

**RETURN BIDS TO:**  
**RETOURNER LES SOUMISSIONS À:**  
**Bid Receiving - PWGSC / Réception des soumissions -**  
**TPSGC**  
**Place du Portage, Phase III**  
**Core 0A1/Noyau 0A1**  
**11 Laurier St./11, rue Laurier**  
**Gatineau**  
**Québec**  
**K1A 0S5**  
**Bid Fax: (819) 997-9776**

**SOLICITATION AMENDMENT**  
**MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address**  
**Raison sociale et adresse du**  
**fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**  
Miscellaneous Special Projects Division (XN)/Division  
des projets spéciaux divers (XN)  
Canadian Building  
219 Laurier Ave. West, 13th Floor  
Room 13077  
Ottawa  
Ontario  
K1A 0S5

|   |  |
|---|--|
| <b>Title - Sujet</b><br>SAP Functional TBIPS  |  |
| <b>Solicitation No. - N° de l'invitation</b><br>G9931-120007/A  | <b>Amendment No. - N° modif.</b><br>003      |
| <b>Client Reference No. - N° de référence du client</b><br>G9931-120007   | <b>Date</b><br>2013-03-15                    |
| <b>GETS Reference No. - N° de référence de SEAG</b><br>PW-\$\$XN-105-25523  |  |
| <b>File No. - N° de dossier</b><br>105xn.G9931-120007   | <b>CCC No./N° CCC - FMS No./N° VME</b>       |
| <b>Solicitation Closes - L'invitation prend fin</b><br><b>at - à 02:00 PM</b><br><b>on - le 2013-03-28</b>  |  |
| <b>Time Zone</b><br><b>Fuseau horaire</b><br>Eastern Daylight Saving<br>Time EDT  |  |
| <b>F.O.B. - F.A.B.</b><br><b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/> |  |
| <b>Address Enquiries to: - Adresser toutes questions à:</b><br>Ward, Kristen  | <b>Buyer Id - Id de l'acheteur</b><br>105xn  |
| <b>Telephone No. - N° de téléphone</b><br>(819) 994-0985 ( )  | <b>FAX No. - N° de FAX</b><br>(819) 934-8626 |
| <b>Destination - of Goods, Services, and Construction:</b><br><b>Destination - des biens, services et construction:</b>   |  |

**Instructions: See Herein**

**Instructions: Voir aux présentes**

|  |  |
|--|--|
| <b>Delivery Required - Livraison exigée</b>  | <b>Delivery Offered - Livraison proposée</b> |
| <b>Vendor/Firm Name and Address</b><br><b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>   |  |
| <b>Telephone No. - N° de téléphone</b><br><b>Facsimile No. - N° de télécopieur</b>   |  |
| <b>Name and title of person authorized to sign on behalf of Vendor/Firm</b><br><b>(type or print)</b><br><b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b><br><b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b> |  |
| <b>Signature</b>   | <b>Date</b>                                  |

### AMENDMENT 003

The purpose of this amendment is to publish answers in response to questions received regarding this TBIPS SA RFP G9931-120007/A.

THE FOLLOWING CLARIFICATIONS FORM PART OF THIS TBIPS SA RFP:

#### Question 1) – Training Requirements

As the number of billable days for the volume of training is extraordinary (atypical of an SAP project) relative to the other categories, it is recommended that the Business Service Class be contracted separately in order to ensure that HRSDC receives the support of firms that specialize in the training.

So please consider changing the requirement to award up to 4 contracts: two for the Business Services Class and 2 for the combined Technology Services and Project Management class.

**Answer 1:** Canada has considered thoroughly the service level, resource category as well as the number of resulting Contracts and incorporated the best possible procurement strategy into this solicitation based on the scope and objective of HRSDC ESRP Project. As a result, Canada believes the requirements in this solicitation are fair and reasonable and the request is hereby rejected.

#### Question 2) – Number of Billable Days in M1 and R1 versus the Estimates

The number of billable days to be substantiated is well in excess of the forecasted requirements. As shown below the Mandatory and Rated requirements do not align with the estimated number provided by HRSDC. Please consider the proposed changes below that better align with HRSDC's stated requirements.

| Category                     | Est.# of Resources Required | RFP M1 | RFP R1 | Proposed M1 | Proposed R1 |
|------------------------------|-----------------------------|--------|--------|-------------|-------------|
| A.1 Application/SW Architect | 2                           | 4      | 8      | 2           | 4           |
| A.2 Functional Analyst       | 8                           | 18     | 36     | 8           | 16          |
| P.1 Change Management        | 1                           | 3      | 6      | 1           | 2           |
| P.9 Project Manager          | 2                           | 4      | 8      | 2           | 4           |

If indeed multiple contracts are awarded then these numbers still reflect requirements well in excess of the actual number of resources a supplier may be called to provide.

**Answer 2:** Please refer to Annex B - Basis of Payment. We have estimated a total of 9,940 billable person days over a four (4) year period and this amount in fact exceeds the number of

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billable days being evaluated in M-1 and R-1. Furthermore, Bidders are allowed to provide five (5) contract references over a five (5) year period to meet this requirement. As a result, this requirement shall remain unchanged.

**Question 3) – Availability of Resources**

Given the March Break vacation period (last week in Quebec and this week in Ontario) resources and client reference contacts are difficult to reach. As such please consider granting a two week extension so that Bidders may confirm their submissions.

**Answer 3:** Canada considered many factors, including the March Break, when it issued this solicitation with a 28 day posting period, rather than the standard 20 days. As a result, Canada does not contemplate any extension to the RFP posting period.

**ALL OTHER TERMS AND CONDITIONS OF THIS TBIPS REMAIN UNCHANGED.**