

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
Bid Receiving Public Works and Government
Services Canada/Réception des soumissions
Travaux publics et Services gouvernementaux
Canada
800 Burrard Street, 12th Floor
800, rue Burrard, 12e étage
Vancouver, BC V6Z 2V8
Bid Fax: (604) 775-7526

REQUEST FOR PROPOSAL
DEMANDE DE PROPOSITION

**Proposal To: Public Works and Government
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Title - Sujet CCTV BC/YUKON	
Solicitation No. - N° de l'invitation 47890-122000/A	Date 2012-03-07
Client Reference No. - N° de référence du client 47890-122000	
GETS Reference No. - N° de référence de SEAG PW-\$VAN-531-6640	
File No. - N° de dossier VAN-1-34331 (531)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2012-03-23	Time Zone Fuseau horaire Pacific Standard Time PST
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Mak, Goretti M.	Buyer Id - Id de l'acheteur van531
Telephone No. - N° de téléphone (604) 775-7649 ()	FAX No. - N° de FAX (604) 775-7526
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: CANADA BORDER SERVICES AGENCY SECURITY SERVICES 420-777 DUNSMUIR ST VANCOUVER British Columbia V7Y1K3 Canada	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Public Works and Government Services Canada - Pacific
Region
800 Burrard Street, 12th Floor
800, rue Burrard, 12e étage
Vancouver, BC V6Z 2V8

Delivery Required - Livraison exigée See Herein	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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Solicitation No. - N° de l'invitation

47890-122000/A

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur

van531

Client Ref. No. - N° de réf. du client

47890-122000

File No. - N° du dossier

VAN-1-34331

CCC No./N° CCC - FMS No/ N° VME

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PART 1 - GENERAL INFORMATION

1. Introduction

The bid solicitation and resulting contract document is divided into seven parts plus annexes as follows:

- Part 1 General Information: provides a general description of the requirement;
- Part 2 Bidder Instructions: provides the instructions, clauses and conditions applicable to the bid solicitation and states that the Bidder agrees to be bound by the clauses and conditions contained in all parts of the bid solicitation;
- Part 3 Bid Preparation Instructions: provides bidders with instructions on how to prepare their bid;
- Part 4 Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria that must be addressed in the bid, if applicable, and the basis of selection;
- Part 5 Certifications: includes the certifications to be provided;
- Part 6 Security, Financial and Other Requirements: includes specific requirements that must be addressed by bidders; and
- Part 7 Resulting Contract Clauses: includes the clauses and conditions that will apply to any resulting contract.

The Annexes include the Statement of Work, the Basis of Payment and any other annexes.

2. Summary

- 2.1 This requirement falls under FSC58 to which the World Trade Organization - Agreement on Government Procurement (WTO-AGP) (Appendix I - General Notes 1c)) and the North American Free Trade Agreement (NAFTA) - (Chapter 10, Annex 1001.2b General Notes 1c)) do not apply.
- 2.2 The Canada Border Services Agency (CBSA), regional offices and legal ports of entry located at the Northern BC and Yukon areas require a fully comprehensive maintenance program for Electronic Access Control (EAC) and/or Closed Circuit T.V (CCTV) systems equipment.

3. Communications Notification

As a courtesy, the Government of Canada requests that successful bidders notify the Contracting Authority in advance of their intention to make public an announcement related to the award of a contract.

4. Debriefings

After contract award, bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days of receipt of

the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

PART 2 - BIDDER INSTRUCTIONS

1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2012-03-02) Standard Instructions - Goods or Services- Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 5.4 of 2003, Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: sixty (60) days
Insert: ninety (90) days

2. Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

3. Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than SEVEN (7) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that the Bidder do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

4. Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in the Province of British Columbia.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.

5. Improvement of Requirement During Solicitation Period

Should bidders consider that the specifications or Statement of Work contained in the bid solicitation could be improved technically or technologically, bidders are invited to make suggestions, in writing, to the Contracting Authority named in the bid solicitation. Bidders must clearly outline the suggested improvement as well as the reason for the suggestion. Suggestions that do not restrict the level of competition nor favour a particular bidder will be given consideration provided they are submitted to the Contracting Authority at least **ten (10)** days before the bid closing date. Canada will have the right to accept or reject any or all suggestions.

6. Optional Site Visit

It is strongly recommended that the Bidder or a representative of the Bidder visit the work site and examine the scope of the work required and the existing conditions. Bidders must communicate with the Contracting Authority by email or facsimile no later than four (4) days before the bid closing date to confirm attendance and provide the name(s) of the person(s) who will attend. Bidders will be requested to sign an attendance form. Bidders who do not attend or send a representative will not be given an alternative appointment but they will not be precluded from submitting a bid. Any clarifications or changes to the bid solicitation resulting from the site visit will be included as an amendment to the bid solicitation.

PART 3 - BID PREPARATION INSTRUCTIONS

1. Bid Preparation Instructions

Canada requests that bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid (4 hard copies)
Section II: Financial Bid (1 hard copy)
Section III: Certifications (1 hard copy)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;

- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process Policy on Green Procurement (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, bidders are encouraged to:

- 1) use paper containing fibre certified as originating from a sustainably-managed forest and/or containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of color printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Bid

In their technical bid, bidders should demonstrate their understanding of the requirements contained in the bid solicitation and explain how they will meet these requirements. Bidders should demonstrate their capability and describe their approach in a thorough, concise and clear manner for carrying out the work.

The technical bid should address clearly and in sufficient depth the points that are subject to the evaluation criteria against which the bid will be evaluated. Simply repeating the statement contained in the bid solicitation is not sufficient. In order to facilitate the evaluation of the bid, Canada requests that bidders address and present topics in the order of the evaluation criteria under the same headings. To avoid duplication, bidders may refer to different sections of their bids by identifying the specific paragraph and page number where the subject topic has already been addressed.

Section II: Financial Bid

- 1.1** Bidders must submit their financial bid in accordance with the Pricing Schedule detailed in Annex B. The total amount of Goods and Services Tax or Harmonized Sales Tax is to be shown separately, if applicable.

Section III: Certifications

Bidders must submit the certifications required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

1. Evaluation Procedures

- a. Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- b. An evaluation team composed of representatives of Canada will evaluate the bids.

- c. The evaluation team will determine first if there are three (3) or more bids with a valid Canadian Content certification. In that event, the evaluation process will be limited to the bids with the certification; otherwise, all bids will be evaluated. If some of the bids with a valid certification are declared non-responsive, or are withdrawn, and less than three responsive bids with a valid certification remain, the evaluation will continue among those bids with a valid certification. If all bids with a valid certification are subsequently declared non-responsive, or are withdrawn, then all the other bids received will be evaluated.

1.1 Technical Evaluation

1.1.1 Mandatory Technical Criteria

See Annex "E"

1.1.2 Point Rated Technical Criteria

See Annex "E"

1.2 Financial Evaluation

1.2.1 Mandatory Financial Criteria

A. Evaluation of Price. (A0220T, 2007-05-25)

The price of the bid will be evaluated in Canadian dollars, Harmonized Sales Tax excluded, FOB destination, Canadian customs duties and excise taxes included.

2. Basis of Selection - See Annex "E"

PART 5 - CERTIFICATIONS

Bidders must provide the required certifications to be awarded a contract. Canada will declare a bid non-responsive if the required certifications are not completed and submitted as requested.

Compliance with the certifications bidders provide to Canada is subject to verification by Canada during the bid evaluation period (before award of a contract) and after award of a contract. The Contracting Authority will have the right to ask for additional information to verify the bidders' compliance with the certifications before award of a contract. The bid will be declared non-responsive if any certification made by the Bidder is untrue, whether made knowingly or unknowingly. Failure to comply with the certifications or to comply with the request of the Contracting Authority for additional information will also render the bid non-responsive.

1. Certifications Precedent to Contract Award

The certifications listed below should be submitted with the bid, but may be completed and submitted afterwards. If any of these required certifications is not completed or submitted as requested, the Contracting Authority will so inform the Bidder and provide the Bidder with a time frame within which to meet the requirement. Failure to comply with the request of the Contracting Authority and meet the requirement within that time period will render the bid non-responsive.

1.1 Federal Contractors Program - Certification

Federal Contractors Program - \$200,000 or more

1. The Federal Contractors Program (FCP) requires that some suppliers, including a supplier who is a member of a joint venture, bidding for federal government contracts, valued at \$200,000 or more (including all applicable taxes), make a formal commitment to implement employment equity. This is a condition precedent to the issuance of a standing offer. If the Offeror, or, if the Offeror is a joint venture and if any member of the joint venture, is subject to the FCP, evidence of its commitment must be provided before the issuance of a standing offer.

Suppliers who have been declared ineligible contractors by Human Resources and Skills Development Canada (HRSDC) are no longer eligible to receive government contracts over the threshold for solicitation of bids as set out in the Government Contracts Regulations. Suppliers may be declared ineligible contractors either as a result of a finding of non-compliance by HRSDC, or following their voluntary withdrawal from the FCP for a reason other than the reduction of their workforce to less than 100 employees. Any offers from ineligible contractors, including an offer from a joint venture that has a member who is an ineligible contractor, will be declared non-responsive.

2. If the Offeror does not fall within the exceptions enumerated in 3.(a) or (b) below, or does not have a valid certificate number confirming its adherence to the FCP, the Offeror must fax (819-953-8768) a copy of the signed form LAB 1168, Certificate of Commitment to Implement Employment Equity, to the Labour Branch of HRSDC.
3. The Offerer, or, if the Offerer is a joint venture the member of the joint venture, certifies its status with the FCP, as follows:

The Offerer or the member of the joint venture

(a) () is not subject to the FCP, having a workforce of less than 100 full-time or part-time permanent employees, and/or temporary employees having worked 12 weeks or more in Canada;

(b) () is not subject to the FCP, being a regulated employer under the Employment Equity Act, S.C. 1995, c. 44;

(c) () is subject to the requirements of the FCP, having a workforce of 100 or more full-time or part-time permanent employees, and/or temporary employees having worked 12 weeks or more in Canada, but has not previously obtained a certificate number from HRSDC (having not bid on requirements of \$200,000 or more), in which case a duly signed certificate of commitment is attached;

(d) () is subject to FCP, and has a valid certificate number as follows: _____
(e.g. has not been declared an ineligible contractor by HRSDC).

Further information on the FCP is available on the HRSDC Web site.

1.2 Canadian Content Certification

1.2.1 SACC Manual Clause A3050T (2010-01-11) Canadian Content Definition

1.2.2 Canadian Content Certification

This procurement is conditionally limited to Canadian goods and Canadian services.

This procurement is conditionally limited to Canadian goods and Canadian services.

Subject to the evaluation procedures contained in the bid solicitation, bidders acknowledge that only bids with a certification that the goods and services offered are Canadian goods and Canadian services, as defined in clause A3050T, may be considered.

Failure to provide this certification completed with the bid will result in the goods and services offered being treated as non-Canadian goods and non-Canadian services.

The Bidder certifies that:

() a minimum of 80 percent of the total bid price consist of Canadian goods and Canadian services as defined in paragraph 5 of clause A3050T.

For more information on how to determine the Canadian content for a mix of goods, a mix of services or a mix of goods and services, consult Annex 3.6.(9), Example 2, of the Supply Manual.

1.3 Status and Availability of Resources

The Bidder certifies that, should it be awarded a contract as a result of the bid solicitation, every individual proposed in its bid will be available to perform the Work as required by Canada's representatives and at the time specified in the bid solicitation or agreed to with Canada's representatives. If for reasons beyond its control, the Bidder is unable to provide the services of an individual named in its bid, the Bidder may propose a substitute with similar qualifications and experience. The Bidder must advise the Contracting Authority of the reason for the substitution and provide the name, qualifications and experience of the proposed replacement. For the purposes of this clause, only the following reasons will be considered as beyond the control of the Bidder: death, sickness, retirement, resignation, dismissal for cause or termination of an agreement for default.

If the Bidder has proposed any individual who is not an employee of the Bidder, the Bidder certifies that it has the permission from that individual to propose his/her services in relation to the Work to be performed and to submit his/her résumé to Canada. The Bidder must, upon request from the Contracting Authority, provide a written confirmation, signed by the individual, of the permission given to the Bidder and of his/her availability. Failure to comply with the request may result in the bid being declared non-responsive.

1.4 Education and Experience

The Bidder certifies that all the information provided in the résumés and supporting material submitted with its bid, particularly the information pertaining to education, achievements, experience and work history, has been verified by the Bidder to be true and accurate. Furthermore, the Bidder warrants that every individual proposed by the Bidder for the requirement is capable of performing the Work described in the resulting contract.

1.5 Service Response Time

The bidder certifies that it has the ability to respond to service requests from the Crown within a maximum of 12 hours to any of the sites listed herein. Bidders must verify that multiple service response technicians will be available to meet such requests, and that all service technicians have completed technical certification on the proposed Manufacturer's equipment.

Signature

Date

PART 6 - SECURITY, FINANCIAL AND OTHER REQUIREMENTS

1. Security Requirement

1.1 Before award of a contract, the following conditions must be met:

- (a) the Bidder must hold a valid organization security clearance as indicated in Part 7 - Resulting Contract Clauses;
- (b) the Bidder's proposed individuals requiring access to classified or protected information, assets or sensitive work site(s) must meet the security requirement as indicated in Part 7 - Resulting Contract Clauses;
- (c) the Bidder must provide the name of all individuals who will require access to classified or protected information, assets or sensitive work sites.

-
- 1.2 Bidders are reminded to obtain the required security clearance promptly. Any delay in the award of a contract to allow the successful bidder to obtain the required clearance will be at the entire discretion of the Contracting Authority.
- 1.3 For additional information on security requirements, bidders should consult the "Security Requirements for PWGSC Bid Solicitations - Instructions for Bidders" (<http://www.tpsgc-pwgsc.gc.ca/app-acq/lc-pl/lc-pl-eng.html#a31>) document on the Departmental Standard Procurement Documents Web site.

2. Insurance Requirements (G1007T, 2011-05-16)

The Bidder must provide a letter from an insurance broker or an insurance company licensed to operate in Canada stating that the Bidder, if awarded a contract as a result of the bid solicitation, can be insured in accordance with the Insurance Requirements specified in Annex C.

If the information is not provided in the bid, the Contracting Authority will so inform the Bidder and provide the Bidder with a time frame within which to meet the requirement. Failure to comply with the request of the Contracting Authority and meet the requirement within that time period will render the bid non-responsive.

PART 7 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

1. Security Requirement

- 1.1 The Contractor must, at all times during the performance of the Contract, hold a valid Designated Organization Screening (DOS), issued by the Canadian Industrial Security Directorate (CISD), Public Works and Government Services Canada (PWGSC).
- 1.2 The Contractor personnel requiring access to PROTECTED information, assets or sensitive work site(s) must EACH hold an appropriate CBSA RELIABILITY STATUS clearance, granted or approved by CBSA.
- 1.3 The Contractor MUST NOT remove any PROTECTED information or assets from the identified work site(s), and the Contractor must ensure that its personnel are made aware of and comply with this restriction.
- 1.4 Subcontracts which contain security requirements are NOT to be awarded without the prior written permission of CISD/PWGSC.
- 1.5 All contractors' personnel working under the Canada Border Services Agency (CBSA) contract are required to obtain other access and ID cards as required by the building and port authorities or management of that site.
- 1.6 The Contractor must comply with the provisions of the:
 - (a) Security Requirements Check List and security guide (if applicable); and
 - (b) Industrial Security Manual (Latest Edition).

2. Statement of Work

1. Statement of Work

The Contractor must perform the Work in accordance with the Statement of Work at Annex A and the Contractor's technical bid entitled _____, dated _____. (*to be completed by the Contracting Authority*).

1.1 Task Authorization

The Work or a portion of the Work to be performed under the Contract will be on an "as and when requested basis" using a Task Authorization (TA). The Work described in the TA must be in accordance with the scope of the Contract.

1.1.1 Task Authorization Process:

- (A) The Project Authority (PA) will provide the Contractor with a description of the task using the "Task Authorization" form specified in Annex G.
- (B) The Task Authorization (TA) will contain the details of the activities to be performed, a description of the deliverables, and a schedule indicating completion dates for the major activities or submission dates for the deliverables. The TA will also include the applicable basis (bases) and methods of payment as specified in the Contract.
- (C) The Contractor must provide the Project Authority, within 7 calendar days of its receipt, the proposed total estimated cost for performing the task and a breakdown of that cost, established in accordance with the Basis of Payment specified in the Contract.
- (D) The Contractor must not commence work until a TA authorized by the Project Authority has been received by the Contractor. The Contractor acknowledges that any work performed before a TA has been received will be done at the Contractor's own risk.

1.1.2 Task Authorization Limit

The Project Authority may authorize individual task authorizations up to a limit of \$40,000.00, Goods and Services Tax or Harmonized Sales Tax included, inclusive of any revisions.

Any task authorization to be issued in excess of that limit must be authorized by the Contracting Authority before issuance.

3. Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the Standard Acquisition Clauses and Conditions (<http://ccua-sacc.tpsgc-pwgsc.gc.ca/pub/acho-eng.jsp>) Manual issued by Public Works and Government Services Canada.

3.1 General Conditions

2030 (2012-03-02), General Conditions - Higher Complexity - Goods, apply to and form part of the Contract.

3.2 Supplemental General Conditions

4001 (2010-08-16), Hardware Purchase or Lease
4003 (2010-08-16), Licensed Software
4004 (2010-08-16), Support Services for Licensed Software

4. Term of Contract

4.1 Period of Contract

The period of the Contract is from date of Contract to _____ (three year term to be inserted at Contract award).

4.2 Delivery Date

All deliverables, including in-service date, must be received on or before _____.

4.3 Option to Extend the Contract

The Contractor grants to Canada the irrevocable option to extend the maintenance period of the Contract by up to TWO (2) additional one year period(s) under the same conditions. The Contractor agrees that, during the extended period of the Contract, it will be paid in accordance with the applicable provisions as set out in the Basis of Payment.

Canada may exercise this option at any time by sending a written notice to the Contractor at least 30 calendar days before the Contract expiry date. The option may only be exercised by the Contracting Authority, and will be evidenced for administrative purposes only, through a contract amendment.

5. Authorities

5.1 Contracting Authority

The Contracting Authority for the Contract is:

Goretti Mak, Supply Specialist
Public Works and Government Services Canada
Acquisitions Branch
641 - 800 Burrard St
Vancouver, BC V6Z 2V8
Telephone: (604)775-7649
Facsimile: (604)775-7526
E-mail: Goretti.Mak@pwgsc-tpsgc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

5.2 Technical Authority

The Technical Authority for the Contract is:

(to be provided at contract award)

The Technical Authority named above is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Technical Authority, however the Technical Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

5.3 Procurement Authority

The Procurement Authority for the Contract is:

(to be provided at contract award)

The Procurement Authority is the representative of the department or agency for whom the Work is being carried out under the Contract. The Procurement Authority is responsible for the implementation of tools and processes required for the administration of the Contract. The Contractor may discuss administrative matters identified in the Contract with the Procurement Authority however the Procurement Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of Work can only be made through a contract amendment issued by the Contracting Authority.

5.4 Contractor's Representative

Name and telephone number of the person responsible for:

5.4.1 General enquiries

Name: _____
Title: _____
Tel: _____
Fax: _____
E-mail: _____

5.4.2 Delivery follow-up

Name: _____
Title: _____
Tel: _____
Fax: _____
E-mail: _____

5.4.3 Warranty Repairs

The contact person for warranty repairs to be performed on site as it may be necessary is as follows:

Response Time: _____

Solicitation No. - N° de l'invitation
47890-122000/A

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur
van531

Client Ref. No. - N° de réf. du client
47890-122000

File No. - N° du dossier
VAN-1-34331

CCC No./N° CCC - FMS No/ N° VME

Name: _____
Title: _____
Toll free: _____
Tel: _____
Fax: _____
E-mail: _____

5.5 Emergency Services/Repairs

If requested by CBSA, the Contractor shall be required to provide on-site emergency service/repairs during the contract period. The emergency crew shall be paid as indicated herein. The response time shall not exceed (Four) 4 hours. The contact person is as follows:

Name: _____
Title: _____
Tel: _____
Toll free: _____
Fax: _____
E-mail: _____

6. Payment

6.1 Basis of Payment

The Contractor will be reimbursed for the costs reasonably and properly incurred in the performance of the Work, if applicable, as determined in accordance with the Basis of Payment in Annex B, to a limitation of expenditure of \$_____ (insert the amount at contract award). Customs duties are included, and Goods and Services Tax or Harmonized Sales Tax is extra, if applicable.

6.2 Limitation of Price (C6000C, 2011-05-16)

6.3 Method of Payment

Multiple Payments (H1001C, 2008-05-12)

6.4 SACC Manual Clauses

6.4.1 T1204 - Direct Request by Customer Department (A9117C, 2007-11-30)

7. Invoicing Instructions

The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed and tested.

8. Certifications

8.1 Compliance with the certifications provided by the Contractor in its bid is a condition of the Contract and subject to verification by Canada during the entire contract period. If the Contractor does not comply with any certification or it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

8.2 SACC Manual Clauses

Canadian Content Certification (A3060C, 2008-05-12)

9. Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in the Province of **British Columbia**.

10. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

10.1 the Articles of Agreement;

10.2 the supplemental general conditions

a) 4001 (2010-08-16), Hardware Purchase or Lease;

b) 4003 (2010-08-16), Licensed Software;

c) 4004 (2010-08-16), Support Services for Licensed Software;

10.3 2030 (2012-03-02), General Conditions - Higher Complexity - Goods;

10.4 Annex A, Statement of Work (SoW);

10.5 Annex B, Basis of Payment;

10.7 Annex C, Insurance Requirements;

10.8 the Contractor's bid dated _____ (*insert date of bid*), as amended _____ (*insert date(s) of amendment(s) if applicable*)

11. Insurance Requirements (G1001C, 2008-05-12)

The Contractor must comply with the insurance requirements specified in Annex C. The Contractor must maintain the required insurance coverage for the duration of the Contract. Compliance with the insurance requirements does not release the Contractor from or reduce its liability under the Contract.

The Contractor is responsible for deciding if additional insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any additional insurance coverage is at the Contractor's expense, and for its own benefit and protection.

The Contractor must forward to the Contracting Authority within ten (10) days after the date of award of the Contract, a Certificate of Insurance evidencing the insurance coverage and confirming that the insurance policy complying with the requirements is in force. Coverage must be placed with an Insurer licensed to carry out business in Canada. The Contractor must, if requested by the Contracting Authority, forward to Canada a certified true copy of all applicable insurance policies.

12 SACC Manual Clauses

- 12.1 Electrical Equipment (B1501C, 2006-06-16)
- 12.2 Excess Goods (B7500C, 2006-06-16)
- 12.3 Work Site Access (A1009C, 2008-05-12)
- 12.4 Identification Badge (A9065C, 2006-06-16)
- 12.5 Government Site Regulations (A9068C, 2010-01-11)
- 12.6 Government Property (B6802C, 2007-11-30)
- 12.7 Access to Facilities and Equipment (B9028C, 2007-05-25)

Annex A

Statement of Work

A.1 Background

The Canada Border Services Agency (CBSA), regional offices and legal ports of entry detailed in the attached Annex D, Inventory Lists require a fully comprehensive maintenance program for Electronic Access Control (EAC) and/or Closed Circuit T.V (CCTV) systems equipment.

A.2 Statement of Work

A.2.1 Scope

The Contractor must:

- A. Maintain, inspect, test, and provide software updates and/or upgrades for the CCTV and EAC systems as listed in Annex D, as well as any new additions to the list by the time this contract is awarded;
- B. Verify details of all systems information upon contract award against information provided in Annex D;
- C. Be responsible for the servicing and replacement of the systems as well as any and all system components as required;
- D. Provide training on systems once annually, as requested by the CBSA. The training session shall be scheduled alongside with the periodic maintenance to avoid undue costs to the CBSA;
- E. Provide semi-annual Preventative Maintenance Program for all the equipment and locations listed in Annex D and any new additions to the list by contract award;
- F. Provide replacement or repair, as requested and/or required, of parts associated with EAC and CCTV systems to ensure they continue to operate and perform at their optimum performance level;
- G. Provide a detailed confirmation of inventory upon contract award;
- H. Develop risers and as-builts for all systems without existing documentation;
- I. Develop new and/or updated risers and as-builts for all systems upon every new installation and/or change made to the system to reflect the latest system layout and configuration;
- J. Maintain a detailed inventories of spare parts; and

-
- K. Provide 24/7 including holidays on-call service and emergency response to all sites listed in Annex D and all new additions to the list by the time of contract award. Provide one telephone point of contact for twenty-four (24) hour, seven (7) day a week service dispatch, and a service e-mail account dedicated solely to the CBSA.

A.3 Deliverables

A.3.1 Offices

The Contractor **must** have offices within 50KM radius in the following areas:

- A. Northern BC and/or Yukon
- Beaver Creek
 - Fraser
 - Pleasant Camp
 - Whitehorse

A.3.2 Service Personnel & Subcontracts

The Contractor must use in-house technicians with a minimum of four (4) years of service experience and who are certified in Panasonic Canada, Milestone and Pelco.

The CBSA reserves the right to refuse any subcontracting arrangements. All proposals for subcontracts must be submitted to and approved by the CBSA Project Authority in writing. Proposals must include a detailed justification of why a subcontracting arrangement is required. If a subcontract arrangement is mandatory and agreed upon by the Contractor and the CBSA, subcontracting company and personnel must meet all requirements as stated in the contract.

A.3.3 Service and Emergency Service Coverage

The Contractor must provide telephone technical support services throughout the warranty period, either directly or through the manufacturer. The contractor must ensure that its technical support hotline telephone number is up to date.

- A. Provide call-back service within specified response time:
- a. Immediate response within 30 minutes following receipt of a telephone call to any service request;
 - b. On-site response within eight (8) working hours following receipt of a service call for significant system faults or as requested by the CBSA.
 - c. On-site response within eight (8) working hours following receipt of a service call for significant system faults or as requested by the CBSA
- B. Have the system in operation within forty-eight (48) hours from the time of notification.

- C. If, after arrival by the Contractor's technician on site, the Contractor determines that it cannot repair the unit within two (2) days not including Saturdays, Sundays, or statutory holidays, then the Contractor must provide a loaner unit, similarly equipped as the Product being repaired, at no charge, within one (1) day not including Saturdays, Sundays, or statutory holidays of making this determination. CBSA must be permitted to keep the loaner unit until the original unit is repaired and returned in working condition to CBSA. The Contractor must provide restoration and hardware-specific configuration on the loaner equipment and upon return of the original unit.

A.3.4 Spare Parts Inventory

The Contractor must have separate inventories and a sufficient number of spare system parts in each inventory for:

- A. Fraser;
- B. Beaver Creek;
- C. Pleasant Camp; and
- D. Whitehorse Airport (CBSA Operations).

A sufficient number of spare system parts must be kept at the Contractor's office(s) as back-up supply for emergency repairs. The parts must be provided promptly to ensure repair or replacement work is completed in an expeditious manner and the system is operating at the optimum level within 48 hours as specified above.

Unless otherwise specified by the CBSA, all parts shall be new, unused in any regard, the most current design, and suitable for their intended purpose. All parts will be purchased by the Contractor on behalf of the CBSA; they must also meet CBSA standards at the time of purchase and be approved by the CBSA.

An invoice/proof of purchase proving the actual cost incurred by the Contractor from the supplier selling the component must be submitted to the CBSA. This information must also include a copy of the bill of sale, to be submitted to the CBSA. At this point, the CBSA will be responsible for reimbursing the Contractor.

The Contractor must:

- A. Maintain a log and ledger of all inventories relevant to CBSA systems. The inventory system or ledger must include the following details for each item:
 - a. Item number;
 - b. Serial number;
 - c. Description of asset; and
 - d. Current spare count.
- B. At month end, every month, run an item ledger report for items available, purchased, received and issued in that month. The Contractor shall then submit the report to the CBSA for review.

- C. Conduct a physical count of all inventories with the CBSA once a year.
- D. Ensure the safekeeping of parts stored on its premises.

Should the contract terminate for any reason, the spare parts and any inventory shall be returned to the custody of the appropriate CBSA areas.

A.4 Replacements

The Contractor must:

- A.4.1 Immediately advise the Designated CBSA Representation, in writing, of the need for repairs, replacement or installation.
- A.4.2 Prior to task authorization, provide a quote for replacement of any system parts or components due to age. The quote must be provided to the CBSA within five (5) business days of the site visit and/or determination that a replacement is necessary.
 - A. All replacement and repair generating a total invoice of less than \$1000 may be approved through e-mail by the CBSA.
- A.4.3 Ensure all replacements and work to be conducted on the systems, including programming, satisfy CBSA requirements and standards at the time of replacement.
 - A. Applicable standards will be provided at that time as required by the CBSA.
 - B. Before replacement or installation, specifications of the equipment must be provided to and approved by the CBSA in writing.
 - C. All parts and components must be compatible with the existing systems.
- A.4.4 Within 5 business days of work completion, provide the updated and/or new risers and as-built diagrams to the CBSA to reflect the latest system information and configuration.
- A.4.5 Indicate the type and extent of the warranty for all equipment, hardware, software, and services.
- A.4.6 Repair and replace all defective and end of life cycle components, using only genuine replacement parts.
- A.4.7 Genuine replacement parts mean only:
 - A. Parts made by the original manufacturer;
 - B. Parts approved for use by the original equipment manufacturer; or

- C. Parts approved for proposed application by the Representative in writing; the Representative reserves the right to have such replacement parts certified for their proposed application by an independent laboratory of its choice, at the expense of the Contractor, prior to granting approval.

Replaced parts shall become the property of the Contractor with the exception of any media or electronic components which contains Canada's confidential information. This information is to be erased in conjunction with, and with the permission of Canada.

During the term of the contract including option years, all labour and additional installed components to the system shall be warranted for two (2) years.

A.5 Preventative Maintenance Inspections

The contractor must perform two (2) inspections per year for each site listed in Annex D and any new additions to the list by the time of contract award. The inspections will include but are not limited to the following:

A.5.1 Electronic Access Control System:

- A. Clean all Maglocks and adjust armatures;
- B. Check door contact gap distance and verify operation;
- C. Check RTE devices and verify operation;
- D. Adjust electronic door strikes when necessary;
- E. Adjust door hardware to ensure security;
- F. Back up database and history files;
- G. Clean reader for sharper readability and verify operation;
- H. Check power supply output and charging (if applicable) voltages and connections;
- I. Check controller voltages and connections;
- J. Check all power supplies for controller and locking hardware;
- K. Verify and test each system input and output points;
- L. Confirm and verify remote connections and log updates; and
- M. Update software application where applicable.

A.5.2 Closed Circuit Television System:

- A. Clean and adjust all cameras and lenses;
- B. Clean and adjust external mounts and housings;
- C. Check fan and heater operation in external housings;
- D. Confirm and/or adjust PTZ camera tours;
- E. Reconfirm direction and field view of fixed interior cameras;
- F. Check all cable connections to Digital Video Recorders (DVRs), Network Video Recorders (NVRs) and keyboards;
- G. Check record playback quality;
- H. Confirm time schedules;

- I. Clean monitors;
- J. Clean DVRs, NVRs and keyboard units; and
- K. Update software application where applicable.

A.6. Reporting, Safeguarding, and Documentation Requirements

The Contractor must:

- A.6.1 Following every service call, provide a written report on the diagnosis and the solutions proposed and taken within 48 hours. The report must be signed by the account manager or representative assigned to the CBSA account.
- A.6.2 Following every maintenance inspection and service, provide a report to confirm tasks and service completed and recommendations (if applicable) to ensure the lifespan of equipment. Report must be signed by the account manager or representative assigned to the CBSA account, and received by the CBSA Project Authority within 48 hours.
- A.6.3 When malfunctioning equipment cannot be returned to service within the same day, provide by the end of the following working day, a written report to the Project Authority describing the nature of the problem, proposed solutions and recommendations, and the expected date of the service resumption.
- A.6.4 Maintain records of all maintenance activities, adjustments, verifications, tests, repairs, and modifications, and provide them to the Project Authority at the end of every month. If there were nil activities, the report must indicate "Nil."
- A.6.5 Ensure that the computer systems and storage equipment where records are kept and information are protected with due in regards to security. The Contractor must also ensure information disaster recovery and backup plans and procedures are in place.

A.7 Inspection of Work

The CBSA will inspect and assess all work performed by the Contractor against the CBSA standards provided. The CBSA reserves the right to reject or accept any and all work performed by the Contractor based on this assessment.

The Contractor shall correct within a maximum of one week (7 calendar days) any work deemed unsatisfactory by CBSA's inspection.

A.4 Security Requirements

By contract award, the Contractor must satisfy the security requirements as identified below.

- 1. Contractor Company must be cleared by the CISD, Public Works and Government Services Canada (PWGSC) to the Reliability level, with Facility Security Clearance and Document Safeguarding;

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2. All personnel conducting work for the CBSA and who are privy to information belonging to the CBSA must be cleared by the CBSA to the Reliability level; and
3. Contractor personnel who will be on site must obtain other access and ID cards as required by the building and port authorities or management of that site.

ANNEX B BASIS OF PAYMENT

This section must contain the Bidder's pricing information for the EAV/CCTV equipment as specified in this RFP.

B.1 Installation and Testing Costs

1.1 The bidder must submit firm lot price. The price must include all costs, excluding travel and living, related to the installation and testing of the equipment.

- A Firm Lot Price \$ _____ CDN for Beaver Creek location
- B. Firm Lot Price \$ _____ CDN for Fraser location
- C. Firm Lot Price \$ _____ CDN for Pleasant Camp location
- D. Firm Lot Price \$ _____ CDN for Whitehorse Airport location.

1.2 Installation and Testing of Equipment including the Installation for Emergency Repairs, Delays and Design Changes.

Location	Labour Categories	Estimated Hours	Hourly Rate During	Estimated Hours	Hourly Rate Outside
_____	_____	_____	\$ _____	_____	\$ _____
_____	_____	_____	\$ _____	_____	\$ _____
_____	_____	_____	\$ _____	_____	\$ _____
_____	_____	_____	\$ _____	_____	\$ _____
_____	_____	_____	\$ _____	_____	\$ _____

The bidder must submit a firm hourly rate for installation and testing during and outside normal working hours for each labour category required along with the estimated number of hours during and outside normal working hours for each category. The same hourly rates will apply for emergency repairs, delays and design changes.

In support of the quoted lot price for the installation and testing, the bidder must submit a firm hourly rates for installation and testing during normal working hours and a firm hourly rate outside normal working hours for each labour category required along with the estimated number of hours during normal working hours and outside normal working hours for each category specified . The same hourly rates will apply for emergency repairs, delays and design changes and will be in effect for the entire length of any resulting contract.

Normal working hours are Monday to Friday, 7:30 to 16:30 with exception of statutory holidays.

B.2 Travel and living expenses associated with the installation of the equipment

The bidder must indicate if there are travel and living expenses associated with the installation and testing of the equipment (excluding training). Where applicable, the bidder must submit firm lot prices, the estimated number of people and the estimated number of days (excluding training).

2.1 Beaver Creek:

Firm Lot Price \$ _____ CDN including travel and living expenses.

2.2 Fraser:

Firm Lot Price \$ _____ CDN including travel and living expenses.

2.3 Pleasant Camp:

Firm Lot Price \$ _____ CDN including travel and living expenses.

2.4 Whitehorse Airport:

Firm Lot Price \$ _____ CDN including travel and living expenses.

B.3 On-Site Training

The bidder must submit a firm lot price for all required training sessions including any associated travel expenses.

3.1 Firm Lot Price \$ _____ CDN for Beaver Creek location

3.2 Firm Lot Price \$ _____ CDN for Fraser location

3.3 Firm Lot Price \$ _____ CDN for Pleasant Camp location

3.4 Firm Lot Price \$ _____ CDN for Whitehorse Airport location.

B.4 Preventative Maintenance Services

4.1 Beaver Creek

Firm Lot Price \$ _____ CDN per maintenance

4.2 Fraser:

Firm Lot Price \$ _____ CDN per maintenance.

4.3 Pleasant Camp:

Firm Lot Price \$ _____ CDN per maintenance.

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4.4 Whitehorse Airport:
Firm Lot Price \$ _____ CDN per maintenance.

B.5 Documentation

5.1 Firm Lot Price \$ _____ CDN for As-Built drawings as detailed in the SOW.

5.2 Firm Lot Price \$ _____ CDN for all operator and maintenance manual and other documentation packages as detailed in the SOW.

ANNEX C INSURANCE REQUIREMENT

Commercial General Liability Insurance (G2001C, 2008-05-12)

1. The Contractor must obtain Commercial General Liability Insurance, and maintain it in force throughout the duration of the Contract, in an amount usual for a contract of this nature, but for not less than \$2,000,000 per accident or occurrence and in the annual aggregate.
2. The Commercial General Liability policy must include the following:
 - (a) Additional Insured: Canada is added as an additional insured, but only with respect to liability arising out of the Contractor's performance of the Contract. The interest of Canada should read as follows: Canada, as represented by Public Works and Government Services Canada.
 - (b) Bodily Injury and Property Damage to third parties arising out of the operations of the Contractor.
 - (c) Products and Completed Operations: Coverage for bodily injury or property damage arising out of goods or products manufactured, sold, handled, or distributed by the Contractor and/or arising out of operations that have been completed by the Contractor.
 - (d) Personal Injury: While not limited to, the coverage must include Violation of Privacy, Libel and Slander, False Arrest, Detention or Imprisonment and Defamation of Character.
 - (e) Cross Liability/Separation of Insureds: Without increasing the limit of liability, the policy must protect all insured parties to the full extent of coverage provided. Further, the policy must apply to each Insured in the same manner and to the same extent as if a separate policy had been issued to each.
 - (f) Blanket Contractual Liability: The policy must, on a blanket basis or by specific reference to the Contract, extend to assumed liabilities with respect to contractual provisions. (g) Employees and, if applicable, Volunteers must be included as Additional Insured.
 - (h) Employers' Liability (or confirmation that all employees are covered by Worker's compensation (WSIB) or similar program)
 - (i) Broad Form Property Damage including Completed Operations: Expands the Property Damage coverage to include certain losses that would otherwise be excluded by the standard care, custody or control exclusion found in a standard policy.
 - (j) Notice of Cancellation: The Insurer will endeavor to provide the Contracting Authority thirty (30) days written notice of policy cancellation.

(k) If the policy is written on a claims-made basis, coverage must be in place for a period of at least 12 months after the completion or termination of the Contract.

(l) Owners' or Contractors' Protective Liability: Covers the damages that the Contractor becomes legally obligated to pay arising out of the operations of a subcontractor.

(m) Non-Owned Automobile Liability - Coverage for suits against the Contractor resulting from the use of hired or non-owned vehicles.

(n) Advertising Injury: While not limited to, the endorsement must include coverage piracy or misappropriation of ideas, or infringement of copyright, trademark, title or slogan.

(o) Litigation Rights: Pursuant to subsection 5(d) of the Department of Justice Act, S.C. 1993, c. J-2, s.1, if a suit is instituted for or against Canada which the Insurer would, but for this clause, have the right to pursue or defend on behalf of Canada as an Additional Named Insured under the insurance policy, the Insurer must promptly contact the Attorney General of Canada to agree on the legal strategies by sending a letter, by registered mail or by courier, with an acknowledgment of receipt.

For the province of Quebec, send to:

Director Business Law Directorate, Quebec Regional Office (Ottawa), Department of Justice,
284 Wellington Street,
Room SAT-6042,
Ottawa, Ontario, K1A 0H8

For other provinces and territories, send to:

Senior General Counsel, Civil Litigation Section,
Department of Justice
234 Wellington Street, East Tower
Ottawa, Ontario K1A 0H8

A copy of the letter must be sent to the Contracting Authority. Canada reserves the right to co-defend any action brought against Canada. All expenses incurred by Canada to co-defend such actions will be at Canada's expense. If Canada decides to co-defend any action brought against it, and Canada does not agree to a proposed settlement agreed to by the Contractor's insurer and the plaintiff(s) that would result in the settlement or dismissal of the action against Canada, then Canada will be responsible to the Contractor's insurer for any difference between the proposed settlement amount and the amount finally awarded or paid to the plaintiffs (inclusive of costs and interest) on behalf of Canada.

Annex E Evaluation Criteria and Basis of Selection

1. Mandatory Technical Criteria

A. Mandatory Criteria at Bid Closing

Failure to meet any of the following mandatory criteria at bid closing will render your submission non-responsive and it will be given no further consideration

- a) Acceptance of PWGSC General Conditions and Resulting Contract Clauses contained in this solicitation.
- b) Provision of documentation illustrating adherence to Annex "A", Requirement.
- c) Ability to perform the full scope of the work described in Annex "A".
- d) Ability to meet all mandatory Requirements described in Annex "A".
- e) Provision of all pricing as requested in Annex "B", Basis of Payment.
- f) Compliance with the Insurance Requirements as per Article 6, Section 2.

B. Mandatory Criteria Prior to Contract Award

These criteria must be met prior to award of a contract. Failure to meet any of the following mandatory criteria will render your submission non-responsive and it will be given no further consideration. For your submission to be considered responsive, you must meet these conditions within 10 working days of a request by the Contracting Authority.

- a) Compliance with certification requirements as per Article 5, Section 1.1 Certifications Precedent to Contract Award:

2. Point Rated Technical Criteria

In order to be considered for contract award technical proposal must score a minimum of **50%** of the maximum points available. Proposals which fail to score the minimum **50%** will be declared non-responsive and not considered further.

Point Rated Criteria	Maximum Points
1) Identification of the bidder, project manager, electrician and/or technician; and detailed description of the qualification and previous experience pertaining to similar projects in terms of size, tasks, clients, responsibilities etc. Maximum points are broken down as follows: 1.1 Experience of the bidder within the last two (2) years: Similar project(s) must have been completed successfully; experience pertaining to the following: a. Similarity of project in terms of scope and/or clients b. dollar value over \$100K; c. installation; d. training; e. drawings; and	30

f. manuals	
1.2 Range of experience within the last four (4) years with a EAC and/or CCTV system (design, integration & installation)	10
1.3 Project Manager's overall Experience (years, size of project & complexity) and Qualifications	10
1.4 Technicians' overall Experience (years, size of project & complexity) and Qualifications	10
2) Remote troubleshooting: Bidder is required to provide recent statistics on the Bidder's ability to clear problems remotely.	20
3) Quality Assurance and Acceptance Test Plan. Description of the proposed, quality assurance procedures/processes, and acceptance test plan(s) to ensure quality requirements are met and to demonstrate to CBSA the correct functioning of the system, both in the plant and after installation. Maximum points are broken down as follows:	
3.1 Quality Assurance	10
3.2 Acceptance Test Plan	10
TOTAL	100

3 Evaluation of Price

All prices must be firm in Canadian dollars, Delivery Duty Paid (Destination), Goods and Services Tax or the Harmonized Sales Tax extra, transportation costs to destination and all applicable Custom Duties and Excise Taxes included.

Prices must be submitted for all items listed in the **Annex "B" - Basis of Payment**.

4 Basis of Selection

The selection of the suppliers will be based on best value as determined by a ratio of 60% vs. 40% of the technical score and price, respectively. The highest technical score will receive the maximum points of 60 and the others prorated accordingly. The proposal with the lowest price (must be technically acceptable) will receive the maximum points of 40 and the other proposals prorated. The highest total score when adding the technical points and the price points will be considered as representing best value.

Annex "F" is an example of how the best value calculation will be carried out.

5 Deviation

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Canada reserves the right to reject any bid that does not comply with this solicitation. Any deviation is to be clearly identified and supported with full details.

SECTION II - FINANCIAL BID

The client requires the Bidder, consistent with its obligation to provide the required services, to use its best efforts, including without limitation maintaining and enhancing efficient utilization of resources, to minimize charges to the client.

Bidder **MUST** submit a detailed financial proposal that includes all of the required equipment and/or services described in this RFP.

ANNEX F

Example of Best Value Determination

Assuming three valid bids are received (each meets the minimum required technical score - and mandatory requirements, where applicable), and maximum technical score is 100 points.

Using a ratio of 60% technical vs. 40% price:

Details:

	Bid #1	Bid #2	Bid #3
Technical:	89 points	80 points	79 points
Price	\$130K	\$105K	\$92K

Calculation:

Bidder	Technical Points	Price Points	Total Points
Bid #1	$\frac{89}{89} \times 60 = 60.00$	$\frac{92}{130} \times 40 = 28.30$	88.30 points
Bid #2	$\frac{80}{89} \times 60 = 53.93$	$\frac{92}{105} \times 40 = 35.04$	88.97 points
Bid #3	$\frac{79}{89} \times 60 = 53.25$	$\frac{92}{92} \times 40 = 40.00$	93.25 points

* Highest technical score.

** Lowest price proposal (including all Options - as applicable)

Award to Bid #3 (Highest total score taking into consideration technical and price)

Note:

The above is only an example to show mathematically how the relationship between technical and price will be handled. The prices indicated DO NOT REPRESENT AN ESTIMATE OF THE COSTS ASSOCIATED WITH THIS PARTICULAR REQUIREMENT.

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NOTE TO BIDDERS: Please use ONE of the two mailing labels below and affix it securely to the outside of the envelope or package containing your bid submitted by mail or courier. For bids submitted by facsimile (Bid receiving fax (604) 775-7526), use this sheet as the cover sheet. Always ensure your company name, return address, open bidding solicitation number and closing date appear legibly on the outside of your bid submission.

AVIS AUX FOURNISSEURS: Pour le retour par la poste ou par messenger, veuillez utiliser UNE des étiquettes d'envoi ci-dessous et apposez-la à l'extérieur de votre enveloppe ou du colis contenant votre offre. Pour les offres soumises par télécopieur (n° du télécopieur pour la réception des offres: (604) 775-7526), utilisez cette page comme bordereau de télécopie. Assurez-vous que le nom de votre compagnie, l'adresse de retour, le numéro de l'invitation ouverte à soumissionner et la date de clôture soient lisibles à l'extérieur de votre offre.

Bid Receiving
Public Works & Government Services Canada
12TH FLOOR - 800 BURRARD STREET
VANCOUVER BC V6Z 2V8

Solicitation No. : 47890-1212000/A

Solicitation Closes at : March 23, 2012
on : 2:00pm

Réception des soumissions
Travaux publics et services gouvernementaux Canada
800 rue Burrard, 12e étage
Vancouver (C.-B) V6Z 2V8

N° de l'invitation : 47890-122000/A

La réception des soumissions prend fin le : 23 mars, 2012
à : 2:00pm
