

**RETURN BIDS TO:**  
**RETOURNER LES SOUMISSIONS À:**

**Public Works and Government Services Canada  
Telus Plaza North/Plaza Telus Nord  
10025 Jasper Ave./10025 ave. Jaspe  
5th floor/5e étage  
Edmonton  
Alberta  
T5J 1S6  
Bid Fax: (780) 497-3510**

## Request For a Standing Offer Demande d'offre à commandes

National Master Standing Offer (NMSO)

Offre à commandes principale et nationale (OCPN)

Canada, as represented by the Minister of Public Works and Government Services Canada, hereby requests a Standing Offer on behalf of the Identified Users herein.

Le Canada, représenté par le ministre des Travaux Publics et Services Gouvernementaux Canada, autorise par la présente, une offre à commandes au nom des utilisateurs identifiés énumérés ci-après.

## Comments - Commentaires

**Vendor/Firm Name and Address**  
**Raison sociale et adresse du**  
**fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

Public Works and Government Services Canada  
Telus Plaza North/Plaza Telus Nord  
10025 Jasper Ave./10025 ave Jasper  
5th floor/5e étage  
Edmonton  
Alberta  
T5J 1S6

<b>Title - Sujet</b> Rock, Gravel and Soil	
<b>Solicitation No. - N° de l'invitation</b> W0134-12L345/A	<b>Date</b> 2012-07-17
<b>Client Reference No. - N° de référence du client</b> W0134-12L345	<b>GETS Ref. No. - N° de réf. de SEAG</b> PW-\$EDM-007-9477
<b>File No. - N° de dossier</b> EDM-2-35104 (007)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2012-08-27</b>	<b>Time Zone</b> <b>Fuseau horaire</b> Mountain Daylight Saving Time MDT
<b>Delivery Required - Livraison exigée</b> See Herein	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Anthony, Mary	<b>Buyer Id - Id de l'acheteur</b> edm007
<b>Telephone No. - N° de téléphone</b> (780)497-3588 ( )	<b>FAX No. - N° de FAX</b> (780)497-3510
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> SEE HEREIN	
<b>Security - Sécurité</b> This request for a Standing Offer does not include provisions for security. Cette Demande d'offre à commandes ne comprend pas des dispositions en matière de sécurité.	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Vendor/Firm Name and Address</b>	
Raison sociale et adresse du fournisseur/de l'entrepreneur	
<b>Telephone No. - N° de téléphone</b>	
<b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm (type or print)</b>	
<b>Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

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## PART 1 - GENERAL INFORMATION

### 1. Introduction

The Request for Standing Offers (RFSO) is divided into seven parts plus attachments and annexes, as follows:

- |        |  |
|--------|--|
| Part 1 | General Information: provides a general description of the requirement;  |
| Part 2 | Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO;  |
| Part 3 | Offer Preparation Instructions: provides offerors with instructions on how to prepare their offer to address the evaluation criteria specified;  |
| Part 4 | Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, if applicable, and the basis of selection; |
| Part 5 | Certifications: includes the certifications to be provided;  |
| Part 6 | Security, Financial and Insurance Requirements: includes specific requirements that must be addressed by offerors; and   |
| Part 7 | 7A, Standing Offer, and 7B, Resulting Contract Clauses:  |
|        | 7A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;   |
|        | 7B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer.   |

The Annexes include the Requirement & Basis of Payment, and Standing Offer Usage Report.

### 2. Summary

The Department of National Defence, Canadian Forces Base Cold Lake, AB has a requirement for a two (2) year Regional Individual Standing Offer for the supply, delivery and off-loading of gravel, sand and soil products as per Annex A and the terms and conditions herein. The supplier must ensure proper grade of product. The supplier must ensure all shipments are prepared with suitable pallets, wrapping and/or containers, with no open or ripped packaging, if applicable.

Deliveries will be within a fifty (50) kilometer radius of 4 Wing Cold Lake, Cold Lake Alberta, T9M 2C6, with the majority within 4 Wing Cold Lake base and specifically Primrose Lake Evaluation Range.

Pursuant to section 01 of Standard Instructions 2006 and 2007, a Consent to a Criminal Record Verification form, must be submitted with the offer, by Request for Standing Offers closing date, for each individual who is currently on the Offeror's Board of Directors.

This requirement is subject to the provisions of the World Trade Agreement (WTO), the North American Free Trade Agreement (NAFTA), the Canada/Chili Free Trade Agreement (CCFTA), the Canada Columbia Free Trade Agreement (CCFTA), the Canada/Peru Free Trade Agreement (CPFTA) and the Agreement on Internal Trade (AIT).

### 3. Debriefings

After issuance of a standing offer, offerors may request a debriefing on the results of the request for standing offers. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of notification that their offer was unsuccessful. The debriefing may be provided in writing, by telephone or in person.

## PART 2 - OFFEROR INSTRUCTIONS

### 1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The 2006 (2012-07-11) Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

#### 1.1 SACC Manual Clauses

M0019T Firm Price and/or Rates 2007-05-25

### 2. Submission of Offers

Offers must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the Request for Standing Offers.

### 3. Enquiries - Request for Standing Offers

All enquiries must be submitted in writing to the Standing Offer Authority no later than ten (10) calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that offerors do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all offerors. Enquiries not submitted in a form that can be distributed to all offerors may not be answered by Canada.

### 4. Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Alberta.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the offerors.

## PART 3 - OFFER PREPARATION INSTRUCTIONS

### 1. Offer Preparation Instructions

Canada requests that offerors provide their offer in separately bound sections as follows:

Section I: Technical Offer (3 hard copies)  
 Section II: Financial Offer (1 hard copy)  
 Section III: Certifications (1) hard copy

If there is a discrepancy between the wording of the soft copy and the hard copy, the wording of the hard copy will have priority over the wording of the soft copy.

Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer.

Canada requests that offerors follow the format instructions described below in the preparation of their offer.

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to that of the Request for Standing Offers.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process Policy on Green Procurement

(<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>).

To assist Canada in reaching its objectives, offerors are encouraged to:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and/or containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

#### Section I: Technical Offer

In their technical offer, offerors should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

#### Section II: Financial Offer

Offerors must submit their financial offer in accordance with the Annex A, Requirement & Basis of Payment detailed below. The total amount of Goods and Services Tax or Harmonized Sales Tax must be shown separately, if applicable.

#### Payment by Credit Card

Canada requests that offerors complete one of the following:

- (a) ☐ Government of Canada Acquisition Cards (credit cards) will be accepted for payment of call-ups against the standing offer.

The following credit card(s) are accepted:

VISA \_\_\_\_\_

Master Card \_\_\_\_\_

- (b) ☐ Government of Canada Acquisition Cards (credit cards) will not be accepted for payment of call-ups against the standing offer.

The Offeror is not obligated to accept payment by credit card.

Acceptance of credit cards for payment of call-ups will not be considered as an evaluation criterion.

### Section III: Certifications

Offerors must submit the certifications required under Part 5.

## PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

### 1. Evaluation Procedures

- (a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the offers.

#### 1.1 Technical Evaluation

##### 1.1.1 Mandatory Technical Criteria

The following criteria must be met at solicitation closing. Failure to meet any of the following mandatory criteria will render your submission non-responsive and it will be given no further consideration.

- a. Ability to meet the full Requirement in Annex A.

#### 1.2 Financial Evaluation

The Total Bid Price will be calculated as follows:

- a. The estimated usage for year one will be multiplied by the price offered for items 1 to 13 inclusive to equal the Extended Price;
- b. The estimated usage for year two will be multiplied by the price offered for items 1 to 13 inclusive, to equal the Extended Price;
- c. For item 14, the estimated expenditures for years 1 and 2, will be reduced by the percentage offered to equal the Extended Price.
- d. The Extended Prices for year one and year two, for items 1 to 14 inclusive, will be added together to equal the Total Bid Price.

##### 1.2.1 SACC Manual Clause

M0220T Evaluation of Price

2007-05-25

### 2. Basis of Selection

An offer must comply with the requirements of the Request for Standing Offers to be declared responsive. The responsive offer with the lowest evaluated Total Bid Price will be recommended for issuance of a standing offer.

## PART 5 - CERTIFICATIONS

Offerors must provide the required certifications to be issued a standing offer. Canada will declare an offer non-responsive if the required certifications are not completed and submitted as requested.

Compliance with the certifications offerors provide to Canada is subject to verification by Canada during the offer evaluation period (before issuance of a standing offer) and after issuance of a standing offer. The Standing Offer Authority will have the right to ask for additional information to verify offerors' compliance with the certifications before issuance of a standing offer. The offer will be declared non-responsive if any certification made by the Offeror is untrue, whether made knowingly or unknowingly. Failure to comply with the certifications or to comply with the request of the Standing Offer Authority for additional information will also render the offer non-responsive.

## 1. Certifications Required with the Offer

### 1.1 Code of Conduct Certifications - Consent to a Criminal Record Verification

Offerors must submit as part of their offer, by Request for Standing Offers closing date:

- (a) a complete list of names of all individuals who are currently directors of the Offeror;
- (b) a properly completed and signed form Consent to a Criminal Record Verification (PWGSC-TPSGC 229), for each individual named in the list.  
Link to Consent to Criminal Record Verification Form:  
<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/229.pdf>

## 2. Certifications Precedent to Issuance of a Standing Offer

The certifications listed below should be completed and submitted with the offer, but may be submitted afterwards. If any of these required certifications is not completed and submitted as requested, the Standing Offer Authority will so inform the Offeror and provide the Offeror with a time frame within which to meet the requirement. Failure to comply with the request of the Standing Offer Authority and meet the requirements within that time period will render the offer non-responsive.

### 2.1 Federal Contractors Program - \$200,000 or more

1. The Federal Contractors Program (FCP) requires that some suppliers, including a supplier who is a member of a joint venture, bidding for federal government contracts, valued at \$200,000 or more (including all applicable taxes), make a formal commitment to implement employment equity. This is a condition precedent to the issuance of a standing offer. If the Offeror, or, if the Offeror is a joint venture and if any member of the joint venture, is subject to the FCP, evidence of its commitment must be provided before the issuance of a standing offer. Suppliers who have been declared ineligible contractors by Human Resources and Skills Development Canada (HRSDC) are no longer eligible to receive government contracts over the threshold for solicitation of bids as set out in the Government Contracts Regulations. Suppliers may be declared ineligible contractors either as a result of a finding of non-compliance by HRSDC, or following their voluntary withdrawal from the FCP for a reason other than the reduction of their workforce to less than 100 employees. Any offers from ineligible contractors, including an offer from a joint venture that has a member who is an ineligible contractor, will be declared non-responsive.
2. If the Offeror does not fall within the exceptions enumerated in 3.(a) or (b) below, or does not have a valid certificate number confirming its adherence to the FCP, the Offeror must fax (819-953-8768) a copy of the signed form LAB 1168, Certificate of Commitment to Implement Employment Equity, to the Labour Branch of HRSDC.
3. The Offeror, or, if the Offeror is a joint venture the member of the joint venture, certifies its status with the FCP, as follows:
4. The Offeror or the member of the joint venture
  - a. ( ) is not subject to the FCP, having a workforce of less than 100 full-time or part-time permanent employees, and/or temporary employees having worked 12 weeks or more in Canada;
  - b. ( ) is not subject to the FCP, being a regulated employer under the Employment Equity Act, S.C. 1995, c. 44;
  - c. ( ) is subject to the requirements of the FCP, having a workforce of 100 or more full- time or part-time permanent employees, and/or temporary employees having worked 12 weeks or more

in Canada, but has not previously obtained a certificate number from HRSDC (having not bid on requirements of \$200,000 or more), in which case a duly signed certificate of commitment is attached;

- d. ( ) is subject to FCP, and has a valid certificate number as follows: \_\_\_\_\_ (e.g. has not been declared an ineligible contractor by HRSDC).

Further information on the FCP is available on the HRSDC Web site.

## PART 6 - STANDING OFFER AND RESULTING CONTRACT CLAUSES

### A. STANDING OFFER

#### 1. Offer

The Offeror offers to fulfill the requirement in accordance with the Requirement & Basis of Payment at Annex A.

#### 2. Standard Clauses and Conditions

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

#### 2.1 General Conditions

2005 (2012-07-16) General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

#### 2.2 Standing Offers Reporting

##### 2.2.1 Periodic Usage Reports - Standing Offer

The Offeror must compile and maintain records on its provision of goods, services or both to the federal government under contracts resulting from the Standing Offer. This data must include all purchases paid for by a Government of Canada Acquisition Card.

The Offeror must provide this data in accordance with the reporting requirements detailed in Annex B. If some data is not available, the reason must be indicated. If no goods or services are provided during a given period, the Offeror must still provide a "NIL" report.

The data must be submitted on a quarterly basis to the Standing Offer Authority.

The quarterly reporting periods are defined as follows:

1st quarter: April 1 to June 30;

2nd quarter: July 1 to September 30;

3rd quarter: October 1 to December 31;

4th quarter: January 1 to March 31.

The data must be submitted to the Standing Offer Authority no later than 15 calendar days after the end of the reporting period.



**3. Term of Standing Offer****3.1 Period of the Standing Offer**

The period for making call-ups against the Standing Offer is from date of issuance for two (2) years. (dates to be inserted at issuance).

**4. Authorities****4.1 Standing Offer Authority**

The Standing Offer Authority is:

**Mary Anthony**

Supply Officer

Public Works and Government Services Canada

Acquisitions Branch

5th Floor, Telus Plaza North, 10025 Jasper Avenue, Edmonton, Alberta T5J 1S6

Telephone: (780) 497-3588

Facsimile: (780) 497-3510

E-mail address: mary.anthony@pwgsc.gc.ca

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

**4.2 Project Authority**

The Project Authority for the Standing Offer is: *(to be completed upon issue of Standing Offer)*

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_ - \_\_\_\_ - \_\_\_\_\_

Facsimile: \_\_\_\_ - \_\_\_\_ - \_\_\_\_\_

E-mail address: \_\_\_\_\_

The Project Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up under the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

**4.3 Offeror's Representative** *(to be filled out by supplier)*

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_ - \_\_\_\_ - \_\_\_\_\_

Facsimile: \_\_\_\_ - \_\_\_\_ - \_\_\_\_\_

E-mail address: \_\_\_\_\_

## 5. Identified Users

The Identified User authorized to make call-ups against the Standing Offer is : Department of National Defence, Cold Lake, Alberta delegated representatives as stated on PWGSC-TPSGC 942 form or electronic document.

## 6. Call-up Instrument

The Work will be authorized or confirmed by the Identified User(s) using form PWGSC-TPSGC 942, Call-up Against a Standing Offer, or electronic version.

## 7. Limitation of Call-ups

Individual call-ups against the Standing Offer must not exceed \$40,000.00 (Goods and Services Tax or Harmonized Sales Tax included).

## 8. Financial Limitation

The total cost to Canada resulting from call-ups against the Standing Offer must not exceed the sum of \$\_\_\_\_\_ (Goods and Services Tax or Harmonized Sales Tax excluded) *(to be completed upon issue of Standing Offer)* unless otherwise authorized in writing by the Standing Offer Authority. The Offeror must not perform any work or services or supply any articles in response to call-ups which would cause the total cost to Canada to exceed the said sum, unless an increase is so authorized.

The Offeror must notify the Standing Offer Authority as to the adequacy of this sum when 75 percent of this amount has been committed, or four (4) months before the expiry date of the Standing Offer, whichever comes first. However, if at any time, the Offeror considers that the said sum may be exceeded, the Offeror must promptly notify the Standing Offer Authority.

## 9. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the call up against the Standing Offer, including any annexes;
- b) the articles of the Standing Offer;
- c) the general conditions 2005 (2012-07-16), General Conditions - Standing Offers - Goods or Services
- d) the general conditions 2010A (2012-07-16), General Conditions Goods - Medium Complexity
- e) Annex A, Requirement & Basis of Payment;
- f) the Offeror's offer \_\_\_\_\_ *(insert date of offer)*.

## 10. Certifications

### 10.1 Compliance

Compliance with the certifications provided by the Offeror is a condition of authorization of the Standing Offer and subject to verification by Canada during the term of the Standing Offer and of any resulting contract that would continue beyond the period of the Standing Offer. In the event that the Offeror does not comply with any certification or it is determined that any certification made by the Offeror in its offer is untrue, whether made knowingly or unknowingly, Canada has the right to terminate any resulting contract for default and set aside the Standing Offer.

**11. Applicable Laws**

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in the province of Alberta.

**B. RESULTING CONTRACT CLAUSES**

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

**1. Requirement**

The Contractor must provide the items detailed in the call-up against the Standing Offer.

**2. Standard Clauses and Conditions****2.1 General Conditions**

2010A (2012-07-16) General Conditions - Goods (Medium Complexity) apply to and form part of the Contract.

Section 16, Interest on Overdue Accounts, of 2010A (2012-07-16) General Conditions- Goods (Medium Complexity) will not apply to payments made by credit cards at point of sale.

**3. Term of Contract****3.1 Delivery Date**

Delivery must be completed in accordance with the call-up against the Standing Offer. Deliveries to restricted areas will be coordinated by the Project Authority and supplier.

**4. Payment****4.1 Basis of Payment - Firm Price**

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm price as specified in Annex A, Requirement & Basis of Payment. Customs duties are included and Goods and Services Tax or Harmonized Sales Tax is extra, if applicable.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

**4.2 Single Payment**

SACC Manual Clause H1000C (2008-05-12), Single Payment

**4.3 Payment by Credit Card**

The following credit card is accepted: \_\_\_\_\_

OR

The following credit cards are accepted: \_\_\_\_\_ and \_\_\_\_\_

Solicitation No. - N° de l'invitation

W0134-12L345/A

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur

edm007

Client Ref. No. - N° de réf. du client

W0134-12L345

File No. - N° du dossier

EDM-2-35104

CCC No./N° CCC - FMS No/ N° VME

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## 5. Invoicing Instructions

The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

Each invoice must be supported by a copy of PWGSC-TPSGC 942, Call-up Against a Standing Offer.

## 6. Insurance

SACC Manual Clause G1005C (2008-05-12), Insurance

## 7. SACC Manual Clauses

A9006C	Defence Contract	2012-07-16
A9062C	Canadian Forces Site Regulations	2011-05-16
B7500C	Excess Goods	2006-06-16

## ANNEX A REQUIREMENT & BASIS OF PAYMENT

### Requirement:

The Department of National Defence, Canadian Forces Base Cold Lake, AB has a requirement for a two (2) year Regional Individual Standing Offer for the supply, delivery and off-loading of gravel, sand and soil products as per the specifications below and the terms and conditions herein.

The supplier must ensure proper grade of product, as identified below.

The supplier must ensure all shipments are prepared with suitable pallets, wrapping and/or containers, with no open or ripped packaging, if applicable.

Deliveries will be within a fifty (50) KM radius of 4 Wing Cold Lake, Cold Lake Alberta, T9M 2C6, with the majority within 4 Wing Cold Lake base and specifically Primrose Lake Evaluation Range.

Pursuant to section 01 of Standard Instructions 2006 and 2007, a Consent to a Criminal Record Verification form, must be submitted with the offer, by Request for Standing Offers closing date, for each individual who is currently on the Offeror's Board of Directors.

### Basis of Payment:

For the supply, delivery and off-loading of the items described below:

- Prices will remain firm for the duration of the standing offer;
- Prices offered must be in Canadian Dollars;
- Estimated usages are for evaluation purposes only: actual usages may vary from amount shown;
- All shipments are to include packing slips with reference to the 942 call-up number and the standing offer number;
- Prices are FOB Destination and include all shipping and handling costs;
- GST, if applicable, is not included and is to be shown as a separate item on any resulting invoice.

Item #	Description	Estimated usage for year one	Estimated usage for year two	Year 1 Pricing	Year 2 Pricing
1	one (1) inch minus road grade gravel: must be granular B, Type 2, crushed, nominal size 19MM to 25 mm.	20,000 cubic meters	20,000 cubic meters	\$_____/cubic meter	\$_____/cubic meter
2	Two (2) inch minus road grade gravel: must be granular B, Type 2, crushed, nominal size 19MM to 25 mm.	1,000 cubic meters	1,000 cubic meters	\$_____/cubic meter	\$_____/cubic meter
3	Three (3) inch minus road grade gravel (pit run): must be granular B, Type 2, crushed,	20,000 cubic meters	20,000 cubic meters	\$_____/cubic meter	\$_____/cubic meter

W0134-12L345/A

edm007

W0134-12L345

EDM-2-35104

Item #	Description	Estimated usage for year one	Estimated usage for year two	Year 1 Pricing	Year 2 Pricing
	nominal size 19MM to 25 mm.				
4	three eighths (3/8) inch pea gravel (washed)	15 cubic meters	15 cubic meters	\$_____/cubic meter	\$_____/cubic meter
5	one half (1/2) inch pea gravel	10 cubic meters	10 cubic meters	\$_____/cubic meter	\$_____/cubic meter
6	two to three (2 to 3) inch rock	1,000 cubic meters	1,000 cubic meters	\$_____/cubic meter	\$_____/cubic meter
7	two to three (2 to 3) inch decorative rock - red	1 cubic meters	1 cubic meters	\$_____/cubic meter	\$_____/cubic meter
8	two to three (2 to 3) inch decorative rock - white	1 cubic meters	1 cubic meters	\$_____/cubic meter	\$_____/cubic meter
9	top soil: must be screened/sifted garden quality	30 cubic meters	30 cubic meters	\$_____/cubic meter	\$_____/cubic meter
10	road sand: must consist of granular mineral aggregate free from clay, cementation, organic matter or other non-friction material. It's physical and chemical structure must not be affected by water. The sand must have, upon initial receipt from the supplier, a maximum moisture content of three per cent by weight and be grayish or white in colour. The sand must not be softer than 3 1/2 or harder than 5 on the MOH (method of hardness) scale, with 100% passing a No.4 sieve and 0% passing a No. 50 sieve. It must be screened and stored in a dry, preferably warm area.	500 cubic meters	500 cubic meters	\$_____/cubic meter	\$_____/cubic meter
11	masonry sand: must be trade standard	5 cubic meters	5 cubic meters	\$_____/	\$_____/

Item #	Description	Estimated usage for year one	Estimated usage for year two	Year 1 Pricing	Year 2 Pricing
				cubic meter	cubic meter
12	concrete sand	15 cubic meters	15 cubic meters	\$_____ /cubic meter	\$_____ /cubic meter
13	three quater (3/4) inch aggregate washed (concrete grade)	5 cubic meters	5 cubic meters	\$_____ /cubic meter	\$_____ /cubic meter
14	Miscellaneous related items	\$30,000.00	\$30,000.00	_____% discount from published price at time of call-up	_____% discount from published price list at time of call-up
Extended Price for year one: (total of estimated usage multiplied by pricing for items 1 to 13 inclusive + estimated usage less discount for item 14)					\$_____
Extended price for year two: (total of estimated usage multiplied by pricing for items 1 to 13 inclusive + estimated usage less discount for item 14)					\$_____
<b>TOTAL BID PRICE:</b> <b>(the sum of the extended prices for year one and for year two)</b>				\$_____	

**Miscellaneous Related Items:**

Miscellaneous related items, not listed under the Basis of Payment, will be charged in accordance with the offeror's current published price list at the time of call-up, less the discount show above (item 14).

**Special Offers:**

In addition to the above pricing arrangement, any special offering due to year end, surplus product and/or special job lots, etc., are to be made available as they occur if of lesser cost than under the above pricing arrangement.

## ANNEX B STANDING OFFER REPORTING FORM

Each Usage Report is to be comprised of data from completed Call Ups,

The first due date is \_\_\_\_\_ and reports are due every THREE (3) months thereafter.

The Offeror hereby offers to provide information on completed Call-ups as per the format below;

Supplier Name: Supplier Contact: Phone Number:	
Standing Offer Number:	
Reporting Period:	
Standing Offer Authority:	

Department (name and location)	Call up Number	Call-up Date	Dollar Value ( w/GST)

(A) Total Dollar Value (w/GST)) for all Call-ups this Reporting period:	
(B) Total Number of Call-Ups to date:	
(C) Total Dollar Value (w/GST) for all Call-ups to date:	

Nil report: (    )

The data must be submitted by Email on a quarterly basis to the Public Works and Government Services Canada Standing Offer Authority at **WST.PA-EDM@pwgsc-tpsgc.gc.ca**.