

**RETURN BIDS TO:**  
**RETOURNER LES SOUMISSIONS À:**  
**Bid Receiving - PWGSC / Réception des soumissions -**  
**TPSGC**  
**Place du Portage, Phase III**  
**Core 0A1/Noyau 0A1**  
**11 Laurier St./11, rue Laurier**  
**Gatineau**  
**Québec**  
**K1A 0S5**  
**Bid Fax: (819) 997-9776**

**SOLICITATION AMENDMENT**  
**MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address**  
**Raison sociale et adresse du**  
**fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**  
Miscellaneous Special Projects Division (XN)/Division  
des projets spéciaux divers (XN)  
Canadian Building  
219 Laurier Ave. West, 13th Floor  
Room 13077  
Ottawa  
Ontario  
K1A 0S5

<b>Title - Sujet</b> SAP Functional TBIPS	
<b>Solicitation No. - N° de l'invitation</b> G9931-120007/A	<b>Amendment No. - N° modif.</b> 004
<b>Client Reference No. - N° de référence du client</b> G9931-120007	<b>Date</b> 2013-03-22
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$XN-105-25523	
<b>File No. - N° de dossier</b> 105xn.G9931-120007	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2013-04-04</b>	
<b>Time Zone</b> <b>Fuseau horaire</b> Eastern Daylight Saving Time EDT	
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Ward, Kristen	<b>Buyer Id - Id de l'acheteur</b> 105xn
<b>Telephone No. - N° de téléphone</b> (819) 994-0985 ( )	<b>FAX No. - N° de FAX</b> (819) 934-8626
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

**THE SOLICITATION AMENDMENT No. 004 IS RAISED TO ANSWER QUESTIONS FROM INDUSTRY, IN PART 1 AND TO MAKE A CHANGE TO THE CLOSING DATE, IN PART 2.**

**PART 1 - QUESTIONS AND ANSWERS**

**Question # 001**

**Reference:**

Request For Proposal (RFP)

**Question #001:**

For M-3 and R-3: Does the project have to be an SAP Project or will any IM/IT experience suffice?

**Answer #001:**

Yes, any IM/IT project will suffice.

**Question # 002**

**Reference:**

Request For Proposal (RFP)

**Question #002:**

If a project started prior to 1 March 2008 (5 year maximum) but continued on throughout the 5 year period, can we use this reference to meet M-1?

**Answer #002:**

Yes, but only the billable days within the last five (5) years will be accounted for.

**Question # 003**

**Reference:**

Request For Proposal (RFP)

**Question #003:**

As IFMS core is the central SAP group providing the footprint, implementation/maintenance support and guidance to GOC SAP cluster group members, are we permitted to use this as a project with respect to the resources we provide to core to do this work?

**Answer #003:**

Yes, within the criteria\* of each Corporate Mandatory or Rated requirements, IFMS may be considered a SAP contract or project.

\*Please Note: M-1 and R-2 require the following, "For the project experience to qualify, the project must have involved at a minimum the Realization, Final Preparation and Go-live Support phases".

**Question # 004****Reference:**

Request For Proposal (RFP)

**Question #004:**

Can you please confirm there is no minimum score on rated requirements?

**Answer #004:**

Yes, confirmed.

**Question # 005****Reference:**

Request For Proposal (RFP)

**Question #005:**

With respect to M-1 and R-1:

The bidder must demonstrate a minimum mandatory number of days billed in the mandatory and then to score full points in R-1 those number must be doubled.

This means that a company needs to demonstrate the following, within 5 projects, to score full points.

**Category of Resource**

Application/Software Architect

ERP Functional Analyst

Courseware Developer

Change Management Consultant

Project Manager

**Days to score Full Points**

1800 days (8 person years)

8000 days (36.36 person years)

3000 days (13.6 person years)

1200 days (5.45 person years)

1800 days (8 person years)

This is an excessive amount of billable days to demonstrate within 5 projects. We respectfully request that this requirement be changed to allow vendors to demonstrate experience above the minimum mandatory requirements within a 5 year timeframe without the restriction of 5 projects.

Solicitation No. - N° de l'invitation

G9931-120007/A

Client Ref. No. - N° de réf. du client

G9931-120007

Amd. No. - N° de la modif.

004

File No. - N° du dossier

105xnG9931-120007

Buyer ID - Id de l'acheteur

105xn

CCC No./N° CCC - FMS No/ N° VME

**Answer #005:**

The minimum mandatory requirements within a 5 year timeframe is reasonable. For ERP Functional Analyst, we are basically asking for a minimum of approx. 3.33 full-time A.2 resources per year.

These numbers are in line with actual number of resources that we may be calling up during the Contract.

**Question # 006**

**Reference:**

Request For Proposal (RFP)

**Question #006:**

We respectfully request a one (1) week extension.

**Answer #006:**

Yes, please see the Change # 001 in part 2, below.

**PART 2**

**Change # 001**

**Reference:**

Request For Proposal (RFP)

**DELETE:** At Page 1 of the solicitation document

Solicitation Closes - L'invitation prend fin

at - à 02:00 PM

On - le 2013-03-28

**INSERT:** At Page 1 of the solicitation document

Solicitation Closes - L'invitation prend fin

at - à 02:00 PM

On - le 2013-04-04

**ALL OTHER TERMS AND CONDITIONS OF THE BID SOLICITATION REMAIN THE SAME.**