

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
 Public Works and Government Services Canada
 Bid Receiving Unit
 Suite 201, 1800 11th Ave
 Regina
 Sask.
 S4P 0H8
 Bid Fax: (306) 780-5601

LETTER OF INTEREST
LETTRE D'INTÉRÊT

Comments - Commentaires

Vendor/Firm Name and Address
 Raison sociale et adresse du
 fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution
 Regina (REG)
 Suite 201, 1800 11th Avenue
 Regina
 Sask.
 S4P 0H8

Title - Sujet Portable X-ray-Equipment	
Solicitation No. - N° de l'invitation W8476-13DW11/A	Date 2012-10-09
Client Reference No. - N° de référence du client W8476-13DW11	GETS Ref. No. - N° de réf. de SEAG PW-\$REG-162-4549
File No. - N° de dossier REG-2-35069 (162)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2012-11-05	
Time Zone Fuseau horaire Central Standard Time CST	
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Glover, Cindy	Buyer Id - Id de l'acheteur reg162
Telephone No. - N° de téléphone (306) 780-5605 ()	FAX No. - N° de FAX (306) 780-5601
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: DEPARTMENT OF NATIONAL DEFENCE 101 COLONEL BY DR. OTTAWA Ontario K1A0K2 Canada	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

Request for Information regarding

Portable X-ray Dental Machines

For

Public Works and Government Services Canada on behalf of the Department of National Defence

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1. Background of this Request for Information (RFI)

The Department of National Defence has a requirement for a portable dental X-ray machine. Public Works and Government Services Canada (PWGSC) on behalf of the Department of National Defence (DND) intends to establish a method of supply for a portable dental X-ray machine.

2. Purpose of this Request for Information

The purpose of this RFI is to allow stakeholders and potential suppliers an opportunity to provide feedback on the specifications for the portable dental X-ray machine. Interested parties are also encouraged to provide information they feel PWGSC and DND should be aware of when developing the final specifications and the method of supply for a portable dental X-ray machine.

2.1 The objectives of this RFI are:

- (a) to identify a portable X-ray machine which complies with the RFI specifications described at Annex A, Product Specifications;
- (b) to obtain Feedback on the adequacy and clarity of the requirements;
- (c) to obtain comments and information from suppliers for a better understanding of the products available on the market;
- (d) Encourage the participation of suppliers, including Small and Medium Enterprises (SMEs); and,
- (e) Ensure transparency, openness and fairness in the procurement process.

3. Nature of RFI

A Request for Information (RFI) is used when detailed information and feedback are required from suppliers. Such requests might outline a potential requirement and request suppliers to describe their ability to satisfy the requirement. This RFI contains background and technical information. Suppliers are invited to provide any comments, concerns and, where applicable, recommendations on how the product is described in this RFI. This feedback will assist Canada in ensuring that its requirements are in line with industry standards.

This is not a bid solicitation. This RFI will not result in the award of any contract.

Potential suppliers of any goods described in this RFI should not reserve stock as a result of any information contained in this RFI. Nor will this RFI result in the creation of any source list. Therefore, whether or not any potential supplier responds to this RFI will not preclude that supplier from participating in any future procurement. Also, the procurement of any of the goods described in this RFI will not necessarily follow this RFI. This RFI is simply intended to solicit feedback from industry with respect to the matters described in this RFI.

4. Contents of this RFI

This RFI contains specifications for a portable dental X-ray machine under Annex "A" for which PWGSC and DND are seeking feedback from industry.

5. Nature and Format of Responses Requested

Respondents are requested to include any suggestions that could help to improve DND's requirement for portable dental X-ray machines. RESPONSES ARE NOT TO CONTAIN ANY REFERENCE TO A RESPONDENT'S SPECIFIC PRICING. Respondents should explain any assumptions they make in their responses.

6. Submission of Responses

6.1 Responses are to be submitted to the PWGSC Bid Receiving Unit by the date, time and place indicated on page 1 of the RFI.

Due to the nature of the RFI, it is requested that responses are not submitted by facsimile, but rather only in hardcopy format.

6.2 Number of Copies: Respondents are requested to submit two identical hard copies of their response.

6.3 Responsibility for Timely Delivery: Each respondent is solely responsible for ensuring its response is delivered on time to the correct location.

6.4 Identification of Response: Each respondent should ensure that its name and return address, the solicitation number and the closing date appear legibly on the outside of the response.

6.4 Any response submitted will become the sole property of Canada and will not be returned to the supplier. The response will be used to assist Canada in further analyzing the present requirement and, as such, may be used in the development of a future solicitation process to be posted on MERX.

6.5 Response required by:

October 29, 2012 at 2:00 pm CST

6.7 Enquiries

Because this is not a bid solicitation, Canada will not necessarily respond to enquiries in writing or by circulating answers to all potential suppliers. However, respondents with questions regarding this RFI may direct their enquiries to:

Cindy Glover
Supply Specialist
Public Works and Government Services Canada
Acquisitions Branch
#201, 1800 11th Avenue
Regina, SK S4P 0H8

Telephone: (306) 780-5605

Facsimile: (306) 780-5601

E-mail address: cindy.glover@pwgsc-tpsgc.gc.ca

7. Format of Response

7.1 Cover Page: If the response includes multiple volumes, respondents are requested to indicate on the front cover page of each volume the title of the response, the RFI number, the volume number and the full legal name of the respondent.

7.2 Title Page: The first page of each volume of the response, after the cover page, should be the title page, which should contain:

- (i) the title of the respondent's response and the volume number;
- (ii) the name and address of the respondent;
- (iii) the name, address and telephone number of the respondent's contact;
- (iv) the date; and,
- (v) the RFI number.

7.3 Numbering System: Respondents are requested to prepare their response using a numbering system corresponding to the one in this RFI. All references to descriptive material, technical manuals and brochures included as part of the response should be referenced accordingly.

8. Response Costs

Canada will not reimburse any respondent for expenses incurred in responding to this RFI.

9. Treatment of Responses

9.1 Use of Responses: Responses will not be formally evaluated. However, the responses received may be used by Canada to develop or modify procurement strategies. Canada will review all responses received by the RFI closing date.

9.2 Review Team: A review team composed of representatives of PWGSC and DND will review the responses. Canada reserves the right to hire any independent consultant, or use any Government of Canada resources that it considers necessary to review any response. Not all members of the review team will necessarily review all responses.

9.3 Confidentiality: Respondents should mark any portions of their response that they consider proprietary or confidential. Canada will handle the responses in accordance with the *Access to Information Act*.

9.4 Follow-up Activity: Canada may, at its discretion, contact any respondents to follow up with additional questions or for clarification of any aspect of a response.

ANNEX A

PRODUCT SPECIFICATIONS

The Department of National Defence has a requirement for a portable dental X-ray machine. Public Works and Government Services Canada (PWGSC) on behalf of the Department of National Defence (DND) intends to establish a method of supply for a portable dental X-ray machine. This x-ray machine will be used in various extreme environments, (damp, dusty, hot, cold, uneven terrain, etc.).

Each portable dental X-ray machine must come complete with:

- (1) A stand that can be used on uneven terrain (individually adjustable legs);
- (2) A remote firing switch;
- (3) A watertight, dustproof, crushproof, lockable transport case with handles and a preference for wheels;
- (4) The x-ray, complete with stand and case shall be able to be carried by two personnel, taking into consideration lifting restrictions per person of 23 kg (51Lbs) the maximum weight of the x-ray with stand and case shall not exceed 46 kg (102 Lbs);
- (5) The x-ray shall meet the Radiation Emitting Devices Act (RED Act) and Safety Code 30 Guidelines that specifies minimum standards of design, construction, and performance for dental x-ray, specifically Section 5.

In addition to their RFI response, suppliers with portable dental x-ray machines meeting the above specifications are requested to provide the following information:

- (1) Operation manuals, brochures, and any other information that could be of interest,
- (2) Locations where the units are presently being used, and
- (3) Locations where the equipment could be viewed by DND personnel.