

**RETURN BIDS TO:**  
**RETOURNER LES SOUMISSIONS À:**  
**Bid Receiving Public Works and Government  
 Services Canada/Réception des soumissions  
 Travaux publics et Services gouvernementaux  
 Canada**  
**Room 1650, 635 8th Ave. S.W.**  
**Calgary**  
**Alberta**  
**T2P 3M3**

**REQUEST FOR PROPOSAL  
 DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government  
 Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services  
 Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

**Comments - Commentaires**

<b>Title - Sujet</b> Firewood	
<b>Solicitation No. - N° de l'invitation</b> 5P412-110715/A	<b>Date</b> 2012-05-11
<b>Client Reference No. - N° de référence du client</b> 5P412-110715	
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$CAL-101-5962	
<b>File No. - N° de dossier</b> CAL-1-34386 (101)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2012-06-26</b>	
<b>Time Zone</b> <b>Fuseau horaire</b> Mountain Daylight Saving Time MDT	
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Munzer, Pam	<b>Buyer Id - Id de l'acheteur</b> cal101
<b>Telephone No. - N° de téléphone</b> (403) 292-5891 ( )	<b>FAX No. - N° de FAX</b> (403) 292-5786
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> PARKS CANADA 100 MAIN ST P.O.BOX 100 WASKESIU Saskatchewan S0J2Y0 Canada	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

**Vendor/Firm Name and Address**  
**Raison sociale et adresse du  
 fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**  
 Public Works and Government Services Canada/Travaux  
 publics et Services gouvernementaux Canada  
 Room 1650, 635 8th Ave. S.W.  
 Calgary  
 Alberta  
 T2P 3M3

<b>Delivery Required - Livraison exigée</b> See Herein	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm    (type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/    de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

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Solicitation No. - N° de l'invitation

5P412-110715/A

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur

cal101

Client Ref. No. - N° de réf. du client

5P412-110715

File No. - N° du dossier

CAL-1-34386

CCC No./N° CCC - FMS No/ N° VME

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## **PART 1 - GENERAL INFORMATION**

### **1. Introduction**

The Request for Standing Offers (RFSO) is divided into six parts plus attachments and annexes, as follows:

- Part 1 General Information: provides a general description of the requirement;
- Part 2 Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO;
- Part 3 Offer Preparation Instructions: provides offerors with instructions on how to prepare their offer to address the evaluation criteria specified;
- Part 4 Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, if applicable, and the basis of selection;
- Part 5 Certifications: includes the certifications to be provided;
- And
- Part 6 6A, Standing Offer, and 6B, Resulting Contract Clauses:
- 6A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;
- 6B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer.

The Annexes include the Requirement, the Basis of Payment and any other annexes.

### **2. Summary**

For the supply and delivery of Firewood to locations in Mt Revelstoke BC and Prince Albert National Park, SK in accordance with the requirement attached for each location. The Standing offer is for a one year period with Two (2) One year options to extend.

The requirement is subject to the provisions of the North American Free Trade Agreement (NAFTA), the Agreement on Internal Trade (AIT), Canada-Chile Free Trade Agreement (CCFTA) and the Canada-Peru Free Trade Agreement (CPFTA).

### **3. Debriefings**

After issuance of a standing offer, offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

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## PART 2 - OFFEROR INSTRUCTIONS

### 1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the Standard Acquisition Clauses and Conditions (<http://ccua-sacc.tpsgc-pwgsc.gc.ca/pub/acho-eng.jsp>) Manual issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The 2006 (2012-03-02) Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

#### 1.1 SACC Manual Clauses

M0019T

Firm Price and/or Rates

2007-05-25

### 2. Submission of Offers

Offers must be submitted only to by the date, time and place indicated on page 1 of the Request for Standing Offers **Public Works and Government Services Canada (PWGSC) Bid Receiving Unit**

Due to the nature of the Request for Standing Offers, transmission of offers by electronic mail to PWGSC will not be accepted.

### 3. Enquiries - Request for Standing Offers

All enquiries must be submitted in writing to the Standing Offer Authority no later than ten (10) calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that offerors do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all offerors. Enquiries not submitted in a form that can be distributed to all offerors may not be answered by Canada.

### 4. Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Alberta.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the offerors.

## PART 3 - OFFER PREPARATION INSTRUCTIONS

### 1. Offer Preparation Instructions

Section I: Financial Offer (one hard copy)

Section II: Certifications (one hard copy)

Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer.

Canada requests that offerors follow the format instructions described below in the preparation of their offer.

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to that of the Request for Standing Offers.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process Policy on Green Procurement

(<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, offerors are encouraged to:

- 1) use paper containing fibre certified as originating from a sustainably-managed forest and/or containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

#### Section I: Financial Offer

Offerors must submit their financial offer in accordance with Annex "B", Basis of Payment. The total amount of Goods and Services Tax or Harmonized Sales Tax must be shown separately, if applicable.

#### 1.1 SACC Manual Clauses

C3011T Exchange Rate Fluctuation

2010-01-11

#### 1.2 Payment by Credit Card

Canada requests that offerors complete one of the following:

- (a) ( ) Government of Canada Acquisition Cards (credit cards) will be accepted for payment of call-ups against the standing offer.

The following credit card(s) are accepted:

VISA \_\_\_\_\_

Master Card \_\_\_\_\_

- (b) ( ) Government of Canada Acquisition Cards (credit cards) will not be accepted for payment of call-ups against the standing offer.

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The Offeror is not obligated to accept payment by credit card.

Acceptance of credit cards for payment of call-ups will not be considered as an evaluation criterion.

## **Section II: Certifications**

Offerors must submit the certifications required under Part 5.

## **PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**

### **1. Evaluation Procedures**

(a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.

(b) An evaluation team composed of representatives of Canada will evaluate the offers.

#### **1.1 Financial Evaluation**

The estimated quantities listed under Annex "B" are for evaluation purposes only and will not form part of any resulting Standing Offer.

Standing Offers will be issued on a lowest cost per location basis. The total price per location will be calculated by multiplying the unit price for each line item by the associated estimated usage. Calculation will be applied to each option year of pricing and will be totalled to determine the lowest cost per location.

More than one Standing Offer may result from this Request for Standing Offer.

##### **1.1.1 SACC Manual Clauses**

M0222T

Evaluation of Price

2010-01-11

### **2. Basis of Selection**

An offer must comply with the requirements of the Request for Standing Offers to be declared responsive. The responsive offer with the lowest cost per line item will be recommended for issuance of a standing offer.

More than one standing offer may be issued for this solicitation.

## PART 5 - CERTIFICATIONS

Offerors must provide the required certifications to be issued a standing offer. Canada will declare an offer non-responsive if the required certifications are not completed and submitted as requested.

Compliance with the certifications offerors provide to Canada is subject to verification by Canada during the offer evaluation period (before issuance of a standing offer) and after issuance of a standing offer. The Standing Offer Authority will have the right to ask for additional information to verify offerors' compliance with the certifications before issuance of a standing offer. The offer will be declared non-responsive if any certification made by the Offeror is untrue, whether made knowingly or unknowingly. Failure to comply with the certifications or to comply with the request of the Standing Offer Authority for additional information will also render the offer non-responsive.

### 1. Certifications Precedent to Issuance of a Standing Offer

The certifications listed below should be completed and submitted with the offer, but may be submitted afterwards. If any of these required certifications is not completed and submitted as requested, the Standing Offer Authority will so inform the Offeror and provide the Offeror with a time frame within which to meet the requirement. Failure to comply with the request of the Standing Offer Authority and meet the requirement within that time period will render the offer non-responsive.

#### 1.1 Federal Contractors Program for Employment Equity - Certification

##### 1.1.1 Federal Contractors Program - \$25,000-\$200,000.00 (M2000T, 2010-08-16)

Suppliers who are subject to the Federal Contractors Program (FCP) and have been declared ineligible contractors by Human Resources and Skills Development Canada (HRSDC) are no longer eligible to receive federal government contracts over the threshold for solicitation of bids as set out in the Government Contracts Regulations. Suppliers may be declared ineligible contractors either as a result of a finding of non-compliance by HRSDC, or following their voluntary withdrawal from the FCP for a reason other than the reduction of their workforce to less than 100 employees. Any bids from ineligible contractors, including a bid from a joint venture that has a member who is an ineligible contractor, will be declared non-responsive.

The Bidder, or, if the Bidder is a joint venture the member of the joint venture, certifies its status with the FCP, as follows:

The Bidder or the member of the joint venture

( ) is not subject to the FCP, having a workforce of less than 100 full-time or part-time permanent employees, and/or temporary employees having worked 12 weeks or more in Canada;

( ) is not subject to the FCP, being a regulated employer under the Employment Equity Act, S.C. 1995, c. 44;

( ) is subject to the requirements of the FCP, having a workforce of 100 or more full-time or part-time permanent employees, and/or temporary employees having worked 12 weeks or more in Canada, but has not previously obtained a certificate number from HRSDC, having not bid on requirements of \$200,000 or more;

( ) has not been declared an ineligible contractor by HRSDC, and has a valid certificate number as follows: \_\_\_\_\_ .

Further information on the FCP is available on the HRSDC Web site.

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## **PART 6 - STANDING OFFER AND RESULTING CONTRACT CLAUSES**

### **A. STANDING OFFER**

#### **1. Offer**

1.1 The Offeror offers to fulfill the requirement in accordance with the Requirement at Annex "A".

#### **2. Standard Clauses and Conditions**

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the Standard Acquisition Clauses and Conditions (<http://ccua-sacc.tpsgc-pwgsc.gc.ca/pub/acho-eng.jsp>) Manual issued by Public Works and Government Services Canada.

##### **2.1 General Conditions**

2005 (2012-03-02) General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

##### **2.2 Standing Offers Reporting**

###### **2.2.1 Periodic Usage Reports - Standing Offer**

(M7010C, 2010-01-11)

The Offeror must compile and maintain records on its provision of goods, services or both to the federal government under contracts resulting from the Standing Offer. This data must include all purchases paid for by a Government of Canada Acquisition Card.

The Offeror must provide this data in accordance with the reporting requirements detailed in Annex "C". If some data is not available, the reason must be indicated. If no goods or services are provided during a given period, the Offeror must still provide a "NIL" report.

The data must be submitted on a quarterly basis to the Standing Offer Authority.

The quarterly reporting periods are defined as follows:

1st quarter: April 1 to June 30;

2nd quarter: July 1 to September 30;

3rd quarter: October 1 to December 31;

4th quarter: January 1 to March 31.

The data must be submitted to the Standing Offer Authority no later than fifteen (15) calendar days after the end of the reporting period.

### **3. Term of Standing Offer**

#### **3.1 Period of the Standing Offer**

The period for making call-ups against the Standing Offer is from date of issuance to May 31, 2013 inclusive.

### **3.2 Extension of Standing Offer**

If the Standing Offer is authorized for use beyond the initial period, the Offeror offers to extend its offer for an additional two one year period, from June 1, 2013 to May 31, 2014 and June 1, 2014 to May 31, 2015 under the same conditions and at the rates or prices specified in the Standing Offer, or at the rates or prices calculated in accordance with the formula specified in the Standing Offer.

The Offeror will be advised of the decision to authorize the use of the Standing Offer for an extended period by the Standing Offer Authority thirty (30) days before the expiry date of the Standing Offer. A revision to the Standing Offer will be issued by the Standing Offer Authority.

## **4. Authorities**

### **4.1 Standing Offer Authority**

The Standing Offer Authority is:

Pam Munzer  
Supply Specialist  
1650-635, 8th Ave SW  
Calgary, AB T2P 3M3

Telephone: 403-292-5891  
Facsimile: 403-292-5786  
E-mail address: pam.munzer@pwgsc-tpsgc.gc.ca

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

### **4.2 Project Authority**

The Project Authority for the Standing Offer is identified in the call-up against the Standing Offer.

The Project Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up against the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

**4.3 Offeror's Representative (to be completed by Offeror)**

Name \_\_\_\_\_

Title \_\_\_\_\_

Address \_\_\_\_\_

Telephone: \_\_\_\_\_

Facsimile: \_\_\_\_\_

E-mail address: \_\_\_\_\_

**5. Identified Users**

The Identified User authorized to make call-ups against the Standing Offer is: Parks Canada.

**6. Call-up Instrument**

The Work will be authorized or confirmed by the Identified User(s) using form PWGSC-TPSGC 942, "Call-up Against a Standing Offer" or electronic document.

**7. Limitation of Call-ups**

Individual call-ups against the Standing Offer must not exceed \$40,000.00 (Goods and Services Tax or Harmonized Sales Tax included).

**8. Priority of Documents**

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the call up against the Standing Offer, including any annexes;
- b) the articles of the Standing Offer;
- c) the general conditions 2005 (2012-03-12), General Conditions - Standing Offers - Goods or Services
- d) the general conditions 2010A (2012-03-12), General Conditions Goods (Medium Complexity);
- e) Annex "A", Requirement;
- f) Annex "B", Basis of Payment;
- g) the Offeror's offer \_\_\_TBD\_\_\_

**9. Certifications****9.1 Compliance**

Compliance with the certifications provided by the Offeror is a condition of authorization of the Standing Offer and subject to verification by Canada during the term of the Standing Offer and of any resulting contract that would continue beyond the period of the Standing Offer. In the event that the Offeror does not comply with any certification or it is determined that any certification made by the Offeror in its offer is untrue, whether made knowingly or unknowingly, Canada has the right to terminate any resulting contract for default and set aside the Standing Offer.

## 10. Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Alberta.

### B. RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

#### 1. Requirement

The Contractor must provide the items detailed in the call-up against the Standing Offer.

#### 2. Standard Clauses and Conditions

##### 2.1 General Conditions

2010A (2012-03-12), General Conditions - Goods (Medium Complexity) apply to and form part of the Contract.

Section 16, Interest on Overdue Accounts, of 2010A (2012-03-12) will not apply to payments made by credit cards.

#### 3. Term of Contract

##### 3.1 Delivery Date

Delivery must be made within three (3) calendar days from receipt of a call-up against the Standing Offer.

#### 4. Payment

##### 4.1 Basis of Payment - Limitation of Expenditure (C0206C, 2011-05-16)

The Contractor will be reimbursed for the costs reasonably and properly incurred in the performance of the Work, as determined in accordance with the Basis of Payment in Annex "B", to a limitation of expenditure of \$ *to be determined upon call-up*. Customs duties are included and Goods and Services Tax or Harmonized Sales Tax is extra, if applicable.

##### 4.2 Limitation of Expenditure (C6001C, 2011-05-16)

1. Canada's total liability to the Contractor under the Contract must not exceed \$ *to be determined upon call-up*. Customs duties are included and Goods and Services Tax or Harmonized Sales Tax is extra, if applicable.
2. No increase in the total liability of Canada or in the price of the Work resulting from any design changes, modifications or interpretations of the Work, will be authorized or paid to the Contractor unless these design changes, modifications or interpretations have been approved, in writing, by the Contracting Authority before their incorporation into the Work. The Contractor must not perform any work or provide any service that would result in Canada's total liability being exceeded before

obtaining the written approval of the Contracting Authority. The Contractor must notify the Contracting Authority in writing as to the adequacy of this sum:

- (a) when it is 75 percent committed, or
- (b) four (4) months before the contract expiry date, or
- (c) as soon as the Contractor considers that the contract funds provided are inadequate for the completion of the Work,

whichever comes first.

- 3. If the notification is for inadequate contract funds, the Contractor must provide to the Contracting Authority a written estimate for the additional funds required. Provision of such information by the Contractor does not increase Canada's liability.

#### 4.3 SACC Manual Clauses

C2000C	Taxes - Foreign-based Contractor	2007-11-30
H1000C	Single Payment	2008-05-12

#### 4.4 Payment by Credit Card (if applicable)

The following credit cards are accepted: \_\_\_\_\_ and \_\_\_\_\_.

#### 5. Invoicing Instructions

(H5001C, 2008-12-12)

- 1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
- 2. Invoices must be distributed as follows:
  - (a) The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.

#### 6. SACC Manual Clauses

A9039C	Salvage	2008-05-12
A9068C	Government Site Regulations	2010-01-11
B1501C	Electrical Equipment	2006-06-16
B7500C	Excess Goods	2006-06-16
G1005C	Insurance	2008-05-12

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## ANNEX "A" - REQUIREMENT

For the supply and delivery of firewood, to the Bear Trap Sand Pit , Prince Alberta National Park and to Illecillewaet and Loop Brook Campgrounds and Rogers Pass Discovery Centre located in Glacier National Park and, One Mile Compound and Monashee picnic areas in Mount Revelstoke National Park for Parks Canada, on an "as and when" requested basis.

### **I. FOR THE AREA OF: Illecillewaet and Loop Brook Campgrounds and Rogers Pass Discovery Centre located in Glacier National Park and, One Mile Compound and Monashee picnic areas in Mount Revelstoke National Park**

#### Scope of Work

1. The firewood is to be delivered on site to the wood bin or designated wood sites at the following locations:

- Loop Brook and Illecillewaet campgrounds, and the Rogers Pass Discovery Centre located in Glacier National Park; and

- The One Mile Compound. and Monashee picnic area located in Mount Revelstoke National Park.

Note - the Contractor will be directed to the Mount Revelstoke One Mile Compound firewood location.

2. The firewood must be seasoned and delivered dry, split and cut to fire pit length (approximately 15" to 20" long, 8" maximum diameter). The wood must be placed under the sheltered portion of the wood bins only.

3. The area around the wood binds must be left clean of debris after deliveries. The Contractor will be responsible for removing chips, bark, branches and other material from the area directly in front of the wood bins and surrounding area.

4. Green wood is not accepted. If slab wood is going to be incorporated in to the supply, the quality of the slab wood must be approved by Project Authority at the beginning of the season. Wood that has not been split and wood that exceeds the specified dimensions as reference in Item 2 above, will not be accepted.

5. The firewood must be of mixed hardwood and softwood species. The following species are acceptable: fir, hemlock, pine, spruce, birch.

6. Wood from outside of BC must be de-barked or heat treated.

7. The firewood must be delivered within 24 hours of call-up to the sites indicated by the Project Authority or designate ordering the wood.

8. The wood is to be delivered in minimum amounts of one cord; however, order may be require delivery amounts as large as nine cords being delivered in a single day.

9. If the firewood is to be delivered loose, it should be of an additional 30% greater volume than if delivered in a stack cord of 128 cu. ft.

10. Delivery must not be made prior to 9:00 a.m. PST or later than 9:00 p.m. PST so as not to disturb the campers.

11. Invoices for work required/performed must identify the following:

- a. Quantity (per cord) delivered at each site;
- b. Date of call-up, with call-up number
- c. The name of the Project Authority or designate who requested the call up.
- d. Date and location of deliveries made.
- e. Delivery receipts showing the Project Authority or Park Canada's campground attendant's signature accepting delivery.

12. If an attendant is not available on site, the invoice must be left under the door of the Illecillewaet Campground Welcome Station.

13. The Contractor must have a telephone answering machine/service in order to accept firewood order or instruction when not available for direct telephone call-up. When the Contractor receive an order on the answering machine/service, the Contractor must call or fax/email the Project Authority or designate to confirm that the order was received.

14. The Contractor must advise the Project Authority or designate of any difficulties filling any orders. Contact hours are from 8:30 a.m. PST to 4:30 p.m. PST, Monday to Friday.;

## **II THE AREA OF : Prince Albert National Park, Bear Trap sand pit located 8 km from the Waskesiu Lake town site:**

Wood: All wood must be cleaned and seasoned ( fire kill accepted) Wood must be 12 to 18 inches in length. Wood that is over 6 inches in diameter must be split. All delivered wood must be free of sawdust, wood chips, dirt, rocks and other foreign material including pine beetle infestation.

Firewood will be 70% jack Pine with the remaining 30% being a mixture of any of the following:

- a) White Poplar
- b) Spruce
- c) Birch
- d) Tamarack

No Black Poplar or Elm wood will be accepted. No milled wood will be accepted

The following measurement defines a cord:

- a) A piled cord= 4' x 4' x 8' (128ft<sup>2</sup>)
- b) A thrown cord = 156ft<sup>2</sup>

Delivery:

The Contractor will provide a schedule of work within four days of contract award. The delivery schedule will be negotiated between the Contractor and the Parks Representative. Site access is limited to between the hours of 7:30 am and 3:30 pm the delivery area will only be able to receive 1 truck at a time due to lack of unloading space.

Inspection

A Park representative will perform a mandatory pre-delivery inspection of product, before delivery to inspect quality, size and type of product. Firewood will be unloaded only upon receiving the Park's representative's signature and issue of a hand written receipt.

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Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur

ca1101

Client Ref. No. - N° de réf. du client

5P412-110715

File No. - N° du dossier

CAL-1-34386

CCC No./N° CCC - FMS No/ N° VME

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### Considerations

- 1 Firewood may be delivered in a block length/ in cord or tree length and blocked and split on sit
- 2 The contractor shall keep all sawdust and debris separate from the wood pile, the debris must be cleaned up and hauled away.
3. A terms of reference meeting will take place and determined after Contract Award.

### Parks Canada's responsibility

The Park representative will ensure that the firewood is deposited in the appropriate location

The Park will push up blocked wood if necessary

The Park will ensure that the unloading area is accessible and clear of snow.

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**ANNEX "B"****BASIS OF PAYMENT**

G.S.T. is excluded from the prices quoted herein  
G.S.T. will be shown as a separate item on the invoice (if applicable)

**A. STANDING OFFER PERIOD FROM DATE OF ISSUANCE TO 31 MAY 2012**

All inclusive price for the supply and delivery of firewood to the following locations:

Item no.	Location	Estimated usage	Unit Price	Extended Price
1	<b>PRINCE ALBERT NATIONAL PARK:</b> Bear Trap Sand Pit	236	\$_____/cord	
2	<b>Glacier National Park:</b> Illecillewaet & Loop Brook Campgrounds & Rogers pass Dicsovery Centre	80	\$_____/cord	
3	<b>Mt. Revelstoke :</b> One Mile Compound and Monashee picnic areas	88	\$_____/cord	

**B. OPTION YEAR #1, FROM 01 JUNE, 2013 TO 31 MAY 31, 2014 INCLUSIVE**

All inclusive price for the supply and delivery of firewood to the following locations:

Item no.	Location	Estimated usage	Unit Price	Extended Price
1	<b>PRINCE ALBERT NATIONAL PARK:</b> Bear Trap Sand Pit	236	\$_____/cord	
2	<b>Glacier National Park:</b> Illecillewaet & Loop Brook Campgrounds & Rogers pass Dicsovery Centre	80	\$_____/cord	
3	<b>Mt. Revelstoke :</b> One Mile Compound and Monashee picnic areas	88	\$_____/cord	

Solicitation No. - N° de l'invitation

5P412-110715/A

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur

cal101

Client Ref. No. - N° de réf. du client

File No. - N° du dossier

CCC No./N° CCC - FMS No/ N° VME

5P412-110715

CAL-1-34386

**C. OPTION YEAR #2, FROM 01 JUNE, 2014 TO 31 MAY, 2015 INCLUSIVE**

All inclusive price for the supply and delivery of firewood to the following locations:

Item no.	Location	Estimated usage	Unit Price	Extended Price
1	<b>PRINCE ALBERT NATIONAL PARK:</b> Bear Trap Sand Pit	236	\$_____/cord	
2	<b>Glacier National Park:</b> Illecillewaet & Loop Brook Campgrounds & Rogers pass Discovery Centre	80	\$_____/cord	
3	<b>Mt. Revelstoke :</b> One Mile Compound and Monashee picnic areas	88	\$_____/cord	

Solicitation No. - N° de l'invitation

5P412-110715/A

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur

cal101

Client Ref. No. - N° de réf. du client

5P412-110715

File No. - N° du dossier

CAL-1-34386

CCC No./N° CCC - FMS No/ N° VME

**ANNEX "C"**

**STANDING OFFER USAGE REPORT**

**Return to:**

Facsimile: (403) 292-5786

Email: pam.munzer@pwgsc-tpsgc.gc.ca

**The usage reports must be submitted no later than fifteen (15) calendar days after the end of the refresh period.**

**SUPPLIER:**

**STANDING OFFER NO:** 5P412-110715/A

**DEPARTMENT OR AGENCY:** Parks Canada

**REPORTING PERIOD:** [ ] April 1 to June 30 [ ] July 1 to September 30  
[ ] October 1 to December 31 [ ] January 1 to March 31

Call-up No.	Description	Value of each call-up (GST included)
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

<b>Total Dollar Value Call-ups for this reporting period:</b>	
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**NIL REPORT:** We have not done any business with the federal government for this period [ ]

PREPARED BY:

NAME: \_\_\_\_\_

TELEPHONE NO.: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_