

**RETURN BIDS TO:**  
**RETOURNER LES SOUMISSIONS À:**  
**Bid Receiving - PWGSC/Réception des soumissions -**  
**TPSGC**  
**11 Laurier/11 rue Laurier**  
**Place du Portage, Phase III**  
**Core 0A1/Noyau 0A1**  
**Gatineau, Québec K1A 0S5**  
**Gatineau**  
**Ontario**  
**K1A 0S5**

**SOLICITATION AMENDMENT**  
**MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address**  
**Raison sociale et adresse du**  
**fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**  
Property Management Project Division/Division du  
projet de gestion immobilière  
Sir Charles Tupper Building 4th Fl  
Édifce Sir Charles Tupper 4e étag  
A-425-F  
2720 Riverside Drive/  
2720, promenade Riverside  
Ottawa  
Ontario  
K1A 0S5

<b>Title - Sujet</b> AFD SERVICES - RP-2 / CAMPUSES	
<b>Solicitation No. - N° de l'invitation</b> EP008-122111/B	<b>Amendment No. - N° modif.</b> 011
<b>Client Reference No. - N° de référence du client</b> 20122111	<b>Date</b> 2012-10-29
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$GC-003-61226	
<b>File No. - N° de dossier</b> gc003.EP008-122111	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2012-11-20</b>	<b>Time Zone</b> <b>Fuseau horaire</b> Eastern Daylight Saving Time EDT
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input checked="" type="checkbox"/> <b>Destination:</b> <input type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Rice, Tony G.	<b>Buyer Id - Id de l'acheteur</b> gc003
<b>Telephone No. - N° de téléphone</b> (613) 736-2870 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

The following changes are to provide flexibility to Canada to change the Contract Operational Start Date up to 7.5 months later than August 15, 2013. If exercised, this would have the effect of deferring the services to Carling Campus only and these changes will not change the start date of services to Tunney's Pasture (April 1, 2014), as described in the RFP.

- 1) Delete Article 7.1.4 in its entirety.

Insert new Article 7.1.4 as follows:

The Contractor must perform the Work described herein from contract award to 30 May 2017.

- 2) Delete Article 7.8.1.1 in its entirety.

Insert new Article 7.8.1.1 as follows:

The period of the Contract is from contract award to 30 May 2017.

- 3) Delete Article 7.8.3.1 in its entirety.

Insert new Article 7.8.3.1 as follows:

The Contract Initiation Work, in accordance with Annex B – Statement of Work, is to be performed between the date of Contract Award and the Contract Operational Start Date inclusive. The Contract Operational Start Date is August 15, 2013. Canada reserves the right to change the Contract Operational Start Date to a later date of up to 7.5 months by providing written notification to the Contractor within 15 calendar days following contract award.

- 4) At Annex H, Evaluation Criteria, delete Article 4.5.2 in its entirety.

Insert new Article 4.5.2 as follows:

A Management Fee for each of two periods (Expressed as a monthly amount in dollars);

- Management Fee #1 for the period from the Contract Operational Start Date to March 31, 2014 (This rate shall not change should Canada exercise its right to change the Contract Operational Start Date as provided for in RFP Article 7.8.3., Contract Initiation and is not applicable prior to the Contract Operational Start Date); and,
- Management Fee #2 for the period from April 1, 2014 to March 31, 2017.

- 5) At Annex H, Evaluation Criteria, delete Article 4.6.2 in its entirety.

Insert new Article 4.6.2 as follows:

Total Expected Fee = (Management Fee 1 X 7.5 months) + (Management Fee 2 X 36 months) + (PDS Fee X \$81.5M) + (OPDS Fee X \$200M)

- 6) At Annex B, Statement of Work, delete Articles 2.10.1.4, 3.6.4.4 and 3.7.3.5. and replace with the following:

2.10.1.4 – The Contractor must no later than thirty calendar days following Contract Award:

- appoint a dedicated manager, to act as point of contact to the Technical Authority to coordinate initiation;

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- implement a detailed initiation plan and framework, reviewed and accepted by the Technical Authority, for the elements of this Statement of Work and respecting the requirements from the Request for Proposals and commitments of the Contractor's submission; the initiation plan is an articulation of how the Contractor will address the elements required to develop the corporate infrastructure necessary to deliver all elements of this Statement of Work effective the Contract Operational Start Date; on this date, the Contractor is responsible for delivery of all elements of the Statement of Work with respect to the Carling Campus; on April 1st, 2014, the Contractor is responsible for delivery of all elements of the Statement of Work with respect to Tunney's Pasture; these elements include, but are not limited to human resources, training, insurance, security, standard operating procedures, emergency response, communications, and environmental management systems;
  - establish and implement a detailed operational initiation plan, reviewed and accepted by the Technical Authority, for the operational elements of this Statement of Work; The operational initiation plan is an articulation of how the Contractor will address the initiation of the operational aspects of this Statement of Work. These elements include, but are not limited to the securing of the necessary subcontracted services such as for elevator management, fire alarm systems, cleaning contracts, as well the compilation of the necessary information such as architectural plans, Building Management Plans, Asset Management Plans, and maintenance records;
  - develop and implement a comprehensive human resources plan, reviewed and accepted by the Technical Authority, including early identification and hiring of a Portfolio manager and identification of how required staff will be in place, trained and security cleared as of the Contract Operational Start Date;
  - develop and implement a communications plan and strategy, reviewed and accepted by the Technical Authority, with roles and responsibilities, including provisions for informing tenants and suppliers of the new Contract, in collaboration with the Technical Authority, in order to reassure tenants that they will not experience disruptions or reductions in the level of service;
  - develop and disseminate to the Technical Authority a comprehensive list of contact information for key personnel in the Contractor's organization;
  - develop a plan for familiarization of the Portfolio and component assets and sites, as well as applicable federal government and PWGSC policies, directives and procedures;
  - develop contingency plans, reviewed and accepted by the Technical Authority, which cover contract initiation accountabilities in the event that any stakeholder is unable to meet the proposed timelines; and
  - initiate when necessary during the contract initiation period the contingency plan(s) which cover contract initiation accountabilities in the event that any stakeholder is unable to meet the proposed timelines.

3.6.4.4 – The evaluation period for Year 1 of the contract is defined as the Contract Operational Start Date to December 31st, 2013. Canada will suspend the Performance Fee Payment for the evaluation period of Year 1 of the Contract. The Contractor must however fulfil obligations of Appendix C including monitoring and reporting in this period.

3.7.3.5 – For Year 1 of the contract, the evaluation period is defined as the Contract Operational Start Date to December 31st, 2013. In the second and subsequent years, the evaluation period is defined as January 1st to December 31st, inclusively. The base year to develop to building consumption profile is the 2013 calendar year.