOLICITATION DOCUMENT QUESTION	ANSWER - ANY ANSWER THAT IMPACTS THE CONTENT OF THE SOLICITATION ARE INCLUDED IN THE AMENDMENT
46	Annex A - Section 2.1 - Equipment In the 5th or last statement, Canada calls for a tractor with minimum of 12 feet of roadside cutting flails. Would two tractors each having a 7.5 foot single flail type mower be acceptable to the authority.	Yes, as long as the combined width is 12 FT or greater.
47	Annex A - Section 2.2 - Maintenance In this paragraph you indicate that there are types of mowers that cause scalping and turf damage. Would you please identify these mower types that would be unacceptable to you.	We believe this is more an operator issue than an equipment issue.
48	Annex A - Section 3.1 Timing We feel there could be an assortment of influences that would have to allow the contractor some flexibility in work hours. Inclement weather, breakdown or military training are just some of the possible timing problems. In those areas that are far removed from day- to- day living routines would a contractor be able to get permission to work outside the 07:30 -16:30 hours on occasion?	The Project Authority must review and approve on a case-by-case basis after contract award.
49	Annex A - Section 3.3 Contractors Use of Site Would there be any area on base where a contractor could store and work on equipment. In previous grass contracts that our company held, there was a spot provided by Canada?	See response to question No. 32.
50	Annex A - Section 3.6 Disposal of Waste What waste, if any, would be produced by Service Levels B and C?	Section 1.3 at Annex A applies to Zones 1, 2, 3 and 4 only. Zone 5 (Rocky Point-X Area) is exempt from this requirement (per response to Question No. 5).
51	Annex A - Section 3.11 Schedule In the Firm Requirement part of Annex A - "Table 1 Grass Cutting Schedule / Frequency" would that equate to an invoice for each and every cut and trim shown on the schedule?	The Contractor may provide consolidated invoicing monthly per SACC Manual clause H1008C, or may invoice upon completion of each cut and trim per SACC Manual Clause H1001C. Refer to Part 7, Section 6.4.
52	Zone 3 - Rocky Point Bunkers & Berms Can we have the degree of slope on the bunkers and the distance from ground to top.	Approximately 30-35 degrees on most bunkers, except for lab area berms which are steeper. A bunker is approx. 16,000 ft, some bunkers smaller, a few bigger.
53	Zone 3 - Rocky Point Bunkers & Berms Can we have the square footage of area that comprises the grass needed to be cut on the bunker areas. sides and top or even some schematic diagrams?	See response to question No. 52
54	Zone 3 - Rocky Point Bunkers & Berms What are some of the past methods used for cutting the bunkers at Rocky Point?	Line Trimmers.
55	Zone 3 - Rocky Point Bunkers & Berms What method of grass cutting was usually used in cutting the bunkers and berms in Zone 3	Line Trimmers.
56	Zone 5 - Rocky Point X Area - Monthly Service Requirements Zone 5 requires four Service Level C cuts per year. Can we assume Canada will require and guarantee these four cuts will be happen within the cutting year even if the "Annex A - Schedule for Table 1 Grass Cutting Table/frequency or Table 2 - Monthly Service Requirements" cannot be met due to inclement weather or any other causes that fall outside the contractors jurisdiction or influence.	We do not anticipate this will be a problem. The estimated schedule provided at Annex A Table 2 shows 1 cut required in July, September, May and June, for a total of 4 guaranteed cuts per year. Monthly service requirements may be subject to change after contract award but will not change the firm number of cuts and trims per year.
57	Zone 5 - Rocky Point X Area How high will the grass be allowed to grow before a Service Level C will be called for in Zone 5?	Maximum 30".
58	Zone 5 - Rocky Point X Area How high is the grass expected to be after a Level C cutting in zone 5?	Between 4" and 6".

QUESTION #	REFERENCE SECTION OF SOLICITATION DOCUMENT QUESTION	ANSWER - ANY ANSWER THAT IMPACTS THE CONTENT OF THE SOLICITATION ARE INCLUDED IN THE AMENDMENT
59	Zone 5 - Rocky Point X Area Could you please give us the approximate square area of the "C cut" in area 5 Rocky Point X?	See response to Question No. 53.
60	Zone 5 - Rocky Point X Area In the last 5 years what was the average cutting time for the class C cut at Rocky Point?	The requirement for Rocky Point X Area (Zone 5) has changed. Cutting time also depends on the size of the crew and equipment used.
61	Zone 5 - Rocky Point X Area In the last 5 years what was the average trimming time for Zone 5?	Rocky Point X Area (Zone 5) requires Level C service which does not include ay trimming. Refer to question No. 6.
62	Annex D (Security Requirement Check List) and Annex E (Form DND 626, Task Authorization Form) Will we be supplied the forms in these two sections?	Refer to Part 6, Section 1 of the solicitation document for information on security requirements. Refer to Part 7, Section 1.1.1 for information on Form DND 626.