

**RETURN BIDS TO:**  
**RETOURNER LES SOUMISSIONS À:**

**Public Works and Government Services / Travaux publics et services gouvernementaux**

**Kingston Procurement  
Des Acquisitions Kingston  
86 Clarence Street, 2nd floor**

**Kingston  
Ontario**

**K7L 1X3**

**Bid Fax: (613) 545-8067**

## Request For a Standing Offer Demande d'offre à commandes

Regional Master Standing Offer (RMSO)

Offre à commandes maître régionale (OCMR)

Canada, as represented by the Minister of Public Works and Government Services Canada, hereby requests a Standing Offer on behalf of the Identified Users herein.

Le Canada, représenté par le ministre des Travaux Publics et Services Gouvernementaux Canada, autorise par la présente, une offre à commandes au nom des utilisateurs identifiés énumérés ci-après.

## Comments - Commentaires

**Vendor/Firm Name and Address**

Raison sociale et adresse du fournisseur/de l'entrepreneur

**Issuing Office - Bureau de distribution**

Public Works and Government Services / Travaux publics  
et services gouvernementaux

Kingston Procurement  
Des Acquisitions Kingston  
86 Clarence Street, 2nd floor

Kingston  
Ontario

K7L 1X3

<b>Title - Sujet</b> Lumber and Building Supplies		
<b>Solicitation No. - N° de l'invitation</b> E6TOR-12RM22/A		<b>Date</b> 2013-04-09
<b>Client Reference No. - N° de référence du client</b> E6TOR-12-RM22		<b>GETS Ref. No. - N° de réf. de SEAG</b> PW-\$KIN-514-6093
<b>File No. - N° de dossier</b> KIN-2-38266 (514)	<b>CCC No./N° CCC - FMS No./N° VME</b>	
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2013-05-21</b>		<b>Time Zone</b> <b>Fuseau horaire</b> Eastern Daylight Saving Time EDT
<b>Delivery Required - Livraison exigée</b> See Herein		
<b>Address Enquiries to: - Adresser toutes questions à:</b> Beaulieu, Gisele		<b>Buyer Id - Id de l'acheteur</b> kin514
<b>Telephone No. - N° de téléphone</b> (613)545-8064 ( )		<b>FAX No. - N° de FAX</b> (613)545-8067
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> As per the call-ups.		
<b>Security - Sécurité</b> This request for a Standing Offer does not include provisions for security. Cette Demande d'offre à commandes ne comprend pas des dispositions en matière de sécurité.		

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Vendor/Firm Name and Address</b>	
Raison sociale et adresse du fournisseur/de l'entrepreneur	
<b>Telephone No. - N° de téléphone</b>	
<b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm (type or print)</b>	
<b>Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

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## PART 1 - GENERAL INFORMATION

### 1. Introduction

The Request for Standing Offers (RFSO) is divided into seven parts plus attachments and annexes, as follows:

- |        |   |
|--------|---|
| Part 1 | General Information: provides a general description of the requirement;   |
| Part 2 | Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO;   |
| Part 3 | Offer Preparation Instructions: provides offerors with instructions on how to prepare their offer to address the evaluation criteria specified;   |
| Part 4 | Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, and the basis of selection; |
| Part 5 | Certifications: includes the certifications to be provided;   |
| Part 6 | 6A, Standing Offer, and 6B, Resulting Contract Clauses:   |
|        | 6A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;  |
|        | 6B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer.  |

The Annexes include the Requirement, the Basis of Payment and any other annexes.

### 2. Summary

#### (i) Requirement

Regional Master Standing Offer(s) (RMSO) for the provision of a variety of lumber and building materials.

#### (ii) Clients

The Federal Government Departments and Agencies within Ontario Region, at various locations. The Ontario Region encompasses the province of Ontario, excluding the National Capital Area.

It is anticipated that the major users will be the Department of National Defence and Federal Departments and Agencies in the areas of Borden, Kingston (including Campbellford), North Bay, Petawawa, Toronto, Kitchener, Trenton and the Ontario Region which encompasses the province of Ontario, excluding the National Capital Area.

#### (iii) Period

The period of the Standing Offer is from 1 July 2013 to 30 June 2015.

**(iv) Estimated Expenditure and Historical Volumes**

Borden: \$600,000.00, Petawawa \$600,000.00, North Bay: \$40,000.00, Kingston (including Campbellford): \$100,000.00, Toronto: \$40,000.00, Kitchener: \$40,000.00, Trenton: \$600,000.00

**(v)** Offerors must submit of list of names or other related information as needed, pursuant to section 01 of Standard Instructions 2006.

**(vi)** The requirement is subject to the provisions of the World Trade Organization Agreement on Government Procurement (WTO-AGP), the North American Free Trade Agreement (NAFTA), and the Agreement on Internal Trade (AIT).

**3. Debriefings**

After issuance of a standing offer, offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

**PART 2 - OFFEROR INSTRUCTIONS****1. Standard Instructions, Clauses and Conditions**

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The 2006 (21-03-2013) Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

Subsection 5.4 of 2006, Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, is amended as follows:

Delete: sixty (60) days  
Insert: ninety (90) days

**2. Submission of Offers**

Offers must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the Request for Standing Offers.

**3. Enquiries - Request for Standing Offers**

All enquiries must be submitted in writing to the Standing Offer Authority no later than five (5) calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that offerors do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all offerors. Enquiries not submitted in a form that can be distributed to all offerors may not be answered by Canada.

#### 4. Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in the province of Ontario.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the offerors.

### PART 3 - OFFER PREPARATION INSTRUCTIONS

#### 1. Offer Preparation Instructions

Canada requests that offerors provide their offer in separately bound sections as follows:

Section I: Technical Offer ( 1 hard copy)  
 Section II: Financial Offer ( 1 hard copy)  
 Section III: Certifications ( 1 hard copy)

Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer.

Canada requests that offerors follow the format instructions described below in the preparation of their offer.

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to that of the Request for Standing Offers.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process Policy on Green Procurement (

<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, offerors should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

#### Section I: Technical Offer

In their technical offer, offerors should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

**Section II.1: Financial Offer**

Offerors must submit their financial offer in accordance with the Annex "B", Basis of Payment. The total amount of Goods and Services Tax or Harmonized Sales Tax must be shown separately, if applicable.

**Payment by Credit Card**

Canada requests that offerors complete one of the following:

- (a) ☐ Government of Canada Acquisition Cards (credit cards) will be accepted for payment of call-ups against the standing offer.

The following credit card(s) are accepted:

VISA \_\_\_\_\_

Master Card \_\_\_\_\_

- (b) ☐ Government of Canada Acquisition Cards (credit cards) will not be accepted for payment of call-ups against the standing offer.

The Offeror is not obligated to accept payment by credit card.

Acceptance of credit cards for payment of call-ups will not be considered as an evaluation criterion.

**Section II.2 SACC Manual Clauses**

C3011T (2010-01-11) Exchange Rate Fluctuation

M0019T (2007-05-25) Firm Price and/or Rates

**Section III: Certifications**

Offerors must submit the certifications required under Part 5.

**PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION****1. Evaluation Procedures**

- (a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the offers.

**1.1. Technical Evaluation****1.1.1 Mandatory Technical Criteria**

- a) The Offeror must comply with Annex "A", Requirement.
- b) The Annex "B", Basis of Payment cannot be altered in any way.
- c) The Offeror must complete and submit Annex "C", Area , indicating Area(s) serviced and the delivery response time they can meet from time of order.
- d) The Offeror must stock at least 90 of items numbered 1 to 128 listed at Annex B, Basis of Payment. The Offeror must indicate whether the item is Stocked (S) or Not

Stocked (NS) in the column provided at Annex B and/or Annex E. Calculation of Price to be Used in the Evaluation.

- e) The Offeror must provide pricing in accordance with Annex B, Basis of Payment. Offeror's must submit prices for at least 110 of the items numbered 1 to 128 listed in Annex B, Basis of Payment to be considered.

## 1.2 Financial Evaluation

**1.2.1** Bidders must submit their financial bid in accordance with the Basis of Payment detailed in Annex "B", Basis of Payment.

**1.2.2** The prices offered will be evaluated in Canadian dollars, the Goods and Services Tax or the Harmonized Sales Tax excluded, FOB destination for goods, delivery charges INCLUDED, Customs duties and Excise taxes included.

**1.2.3** Offers for each Area will be evaluated separately.

**1.2.4** The Offeror must submit a **separate** Annex "B", Basis of Payment for each Area for which they are submitting an offer if the prices offered are different. If the prices are the same the Offeror may list the applicable Areas in the space provided at Annex B, Basis of Payment. When quoting prices the Offeror should keep in mind the total anticipated usage for the Area for which they are submitting an offer. See Part 1, Article 2 Summary of the RFSO.

**1.3** The Firm Unit prices provided at Annex B, Basis of Payment will be used in the calculation of the aggregate price to be used in the Financial Evaluation. The prices at Annex B Basis of Payment will be multiplied by the estimated quantities provided. These estimated usages are for evaluation purposes only.

**1.4** For evaluation purposes only, where items are not priced by a bidder, the highest quoted price by other bidders for that item will be used as that bidder's item price. Any item(s) not quoted by all bidders will be eliminated from the evaluation.

## 2. Basis of Selection

**2.1** An offer must comply with the requirements of the Request for Standing Offers and meet all mandatory technical evaluation criteria to be declared responsive. The responsive offers with the lowest evaluated price will be recommended for issuance of standing offer(s) in accordance with 2.2 below.

### 2.2. Standing Offers (SO) Multiples

**2.2.1** It is anticipated that a maximum of 2 S.O. Will be issued for the Petawawa area,

3 S.O. for the Trenton area, 1 S.O. for the Borden area, 1 S.O. for North Bay area,

1 S.O. for the Kingston area (including Campbellford), 1 S.O. for the Toronto area,

1 S.O. for the Kitchener area.

**2.2.2** The dollar value of the resulting SOs will be as determined as follows:

- (a) Where one SO is awarded for a specified Area the full value of the anticipated usage will be awarded.
- (b) Where two SOs are awarded for a specified Area, the lowest priced responsive offer will receive 60% of the anticipated usage and the next lowest priced responsive offer will receive 40% of the anticipated usage.

Example: Petawawa - Anticipated Usage: \$600,000.00

First SO - \$360,000.00

Second SO - \$240,000.00

- (c) Where three SOs are awarded for a specified Area, the lowest compliant offer will receive 50% of the anticipated usage, the second lowest compliant offer will receive 30% and the third lowest compliant offer will receive 20%.

Example: Trenton - Anticipated Usage: \$600,000.00

First SO - \$300,000.00

Second SO - \$180,000.00

Third SO - \$120,000.00

## PART 5 - CERTIFICATIONS

Offerors must provide the required certifications and related documentation to be issued a standing offer. Canada will declare an offer non-responsive if the required certifications and related documentation are not completed and submitted as requested.

Compliance with the certifications offerors provide to Canada is subject to verification by Canada during the offer evaluation period (before issuance of a standing offer) and after issuance of a standing offer. The Standing Offer Authority will have the right to ask for additional information to verify offerors' compliance with the certifications before issuance of a standing offer. The offer will be declared non-responsive if any certification made by the Offeror is untrue, whether made knowingly or unknowingly. Failure to comply with the certifications, to provide the related documentation or to comply with the request of the Standing Offer Authority for additional information will also render the offer non-responsive.

### 1. Mandatory Certifications Required Precedent to Issuance of a Standing Offer

#### 1.1 Code of Conduct and Certifications - Related documentation

By submitting an offer, the Offeror certifies as per section 01 of Standard Instructions 2006, for himself and his affiliates, to be in compliance with the Code of Conduct and Certifications clause of the Standard instructions. The related documentation therein required will help Canada in confirming that the certifications are true.

### 2. Additional Certifications Precedent to Issuance of a Standing Offer

The certifications listed below should be completed and submitted with the offer, but may be submitted afterwards. If any of these required certifications is not completed and submitted as requested, the Standing Offer Authority will so inform the Offeror and provide the Offeror with a time frame within which to meet the requirement. Failure to comply with the request of the Standing Offer Authority and meet the requirement within that time period will render the offer non-responsive.



## 2.1 Federal Contractors Program - Certification

### Federal Contractors Program - \$200,000 or more

1. The Federal Contractors Program (FCP) requires that some suppliers, including a supplier who is a member of a joint venture, bidding for federal government contracts, valued at \$200,000 or more (including all applicable taxes), make a formal commitment to implement employment equity. This is a condition precedent to contract award. If the Bidder, or, if the Bidder is a joint venture and if any member of the joint venture, is subject to the FCP, evidence of its commitment must be provided before the award of the Contract.

Suppliers who have been declared ineligible contractors by Human Resources and Skills Development Canada (HRSDC) are no longer eligible to receive government contracts over the threshold for solicitation of bids as set out in the Government Contracts Regulations. Suppliers may be declared ineligible contractors either as a result of a finding of non-compliance by HRSDC, or following their voluntary withdrawal from the FCP for a reason other than the reduction of their workforce to less than 100 employees. Any bids from ineligible contractors, including a bid from a joint venture that has a member who is an ineligible contractor, will be declared non-responsive.

2. If the Bidder does not fall within the exceptions enumerated in 3.(a) or (b) below, or does not have a valid certificate number confirming its adherence to the FCP, the Bidder must fax (819-953-8768) a copy of the signed form LAB 1168, Certificate of Commitment to Implement employment Equity, to the Labour Branch of HRSDC.

3. The Bidder, or, if the Bidder is a joint venture the member of the joint venture, certifies its status with the FCP, as follows:

The Bidder or the member of the joint venture

- (a) ( ) is not subject to the FCP, having a workforce of less than 100 full-time or part-time permanent employees, and/or temporary employees having worked 12 weeks or more in Canada;
- (b) ( ) is not subject to the FCP, being a regulated employer under the Employment Equity Act, S.C. 1995, c. 44;
- (c) ( ) is subject to the requirements of the FCP, having a workforce of 100 or more full-time or part-time permanent employees, and/or temporary employees having worked 12 weeks or more in Canada, but has not previously obtained a certificate number from HRSDC (having not bid on requirements of \$200,000 or more), in which case a duly signed certificate of commitment is attached;
- (d) ( ) is subject to the FCP, and has a valid certificate number as follows: \_\_\_\_\_ (e.g. has not been declared an ineligible contractor by HRSDC.)  
Further information on the FCP is available on the HRSDC Web site.

## **PART 6 - STANDING OFFER AND RESULTING CONTRACT CLAUSES**

### **A. STANDING OFFER**

#### **1. Offer**

**1.1** The Offeror offers to fulfill the requirement in accordance with the Requirement at Annex "A".

#### **2. Standard Clauses and Conditions**

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

##### **2.1 General Conditions**

2005 (2012-11-19) General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

##### **2.2 Standing Offers Reporting**

The Offeror must compile and maintain records on its provision of goods, services or both to the federal government under contracts resulting from the Standing Offer. This data must include all purchases, including those paid for by a Government of Canada Acquisition Card.

The Offeror must provide this data in accordance with the reporting requirements detailed in Annex "C". If some data is not available, the reason must be indicated. If no goods or services are provided during a given period, the Offeror must still provide a "nil" report.

The data must be submitted on a quarterly basis to the Standing Offer Authority.

The quarterly reporting periods are defined as follows:

1st quarter: April 1 to June 30;

2nd quarter: July 1 to September 30;

3rd quarter: October 1 to December 31;

4th quarter: January 1 to March 31.

The data must be submitted to the Standing Offer Authority no later than 15 days calendar days after the end of the reporting period.

### **3. Term of Standing Offer**

#### **3.1 Period of the Standing Offer**

The period for making call-ups against the Standing Offer is from 01 July 2013 to 30 June 2015.

#### 4. Authorities

##### 4.1 Standing Offer Authority

The Standing Offer Authority is:

Name: Gisele Beaulieu  
 Title: Supply Specialist  
 Public Works and Government Services Canada  
 Acquisitions Branch  
 86 Clarence Street, 2nd Floor  
 Kingston, Ontario K7L 1X3

Tel: (613) 545-8064  
 Fax: (613) 545-8067  
 Email: gisele.beaulieu@pwgsc-tpsgc.gc.ca

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

##### 4.2 Project Authority

The Project Authority for the Standing Offer is identified in the call-up against the Standing Offer.

The Project Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up against the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

##### 4.3 Offeror's Representative

(To be inserted by Canada at time of issuance of the Standing Offer).

#### 5. Identified Users

The Identified User authorized to make call-ups against the Standing Offer is: the Federal Government Departments and Agencies in the Ontario Region at various locations excluding the National Capital Area.

#### 6. Call-up Procedures

##### 6.1 Standing Offers for each Area have been awarded as follows: *(to be completed upon award.)*

Borden:	Petawawa:
Kingston (including Campbellford):	Toronto:
Kitchener:	North Bay:
	Trenton:

##### 6.2 For call-ups **within** areas where there is only **one** Standing Offer authorized Users will issue call-ups subject to Article 8 - Limitation of Call-ups.

### 6.3 For call-ups **within** the areas where there are **multiple** Standing Offers the authorized Users will:

For call-ups within the areas where there are multiple Standing Offers the authorized Users will approach the offeror of the highest ranked standing offer for the applicable region, to determine if the requirement can be satisfied by that offeror. If the highest ranked offeror is able to meet the requirement, the call-up is made against its standing offer.

If that offeror is unable to meet the requirement, the authorized call-up authority will approach the offeror of the next ranked Standing Offer. The authorized call-up authority will continue and proceed as above until one offeror indicates that it can meet the requirement of the call-up.

All call-ups are subject to the limitation at Article 8 - Limitation of Call-ups.

## 7. Call-up Instrument

The Work will be authorized or confirmed by the Identified User(s) using PWGSC-TPSGC 942, Call-up Against a Standing Offer, etc.) or an electronic version.

## 8. Limitation of Call-ups

Individual call-ups against the Standing Offer must not exceed \$40,000.00 (Goods and Services Tax or Harmonized Sales Tax included).

## 9. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the call up against the Standing Offer, including any annexes;
- b) the articles of the Standing Offer;
- c) the general conditions 2005 ((2012-11-19), General Conditions - Standing Offers - Goods or Services
- d) 2010A (2013-03-21), General Conditions - Goods or Services (Medium Dollar Value) apply to and form part of the Contract.
- e) Annex "A", Requirement
- f) Annex "B", Basis of Payment
- g) Annex "C", Area(s)
- h) the Offeror's offer dated (The information will be inserted by Canada at time of issuance of the Standing Offer).

## 10. Certifications

### 10.1 Compliance

Compliance with the certifications and related documentation provided by the Offeror is a condition of authorization of the Standing Offer and subject to verification by Canada during the term of the Standing Offer and of any resulting contract that would continue beyond the period of the Standing Offer. In the event that the Offeror does not comply with any certification, provide the related documentation or if it is determined that any certification made by the Offeror in its offer is untrue, whether made knowingly or unknowingly, Canada has the right to terminate any resulting contract for default and set aside the Standing Offer.

## **11. Applicable Laws**

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in the province of Ontario.

## **B. RESULTING CONTRACT CLAUSES**

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

### **1. Requirement**

The Contractor must provide the items detailed in the call-up against the Standing Offer.

### **2. Standard Clauses and Conditions**

#### **2.1 General Conditions**

2010A (2013-03-21), General Conditions - Goods (Medium Complexity) apply to and form part of the Contract.

Section 16 Interest on Overdue Accounts, of 2010A (2013-03-21), General Conditions - Goods (Medium Complexity) will not apply to payments made by credit cards.

### **3. Term of Contract**

#### **3.1 Delivery Date**

Delivery must be completed in accordance with the call-up against the Standing Offer.

### **4. Payment**

#### **4.1 Basis of Payment**

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm unit price(s), as specified in the Basis of Payment for a cost of the call-up. Customs duties are included", and Goods and Services Tax or Harmonized Sales Tax is extra, if applicable.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

#### **4.2 Limitation of Price**

*SACC Manual* clause C6000C (2011-05-16) Limitation of Price

#### **4.3 Method of Payment**

*SACC Manual* clause H1001C (2008-05-12) Multiple Payment

Solicitation No. - N° de l'invitation

E6TOR-12RM22/A

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur

kin514

Client Ref. No. - N° de réf. du client

E6TOR-12-RM22

File No. - N° du dossier

KIN-2-38266

CCC No./N° CCC - FMS No/ N° VME

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#### **4.4 Payment by Credit Card**

The following credit card is accepted: \_\_\_\_\_.

OR

The following credit cards are accepted: \_\_\_\_\_ and \_\_\_\_\_.

#### **5. Invoicing Instructions**

The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

#### **6. Insurance**

*SACC Manual* clause G1005C (2008-05-12) Insurance

#### **7. SACC Manual Clauses**

A9062C (2011-05-16) Canadian Forces Site Regulations

B2004C (2006-06-16) Lumber Grade Marking

## ANNEX "A"

### REQUIREMENT

#### 1.0 Requirement

- 1.1 For the provision of a variety of lumber and building materials as and when requested by Federal Government Departments and Agencies in the Ontario Region (excluding the National Capital Region) , on an "as and when requested" basis, during the period from 1 July 2013 to 30 June 2015.
- 1.2 It is anticipated that the major users will be the Department of National Defence and Federal Departments and Agencies in the area(s) of *(area(s) will be inserted at time of issuance of Standing Offers)*.
- 1.3 Federal Government Departments and Agencies in the Ontario Region outside of this area(s) may also use the Standing Offers. Prices at Annex B, Basis of Payment will apply but delivery charges may be extra.
- 1.4 Annex B Basis of Payment includes a list of lumber and building materials that may be purchased under the Standing Offer(s). The list is not all inclusive, and items of a similar nature not listed herein may be ordered against the Standing Offer(s). **The Standing Offer(s) must NOT be used for architectural hardware (locks, locksets, etc.), aggregates, tools, electrical appliances, paint, or plumbing supplies or any other item that is available on an existing Standing Offer or Supply Arrangement.**
- 1.5 No minimum call-up limit will apply. Call-ups against the Standing Offer may be made by client departments to fill multiple small quantity orders for several delivery points within their facility. It is possible that call-ups for small quantities of items or single items may be made during the period of the Standing Offer. The Call-up document will indicate any special delivery instructions.
- 1.6 Each call-up is a separate contract and the shipment of deliverables for each call-up must be packaged separately.
- 1.7 A packing slip indicating the Standing Offer number, the call-up number, the shipping date, quantity(ies), unit(s) and part number of deliverables must be included with each shipment.
- 1.8 The Offeror must provide copies of current price lists and subsequent amendments to consignees upon request.
- 1.9 Unless specified, substitutions of items called up (ordered) is not acceptable and will not be permitted.
- 1.10 Packaging and shipping is to be in accordance with the industry standard for the applicable items in order to ensure their safe arrival at destination. All items shall remain the responsibility of the Offeror until delivered and accepted by the Designated Use. Costs associated with damage in transit to the destination will be borne by the Offeror.
- 1.11 Delivery Response Time: *(will be inserted at time of award of Standing Offer)*.

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**ANNEX "B"****Basis of Payment****1.0 Basis of Payment**

- 1.1 For call-ups within the Area(s) specified below by the Offerors, Offerors will be paid in Canadian dollars, firm unit and/or lot prices, Goods and Services Tax extra, FOB Destination, **including** delivery charges, Customs duties and Excise taxes included. For call-ups outside the Area(s) specified below delivery charges may be extra.
- 1.2 The unit prices offered below at 3.0 List of Items are ceiling prices, subject to downward adjustment only.
- 1.3 The List of Items herein is a list of lumber and building materials that may be purchased under the Standing Offer(s). The list is not all inclusive, and items of a similar nature not listed herein may be ordered against the Standing Offer(s) at the discounts offered below.
- 1.4 Each invoice must show any applicable discount, as offered below, as a separate line item. A sentence on the invoice stating the discount has been included in the unit price is not acceptable.

**2.0 Period**

Year one: from 1 July 2013 to 30 June 2014

Year two: from 1 July 2014 to 30 June 2015



**3.0 List of Items:** The Offeror must submit a **separate Annex "B"** Basis of Payment for each Area for which they are submitting an offer if the prices offered are different. If the prices are the same the Offeror may list the applicable Areas in the space provided.

AREA(S)						
Item	Stocked (S) Non-stocked (NS) -	Description	Unit of Issue	Estimated Usage	Year 1: Unit price, FOB Destination INCLUDING all delivery charges for the Area (s) indicated.	Year 2: Unit price, FOB Destination INCLUDING all delivery charges for the Area (s) indicated.
Kiln dried White Pine C & D Select and better D4S in 8, 10, 12, 14 and 16 foot lengths:						
1		1 inch x 4 inch	LFT	1,500	\$ /LFT	\$ /LFT
2		1 inch x 6 inch	LFT	2,500	\$ /LFT	\$ /LFT
3		1 inch x 8 inch	LFT	1,300	\$ /LFT	\$ /LFT
4		1 inch x 10 inch	LFT	500	\$ /LFT	\$ /LFT
5		2 inch x 4 inch	LFT	3,200	\$ /LFT	\$ /LFT
6		2 inch x 6 inch	LFT	5,800	\$ /LFT	\$ /LFT
SPF (Spruce or Jack Pine or Fir) , #2 or better, D4S in 8, 10, 12, 14 and 16 foot lengths:						
7		1 inch x 3 inch	LFT	900	\$ /LFT	\$ /LFT
8		2 inch x 4 inch	LFT	20,000	\$ /LFT	\$ /LFT
9		2 inch x 6 inch	LFT	11,000	\$ /LFT	\$ /LFT
10		2 inch x 8 inch	LFT	7,000	\$ /LFT	\$ /LFT
11		2 inch x 12 inch	LFT	3,000	\$ /LFT	\$ /LFT
Red Cedar, Western, Red, Construction Grade, D4S, Minimum 10 foot lengths:						
12		2 inch x 4 inch	LFT	600	\$ /LFT	\$ /LFT
13		4 inch x 4 inch	LFT	1500	\$ /LFT	\$ /LFT

Item	Stocked (S) Non-stocked (NS) -	Description	Unit of Issue	Estimated Usage	Year 1: Unit price, FOB Destination INCLUDING all delivery charges for the Area (s) indicated.	Year 2: Unit price, FOB Destination INCLUDING all delivery charges for the Area (s) indicated.
Spruce., Pine, White, Oak or Jack Pine (Pressure Treated) Lumber (12-19% moisture content) 8, 10, 12, 14 and 16 foot lengths:						
14		1 inch x 6 inch	LFT	2,000	\$ /LFT	\$ /LFT
15		1 inch x 12 inch	LFT	7,000	\$ /LFT	\$ /LFT
16		2 inch x 4 inch	LFT	7,000	\$ /LFT	\$ /LFT
17		2 inch x 6 inch	LFT	5,000	\$ /LFT	\$ /LFT
18		2 inch x 8 inch	LFT	8,000	\$ /LFT	\$ /LFT
19		2 inch x 10 inch	LFT	1,100	\$ /LFT	\$ /LFT
20		2 inch x 12 inch	LFT	600	\$ /LFT	\$ /LFT
21		4 inch x 4 inch	LFT	2,600	\$ /LFT	\$ /LFT
22		6 inch x 12 inch	LFT	500	\$ /LFT	\$ /LFT
23		6 inch x 6 inch	LFT	800	\$ /LFT	\$ /LFT
24		6 inch x 12 inch	LFT	500	\$ /LFT	\$ /LFT
25		8 inch x 8 inch	LFT	300	\$ /LFT	\$ /LFT
26		10 inch x 10 inch	LFT	200	\$ /LFT	\$ /LFT
ACQ - Pressure treated lumber - (Alkaline, Copper, Quad)						
27		2 inch x 4 inch	LFT	1,000	\$ /LFT	\$ /LFT
28		2 inch x 6 inch	LFT	200	\$ /LFT	\$ /LFT
29		2 inch x 8 inch	LFT	500	\$ /LFT	\$ /LFT
30		2 inch x 10 inch	LFT	200	\$ /LFT	\$ /LFT
31		2 inch x 12 inch	LFT	200	\$ /LFT	\$ /LFT
32		4 inch x 4 inch	LFT	500	\$ /LFT	\$ /LFT
Spruce, Construction Grade #1 and #2 D4S: 8 ft and up						
33		2 inch x 2 inch	LFT	2,000	\$ /LFT	\$ /LFT
34		2 inch x 3 inch	LFT	1,000	\$ /LFT	\$ /LFT

Item	Stocked (S) Non-stocked (NS) -	Description	Unit of Issue	Estimated Usage	Year 1: Unit price, FOB Destination INCLUDING all delivery charges for the Area (s) indicated.	Year 2: Unit price, FOB Destination INCLUDING all delivery charges for the Area (s) indicated.
35		2 inch x 4 inch	LFT	15,000	\$ /LFT	\$ /LFT
36		2 inch x 6 inch	LFT	7,500	\$ /LFT	\$ /LFT
37		2 inch x 8 inch (kiln dried)	LFT	1,900	\$ /LFT	\$ /LFT
38		2 inch x 10 inch (kiln dried)	LFT	1,700	\$ /LFT	\$ /LFT
39		2 inch x 12 inch (kiln dried)	LFT	525	\$ /LFT	\$ /LFT
<b>B. LUMBER PRODUCTS</b>						
Hardwood Dowel, Random lengths						
40		1/4 inch	LFT	200	\$ /LFT	\$ /LFT
41		3/8 inch	LFT	200	\$ /LFT	\$ /LFT
42		1/2 inch	LFT	200	\$ /LFT	\$ /LFT
43		5/8 inch	LFT	200	\$ /LFT	\$ /LFT
44		3/4 inch	LFT	200	\$ /LFT	\$ /LFT
45		1 inch	LFT	650	\$ /LFT	\$ /LFT
46		1 1/4 inch	LFT	250	\$ /LFT	\$ /LFT
Moulding, Pine, Random Lengths						
47		Quarter round ¾ inch x ¾ inch	LFT	1,500	\$ /LFT	\$ /LFT
48		Casing 7/16 inch x 2 ¼ inch	LFT	1,500	\$ /LFT	\$ /LFT
49		Cove 3/8 inch x 3/8 inch	LFT	1,500	\$ /LFT	\$ /LFT
Medium Density Fibre Board (MDF) , 4 ft x 8 ft						
50		1/2 in	SH	50	\$ /SH	\$ /SH
51		5/8 in	SH	50	\$ /SH	\$ /SH

Item	Stocked (S) Non-stocked (NS) -	Description	Unit of Issue	Estimated Usage	Year 1: Unit price, FOB Destination INCLUDING all delivery charges for the Area (s) indicated.	Year 2: Unit price, FOB Destination INCLUDING all delivery charges for the Area (s) indicated.
<b>C. PLYWOOD</b>						
Plywood, Birch, Grain Sound, Interior veneer core, Glue Bond G1S 4 ft x 8 ft						
52		1/8 inch	SH	12	\$	/SH
53		1/4 inch	SH	150	\$	/SH
54		1/2 inch	SH	80	\$	/SH
55		3/4 inch	SH	180	\$	/SH
Plywood, Birch, Grain Sound, Interior veneer core, Glue Bond G2S 4 ft x 8 ft						
56		1/8 inch	SH	10	\$	/SH
57		1/4 inch	SH	50	\$	/SH
58		1/2 inch	SH	60	\$	/SH
59		3/4 inch	SH	100	\$	/SH
Plywood, Exterior, Fir G1S, 4 ft. x 8 ft:						
60		1/4 inch	SH	160	\$	/SH
61		1/2 inch	SH	675	\$	/SH
62		3/4 inch	SH	220	\$	/SH
63		5/8 inch	SH	75	\$	/SH
Plywood, Exterior, Fir G2S, 4 ft. x 8 ft.						
64		1/2 inch	SH	325	\$	/SH
65		3/4 inch	SH	200	\$	/SH
Plywood, Oak, Veneer core., G2S, 4 ft. x 8 ft.						
66		1/4 inch	SH	25	\$	/SH
67		1/2 inch	SH	25	\$	/SH
68		3/4 inch	SH	25	\$	/SH
Plywood, Spruce, Standard 4 ft. X 8 ft.						

Item	Stocked (S) Non-stocked (NS) -	Description	Unit of Issue	Estimated Usage	Year 1: Unit price, FOB Destination INCLUDING all delivery charges for the Area (s) indicated.	Year 2: Unit price, FOB Destination INCLUDING all delivery charges for the Area (s) indicated.
69		1/2 inch	SH	300	\$ /SH	\$ /SH
70		3/4 inch	SH	300	\$ /SH	\$ /SH
Plywood, Spruce, Sheathing, Grade 4 ft x 8 ft.						
71		1/2 inch	SH	100	\$ /SH	\$ /SH
72		3/4 inch	SH	100	\$ /SH	\$ /SH
<b>D. GYPROC (DRYWALL) - and associated products.</b>						
73		1/2 inch x 4 foot x 8 foot	SH	300	\$ /SH	\$ /SH
74		1/2 inch x 4 foot x 10 foot	SH	200	\$ /SH	\$ /SH
75		1/2 inch x 4 foot x 12 foot	SH	200	\$ /SH	\$ /SH
76		5/8 inch x 4 foot x 8 foot	SH	200	\$ /SH	\$ /SH
77		5/8 inch x 4 foot x 10 foot	SH	200	\$ /SH	\$ /SH
78		5/8 inch x 4 foot x 12 foot	SH	200	\$ /SH	\$ /SH
79		3/8 inch x 4 foot x 8 foot	SH	200	\$ /SH	\$ /SH
80		Cement fibre waterproof wallboard 1/2 inch x 32 inch x 60 inch Durock	SH	30	\$ /SH	\$ /SH
81		Drywall Compound Dust Control, 23 Kg	BG	50	\$ /BG	\$ /BG
82		Drywall Corner Bead, 10 'Lengths	PC	100	\$ /PC	\$ /PC

Item	Stocked (S) Non-stocked (NS) -	Description	Unit of Issue	Estimated Usage	Year 1: Unit price, FOB Destination INCLUDING all delivery charges for the Area (s) indicated.	Year 2: Unit price, FOB Destination INCLUDING all delivery charges for the Area (s) indicated.
<b>E. FASTENERS</b>						
Air Nailers, Stick Nails and Coil Nails (50 pound carton)						
83		2 1/2 inch ( 7.2 M)	CTN	50	\$ /CTN	\$ /CTN
84		3 inch (4.5 M)	CTN	50	\$ /CTN	\$ /CTN
85		3 1/4 inch (4.5 M)	CTN	50	\$ /CTN	\$ /CTN
86		3 1/2 inch (4.5 M)	CTN	50	\$ /CTN	\$ /CTN
Nails, Finishing (50 pound carton):						
87		1 1/2 inch	CTN	20	\$ /CTN	\$ /CTN
88		2 inch	CTN	20	\$ /CTN	\$ /CTN
Nails, Ardox, Standard (50 pound carton):						
89		2 1/2 inch	CTN	15	\$ /CTN	\$ /CTN
90		3 1/2 inch	CTN	40	\$ /CTN	\$ /CTN
Nails, Ardox, Galvanized (50 pound carton):						
91		2 1/2 inch	CTN	15	\$ /CTN	\$ /CTN
92		3 1/2 inch	CTN	15	\$ /CTN	\$ /CTN
Nails, Roofing, Galvanized (50 pound carton):						
93		1 1/4 inch	CTN	15	\$ /CTN	\$ /CTN
94		1 1/2 inch	CTN	15	\$ /CTN	\$ /CTN
Screws, Concrete , 100 bx						
95		3/16" x 1 1/4" FL HD	BX	25	\$ /BX	\$ /BX
96		3/16" x 2 ¼ " FL HD	BX	25	\$ /BX	\$ /BX
97		3/16" x 2 ¾ " FL HD	BX	25	\$ /BX	\$ /BX
98		3/16" x 3 1/4' FL HD	BX	25	\$ /BX	\$ /BX
Screw, self Tapping , Hex Head 100/BX						
99		6 x 1/2"	BX	100	\$ /BX	\$ /BX

Item	Stocked (S) Non-stocked (NS) -	Description	Unit of Issue	Estimated Usage	Year 1: Unit price, FOB Destination INCLUDING all delivery charges for the Area (s) indicated.	Year 2: Unit price, FOB Destination INCLUDING all delivery charges for the Area (s) indicated.
100		8 x 1"	BX	100	\$ /BX	\$ /BX
101		8 x 1 1/4"	BX	100	\$ /BX	\$ /BX
102		10 x 1/2"	BX	100	\$ /BX	\$ /BX
Wood, Screws:						
103		Drywall screws 6 x 1 1/4 inch (8,000 per carton)	CTN	7	\$ /CTN	\$ /CTN
104		Drywall screws 6 x 1 5/8 inch (5,000 per carton)	CTN	7	\$ /CTN	\$ /CTN
Lag Bolts, Zinc						
105		3/8" x 3"	EA	100	\$ /EA	\$ /EA
106		1/4" x 4"	EA	100	\$ /EA	\$ /EA
107		3/8 " x 4"	EA	100	\$ /EA	\$ /EA
108		1/2" X 6"	EA	100	\$ /EA	\$ /EA
<b>F. METAL STUDS</b>						
109		3 5/8 " X 8 ft	EA	500	\$ /EA	\$ /EA
110		3 5/8 " x 10 ft.	EA	500	\$ /EA	\$ /EA
111		6" x 10 ft.	EA	500	\$ /EA	\$ /EA
112		6 " x 12 ft	EA	500	\$ /EA	\$ /EA
<b>G. PLEXIGLAS 4 FOOT X 8 FOOT SHEETS</b>						
113		1/8 inch thick	SH	7	\$ /SH	\$ /SH
114		1/4 inch thick	SH	4	\$ /SH	\$ /SH
115		1/2 inch thick	SH	2	\$ /SH	\$ /SH
116		3/4 inch thick	SH	2	\$ /SH	\$ /SH
<b>H. CAULKING AND GLUES</b>						
117		Carpenter's Glue 3 litre size	EA	10	\$ /EA	\$ /EA
118		Carpenter's Glue - 1 litre	EA	12	\$ /EA	\$ /EA

Item	Stocked (S) Non-stocked (NS) -	Description	Unit of Issue	Estimated Usage	Year 1: Unit price, FOB Destination INCLUDING all delivery charges for the Area (s) indicated.	Year 2: Unit price, FOB Destination INCLUDING all delivery charges for the Area (s) indicated.
119		Caulking, Silicone, Tub and Tile White, 300 ml cartridge	EA	15	\$ /EA	\$ /EA
120		Caulking, Silicone, Window and Door, Clear, 300 ml cartridge	EA	10	\$ /EA	\$ /EA
121		Glue - Sure Grip 400 ml	EA	50	\$ /EA	\$ /EA
122		Caulking, Latex, mono, interior	EA	25	\$ /EA	\$ /EA
123		Contact Cement 4 litre size (3.8 L)	EA	10	\$ /EA	\$ /EA
124		Foam Sealant Gap Stop, low expansion	EA	10	\$ /EA	\$ /EA
125		Durabond 90, 15 Kg Bag	BG	6	\$ /BG	\$ /BG
126		PL200 Premium Adhesive, 300 ml	EA	30	\$ /EA	\$ /EA
127		PL400 Premium, Adhesive, 300 ml	EA	30	\$ /EA	\$ /EA
128		Prosol 951 cove adhesive	EA	EA	\$ /EA	\$ /EA



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**J. MISCELLANEOUS****129- Floor Tiles and Glues**

Other miscellaneous type items shall be in accordance with \_\_\_\_\_ Suggested List Price, less a discount of :

Year 1: \_\_\_\_\_ percent. (Estimated usage \$4,000.00 - less discount offered)

Year 2: \_\_\_\_\_ percent. (Estimated usage \$4,000.00 - less discount offered)

**130- Doors**

Other miscellaneous type items shall be in accordance with \_\_\_\_\_ Suggested List Price, less a discount of :

Year 1: \_\_\_\_\_ percent. (Estimated usage \$6,000.00 - less discounte offered)

Year 2: \_\_\_\_\_ percent. (Estimated usage \$6,000.00 - less discounte offered)

**131- Insulation / Siding / Screen**

Other miscellaneous type items shall be in accordance with \_\_\_\_\_ Suggested List Price, less a discount of :

Year 1: \_\_\_\_\_ percent. (Estimated usage \$2,000.00 - less discount offered)

Year 2: \_\_\_\_\_ percent. (Estimated usage \$2,000.00 - less discount offered)

**132- Glass/Mirrors**

Other miscellaneous type items shall be in accordance with \_\_\_\_\_ Suggested List Price, less a discount of :

Year 1: \_\_\_\_\_ percent. (Estimated usage \$4,000.00 - less discount offered)

Year 2: \_\_\_\_\_ percent. (Estimated usage \$4,000.00 - less discount offered)

**133- Adhesives /Caulkings/Glues**

Other miscellaneous type items shall be in accordance with \_\_\_\_\_ Suggested List Price, less a discount of :

Year 1: \_\_\_\_\_ percent. (Estimated usage \$500.00 - less discount offered)

Year 2: \_\_\_\_\_ percent. (Estimated usage \$500.00 - less discount offered)

**134- Fasteners**

Other miscellaneous type items shall be in accordance with \_\_\_\_\_ Suggested List Price, less a discount of :

Year 1: \_\_\_\_\_ percent. (Estimated usage \$4,000.00 - less discount offered)

Year 2: \_\_\_\_\_ percent. (Estimated usage \$4,000.00 - less discount offered)

Solicitation No. - N° de l'invitation  
E6TOR-12RM22/A  
Client Ref. No. - N° de réf. du client  
E6TOR-12-RM22

Amd. No. - N° de la modif.  
File No. - N° du dossier  
KIN-2-38266

Buyer ID - Id de l'acheteur  
kin514  
CCC No./N° CCC - FMS No/ N° VME

## ANNEX "C"

### Area(s)

The Offeror is to indicate which Area(s) they will service and the delivery response time they can meet from time of order.							
	Will Service	Will Not Service	Delivery Required to DND located within the Area	Can Meet	Can Not Meet	Alternate Delivery Offered	
1. Borden			Urgent - same day				
			Regular Stocked items - 24 hours -				
			Non Stocked Items - 1 week				
2. Kingston (including Campbellford)			Urgent - same day				
			Regular Stocked items - 24 to 48 hours				
			Non Stocked Items - 1 week				
3. North Bay			Urgent - same day				
			Regular Stocked items - 24 to 48 hours				
			Non Stocked Items - 1 week				
4. Petawawa			Urgent - same day				
			Regular Stocked items - 24 hours - 48 hours				
			Non Stocked Items - 1 week				
5. Trenton			Urgent - same day				
			Regular Stocked items - 24 - 48 hours				
			Non Stocked Items - 1 week				

Solicitation No. - N° de l'invitation  
**E6TOR-12RM22/A**  
Client Ref. No. - N° de réf. du client  
E6TOR-12-RM22

Amd. No. - N° de la modif.  
  
File No. - N° du dossier  
KIN-2-38266

Buyer ID - Id de l'acheteur  
**kin514**  
CCC No./N° CCC - FMS No/ N° VME

<b>6. Toronto</b>								
				Urgent - same day				
				Regular Stocked Items - 24 to 48 hours				
				Non Stocked Items 1 week				
<b>7. Kitchener</b>				Urgent - same day				
				Regular Stocked Items - 24 to 48 hours				
				Non Stocked Items 1 week				

**ANNEX "D"****Standing Offer Reporting Form**

Please fax to the Standing offer authority named herein.

Please use the Standing Offer number in the Subject line and clearly indicate:

- The standing offer number for which the data is submitted;
- The period for which the data has been accumulated (start date to end date);
- The Department with whom the standing offer was arranged;
- The start date and end date for the standing offer; and
- The total spend to date, by government department.

Standing Offer		(Insert Standing Offer #)		Start Date of SO (DD/MM/YYYY)		End Date of SO (DD/MM/YYYY)	
Total Value to Date (\$)		Total Value for Reporting Period (\$)		Start Reporting Period (DD/MM/YYYY)		End Reporting Period (DD/MM/YYYY)	
Department Requesting	Order Number	Work Description		Date of Order	Date of Delivery	Value of Order (not including HST)	

Solicitation No. - N° de l'invitation

E6TOR-12RM22/A

Client Ref. No. - N° de réf. du client

E6TOR-12-RM22

Amd. No. - N° de la modif.

File No. - N° du dossier

KIN-2-38266

Buyer ID - Id de l'acheteur

kin514

CCC No./N° CCC - FMS No/ N° VME

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## **ANNEX "E"**

### **Information Requested**

#### **1. Offeror's Contact for General Inquiries:**

Name: \_\_\_\_\_

Telephone No. \_\_\_\_\_

Facsimile No. \_\_\_\_\_

Cellular No. \_\_\_\_\_

E-mail address \_\_\_\_\_

#### **2. Procurement Business Number (PBN)**

The Offeror's PBN: \_\_\_\_\_

#### **3. Complete list of names of all individuals who are currently directors of the Offerer**

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