

**RETURN BIDS TO:**  
**RETOURNER LES SOUMISSIONS À:**  
Bid Receiving Public Works and Government  
Services Canada/Réception des soumissions Travaux  
publics et Services gouvernementaux Canada  
800 Burrard Street, 12th Floor  
800, rue Burrard, 12e étage  
Vancouver, BC V6Z 2V8  
Bid Fax: (604) 775-7526

**SOLICITATION AMENDMENT**  
**MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise  
indicated, all other terms and conditions of the Solicitation  
remain the same.

Ce document est par la présente révisé; sauf indication contraire,  
les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address  
Raison sociale et adresse du  
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution  
Public Works and Government Services Canada -  
Pacific Region  
800 Burrard Street, 12th Floor  
800, rue Burrard, 12e étage  
Vancouver, BC V6Z 2V8

Title - Sujet Flatbed Scanners	
Solicitation No. - N° de l'invitation 08317-110192/B	Amendment No. - N° modif. 002
Client Reference No. - N° de référence du client 08317-110192	Date 2012-07-26
GETS Reference No. - N° de référence de SEAG PW-\$VAN-580-6731	
File No. - N° de dossier VAN-1-34336 (580)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2012-08-15	Time Zone Fuseau horaire Pacific Daylight Saving Time PDT
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Navarro, Maria	Buyer Id - Id de l'acheteur van580
Telephone No. - N° de téléphone (604) 775-9911 ( )	FAX No. - N° de FAX (604) 775-7526
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

## Amendment 002

**This Amendment 002 is being raised to answer questions from industry and modify the Solicitation:**

### Part I - Questions

1. With regards to Annex A, number 8, ergonomic:

**(a)** Would Passport Canada please provide an illustration that clearly details exactly what the ergonomic requirements are for the scanners?

**Answer:** We do not possess an illustration.

**Extra explanation:** The scanners sit on counters that have a cubical wall on one side. The cubical wall may be on the left hand side of the scanner or the right hand side of the scanner depending on the workstation. PPTC require that the scanner lid open from the bottom of the scanner to the top (or top to bottom), and not from left to right because the wall may block the scanner lid opening.

**(b)** Would Passport Canada please remove requirement ii) as this requirement is restrictive. A right handed paper feeder is standard among scanner, MFPs, copiers, etc. and users that are both right and left handed make adjustments when loading paper.

**Answer:** We will not remove this requirement.

"The ADF must be positioned to allow both right and left-handed users equal access to the ADF, as well as equal access for the employee positioned on either the left or right of the device. This means that the ADF must also feed front to back, or back to front so as not to positioned in any way which would make the use of the ADF more difficult for either a right or left-handed user that is seated either at the right or left of the device."

**Extra explanation:** The scanners sit on counters that have a cubical wall on one side. The cubical wall may be on the left hand side of the scanner or the right hand side of the scanner depending on the workstation. If the ADF is positioned on the left or the right of the scanner, its possible that the cubicle wall will block access.

**(c)** We also request Passport Canada remove the requirement iii) for a maximum weight of 1 KG for the ADF. The scanner flatbed is on hinges and the hinged flatbed is designed for users to open and close easily so a weight restriction is irrelevant based on the engineering of a hinged ADF.

**Answer:** The maximum weight is for the lid of the scanner, not the ADF. If the ADF is on the lid and the user must lift the lid and ADF to put a document on the flatbed, then the lid of the scanner would include the weight of the ADF.

2. In Amendment 001 of the Passport Canada bid (solicitation number 08317-110192/B), can you confirm the response to question 2?

The answer provided was "No, it's not acceptable both the ADF and flatbed must handle 8 ½ x 14 and 8 ½ x 11 paper size"

The scanners currently being used by Passport Canada can accommodate 8 ½ x 14 through the ADF only. The size of the flatbed is 8 1/2 x 11.

Have Passport Canada's requirements changed?

**Answer:** It is acceptable that the flatbed scan a maximum size of 8 1/2 by 11, but the ADF must be capable of handling sizes up to and including 8 1/2 by 14.

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**Part II - Modifications**

**A.** On Page 2 of 26, **DELETE** Part 5 - Certifications and **INSERT**:

**PART 5 - CERTIFICATIONS**

1. Code of Conduct Certifications - Consent to a Criminal Record Verification
2. Certifications Precedent to Contract Award

**B.** On Page 3 & 4 of 26, **DELETE** 1. Standard Instructions, Clauses and Conditions in its entirety and **INSERT**:

**1. Standard Instructions, Clauses and Conditions**

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the Standard Acquisition Clauses and Conditions

(<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>)

Manual issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2012-07-11) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 5.4 of 2003, Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

**Delete:** sixty (60) days

**Insert:** one hundred twenty (120) days

**C)** On Page 23 of 26, below the table, **INSERT**:

The numbers provided are for evaluation purposes only.

***All other terms and conditions remain unchanged.***