

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
**Bid Receiving Public Works and Government
Services Canada/Réception des soumissions Travaux
publics et Services gouvernementaux Canada**
PO Box 1408 , Room 100
167 Lombard Ave.
Winnipeg
Manitoba
R3C 2Z1
Bid Fax: (204) 983-0338

SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address
**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution
Public Works and Government Services Canada -
Western Region
P.O. Box 1408, Room 100
167 Lombard Ave.
Winnipeg
Manitoba
R3C 2Z1

Title - Sujet Stanley Knowles Fit-up	
Solicitation No. - N° de l'invitation ET025-131746/A	Amendment No. - N° modif. 002
Client Reference No. - N° de référence du client PWGSC	Date 2012-12-18
GETS Reference No. - N° de référence de SEAG PW-\$PWZ-080-8310	
File No. - N° de dossier PWZ-2-35218 (080)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2013-01-14	Time Zone Fuseau horaire Central Standard Time CST
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Almonte, Cathleen	Buyer Id - Id de l'acheteur pwz080
Telephone No. - N° de téléphone (204) 984-6664 ()	FAX No. - N° de FAX (204) 983-7796
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

Solicitation No. - N° de l'invitation

ET025-131746/A

Client Ref. No. - N° de réf. du client

PWGSC

Amd. No. - N° de la modif.

002

File No. - N° du dossier

PWZ-2-35218

Buyer ID - Id de l'acheteur

pwz080

CCC No./N° CCC - FMS No/ N° VME

Stanley Knowles Fit-Up

Amendment No. 002 is hereby issued to modify Solicitation No. ET025-131746/A closing 14 January 2:00 p.m. CDT:

1. **INSERT** the following PDF document titled, "TOR APP F HC Winnipeg EN_Calculator" attached herein.
2. **INSERT** the following PDF document titled, "TOR APP G PHAC Winnipeg EN_Calculator" attached herein.

If your bid has already been forwarded and you wish to revise the same, this revision should reach the Bid Receiving Unit identified before the closing date. The bid number and closing date are to be clearly identified.

ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.

Step 1 - General Administration Office - Space Allocation Standard

Office Population	Employees (FTEs)	92
	Consultants and Temp. Help (Non-FTEs)	0
Special Purpose Space Population	Employees (FTEs)	0
	Consultants and Temp. Help (Non-FTEs)	0
Do not exceed 250 →		
Total		92

	Population	Total m ² u
Workstation Area (5.45 m ² u per FTE/non-FTE)	92.00	501.40
	5.00	50.00
Support Area	10.00	60.00
	77.00	308.00
	92.00	418.00
	Sub-total - General Administrative Office (m ² u)	919.40
	Circulation 35%	321.79
	Total - General Administrative Office (m ² u)	1,241.19

Step 2 - Fit-up Standard

m ² usable / FTE/Non-FTE	13.49
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Workplace2.0: Fit-up Standards Space Requirements

Do not insert information into the grey cells				Quantity	Space m ² u	Totals
Section 1: Office and Workstation Space				View National Fit-up Standards		
Description	Leadership EX 4- EX 5 (18.5 m ² u max)			0	0.00	
	Leadership EX 2 - EX 3 (14 m ² u max)			0	0.00	
	Leadership EX 1 (10 m ² u max)			2	20.00	
	Fixed (4.5 m ² u max)			90	405.00	
	Flex (3.0 m ² u max)				0.00	
	Free Address (1.5 m ² u max)			0	0.00	
	SPS FTE (0 m ² u)				0.00	
	Total Office and Workstation Space m²u			0		425.00
Total Population						92.00
						Error Messages:
						Population is equal to Step 1
						Population is within Support Space tables

Section 2: Designated Support Space

				View National Fit-up Standards		
Description	1 Quiet/Touchdown Room for every 45 FTE at 5 m ² u			3	15.00	
	Small Meeting Room @ 14 m ² u - seats 6			2	28.00	
	Medium Meeting Room @ 30 m ² u - seats 12			2	60.00	
	Large Meeting Room @ 60 m ² u - seats 20+			0	0.00	
	Kitchenette			1	30.00	
	Shared Equipment Area			2	20.00	
	Telecommunications Room			1	6.60	
	Total Standard Support Space m²u					153.00

Section 3: Undesignated Support Space

Description	Undesignated Hard Walled Support Space 10m ² u			2	20.00	
	Total Undesignated Support Space m²u					20.00

Section 4: Open Area Support Space

				View National Fit-up Standards		
Description	Printer Stations (1.3 m ² u) one for every 20-30 FTE's			3	3.90	
	Visitor Coat Storage (1.5 m ² u) accommodates 15			1.5	2.25	
	Secondary Reception Waiting Areas (7.4 m ² u) optionally one per floor			0	0.00	
	Open Collaborative/Teaming Areas (minimum 10% of total space requirements)			10%	124.12	
	Total Open Area Support Space m²u					130.27

Section 5: Circulation and Design Contingency

Description	Standard Circulation (fixed amount based on SAS)			35%	321.79	
	Design Contingency (Building loss fact 0% to 10%)			0%	0.00	
	Total Circulation and Design Space m²u					321.79

Section 6: Non-Compliance Space within the Fit-up Standard

It is required that departments meet non-compliance needs with the remaining space provided in this section. Additional non-compliance above the remaining space in this section must be entered into Step 3.		Remaining Space m ² u to be put towards non-compliance. If non-compliance is not applicable then remaining space can be allocated towards open collaborative/teaming areas		191.13	Within FUS
	Description and CCM Number	Quantity	Standard space allocation per room m ² u	Required space per room m ² u	Difference m ² u
Non-Compliant Space 1					0
Non-Compliant Space 2					0
Non-Compliant Space 3					0
Non-Compliant Space 4					0
Non-Compliant Space 5					0
Non-Compliant Space 6					0
Non-Compliant Space 7					0
Non-Compliant Space 8					0
Non-Compliant Space 9					0
Non-Compliant Space 10					0
Non-Compliant Space 11					0
Non-Compliant Space 12					0
Non-Compliant Space 13					0
Non-Compliant Space 14					0
Non-Compliant Space 15					0
				Totals	
				Total Non-Compliance Space Required m²u	
				0	
				Within FUS	

Section 7: Totals

Description	Section 1: Office and Workstation Space		425.00	
	Section 2: Designated Support Space		153.00	
	Section 3: Undesignated Support Space		20.00	
	Section 4: Open Area Support		130.27	
	Section 5: Non-Compliance within the FUS		0.00	
	Total Remainder for Additional Open Area Support		191.13	Meets Standards
	Section 6: Circulation and Design Contingency		321.79	
	Total Fit-up Standards Space Requirements		1241.19	
			Space Utilization Rate m² usable per FTE /non-FTE	13.49
				Step 3 - Non-Compliant Space

Non-Compliance Space Requirements for Approval (Outside of FUS)

Non-compliance space are subject to ASC approval.

	Description and CCM Number	Quantity	Standard space allocation per area m ² u	Required space per area m ² u	Difference m ² u
	Non-Compliant Space 1				0
	Non-Compliant Space 2				0
	Non-Compliant Space 3				0
	Non-Compliant Space 4				0
	Non-Compliant Space 5				0
	Non-Compliant Space 6				0
	Non-Compliant Space 7				0
	Non-Compliant Space 8				0
	Non-Compliant Space 9				0
	Non-Compliant Space 10				0
	Non-Compliant Space 11				0
	Non-Compliant Space 12				0
	Non-Compliant Space 13				0
	Non-Compliant Space 14				0
	Non-Compliant Space 15				0

Step 4 - Special Purpose Space

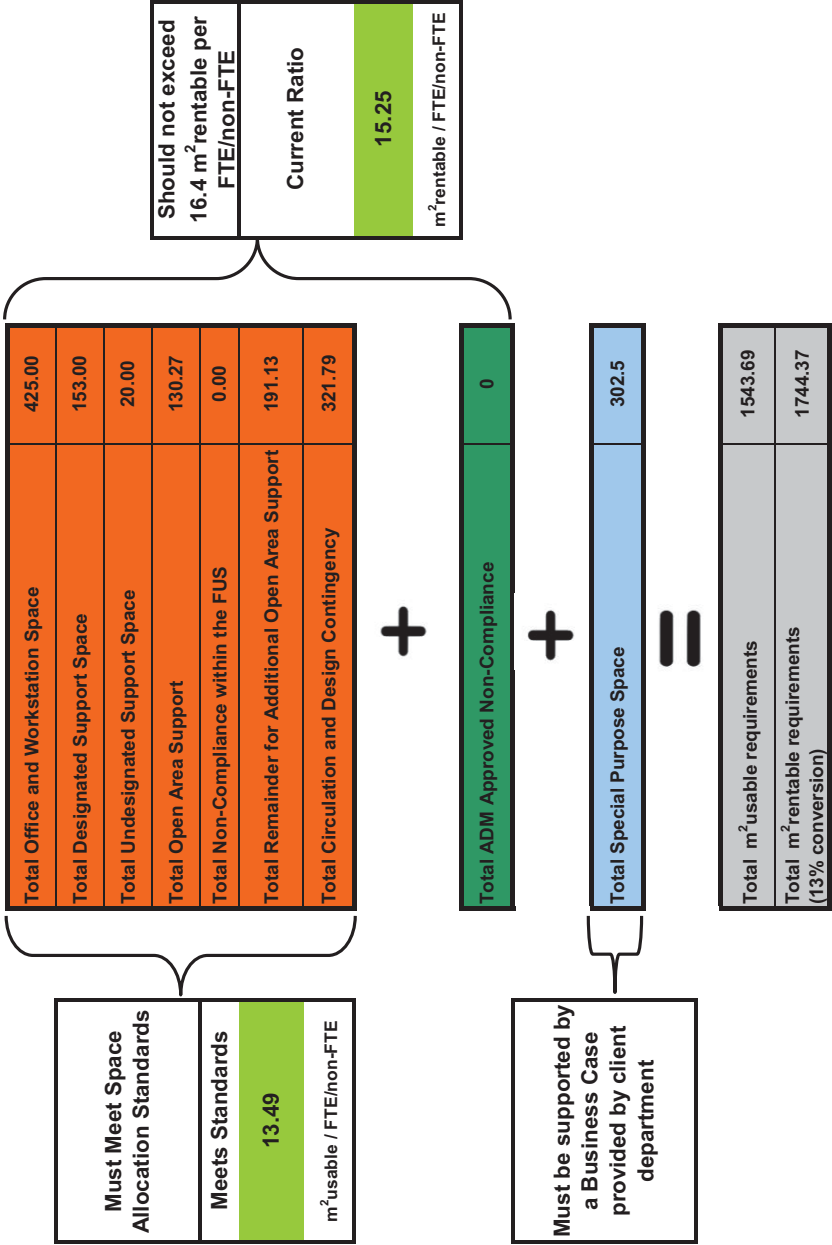
Total Non-Compliance Space Required m² u	Totals
	0

Special Purpose Space (SPS) Requirements

Quantity	Description (pick list)	Business Case Provided (y/n)	Space Requirements m ² u	Total Space Requirements m ² u (Quantity x Space requirements)	Comments
1	C: SPS - INSIDE STORAGE/RECORDS	Yes	103.5	103.5	6 rooms with floor loading requirements*
1	MEDICAL	Yes	46.5	46.5	3 rooms**
1	P: SPS - FITNESS/SHOWERS/LOCKERS	Yes	5	5	Patient barrier free washroom
1	C: SPS - INSIDE STORAGE/RECORDS	Yes	89	89	Basement storage
1	F: SPS - PROCESS/MAIL ROOM	Yes	11	11	Sample prep/ exhibit review
1	C: SPS - INSIDE STORAGE/RECORDS	Yes	10	10	Seized goods
1	Mt: SPS - LABORATORY/WEATHER OFFICE	Yes	10	10	Pesticide storage/ sample prep
				0	
				0	
				0	
				0	
				0	
				0	
				0	
				0	
				0	

Circulation 0 - 10%	10%	Totals
Total Special Purpose Space m ² u		27.50
		302.50

Space Requirements Summary



Step 1 - General Administration Office - Space Allocation Standard

Office Population	Employees (FTEs)	119
	Consultants and Temp. Help (Non-FTEs)	5
Special Purpose Space Population	Employees (FTEs)	1
	Consultants and Temp. Help (Non-FTEs)	0
	Total	125

Do not exceed 250 →

	Population	Total m ² u
Workstation Area (5.45 m ² u per FTE/non-FTE)	124.00	675.80
	5.00	50.00
Support Area	10.00	60.00
	110.00	440.00
	125.00	550.00
	Sub-total - General Administrative Office (m ² u)	1,225.80
	Circulation 35%	429.03
	Total - General Administrative Office (m ² u)	1,654.83

Step 2 - Fit-up Standard

m ² usable / FTE/Non-FTE	13.24
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Workplace2.0: Fit-up Standards Space Requirements

Do not insert information into the grey cells		Quantity	Space m ² u	Totals	
Section 1: Office and Workstation Space		View National Fit-up Standards			
Description	Leadership EX 4- EX 5 (18.5 m ² u max)	1	18.50		
	Leadership EX 2 - EX 3 (14 m ² u max)	3	42.00		
	Leadership EX 1 (10 m ² u max)	3	30.00		
	Fixed (4.5 m ² u max)	113	508.50		
	Flex (3.0 m ² u max)		0.00		
	Free Address (1.5 m ² u max)	5	7.50		
	SPS FTE (0 m ² u)		0.00		
	Total Office and Workstation Space m²u	0		606.50	Error Messages:
	Total Population			125.00	Population is equal to Step 1
					Population is within Support Space tables

Section 2: Designated Support Space

Description	1 Quiet/Touchdown Room for every 45 FTE at 5 m ² u	3	15.00
	Small Meeting Room @ 14 m ² u - seats 6	1	14.00
	Medium Meeting Room @ 30 m ² u - seats 12	2	60.00
	Large Meeting Room @ 60 m ² u - seats 20+	1	60.00
	Kitchenette	1	40.00
	Shared Equipment Area	2	28.00
	Telecommunications Room	1	6.60
	Total Standard Support Space m²u		217.00

Section 3: Undesignated Support Space

Description	Undesignated Hard Walled Support Space 10m ² u	3	30.00
	Total Undesignated Support Space m²u		30.00

Section 4: Open Area Support Space

Description	Printer Stations (1.3 m ² u) one for every 20-30 FTE's	4	5.20
	Visitor Coat Storage (1.5 m ² u) accommodates 15	1.5	2.25
	Secondary Reception Waiting Areas (7.4 m ² u) optionally one per floor	0	0.00
	Open Collaborative/Teaming Areas (minimum 10% of total space requirements)	10%	165.48
	Total Open Area Support Space m²u		172.93

Section 5: Circulation and Design Contingency

Description	Standard Circulation (fixed amount based on SAS)	35%	429.03
	Design Contingency (Building loss fact 0% to 10%)	0%	0.00
	Total Circulation and Design Space m²u		429.03

Section 6: Non-Compliance Space within the Fit-up Standard

It is required that departments meet non-compliance needs with the remaining space provided in this section. Additional non-compliance above the remaining space in this section must be entered into Step 3.		Remaining Space m ² u to be put towards non-compliance. If non-compliance is not applicable then remaining space can be allocated towards open collaborative/teaming areas		199.37	Within FUS
	Description and CCM Number	Quantity	Standard space allocation per room m ² u	Required space per room m ² u	Difference m ² u
Non-Compliant Space 1					0
Non-Compliant Space 2					0
Non-Compliant Space 3					0
Non-Compliant Space 4					0
Non-Compliant Space 5					0
Non-Compliant Space 6					0
Non-Compliant Space 7					0
Non-Compliant Space 8					0
Non-Compliant Space 9					0
Non-Compliant Space 10					0
Non-Compliant Space 11					0
Non-Compliant Space 12					0
Non-Compliant Space 13					0
Non-Compliant Space 14					0
Non-Compliant Space 15					0
				Totals	
				Total Non-Compliance Space Required m²u	0
					Within FUS

Section 7: Totals

Description	Section 1: Office and Workstation Space	606.50	
	Section 2: Designated Support Space	217.00	
	Section 3: Undesignated Support Space	30.00	
	Section 4: Open Area Support	172.93	
	Section 5: Non-Compliance within the FUS	0.00	
	Total Remainder for Additional Open Area Support	199.37	Meets Standards
	Section 6: Circulation and Design Contingency	429.03	
	Total Fit-up Standards Space Requirements	1654.83	
	Space Utilization Rate m² usable per FTE /non-FTE	13.24	
Step 3 - Non-Compliant Space			

Non-Compliance Space Requirements for Approval (Outside of FUS)

Non-compliance space are subject to ASC approval.

	Description and CCM Number	Quantity	Standard space allocation per area m ² u	Required space per area m ² u	Difference m ² u
Non-Compliant Space 1					0
Non-Compliant Space 2					0
Non-Compliant Space 3					0
Non-Compliant Space 4					0
Non-Compliant Space 5					0
Non-Compliant Space 6					0
Non-Compliant Space 7					0
Non-Compliant Space 8					0
Non-Compliant Space 9					0
Non-Compliant Space 10					0
Non-Compliant Space 11					0
Non-Compliant Space 12					0
Non-Compliant Space 13					0
Non-Compliant Space 14					0
Non-Compliant Space 15					0

Step 4 - Special Purpose Space

Total Non-Compliance Space Required m² u	Totals
	0

Special Purpose Space (SPS) Requirements

Quantity	Description (pick list)	Business Case Provided (y/n)	Space Requirements m ² u	Total Space Requirements m ² u (Quantity x Space requirements)	Comments
1	C: SPS - INSIDE STORAGE/RECORDS	Yes	70	70	Records Storage
1	C: SPS - INSIDE STORAGE/RECORDS	Yes	68.18	68.18	Basement Storage
1	TELECOMMUNICATION/EMERGENCY FACILITIES	Yes	60	60	Emergency Command Centre (ECC)
1	TELECOMMUNICATION/EMERGENCY FACILITIES	Yes	10	10	ECC Coordinator (SPS FTE)
				0	
				0	
				0	
				0	
				0	
				0	
				0	
				0	
				0	
				0	
				0	
				0	
				0	
				0	

Circulation 0 - 10%	10%	Totals
Total Special Purpose Space m ² u		20.82
		229.00

Space Requirements Summary

