



**RETURN BIDS TO:**

**RETOURNER LES SOUMISSIONS À:**

Bid Receiving - PWGSC / Réception des soumissions - TPSGC

11 Laurier Street / 11, rue Laurier

Place du Portage, Phase III

Core 0A1 / Noyau 0A1

Gatineau

Québec

K1A 0S5

Bid Fax: (819) 997-9776

**Revision to a Request for Supply  
Arrangement - Révision à une demande  
pour un arrangement en matière  
d'approvisionnement**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address**

Raison sociale et adresse du  
fournisseur/de l'entrepreneur

**Issuing Office - Bureau de distribution**

Procurement Strategies Division / Division des  
stratégies d'acquisition

11 Laurier St. / 11, rue Laurier

Place du Portage, 11C1

Phase III, Tower C

Gatineau

Quebec

K1A 0S5

<b>Title - Sujet</b> TSPS - Solutions Based SA	
<b>Solicitation No. - N° de l'invitation</b> E60ZN-13TSSB/B	<b>Date</b> 2013-04-25
<b>Client Reference No. - N° de référence du client</b> E60ZN-13TSSB	<b>Amendment No. - N° modif.</b> 002
<b>File No. - N° de dossier</b> 017zn.E60ZN-13TSSB	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$ZN-017-25970	
<b>Date of Original Request for Supply Arrangement</b> 2013-04-16 <b>Date de demande pour un arrangement en matière d'app. originale</b>	
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2013-05-28</b>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Kingan, Sherrie	<b>Buyer Id - Id de l'acheteur</b> 017zn
<b>Telephone No. - N° de téléphone</b> (819) 956-1673 ( )	<b>FAX No. - N° de FAX</b> (819) 997-2229
<b>Delivery Required - Livraison exigée</b>	
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	
<b>Security - Sécurité</b> This revision does not change the security requirements of the solicitation. Cette révision ne change pas les besoins en matière de sécurité de l'invitation.	

Instructions: See Herein

Instructions: Voir aux présentes

<b>Acknowledgement copy required</b>	<b>Yes - Oui</b>	<b>No - Non</b>
<b>Accusé de réception requis</b>	<input type="checkbox"/>	<input type="checkbox"/>
<b>The Offeror hereby acknowledges this revision to its Offer.</b> <b>Le proposant constate, par la présente, cette révision à son offre.</b>		
<b>Signature</b>	<b>Date</b>	
Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie)		
<b>For the Minister - Pour le Ministre</b>		

Solicitation No. - N° de l'invitation

E60ZN-13TSSB/B

Client Ref. No. - N° de réf. du client

E60ZN-13TSSB

Amd. No. - N° de la modif.

002

File No. - N° du dossier

017znE60ZN-13TSSB

Buyer ID - Id de l'acheteur

017zn

CCC No./N° CCC - FMS No/ N° VME

---

**See attached document**

**THIS AMENDMENT #002 IS RAISED TO AMEND THE RFSA AND TO ANSWER QUESTIONS**

**REASON FOR AMENDMENT:**

**Canada is publishing herein responses to enquiries that it received pertaining to this solicitation subject to Period 1 - Initial Question Period as set out in accordance with article 3 - Enquiries - Request for Arrangements. Please note that Canada may respond to questions in a non-sequential order, but all questions submitted during Period 1 will be answered and industry will be notified when Canada is proceeding to Period 2 - Supplementary Question Period.**

**QUESTIONS AND ANSWERS**

**Question 3:**

Concerning:

RFSA: ANNEX A \_ REQUIREMENTS FOR SERVICES

5. TECHNICAL, ENGINEERING AND MAINTENANCE SERVICES (TEMS) STREAM

(a) Please clarify the meaning of the statement:

"As identified in the resulting contract, a portion of the following services must be performed by a licensed Professional Engineer in the applicable jurisdiction or must be performed under the supervision of a licensed Professional Engineer in the applicable jurisdiction".

(b) Will a requirement that services must be performed by a licensed Professional Engineer in the applicable jurisdiction be contained within all requirements for contracts issued by clients?

(c) Will a requirement that services must be performed by a licensed Professional Engineer in the applicable jurisdiction be contained within some requirements for contracts issued by clients ? (If this is the case, what proportion of contracts issued by clients is expected to contain this requirement?)

(d) Will a requirement that services must be performed under the supervision of a licensed Professional Engineer in the applicable jurisdiction be contained within all requirements for contracts issued by clients?

(e) Will a requirement that services must be performed under the supervision of a licensed Professional Engineer in the applicable jurisdiction be contained within some requirements for contracts issued by clients? (if this is the case, what proportion of contracts issued by clients are expected to contain this requirement?)

(f) Or does the above statement from the RFSA mean something else?

Please clarify the meaning of this statement from the RFSA and how the terms of this requirement within apply to individual Client Requirements.

**Canada's Response to Question 3:**

For parts (a), (b), (c), (d), (e) and (f), Canada clarifies that a resulting contract for services under Stream 5 could require work to be done by Professional Engineers (forming part of Stream 5). At this stage, the RFSA is the pre-qualification stage for suppliers to qualify for the SA. As such suppliers seeking to qualify in Stream 5 must meet the mandatory requirements set out in Attachment B – Supply Arrangement Technical Evaluation Criteria. Once the SA's are awarded, client specific requirements will be described and include specified in each individual resulting

Request for Proposal. At that time, pre-qualified suppliers invited to respond to the RFP, can seek additional clarification on the requirement during the RFP process. Given that this document deals with the RFSA, client specific requirements are unknown at this time.

**Question 4:**

Concerning:

RFSA: ANNEX A \_ REQUIREMENTS FOR SERVICES

5. TECHNICAL, ENGINEERING AND MAINTENANCE SERVICES (TEMS) STREAM

With reference to the statement:

"As identified in the resulting contract, a portion of the following services must be performed by a licensed Professional Engineer in the applicable jurisdiction or must be performed under the supervision of a licensed Professional Engineer in the applicable jurisdiction".

Please clarify what is the "applicable jurisdiction"

**Canada's Response to Question 4:**

The "applicable jurisdiction" is determined by the location in which the services are to be rendered and would be defined in any resulting Request for Proposal. Example: If a client has a requirement for work to be performed in Ontario and requires a certification within/for that applicable jurisdiction of Ontario. In this scenario, as per the statement above, the services must therefore be performed by a licensed Professional Engineer in Ontario or the services must be performed under the supervision of a licensed Professional Engineer in Ontario or alternatively as will be specified as part of the client's requirement. Once the client identifies their requirements in this regard, invited pre-qualified suppliers can seek clarification directly from the client should they have any questions regarding jurisdiction and certification requirements that are required to satisfy the client's requirement.

**Question 6:**

We have reviewed the RFP in detail. As a Solutions SA holder with no changes we will be sending the Grandfather Certification form labeled attachment C. We will also be completing the DCC portion of the CPSS online (we are already registered on CPSS).

However, after reviewing the RFP we cannot locate Attachment E. According to the grid (page 15) under current SA holders with no changes -section II- certification- it states print attachment E. Where is this located? Is this perhaps an error and it should read: print attachment C instead of E?

**Canada's Response to Question 6:**

Canada confirms that there was an error in the English version of the RFSA document. The following administrative amendment does not affect the French version of the RFSA.

Canada amends the RFSA as follows:

At PART 3 - ARRANGEMENT PREPARATION INSTRUCTIONS, Article 1.3 Arrangement Submission Grid, Section II Certifications of the Arrangement Submission Grid on page 14:

Delete: "Attachment E"

Replace with: "Attachment C" attached hereto and the Arrangement Submission Grid is revised to reference Attachment C as noted below:

## ARRANGEMENT SUBMISSION GRID

Column A	Column B	Column C	Column D	Column E	Column F	Column G
	<b>New TSPS Supplier</b> (Supplier is not a current SA Solutions Holder)	<b>Existing SA Solutions Holder (whether active or inactive) :</b>  The Supplier is <b>NOT</b> changing the Technical arrangement already on file from the previous SA Solutions Solicitation	<b>Existing SA Solutions Holder (whether active or inactive) :</b>  The Supplier <b>IS</b> applying for additional Tier(s) and/or, Stream(s), or is otherwise modifying their Technical Offer already on file from the previous SA Solutions Solicitation	<b>TEMS Holders (The Supplier is NOT a current SA Solutions Holder)</b>  The Supplier is <b>NOT</b> applying for additional Tier(s) and/or Stream(s), etc.	<b>Current SA Solutions Holder (whether active or inactive) who is also a TEMS Holder:</b>  The Supplier is <b>NOT</b> applying for additional Tier(s) and/or Stream(s), etc.	<b>Current SA Solutions Holder (whether active or inactive) who is also a TEMS Holder:</b> The Supplier <b>IS</b> applying for Tier(s) and/or, Stream(s), or is otherwise modifying their Technical Offer already on file from the previous TSPS Solutions Solicitation
<b>Section I Technical Arrangement</b>						
Region and metropolitan area selection	DCC	DCC	DCC	DCC	DCC	DCC
Mandatory M.1 all Streams	DCC & ADD	Grandfather Cert.	Grandfather Cert.	DCC	Grandfather Cert.	Grandfather Cert.
Mandatory M.2 all Streams	DCC & ADD	Grandfather Cert. & DCC	Grandfather Cert. & DCC & ADD	DCC	Grandfather Cert. & DCC	DCC & ADD & Grandfather Cert.
Mandatory M.3 All Streams	DCC & ADD	Grandfather Cert. & DCC	Grandfather Cert. & DCC & ADD	DCC	Grandfather Cert. & DCC	DCC & ADD & Grandfather Cert.
TEMS migration process applies	No	No	No	Yes	Yes	Yes
<b>Section II Certifications</b>						
Supplier's Statement	DCC & Print (Attachment C)	DCC & Print (Attachment C)	DCC & Print (Attachment C)	DCC & Print (Attachment C)	DCC & Print (Attachment C)	DCC & Print (Attachment C)
Grandfather Certification	N/A	DCC & Print (Attachment C)	DCC & Print (Attachment C)	N/A	DCC & Print (Attachment C)	DCC & Print (Attachment C)
FCP EE Certification	DCC	Grandfather Cert.	Grandfather Cert. or DCC	DCC	Grandfather Cert.	Grandfather Cert. or DCC
Work Force Reduction Program Certification	DCC	Grandfather Cert.	Grandfather Cert. or DCC	DCC	Grandfather Cert.	Grandfather Cert. or DCC
Former Public Servant Certification	DCC	Grandfather Cert.	Grandfather Cert. or DCC	DCC	Grandfather Cert.	Grandfather Cert. or DCC
Aboriginal Business Certification	DCC	Grandfather Cert.	Grandfather Cert. or DCC	DCC	Grandfather Cert.	Grandfather Cert. or DCC
Code of Conduct Certification	DCC	DCC	DCC	DCC	DCC	DCC
Current Security Clearance and current Document Safeguarding Clearance	DCC	DCC	DCC	DCC	DCC	DCC
Request for Security Sponsorship	DCC	DCC	DCC	DCC	DCC	DCC

**Question 10:**

The RFSA says that I can fill in my technical response information online however when I access the website as per Attachment D - Technical Response Template / CPSS Supplier Module - DCC, it seems that the module is not activated yet.

**Canada's Response to Question 10:**

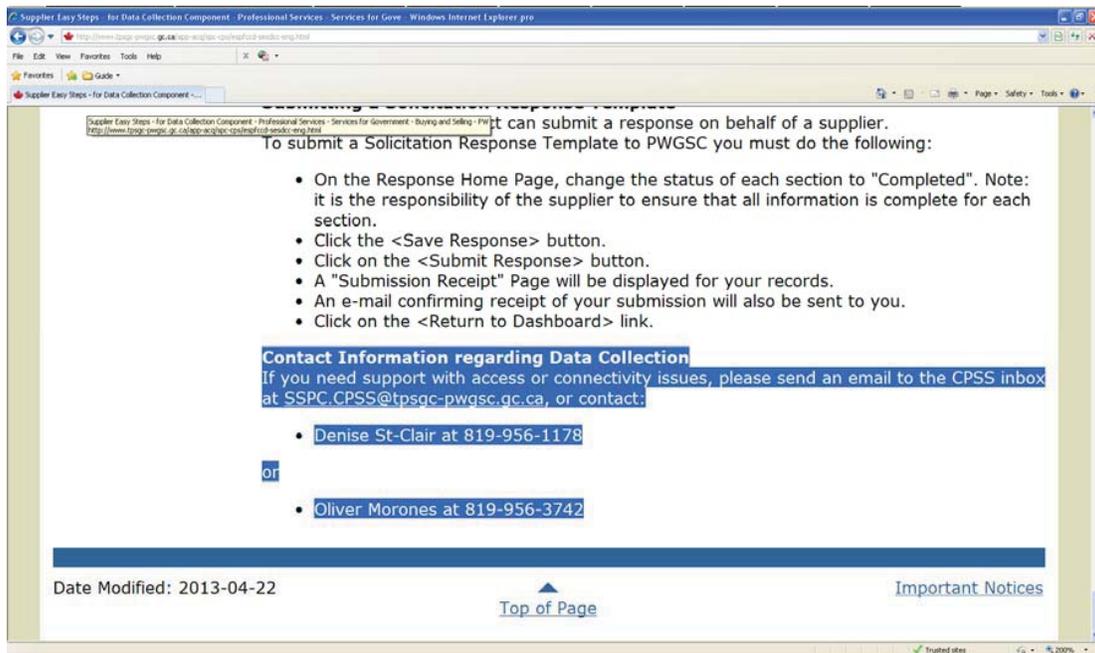
The Data Collection Component module for this RFSA was activated the day of the solicitation posting.



If suppliers are not currently enrolled in CPSS please visit the Supplier Enrolment - CPSS e-Portal Supplier Module at the following link: <http://www.tpsgc-pwgsc.gc.ca/app-acq/spc-cps/iffpe-seeps-eng.html>

Should suppliers encounter technical difficulties with the Data Collection Component, such as not able to access, save, or enter data as noted, please review the Supplier Easy Steps - for Data Collection Component at the following link: <http://www.tpsgc-pwgsc.gc.ca/app-acq/spc-cps/espfccd-sesdccc-eng.html>

As per the Supplier Easy Steps - for Data Collection Component website, contact information for the DCC is:



**Question 11:**

Is Attachment E actually the front page of the RFSA which we are to sign and send along with the other documents?

**Canada's Response to Question 11:**

Please see the answer to Question 6 above.

Should after review of the response, the response still does not address the question, Canada requests the Supplier to restate/rephrase and submit a new question in accordance with Article 3, Enquiries - Request for Supply Arrangements as outlined in the solicitation.

**Question 12:**

In the solicitation "TSPS - Solutions Based SA" E60ZN-13TSSB/B, on page 42 the document notes "The supplier must propose a total of five (5) Project Summaries per Stream." I interpret this to mean that you have to propose 5 projects per stream, no more and no less. It also notes various levels of value per project (20k/300k) and that projects have to have been completed in the past 5 years.

However, in the Data Collection Component of this solicitation, it notes in various places that 3 projects must be provided for Tiers 1 & 2, and that the work must have been completed in the last 7 years.

Could you advise on these discrepancies?

**Canada's Response to Question 12:**

Canada acknowledges that there was an error in the Data Collection Component (DCC). These discrepancies have now been updated in the Data Collection Component of this solicitation. The information in the solicitation is correct and remains unchanged.

**Question 14:**

Can the Bidder submit a subsidiary's experience to qualify for this SA?

**Canada's Response to Question 14:**

Yes, a supplier can submit a subsidiary's experience as per the amendment below.

Canada confirms that the wording to include the experience of a subsidiary was not included in the Attachment B to this RFSA and therefore has made the necessary corrections. In doing so, Canada **DELETES** Attachment B and **REPLACES** with Attachment B (Revision 1) as attached hereto.

Therefore any reference throughout the entire RFSA solicitation document and/or Data Collection Component which currently references Attachment B is revised to read: Attachment B (Revision 1).

**Question 15:**

We are already qualified for TSPS – Solutions Based, Streams 1 and 2, and we do not want to make any changes or add any new streams. In addition, we are in the process of entering the necessary data on the CPSS site, and in the part where they ask for information on the number of months in business:

- (a) Is the date that we are to enter the date we started in business or the date we first qualified for TSPS Solutions Based?
- (b) What page reference do you want? I thought that we did not need to submit a hard-copy proposal, and that in our case, we only had to enter the required data on the CPSS site.

**Canada's Response to Question 15 :**

- (a) The date that you would enter is the date that your company started in business.
- (b) In this scenario, the referenced page number you would enter would be the page number of the Grandfather Certification you included in your arrangement.

## **Attachment B (Revision 1)**

### **Supply Arrangement Technical Evaluation Criteria**

#### **Instructions to Suppliers:**

The evaluation criteria contained in this Attachment B is divided into two sections as follows.

#### **Section 1 – Technical Evaluation Criteria for Streams 1, 2, 3 and 5:**

Stream 1: Human Resource Services;  
Stream 2: Business Services / Change Management Services;  
Stream 3: Project Management Services; and  
Stream 5: Technical Engineering and Maintenance (TEMS)

#### **Section 2 – Technical Evaluation Criteria for Stream 4:**

Stream 4: Real Property Project Management Services.

All Suppliers must meet the mandatory requirements set out in this Attachment B by either:

1. demonstrating through the submission of proof in their bid that they meet the mandatory requirement, or
2. where permitted, providing the Grandfather Certification in Attachment C of this RFSA signed by either its Chief Financial Officer, Chief Executive Officer or the Supplier's duly authorized representative. While a bid may incorporate by reference information already on file, all the requirements of this RFSA must be met by each Supplier by the date of bid submission unless otherwise specified.

By submitting an arrangement, Suppliers are indicating that they consider themselves to be fully compliant in accordance with the mandatory requirements of this Attachment B, and will agree to the supply arrangement terms and conditions identified in Component II if a supply arrangement is issued to them.

As a result of the National Procurement Strategy for Professional Services, the Streams of the Technical Engineering and Maintenance (TEMS) Supply Arrangement (excluding the Telecommunications Stream) will be sunset once the evaluation of this RFSA is complete. One new Stream has been added to TSPS to replace the TEMS Streams (excluding the Telecommunications Stream). Any Supplier holding a TEMS SA (excluding the Telecommunications Stream) must comply with all the requirements of this RFSA (including submitting the applicable certifications and fulfilling all applicable TSPS mandatory requirements as described in this Attachment B) in order to be considered responsive.

Existing Solutions SA Holders are not required to re-qualify for any Streams for which they already have an SA although they must otherwise comply with the requirements of the refresh RFSA.

All Suppliers are advised that only listing experience without providing any supporting data to describe when, where and how such experience was obtained will not be considered to be "demonstrated" for the purpose of the evaluation. All professional experience must be fully documented and substantiated in the proposal.

Suppliers must identify the Stream(s) for each Region, Metropolitan Area and Tier that they are proposing to provide under any resulting SA.

Suppliers that have indicated that they wish to provide for both Tiers, and Suppliers who meet the Mandatory Technical Evaluation Criteria of Tier 2 will be considered to have met the Mandatory Criteria of Tier 1.

### **Section 1 - Mandatory Technical Criteria for Streams 1, 2, 3 and 5**

Definitions for the purposes of Section 1 of this Attachment "B":

An "Outside Client" is any legal entity that is not an affiliate of the Supplier, a member of a joint venture with the Supplier or any other entity that does not deal at arm's length with the Supplier.

A "Project" is a contractual agreement between the Supplier and an Outside Client under which the Supplier has provided professional services to the Outside Client and has fulfilled all of the requirements of the project with regards to the specific Stream being examined. Different phases of a single contract may be cited in more than one Project Summary if that contract was a multi-phase Project with specific deliverables and distinct phases and if those phases associated with the concerned Stream have all been completed at the RFSA closing date (as outlined in PART 2, Article 6, "RFSA Evaluation Schedule").

**The supplier must propose a total of five (5) Project Summaries per Stream.**

Proposed Project Summaries will be evaluated in order of presentation. Proposed Project Summaries above the "Maximum" will not be evaluated.

- 1) Human Resources Services Stream; (Minimum = 5) (Maximum = 5)
- 2) Business Consulting/Change Management Stream; (Minimum = 5) (Maximum = 5)
- 3) Project Management Services Stream. (Minimum = 5) (Maximum = 5)
- 4) Technical Engineering and Maintenance Stream (TEMS) (Minimum = 5) (Maximum = 5)

For B1-MTS2 , the following information must, as a minimum, be provided for each of the projects cited:

- i. Name of the Outside Client;
- ii. Brief description of the Scope and Objective of the project clearly demonstrating the
- iii. Supplier has experience providing solutions based professional services;
- iv. Start and end dates of the project (month/year to month/year; if the project End date is in the same month and year as the RFSA closing date, Suppliers must include in their project summary, the day, month and year the project was completed;
- v. Project Value - total amount invoiced by the Supplier for the project (excluding travel
- vi. and living and GST/HST);
- vii. The value of the professional services component of the Project;

The following information should, as a minimum, be provided for each of the projects cited:

- Name of the Outside Client reference; and Telephone number, fax number, and e-mail address (if available) of the Outside Client reference.

<b>Mandatory Technical Criteria for the SOLUTIONS (B1-MTS) for Streams 1, 2, 3 and 5</b>			
For the purpose of the mandatory technical criteria B1-MTS2 the experience of the Supplier and its subcontractors, affiliates, <i>subsidiaries</i> and suppliers will be considered if the experience was obtained working on a project billed to the Supplier. (See 'Note to Bidder' below)			
<b>Number</b>	<b>TIER 1 Mandatory Technical Criterion</b>	<b>TIER 2 Mandatory Technical Criterion</b>	<b>Bid Preparation Instructions</b>
<b>B1-MTS1</b>	<p><b>Minimum years in business:</b></p> <p>The Supplier must have been in business for a minimum of three (3) years as of the RFSA closing date.</p>	<p><b>Minimum years in business:</b></p> <p>The Supplier must have been in business for a minimum of three (3) years as of the RFSA closing date.</p>	<p>In order to demonstrate this, the Supplier must provide proof (i.e. incorporation, business registration or tax returns) in its arrangement confirming the number of years its firm has been in business.</p>
<b>B1-MTS2</b>	<p><b>Project Experience and Summaries Per Stream:</b></p> <p>Suppliers must submit five (5) Project Summaries for Projects completed during the 5 years prior to the RFSA closing date. Suppliers must submit five (5) Project Summaries for each Stream of professional services they wish to supply. These Project Summaries must demonstrate the Supplier has experience providing solutions based professional services in the Stream(s) defined in Annex A – Requirements for Services for which they are submitting an arrangement.</p> <p>Each project <u>must</u> have a minimum value of <b>\$20,000.00</b> (not including taxes and travel).</p> <p>Each Project must be a complete solution which includes the initiation, planning and execution of the solution and must include a work plan demonstrating the initiation, planning &amp; execution that the Supplier undertook. The professional services component of each Project must represent at least seventy percent (70%) of the minimum value of \$20,000 (not including</p>	<p><b>Project Experience and Summaries Per Stream:</b></p> <p>Suppliers must submit five (5) Project Summaries for Projects completed during the 5 years prior to the RFSA closing date. Suppliers must submit five (5) Project Summaries for each Stream of professional services they wish to supply. These Project Summaries must demonstrate the Supplier has experience providing solutions based professional services in the Stream(s) defined in Annex A – Requirements for Services for which they are submitting an arrangement.</p> <p>Each project <u>must</u> have a minimum value of <b>\$300,000.00</b>(not including taxes and travel).</p> <p>Each Project must be a complete solution which includes the initiation, planning and execution of the solution and must include a work plan demonstrating the initiation, planning and execution that the supplier undertook. The professional services component of each Project must represent at least seventy percent (70%) of the minimum value of \$300,000 (not</p>	<p>The Streams are defined in Annex A - Requirements for Services of this RFSA.</p> <p>Project summaries should be provided using the Project Summary Template.</p> <p>If the project End date is in the same month as the RFSA closing date, Suppliers must include in their project summary, the day, month and year the project was completed.</p> <p><u>References by Canada are acceptable.</u></p> <p>A maximum of five (5) call-ups on a same Standing Offer may be submitted to form a single Project providing the Standing Offer authorized to the Offeror includes professional services listed in Annex A – Requirements for Services of this RFSA. More than one (1) project can be formed using a maximum of five (5) call-ups on the same Standing Offer.</p>

	(taxes and travel).	(including taxes and travel).	
<p><b>NOTE TO BIDDER:</b> See the following examples of acceptable and non-acceptable experience for the purposes of the Mandatory Technical Criteria (MTT) above:</p> <p><u>Scenario 1:</u> Company A (subcontractor) performs a part of the work and bills Company B (contractor). Company B in turn bills Company C (the outside Client) for the entire work. Can company A claim the experience? Can Company B claim the experience?</p> <ul style="list-style-type: none"> <li>• Company A can only claim the experience for which they billed Company B for the work. Company B can also claim this experience because they billed Company C for the work.</li> </ul> <p><u>Scenario 2:</u> Company X performs work on a project that's related to the work done by Company B. Both bill Company C independently of each other. Can Company X claim the experience of the entire project?</p> <ul style="list-style-type: none"> <li>• Company X cannot claim work billed by Company B and vice versa. Company X can only claim the portion of the project completed by Company X.</li> </ul> <p><u>Scenario 3:</u> Joint Venture member Z did the work but did not bill the outside client directly, Joint Venture member Y billed the outside client. Can Joint Venture member Z claim this experience?</p> <ul style="list-style-type: none"> <li>• Both Joint Venture members can claim this experience, provided Joint Venture member Z billed Joint Venture Y.</li> </ul> <p><u>Scenario 4:</u> If the Bidder is a subsidiary of a Parent Company, can the Bidder submit the Parent Company's experience?</p> <ul style="list-style-type: none"> <li>• No, the Bidder cannot use the experience of their Parent Company. The experience submitted must be the Bidder's experience.</li> </ul>			

**For the purpose of B1-MTS1:**

If the Supplier has been incorporated or otherwise created less than 3 years as of the closing date of this RFSA, Canada will consider the 3 year minimum requirement to be met if the Supplier demonstrates to Canada's satisfaction that:

- a) it has been incorporated or otherwise created as the result of a corporate change under which it has in law assumed all of the assets, undertaking, operational capability, skills and resources of other legal entities;
- b) the corporate change was solely for tax or other purposes unrelated to the business of the other legal entities and does not affect the ability of the Supplier to carry on the business that had been carried on by the other legal entities;
- c) the Supplier has carried on the business of all of the other legal entities in the normal course, uninterrupted from and after the date of the corporate change;
- d) the Supplier, as at the closing date of this RFSA, maintains the same assets, undertaking, operational capability, skills and resources as the other legal entities had maintained before the corporate change; and
- e) the period that Supplier has been in business since it was created added to period that the other legal entities were in business before the corporate change totals a minimum of 3 years.

In these circumstances, Canada may require from the Supplier an unqualified legal opinion from an independent law firm stating that the Supplier legal entity meets all of the above requirements. Canada reserves the right to require other detail and material to verify that the above

requirements are met. If Canada is not satisfied that the above requirements have been met, the Supplier legal entity's arrangement will be considered non-responsive.

Canada reserves the right to request proof of any information provided by the Supplier. If the information cannot be validated, the Supplier's Arrangement will be considered non-responsive.

**For Joint Ventures:**

In case of a JV, one member of the Joint Venture must meet the minimum three-year requirement in B1-MTS1 and all other member(s) of the JV must have been in business for a minimum of one (1) year as of the RFSA closing date.

**For the purposes of mandatory requirement B1-MTS2:** Projects completed by any joint venture member will be evaluated as those of the joint venture supplier. The Supplier is requested to indicate in its proposal which joint venture member has completed each Project.

**Process for the Migration of the TEMS SA (excluding the Telecommunications Services Stream) as a new Stream into TSPS:**

Bidders who currently hold a TEMS SA (excluding the Telecommunications Services Stream), who wish to be considered for a Supply Arrangement, will be required to meet all TSPS mandatory criteria. The B1-MTS2 Project Experience and Summaries Per Stream applies as explained below.

- a) B1-MTS2 Migration process from the TEMS SA (excluding the Telecommunications Services Stream) to the Stream 5 under TSPS:

Bidders who currently hold a TEMS SA (excluding the Telecommunications Services Stream) will be considered compliant under this RFSA for TEMS Stream (Stream 5)

**For the purpose of B1-MTS2 of Section 1: Project Summary Template**

**Project Summary #P\_\_**

<b>Description of the scope and objective of the Project:</b>	
<b>Description of the Solution:</b>  (Clearly demonstrate the Supplier has experience providing solutions based professional services.  Each Project must be a complete solution which includes the initiation, planning and execution of the solution and must include a work plan (see below) demonstrating the initiation, planning & execution that the Supplier undertook.)	

<p><b>Work Plan:</b></p> <p>(Please insert a work plan demonstrating the <b>initiation, planning &amp; execution</b> that the Supplier undertook for the project. Alternatively, you may add a work plan as an attachment to the project summary.)</p>	
<p><b>Name of the JV member who provided the services:</b></p> <p>(If applicable)</p>	
<p><b>Outside Client Name:</b></p>	
<p><b>Contact name:</b></p>	
<p><b>Phone number:</b></p>	
<p><b>Fax number:</b></p>	
<p><b>E-mail address:</b></p>	
<p><b>Address:</b></p>	
<p><b>Applicable Class(es):</b></p> <p>(Select which Class(es) apply.)</p>	<p>_____ Human Resource Services Stream</p> <p>_____ Business Consulting / Change Management Stream</p> <p>_____ Project Management Services Stream</p>
	<p>_____ Technical Engineering and Maintenance Services Stream</p>
<p><b>Start date:</b></p>	<p>_____ (month/year)</p>
<p><b>End Date:</b></p>	<p>_____ (month/year)</p> <p>If the project End date is in the same month as the RFSA closing date, Suppliers must include in their project summary, the day, month and year the project was completed.</p>
<p><b>Project Value:</b></p> <p>(Total amount invoiced by the Supplier for the Project excluding taxes and travel and living expenses.)</p>	<p>\$ _____</p>
<p><b>Value of the professional services component of</b></p>	<p>\$ _____</p>

<p><b>the Project:</b></p> <p>(The professional services component of each Project must represent at least seventy percent (70%) of the minimum value (excluding taxes and travel and living expenses).)</p>	
--	--

**Section 2 - Mandatory Technical Criteria Stream 4:**

Definitions for the purposes of Section 2 of this Attachment B:

An "Outside Client" is any legal entity that is not an affiliate of the Supplier, a member of a joint venture with the Supplier or any other entity that does not deal at arm's length with the Supplier.

A "Real Property Project" is a project involving strategic analysis, planning, acquisition, management, construction, renovation or disposal of real property. Real Property is land and buildings (including leases).

The "value of a Real Property Project" is the actual or anticipated amount to be spent (received) on land and buildings upon the completion of the Real Property Project.

Note to bidders: the definition of Real Property Services (formerly known Professional Services Component) has not changed.

The "Real Property Services" of a Real Property Project is a contractual agreement between the Supplier and an Outside Client under which the Supplier has provided Professional Services to the Outside Client and has fulfilled all of the Professional Services requirements with regards to the specific Stream 4 services being examined.

Different phases of a single Professional Services contract may be cited in more than one project summary if that contract was a multi-phase contract with specific deliverables and distinct phases and if those phases associated with the applicable Stream 4 services have all been completed five (5) years prior to the RFSA closing date . Also, different phases of a single Real Property Project may be cited in more than one project summary if that Real Property Project was a multi-phase project with specific deliverables and distinct phases. The phases must be clearly identified in the project summary.

**The supplier must propose a total of five (5) Project Summaries per Stream.**

Proposed Project Summaries will be evaluated in order of presentation. Proposed Project Summaries above the "Maximum" will not be evaluated.

Stream 4 Real Property Project Management Services; (Minimum = 5) (Maximum = 5)

For B2-MTS2, the following information **must**, as a minimum, be provided for each of the **Real Property Projects** cited:

- Brief description of the Scope and Objective of the Real Property Project;
- Real Property Project Value; and

For B2-MTS2, the following information must, as a minimum, be provided for each of the **Real Property Services** of the Real Property projects cited:

- Brief description of Real Property Services of the Real Property Project clearly demonstrating the Supplier has experience providing solutions based professional services
- Name of the Outside Client;
- Start and end dates of the Real Property Services of the Real Property project (month/year to month/year); If the project End date is in the same month as the RFSA closing date, Suppliers must include in their project summary, the day, month and year the project was completed.
- Real Property Services Value - total amount invoiced by the Supplier for the Real Property Services of the Real Property Project (excluding travel and taxes);

The following information should, as a minimum, be provided for each of the Real Property Services of the Real Property Projects cited;

Name of the Outside Client reference including the reference's telephone number, fax number (if available), and e-mail address.

<b>Mandatory Technical Criteria for the SOLUTIONS (B2-MTS) for Stream 4</b>			
For the purpose of the mandatory technical criteria B2-MTS2 the experience of the Supplier and its subcontractors, affiliates, <i>subsidiaries</i> and suppliers will be considered if the experience was obtained working on a project billed to the Supplier. (See note to bidder in Section 1 of this attachment)			
<b>Number</b>	<b>TIER 1 Mandatory Technical Criterion</b>	<b>TIER 2 Mandatory Technical Criterion</b>	<b>Bid Preparation Instructions</b>
<b>B2-MTS1</b>	<b>Minimum years in business:</b>  The Supplier must have been in business for a minimum of three years as of the RFSA closing date.	<b>Minimum years in business:</b>  The Supplier must have been in business for a minimum of five years as of the RFSA closing date.	In order to demonstrate this, the Supplier must provide proof (i.e. incorporation, business registration or tax returns) in its arrangement confirming the number of years its firm has been in business.
<b>B2-MTS2</b>	<b>Project Experience and Summaries in Stream 4:</b>  Suppliers must submit five (5) Project Summaries for Real Property Services completed during the 5 years prior to the RFSA closing date.  A minimum of 3 different Real Property Projects must be submitted. Each Real Property Project must have a minimum value of \$5M.	<b>Project Experience and Summaries in Stream 4:</b>  Suppliers must submit five (5) Project Summaries for Real Property Services completed during the 5 years prior to the RFSA closing date.  A minimum of 3 different Real Property Projects must be submitted. Each Real Property Project must have a minimum value of \$10M.	The Stream is defined in Annex A - Requirements for Services of this RFSA.  Project summaries should be provided using the Project Summary Template.  If the project End date is in the same month as the RFSA closing date, Suppliers must include in their project summary, the day, month and year the project was completed.  <u>References by Canada are acceptable.</u>

	<p>These Project Summaries must demonstrate the Supplier has experience providing solutions based professional services in the Stream 4, defined in Annex A - Requirements for Services.</p> <p>The Real Property Services of a Real Property Project <u>must</u> have a minimum value of <b>\$50,000.00</b> (not including taxes and travel).</p> <p>The Real Property Services must be a complete solution which includes the initiation, planning and execution of the solution and must include a work plan demonstrating the initiation, planning &amp; execution that the Supplier undertook.</p> <p>The professional services component of the Real Property Services must represent at least seventy percent (70%) of the minimum value of \$50,000.00 (not including taxes and travel).</p>	<p>These Project Summaries must demonstrate the Supplier has experience providing solutions based professional services in the Stream 4, defined in Annex A – Requirements for Services.</p> <p>The Real Property Services of a Real Property Project <u>must</u> have a minimum value of <b>\$500,000.00</b> (not including taxes and travel).</p> <p>The Real Property Services must be a complete solution which includes the initiation, planning and execution of the solution and must include a work plan demonstrating the initiation, planning and execution that the supplier undertook.</p> <p>The professional services component of the Real Property Services must represent at least seventy percent (70%) of the minimum value of \$500,000.00 (not including taxes and travel).</p>	
--	--	--	--

**For the purpose of B2-MTS1:**

If the Supplier has been incorporated or otherwise created less than 3 years for B2-MTS1 Tier 1 and 5 years for B2-MTS1 Tier 2 as of the RFSA closing date , Canada will consider the minimum years requirement to be met if the Supplier demonstrates to Canada’s satisfaction that:

- a) it has been incorporated or otherwise created as the result of a corporate change under which it has in law assumed all of the assets, undertaking, operational capability, skills and resources of other legal entities;
- b) the corporate change was solely for tax or other purposes unrelated to the business of the other legal entities and does not affect the ability of the Supplier to carry on the business that had been carried on by the other legal entities;
- c) the Supplier has carried on the business of all of the other legal entities in the normal course, uninterrupted from and after the date of the corporate change;
- d) the Supplier, as at the closing date of this RFSA, maintains the same assets, undertaking, operational capability, skills and resources as the other legal entities had maintained before the corporate change; and

e) the period that Supplier has been in business since it was created added to period that the other legal entities were in business before the corporate change totals a minimum of 3 years for Tier 1 or 5 years for Tier 2.

In these circumstances, Canada may require from the Supplier an unqualified legal opinion from an independent law firm stating that the Supplier legal entity meets all of the above requirements. Canada reserves the right to require other detail and material to verify that the above requirements are met. If Canada is not satisfied that the above requirements have been met, the Supplier legal entity's arrangement will be considered non-responsive.

Canada reserves the right to request proof of any information provided by the Supplier. If the information cannot be validated, the Supplier's Arrangement will be considered non-responsive.

**For Joint Ventures:**

In case of a JV, one member of the Joint Venture must meet the minimum year requirement in B2-MTS1 (3 years for B2-MTS1 Tier 1 and 5 years for B2-MTS1 Tier 2) - and all other member(s) of the JV must have been in business for a minimum of 1 year as of the RFSA closing date.

**For the purposes of mandatory requirement B2-MTS2:** Projects completed by any joint venture member will be evaluated as those of the joint venture supplier. The Supplier is requested to indicate in its proposal which joint venture member has completed each Project.

**For the purpose of B2-MTS2: Project Summary Template**

**Project Summary #P\_\_**

<p><b>Description of the scope and objective of the Project:</b></p>	
<p><b>Description of the Solution:</b></p> <p>(Clearly demonstrate the Supplier has experience providing solutions based professional services.</p> <p>Each Project must be a complete solution which includes the initiation, planning and execution of the solution and must include a work plan (see below) demonstrating the initiation, planning &amp; execution that the Supplier undertook.)</p>	

<p><b>Work Plan:</b></p> <p>(Please insert a work plan demonstrating the <b>initiation, planning &amp; execution</b> that the Supplier undertook for the project. Alternatively, you may add a work plan as an attachment to the project summary.)</p>	
<p><b>Name of the JV member who provided the services:</b></p> <p>(If applicable)</p>	
<p><b>Outside Client Name:</b></p>	
<p><b>Contact name:</b></p>	
<p><b>Phone number:</b></p>	
<p><b>Fax number:</b></p>	
<p><b>E-mail address:</b></p>	
<p><b>Address:</b></p>	
<p><b>Applicable Stream:</b></p> <p>(Select which Stream applies.)</p>	<p>_____ Real Property Project Management Services Stream</p>
<p><b>Start date:</b></p>	<p>_____ (month/year)</p>
<p><b>End Date:</b></p>	<p>_____ (month/year)</p> <p>If the project End date is in the same month as the RFSA closing date, Suppliers must include in their project summary, the day, month and year the project was completed</p>
<p><b>Real Property Project Value:</b></p>	<p>\$ _____</p>
<p><b>Real Property Services Value:</b></p> <p>(Total amount invoiced by the Supplier for the Project excluding taxes and travel and living expenses.)</p>	<p>\$ _____</p>
<p><b>Value of the professional services component of the Project:</b></p> <p>(The professional services component of each Project must represent at least</p>	<p>\$ _____</p>

seventy percent (70%) of the minimum value (excluding taxes and travel and living expenses.)	
--	--

**ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED**