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## PART 1 - GENERAL INFORMATION

### 1. Introduction

The Request for Standing Offers (RFSO) is divided into seven parts plus appendices and annexes, as follows:

Part 1	General Information: provides a general description of the requirement;
Part 2	Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO;
Part 3	Offer Preparation Instructions: provides offerors with instructions on how to prepare their offer to address the evaluation criteria specified;
Part 4	Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, if applicable, and the basis of selection;
Part 5	Certifications: includes the certifications to be provided;
Part 6	Part 6 Security, Financial and Insurance Requirements: includes specific requirements that must be addressed by offerors; and
Part 7	7A, Standing Offer, and 7B, Resulting Contract Clauses:&A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions; & B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer.

**The Annexes include the** Statement of Requirement, Unit Price Table, Standing Offer Reporting Form and Code of Conduct - Board of Directors

### 2. Summary

A Regional Individual Standing Offer (RISO) to provide all labour, equipment, transportation and supervision for the Supply and Delivery of chemicals for water disinfection and swimming pool treatment as detailed in the attached Annex A and Annex B on an "as and when requested" basis to 14 Wing Greenwood and Camp Aldershot, Nova Scotia for the Department of National Defence. See **UNIT PRICE TABLE at Annex B** attached.

The period of the Standing Offer will be from Contract award for one (1) year with the option to extend its offer for two (2) additional one-year periods.

The requirement is subject to the provisions of the World Trade Organization Agreement on Government Procurement (WTO-AGP), the North American Free Trade Agreement (NAFTA), and the Agreement on Internal Trade (AIT).

#### 4. Debriefings

After issuance of a standing offer, offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

### PART 2 - OFFEROR INSTRUCTIONS

#### 1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual issued by Public Works and Government Services Canada. (<http://ccua-sacc.tpsgc-pwgsc.gc.ca/pub/acho-eng.jsp>)

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

**The 2006 (2013-03-21) Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements**, are incorporated by reference into and form part of the RFSO.

Subsection 5.4 of 2006, Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, is amended as follows:

Delete: sixty (60) days  
Insert: ninety (90) days

#### 2. Submission of Offers

Offers must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the Request for Standing Offers.

**Due to the nature of the Request for Standing Offers, transmission of offers by facsimile to PWGSC will be accepted.**

#### 3. Enquiries - Request for Standing Offers

All enquiries must be submitted in writing to the Standing Offer Authority no later than **ten (10)** calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that offerors do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all offerors. Enquiries not submitted in a form that can be distributed to all offerors may not be answered by Canada.

#### 4. Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Nova Scotia.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or

territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the offerors.

## PART 3 - OFFER PREPARATION INSTRUCTIONS

### 1. Offer Preparation Instructions

Canada requests that offerors provide their offer in separately bound sections as follows:

Section I: Technical Offer (this RFSO)  
 Section II: Financial Offer one (1) hard copy (Annex B Unit Price Table)  
 Section III: Certifications one (1) hard copy

Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer.

Canada requests that offerors follow the format instructions described below in the preparation of their offer.

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
  - (b) use a numbering system that corresponds to that of the Request for Standing Offers.
- In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, offerors are encouraged to:

- 1) use paper containing fibre certified as originating from a sustainably-managed forest and/or containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

#### Section I: Offer

In their offer, offerors are to complete and submit the fill-in pages of the RFSO document.

#### Section II: Financial Offer

Offerors must submit their financial offer in accordance with the **Annex B, Unit Price Table**. The total amount of Goods and Services Tax or Harmonized Sales Tax must be shown separately, if applicable.

#### Payment by Credit Card

Canada requests that offerors complete one of the following:

- (a) ( ) Government of Canada Acquisition Cards (credit cards) will be accepted for payment of call-ups against the standing offer.

The following credit card(s) are accepted:

VISA \_\_\_\_\_

Master Card \_\_\_\_\_

- (b) ( ) Government of Canada Acquisition Cards (credit cards) will not be accepted for payment of call-ups against the standing offer.

The Offeror is not obligated to accept payment by credit card.

Acceptance of credit cards for payment of call-ups will not be considered as an evaluation criterion.

### **Section III: Certifications**

Offerors must submit the certifications required under Part 5.

## **PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**

### **1. Evaluation Procedures**

- (a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the offers.

#### **1.1 Evaluation**

All offers must be completed in full and provide all of the information requested in the Request for Standing Offer to enable full and complete evaluation.

##### **1.1.1 Mandatory Criteria**

Should any of the following Mandatory Requirements not be met the offer will be considered as non-compliant and shall not be given further consideration.

- (a) Bidders must provide prices for all items listed in Annex B.

#### **1.2. Financial Evaluation**

The Offerer's unit prices will be multiplied by the corresponding estimated usage to arrive at an extended price. The aggregate value is the sum of all extended prices. The lowest price will be recommended for issuance of a Standing Offer.

The Total Evaluated Cost will be evaluated in Canadian dollars, the Goods and Services Tax or the Harmonized Sales Tax excluded, FOB destination, Canadian customs duties and excise taxes included.

### **2. Basis of Selection**

An offer must comply with the requirements of the Request for Standing Offers and meet all mandatory technical evaluation criteria to be declared responsive. The responsive offer with the lowest evaluated price on an aggregate basis will be recommended for issuance of a standing offer.

## **PART 5 - CERTIFICATIONS**

Offerors must provide the required certifications to be issued a standing offer. Canada will declare an offer non-responsive if the required certifications are not completed and submitted as requested.

Compliance with the certifications offerors provide to Canada is subject to verification by Canada during the offer evaluation period (before issuance of a standing offer) and after issuance of a standing offer. The Standing Offer Authority will have the right to ask for additional information to verify offerors' compliance with the certifications before issuance of a standing offer. The offer will be declared non-responsive if any certification made by the Offeror is untrue, whether made knowingly or unknowingly. Failure to comply with the certifications or to comply with the request of the Standing Offer Authority for additional information will also render the offer non-responsive.

### **1. Mandatory Certifications Required Precedent to Issuance of a Standing Offer**

#### **1.1 Code of Conduct and Certifications - Related documentation (SEE ANNEX D)**

By submitting an offer, the Offeror certifies as per section 01 of Standard Instructions 2006 for himself and his affiliates, to be in compliance with the Code of Conduct and Certifications clause of the Standard instructions. The related documentation therein required will help Canada in confirming that the certifications are true.

## **2. Additional Certifications Precedent to Issuance of a Standing Offer**

The certifications listed below should be completed and submitted with the offer, but may be submitted afterwards. If any of these required certifications is not completed and submitted as requested, the Standing Offer Authority will so inform the Offeror and provide the Offeror with a time frame within which to meet the requirement. Failure to comply with the request of the Standing Offer Authority and meet the requirement within that time period will render the offer non-responsive.

### **2.1 Federal Contractors Program - \$200,000 or more**

1.The Federal Contractors Program (FCP) requires that some suppliers, including a supplier who is a member of a joint venture, bidding for federal government contracts, valued at \$200,000 or more (including Applicable Taxes), make a formal commitment to implement employment equity. This is a condition precedent to the issuance of a standing offer. If the Offeror, or, if the Offeror is a joint venture and if any member of the joint venture, is subject to the FCP, evidence of its commitment must be provided before the issuance of a standing offer.

Suppliers who have been declared ineligible contractors by Human Resources and Skills Development Canada (HRSDC) are no longer eligible to receive government contracts over the threshold for solicitation of bids as set out in the Government Contracts Regulations. Suppliers may be declared ineligible contractors either as a result of a finding of non-compliance by HRSDC, or following their voluntary withdrawal from the FCP for a reason other than the reduction of their workforce to less than 100 employees. Any offers from ineligible contractors, including an offer from a joint venture that has a member who is an ineligible contractor, will be declared non-responsive.

2.If the Offeror does not fall within the exceptions enumerated in 3.(a) or (b) below, or does not have a valid certificate number confirming its adherence to the FCP, the Offeror must fax (819-953-8768) a copy of the signed form LAB 1168, Certificate of Commitment to Implement Employment Equity, to the Labour Branch of HRSDC.

3.The Offeror, or, if the Offeror is a joint venture the member of the joint venture, certifies its status with the FCP, as follows:

The Offeror or the member of the joint venture

a.( ) is not subject to the FCP, having a workforce of less than 100 full-time or part-time permanent employees, and/or temporary employees having worked 12 weeks or more in Canada;

b.( ) is not subject to the FCP, being a regulated employer under the Employment Equity Act, S.C. 1995, c. 44;

c.( ) is subject to the requirements of the FCP, having a workforce of 100 or more full-time or part-time permanent employees, and/or temporary employees having worked 12 weeks or more in Canada, but has not previously obtained a certificate number from HRSDC (having not bid on requirements of \$200,000 or more), in which case a duly signed certificate of commitment is attached;

d.( ) is subject to FCP, and has a valid certificate number as follows: \_\_\_\_\_ (e.g. has not been declared an ineligible contractor by HRSDC).

Further information on the FCP is available on the HRSDC Web

### **2.2 Certification**

By submitting an offer, the Offeror certifies that the information submitted by the Offeror in response to the above requirements is accurate and complete.

## **PART 6 - FINANCIAL AND INSURANCE.**

### **1. Financial Capability**

SACC Manual clause M9033T (2011-05-16) Financial Capability

### **2. Insurance**

The Offeror is responsible for deciding if insurance coverage is necessary to fulfill its obligation under the Standing Offer and to ensure compliance with any applicable law. Any insurance acquired or maintained by the Offeror is at its own expense and for its own benefit and protection. It does not release the Offeror from or reduce its liability under the Standing Offer Agreement.

## **PART 7 - STANDING OFFER AND RESULTING CONTRACT CLAUSES**

### **A. STANDING OFFER**

#### **1. Offer**

**1.1** The Offeror offers to fulfill the requirement in accordance with the Unit Price Table at **Annex B**

#### **2. Security Requirement**

There is no security requirement associated with this bid solicitation.

#### **3. Standard Clauses and Conditions**

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual issued by Public Works and Government Services Canada. (<http://ccua-sacc.tpsgc-pwgsc.gc.ca/pub/acho-eng.jsp>)

##### **3.1 General Conditions**

**2005 (2012-11-19)** General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

##### **3.2 Standing Offers Reporting**

The Offeror must compile and maintain records on its provision of goods, services or both to the federal government under contracts resulting from the Standing Offer. This data must include all purchases paid for by a Government of Canada Acquisition Card.

The Offeror must provide this data in accordance with the reporting requirements detailed in Annex C. If some data is not available, the reason must be indicated. If no goods or services are provided during a given period, the Offeror must still provide a "NIL" report.

The data must be submitted on a quarterly basis to the Standing Offer Authority.

The quarterly reporting periods are defined as follows:



1st quarter: April 1 to June 30;  
2nd quarter: July 1 to September 30;  
3rd quarter: October 1 to December 31;  
4th quarter: January 1 to March 31.

The data must be submitted to the Standing Offer Authority no later than ten (10) calendar days after the end of the reporting period.

#### **4. Term of Standing Offer**

##### **4.1 Period of the Standing Offer**

The period for making call-ups against the Standing Offer is from Issuance of Standing Offer for one (1) year.

##### **4.2 Extension of Standing Offer**

If the Standing Offer is authorized for use beyond the initial period, the Offeror offers to extend its offer for two (2) additional one-year periods under the same conditions and at the rates or prices specified in the Standing Offer, or at the rates or prices calculated in accordance with the formula specified in the Standing Offer.

The Offeror will be advised of the decision to authorize the use of the Standing Offer for an extended period by the Standing Offer Authority fifteen (15) days before the expiry date of the Standing Offer. A revision to the Standing Offer will be issued by the Standing Offer Authority.

#### **5. Authorities**

##### **5.1 Standing Offer Authority**

The Standing Offer Authority is:

**Name:** Nancy Dunphy  
**Title:** Supply Officer  
Public Works and Government Services Canada  
Acquisitions Branch  
**Address:** 1713 Bedford Row  
Halifax, NS B3J 3C9

**Telephone:** (902) 496-5481  
**Facsimile:** (902) 496-5016  
**E-mail address:** nancy.dunphy@pwgsc.gc.ca

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

##### **5.2 Technical Authority**

The Technical Authority for the Standing Offer is identified in the call-up against the Standing Offer.

The Technical Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up against the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

##### **5.3 Offeror's Representative (Offerer to Complete)**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_ - \_\_\_\_ - \_\_\_\_

Facsimile: \_\_\_\_ - \_\_\_\_ - \_\_\_\_

E-mail address: \_\_\_\_\_

**6. Identified Users**

The Identified User authorized to make call-ups against the Standing Offer is:

14 Wing Greenwood, Nova Scotia

**7. Call-up Instrument**

The Work will be authorized or confirmed by the Identified User(s) using form PWGSC-TPSGC 942, Call-up Against a Standing Offer.

**8. Limitation of Call-ups**

Individual call-ups against the Standing Offer must not exceed **\$10,000.00** (Goods and Services Tax or Harmonized Sales Tax included).

**9. Financial Limitation**

The total cost to Canada resulting from call ups against the Standing Offer must not exceed the sum of \$to be determined (Goods and Services Tax or Harmonized Sales Tax excluded) unless otherwise authorized in writing by the Standing Offer Authority. The Offeror must not perform any work or services or supply any articles in response to call ups which would cause the total cost to Canada to exceed the said sum, unless an increase is so authorized.

The Offeror must notify the Standing Offer Authority as to the adequacy of this sum when 75 percent of this amount has been committed, or four (4) months before the expiry date of the Standing Offer, whichever comes first. However, if at any time, the Offeror considers that the said sum may be exceeded, the Offeror must promptly notify the Standing Offer Authority.

**10. Priority of Documents**

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the call up against the Standing Offer, including any annexes;
- b) the articles of the Standing Offer;
- c) the general conditions 2005 (2012-11-19), General Conditions - Standing Offers - Goods or Services
- d) the general conditions 2010A (2013-04-25), Goods Medium Complexity
- e) Annex A, Statement of Requirement;
- f) Annex B, Unit Price Table, and;
- i) the Offeror's offer \_\_\_\_\_ (insert date of offer)

## **11. Certifications**

### **11.1 Compliance**

Compliance with the certifications provided by the Offeror is a condition of authorization of the Standing Offer and subject to verification by Canada during the term of the Standing Offer and of any resulting contract that would continue beyond the period of the Standing Offer. In the event that the Offeror does not comply with any certification or it is determined that any certification made by the Offeror in its offer is untrue, whether made knowingly or unknowingly, Canada has the right to terminate any resulting contract for default and set aside the Standing Offer.

## **12. Applicable Laws**

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Nova Scotia.

## **B. RESULTING CONTRACT CLAUSES**

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

### **1. Statement of Requirement**

The Contractor must perform the Work described in the call-up against the Standing Offer.

### **2. Standard Clauses and Conditions**

#### **2.1 General Conditions**

2010A (2013-04-25) General Conditions - Goods (Medium Complexity) apply to and form part of the Contract.

### **3. Term of Contract**

#### **3.1 Period of the Contract**

The Work must be completed in accordance with the call-up against the Standing Offer.

### **4. Payment**

#### **4.1 Basis of Payment**

In consideration of the Offerer satisfactorily completing all of its obligations under the Call-up, the Offerer will be paid a firm unit prices, as specified in **Annex B**, Unit Price Table. Customs duties are included and Harmonized Sales Tax (HST) is extra, if applicable.

#### **4.2 Multiple Payments**

Canada will pay the Offerer upon completion and delivery of units in accordance with the payment provisions of the call-up if:

- a. an accurate and complete invoice and any other documents required by the call-up have been submitted in accordance with the invoicing instructions provided in the Standing Offer Agreement;
- b. all such documents have been verified by Canada;
- c. the Work delivered has been accepted by Canada.

## **5. Invoicing Instructions**

Solicitation No. - N° de l'invitation

W0102-13V103/A

Amd. No. - N° de la modif.

File No. - N° du dossier

HAL-3-71029

Buyer ID - Id de l'acheteur

hal220

Client Ref. No. - N° de réf. du client

W0102-13-V103

CCC No./N° CCC - FMS No/ N° VME

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5.1 One copy of the invoice shall be submitted to:

Department of National Defence as per the 942 call-up.

Instructions: Invoices to be made out and forwarded to:

Wing Construction Engineering  
14 Wing Greenwood  
PO Box 5000 Stn, Main  
Greenwood, Nova Scotia  
B0P 1N0

## **6. Insurance**

The Contractor is responsible for deciding if insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any insurance acquired or maintained by the Contractor is at its own expense and for its own benefit and protection. It does not release the Contractor from or reduce its liability under the Contract.

**ANNEX A****STATEMENT OF REQUIREMENT****Title:** CHEMICAL TREATMENT - WATER /POOLS**1. Requirement**

This requirement is to provide all labour, equipment, transportation and supervision for the Supply and Delivery of chemicals for water disinfection and swimming pool treatment as detailed in the attached Annex A and Annex B on an "as and when requested" basis to 14 Wing Greenwood and Camp Aldershot, Nova Scotia for the Department of National Defence.

**2. Standards**

- 2.1 Canadian Standards Association (CSA)
- 2.2 Underwriters' Laboratories of Canada (ULC)
- 2.3 American National Standard Institute (ANSI)

**3. Technical Requirements**

3.1 The supply and delivery of chemicals for water disinfection and swimming pool treatment to 14 Wing Greenwood and Camp Aldershot, Nova Scotia.

3.2 The load will be FOB destination 14 Wing Greenwood, 14 Wing is located on the east coast of Canada in Nova Scotia's Annapolis Valley. It is approximately 150 km southwest of Halifax, between Middleton and Kentville. Camp Aldershot is located at 1400 Lanzy Road, Camp Aldershot, Nova Scotia.

3.3 14 Wing Greenwood or Camp Aldershot will verify all orders within **72 hours** and report deficiencies to the supplier.

3.4 **Emergency Items will be delivered within twenty four (24) hours of call-up.** All emergency items will be identified at the time of the call-up.

3.5 The Offerer must be capable of supplier to 14 Wing Greenwood and/or Camp Aldershot all items in Annex B within four (4) days of time of call-up. The time of call-up shall start at either the time stamp on the fax or when a verbal approval from authorized purchasers.

3.6 There must be a packing slip attached to each package and all packing slips will denote the work order number and the Standing Offer number. Container exteriors will be clean of any debris or product.

3.7 The Offerer must note that all deliveries will be accepted during the time of **0730 to 1530 Monday to Friday** unless otherwise directed by Technical Authority.

3.8 No minimum orders allowed.

## ANNEX B UNIT PRICE TABLE

Offerers must provide a firm unit rate in Canadian dollars, the Harmonized Sales Tax (HST) excluded.

Note: \* The Estimated Yearly Usage column below for each item is an estimate only for "as and when" required and does not infer that all the quantities for that item will be utilized or that the quantities may not be exceeded.

**Prices would include delivery to Greenwood/Aldershot with a turn around of four days after order has been made. Prices should be provided in per Litre/Kilogram. No minimums allowed.**

Table 1 - Standing Offer Period - dates to be determined for one (1) Year				
Chemical Description	Unit of Measurement	Unit Rate	Estimated Yearly Usage	Extended Price
<b>1 - Sodium Hypochlorite</b> 4-6 Litre jugs USAGE: Water Treatment	Per LITRE	\$	2000 litres	\$
<b>2 - Bromine Tablets</b> 15-20 Kg Buckets USAGE: Pool Disinfection	Per KILOGRAM	\$	270 kgs	\$
<b>3 - Sodium Bicarbonate</b> 20-25 Kg Bags USAGE: Pool Water Balancing	Per KILOGRAM	\$	1500 kgs	\$
<b>4 - Soda Ash</b> 20-25 Kg Bags USAGE: Pool Water Balancing	Per KILOGRAM	\$	1200 kgs	\$
<b>5 - Muriatic Acid</b> 4-6 Litre jugs USAGE: Pool Water Balancing	Per LITRE	\$	720 litres	\$
<b>6 - Sodium Thiosulfate</b> 20-25 Kg Bags USAGE: Water / Pool	Per KILOGRAM	\$	300 kgs	\$
<b>7 - Clear it / Floc Acid</b> 4-6 Litre jugs USAGE: Pool Water Balancing	Per LITRE	\$	100 litres	\$
<b>8 - Algicide</b> 4-6 Litre jugs USAGE: Pool Water Balancing	Per LITRE	\$	430 litres	\$
<b>9 - Calcium Hypochlorite</b> <b>65-70% C12</b> 15-20 Kg Buckets USAGE: Pool Disinfection	Per KILOGRAM	\$	400 kgs	\$
<b>10 - Calcium Chloride</b> 15-20 Kg Buckets	Per KILOGRAM	\$	1500 kgs	\$

USAGE: Pool Water Balancing				
<p align="center"><b>Evaluated Total for Year one \$</b> <b>TABLE ONE (1)</b></p>				
<b>Table 2 - FIRST Option year - dates to be determined</b>				
<b>Chemical Description</b>	<b>Unit of Measurement</b>	<b>Unit Rate</b>	<b>Estimated Quantity</b>	<b>Extended Price</b>
<b>1 - Sodium Hypochlorite</b> 4-6 Litre jugs USAGE: Water Treatment	Per LITRE	\$	2000 litres	\$
<b>2 - Bromine Tablets</b> 15-20 Kg Buckets USAGE: Pool Disinfection	Per KILOGRAM	\$	270 kgs	\$
<b>3 - Sodium Bicarbonate</b> 20-25 Kg Bags USAGE: Pool Water Balancing	Per KILOGRAM	\$	1500 kgs	\$
<b>4 - Soda Ash</b> 20-25 Kg Bags USAGE: Pool Water Balancing	Per KILOGRAM	\$	1200 kgs	\$
<b>5 - Muriatic Acid</b> 4-6 Litre jugs USAGE: Pool Water Balancing	Per LITRE	\$	720 litres	\$
<b>6 - Sodium Thiosulfate</b> 20-25 Kg Bags USAGE: Water / Pool	Per KILOGRAM	\$	300 kgs	\$
<b>7 - Clear it / Floc Acid</b> 4-6 Litre jugs USAGE: Pool Water Balancing	Per LITRE	\$	100 litres	\$
<b>8 - Algicide</b> 4-6 Litre jugs USAGE: Pool Water Balancing	Per LITRE	\$	430 litres	\$
<b>9 - Calcium Hypochlorite 65-70% C12</b> 15-20 Kg Buckets USAGE: Pool Disinfection	Per KILOGRAM	\$	400 kgs	\$
<b>10 - Calcium Chloride</b> 15-20 Kg Buckets	Per KILOGRAM	\$	1500 kgs	\$

USAGE: Pool Water Balancing				
<p align="center"><b>Evaluated Total for Option Year 1 \$</b> <b>TABLE TWO (2)</b></p>				
<p align="center"><b>Table 3 - SECOND Option year - dates to be determined</b></p>				
<b>Chemical Description</b>	<b>Unit of Measurement</b>	<b>Unit Rate</b>	<b>Estimated Usage per year</b>	<b>Extended Price</b>
<b>1 - Sodium Hypochlorite</b> 4-6 Litre jugs USAGE: Water Treatment	Per LITRE	\$	2000 litres	\$
<b>2 - Bromine Tablets</b> 15-20 Kg Buckets USAGE: Pool Disinfection	Per KILOGRAM	\$	270 kgs	\$
<b>3 - Sodium Bicarbonate</b> 20-25 Kg Bags USAGE: Pool Water Balancing	Per KILOGRAM	\$	1500 kgs	\$
<b>4 - Soda Ash</b> 20-25 Kg Bags USAGE: Pool Water Balancing	Per KILOGRAM	\$	1200 kgs	\$
<b>5 - Muriatic Acid</b> 4-6 Litre jugs USAGE: Pool Water Balancing	Per LITRE	\$	720 litres	\$
<b>6 - Sodium Thiosulfate</b> 20-25 Kg Bags USAGE: Water / Pool	Per KILOGRAM	\$	300 kgs	\$
<b>7 - Clear it / Floc Acid</b> 4-6 Litre jugs USAGE: Pool Water Balancing	Per LITRE	\$	100 litres	\$
<b>8 - Algicide</b> 4-6 Litre jugs USAGE: Pool Water Balancing	Per LITRE	\$	430 litres	\$
<b>9 - Calcium Hypochlorite 65-70% C12</b> 15-20 Kg Buckets USAGE: Pool Disinfection	Per KILOGRAM	\$	400 kgs	\$
<b>10 - Calcium Chloride</b> 15-20 Kg Buckets USAGE: Pool Water Balancing	Per KILOGRAM	\$	1500 kgs	\$



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File No. - N° du dossier

CCC No./N° CCC - FMS No/ N° VME

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**Evaluated Total for Option Year 2 \$**  
**TABLE THREE (3)**

No minimum orders allowed

**SUMMARY:**

-

Table 1 - Year 1 SOA \$ \_\_\_\_\_

Table 2 - Option Year 1 \$ \_\_\_\_\_

Table 3 - Option Year 2 \$ \_\_\_\_\_

**Total Evaluated Cost \$** \_\_\_\_\_

The responsive offer with the lowest evaluated price on an aggregate basis will be recommended for issuance of a standing offer

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## ANNEX C

### Standing Offer Reporting Form

[illegible]

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**ANNEX D**  
**Board of Directors**

**COMPLETE LIST OF EACH INDIVIDUAL WHO ARE CURRENTLY DIRECTORS OF THE BIDDER.**

**NOTE TO BIDDERS**  
**WRITE DIRECTOR'S SURNAMES AND GIVEN NAMES IN BLOCK LETTERS**

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