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### Stanley Knowles Fit-Up

*Solicitation Amendment No. 001 is hereby issued to respond to questions raised during the solicitation period.*

**Q1:** Can you clarify the need in 3.2.1 for the proponent to have Health Care Experience? The RFP does not specifically indicate the need. It makes mention of specialized equipment that is being installed and that the mechanical and electrical engineers should be aware of it but that is about it. My question specifically: Is PHAC seeing patients on site and is that the reason for Health Care Experience being required by the proponent?

**A1:** Patients will be examined & receive treatment on-site utilizing equipment included in the Appendices (but not limited to) of the Terms of Reference Health Canada & Public Health Agency of Canada Co-location Accommodation Fit-up; therefore healthcare experience is project requirement.

**Q2:** Previously in 3.1.2 Consultant Team Identification, Electrical Engineer is required to show relevant experience in health care. All other consultants including the proponent are not identified as requiring Health Care experience; yet in 3.2.1 it does say that the proponent requires Healthcare experience. Can you clarify?

**A2:** Delete the following excerpt from the **Submission Requirements & Evaluation:**  
**3.1.2 Consultant Team Identification**

The consultant team to be identified must include the following:

The consultant team to be identified must include the following: experience in Structural Engineering, Mechanical Engineering, Electrical Engineering, Cost Estimating, Scheduling, Architecture and Interior Design.

Information required - name of firm, key personnel to be assigned to the project. For the prime consultant indicate current license and/or how you intend to meet the provincial or territorial licensing requirements. In the case of a joint venture identify the existing or proposed legal form of the joint venture (refer to R1410T General Instructions to Proponents, G19 Limitation of Submissions).

An example of an acceptable format (typical) for submission of the team identification information is provided in Appendix A.

Proponent (prime consultant) **Architects** - must be registered and authorized to practice in the province of Manitoba. Architects by the Manitoba Architects Association (MAA).

Key Sub-consultants / Specialists

**Interior Designers** - must at minimum be in good standing with the Professional Interior Designers Institute of Manitoba (PIDIM) and hold the designation of Professional Interior Designer.

**Mechanical Engineer** - must be registered with the Association of Professional Engineers and Geoscientists of the Province of Manitoba (APEGM) and authorized to practice in the province of Manitoba

**Electrical Engineer** - must be registered with the Association of Professional Engineers and Geoscientists of the Province of Manitoba (APEGM) and authorized to practice in the province of Manitoba. Mechanical Engineer must provide current examples of relevant experience in both corporate and health care design and construction within the last 5 years.

**Structural Engineer** - must be registered with the Association of Professional Engineers and Geoscientists of the Province of Manitoba (APEGM) and authorized to practice in the province of Manitoba Structural Engineer.

**Acoustical Engineer** - must be registered with the Association of Professional Engineers and Geoscientists of the Province of Manitoba (APEGM).

**Cost Estimating Specialist** - must be a registered professional quantity surveyor capable of addressing cost estimating as per NPMS standards which can be found at this link  
<http://www.tpsgc-pwgsc.gc.ca/biens-property/sngp-npms/index-eng.html>

Replace deleted text with the following excerpt:

### 3.1.2 Consultant Team Identification

The consultant team to be identified must include the following:

The consultant team to be identified must include the following: experience in Architecture, Interior Design, Mechanical Engineering, Electrical Engineering, Structural Engineering, Cost Estimating and Scheduling.

Information required - name of firm, key personnel to be assigned to the project. For the prime consultant & key sub-consultants/specialist indicate current license and/or how you intend to meet the provincial or territorial licensing requirements. In the case of a joint venture identify the existing or proposed legal form of the joint venture (refer to R1410T General Instructions to Proponents, G19 Limitation of Submissions).

An example of an acceptable format (typical) for submission of the team identification information is provided in Appendix A.

Proponent (prime consultant) **Architects** - must be registered and authorized to practice in the province of Manitoba by the Manitoba Architects Association (MAA). Architects must provide current examples of relevant experience in both corporate and health care design and construction within the last 5 years.

Key Sub-consultants / Specialists

**Interior Designers** - must at minimum be in good standing with the Professional Interior Designers Institute of Manitoba (PIDIM) and hold the designation of Professional Interior Designer. Professional Interior Designers must provide current examples of relevant experience in both corporate and health care design and construction within the last 5 years. Professional Interior Designers must also have experience in large scale furniture projects.

**Mechanical Engineer** - must be registered with the Association of Professional Engineers and Geoscientists of the Province of Manitoba (APEGM) and authorized to practice in the province of Manitoba. Mechanical Engineers must provide current examples of relevant experience in both corporate and health care design and construction within the last 5 years.

**Electrical Engineer** - must be registered with the Association of Professional Engineers and Geoscientists of the Province of Manitoba (APEGM) and authorized to practice in the province of Manitoba. Electrical Engineer must provide current examples of relevant experience in both corporate and health care design and construction within the last 5 years.

**Structural Engineer** - must be registered with the Association of Professional Engineers and Geoscientists of the Province of Manitoba (APEGM) and authorized to practice in the province of Manitoba Structural Engineer. Structural Engineer must provide current examples of relevant experience in both corporate and health care design and construction within the last 5 years.

**Acoustical Engineer** - must be registered with the Association of Professional Engineers and Geoscientists of the Province of Manitoba (APEGM). Acoustical Engineer must provide current examples of relevant experience in both corporate and health care design and construction within the last 5 years.

**Cost Estimating Specialist** - must be a registered professional quantity surveyor capable of addressing cost estimating as per NPMS standards which can be found at this link <http://www.tpsgc-pwgsc.gc.ca/biens-property/sngp-npms/index-eng.html>

**Q3:** Also in 3.2.1 (top of page 12) PWGSC asks for a maximum of 5 projects (3 corporate and 3 healthcare). Can you clarify if you want 6 in total or can you accurately breakdown the quantity of corporate vs. h/c required?

**A3:** A maximum of five (5) projects (three (3) corporate and two (2) healthcare).

**Q4:** In 1.6.2 page 12 of 30; can you update the milestone completion dates to reflect current timing?

**A4:** Delete item 1.6.2 ANTICIPATED MILESTONE DATES in the in the Terms of Reference Health Canada & Public Health Agency of Canada Co-location Accommodation Fit-up and replace with the following revised item 1.6.2 ANTICIPATED MILESTONE DATES in the Terms of Reference Health Canada & Public Health Agency of Canada Co-location Accommodation Fit-up (note that the in-service date remains unchanged):

Project Phase	Milestone Completion Date
Consultant Contract Award	January 2013
Schematic Design	February 2013
Design Development	March 2013
Construction Documents	March – Sept. 2013
Final Construction Documents	Sept 2013
Construction Start	Oct 2013
Completion of Procurement Plan Utilizing PWGSC Consolidated Procurement Instruments (CPI) & Completion of Furniture Drawings	Nov 2013
Implementation of CPI to Procure Furniture	Dec 2013 - May 2014
Furniture Color & Finish Selection	May 2014
Furniture Order Placement	June 2014
Manufacture of Furniture	June 2014
Furniture Delivery	Aug 2014
Substantial Completion of Construction	Sept 2014
Furniture On-site Arrival & Installation Set-up (Note: Substantial Completion of Construction must coincide with this stage – early September)	Sept 2014
Furniture Installation	Sept 2014
Commissioning Completion, Final Inspection and Acceptance	Oct 2014

Completion of Furniture Deficiencies	Oct 2014
Final In-Service Date	Nov 2014
Post Construction Ten Month Warranty Evaluation	Aug 2015

- Q5:** 2.3.2.5 What is the specialized equipment used for? Actual patient care; demonstration purposes or education? This question goes to our query in point 1 above. It seems that only the electrical engineer needs health care experience to deal with the specialized equipment.
- A5:** The medical equipment will be used for examination/treatment of the patients. Architects, Interior Designers, Mechanical Engineers, Electrical Engineers, Structural Engineers, Acoustical Engineers & Cost Estimating Specialist must all have relevant experience in both corporate and health care design and construction. Refer to item 1.5 SUMMARY OF SERVICES AND QUALIFICATIONS in the Terms of Reference Health Canada & Public Health Agency of Canada Co-location Accommodation Fit-up for a complete listing of prime consultant & sub-consultant services & requirements.
- Q6:** Should inquiries be directed to this FAX number or would you provide a contact email?
- A6:** All inquiries are to be directed to Cathleen Almonte, PWGSC Supply Officer at the following email address [cathleen.almonte@pwgsc-tpsgc.gc.ca](mailto:cathleen.almonte@pwgsc-tpsgc.gc.ca).
- Q7:** A Civil consultant is mentioned in 2: Required Services Standard, 2.6.4 Schematic Design Report. Is a Civil Engineer required as a sub consultant?
- A7:** There is no requirement for a civil engineer.
- Q8:** Scheduler is mentioned in 2 Required Services Standards, 2.3 Schedule Management. Is it the intent that this person be separate from the Architectural Consultant or could this be the same consultant?
- A8:** It is at the discretion of the prime consultant as to whether the architectural consultant or a separate member of the consultant's project team is to be responsible for schedule management.
- Q9:** In 1: Project Description, 1.6.2 Anticipated Milestone Dates, Consultant Contract Award is listed as being completed Nov 2012. Please clarify Anticipated Milestone dates as the RFP was released Dec. 3, 2012, with the understanding that the move-in date of Nov 1, 2014 is non-negotiable.

**A9:** Refer to A4 for the revised item 1.6.2 ANTICIPATED MILESTONE DATES in the Terms of Reference Health Canada & Public Health Agency of Canada Co-location Accommodation Fit-up. The in-service date remains unchanged.

**Q10:** Also does the adjusted schedule affect the RFP closing date?

**A10:** The Solicitation Closing date can be found on page 1 of the Request for Proposal. Any requirement to extend the closing date will be posted as an amendment.

**Q11:** On Page 12 of 28, it asks the RFP proponent to select maximum (5) project (i.e. three corporate projects, and three health care projects). Please clarify if the maximum projects are 5, or 6?

**A11:** Delete the following excerpt from the **Submission Requirements & Evaluation**:

### **3.2.1 Achievements of Proponent on Projects**

The prime consultant (i.e. Architect) must have experience in corporate office & healthcare design and must provide current examples of relevant experience in both corporate and healthcare design and construction within the last 5 years.

Select a maximum of five total (5) projects (i.e. three corporate projects and three healthcare projects) undertaken within the last five (5) years. Joint venture submissions are not to exceed the maximum number of projects. Only the first five (5) projects listed in sequence will receive consideration and any others will receive none as though not included.

Replace with the following excerpt:

### **3.2.1 Achievements of Proponent on Projects**

The prime consultant (i.e. Architect) must have experience in corporate office & healthcare design and must provide current examples of relevant experience in both corporate and healthcare design and construction within the last 5 years.

Select a maximum of five total (5) projects (i.e. three (3) corporate projects and two (2) health care projects) undertaken within the last five (5) years. Joint venture submissions are not to exceed the maximum number of projects. Only the first five (5) projects listed in sequence will receive consideration and any others will receive none as though not included.

**Q12:** Please clarify is the Commissioning Service is to be part of the Consultant or Sub-Consultants scope, or if a separate Commissioning Consultant is to be hired.

**A12:** A separate commissioning agent is to be part of the consultant's integrated design team. The consultant's commissioning agent will be required to work in conjunction with the PWGSC Commissioning team.

**Q13:** In Appendix 'A' Checklists, A.1 Checklist for the submission of the Construction Documents, A1.5

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Drawing – Discipline Specific, Item .10 asks that “All conflict points identified by BIM have been resolved.” Please clarify if BIM modelling is a requirement of the Consultants and sub-consultants as part of the scope of services.

**A13:** BIM is not a requirement in this project.

**Q14:** Please clarify is BOMA Best consulting/submission is to be part of the consultant or sub-consultants scope of services, or if this will be completed by the client after occupancy as the program suggests.

**A14:** The consultant is responsible for BOMA Best consulting/submission.

**Q15:** Please clarify is specific submittals are required of the consultant or sub-consultants, i.e. And energy model, water efficiency calculations, or any other documentation required to pursue BOMA Best Level 1.

**A15:** BOMA Best Level I submission requirements are outlined as per item 1.4.5 ENVIRONMENTAL/SUSTAINABLE DEVELOPMENT in the Terms of Reference Health Canada & Public Health Agency of Canada Co-location Accommodation Fit-up.

*If your bid has already been forwarded and you wish to revise the same, this revision should reach the Bid Receiving Unit identified before the closing date. The bid number and closing date are to be clearly identified.*

**ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.**