

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
Bid Receiving Public Works & Government
Services Canada/Réception des soumissions Travaux
publics et Services gouvernementaux Canada
1713 Bedford Row
Halifax, N.S./Halifax, (N.E.)
B3J 1T3
Halifax
Bid Fax: (902) 496-5016

REQUEST FOR PROPOSAL
DEMANDE DE PROPOSITION

Proposal To: Public Works and Government
Services Canada

We hereby offer to sell to Her Majesty the Queen in right
of Canada, in accordance with the terms and conditions
set out herein, referred to herein or attached hereto, the
goods, services, and construction listed herein and on any
attached sheets at the price(s) set out therefor.

Proposition aux: Travaux Publics et Services
Gouvernementaux Canada

Nous offrons par la présente de vendre à Sa Majesté la
Reine du chef du Canada, aux conditions énoncées ou
incluses par référence dans la présente et aux annexes
ci-jointes, les biens, services et construction énumérés
ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Title - Sujet INSTALLATION/PROVISION CABLE TV	
Solicitation No. - N° de l'invitation W010V-13A003/A	Date 2012-10-23
Client Reference No. - N° de référence du client W010V-13-A003	
GETS Reference No. - N° de référence de SEAG PW-\$PWA-121-4935	
File No. - N° de dossier PWA-2-68015 (121)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2012-12-04	Time Zone Fuseau horaire Atlantic Standard Time AST
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Russell, Alex	Buyer Id - Id de l'acheteur pwa121
Telephone No. - N° de téléphone (902) 496-5168 ()	FAX No. - N° de FAX (902) 496-5016
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: DEPARTMENT OF NATIONAL DEFENCE AS PER STATEMENT OF WORK HALIFAX NOVA SCOTIA Canada	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address

Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Real Property Contracting
1713 Bedford Row
P.O. Box 2247/C.P.2247
Halifax, N.S./Halifax, (N.E.)
B3J 3C9
Halifax

Delivery Required - Livraison exigée SEE HEREIN	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

TABLE OF CONTENTS

PART 1 - GENERAL INFORMATION

1. Security Requirement
2. Statement of Requirement
3. Debriefings

PART 2 - BIDDER INSTRUCTIONS

1. Standard Instructions, Clauses and Conditions
2. Submission of Bids
3. Enquiries - Bid Solicitation
4. Applicable Laws

PART 3 - BID PREPARATION INSTRUCTIONS

1. Bid Preparation Instructions

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

1. Evaluation Procedures
2. Basis of Selection
3. Security Requirement

PART 5 - CERTIFICATIONS

1. Code of Conduct Certifications - Consent to a Criminal Record Verification
2. Certifications Precedent to Contract Award

PART 6 - RESULTING CONTRACT CLAUSES

1. Security Requirement
2. Statement of Requirement
3. Standard Clauses and Conditions
4. Term of Contract
5. Authorities
6. Payment
7. Invoicing Instructions
8. Certifications
9. Applicable Laws
10. Priority of Documents
11. Insurance

List of Annexes:

- | | |
|---------|----------------------------------|
| Annex A | Requirement |
| Annex B | Basis of Payment |
| Annex C | Security Requirements Check List |

PART 1 - GENERAL INFORMATION

1. Security Requirement

There is a security requirement associated with the requirement. For additional information, consult Part 4 - Evaluation Procedures and Basis of Selection, and Part 6 - Resulting Contract Clauses.

2. Requirement

Work under this contract includes the labour, tools, and supervision required for the installation of communications equipment, cablinb, and/or any required support infrastructure distribution systems for internet and television service for Department of National Defence Facilities located at building S105 and S85 of Stadacona, Halifax, Nova Scotia as per Annex A.

3. Debriefings

After contract award, bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days of receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

PART 2 - BIDDER INSTRUCTIONS

1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2012-07-11) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 5.4 of 2003, Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: sixty (60) days

Insert: ninety (90) days

2. Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

3. Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than five (5) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that the Bidder do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

4. Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Nova Scotia.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.

PART 3 - BID PREPARATION INSTRUCTIONS

1. Bid Preparation Instructions

Canada requests that bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid (1 hard copy)
Section II: Financial Bid (1 hard copy)
Section III: Certifications (1 hard copy)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process Policy on Green Procurement (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, bidders are encouraged to:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and/or containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Bid

In their technical bid, bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment. The total amount of Goods and Services Tax (GST) or Harmonized Sales Tax (HST) must be shown separately, if applicable.

Section III: Certifications

Bidders must submit the certifications required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**1. Evaluation Procedures**

Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.

1.1 Technical Evaluation**1.1.1 Mandatory Technical Criteria**

All bidders must adhere to the requirement as specified in Annex A. All bids must adhere with Annex B, Basis of Payment.

1.2 Financial Evaluation

The price of the bid will be evaluated in Canadian dollars, the Goods and Services Tax or the Harmonized Sales Tax excluded, FOB destination, Canadian customs duties and excise taxes included.

2. Basis of Selection

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

3. Security Requirement

1. Before award of a contract, the following conditions must be met:

(a) the Bidder must hold a valid organization security clearance as indicated in Part 6 - Resulting Contract Clauses;

(b) the Bidder's proposed individuals requiring access to classified or protected information, assets or sensitive work site(s) must meet the security requirement as indicated in Part 6 - Resulting Contract Clauses;

(c) the Bidder must provide the name of all individuals who will require access to classified or protected information, assets or sensitive work sites.

2. Bidders are reminded to obtain the required security clearance promptly. Any delay in the award of a contract to allow the successful bidder to obtain the required clearance will be at the entire discretion of the Contracting Authority.

3. For additional information on security requirements, bidders should consult the "Security Requirements for PWGSC Bid Solicitations - Instructions for Bidders" (<http://www.tpsgc-pwgsc.gc.ca/app-acq/lc-pl/lc-pl-eng.html#a31>) document on the Departmental Standard Procurement Documents Website.

PART 5 - CERTIFICATIONS

Bidders must provide the required certifications to be awarded a contract. Canada will declare a bid non-responsive if the required certifications are not completed and submitted as requested.

Compliance with the certifications bidders provide to Canada is subject to verification by Canada during the bid evaluation period (before award of a contract) and after award of a contract. The Contracting Authority will have the right to ask for additional information to verify bidders' compliance with the certifications before award of a contract. The bid will be declared non-responsive if any certification made by the Bidder is untrue, whether made knowingly or unknowingly. Failure to comply with the certifications or to comply with the request of the Contracting Authority for additional information will also render the bid non-responsive.

1. Code of Conduct Certifications - Certifications Required Precedent to Contract Award

1.1 Bidders should provide, with their bid or promptly thereafter, a complete list of names of all individuals who are currently directors of the Bidder. If such a list has not been received by the time the evaluation of bids is completed, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Bidders must submit the list of directors before contract award, failure to provide such a list within the required time frame will render the bid non-responsive.

The Contracting Authority may, at any time, request that a Bidder provide properly completed and Signed Consent Forms ([Consent to a Criminal Record Verification form](http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/formulaires-forms-eng.html) - PWGSC-TPSGC 229) (<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/formulaires-forms-eng.html>) for any or all individuals named in the aforementioned list within a specified delay. Failure to provide such Consent Forms within the delay will result in the bid being declared non-responsive.

2. Certifications Precedent to Contract Award

The certifications listed below should be completed and submitted with the bid, but may be submitted afterwards. If any of these required certifications is not completed and submitted as requested, the Contracting Authority will so inform the Bidder and provide the Bidder with a time frame within which to meet the requirement. Failure to comply with the request of the Contracting Authority and meet the requirement within that time period will render the bid non-responsive.

2.1 Federal Contractors Program - Certification

Suppliers who are subject to the Federal Contractors Program (FCP) and have been declared ineligible contractors by Human Resources and Skills Development Canada (HRSDC) are no longer eligible to receive federal government contracts over the threshold for solicitation of bids as set out in the Government Contracts Regulations. Suppliers may be declared ineligible contractors either as a result of a finding of non-compliance by HRSDC, or following their voluntary withdrawal from the FCP for a reason other than the reduction of their workforce to less than 100 employees. Any bids from ineligible contractors, including a bid from a joint venture that has a member who is an ineligible contractor, will be declared non-responsive.

The Bidder, or, if the Bidder is a joint venture the member of the joint venture, certifies its status with the FCP, as follows:

The Bidder or the member of the joint venture

- a.() is not subject to the FCP, having a workforce of less than 100 full-time or part-time permanent employees, and/or temporary employees having worked 12 weeks or more in Canada;
- b.() is not subject to the FCP, being a regulated employer under the Employment Equity Act, S.C. 1995, c. 44;
- c.() is subject to the requirements of the FCP, having a workforce of 100 or more full-time or part-time permanent employees, and/or temporary employees having worked 12 weeks or more in Canada, but has not previously obtained a certificate number from HRSDC, having not bid on requirements of \$200,000 or more;
- d.() has not been declared an ineligible contractor by HRSDC, and has a valid certificate number as follows: _____ .

Further information on the FCP is available on the HRSDC Web site.

2.2 Former Public Servant Certification

Contracts with former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts with FPS, bidders must provide the information required below.

Definitions

For the purposes of this clause, "former public servant" is any former member of a department as defined in the Financial Administration Act, R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:

- a. an individual;
- b. an individual who has incorporated;
- c. a partnership made of former public servants; or
- d. a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"lump sum payment period" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"pension" means, in the context of the fee abatement formula, a pension or annual allowance paid under the Public Service Superannuation Act (PSSA), R.S., 1985, c.P-36, and any increases paid pursuant to the Supplementary Retirement Benefits Act, R.S., 1985, c.S-24 as it affects the PSSA. It does not include pensions payable pursuant to the Canadian Forces Superannuation Act, R.S., 1985, c.C-17, the Defence Services Pension Continuation Act, 1970, c.D-3, the Royal Canadian Mounted Police Pension Continuation Act, 1970, c.R-10, and the Royal Canadian Mounted Police Superannuation Act, R.S., 1985, c.R-11, the Members of Parliament Retiring Allowances Act, R.S., 1985, c.M-5, and that portion of pension payable to the Canada Pension Plan Act, R.S., 1985, c.C-8.

Former Public Servant in Receipt of a Pension

Is the Bidder a FPS in receipt of a pension as defined above? Yes () No ()

If so, the Bidder must provide the following information:

- a.name of former public servant;
- b.date of termination of employment or retirement from the Public Service.

Work Force Reduction Program

Is the Bidder a FPS who received a lump sum payment pursuant to the terms of a work force reduction program? Yes () No ()

If so, the Bidder must provide the following information:

- a.name of former public servant;
- b.conditions of the lump sum payment incentive;
- c.date of termination of employment;
- d.amount of lump sum payment;
- e.rate of pay on which lump sum payment is based;
- f.period of lump sum payment including start date, end date and number of weeks;
- g.number and amount (professional fees) of other contracts subject to the restrictions of a work force reduction program.

For all contracts awarded during the lump sum payment period, the total amount of fees that may be paid to a FPS who received a lump sum payment is \$5,000, including the Goods and Services Tax or Harmonized Sales Tax.

Certification

By submitting a bid, the Bidder certifies that the information submitted by the Bidder in response to the above requirements is accurate and complete.

PART 6 - RESULTING CONTRACT CLAUSES

1. Security Requirement

1. The Contractor/Offeror must, at all times during the performance of the Contract/Standing Offer, hold a valid Designated Organization Screening (DOS), issued by the Canadian Industrial Security Directorate (CISD), Public Works and Government Services Canada (PWGSC).
2. The Contractor/Offeror personnel requiring access to sensitive work site(s) must EACH hold a valid RELIABILITY STATUS, granted or approved by CISD/PWGSC.
3. Subcontracts which contain security requirements are NOT to be awarded without the prior written permission of CISD/PWGSC.
4. The Contractor/Offeror must comply with the provisions of the:
 - (a) Security Requirements Check List and security guide (if applicable), attached at Annex C;
 - (b) Industrial Security Manual (Latest Edition).

2. Requirement

Work under this contract includes the labour, tools, and supervision required for the installation of communications equipment, cabling, and/or any required support infrastructure distribution systems for internet and television service for Department of National Defence Facilities located at building S105 and S85 of Stadacona, Halifax, Nova Scotia as per Annex A.

3. Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

3.1 General Conditions

2010C (2012-07-16), General Conditions - Services (Medium Complexity) apply to and form part of the Contract.

4. Term of Contract

4.1 Period of the Contract

The Contractor shall perform and complete the Work within 4 weeks from award.

5. Authorities

5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: Alex Russell
Title: Supply Specialist
Public Works and Government Services Canada
Acquisitions Branch
Address: 1713 Bedford Row, Halifax, NS B3J 3C9

Telephone: (902) 496-5168
Facsimile: (902) 496-5016
E-mail address: alex.russell@pwgsc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

5.2 Project Authority

The Project Authority for the Contract is:

Name: _____
Title: _____
Organization: _____
Address: _____

Solicitation No. - N° de l'invitation

W010V-13A003/A

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur

pwa121

Client Ref. No. - N° de réf. du client

W010V-13-A003

File No. - N° du dossier

PWA-2-68015

CCC No./N° CCC - FMS No/ N° VME

Telephone : _____

Facsimile: _____

E-mail address: _____

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

5.3 Contractor's Representative

Name: _____

Title: _____

Organization: _____

Address: _____

Telephone : _____

Facsimile: _____

E-mail address: _____

6. Payment

6.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid firm lot prices, as specified in Annex B, for a cost of \$ _____ (insert the amount at contract award). Customs duties are excluded and Goods and Services Tax or Harmonized Sales Tax is extra, if applicable.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.2 Single Payment

Canada will pay the Contractor upon completion and delivery of the Work in accordance with the payment provisions of the Contract if:

- A. an accurate and complete invoice and any other documents required by the Contract have been submitted in accordance with the invoicing instructions provided in the Contract;
- B. all such documents have been verified by Canada;
- C. the Work delivered has been accepted by Canada.

7. Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

2. Invoices must be distributed as follows:

a. The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.

8. Certifications

Compliance with the certifications provided by the Contractor in its bid is a condition of the Contract and subject to verification by Canada during the term of the Contract. If the Contractor does not comply with any certification or it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

9. Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Nova Scotia.

10. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions 2010C - Services (Medium Complexity);
- (c) Annex A, Requirement;
- (d) Annex B, Basis of Payment;
- (e) Annex C, Security Requirements Check List;
- (f) the Contractor's bid dated _____.

11. Insurance

The Contractor is responsible for deciding if insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any insurance acquired or maintained by the Contractor is at its own expense and for its own benefit and protection. It does not release the Contractor from or reduce its liability under the Contract.

Solicitation No. - N° de l'invitation

W010V-13A003/A

Amd. No. - N° de la modif.

File No. - N° du dossier

PWA-2-68015

Buyer ID - Id de l'acheteur

pwa121

CCC No./N° CCC - FMS No/ N° VME

W010V-13-A003

ANNEX A

REQUIREMENT

Document titled *“Statement of Technical Requirements for Provision of Internet and Television Bulk Services to the Cheifs and Petty Officers Facility, Stadacona S-105 and S-85”*.

Solicitation No. - N° de l'invitation

W010V-13A003/A

Client Ref. No. - N° de réf. du client

W010V-13-A003

Amd. No. - N° de la modif.

File No. - N° du dossier

PWA-2-68015

Buyer ID - Id de l'acheteur

pwa121

CCC No./N° CCC - FMS No/ N° VME

ANNEX B

BASIS OF PAYMENT

Building S-105		Bid Price
	Chiefs and Petty Officers and Officers Mess Facility:	
	Install Television Services	\$ _____
	Install Cable Services	\$ _____
Building S-85		
	Russell House:	
	Install Television Services	\$ _____
	Install Cable Services	\$ _____
Total Cost		\$ _____

Solicitation No. - N° de l'invitation

W010V-13A003/A

Amd. No. - N° de la modif.

File No. - N° du dossier

PWA-2-68015

Buyer ID - Id de l'acheteur

pwa121

CCC No./N° CCC - FMS No/ N° VME

W010V-13-A003

ANNEX C

SECURITY REQUIREMENTS CHECK LIST

STATEMENT OF TECHNICAL REQUIREMENTS

FOR

PROVISION OF INTERNET AND TELEVISION

BULK SERVICES

TO THE

CHIEFS AND PETTY OFFICERS AND OFFICERS

FACILITY

STADACONA S-105 AND S-85

FORMATION HALIFAX

MARLANT

INTRODUCTION

This Statement of Requirements (SOR) provides general requirements and detailed technical requirements for the provision of **High Speed Internet** and **Digital Television Services** and the associated distribution of these services within the following Department of National Defence (DND) Facilities:

1. Chiefs and Petty Officers and Officers Mess Facility Stadacona, Building S-105; and
2. Russell House Stadacona Building S-85, Formation Halifax.

TABLE OF CONTENTS

SECTION 1

- 1.0 GENERAL REQUIREMENTS
- 2.0 INSTALLING AGENT TECHNICAL QUALIFICATIONS
- 3.0 CONTRACTORS
- 4.0 SUPERVISION AND CO-ORDINATION
- 5.0 PROJECT SITE VISITS
- 6.0 SITE EXAMINATION AND PREPARATION
- 7.0 SITE AND BUILDING CLEANING
- 8.0 SAFETY
- 9.0 WORKMANSHIP
- 10.0 CHANGES TO STATEMENT OF REQUIREMENT
- 11.0 INSPECTION
- 12.0 MATERIALS
- 13.0 WARRANTY
- 14.0 DND ACCEPTANCE

SECTION 2

S-105 INTERNET SERVICES - TECHNICAL REQUIREMENTS

- 15.0 SERVICE - ENTRANCE CABLES (IF REQUIRED):
- 16.0 SERVICE - BUILDING DISTRIBUTION:
- 17.0 DETAILED REQUIREMENTS

S-85 INTERNET SERVICES - TECHNICAL REQUIREMENTS

- 18.0 SERVICE - ENTRANCE CABLES (IF REQUIRED):
- 19.0 SERVICE - BUILDING DISTRIBUTION:
- 20.0 DETAILED REQUIREMENTS

SECTION 3

S-105 TELEVISION SERVICES - TECHNICAL REQUIREMENTS

- 21.0 PROJECT DESCRIPTION
- 22.0 DETAILED REQUIREMENTS
- 23.0 COAXIAL CABLE SYSTEM "A" REQUIREMENTS
- 24.0 COAXIAL CABLE SYSTEM "A"

S - 85 TELEVISION SERVICES - TECHNICAL REQUIREMENTS

- 25.0 PROJECT DESCRIPTION
- 26.0 DETAILED REQUIREMENTS
- 27.0 COAXIAL CABLE SYSTEM "A" REQUIREMENTS
- 28.0 COAXIAL CABLE SYSTEM "A"

ANNEX A

CABLE INSTALLATION PRACTICES

- 1.0 CABLE ROUTING AND TERMINATION
- 2.0 CABLE IDENTIFICATION
- 3.0 TECHNICAL ACCEPTANCE TESTS
- 4.0 BONDING AND GROUNDING

ANNEX – B

TELEVISION SERVICE PROVIDER CHANNEL LIST

SECTION 1

1.0 GENERAL REQUIREMENTS

1.1 General requirements, contract conditions and general deliverables for the installation of communications equipment, cabling and/or any required support infrastructure distribution systems, within S105 and S85.

2.0 INSTALLING AGENT TECHNICAL QUALIFICATIONS

2.1 The Service Provider shall provide, if requested, satisfactory documented evidence that the installation technicians have taken and graduated from courses appropriate for the installation, termination and testing of the technology to be employed. This may include certifications from original equipment manufacturers, which would confirm that the designated technician(s) specified have been certified appropriately to install the manufacturer's products.

2.2 The Service Provider shall have good standing certification with Nova Scotia Construction Safety Association (or equivalent) and have a company safety program in place. Where applicable, the assigned employees installing outside plant service cables, are to possess a Nova Scotia Construction Safety Association Certification (or technical equivalent), demonstrating the technician has successfully met the requirements of a Confined Space Program and is confined space trained, WHMIS trained and where applicable have Fall Protection training, not at DND expense.

2.3 In accordance with the DND Security Policy, a Security Requirements Checklist (SRCL) is required. The Service Provider is to have all employees and/or subcontracted employees possess a minimum security clearance of Reliability Status. In the event that a contracted installing agent's employee or sub-contracted employee does not qualify for a clearance, that employee shall not be permitted to conduct any work. An approved commissionaire escort may be used in lieu of a clearance to allow site access for the initial installation/activation. Throughout the remainder of the contract, all employees/technicians assigned to maintain the services must retain a valid clearance and have their name on an approved technician list. Clearances are available through Public Works Government Services Canada.

3.0 CONTRACTORS

3.1 All sub-contracted installing agencies shall be identified in the original proposal. All sub-contractors shall meet the same technical qualifications as the general contractor.

3.2 Service Provider proposing to sub-contract any portion of the work shall provide a description of the work to the DND Contract Authority. Substitutions, additions or deletions shall not be made to the list of sub-contractors identified in the original proposal, without approval. The DND Technical Authority shall authorize changes to the list of sub-contracted work or workers.

4.0 SUPERVISION AND CO-ORDINATION

4.1 Requests for technical information or assistance shall be forwarded to the DND Technical Authority through the Contract Authority/PWGSC:

4.2 On-site project activities will be supervised, co-ordinated and completed by the Service Provider.

4.3 The Service Provider shall liaise with the DND Technical Authority prior to commencement of on site work.

5.0 PROJECT SITE VISITS

5.1 The Service Provider must be prepared to accompany the DND Technical Authority or any designated representative during the installation project.

6.0 SITE EXAMINATION AND PREPARATION

6.1 The Service Provider shall make arrangements, with the DND Technical Authority or designated representative to visit the installation site to determine if any unusual conditions are present, which might affect the installation.

6.2 The Service Provider shall carefully examine the site of the proposed work, in order to satisfy themselves as to all local conditions affecting the contract and to the detailed requirement of the installation.

6.3 The Service Provider shall have personal knowledge of the location(s) and shall acquaint themselves with the actual conditions with respect to support infrastructure including: conduit runs, electrical grounds, A/C electrical facilities, labour conditions and any site access restrictions.

6.4 Coordination is required by the Service Provider for duct space, steam tunnel racking/tray space or communication closet wall/rack/tray space allocation if required.

6.5 All costs associated with the make ready preparations of manholes, duct space and closet preparation shall be the responsibility of the Service Provider and not DND.

7.0 SITE AND BUILDING CLEANING

7.1 The Service Provider shall ensure the work area is in a clean, safe and tidy condition at all times during the installation and upon completion of the system installation prior to quality assurance inspection and handover.

8.0 SAFETY

8.1 The Service Provider shall deliver, install, and integrate the cabling/service/network system in accordance with accepted installation practices, while observing all local building, construction, electrical, fire codes and regulations. Any deficiencies shall be corrected prior to final acceptance of the system.

8.2 The Service Provider while completing their work, where applicable, must comply with all Occupational Health and Safety and Canada Labour Code laws and regulations.

8.3 Coordination is required with the Formation Halifax Base Fire Hall prior to the entrance of any Confined Space, steam tunnel or manhole within DND. Contact can be made through the DND Technical Authority.

8.4 If the Service Provider requires access to steam tunnels to provide service to the facility, they will be required to adhere to all industry safety standards and procedures. The applicable Installing Agent shall make evident their Nova Scotia Construction Safety Association Certification (or equivalent), demonstrating that the technicians performing the work have successfully met the requirements of a Confined Space Program. They shall be qualified to enter and work in these spaces. The tunnels in Formation Halifax DND Facilities are 'Class C' confined space.

9.0 WORKMANSHIP

9.1 The workmanship shall be of the highest quality and completed in accordance with the following installation standards:

The Canadian Electrical Code, current edition;
The National Building Code, current edition;
Provincial Building Code, current edition;
TIA/EIA Telecommunications Building Wiring Standards – 526-7, 526-14, 568-1, 568-2, 568-3, 569, 570, 598, 606, 607, 758 or current equivalents;
Special requirements indicated in the Statement of Requirement.

10.0 **CHANGES TO STATEMENT OF REQUIREMENT**

10.1 Prior to any action by the Service Provider to change, add or delete items from the Statement of Requirement, they must be expressed in writing to the DND Contract Authority/PWGSC for approvals.

10.2 The authority to implement change will be distributed to all applicable parties.

11.0 **INSPECTION**

11.1 Quality Assurance inspections, by DND Technical Authority, will be conducted at any time during and upon completion of the project.

12.0 **MATERIALS**

12.1 All required cable, support infrastructure (wall mounted plywood backboards & equipment racks) and associated mounting/terminating hardware (equipment trays) will be the responsibility of the Service Provider, if applicable, or otherwise stated in the Statement of Requirement.

13.0 **WARRANTY** (unless superseded by Contracting Authority Documentation).

13.1 The Service Provider shall accept responsibility to correct any deficiencies as a result of poor workmanship for a period of one year. Upon notification, all deficiencies shall be corrected within a 48-hour period.

13.2 The Service Provider shall provide full service support for equipment supplied during the warranty period. Upon notification of a service outage, the defective equipment/services shall be repaired within the same day.

14.0 **DND ACCEPTANCE**

14.1 The Service Provider is responsible for completing all of the installation tasks detailed in the Statement of Requirement. Clearing of project discrepancies is also the responsibility of the Service Provider.

14.2 Prior to final acceptance of the installed system, there will be a final Quality Assurance inspection. The DND Technical Authority (or delegate) and the Service Provider will conduct a visual inspection of all installed hardware to ensure that no deficiencies exist, IAW Statement of Requirement.

14.3 If deficiencies are present, the Service Provider shall be responsible for correcting them and incurring all associated costs.

15 Jun 2011

Internet and Television Service Provision
Stadacona S-105 & S85

14.4 The DND Technical Authority shall be completely satisfied that all deficiencies have been corrected prior authorizing the full payment of the contract.

14.5 Upon completion of the installation, DND shall become the owner of all installed inside building cabling, support infrastructure and applicable termination equipment. The service provider shall own the entrance cable and active network equipment used to provide the service.

SECTION 2**S-105 INTERNET SERVICES - TECHNICAL REQUIREMENTS****15.0 SERVICE - ENTRANCE CABLES (IF REQUIRED):**

15.1 If required, the building service entrance cables shall terminate in the Main Telecommunications Room (MTR G-2). Installation and maintenance of the service entrance cables are the responsibility of the contracted service provider.

15.2 The Service Provider is responsible to supply, install, terminate and test the service entrance cable (if applicable), and all termination equipment, head-end active network equipment (distribution rack mounted switches, hubs, equipment shelves etc.). Supply all required connectors, patch cords, cross connections and sundry materials required for any part of the installation.

15.3 Wireless internet provision is not authorized in Formation Halifax, therefore, roof access is not required for any equipment installation.

15.4 All required head-end network equipment shall be located in the MTR G-2. All required equipment shall be rack mounted or installed on rack-mounted trays. Wall-mounted equipment is unacceptable unless authorized by DND Technical Authority.

15.5 If any cable installation, termination and testing is required, it shall be in accordance with **Annex A**.

16.0 SERVICE - BUILDING DISTRIBUTION:

16.1 Internet service provision and distribution shall use the DND owned backbone cable riser system and horizontal cable distribution system. The existing cables are available for use and were previously installed, terminated and tested by others.

16.2 The existing riser backbone cabling system is available for use and includes the following cable types that extend from the Main Telecommunications Room MTR G-2 to each of the Telecommunications Rooms throughout the facility. Fiber Optic 62.5/125um multimode and copper 4 pair Unshielded Twisted Pair, Category 6 (Cat6 UTP) rack to rack riser cables, Wall mounted BIX Distribution Category 3 multipair copper risers, FLEX-500 coaxial backbone riser and all horizontal distribution data rack mounted Cat6 UTP cables to each required drop.

16.3 The service provider shall consult with the DND Technical Authority prior to installation and activation of the Internet Service network system, to identify which riser backbone cable is proposed for use. All cable pairs that are being

used are tracked by DND Central Office - Cable Records Technician (Contact shall be made through the DND Technical Authority).

16.4 The horizontal distribution RG-6U coaxial cable system shall remain independent and will **NOT** be used to provide internet services as the outlets are designated for television service provision and located in each room for television installations. The internet is to be made available at the provisioned work place desktops.

16.5 Major Government Furnished Equipment (GFE) shall consist of only the following:

- a. Data racks (standard 483mm / 19")
- b. Riser backbone cable system from MTR G-2 to all Telecommunications Rooms;
- c. Qty 1, horizontal distribution Cat6 UTP data cable from each Telecomm Room data rack / patch panel to each required Internet service outlet provisioned work station.
- d. Electrical Outlet /power bar supplied at each data rack location for the use of applicable active equipment.
- e. Riser conduit system from the MTR G-2 to the roof of the facility via the 11th Floor Telecommunications Room.

17.0 DETAILED REQUIREMENTS

17.1 The internet service provision for the building must be "Raw Internet" which is defined as unfiltered and unrestricted internet service, similar to commercial private sector hotel/motel or residential services. The service is required to have a bandwidth of at least 10 megabits per second for download.

17.2 The internet service provider shall state in their response (i.e. request for quotation) what the minimum upload is going to be provided.

17.3 The internet service provision for the building and each serviced outlet is required to provide the end user connections with IP address and related parameters via DHCP, as part of the service. The connections must be provided with routable IP addresses, and the connection must support HTTP, HTTPS, POP, SMTP, VPN, etc. access.

17.4 There is no expectation to provide the users with Email addresses, but an SMTP server should be identified to carry outbound traffic.

17.5 In the Telecomm Rooms, patch cords shall be supplied and installed by the Service Provider, as required for the activated outlets only. Patch cords shall be commercially manufactured Category 6 unshielded twisted pair (UTP) Green Jacketed, TIA/EIA 568A termination standard to be system compliant with the horizontal distribution cabling. Service Provider is NOT responsible to provide patch cords for the user end outlet.

17.6 The S-105 Front Service Desk and each bedroom/accommodation room shall have one activated internet outlet. Additional activated equipment ports will be required for conference room access on a temporary basis. Detailed requirements for each communications room are as follows:

- a. In **TR-G3**, Ground floor, (shallow closet) install internet service, network equipment to provide for 1 active port (to a maximum of 6 active ports) that will be used on a temporary basis in a conference room on a varying schedule. (The temporary outlet will be patched by others, as required.)
- b. In **TR-1A**, 1st floor, install internet service, network equipment to provide for 1 port (to a maximum of 6 active ports) that will be used on a temporary basis in a conference room on a varying schedule. (The temporary outlet will be patched by others, as required.)
- c. In **TR-1B**, 1st floor, (shallow closet) install internet service, network equipment to provide for 1 active port (to a maximum of 6 active ports) that will be used on a temporary basis in a conference room on a varying schedule. (The temporary outlet will be patched by others, as required.)
- d. In **TR -2**, 2nd floor, activate quantity 10 outlets, (8 accommodation rooms, 1 active port at the administration desk and 1 active port that will be used on a temporary basis in a conference room on a varying schedule (The temporary outlet will be patched by others, as required.)
- e. In **TR -3**, 3rd floor, activate quantity 18 outlets.
- f. In **TR -4**, 4th floor, activate quantity 18 outlets.
- g. In **TR -5**, 5th floor, activate quantity 18 outlets.
- h. In **TR -6**, 6th floor, activate quantity 18 outlets.
- i. In **TR -7**, 7th floor, activate quantity 18 outlets.
- j. In **TR -8**, 8th floor, activate quantity 16 outlets.
- k. In **TR -9**, 9th floor, activate quantity 16 outlets.

- l. In **TR –10**, 10th floor, activate quantity 15 outlets.
- m. In **TR –11**, 11th floor, activate quantity 15 outlets.

S-85 INTERNET SERVICES - TECHNICAL REQUIREMENTS

18.0 SERVICE - ENTRANCE CABLES

18.1 A new building service entrance cable is not required. Government Furnished Fiber Optic cable (62.5/125um multimode) or 500 ohm coaxial cable or Category 3 Voice Grade (24/26 AWG) cables are in place and terminated in the Main Telecommunications Room (MTR).

18.2 The Service Provider is responsible to supply, install all active network equipment in the MTR and applicable communications rooms. All required equipment shall be installed in wall-mounted data racks. Wall space (plywood) is available to install a distribution rack. Supply all required data racks, connectors, patch cords, cross connections and sundry materials required for any part of the installation.

18.3 Wireless internet provision is not authorized in Formation Halifax, therefore, roof access is not required for any equipment installation.

18.4 If any Service Provider cable is required, installation, termination and testing shall be in accordance with **Annex A**.

19.0 SERVICE - BUILDING DISTRIBUTION:

19.1 Internet service provision and distribution shall use the DND owned backbone cable riser system and horizontal cable distribution system. The existing cables are available for use and were previously installed, terminated and tested by others.

19.2 The existing riser backbone cabling system is available for use and includes the following cable types that extend from the Main Telecommunications Room MTR to each of the Telecommunications Rooms throughout the facility. Copper 4 pair Unshielded Twisted Pair, Category 6 (Cat6 UTP) rack to wall mounted rack, riser cables, or Wall mounted BIX Distribution Category 3 multipair copper risers, or FLEX-500 coaxial backbone riser cables and horizontal distribution wall mounted data rack Cat6 UTP cables to each required drop.

19.3 The service provider shall consult with the DND Technical Authority prior to installation and activation of the Internet Service network system, to identify which riser backbone cable is proposed for use. All cable pairs that are being

used are tracked by DND Central Office - Cable Records Technician (Contact shall be made through the DND Technical Authority).

19.4 The horizontal distribution RG-6U coaxial cable system shall remain independent and will **NOT** be used to provide internet services as the outlets are designated for television service provision and located in each room for television installations. The internet is to be made available at the provisioned work place desktops in a different location in each room.

19.5 Major Government Furnished Equipment (GFE) shall consist of only the following:

- a. Riser backbone cable systems from MTR to all Telecommunications Rooms;
- b. Horizontal distribution Cat 6, UTP data cables from each Telecommunications Room data rack / patch panel to each required Internet service outlet provisioned work station.
- c. Electrical Outlet /power bar supplied at each data rack location for the use of applicable active equipment.

20.0 DETAILED REQUIREMENTS

20.1 The internet service provision for the building must be "Raw Internet" which is defined as unfiltered and unrestricted internet service, it must have a bandwidth of at least 10 megabits per second for download.

20.2 The internet service provider shall state in their response (i.e. request for quotation) what the minimum upload is going to be provided.

20.3 The internet service provision for the building and each serviced outlet is required to provide the end user connections with IP address and related parameters via DHCP, as part of the service. The connections must be provided with routable IP addresses, and the connection must support HTTP, HTTPS, POP, SMTP, VPN, etc. access.

20.4 There is no expectation to provide the users with Email addresses, but an SMTP server should be identified to carry outbound traffic.

20.5 In the Telecomm Rooms, patch cords shall be supplied and installed by the Service Provider, as required for the activated outlets only. Patch cords shall be commercially manufactured Category 6 unshielded twisted pair (UTP) Green Jacketed, TIA/EIA 568A termination standard to be system compliant with the horizontal distribution cabling. Service Provider is NOT responsible to provide patch cords for the user end outlet.

20.6 Each bedroom/accommodation room shall have a minimum of one activated internet outlet. Detailed requirements for each communications room are as follows:

- a. **TR-1 North** – 1st floor, activate quantity 9 outlets.
- b. **TR-1 South** - 1st floor, activate quantity 9 outlets.
- c. **TR-2 North** – 2nd floor, activate quantity 9 outlets.
- d. **TR-2 South** – 2nd floor, activate quantity 10 outlets.
- e. **TR-3 North** – 3rd floor, activate quantity 11 outlets.
- f. **TR-3 South** – 3rd floor, activate quantity 11 outlets.
- g. **TR-4 North** – 4th floor, activate quantity 11 outlets

SECTION 3

S-105 TELEVISION SERVICES - TECHNICAL REQUIREMENTS

21.0 PROJECT DESCRIPTION

21.1 Provision of **Digital Television Services** and distribution of these services to all of the accommodations residential customers, in the Chiefs and Petty Officers and Officers Mess Facility, Building S-105, Stadacona, Formation Halifax.

21.2 The project shall include the supply, installation, termination and testing of any required television service entrance cable, also termination infrastructure and/or cable support facilities, (including any required network equipment, distribution taps, signal amplifiers, termination connectors, tap patch cords and/or sundry materials required for any part of the installation).

21.3 The television main equipment room is located in the Communications Room on the first floor (**NOT** in the Main Telecommunication Room MTR in the basement). It is distributed throughout the facility on a coaxial backbone riser system. For clarification there are two separate riser systems in place in the facility. The System "A" is dedicated for the accommodation rooms. The System "B" is dedicated for business systems and shall remain independent and will not be used to provide any services under this contract. The systems are labelled on site.

21.4 Service Provider High Definition (HD) Channels are not required by DND, however this may be provided as part of the service package. DND shall not incur extra services charges for HD channels.

21.5 Personal or Digital Video Recorder (PVR/DVR) units are not authorized.

21.6 Television Set –Top-Boxes are acceptable if the service provider requires them to distribute the signal to the required locations. There shall be no additional charges to the Government/Crown to provide these units. The cost would be part of the up front contract to provide service.

21.7 Television sets are not part of this contract and are provided by DND;

21.8 Patch cords from the service outlet to the television set are not part of this contract;

21.9 Government Furnished Equipment (GFE) shall consist of the following:

- a. Existing System 'A' - FLEX 500 riser backbone coaxial cables, previously terminated;
- b. Existing RG-6U horizontal distribution coaxial cabling terminated, including existing splitters/taps in lockable wall mounted distribution boxes in each of the applicable Communications Room;
- c. Cable distribution tray for supporting/ strapping cables in each Communications Room;
- d. Electrical Outlets supplied at each distribution box location for the use of applicable active equipment.

22.0 DETAILED REQUIREMENTS

23.0 COAXIAL CABLE SYSTEM "A" REQUIREMENTS

23.1 Ensure any required new cable installations are strapped very neatly onto the existing plywood and cable distribution tray, not crossing over any other cabling previously installed.

23.2 Supply and install, where required, any distribution taps and signal amplification in any of the System 'A' boxes.

23.3 If any portion of the service entrance cable/equipment is to be located on the roof of the facility, advance permission is required, this can be obtained from the Formation Halifax Construction Engineering Group and the building manager (liaise with the Technical Authority). There shall be no equipment mounted on the side of the building or any mounting equipment penetrating the roof membrane or break the integrity of the roof, by any means. If any installation is required it shall be securely strapped and meet all Building and Electrical Codes and meet or exceed all DND and Industry Cabling Standards and Procedures. All equipment shall be aesthetically installed and accurately labelled.

23.4 Any required cable installation, termination, testing and identification shall be IAW Annex A and the cost shall be borne by the Service Provider.

24.0 COAXIAL CABLE SYSTEM "A"

24.1 Service entrance facilities shall be terminated in and distributed from the First Floor Communications Room TR 1-1.

24.2 Adequate wall space is available within TR 1-1 for additional equipment if required. Location, layout and wall space assignment shall be approved by the DND Technical Authority prior to the placement of any equipment. Due to the limited floor space available in TR 1-1 it may not be possible to install any

additional data equipment racks. If additional television service distribution equipment is to be added to the existing equipment racks, then options for the layout and space can be discussed on site with the DND Technical Authority, prior to the placement of any equipment.

24.3 Each bedroom/accommodation room shall have one activated Television outlet. Detailed requirements for each communications room are as follows:

- a. **TR-2** - Quantity 10, System "A" horizontal distribution RG-6U coax cables and associated outlets are installed on the 2nd floor.
- b. **TR-3** - Quantity 22, System "A" horizontal distribution RG-6U coax cables and associated outlets are installed on the 3rd floor.
- c. **TR-4** - Quantity 22, System "A" horizontal distribution RG-6U coax cables and associated outlets are installed on the 4th floor.
- d. **TR-5** - Quantity 22, System "A" horizontal distribution RG-6U coax cables and associated outlets are installed on the 5th floor.
- e. **TR-6** - Quantity 22, System "A" horizontal distribution RG-6U coax cables and associated outlets are installed on the 6th floor.
- f. **TR-7** - Quantity 22, System "A" horizontal distribution RG-6U coax cables and associated outlets are installed on the 7th floor.
- g. **TR-8** - Quantity 18, System "A" horizontal distribution RG-6U coax cables and associated outlets are installed on the 8th floor.
- h. **TR-9** - Quantity 18, System "A" horizontal distribution RG-6U coax cables and associated outlets are installed on the 9th floor.
- i. **TR-10** - Quantity 16, System "A" horizontal distribution RG-6U coax cables and associated outlets are installed on the 10th floor.
- j. **TR-11** - Quantity 16, System "A" horizontal distribution RG-6U coax cables and associated outlets are installed on the 11th floor.

24.4 The television Service Provider shall provide access to specific channels at all activated outlets in accordance with Annex – B.

S - 85 TELEVISION SERVICES - TECHNICAL REQUIREMENTS

25.0 PROJECT DESCRIPTION

25.1 Provision of **Digital Television Services** and distribution of these services to all of the accommodations residential customers, in Russell House, Building S-85, Stadacona, Formation Halifax.

25.2 The project shall include the supply, installation, termination and testing of any required television service entrance cable, also termination infrastructure and/or cable support facilities, (including any required network equipment, distribution taps, signal amplifiers, termination connectors, tap patch cords and/or sundry materials required for any part of the installation).

25.3 The television main equipment room is located in the Communications Room on the Basement Floor and is distributed through the facility on a coaxial backbone riser system. There are is a single backbone riser distribution system in place in the facility.

25.4 Service Provider High Definition (HD) Channels are not required by DND, however this may be provided as part of the service package. DND shall not incur extra services charges for HD channels.

25.5 Personal or Digital Video Recorder (PVR/DVR) units are not acceptable.

25.6 Television Set –Top-Boxes are acceptable if the service provider requires them to distribute the signal to the required locations. There shall be no additional charges to the Government/Crown to provide these units, cost would be part of the up front contract to provide service.

25.7 Television sets are not part of this contract and are provided by DND;

25.8 Patch cords from the service outlet to the television set are not part of this contract;

25.9 Government Furnished Equipment (GFE) shall consist of the following:

- a. Existing System 'A' 500 ohm coaxial cable, outside plant, previously terminated originating in the S105, TR-1A Communications Room and terminated in the S-85, MTR;
- b. Existing outside plant multimode fiber optic cable (62.5/125um) originating from Stadacona Main Distribution Frame (MDF) Building S-83 to S-85 MTR;

- c. Existing outside plant multimode fiber optic cable (62.5/125um) originating from Stadacona Main Distribution Frame (MDF) Building S-83 to S-105 MTR;
- d. Existing inside plant multimode fiber optic cable (62.5/125um) riser originating from S-105 MTR to S-105 TR-1A;
- e. Existing System 'A' FLEX 500 riser backbone coaxial cables, previously terminated in S-85 communication rooms;
- f. Existing RG-6U horizontal distribution coaxial cabling terminated, including existing splitters/taps in lockable wall mounted distribution boxes in each applicable communications Room. Note that the Service Provider will be responsible to provide their own distribution box locks to secure access to the television splitter/tap system;
- g. Cable distribution tray for supporting/ strapping cables in each communications room; and
- h. Electrical Outlet supplied at each distribution box location for the use of applicable active equipment.

26.0 DETAILED REQUIREMENTS

27.0 COAXIAL CABLE SYSTEM "A" REQUIREMENTS

27.1 Ensure cable installations are strapped very neatly onto the existing plywood and cable distribution tray, not crossing over any other cabling previously installed.

27.2 Supply and install, where required, any distribution taps and signal amplification in any of the System 'A' boxes.

27.3 Distribution infrastructure does NOT exist from the communications system to the roof of S-85. If any portion of the service entrance cable/equipment is to be located on the roof of the facility, advance permission from the Formation Construction Engineering Group is required (liaise with the Technical Authority). If any installation is required it shall be securely strapped and meet all Building and Electrical Codes and meet or exceed all DND Cabling Standards and Procedures. All equipment shall be aesthetically installed and labelled. All associated cost shall be borne by the Service Provider.

27.4 Any required cable installation, termination, testing and identification shall be IAW Annex A.

28.0 COAXIAL CABLE SYSTEM "A"

28.1 Service entrance facilities shall be distributed from the MTR.

28.2 Adequate wall space is available within MTR for additional equipment if required. Location, layout and wall space assignment shall be approved by the DND Technical Authority prior to the placement of any equipment.

28.3 It is possible to install additional data equipment wall mount racks in the MTR or Communications Rooms. Options for the layout and space can be discussed with the DND Technical Authority prior to the placement of any equipment.

28.4 Each bedroom/accommodation room shall have a minimum of one activated Television outlet. Detailed requirements for each communications room are as follows:

- a. **TR-1 North** - Quantity 10, System "A" horizontal distribution RG-6U coax cables and associated outlets are installed and terminated on the 1st floor.
- b. **TR-1 South** - Quantity 10, System "A" horizontal distribution RG-6U coax cables and associated outlets are installed and terminated on the 1st floor.
- c. **TR-2 North** - Quantity 11, System "A" horizontal distribution RG-6U coax cables and associated outlets are installed and terminated on the 2nd floor.
- d. **TR-2 South** - Quantity 11, System "A" horizontal distribution RG-6U coax cables and associated outlets are installed and terminated on the 2nd floor.
- e. **TR-3 North** - Quantity 11, System "A" horizontal distribution RG-6U coax cables and associated outlets are installed and terminated on the 3rd floor.
- f. **TR-3 South** - Quantity 11, System "A" horizontal distribution RG-6U coax cables and associated outlets are installed and terminated on the 3rd floor.
- g. **TR-4 North** - Quantity 11, System "A" horizontal distribution RG-6U coax cables and associated outlets are installed and terminated on the 4th floor.

28.5 The television Service Provider shall provide access to specific channels at all activated outlets in accordance with Annex – B.

END OF SECTION

ANNEX A

CABLE INSTALLATION PRACTICES

1.0 CABLE ROUTING AND TERMINATION

1.1 All service cables and connecting hardware installed IAW project directive shall meet or exceed industry and DND Standards and Practices and meet or exceed applicable National / Provincial Building, Construction, Fire and Canadian Electrical Codes.

1.2 Cables shall flow off the back and not through the rungs of the cable distribution tray.

1.3 All cable sheaths (outer jacket), ties and support straps will be black in colour.

1.4 Existing cable support ties will be replaced when adding additional cables, not strapped on top of existing bundle. Cable ties shall not be over-tightened. A properly tensioned cable tie does not compress the cable jacket and will allow slight movement.

1.5 Cable clips/straps and ties supporting the cables in all communications closets shall be spaced a maximum of 300mm apart.

1.6 Coordination is required with DND Technical Authority, for duct/racking space allocation in the manholes/steam tunnels, if required. Coaxial cables will be placed adjacent to or in the same duct, if possible, as the copper telephone cable feeding the applicable building.

1.7 Manhole ducts into the building shall be sealed upon completion with industry standard removable plugging compound.

1.8 All cables in manholes must be racked and neatly formed around the perimeter walls.

1.9 Manhole ducts shall be fitted with a 6mm polyethylene pull rope upon completion.

1.10 All conduit larger than 25mm shall have a pull-string installed upon completion.

2.0 CABLE IDENTIFICATION

2.1 All cables in the steam tunnel shall be identified every 30 metres or when the cable enters or exits the steam tunnel/manhole with a plastic tag identifying: type of cable, size, origination & destination.

2.2 All cables in a communications closet shall be identified when the cable enters or exits the room with a tag identifying: type of cable, size, origination & destination.

3.0 TECHNICAL ACCEPTANCE TESTS

3.1 Technical acceptance tests shall be delivered to the DND Technical Authority, in hard and soft copy, if requested.

4.0 BONDING AND GROUNDING

4.1 All #6 AWG ground wire will be fitted with a dielectric compound (graphite/nolux), 2 hole, crimp type-compression connector and not a screw type ground lug or clamp, with the exception to the industry standard manufactured conduit grounding lugs.

4.2 All passive metallic equipment and boxes etc. shall be bonded to the communications ground buss bar by means of a #6 AWG green insulated, T90, nylon stranded bonding conductor. Spacing of the plastic, "P" type clips shall be a maximum of 300mm.

END OF SECTION

ANNEX – B

TELEVISION SERVICE PROVIDER CHANNEL LIST

1.0 Access to the following channels are required but shall not be limited to:

Station

SRC Atlantic (CBAFT)

ShopTV Canada

PBS Boston (WGBH-TV)

The Shopping Channel

Global Halifax (CIHF)

A

OnTVL

CTV Halifax (CJCH)

CBC Halifax (CBHT)

NBC Boston (WHDH-TV)

Spike TV

Infomercials

A&E

MuchMusic

CNN

MuchMoreMusic

TV5

TLC

W Network

BNN

CTV News Channel

CMT

Treehouse

YTV

Vision

CBC News
Network/Voice Print

Weather Network

ABC Boston (WCVB-
TV)

CBS Boston (WBZ-TV)

CPAC

HGTV - Home &
Garden Television

FOX Rochester
(WUHF)

Bravo

Discovery

Showcase

Slice

HLN

CNBC

Family

Teletoon

Speed Channel

History Television

Space

Outdoor Life

Comedy

BET

Peachtree TV Atlanta
(WPCH-TV)

Rogers Sportsnet

TSN

Golf

The Score

TVtropolis

E!

RDI

V Montreal (CFJP)

TVA Montreal (CFTM)

APTN

LTV (Digital)

OWN (Digital)

TSN 2 (Digital)

Rogers Sportsnet East
(Digital)

Rogers Sportsnet
Ontario (Digital)

Rogers Sportsnet West
(Digital)

Rogers Sportsnet
Pacific (Digital)

Sportsnet ONE (Digital)

Sportsnet Sens
(Digital)

Disney XD (Digital)

15 Jun 2011

Internet and Television Service Provision
Stadacona S-105 & S85

Disney Junior (Digital)

Teletoon Retro (Digital)

Turner Classic Movies
(Digital)

AMC (Digital)

Weather Data (Digital)

END OF SECTION



— TEGS DOTTIE PLAN POSITION
 — STEAM TANK
 — UNDERGROUND
 — SIMPOT INFRASTRUCTURE



STADACDNA

10, 201-400, 1000
 20, 100-200, 1000
 40, 50-100, 1000

10, 201-400, 1000
 20, 100-200, 1000
 40, 50-100, 1000

10, 201-400, 1000
 20, 100-200, 1000
 40, 50-100, 1000



Government of Canada / Gouvernement du Canada

Contract Number / Numéro du contrat W010V-13A003
Security Classification / Classification de sécurité Unclassified

**SECURITY REQUIREMENTS CHECK LIST (SRCL)
LISTE DE VÉRIFICATION DES EXIGENCES RELATIVES À LA SÉCURITÉ (LVERS)**

PART A - CONTRACT INFORMATION / PARTIE A - INFORMATION CONTRACTUELLE		
1. Originating Government Department or Organization / Ministère ou organisme gouvernemental d'origine DND		2. Branch or Directorate / Direction générale ou Direction HALIFAX FLOG CSO
3. a) Subcontract Number / Numéro du contrat de sous-traitance		3. b) Name and Address of Subcontractor / Nom et adresse du sous-traitant
4. Brief Description of Work / Brève description du travail Installation and maintenance of Internet and Television services to Juno Towers (Bldg S105) CFB Halifax, NS.		
5. a) Will the supplier require access to Controlled Goods? Le fournisseur aura-t-il accès à des marchandises contrôlées?		<input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui
5. b) Will the supplier require access to unclassified military technical data subject to the provisions of the Technical Data Control Regulations? Le fournisseur aura-t-il accès à des données techniques militaires non classifiées qui sont assujetties aux dispositions du Règlement sur le contrôle des données techniques?		<input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui
6. Indicate the type of access required / Indiquer le type d'accès requis		
6. a) Will the supplier and its employees require access to PROTECTED and/or CLASSIFIED information or assets? Le fournisseur ainsi que les employés auront-ils accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS? (Specify the level of access using the chart in Question 7. c) (Préciser le niveau d'accès en utilisant le tableau qui se trouve à la question 7. c)		<input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui
6. b) Will the supplier and its employees (e.g. cleaners, maintenance personnel) require access to restricted access areas? No access to PROTECTED and/or CLASSIFIED information or assets is permitted. Le fournisseur et ses employés (p. ex. nettoyeurs, personnel d'entretien) auront-ils accès à des zones d'accès restreintes? L'accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS n'est pas autorisé.		<input type="checkbox"/> No / Non <input checked="" type="checkbox"/> Yes / Oui
6. c) Is this a commercial courier or delivery requirement with no overnight storage? S'agit-il d'un contrat de messagerie ou de livraison commerciale sans entreposage de nuit?		<input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui
7. a) Indicate the type of information that the supplier will be required to access / Indiquer le type d'information auquel le fournisseur devra avoir accès		
Canada <input type="checkbox"/>	NATO / OTAN <input type="checkbox"/>	Foreign / Étranger <input type="checkbox"/>
7. b) Release restrictions / Restrictions relatives à la diffusion		
No release restrictions / Aucune restriction relative à la diffusion <input type="checkbox"/>	All NATO countries / Tous les pays de l'OTAN <input type="checkbox"/>	No release restrictions / Aucune restriction relative à la diffusion <input type="checkbox"/>
Not releasable / À ne pas diffuser <input type="checkbox"/>		
Restricted to: / Limité à: Specify country(ies): / Préciser le(s) pays: <input type="checkbox"/>	Restricted to: / Limité à: Specify country(ies): / Préciser le(s) pays: <input type="checkbox"/>	Restricted to: / Limité à: Specify country(ies): / Préciser le(s) pays: <input type="checkbox"/>
7. c) Level of information / Niveau d'information		
PROTECTED A / PROTÉGÉ A <input type="checkbox"/>	NATO UNCLASSIFIED / NATO NON CLASSIFIÉ <input type="checkbox"/>	PROTECTED A / PROTÉGÉ A <input type="checkbox"/>
PROTECTED B / PROTÉGÉ B <input type="checkbox"/>	NATO RESTRICTED / NATO DIFFUSION RESTREINTE <input type="checkbox"/>	PROTECTED B / PROTÉGÉ B <input type="checkbox"/>
PROTECTED C / PROTÉGÉ C <input type="checkbox"/>	NATO CONFIDENTIAL / NATO CONFIDENTIEL <input type="checkbox"/>	PROTECTED C / PROTÉGÉ C <input type="checkbox"/>
CONFIDENTIAL / CONFIDENTIEL <input type="checkbox"/>	NATO SECRET / NATO SECRET <input type="checkbox"/>	CONFIDENTIAL / CONFIDENTIEL <input type="checkbox"/>
SECRET / SECRET <input type="checkbox"/>	COSMIC TOP SECRET / COSMIC TRÈS SECRET <input type="checkbox"/>	SECRET / SECRET <input type="checkbox"/>
TOP SECRET / TRÈS SECRET <input type="checkbox"/>		TOP SECRET / TRÈS SECRET <input type="checkbox"/>
TOP SECRET (SIGINT) / TRÈS SECRET (SIGINT) <input type="checkbox"/>		TOP SECRET (SIGINT) / TRÈS SECRET (SIGINT) <input type="checkbox"/>



PART A (continued) / PARTIE A (suite)

8. Will the supplier require access to PROTECTED and/or CLASSIFIED COMSEC information or assets?
 Le fournisseur aura-t-il accès à des renseignements ou à des biens COMSEC désignés PROTÉGÉS et/ou CLASSIFIÉS? No /es / Non / Oui

If Yes, indicate the level of sensitivity:
 Dans l'affirmative, indiquer le niveau de sensibilité :

9. Will the supplier require access to extremely sensitive INFOSEC information or assets?
 Le fournisseur aura-t-il accès à des renseignements ou à des biens INFOSEC de nature extrêmement délicate? No /es / Non / Oui

Short Title(s) of material / Titre(s) abrégé(s) du matériel :
 Document Number / Numéro du document :

PART B - PERSONNEL (SUPPLIER) / PARTIE B - PERSONNEL (FOURNISSEUR)

10. a) Personnel security screening level required / Niveau de contrôle de la sécurité du personnel requis

- | | | | |
|---|---|---|--|
| <input checked="" type="checkbox"/> RELIABILITY STATUS
COTE DE FIABILITÉ | <input type="checkbox"/> CONFIDENTIAL
CONFIDENTIEL | <input type="checkbox"/> SECRET
SECRET | <input type="checkbox"/> TOP SECRET
TRÈS SECRET |
| <input type="checkbox"/> TOP SECRET- SIGINT
TRÈS SECRET - SIGINT | <input type="checkbox"/> NATO CONFIDENTIAL
NATO CONFIDENTIEL | <input type="checkbox"/> NATO SECRET
NATO SECRET | <input type="checkbox"/> COSMIC TOP SECRET
COSMIC TRÈS SECRET |
- SITE ACCESS
 ACCÈS AUX EMPLACEMENTS

Special comments:

Commentaires spéciaux : Access to Main Telecomm Room (the non-DND commercial only) and all other associated comm rooms throughout the facility. The facility has a separate DND Main Comm Room that will not be accessed under this contract.

NOTE: If multiple levels of screening are identified, a Security Classification Guide must be provided.

REMARQUE : Si plusieurs niveaux de contrôle de sécurité sont requis, un guide de classification de la sécurité doit être fourni.

10. b) May unscreened personnel be used for portions of the work?
 Du personnel sans autorisation sécuritaire peut-il se voir confier des parties du travail? No /es / Non / Oui

If Yes, will unscreened personnel be escorted?
 Dans l'affirmative, le personnel en question sera-t-il escorté? No /es / Non / Oui

PART C - SAFEGUARDS (SUPPLIER) / PARTIE C - MESURES DE PROTECTION (FOURNISSEUR)

INFORMATION / ASSETS / RENSEIGNEMENTS / BIENS

11. a) Will the supplier be required to receive and store PROTECTED and/or CLASSIFIED information or assets on its site or premises?
 Le fournisseur sera-t-il tenu de recevoir et d'entreposer sur place des renseignements ou des biens PROTÉGÉS et/ou CLASSIFIÉS? No /es / Non / Oui

11. b) Will the supplier be required to safeguard COMSEC information or assets?
 Le fournisseur sera-t-il tenu de protéger des renseignements ou des biens COMSEC? No /es / Non / Oui

PRODUCTION

11. c) Will the production (manufacture, and/or repair and/or modification) of PROTECTED and/or CLASSIFIED material or equipment occur at the supplier's site or premises?
 Les installations du fournisseur serviront-elles à la production (fabrication et/ou réparation et/ou modification) de matériel PROTÉGÉ et/ou CLASSIFIÉ? No /es / Non / Oui

INFORMATION TECHNOLOGY (IT) MEDIA / SUPPORT RELATIF À LA TECHNOLOGIE DE L'INFORMATION (TI)

11. d) Will the supplier be required to use its IT systems to electronically process, produce or store PROTECTED and/or CLASSIFIED information or data?
 Le fournisseur sera-t-il tenu d'utiliser ses propres systèmes informatiques pour traiter, produire ou stocker électroniquement des renseignements ou des données PROTÉGÉS et/ou CLASSIFIÉS? No /es / Non / Oui

11. e) Will there be an electronic link between the supplier's IT systems and the government department or agency?
 Disposera-t-on d'un lien électronique entre le système informatique du fournisseur et celui du ministère ou de l'agence gouvernementale? No /es / Non / Oui



PART C - (continued) / PARTIE C - (suite)

For users completing the form **manually** use the summary chart below to indicate the category(ies) and level(s) of safeguarding required at the supplier's site(s) or premises.
Les utilisateurs qui remplissent le formulaire **manuellement** doivent utiliser le tableau récapitulatif ci-dessous pour indiquer, pour chaque catégorie, les niveaux de sauvegarde requis aux installations du fournisseur.

For users completing the form **online** (via the Internet), the summary chart is automatically populated by your responses to previous questions.
Dans le cas des utilisateurs qui remplissent le formulaire **en ligne** (par Internet), les réponses aux questions précédentes sont automatiquement saisies dans le tableau récapitulatif.

SUMMARY CHART / TABLEAU RÉCAPITULATIF

Category / Catégorie	PROTECTED / PROTÉGÉ			CLASSIFIED / CLASSIFIÉ			NATO				COMSEC					
	A	B	C	CONFIDENTIAL	SECRET	TOP SECRET	NATO RESTRICTED	NATO CONFIDENTIAL	NATO SECRET	COSMIC TOP SECRET COSMIC TRÈS SECRET	PROTECTED / PROTÉGÉ			CONFIDENTIAL	SECRET	TOP SECRET
				CONFIDENTIEL		TRÈS SECRET	NATO DIFFUSION RESTREINTE	NATO CONFIDENTIEL			A	B	C	CONFIDENTIEL		TRÈS SECRET
Information / Assets Renseignements / Biens Production	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
IT Media / Support TI	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
IT Link / Lien électronique	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

12. a) Is the description of the work contained within this SRCL PROTECTED and/or CLASSIFIED?
La description du travail visé par la présente LVERS est-elle de nature PROTÉGÉE et/ou CLASSIFIÉE? No / Non Yes / Oui

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification".
Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire.

12. b) Will the documentation attached to this SRCL be PROTECTED and/or CLASSIFIED?
La documentation associée à la présente LVERS sera-t-elle PROTÉGÉE et/ou CLASSIFIÉE? No / Non Yes / Oui

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification" and indicate with attachments (e.g. SECRET with Attachments).
Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire et indiquez qu'il y a des pièces jointes (p. ex. SECRET avec des pièces jointes).



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Security Classification / Classification de sécurité Unclassified

PART D - AUTHORIZATION / PARTIE D - AUTORISATION

13. Organization Project Authority / Chargé de projet de l'organisme

Name (print) - Nom (en lettres moulées) Scott Tofflemire	Title - Titre N6 COS	Signature <i>[Signature]</i>
Telephone No. - N° de téléphone 427-2054	Facsimile No. - N° de télécopieur	E-mail address - Adresse courriel Scott.Tofflemire@cgces-gc.ca
		Date 19 JAN 2012

14. Organization Security Authority / Responsable de la sécurité de l'organisme

Name (print) - Nom (en lettres moulées) Dawn Murray - CF MP GP HQ - Industrial Security SRCL Team Lead	Title - Titre	Signature <i>[Signature]</i>
Telephone No. - N° de téléphone Tel: 613-949-1036 / Fax: 613-949-1069	Facsimile No. - N° de télécopieur	E-mail address - Adresse courriel
		Date 1 May 2012

15. Are the following documents (e.g. Security Guide, Security Classification Guide) attached? / Des instructions supplémentaires (p. ex. Guide de sécurité, Guide de classification de la sécurité) sont-elles jointes? No / Non Yes / Oui

16. Procurement Officer / Agent d'approvisionnement

Name (print) - Nom (en lettres moulées)	Title - Titre	Signature
Telephone No. - N° de téléphone	Facsimile No. - N° de télécopieur	E-mail address - Adresse courriel
		Date

17. Contracting Security Authority / Autorité contractante en matière de sécurité

Name (print) - Nom (en lettres moulées) Maria Mendoza	Title - Titre Contract Security Officer, Contract Security Division	Signature <i>[Signature]</i>
Telephone No. - N° de téléphone Maria.Mendoza@cgsc-pwgsc.gc.ca	Facsimile No. - N° de télécopieur	E-mail address - Adresse courriel
Tel/Fax - 613-949-4610 / Fax/Télé - 613-954-4171		Date May 23, 2012

UNCLASSIFIED

NOTE: THIS IS A GUIDE ONLY. ONLY PWGSC/CISD SECURITY CLAUSES INCOPORATED INTO THE CONTRACT ARE CONSIDERED LEGALLY BINDING. THIS GUIDE IS FOR THE USE OF THE DND PROJECT/TECHNICAL/SCIENTIFIC AUTHORITY AND PWGSC/CISD. IT SHOULD NOT FORM PART OF THE CONTRACTUAL DOCUMENTATION TO BE DELIVERED TO THE CONTRACTOR.

Security Guide To W010V13A003

- Personnel working on this procurement require, as a minimum, a **RELIABILITY STATUS** before access to a secure site is granted. Contractor personnel working on DND sites shall abide by the National Defence Security Policy (NDSP) and the National Defence Security Instructions (NDSI) as well as any Information Technology publications that may apply. DND Unit Security Supervisors are responsible to brief Contractor employees on these policies and any other security instructions/policies as required. Foreign Contractors will abide by their Governments' national security regulations and/or bilateral agreements MOU.
- Prior to allowing unescorted access to secure premises, confirmation of Contractor personnel's security clearances must be forwarded on a Visit Clearance Request through the International Industrial Security Division (IISD) of Public Works & Government Services Canada (PWGSC) for approval and bear the name of this contract/project/program/contract number and the Project Officer.
- At no time will the contractor personnel be allowed to have any access to **CLASSIFIED/PROTECTED** data/documentation/systems and assets.
- Subcontracts containing security requirements are prohibited without the prior written authority of CISD/PWGSC.

DND Personnel:

The DND Contract Security Officer Dir Police and Security – Industrial Security, is the contact person for information pertaining to security concerns identified in this procurement.

Industrial Personnel:

The Company Security Officer (CSO) or alternate may contact CISD/PWGSC for information pertaining to security concerns identified in this procurement. Foreign Suppliers shall direct security related inquiries to their responsible National Security Authority/Designated Security Authority (NSA/DSA), and shall adhere to instructions issued by their responsible NSA/DSA.

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