

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:

**Bid Receiving Public Works and Government
Services Canada/Réception des soumissions
Travaux publics et Services gouvernementaux
Canada
1713 Bedford Row
Halifax, N.S./Halifax, (N.É.)
B3J 1T3
Bid Fax: (902) 496-5016**

Request For a Standing Offer Demande d'offre à commandes

National Master Standing Offer (NMSO)
Offre à commandes principale et nationale (OCPN)

Canada, as represented by the Minister of Public Works and Government Services Canada, hereby requests a Standing Offer on behalf of the Identified Users herein.

Le Canada, représenté par le ministre des Travaux Publics et Services Gouvernementaux Canada, autorise par la présente, une offre à commandes au nom des utilisateurs identifiés énumérés ci-après.

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution
Acquisitions
1713 Bedford Row
Halifax, N.S./Halifax, (N.É.)
B3J 3C9

Title - Sujet INSPECTION SERVICES	
Solicitation No. - N° de l'invitation E0225-140015/A	Date 2013-04-26
Client Reference No. - N° de référence du client 20140015	GETS Ref. No. - N° de réf. de SEAG PW-\$HAL-220-8981
File No. - N° de dossier HAL-3-71010 (220)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2013-06-10	Time Zone Fuseau horaire Atlantic Daylight Saving Time ADT
Delivery Required - Livraison exigée See Herein	
Address Enquiries to: - Adresser toutes questions à: Dunphy, Nancy	Buyer Id - Id de l'acheteur hal220
Telephone No. - N° de téléphone (902)496-5481 ()	FAX No. - N° de FAX (902)496-5016
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: DEPARTMENT OF PUBLIC WORKS AND GOVERNMENT SERVICES CANADA DOMINION PUBLIC BUILDING -2ND FLOOR 1713 BEDFORD ROW HALIFAX NOVA SCOTIA B3J3C9 Canada	
Security - Sécurité This request for a Standing Offer does not include provisions for security. Cette Demande d'offre à commandes ne comprend pas des dispositions en matière de sécurité.	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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PART 1 - GENERAL INFORMATION

1. Introduction

The Request for Standing Offers (RFSO) is divided into seven parts plus appendices and annexes, as follows:

- Part 1 General Information: provides a general description of the requirement;
- Part 2 Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO;
- Part 3 Offer Preparation Instructions: provides offerors with instructions on how to prepare their offer to address the evaluation criteria specified;
- Part 4 Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, if applicable, and the basis of selection;
- Part 5 Certifications: includes the certifications to be provided;
- Part 6 Part 6 Security, Financial and Insurance Requirements: includes specific requirements that must be addressed by offerors; and
- Part 7 7A, Standing Offer, and 7B, Resulting Contract Clauses:&A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions; &B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer.

The Appendices include the Terms of Reference, Basis of Payment, and Code of Conduct - Board of Directors

2. Summary

Public Works and Government Services Canada, acting on behalf of Parks Canada, requires Standing Offer Agreement comprises of a supplier of experienced construction supervision staff to assist the department's Project Manager and/or Resident Supervisor in quantity control, quality control and contract administration and supervision of a number of highway and bridge construction projects primarily located in Cape Breton Highlands National Park as well as other National Parks and/or Historic Sites in Nova Scotia, as per **the Terms of Reference at Annex A** attached.

The period of the Standing Offer will be from Contract award for one (1) year with the option to extend its offer for two (2) additional one-year periods.

The requirement is subject to the provisions of the World Trade Organization Agreement on Government Procurement (WTO-AGP), the North American Free Trade Agreement (NAFTA), and the Agreement on Internal Trade (AIT).

3. Security Requirement

There is no security requirement associated with the requirement.

4. Debriefings

After issuance of a standing offer, offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within **15 working days** of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

PART 2 - OFFEROR INSTRUCTIONS

1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual issued by Public Works and Government Services Canada. (<http://ccua-sacc.tpsgc-pwgsc.gc.ca/pub/acho-eng.jsp>)

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The **2006 (2013-03-21)** Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

Subsection 5.4 of 2006, Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, is amended as follows:

Delete: sixty (60) days
Insert: ninety (90) days

2. Submission of Offers

Offers must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the Request for Standing Offers.

Due to the nature of the Request for Standing Offers, transmission of offers by facsimile to PWGSC will be accepted.

3. Former Public Servant

Contracts with former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts with FPS, offerors must provide the information required below.

Definitions

For the purposes of this clause,

"former public servant" is any former member of a department as defined in the Financial Administration Act R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:

- a. an individual;
- b. an individual who has incorporated;
- c. a partnership made of former public servants; or
- d. a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"lump sum payment period" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"pension" means a pension or annual allowance paid under the Public Service Superannuation Act (PSSA), R.S., 1985, c. P-36, and any increases paid pursuant to the Supplementary Retirement Benefits Act, R.S., 1985, c. S-24 as it affects the PSSA. It does not include pensions payable pursuant to the Canadian Forces Superannuation Act, R.S., 1985, c. C-17, the Defence Services Pension Continuation Act, 1970, c. D-3, the Royal Canadian Mounted Police Pension Continuation Act, 1970, c. R-10, and the Royal Canadian Mounted Police Superannuation Act, R.S., 1985, c. R-11, the Members of Parliament Retiring Allowances Act, R.S. 1985, c. M-5, and that portion of pension payable to the Canada Pension Plan Act, R.S., 1985, c. C-8.

Former Public Servant in Receipt of a Pension

As per the above definitions, is the Offeror a FPS in receipt of a pension? **YES () NO ()**

If so, the Offeror must provide the following information, for all FPS in receipt of a pension, as applicable:

- a. name of former public servant;
 - b. date of termination of employment or retirement from the Public Service.
- By providing this information, Offerors agree that the successful Offeror's status, with respect to being a former public servant in receipt of a pension, will be reported on departmental websites as part of the published proactive disclosure reports in accordance with Contracting Policy Notice: 2012-2 and the Guidelines on the Proactive Disclosure of Contracts.

Work Force Reduction Program

Is the Offeror a FPS who received a lump sum payment pursuant to the terms of a work force reduction program? **YES () NO ()**

If so, the Offeror must provide the following information:

- a. name of former public servant;
- b. conditions of the lump sum payment incentive;
- c. date of termination of employment;
- d. amount of lump sum payment;
- e. rate of pay on which lump sum payment is based;

f. period of lump sum payment including start date, end date and number of weeks;
g. number and amount (professional fees) of other contracts subject to the restrictions of a work force reduction program.

For all contracts awarded during the lump sum payment period, the total amount of fees that may be paid to a FPS who received a lump sum payment is \$5,000, including the Goods and Services Tax or Harmonized Sales Tax.

4. Enquiries - Request for Standing Offers

All enquiries must be submitted in writing to the Standing Offer Authority no later than **seven (7) calendar days** before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that offerors do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all offerors. Enquiries not submitted in a form that can be distributed to all offerors may not be answered by Canada.

5. Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in **Nova Scotia**.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the offerors.

PART 3 - OFFER PREPARATION INSTRUCTIONS

1. Offer Preparation Instructions

Canada requests that offerors provide their offer in separately bound sections as follows:

Section I: Technical Offer one (1) hard copy
Section II: Financial Offer one (1) hard copy
Section III: Certifications one (1) hard copy

Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer.

Canada requests that offerors follow the format instructions described below in the preparation of their offer.

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
 - (b) use a numbering system that corresponds to that of the Request for Standing Offers.
- In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, offerors are encouraged to:

- 1) use paper containing fibre certified as originating from a sustainably-managed forest and/or containing minimum 30% recycled content; and

- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Offer

In their technical offer, offerors should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Offer

Offerors must submit their financial offer in accordance with the **Annex B, Basis of Payment**. The total amount of Goods and Services Tax or Harmonized Sales Tax must be shown separately, if applicable.

Section III: Certifications

Offerors must submit the certifications required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

1. Evaluation Procedures

- (a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the offers.

PLEASE NOTE: The qualifications of the firms staff are subject to the approval of the department prior to the start of work. As per Annex A, Term of Reference.

1.1. Financial Evaluation

Offerors must submit their financial offer in accordance with **Annex B, Basis of Payment**. An offer received with one or more missing Firm Unit Rates will be deemed non-responsive. The Unit Rate will govern in establishing the Extended Price.

The Total Evaluated Cost will be evaluated in Canadian dollars, the Goods and Services Tax or the Harmonized Sales Tax excluded, FOB destination, Canadian customs duties and excise taxes included.

2. Basis of Selection

An offer must comply with the requirements of the Request for Standing Offers and meet all mandatory technical evaluation criteria to be declared responsive. The responsive offer with the **lowest evaluated price on an aggregate basis** will be recommended for issuance of a standing offer.

PART 5 - CERTIFICATIONS

Offerors must provide the required certifications to be issued a standing offer. Canada will declare an offer non-responsive if the required certifications are not completed and submitted as requested.

Compliance with the certifications offerors provide to Canada is subject to verification by Canada during the offer evaluation period (before issuance of a standing offer) and after issuance of a standing offer. The Standing Offer Authority will have the right to ask for additional information to verify offerors' compliance with the certifications before issuance of a standing offer. The offer will be declared non-responsive if any certification made by the Offeror is untrue, whether made knowingly or unknowingly. Failure to comply with the certifications or to comply with the request of the Standing Offer Authority for additional information will also render the offer non-responsive.

1. Mandatory Certifications Required Precedent to Issuance of a Standing Offer

1.1 Code of Conduct and Certifications - Related documentation (SEE ANNEX C)

By submitting an offer, the Offeror certifies as per section 01 of Standard Instructions 2006 for himself and his affiliates, to be in compliance with the Code of Conduct and Certifications clause of the Standard instructions. The related documentation therein required will help Canada in confirming that the certifications are true.

2. Additional Certifications Precedent to Issuance of a Standing Offer

The certifications listed below should be completed and submitted with the offer, but may be submitted afterwards. If any of these required certifications is not completed and submitted as requested, the Standing Offer Authority will so inform the Offeror and provide the Offeror with a time frame within which to meet the requirement. Failure to comply with the request of the Standing Offer Authority and meet the requirement within that time period will render the offer non-responsive.

2.1 Federal Contractors Program - \$200,000 or more

1.The Federal Contractors Program (FCP) requires that some suppliers, including a supplier who is a member of a joint venture, bidding for federal government contracts, valued at \$200,000 or more (including all applicable taxes), make a formal commitment to implement employment equity. This is a condition precedent to the issuance of a standing offer. If the Offeror, or, if the Offeror is a joint venture and if any member of the joint venture, is subject to the FCP, evidence of its commitment must be provided before the issuance of a standing offer.

Suppliers who have been declared ineligible contractors by Human Resources and Skills Development Canada (HRSDC) are no longer eligible to receive government contracts over the threshold for solicitation of bids as set out in the Government Contracts Regulations. Suppliers may be declared ineligible contractors either as a result of a finding of non-compliance by HRSDC, or following their voluntary withdrawal from the FCP for a reason other than the reduction of their workforce to less than 100 employees. Any offers from ineligible contractors, including an offer from a joint venture that has a member who is an ineligible contractor, will be declared non-responsive.

2.If the Offeror does not fall within the exceptions enumerated in 3.(a) or (b) below, or does not have a valid certificate number confirming its adherence to the FCP, the Offeror must fax (819-953-8768) a copy of the signed form LAB 1168, Certificate of Commitment to Implement Employment Equity, to the Labour Branch of HRSDC.

3.The Offeror, or, if the Offeror is a joint venture the member of the joint venture, certifies its status with the FCP, as follows:

The Offeror or the member of the joint venture

A.() is not subject to the FCP, having a workforce of less than 100 full-time or part-time permanent employees, and/or temporary employees having worked 12 weeks or more in Canada;

B.() is not subject to the FCP, being a regulated employer under the Employment Equity Act, S.C. 1995, c. 44;

C.() is subject to the requirements of the FCP, having a workforce of 100 or more full- time or part-time permanent employees, and/or temporary employees having worked 12 weeks or more in Canada, but has not previously obtained a certificate number from HRSDC (having not bid on requirements of \$200,000 or more), in which case a duly signed certificate of commitment is attached;

D.() is subject to FCP, and has a valid certificate number as follows: _____ (e.g. has not been declared an ineligible contractor by HRSDC).

Further information on the FCP is available on the HRSDC Web site.

2.2 Status and Availability of Resources

The Offeror certifies that, should it be issued a standing offer as a result of the Request for Standing Offer, every individual proposed in its offer will be available to perform the Work resulting from a call-up against the Standing Offer as required by Canada's representatives and at the time specified in a call-up or agreed to with Canada's representatives. If for reasons beyond its control, the Offeror is unable to provide the services of an individual named in its offer, the Offeror may propose a substitute with similar qualifications and experience. The Offeror must advise the Standing Offer Authority of the reason for the substitution and provide the name, qualifications and experience of the proposed replacement. For the purposes of this clause, only the following reasons will be considered as beyond the control of the Offeror: death, sickness, maternity and parental leave, retirement, resignation, dismissal for cause or termination of an agreement for default.

If the Offeror has proposed any individual who is not an employee of the Offeror, the Offeror certifies that it has the permission from that individual to propose his/her services in relation to the Work to be performed and to submit his/her résumé to Canada. The Offeror must, upon request from the Standing Offer Authority, provide a written confirmation, signed by the individual, of the permission given to the Offeror and of his/her availability. Failure to comply with the request may result in the offer being declared non-responsive.

2.3 Education and Experience

The Offeror certifies that all the information provided in the résumés and supporting material submitted with its offer, particularly the information pertaining to education, achievements, experience and work history, has been verified by the Offeror to be true and accurate. Furthermore, the Offeror warrants that every individual offered by the Offeror for the requirement is capable of performing the Work resulting from a call-up against the Standing Offer.

2.4 Certification

By submitting an offer, the Offeror certifies that the information submitted by the Offeror in response to the above requirements is accurate and complete.

PART 6 - INSURANCE REQUIREMENTS

1. Insurance

The Contractor is responsible for deciding if insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any insurance acquired or maintained by the Contractor is at its own expense and for its own benefit and protection. It does not release the Contractor from or reduce its liability under the Contract.

PART 7 - STANDING OFFER AND RESULTING CONTRACT CLAUSES

A. STANDING OFFER

1. Offer

1.1 The Offeror offers to perform the Work in accordance with the Statement of Work at **Annex A**.

2. Standard Clauses and Conditions

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual issued by Public Works and Government Services Canada. (<http://ccua-sacc.tpsgc-pwgsc.gc.ca/pub/acho-eng.jsp>)

2.1 General Conditions

2005 (2012-11-19) General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

3. Standing Offers Reporting

The Offeror must compile and maintain records on its provision of goods, services or both to the federal government under contracts resulting from the Standing Offer. This data must include all purchases paid for by a Government of Canada Acquisition Card.

The Offeror must provide this data in accordance with the reporting requirements detailed in Annex B. If some data is not available, the reason must be indicated. If no goods or services are provided during a given period, the Offeror must still provide a "NIL" report.

The data must be submitted on a quarterly basis to the Standing Offer Authority.

The quarterly reporting periods are defined as follows:

1st quarter: April 1 to June 30;

2nd quarter: July 1 to September 30;

3rd quarter: October 1 to December 31;

4th quarter: January 1 to March 31.

The data must be submitted to the Standing Offer Authority no later than ten (10) calendar days after the end of the reporting period.

4. Term of Standing Offer

4.1 Period of the Standing Offer

The period for making call-ups against the Standing Offer is from Issuance of Standing Offer for one (1) year.

4.2 Extension of Standing Offer

If the Standing Offer is authorized for use beyond the initial period, the Offeror offers to extend its offer for two (2) additional one-year periods under the same conditions and at the rates or prices specified in the Standing Offer, or at the rates or prices calculated in accordance with the formula specified in the Standing Offer.

The Offeror will be advised of the decision to authorize the use of the Standing Offer for an extended period by the Standing Offer Authority fifteen (15) days before the expiry date of the Standing Offer. A revision to the Standing Offer will be issued by the Standing Offer Authority.

5. Authorities

5.1 Standing Offer Authority

The Standing Offer Authority is:

Name: Nancy Dunphy
 Title: Supply Officer
 Public Works and Government Services Canada
 Acquisitions Branch
 Address: 1713 Bedford Row
 Halifax, NS B3J 3C9

Telephone: (902) 496-5481
 Facsimile: (902) 496-5016
 E-mail address: nancy.dunphy@pwgsc.gc.ca

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

5.2 Project Authority

The Project Authority for the Standing Offer is: **To be announced upon issuance of a Standing Offer.**

Name: _____
 Title: _____
 Organization: _____
 Address: _____

Telephone: ____ - ____ - ____
 Facsimile: ____ - ____ - ____
 E-mail address: _____

The Project Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up against the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

5.3 Offeror's Representative (OFFERER MUST FILL IN)

Name: _____
 Title: _____
 Organization: _____

Address: _____
 Telephone: ____ - ____ - ____
 Facsimile: ____ - ____ - ____

E-mail address: _____

6. Proactive Disclosure of Contracts with Former Public Servants

By providing information on its status, with respect to being a former public servant in receipt of a Public Service Superannuation Act (PSSA) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with Contracting Policy Notice: 2012-2 of the Treasury Board Secretariat of Canada.

7. Identified Users

The Identified User authorized to make call-ups against the Standing Offer is: To be announced upon issuance of a Standing Offer.

8. Call-up Instrument

The Work will be authorized or confirmed by the Identified User(s) using form PWGSC-TPSGC 942, Call-up Against a Standing Offer.

9. Limitation of Call-ups

Individual call-ups against the Standing Offer must not exceed **\$50,000.00** (Goods and Services Tax or Harmonized Sales Tax included).

10. Financial Limitation

The total cost to Canada resulting from call ups against the Standing Offer must not exceed the sum of **\$ to be determined** (Goods and Services Tax or Harmonized Sales Tax excluded) unless otherwise authorized in writing by the Standing Offer Authority. The Offeror must not perform any work or services or supply any articles in response to call ups which would cause the total cost to Canada to exceed the said sum, unless an increase is so authorized.

The Offeror must notify the Standing Offer Authority as to the adequacy of this sum when 75 percent of this amount has been committed, or four (4) months before the expiry date of the Standing Offer, whichever comes first. However, if at any time, the Offeror considers that the said sum may be exceeded, the Offeror must promptly notify the Standing Offer Authority.

11. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the call up against the Standing Offer, including any annexes;
- b) the articles of the Standing Offer;
- c) the general conditions 2005 (2012-11-19), General Conditions - Standing Offers - Goods or Services
- d) the general conditions 2010C (2013-04-25), Services Medium Complexity
- e) Annex A, Statement of Work;
- f) Annex B, Basis of Payment;
- g) Annex C, Board of Directors, and
- h) the Offeror's offer _____ (insert date of offer)

12. Certifications

12.1 Compliance

Compliance with the certifications provided by the Offeror is a condition of authorization of the Standing Offer and subject to verification by Canada during the term of the Standing Offer and of any resulting contract that would continue beyond the period of the Standing Offer. In the event that the Offeror does not comply with any certification or it is determined that any certification made by the Offeror in its offer is untrue, whether made knowingly or unknowingly, Canada has the right to terminate any resulting contract for default and set aside the Standing Offer.

13. Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in **Nova Scotia.**

B. RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

1. Statement of Work

The Contractor must perform the Work described in the call-up against the Standing Offer.

2. Standard Clauses and Conditions

2.1 General Conditions

2010C (2013-04-25) General Conditions - Services (Medium Complexity) apply to and form part of the Contract.

3. Term of Contract

3.1 Period of the Contract

The Work must be completed in accordance with the call-up against the Standing Offer.

4. Payment

4.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm unit prices, as specified in **Annex B, Basis of Payment** for a cost of \$ _____ (determined at time of call-up). Customs duties are included and Goods and Services Tax or Harmonized Sales Tax is extra, if applicable.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

4.2 Single Payment

Canada will pay the Contractor upon completion and delivery of the Work in accordance with the payment provisions of the Contract if:

- a. an accurate and complete invoice and any other documents required by the Contract have been submitted in accordance with the invoicing instructions provided in the Contract;
- b. all such documents have been verified by Canada;
- c. the Work delivered has been accepted by Canada.

5. Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

Each invoice must be supported by:

- (a) a copy of time sheets to support the time claimed; and
- (b) a copy of the invoices, receipts, vouchers for all direct expenses.

2. Invoices must be distributed as follows:

- (a) The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.
- (b) One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

6. Insurance

The Offeror is responsible for deciding if insurance coverage is necessary to fulfill its obligation under the standing offer and to ensure compliance with any applicable law. Any insurance acquired or maintained by the Offeror is at its own expense and for its own benefit and protection. It does not release the Offeror from or reduce its liability under the standing offer.

Annex A

Terms of Reference

TITLE: Construction Stage Personnel for National & Historic Parks Construction Projects Located in Nova Scotia

1.0 Introduction

1.1 Public Works and Government Services Canada, acting on behalf of Parks Canada, requires a supplier of experienced construction supervision staff to assist the department's Project Manager and/or Resident Supervisor in quantity control, quality control and contract administration and supervision of a number of highway and bridge construction projects primarily located in Cape Breton Highlands National Park as well as other National Parks and/or Historic Sites in Nova Scotia.

1.2 It is the Departments intent to enter into a standing offer, on an as required basis, with the successful firm for an one year agreement with an option to extend for a further two year period at the sole discretion of the department.

2.0 Project Description

2.1 Personnel may be required for highway design and construction projects within National Parks and Historic Sites in Nova Scotia. These may include highway grading and paving work, as well as bridge repairs and reconstruction, and other civil projects.

2.2 The major construction projects planned under this Service Contract consists of:

- .1 Big Johnny's Turn multiplate Replacement , located in Cape Breton Highlands National Park..
- .2 St Peter Swing Bridge , Deck Replacement, St Peters Canal National Historic Site, St Peters, N.S
- .3 Cabot Trail Reconstruction: Mackenzie Mountain to French Mountain.

2.3 This contract may also be utilized for other civil and/or transportation construction projects elsewhere in the Cape Breton Highlands National Park or in other National Parks and/or Historical Sites in the province of Nova Scotia.

3.0 Definitions

3.1 Contractor for Construction Stage Personnel means the contractor who successfully bids and is awarded the work outlined in this Terms of Reference.

3.2 Departmental Representative means the PWGSC person designated as administering contract.

3.3 PWGSC Project Manager means the PWGSC person in charge of the project.

3.4 PWGSC Resident Supervisor/Engineer means the PWGSC person providing on site coordination of the project, usually the assigned departmental representative.

4.0 Categories of Personnel

The qualifications of the firms staff are subject to the approval of the departmental official prior to the start of work.

The following categories of personnel may be required:

4.1.1 Project Supervisor - Qualifications:

- .1 Have graduated from a post-secondary institution with a diploma in civil technology (Certified Engineering Technician) or engineering.
- .2 Must have considerable (over five years) related experience on highway and heavy civil construction projects.
- .3 Possess a valid drivers licence.
- .4 Be prepared to work contractors' hours.
- .5 Be competent in basic surveying principles relating to highway design and construction as well as the operation of surveying instruments (electronic theodolite, level, etc.).
- .6 Be proficient in the use of a personal computer and a working knowledge of such programs as WordPerfect/Word, Excel, and Lotus.
- .7 Must be capable of working independently with a minimum of supervision. Note: Project Supervisors would normally be required on larger scale projects where there is no PWGSC Resident Supervisor assigned to the project and thus this individual will liaison with the PWGSC Project Manager / departmental representative and a general contractor retained by PWGSC.
- .8 Have a valid NSTIR Temporary Workplace Signer Accreditation.
- .9 Must be physical fit and capable of traversing rough terrain and excavations during construction.
- .10 Must be completely conversant with the Nova Scotia Occupational Health Act and Regulations and have the appropriate training for duties of this position.

4.1.2 Project Supervisor - Duties:

- .1 Provide on-site supervision, on-site testing and inspection to ensure compliance to the contract documents.
- .2 Inspect the contractors' work for conformance to the project specification requirements.
- .3 Maintain a photographic log of the projects progress.
- .4 Monitor the contractors' activities and compliance with the contractual obligations.
- .5 Maintain a daily project diary and complete daily inspection reports to document the contractor activities, contract quantities, personnel, and equipment on site.
- .6 Determination of contract quantities to be used for the contractors payments.
- .7 Ensures strict compliance to the environmental provisions of the project specifications.

.8 Submit a post completion report for the project as well as a set of contract plans noting any changes (as-builts).

.9 Liaison with local Park officials on the contractors operations and impact on Park operations.

.10 On smaller projects the individual will be required to carry out on site concrete and compaction testing

.11 Should the contractors operations fail to comply with the project specifications the Project Supervisor will advise the contractor of the non-compliance and request corrective action be taken. These instances are to be reported immediately to the Departmental Project Manager.

4.2.1 Construction Inspector - Qualifications:

.1 This individual must have considerable (over five years) of recent related experience in a similar position with particular emphasis on highway construction.

.2 Capable of monitoring the on-site activities of contractors in such areas as: excavation; embankment & suitability of materials; compaction; aggregate production and placement; paving; culvert installation; bridge rehabilitation; general inspection of forms, etc. prior to and during concrete pour, and environmental protection & mitigation requirements of construction.

.3 Construction Inspector to be the on-site representative for the company providing the field personnel and provide on-site supervision of field personnel on smaller projects or on larger projects when the Project Supervisor is absent for short periods.

.4 Possess a valid drivers licence.

.5 Familiar with basic survey and layout procedures relating to highway construction.

.6 Must be physical fit and capable of traversing rough terrain and excavations during construction.

.7 Have a valid NSTIR Temporary Workplace Signer Accreditation.

.8 Must be completely conversant with the Nova Scotia Occupational Health Act and Regulations and have the appropriate training for duties of this position.

4.2.2 Construction Inspector - Duties:

.1 Closely monitors the on site activities of the contractors carry out work under contract with PWGSC.

.2 Recording construction progress, quantities and quality including, but not limited to:

compile a daily a set of notes, called a daily report, which tabulates the Contractor's equipment and personnel, where they are working, the length of time that equipment and personnel spend on a particular item of work, record the weather, and note the general productivity of the Contractor's operation; and take daily photos and record description

.3 On some projects the individual may be required to carry out on site concrete and compaction testing and field surveying for quality & quantity control.

.4 Monitors compliance to the environmental provisions of the specifications.

.5 In instances where the contractors' activities are not in compliance to project plans and specifications, the inspector is to bring the non-conformance to the attention of the contractor and the Project Supervisor/PWGSC Resident Supervisor.

4.3.1 Surveyor / Instrument Person - Qualifications:

.1 Minimum of five years related experience.

.2 Experienced in the use of current surveying equipment, GPS, EDM, and level.

.3 Possess a valid drivers licence.

.4 Completed conversant with the principles of highway surveying practices and procedures relating to layout, staking slopes and setting grades. Must be skilled in the use of total station and level survey equipment, calculation of curves, chainage, distance, angles, quantities, note keeping, and the management of survey crews. Must have the ability to properly use EDM equipment and use co-ordinates in traverse and layout work.

.5 Be prepared to work extended hours of work.

.6 Must be physical fit and capable of traversing rough terrain and excavations during construction.

.7 Have a valid Temporary Workplace Signer Accreditation.

.8 Must be completely conversant with the Nova Scotia Occupational Health Act and Regulations and have the appropriate training for duties of this position.

4.3.2 Surveyor / Instrument Person - Duties:

.1 Required for project layout / checking General Contractors layout, the taking of field measurements, mainly in the form of cross sections, and determination of quantities upon which payment of contractor's work, such as earth and rock excavation, is based.

.2 In the absence of an Inspector on site, the Surveyor becomes the on- site representative for the Company providing the field personnel. Provide plotted cross-sections and perform calculations to determine measured quantities. Surveyor to be trained in traffic control procedures and signage requirements and implement proper controls when surveying on or near roadways and parking areas.

.3 Supervise a survey crew in the collect of survey data and layout of horizontal and vertical alignments for highway projects.

.4 Operates a survey equipment, EDM and level.

.5 Manages a survey crew to ensure accurate and timely completion of assigned tasks.

.6 Responsible for setting grades, taking cross sections for O.G., grubbing, common and rock excavation, setting slope stakes, and measurement of quantities for area, length, and volume.

4.4.1 Survey Helper - Qualifications:

.1 Must have two years recent related experience and knowledge of basic surveying procedures for assisting in chaining, levelling, cross sectioning, measuring, layout work and other labour associated with duties assigned by the PWGSC Project Manager / Site Representative.

.2 Must possess a valid drivers licence.

.3 Must be willing to work contractor hours.

.4 Possess a valid Temporary Workplace Traffic Control Certificate and trained in accordance with TWTCM.

.5 Must be physical fit and capable of traversing rough terrain and excavations during construction.

.6 Must be completely conversant with the Nova Scotia Occupational Health Act and Regulations and have the appropriate training for duties of this position.

4.4.2 Survey Helper - Duties:

.1 Carries out other general labour related duties required to assist in surveying for highway related work including chaining, levelling, layout work and quantity determination.

.2 Acts as a Traffic Control Person when survey operations require lane closures/stopping of traffic.

.3 Must be completely conversant with the Nova Scotia Occupational Health Act and Regulations and have the appropriate training for duties of this position.

4.5.1 Checker - Qualifications:

.1 Minimum one year related experience.

.2 Possess valid drivers licence.

.3 Able to work contractor hours.

.4 Must be physical fit and capable of traversing rough terrain during construction.

.5 Must be completely conversant with the Nova Scotia Occupational Health Act and Regulations and have the appropriate training for duties of this position.

4.5.2 Checker - Duties:

.1 Checks trucks delivering materials (fill materials, gravels, asphalt, etc.) to project by signing receipt of materials on weigh ticket, and retaining engineer's copy.

.2 Records location of dumped material (each truck load) on weigh ticket and on daily summary sheet.

.3 Prepares daily and weekly summaries of materials weighed and received on site.

.4 Calculates spread rates for gravel and asphalt.

.5 Measures and records and totals linear or volume measurements as required.

.6 All data measured, checked, and recorded to be given to PWGSC Site Representatives. Assist Inspector and/or surveyor etc. with checking grades (subgrade, subbase, base, asphalt paving, concrete, etc.).

4.6.1 Weigher - Qualifications:

- .1 Minimum one year related experience.
- .2 Possess a valid drivers licence.
- .3 Able to work contractors' hours.
- .4 Capable of maintaining complete and accurate records of weighed materials
- .5 Must be completely conversant with the Nova Scotia Occupational Health Act and Regulations and have the appropriate training for duties of this position.

4.6.2 Weigher - Duties:

- .1 Weighs trucks empty to record tare weights at least twice daily
- .2 Weighs loaded trucks and issues weigh ticket with truck identification, type of material, gross, as well as trucks recent tare, and net weight of load. Issues two(2) copies of weigh ticket to trucker for each load and keeps one copy for PWGSC.
- .3 Maintains a daily cumulative weigh summary of each material weighed with truck identification gross, tare and net weights, and cumulative totals. Maintains a daily summary for each type or class of material weighed.
- .4 Monitors scales for proper operation.
- .5 Monitors aggregate production - records equipment operations and photographs daily Pit activities. Contacts supervisor if there are any issues with the pit operations and/or weighing operations.

4.7.1 Office Clerk - Qualifications:

- .1 Minimum one year of similar recent experience.
- .2 Background in office management, filing and typing.
- .3 Proficient in the use of spreadsheet and word processing programs.
- .4 Must be completely conversant with the Nova Scotia Occupational Health Act and Regulations and have the appropriate training for duties of this position.
- .5 This is a specialized job and the skill required is generally picked up by on-site training over several construction seasons or through a diploma course in civil technology. Must have experience in the use of computers and be capable of using different computer programs such as WordPerfect, Microsoft Word, Lotus 123, and Microsoft XL.

4.7.2 Office Clerk - Duties:

- .1 Runs the activities in the field office, such as: reduces and plot field notes and determines earthwork quantities.

.2 Calculates and updates project quantities and working on the detailed calculations and maintains file folders c/w summary sheets for each item on the **Unit Price Table in Annex B.**

.3 Maintains field book library and cross section rolls/booklet.

.4 Compiles weekly timesheets and summary of all employees and calculates & tracks salary and disbursement expenses associated with engineering fees for Transportation projects and/or programs.

.5 Maintains accurate cost records of all expenditures occurring in the field office.

.6 Performs other duties as required in the operation of the office, including but not limited to: mail drop off & pick up, sending faxes, scanning documents, general filing, typing, receiving / redirecting phone calls, taking messages, general cleaning, etc..

4.8.1 Materials Technician - Qualifications:

.1 Minimum five years related experienced in soil testing, asphalt testing, material sampling, and quality control procedures relating to highway construction.

.2 Certified Engineering Technician or Professional Engineer.

.3 Possess a valid drivers licence.

.4 Able to work extended hours in a construction and field laboratory environment.

.5 Must be physical fit and capable of traversing rough terrain and excavations during construction.

.6 Must be completely conversant with the Nova Scotia Occupational Health Act and Regulations and have the appropriate training for duties of this position.

4.8.2 Materials Technician Duties:

.1 Take samples and carry out sieve analysis (washed) of aggregates as required to ensure that aggregates meet specified gradation for base, subbase, asphalt materials, etc.

.2 Take compaction readings with a nuclear density machine during all stages of placing of subgrade, subbase, base and paving operations

.3 Carry out the following asphalt testing on site:

.1 Extraction tests, including determination of Air Voids and VMA

.2 Marshal Stability and Flow

.3 Moisture content of aggregates

.4 Grading / Sieve Analysis - dry and wet, of aggregates & filler

.5 Absorption

.6 Maximum theoretical density

.7 Bulk Specific Gravity

.8 Compaction by daily field coring

.9 Crush face count

.10 Bitumen

.4 Sampling each truckload shipment of asphalt cement delivered to the plant and arranging delivery to off-site laboratory for testing.

.5 Take tank dip measurements and calculate quantity of asphalt cement on daily basis.

.6 Provide a project completion report with result of all testing carried out on the project.

.7 Maintain a daily report of work showing the number and type of testing carried out, location of test taken, results of and comments on test taken

.8 Frequency of testing: as per construction contract documents, good construction practice, and/or as directed by PWGSC Project Manager / Site Representative.

5.0 General Project Requirements

The following are general requirements of this contract:

5.1 There will be no day-to-day supervision by department personnel. All supervision will be the responsibility of the firm. The firms staff must be capable and authorized to be the liaison with PWGSC Project Manager / Site (Departmental) Representatives who are responsible for the overall project.

5.2 The firm will be responsible for all supervision to ensure the quality of the work performed by their staff and the competence of their staff to perform this work. Appropriate insurance indemnities should be in place. The firm will have an on-site representative who is responsible for coordinating the day-to-day on-site work and responsibilities of the supplier. This individual shall liaison with the on-site PWGSC Resident Supervisor or, on project /locations where no PWGSC Supervisor is present, the individual shall liaison with the PWGSC Project Manager or his designate. On projects where no Project Supervisor is assigned the Construction Inspector or Survey Technician shall be designated the on-site representative of the firm.

5.3 The firm is responsible to supply qualified physically fit individuals who are available to work extended daily hours as required. The departments Project Manager must approve the hours of work. All site personnel must submit a weekly timecard to the Departmental Project Manager or his or her designate for verification and approval of the hours worked in the previous week. This timecard, once approved by the Departmental Project Manager will be used as a basis for payment. The timecard must identify the period, persons name and signature, classification, regular and overtime hours worked.

5.4 The qualification of the firms staff are subject to the approval of the department prior to the start of work.

5.5 The firm will provide personnel on this project with all required personal safety clothing and equipment, wet weather clothing, reflective vests, and all training related to the position and as required by the Nova Scotia Occupational Health and Safety Act and Regulations at no cost to PWGSC.

5.6 The firm shall comply with Nova Scotia Occupational Health and Safety Act and Regulations. The firm will be responsible for ensuring that all safety plans and hazard assessments related to the firms' assignments are carried out and implemented.

5.7 The firm will be required the supply vehicles rented from commercial rental agencies of the size and description requested by the department. These vehicles will be for the exclusive use on this project by both the suppliers' site personnel and Departmental staff. The firm is to arrange for all insurance coverage including a minimum of \$1,000,000.00 public liability and comprehensive and collision

damage for the full cost of the vehicle of vehicles operated by the firms' personnel as well as by PWGSC staff.

5.8 The firm will, upon request by the Project Manager, provide various types of equipment (i.e. surveying, office, etc.) for use on this project.

5.9 To expedite call-ins, the firms' personnel (with the exception of those classifications outlined in 4.11) should be residents of the general area and no compensation for travel, accommodations or meals shall be made.

5.10 All firms' personnel are responsible for their own transportation to the work site.

5.11 A daily allowance may be approved for staff who residing outside a 100 km radius of the PWGSC field office and who are in one of the following positions:

- .1 Project Supervisor
- .2 Surveyor/Instrument Person
- .3 Construction Inspector
- .4 Material Technician

Every effort shall be made to retain qualified competent local individuals for these positions for which no daily allowance shall be required.

Other staff required to travel from time to time outside of their headquarter area by more than 150 km will be compensated for meals and accommodations in accordance with Treasury Board Travel Directive.

5.12 The firm may be required to provide personnel starting June 15, 2013.

5.13 A laboratory trailer will normally be provided by the construction contractor, for use by the material technician. This facility will meet the requirements of NSTIR Division 4 Section 2.2 Inspection Quarters-Asphalt Plant and Section 2.3 Inspection Quarters-Aggregate Production Site.

- .1 When a call-up for the services of a Material Technician is issued the firm will also be required to supply and maintain the following equipment on site:
 - .1 Two (2) - Nuclear density machines for compaction testing.
 - .2 Two (2) - Vacuum pumps with all associated equipment for determining aggregate and asphalt mix properties.
 - .3 Ovens and stoves required to dry samples.
 - .4 All small tools and miscellaneous equipment and supplies sufficient to perform tests.
 - .5 Truck mounted coring machine to recover asphalt samples.
 - .6 Asphalt Extractors (Centrifuge and Reflux Methods).
 - .7 Marshal apparatus with all associated equipment.
 - .8 Solvents for extraction testing.
 - .9 Sieves, shakers, scales etc. and all other laboratory equipment necessary to carry out the testing described herein.
 - .10 All equipment to perform Plastic and Liquid Limits tests.
 - .12 All equipment and tools required to perform a standard proctor test ASTM D698-91.
 - .13 All equipment must be delivered to the site and shall be properly calibrated and in good working condition when delivered to the site.
- .2 The following tests are also required but can be performed off-site (refer to Terms of Payments for means of compensation):

- .1 Los Angeles Abrasion
- .2 Moisture Density (ASTM D698)
- .3 Petrographic Number
- .4 Asphalt Cement (sample only)
- .5 Asphalt Cement Testing - including:
 - Penetration at 25 Deg. Cel
 - Kinematic Viscosity at 135 Deg. Cel
 - Ductility at 25 Deg. Cel
 - Solubility.
 - Density at 15 Deg. Cel.
 - Thin Film Oven Test
 - Flash Point
- .6 Magnesium Sulphate Soundness
- .7 Organic Determination
- .8 Specific Gravity & Absorption
- .9 Concrete Cylinders & Strength Test
- .10 Crushed Face Analysis

5.14 The firm must comply with the Labour Conditions and Fair wages and Hours of Labour Act.

6.0 Terms of Payment

Payment will be made on a **monthly basis** upon submission of proper invoices in accordance with the following:

6.1 Hourly Rates:

.1 The firm will be compensated for the supply of personnel at a quoted rate as outlined in the Schedule of Services for each classification. The hourly rate will be full compensation for all the firms cost including payroll, profit, administration and overhead cost associated with this contract.

.2 The hourly rate for the Materials Technician shall also be full compensation for the supply and maintenance of all equipment required to carry out all on-site testing, reporting and provision of a project completion report. Vehicle costs shall be considered a disbursement (see 6.2.2).

6.2 Disbursements:

.1 A daily allowance will be quoted for full compensation for the room and board for classification outlined in 5.11.

.2 When requested by the Departmental Project Manager to supply vehicles for use on the project, the firm will be compensated for vehicle rentals from commercial rental agencies at cost - supported by invoices. All other disbursements associated with the operation, insurance and maintenance of these vehicles will also be billed at cost with supporting invoices.

.3 The firm will be compensated for other equipment (chainsaws, traffic control devices, EDM, etc) required by the department for use on this project by either a monthly rental rate from a commercial supplier or the actual cost of the equipment which ever is deemed applicable by the Project Manager. The department will compensate the firm for normal / regular maintenance to the equipment but not for damage from misuse or accidents. If equipment is compensated at actual cost - turn over such equipment to the department at completion of the project.

.4 Where the firm and Departmental Project Manager are in advance agreement, compensation for firm personnel's use of private vehicles for authorized on site use may be paid in accordance with Treasury Board mileage rates and insurance requirements.

5 The off-site testing referred to in 5.13.2 shall be billed at a flat rate included in the Schedule of Services. The flat rate includes delivery and reporting costs. Any addition off-site testing shall be billed as a disbursement at a previously approved rate.

7.0 Award

7.1 The award of a standing offer contract to a qualified contractor will be based on the best value to the crown as determined by the estimate of total cost of services based on units contained in Annex "A". Overtime rates quoted apply after 8 hours per day/ 40 hours per week. The firms' quotation will include an allowance of \$50,000.00 to cover the actual invoiced costs of approved disbursements.

7.2 The firm will complete and submit their quotation in conformance with **Annex B, Basis of Payment..**

7.3 Upon a request for services by the Departmental Project Manager, a call-up will be issued stating the classifications requested and the estimated number of hours for that project.

**ANNEX B
BASIS OF PAYMENT
SCHEDULE OF UNIT PRICES
TABLE 1
First year (1)
TABLE OF SERVICES AND COST ESTIMATE
YEAR 2013-2014**

Bidders must provide a **firm unit rate** in Canadian dollars, the Goods and Services Tax or the Harmonized Sales Tax excluded. The estimated amounts are for evaluation purposes only. Contractor agrees that the following are the unit rates referred to herein:

Note: * The Estimated amount column below for each item is an estimate only for service as and when required and does not infer that all the quantities for that item will be utilized or that the quantities may not be exceeded.

TABLE 1

**YEAR ONE (1)
UNIT PRICE TABLE**

SCHEDULE OF SERVICES AND ESTIMATED COST, 2013-2014					
National & Historic Parks Construction Projects					
No.	Item	Unit	Estimated Total Units Per Year	Firms Unit Rate	Total Cost
	On-Site Services				
1.0	Personnel				
1.1	Project Supervisor				
	a) Regular	Hr	600	\$	\$
	b) Overtime	Hr	200	\$	\$
1.2	Construction Inspector				
	a) Regular	Hr	100	\$	\$

	b) Overtime	Hr	25	\$	\$
1.3	<i>Instrument Person</i>				
	a) Regular	Hr	100	\$	\$
	b) Overtime	Hr	25	\$	\$
1.4	<i>Survey Helpers</i>				
	a) Regular	Hr	100	\$	\$
	b) Overtime	Hr	25	\$	\$
1.5	<i>Checkers</i>				
	a) Regular	Hr	100	\$	\$
	b) Overtime	Hr	25	\$	\$
1.6	<i>Weigher</i>				
	a) Regular	Hr	100	\$	\$
	b) Overtime	Hr	25	\$	\$
1.7	<i>Office Clerk</i>				
	a) Regular	Hr	100	\$	\$
	b) Overtime	Hr	25	\$	\$
1.8	<i>Material Technician</i>				
	a) Regular	Hr	200	\$	\$
	b) Overtime	Hr	50	\$	\$
2.0	Disbursements				
2.1	Allowance for Approved Disbursements (at Cost)				\$50,000.00
2.2	Daily Allowance	Per Day	100	\$	\$
2.3	Off-Site Testing:				
	.1) L.A. Abrasion	each	4	\$	\$
	.2) Moisture Density	each	6	\$	\$
	.3) Petrographic Number	each	2	\$	\$
	.4) Asphalt Cement (sample)	each	2	\$	\$
	.5) Asphalt Cement (Test)	each	1	\$	\$
	.6) Magnesium Sulphate Soundness	each	2	\$	\$
	.7) Organic Determination	each	2	\$	\$
	.8) Specific Gravity & Absorption	each	2 3	\$	\$
	.9) Concrete Cylinders & strength test	each	12	\$	\$
	.10) Crushed Faces Analysis	each	3	\$	\$
TOTAL COST 2013-2014 FISCAL YEAR				\$	\$

TABLE 2

OPTION YEAR ONE (1)
UNIT PRICE TABLE

SCHEDULE OF SERVICES AND ESTIMATED COST, Fiscal Year 2014-2015					
National & Historic Parks Construction Projects					
No.	Item	Unit	Estimated Total Units per Year	Firms Unit Rate	Total Cost
On-Site Services					
1.0	Personnel				
1.1	Project Supervisor				
	a) Regular	Hr	600	\$	\$
	b) Overtime	Hr	200	\$	\$
1.2	Construction Inspector				
	a) Regular	Hr	100	\$	\$
	b) Overtime	Hr	25	\$	\$
1.3	Instrument Person				
	a) Regular	Hr	100	\$	\$
	b) Overtime	Hr	25	\$	\$
1.4	Survey Helpers				
	a) Regular	Hr	100	\$	\$
	b) Overtime	Hr	25	\$	\$
1.5	Checkers				
	a) Regular	Hr	100	\$	\$
	b) Overtime	Hr	25	\$	\$
1.6	Weigher				
	a) Regular	Hr	100	\$	\$

	b) Overtime	Hr	25	\$	\$
1.7	Office Clerk				
	a) Regular	Hr	100	\$	\$
	b) Overtime	Hr	25	\$	\$
1.8	Material Technician				
	a) Regular	Hr	200	\$	\$
	b) Overtime	Hr	50	\$	\$
2.0	Disbursements				
2.1	Allowance for Approved Disbursements (at Cost)				\$50,000.00
2.2	Daily Allowance	Per Day	100	\$	\$
2.3	Off-Site Testing:				
	.1) L.A. Abrasion	each	4	\$	\$
	.2) Moisture Density	each	6	\$	\$
	.3) Petrographic Number	each	2	\$	\$
	.4) Asphalt Cement (sample)	each	2	\$	\$
	.5) Asphalt Cement (Test)	each	1	\$	\$
	.6) Magnesium Sulphate Soundness	each	2	\$	\$
	.7) Organic Determination	each	2	\$	\$
	.8) Specific Gravity & Absorption	each	3	\$	\$
	.9) Concrete Cylinders & strength test	each	12	\$	\$
	.10) Crushed Faces Analysis	each	3	\$	\$
TOTAL COST 2014-2015 OPTION YEAR ONE (1)					\$

TABLE 3

OPTION YEAR TWO (2)
UNIT PRICE TABLE

SCHEDULE OF SERVICES AND ESTIMATED COST, 2015 - 2016					
National & Historic Parks Construction Projects					
No.	Item	Unit	Estimated Total Units Per Year	Firms Hourly Rate	Total Cost
On-Site Services					
1.0	Personnel				
1.1	Project Supervisor				
	a) Regular	Hr	600	\$	\$

	b) Overtime	Hr	200	\$	\$
1.2	Construction Inspector				
	a) Regular	Hr	100	\$	\$
	b) Overtime	Hr	25	\$	\$
1.3	Instrument Person				
	a) Regular	Hr	100	\$	\$
	b) Overtime	Hr	25	\$	\$
1.4	Survey Helpers				
	a) Regular	Hr	100	\$	\$
	b) Overtime	Hr	25	\$	\$
1.5	Checkers				
	a) Regular	Hr	100	\$	\$
	b) Overtime	Hr	25	\$	\$
1.6	Weigher				
	a) Regular	Hr	100	\$	\$
	b) Overtime	Hr	25	\$	\$
1.7	Office Clerk				
	a) Regular	Hr	100	\$	\$
	b) Overtime	Hr	25	\$	\$
1.8	Material Technician				
	a) Regular	Hr	200	\$	\$
	b) Overtime	Hr	50	\$	\$
2.0	Disbursements				
2.1	Allowance for Approved Disbursements (at Cost)				\$50,000.00
2.2	Daily Allowance	Per Day	100	\$	\$
2.3	Off-Site Testing:				
	.1) L.A. Abrasion	each	4	\$	\$
	.2) Moisture Density	each	6	\$	\$
	.3) Petrographic Number	each	2	\$	\$
	.4) Asphalt Cement (sample)	each	2	\$	\$
	.5) Asphalt Cement (Test)	each	1	\$	\$
	.6) Magnesium Sulphate Soundness	each	2	\$	\$
	.7) Organic Determination	each	2	\$	\$
	.8) Specific Gravity & Absorption	each	3	\$	\$
	.9) Concrete Cylinders & strength test	each	12	\$	\$
	.10) Crushed Faces Analysis	each	3	\$	\$

Solicitation No. - N° de l'invitation

E0225-140015/A

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur

hal220

Client Ref. No. - N° de réf. du client

20140015

File No. - N° du dossier

HAL-3-71010

CCC No./N° CCC - FMS No/ N° VME

TOTAL COST 2015-2016 OPTION YEAR TWO (2) YEAR		\$	\$
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SUMMARY:

Table 1 - Year 1 SOA \$ _____
Table 2 - Option Year 1 \$ _____
Table 3 - Option Year 2 \$ _____

Total Evaluated Cost \$ _____

The responsive offer with the lowest evaluated price on an aggregate basis will be recommended for issuance of a standing offer

**Annex C
Board of Directors**

**COMPLETE LIST OF EACH INDIVIDUAL WHO ARE CURRENTLY DIRECTORS OF
THE BIDDER.**

**NOTE TO BIDDERS
WRITE DIRECTOR'S SURNAMES AND GIVEN NAMES IN BLOCK LETTERS**

Solicitation No. - N° de l'invitation

E0225-140015/A

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur

hal220

Client Ref. No. - N° de réf. du client

20140015

File No. - N° du dossier

HAL-3-71010

CCC No./N° CCC - FMS No/ N° VME
