

**RETURN BIDS TO:**  
**RETOURNER LES SOUMISSIONS À:**  
**Bid Receiving - PWGSC / Réception des soumissions -**  
**TPSGC**  
**11 Laurier St. / 11, rue Laurier**  
**Place du Portage , Phase III**  
**Core 0A1 / Noyau 0A1**  
**Gatineau, Québec K1A 0S5**  
**Bid Fax: (819) 997-9776**

**SOLICITATION AMENDMENT**  
**MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address**  
**Raison sociale et adresse du**  
**fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**  
Science Procurement Directorate/Direction de  
l'acquisition de travaux scientifiques  
11C1, Phase III  
Place du Portage  
11 Laurier St. / 11, rue Laurier  
Gatineau, Québec K1A 0S5

<b>Title - Sujet</b> Oceansuite Development and Support	
<b>Solicitation No. - N° de l'invitation</b> W8474-111301/A	<b>Amendment No. - N° modif.</b> 008
<b>Client Reference No. - N° de référence du client</b> W8474-111301	<b>Date</b> 2012-08-22
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$\$V-056-24585	
<b>File No. - N° de dossier</b> 051sv.W8474-111301	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2012-09-07</b>	<b>Time Zone</b> <b>Fuseau horaire</b> Eastern Daylight Saving Time EDT
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Murray, Peter	<b>Buyer Id - Id de l'acheteur</b> 056sv
<b>Telephone No. - N° de téléphone</b> (819) 956-1387 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

This amendment is issued to:

**A.** Respond to questions submitted during the RFP process.

**B.** Amend the solicitation.

**A. Responses to Questions raised during the RFP process.**

Question #8.

Amendment 006 includes a requirement to have all Directors of the Bidder complete a Consent Form for a Criminal Record Verification. Given the sensitive nature of this request, we need to inform our Board members of the nature and implications of this request. As well, given the summer vacation period we are experiencing difficulties in contacting all of our Board members. Thus we request a three week extension to September 7, 2012 for this solicitation.

Answer #8.

Please refer to amendment 007.

Question #9.

Attachment 1 – Financial Bid Preparation Instructions

Para 1.1(b) asks for “A firm all-inclusive hourly rate for each category of resources listed in Attachment II FINANCIAL BID PRESENTATION SHEET, for each year of the contract period and for each option period”. However, Table 2 in Attachment II has a single row for the Contract Period. Since the contract period is for two years should there be a row for each year of the contract with an estimated LOE of 112.5 hours for each year?

Answer #9.

There should be a row for each year of the contract period with an estimated LOE of 112.5 hours for each year.

The RFP will be amended accordingly.

Question #10.

Para 6.4 Method of Payment (Firm Requirement)

Is it correct to assume that the monthly invoice is expected to be 1/24th of the total cost for the contract period irrespective of the actual cost for the month? The wording in this section can be read as that the monthly invoice has to be supported by the actual hours spent (in which case it is not firm price).

Answer #10.

With respect to the firm requirement, the contractor will be able to invoice 1/24th of the total firm all inclusive price for the firm requirement on a monthly basis for the duration of the initial contract period.

Question #11

We would like to understand the implications and impact on the bid evaluation based on information that may arise from a Criminal Record Verification of the Bidder's Board. I.e if something does show up on a criminal record verification who and how is it decided if it affects the bidder's qualification.

We would also like to express our concern of the nature of this request. We, the vendor, as a federally incorporated not for profit corporation is governed by an independent volunteer Board of Directors. They do not work on any of the government contracts undertaken by the coproation and participate only in the high level governance of the corporation. As a not for profit, a significant portion of our revenues come from federal government contracts. This

request may be embarrassing to our Board, and is not relevant to the quality of work the corporation's employees (who are screened) do on government contracts. We are very concerned that as a volunteer Board this request may be "above and beyond" what our Directors agreed to sign on for.

Answer #11

Presently, Canada is just going to request a list containing the names of all members of the Borad of Directors. It will not be necessary at time of bid closing to provide signed Criminal Record Verification certifications for each member of the Board of Directors.

## **B. Amend the solicitation.**

1.) On page 13 of 57, at Sub-Article 5.1 Contracting Authority:

### **Delete:**

This article in its entirety

### **Insert:**

## **5.1 Contracting Authority**

The Contracting Authority for the Contract is:

Name: Peter Murray  
Public Works and Government Services Canada  
Acquisitions Branch  
Science Procurement Directorate  
Place du Portage, Phase III, 11C1  
11 Laurier Street  
Gatineau, Quebec  
K1A 0S5

Telephone: 819-956-1387  
Facsimile: 819-997-2229  
E-mail address: peter.murray@tpsgc-pwgsc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

2.) On page 21 of 57, at: **ATTACHMENT II, FINANCIAL BID PRESENTATION SHEET**

### **Delete:**

Table 2 in its entirety

### **Insert:**

Table 2

Solicitation No. - N° de l'invitation

W8474-111301/A

Client Ref. No. - N° de réf. du client

W8474-111301

Amd. No. - N° de la modif.

008

File No. - N° du dossier

051svW8474-111301

Buyer ID - Id de l'acheteur

051sv

CCC No./N° CCC - FMS No/ N° VME

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Resource Category	Primary Software Specialist	Primary Software Specialist
	Estimated Level of Effort (hrs)	All inclusive Hourly Rate
Contract Period (Year 1)	112.5	
Contract Period (Year 2)	112.5	
Option Year 1	112.5	
Option Year 2	112.5	
Option Year 3	112.5	
Subtotal		
Total		

**All other terms and conditions remain unchanged.**