

**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:**

**Bid Receiving - PWGSC / Réception des
soumissions - TPSGC**
11 Laurier St. / 11, rue Laurier
Place du Portage, Phase III
Core 0A1 / Noyau 0A1
Gatineau, Québec K1A 0S5
Bid Fax: (819) 997-9776

**REQUEST FOR PROPOSAL
DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Title - Sujet BUS, 20 PASSENGERS, ADAPTED	
Solicitation No. - N° de l'invitation 3B001-121690/A	Date 2013-03-18
Client Reference No. - N° de référence du client 3B001-121690	
GETS Reference No. - N° de référence de SEAG PW-\$\$HP-923-62433	
File No. - N° de dossier hp923.3B001-121690	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2013-04-29	Time Zone Fuseau horaire Eastern Daylight Saving Time EDT
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Martin, Erik	Buyer Id - Id de l'acheteur hp923
Telephone No. - N° de téléphone (819) 956-3842 ()	FAX No. - N° de FAX (819) 956-5227
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: <div style="text-align: center;">Specified Herein Précisé dans les présentes</div>	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Vehicles & Industrial Products Division
11 Laurier St./11, rue Laurier
7A2, Place du Portage, Phase III
Gatineau, Québec K1A 0S5

Delivery Required - Livraison exigée See Herein	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date



Destination Code - Code destinataire	Destination Address - Adresse de la destination	Invoice Code - Code bur.-comptable	Invoice Address - Adresse de facturation
D - 1	CCEN 701 GRANDE -ALLEE OUEST QUEBEC , QC G1S 1C1 CANADA	3B001	NATIONAL BATTLEFIELDS COMMISSION 390 DE BERNIERES AVE QUEBEC Quebec G1R2L7 Canada



Item Article	Description	Dest. Code Dest.	Inv. Code Fact.	Qty Qté	U. of I. U. de D.	Unit Price/Prix unitaire FOB/FAM Destination Plant/Usine	Delivery Req. Livraison Req.	Del. Offered Liv. offerte
1	Bus, 20 passengers, wheelchair acc essible, in accordance with Annex "A" - Specifications - BUS, 20 PASSENGERS, WHEELCHAIR ACCESSIBLE.	D - 1	3B001	1	EA	\$XXXXXXXXXXXX	See Herein	

REQUEST FOR PROPOSAL (RFP)

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PART 1 - GENERAL INFORMATION

1. Security Requirement

There is no security requirement associated with the requirement.

2. Requirement

The National Battlefields Commission requires the vehicle as detailed herein, in accordance with Annex "A" - Specifications - Bus, 20 passengers, wheelchair-accessible attached hereto.

3. Debriefings

After contract award, bidders may request a debriefing on the results of the bid solicitation. Bidders should make the request to the Contracting Authority within 15 working days of receipt of notification that their bid was unsuccessful. The debriefing may be provided in writing, by telephone or in person.

4. Interpretation

The mandatory requirements stated in this Request for Proposal use the words "must" or "mandatory". Proposals not meeting all of the mandatory requirements will be given no further consideration.

PART 2 - BIDDER INSTRUCTIONS

1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the Standard Acquisition Clauses and Conditions (<http://ccua-sacc.tpsgc-pwgsc.gc.ca/pub/acho-eng.jsp>) Manual issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The **2003 (2012-11-19)** Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation

Subsection **5.4 of 2003**, Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: sixty (60) days

Insert: ninety (90) days

2. Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

3. Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than **seven (7) calendar days** before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that the Bidder do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

4. Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.

5. Environmental Considerations

Canada is committed to greening its supply chain. In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to acquire products and services that have a lower impact on the environment than those traditionally acquired. Environmental performance considerations include, among other things: the reduction of greenhouse gas emissions and air contaminants; improved energy and water efficiency; reduced waste and support reuse and recycling; the use of renewable resources; reduced hazardous waste; and reduced toxic and hazardous substances. In accordance with the Policy on Green Procurement, for this solicitation:

- Offerors / suppliers are requested to provide all correspondence including (but not limited to) documents, reports and invoices in electronic format unless otherwise specified by the Contracting Authority or Project Authority, thereby reducing printed material.
- Offerors / suppliers should recycle (shred) unneeded copies of non-classified/secure documents (taking into consideration the Security Requirements).
- Product components used in performing the services should be recyclable and/or reusable, whenever possible.

6. Improvement of Requirement During Solicitation Period

Should bidders consider that the specifications or Statement of Work contained in the bid solicitation could be improved technically or technologically, bidders are invited to make suggestions, in writing, to the Contracting Authority named in the bid solicitation. Bidders must clearly outline the suggested improvement as well as the reason for the suggestion. Suggestions that do not restrict the level of competition nor favour a particular bidder will be given consideration provided they are submitted to the Contracting Authority at least **seven (7)** calendar days before the bid closing date. Canada will have the right to accept or reject any or all suggestions.

PART 3 - BID PREPARATION INSTRUCTIONS

1. Bid Preparation Instructions

Canada requests that bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid (2 hard copies)

Section II: Financial Bid (1 hard copy)

Section III: Certifications and Additional Information (1 hard copy)

Canada requests that bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper and
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process Policy on Green Procurement

(<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, bidders should:

- 1) use paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

2. Section I: Technical Bid

In their technical bid, bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Bidders must complete and submit by the bid closing date and time the following;

- 1) Appendix 1- Technical Information Questionnaire - Bus, 20 passengers, wheelchair-accessible; and
- 2) Annex "A" - Specifications - Bus, 20 passengers, wheelchair-accessible

2.1 Equivalent Products

2.1.1 Products that are equivalent in form, fit, function and quality to the item(s) specified in the bid solicitation will be considered where the Bidder:

- (a) designates the brand name, model and/or part number of the substitute product;
- (b) states that the substitute product is fully interchangeable with the item specified;
- (c) provides complete specifications and descriptive literature for each substitute product;
- (d) provides compliance statements that include technical specifics showing the substitute product meets all mandatory performance criteria that are specified in the bid solicitation; and
- (e) clearly identifies those areas in the specifications and descriptive literature that support the substitute product's compliance with any mandatory performance criteria.

2.1.2 Products offered as equivalent in form, fit, function and quality will not be considered if:

- (a) the bid fails to provide all the information requested to allow the Contracting Authority to fully evaluate the equivalency of each substitute product; or
- (b) the substitute product fails to meet or exceed the mandatory performance criteria specified in the bid solicitation for that item.

2.1.3 Offerors / suppliers are encouraged to offer or suggest green solutions whenever possible.

2.1.4 In conducting its evaluation of the bids, Canada may, but will have no obligation to, request bidders offering a substitute product to demonstrate, at the sole cost of bidders, that the substitute product is equivalent to the item specified in the bid solicitation.

3. Section II: Financial Bid

The Bidders must submit their prices in the "Line item Detail" and in accordance with the Basis of Payment identified in **Part 6 - RESULTING CONTRACT CLAUSES**, at **Clause 6.1 Basis of Payment**.

3.1 Exchange Rate Fluctuation

3.1.1 Unless otherwise specified in the bid solicitation, bids must be in Canadian currency.

3.1.2 Bidders may request Canada to assume the risk for exchange rate fluctuation. This request must be specifically made at time of bidding.

3.1.3 The foreign currency component is defined as the element of the price that will be directly affected by exchange rate fluctuations. It could include the net price FOB foreign manufacturer's plant, costs associated with applicable duty, excise tax, Goods and Services Tax or Harmonized Sales Tax, if applicable, entry fees, transportation costs or delivery charges payable in a foreign currency, and any other charges associated with being the importer of record if they originated from and are required to be paid in a foreign currency.

3.1.4 The foreign value of the foreign currency component of the bid or negotiated price must be provided in the bid. Form PWGSC-TPSGC 9411, Claim for Exchange Rate Adjustments, may be used for this purpose. If milestone payments are proposed, it is recommended to indicate on the above form the foreign currency component associated with each milestone event.

3.1.5 All bids are evaluated in Canadian currency. Therefore, for evaluation purposes, the noon rate quoted by the Bank of Canada as being in effect on date of bid closing, or such other date as may be specified in the bid solicitation, will be applied as the initial conversion factor for the specified currency. (Column 3 of the above form will be completed by the Contracting Authority.)

3.1.6 Rates proposed by bidders will not be accepted for the purposes of this exchange rate adjustment provision.

3.1.7 If there are two (2) identical bids, and provided that the bid selected would still be considered the most advantageous to Canada, preference will be given to the Bidder who assumes all or part of the exchange rate adjustment risk over a bidder who does not assume any of this risk. Furthermore, preference will be given to the Bidder who assumes all of the exchange rate adjustment risk over a bidder who assumes only part of this risk.

3.1.8 Canada will pay the exchange rate adjustment amount in Canadian currency using the prevailing noon rate on the date of payment by Canada or, as applicable, in accordance with clause C3015C, C3020C, C3025C, or C3030C.

4. Section III: Certifications and Additional Information

Bidders must submit the certifications required under **PART 5 - CERTIFICATIONS**.

4.1 Additional Information

Canada requests that bidders submit the following information:

4.1.1 Delivery

While delivery of the vehicle is requested by June 7, 2013 the best delivery that can be offered is as follows:

Item 001 – One (1) Bus, 20 passengers, wheelchair-accessible will be delivered within ____ calendar days from the effective date of the contract.

4.1.2 Manufacturer's Standard Warranty Period

Canada requests that the Bidder provide details of the manufacturer's standard warranty period for the vehicle/equipment and its component that exceeds the minimum warranty period of twenty-four (24) months.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

1. Evaluation Procedures

- 1.1 Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- 1.2 An evaluation team composed of representatives of Canada will evaluate the bids.

2. Technical Evaluation

- 2.1 The purpose of the technical evaluation is to determine if the goods and/or services offered meet all mandatory technical requirements outlined in the documents enumerated hereafter and as required in Section I - Technical Bid of Part 3 -BID PREPARATION INSTRUCTIONS:
 - 1) Appendix 1- Technical Information Questionnaire - Bus, 20 passengers, wheelchair-accessible; and
 - 2) Annex "A"- Specifications - Bus, 20 passengers, wheelchair-accessible

3. Financial Evaluation

- 3.1 The purpose of the financial evaluation is to determine the lowest price using the information submitted in "Line item Detail".

4. Basis of Selection

- 4.1 A bid must comply with the requirements of the bid solicitation and meet all mandatory requirements to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

PART 5 - CERTIFICATIONS

Bidders must provide the required certifications and related documentation to be awarded a contract. Canada will declare a bid non-responsive if the required certifications and related documentation are not completed and submitted as requested.

Compliance with the certifications bidders provide to Canada is subject to verification by Canada during the bid evaluation period (before award of a contract) and after award of a contract. The Contracting Authority will have the right to ask for additional information to verify bidders' compliance with the certifications before award of a contract. The bid will be declared non-responsive if any certification made by the Bidder is untrue, whether made knowingly or unknowingly. Failure to comply with the certifications, to provide the related documentation or to comply with the request of the Contracting Authority for additional information will also render the bid non-responsive.

1. Mandatory Certifications Required Precedent to Contract Award

1.1 Code of Conduct and Certifications - Related documentation

1.1.1 By submitting a bid, the Bidder certifies, for himself and his affiliates, to be in compliance with the Code of Conduct and Certifications clause of the Standard instructions. The related documentation hereinafter mentioned will help Canada in confirming that the certifications are true. By submitting a bid, the Bidder certifies that it is aware, and that its affiliates are aware, that Canada may request additional information, certifications, consent forms and other evidentiary elements proving identity or eligibility. Canada may also verify the information provided by the Bidder, including the information relating to the acts or convictions specified herein, through independent research, use of any government resources or by contacting third parties. Canada will declare non-responsive any bid in respect of which the information requested is missing or inaccurate, or in respect of which the information contained in the certifications is found to be untrue, in any respect, by Canada. The Bidder and any of the Bidder's affiliates, will also be required to remain free and clear of any acts or convictions specified herein during the period of any contract arising from this bid solicitation.

Bidders who are incorporated, including those bidding as a joint venture, must provide with their bid or promptly thereafter a complete list of names of all individuals who are currently directors of the Bidder. Bidders bidding as sole proprietorship, including those bidding as a joint venture, must provide the name of the owner with their bid or promptly thereafter. Bidders bidding as societies, firms, partnerships or associations of persons do not need to provide lists of names. If the required names have not been received by the time the evaluation of

bids is completed, Canada will inform the Bidder of a time frame within which to provide the information. Failure to comply will render the bid non-responsive.

Providing the required names is a mandatory requirement for contract award.

Canada may, at any time, request that a Bidder provide properly completed and Signed Consent Forms (Consent to a Criminal Record Verification form-PWGSC-TPSGC 229)

(<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/formulaires-forms-eng.html>) for any or all individuals aforementioned within the time specified. Failure to provide such Consent Forms within the time period provided will result in the bid being declared non-responsive.

2. Additional Certifications Precedent to Contract Award

The certifications listed below should be completed and submitted with the bid, but may be submitted afterwards. If any of these required certifications is not completed and submitted as requested, the Contracting Authority will so inform the Bidder and provide the Bidder with a time frame within which to meet the requirement. Failure to comply with the request of the Contracting Authority and meet the requirement within that time period will render the bid non-responsive.

2.1 Federal Contractors Program - over \$25,000 and below \$200,000

Suppliers who are subject to the Federal Contractors Program (FCP) and have been declared ineligible contractors by Human Resources and Skills Development Canada (HRSDC) are no longer eligible to receive federal government contracts over the threshold for solicitation of bids as set out in the Government Contracts Regulations. Suppliers may be declared ineligible contractors either as a result of a finding of non-compliance by HRSDC, or following their voluntary withdrawal from the FCP for a reason other than the reduction of their workforce to less than 100 employees. Any bids from ineligible contractors, including a bid from a joint venture that has a member who is an ineligible contractor, will be declared non-responsive.

The Bidder, or, if the Bidder is a joint venture the member of the joint venture, certifies its status with the FCP, as follows:

The Bidder or the member of the joint venture

- (a) () is not subject to the FCP, having a workforce of less than 100 full-time or part-time permanent employees, and/or temporary employees having worked 12 weeks or more in Canada;
- (b) () is not subject to the FCP, being a regulated employer under the Employment Equity Act, S.C. 1995, c. 44;

-
- (c) () is subject to the requirements of the FCP, having a workforce of 100 or more full-time or part-time permanent employees, and/or temporary employees having worked 12 weeks or more in Canada, but has not previously obtained a certificate number from HRSDC, having not bid on requirements of \$200,000 or more;
- (d) () has not been declared an ineligible contractor by HRSDC, and has a valid certificate number as follows: _____.

Further information on the FCP is available on the HRSDC Web site.

[Http://www.hrsdc.gc.ca/eng/labour/equality/fcp/index.shtml](http://www.hrsdc.gc.ca/eng/labour/equality/fcp/index.shtml)

3. Canadian Content Certification

SACC Manual clause A3050T (2010-01-11) Canadian Content Definition

3.1 Canadian Content Certification

This procurement is conditionally limited to Canadian goods.

Subject to the evaluation procedures contained in the bid solicitation, bidders acknowledge that only bids with a certification that the good(s) offered are Canadian goods, as defined in clause A3050T, may be considered.

Failure to provide this certification completed with the bid will result in the good(s) offered being treated as non-Canadian goods.

The Bidder certifies that:

() the good(s) offered are Canadian goods as defined in paragraph 1 of clause A3050T.

PART 6 - RESULTING CONTRACT CLAUSES

1. Security Requirement

There is no security requirement associated with the requirement.

2. Requirement

The Contractor must deliver one (1) Bus, 20 passengers, wheelchair-accessible in accordance with Annex "A" - Specifications - Bus, 20 passengers, wheelchair-accessible.

3. Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the Standard Acquisition Clauses and Conditions (<http://ccua-sacc.tpsgc-pwgsc.gc.ca/pub/acho-eng.jsp>) Manual issued by Public Works and Government Services Canada.

3.1 General Conditions

2010A (2012-11-19), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

4. Term of Contract

4.1 Delivery of Vehicle/Equipment

Delivery of the vehicle must be made as follows:

Item 001 - One (1) Bus, 20 passengers, wheelchair-accessible must be delivered on or before _____ (Date to be inserted by PWGSC at time of contract award.)

5. Authorities

5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: Erik Martin

Title: Supply Specialist

Organization: Public Works and Government Services Canada - Acquisitions Branch
LEFT Directorate, HP Division,

7A2, Place du Portage, Phase 3, 11 Laurier Street, Gatineau Quebec,
K1A 0S5

Telephone: 819 956-3842

E-mail: erik.martin@pwgsc-tpsgc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

5.2 Procurement Authority

The Procurement Authority for the Contract is:

Name: _____ (To be inserted by PWGSC at time of contract award.)

Title: _____

Organization: _____

Address _____

Telephone: ____-____-____

Facsimile: ____-____-____

E-mail: _____

The Procurement Authority is the representative of the department or agency for whom the Work is being carried out under the Contract. The Procurement Authority is responsible for the implementation of tools and processes required for the administration of the Contract. The Contractor may discuss administrative matters identified in the Contract with the Procurement Authority however the Procurement Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of Work can only be made through a contract amendment issued by the Contracting Authority.

5.3 Technical Authority:

The Technical Authority for the Contract is:

Name: _____ (To be inserted by PWGSC at time of contract award.)

Title: _____

Organization: _____

Address _____

Telephone: _____
 Facsimile: _____
 E-mail: _____

The Technical Authority named above is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Technical Authority, however the Technical Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

5.4 Contractor's Representative

Name and telephone number of the person responsible for :

General enquiries

Name: _____ (To be inserted by PWGSC at time of contract award.)
 Title: _____
 Telephone: _____
 Facsimile: _____
 E-mail: _____

Delivery follow-up

Name: _____ (To be inserted by PWGSC at time of contract award.)
 Title: _____
 Telephone: _____
 Facsimile: _____
 E-mail: _____

5.5 After Sales Service

- 5.5.1 The following dealer and/or agent is authorized to provide after sales service, maintenance and warranty repairs; and a full range of repair parts for the vehicle/equipment offered:

Item 001

Name: _____
 Address: _____

 Telephone Number: _____

Distance between the delivery location and the dealer and/or agent: _____km

6. Payment

6.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of their obligations under the Contract, the Contractor will be paid firm unit prices in Canadian dollars, Delivered Duty Paid at destination, Incoterms 2000, including Canadian Custom Duties and Excise Taxes included where applicable, Goods and Services tax/Harmonized Sales Tax extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.2 SACC Manual Clauses

H1000C Single Payment

2008-05-12

6.3 Exchange Rate/Payment on Delivery

6.3.1 The price in Canadian currency includes the foreign currency component in respect of goods, services or both originating outside Canada, as detailed in form PWGSC-TPSGC 9411, Claim for Exchange Rate Adjustments.

6.3.2 The price must be adjusted to reflect the exchange rate in effect and applied by Canada Border Services Agency (CBSA) on the date of importation, but only in respect of the foreign currency component detailed in the above form.

6.3.3 No price adjustment directly resulting from the application of the provisions contained in this clause will be applied for increases or decreases in the exchange rate within a variation of: plus or minus 2 percent of the exchange rate(s) mentioned above; or plus or minus \$100 of the total cumulative amount claimed for exchange rate adjustment under the Contract.

6.3.4 On each invoice or claim for payment submitted under the Contract, the Contractor must indicate the exchange rate adjustment amount (either upward, downward or no change) as a separate item. In addition, the invoice must be accompanied by a copy of CBSA Form B3-3, Canada Customs Coding Form, for the imported goods, services or both.

6.3.5 Canada will have the right to audit any revision to costs and prices under this clause.

7. Invoicing Instructions

The Contractor must submit invoices in accordance with the section entitled "Invoice submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed. Offerors / suppliers are requested to provide invoices in electronic format unless otherwise specified by the Contracting Authority or Project Authority, thereby reducing printed material.

Invoices must be distributed as follows:

- 1) The original and one copy of the Contractor's own invoice must be forwarded by mail to:

Name: _____ (To be inserted by PWGSC at time of contract award.)

Title: _____

Telephone: ____-____-____

Facsimile: ____-____-____

E-mail: _____

- 2) One copy of all invoices to the PWGSC Contracting Authority.

8. Certifications

Compliance with the certifications and related documentation provided by the Contractor in its bid is a condition of the Contract and subject to verification by Canada during the term of the Contract. If the Contractor does not comply with any certification, provide the related documentation or if it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

9. Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

10. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions 2010A (2012-11-19) General Conditions - Goods (MediumComplexity);
- (c) Annex "A" - Specifications - Bus, 20 passengers, wheelchair-accessible;
- (d) Appendix 1 - Technical Information Questionnaire - Bus, 20 passengers wheelchair-accessible; and
- (e) the Contractor's bid dated _____

11. SACC Manual Clauses

The following clauses set out in the SACC Manual must form part of this Contract:

A1009C	Work Site Access	2008-05-12
A9049C	Vehicle Safety	2011-05-16
B1505C	Shipment of Hazardous Materials	2006-06-16
G1005C	Insurance	2008-05-12

12. Inspection and Acceptance

The Technical Authority is the Inspection Authority. All reports, deliverable items, documents, goods and all services rendered under the Contract are subject to inspection by the Inspection Authority or representative. Should any report, document, good or service not be in accordance with the requirements of the Statement of Work and to the satisfaction of the Inspection Authority, as submitted, the Inspection Authority will have the right to reject it or require its correction at the sole expense of the Contractor before recommending payment.

13. Preparation for Delivery

The vehicle / equipment must be serviced, adjusted and delivered in condition for immediate use. The interior and exterior must be cleaned before leaving the factory and being released to the National Battlefields Commission's personnel at the final delivery location.

The fuel tanks must be at least half full prior to release of the vehicle to the National Battlefields Commission's personnel.

Any attempt by the carrier to deliver vehicles will be refused unless arrangements have been made for authorized, qualified personnel to be available to perform inspections and to accept the delivery. When the carrier is required to return due to its failure to make an appointment for delivery, Canada will not be liable to pay for additional costs.

14. Shipping Instructions - Delivery at Destination

The Contractor must ship the goods prepaid DDP - Delivered Duty Paid to Quebec, QC. Unless otherwise directed, delivery must be made by the most economical means. The Contractor is responsible for all delivery charges, administration, costs and risks of transport and customs clearance, including the payment of customs duties and taxes.

Item 001 - the contact person for delivery is: _____ (to be inserted by PWGSC at time of contract award) .

15. Post-Contract Award Meeting/Pre-Production Meeting

Within ten (10) working days of the receipt of the contract, the Contractor must contact the Technical Authority to determine the details of a pre-production meeting. The meeting will be held at the Contractor's plant _____ (Bidder to specify location). Cost of holding such pre-production meeting must be included in the price of the bid. Please note that the travel and living expenses for Government Personnel will be arranged and paid for by the Crown.

16. Material

Material supplied must be new, unused and of current production by manufacturer (2013 model-year or later).

17. Spare Part Availability

The contractor must ensure that spare parts required to properly maintain and repair the complete vehicle covered by this specification will be available for purchase by the National Battlefields Commission, or its authorized agents, for a period of **10** years.

18. Packaging

The methods used for preservation and packaging must be in conformity with the contractor's normal standard for domestic shipment or, if necessary, with standards for overseas shipment (as below deck cargo).

19. Warranty

The manufacturer's standard warranty of (to be inserted by PWGSC at time of contract award) (_____ months or _____ km) as administered through the designated dealer or authorized agent apply.

APPENDIX 1 - TECHNICAL INFORMATION QUESTIONNAIRE - BUS, 20 PASSENGERS, WHEELCHAIR-ACCESSIBLE

Bidders are required to complete the following questionnaire

A) This is not a purchase description but rather a generic specifications sheet designed to cover the majority of vehicle purchases in this class. (Refer to Annex "A" - Specifications - Bus, 20 passengers, wheelchair-accessible for the Requirements).

B) Fill out the form where applicable in order to provide details on the unit you are offering.

- (1) Cab and Chassis Make: _____ Model: _____ Year: _____
- (2) GVWR _____ lbs. GCWR _____ lbs.
- (3) Dimensions WB: _____ inches CA: _____ inches
- (4) Engine Make: _____ Model: _____
- Net HP: _____ HP at _____ RPM
- Net torque: _____ lbs. feet at _____ RPM
- (B) Radiator Shutters Make: _____ Model: _____
- (5) Transmission Make: _____ Model: _____ No. of Speeds: _____
- (B) Clutch Type: _____ Size: _____
- (C) Transfer Case Make: _____ Model: _____ Ratio: _____
- (6) Front Axle Make: _____ Model: _____ Capacity: _____ lbs.
- (7) Rear Axle Make: _____ Model: _____
- Capacity: _____ lbs. Ratio(s): _____
- (8) Suspension
- Capacity at Ground Front: _____ lbs. each Shocks: _____
- Rear: _____ lbs. each Shocks: _____

Auxiliary: _____ lbs. each

(9) Tires Front size: _____ X _____ Ply/PR: _____ Tread: _____

Rear size: _____ X _____ Ply/PR: _____ Tread: _____

Spare size: _____ X _____ Ply/PR: _____ Tread: _____

(10) Frame Material: _____ RBM: _____ in lbs.

(B) Reinforcement Type: _____ RBM: _____ in lbs.

(11) Fuel Tank(s) Qty: _____ Type(s): _____

Capacity (each): _____ Gallons Locations: _____

(12) Battery(s) Qty: _____ Individual battery rating: _____ CCA

Total capacity: _____ CCA

(13) Alternator Output: _____ amps

(14) Steering Type: _____ Model: _____

(15) Brakes Type: _____ Size Front: _____ Rear: _____

(B) Compressor Make: _____ Model: _____ Capacity: _____
CFM

(C) Air Dryer Make: _____ Model: _____

(D) Moisture Ejector Make: _____ Model: _____

(16) Seats Driver's Make: _____ Model: _____

Passenger's Make: _____ Model: _____

(17) Accessories _____

(18) Instruments _____

(19) VEHICLE PERFORMANCE (truck at full GVWR)

Geared Top Speed - _____ MPH (SAE J688)

(20) Snow Plough Make: _____ Model: _____

Blade length: _____ inches Height intake: _____ inches

Discharge: _____ inches

(21) Hopper/Spreader Specifications Make: _____ Model: _____

Capacity: _____

Engine size: _____

Gear box ratio: _____

Spreader capabilities: minimum _____ feet maximum _____ feet

(22) Dump Body Make: _____ Model: _____

Capacity: _____ cubic yards

Dimensions

Inside length: _____ inches width: _____ inches

Heights front: _____ inches sides: _____ inches tailgate: _____ inches

ANNEX “A” – SPECIFICATIONS – BUS, 20 PASSENGERS, WHEELCHAIR-ACCESSIBLE

SUMMARY DESCRIPTION OF DELIVERABLE

Acquisition of a bus, 20 passengers, wheelchair-accessible

FOB DELIVERY DESTINATION

National Battlefields Commission
701 Grande Allée Ouest
Quebec City, QC G1S 1C1

DELIVERY DATE

Vehicle desirable delivery is by June 7, 2013

MANUALS TO BE PROVIDED

- 1 - operator's manual (paper copy only)
- 1 - parts manual (paper copy OR CD)
- 1 - repair and maintenance manual (paper copy OR CD)

SPECIFICATIONS

GENERAL REQUIREMENTS

All specifications listed are mandatory.

BIDDER COMMENTS	1. GENERAL REQUIREMENTS
	<p>1.1) NOTES IN THE "BIDDER COMMENTS" COLUMN</p> <ul style="list-style-type: none"> ➤ a) Bidders are not required to indicate that they comply with each paragraph in the "BIDDER COMMENTS" column. Bidders leaving the column blank shall be taken to mean that they consider themselves compliant with this aspect of the invitation to bid. ➤ b) However, bidders are required to record the following information in the "BIDDER COMMENTS" column as applicable: <ul style="list-style-type: none"> - EQUIVALENT - IMPROVEMENTS - LOCAL INSTALLATION - NOT COMPLIANT - NOT APPLICABLE <p>All documents with a "BIDDER COMMENTS" column, including this document, must be completed this way.</p> <ul style="list-style-type: none"> ➤ c) Bidders shall indicate in this column the benefit offered for each value identified in the paragraphs.
	<p>1.2) EQUIVALENT</p> <ul style="list-style-type: none"> ➤ a) Proposal: All equivalents shall include a proposal appended to the bid for approval and acceptance by the NBC technical officer. The appendix shall include, among other information, the effect of the proposed equivalent on the amount of the bid. The bid must be compliant for equivalents to be considered. ➤ b) Bidders shall provide a data sheet or plans and specifications for each equivalent submitted. ➤ c) Failure to meet requirements for the proposal of an equivalent shall result in the supplier being required to comply with the initial requirements of the invitation to bid; failure to do so will result in penalties.
	<p>1.3) IMPROVEMENTS</p> <ul style="list-style-type: none"> ➤ The requirements described in the specifications are minimum requirements. The supplier may propose modifications to improve performance, quality, operation, or ease of maintenance of the final product. These proposals shall be appended to the bid, and a unit price shall be indicated for each proposed improvement. These prices shall not be included in the bid prices. The NBC shall not be required to take any suggestions offered by the supplier.
	<p>1.4) LOCAL INSTALLATION</p> <ul style="list-style-type: none"> ➤ Components that cannot be installed at the manufacturer's facilities shall be marked as "LOCAL INSTALLATION" in the "BIDDER COMMENTS" column.
	<p>1.5) NOT COMPLIANT</p> <ul style="list-style-type: none"> ➤ When bidders cannot deliver the item required, they shall enter "NON-COMPLIANT."

BIDDER COMMENTS	GENERAL REQUIREMENTS
	<p>1.6) NOT APPLICABLE</p> <ul style="list-style-type: none"> ➤ When bidders consider that an item does not apply to the subject of the invitation to bid, they shall enter "NOT APPLICABLE."
	<p>1.7) PROTOTYPE (where applicable)</p> <ul style="list-style-type: none"> ➤ a) Prior to delivery, a prototype of the unit, manufactured and equipped in accordance with all documents, must be provided to representatives of PWGSC and the NBC (do not provide with the bid). ➤ b) The NBC may accept certain minor manufacturing flaws in the prototype. These minor flaws shall be noted in the inspection report as acceptable for the prototype, but they must be corrected on other units. ➤ c) Approval of the prototype in no way diminishes the obligation for the manufacturer or its representative to meet all requirements of this invitation to bid for other units of the same product to be manufactured. ➤ d) When the manufacturer decides to begin production before the prototype is completed, it does so at its own risk. The manufacturer is essentially agreeing to remake all units if an error is found before the completion of a prototype that is compliant and accepted by NBC representatives.
	<p>1.8) OPTION</p> <ul style="list-style-type: none"> ➤ a) When an option is available for a particular feature, indicate the unit cost in the "BIDDER COMMENTS" column. Do not include the cost in the bid prices unless otherwise indicated. ➤ b) These items shall not be considered in the bid evaluation unless the cost of the option is included in the bid prices as requested.
	<p>1.9) INSTALLATION OF EQUIPMENT MENTIONED IN AN INVITATION TO BID DOCUMENT AND/OR AN ORDER</p> <ul style="list-style-type: none"> ➤ a) Unless otherwise indicated by the NBC technical officer, all equipment (option, optional equipment, supplementary equipment, etc.) mentioned in an invitation to bid document and/or an order shall be delivered already installed. Accordingly, when establishing bid and/or offered prices for the equipment, bidders must take into account all costs related to installed equipment (e.g. labour, minimum and/or supplementary parts for installation, transportation, acquisition costs, etc.). ➤ b) Installation must be completed and the equipment ready for use (operational) to the satisfaction of the NBC. ➤ c) According to the <i>Motor Vehicle Safety Regulations</i> (C.R.C., c. 1038) and the <i>Motor Vehicle Safety Act</i>, suppliers building a vehicle in stages must be certified by Transport Canada to be able to affix the national safety mark (NSM). ➤ d) When a supplier is designated as an intermediate manufacturer, the supplier must supply the incomplete vehicle document from the previous manufacturer, as well as the addendum set out in the regulations.

BIDDER COMMENTS	GENERAL REQUIREMENTS
	<p>1.10) MATERIALS</p> <ul style="list-style-type: none"> ➤ Must be complaint with the standards set out in the “DOCUMENTS AND REGULATIONS” and “GENERAL” sections and the drawings for all documents.
	<p>1.11) REGULAR EQUIPMENT AND ACCESSORIES</p> <ul style="list-style-type: none"> ➤ All regular equipment and accessories listed in the original data sheet of the material manufacturer must be provided, manufactured and installed at the factory, unless otherwise indicated in the invitation to bid documents.
	<p>1.12) STANDARDS AND SPECIFICATIONS</p> <ul style="list-style-type: none"> ➤ The supplier must comply with all manufacturing standards and specifications, current edition from the date of the invitation to bid, applicable to the subject of the invitation.
	<p>1.13) MANDATORY DOCUMENTATION REQUIRED WITH BID</p> <ul style="list-style-type: none"> ➤ a) In addition to a copy of the original data sheet, the following documents are required with the bid: what happens if the bidder does not provide the required documentation? Will the bid be deemed non-compliant? You need to be specific in your request for documents, and clearer on the consequences of not submitting the required documentation. Do you really need all these documents with the bid? <ul style="list-style-type: none"> - a copy of the list of proposed technical specifications for motor vehicles; - a copy of the warranty for the items requested in the call for bids, as applicable; - a brochure (with photo if possible) or any other document presenting the major features of the items set out in the bidder's offer. ➤ b) Failure to submit all required documents shall render the bid non-compliant.
	<p>1.14) DOCUMENTATION TO BE PROVIDED TO NBC REPRESENTATIVES</p> <ul style="list-style-type: none"> ➤ In addition to the original data sheet, the following documents must be provided for representative verification during inspection: <ul style="list-style-type: none"> - A copy of the rigging sheet for motor vehicles; - A complete copy of each applicable warranty, including warranties for components purchased by the supplier; - A copy of the manuals requested in the invitation to bid.

BIDDER COMMENTS	GENERAL REQUIREMENTS
	<p>1.15) REGISTRATION</p> <ul style="list-style-type: none"> ➤ a) The supplier must submit to the NBC the following documents for vehicle registration: <ul style="list-style-type: none"> - a certificate of registration bearing the name of the supplier signed on the back in the location required for a SAAQ transfer; - or a merchant transaction record (ATAC) and new vehicle identification statement (NVIS). (All vehicles, including a trailer of over 1,300 kg); ➤ b) The <i>Attestation de transaction avec un commerçant</i> (ATAC) and new vehicle description (DVN) must be completed as follows: <p>Owner name: NATIONAL BATTLEFIELDS COMMISSION Address: 390 de Bernières, QUEBEC CITY, QC G1R 2L7 SAAQ identification number: 11560372.</p>
	<p>1.16) IDENTIFICATION PLATE</p> <ul style="list-style-type: none"> ➤ The supplier shall attach to the unit an identification plate with the following characteristics: <ul style="list-style-type: none"> - Metal - Attached to equipment - Indicating: <ul style="list-style-type: none"> - make; - model; - serial number; - year of manufacture; - total loaded mass;* - empty mass.* <p>*If applicable</p>

BIDDER COMMENTS	GENERAL REQUIREMENTS
	<p>1.17) INSPECTION</p> <ul style="list-style-type: none"> ➤ a) The supplier shall request an inspection by PWGSC and NBC representatives at least two business days prior to the date upon which inspection is required. It must also inform representatives of any changes. ➤ b) Inspection will be performed upon delivery unless otherwise indicated. ➤ c) At all times, NBC representatives reserve the right to perform necessary inspections, either in the factory or on the premises of subcontractors. ➤ d) Prior to all inspections by NBC representatives, the supplier shall perform its own inspections and draft a report to be submitted to representatives. ➤ e) Sample: samples required for inspections shall be provided upon request by PWGSC. If necessary, components shall be removed and reattached at the manufacturer's cost for compliance verification. ➤ f) Acceptance: the acceptance of a unit following an inspection does not in any way reduce the supplier's responsibility to meet all of its contractual commitments.
	<p>1.18) DELIVERY DATE</p> <ul style="list-style-type: none"> ➤ a) The official delivery date for a unit set out in the invitation to bid is the date on which the unit is delivered, complete and compliant with the requirements of the invitation to bid, and including all documents required to register the vehicle when applicable. ➤ b) The unit shall be operational (to the satisfaction of the NBC).
	<p>1.19) SAFETY</p> <ul style="list-style-type: none"> ➤ a) The unit supplied shall comply with the <i>Motor Vehicle Safety Regulations</i> (MVSR), even if the Government of Canada has not inspected it. ➤ b) A plate attesting compliance with the MVSR federal safety regulations shall be affixed to the unit, unless it is not required by the Government of Canada. ➤ c) The unit supplied shall be compliant with the Quebec <i>Highway Safety Code</i>. The supplier is responsible for verifying and certifying that it is manufacturing and/or distributing compliant materials.
	<p>1.20) MUDGUARDS</p> <ul style="list-style-type: none"> ➤ The unit shall be equipped with mudguards in accordance with the <i>Highway Safety Code</i>.
	<p>1.21) SUPPLIER RESPONSIBILITY</p> <ul style="list-style-type: none"> ➤ When the supplier notes an incompatibility in the invitation to bid documents or the order, it shall inform PWGSC so that the necessary corrections can be made.

SPECIFICATIONS

BUS (4x2)
MTC 6,370 KG

CONFIGURATION

- A. 4.47 m wheelbase, 20 passengers and configuration

EQUIPMENT

- A. Commercial configuration
- B. Wheelchair configuration
- C. Additional air conditioning
- D. Storage compartment
- E. PA (Public Address) System

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DOCUMENTS AND REGULATIONS
(Applicable to this feature)

ITEM	1. DESCRIPTION	NUMBER
1.1 GENERAL REQUIREMENTS	- General requirements.	ETSM S 199
1.2 ENGINE	- - Engine Power Test Code – Spark Ignition and Compression Ignition – Gross Power Rating.	SAE J1995 JUN 90
1.3 CODE	- - a) <i>Quebec Highway Safety Code</i> - b) <i>Motor Vehicle Safety Regulations</i> - C) <i>Regulation respecting road vehicles adapted for the transportation of handicapped persons</i>	MSVR/CMVSS C-24.2, r.5.01

These specifications are mandatory.

BIDDER COMMENTS	2. GENERAL
	2.1 OPERATION - On roads.
	2.2 TOTAL LOADED MASS - The total loaded mass indicated by the manufacturer must be at least 6,370 kg.
	2.3 PAINT <i>a) Exterior cabin</i> - i) Polyurethane finish enamel. - ii) White. <i>b) Chassis and other painted components</i> - i) Standard manufacturer finish enamel. - ii) Standard manufacturer colour.

BIDDER COMMENTS	3.0 CHASSIS
	3.1 Steering <ul style="list-style-type: none"> - Power steering
	3.2 FRONT AXLE <ul style="list-style-type: none"> - 2,085 kg minimum
	3.3 REAR AXLE <ul style="list-style-type: none"> - 4,285 kg minimum
	3.4 FRONT SUSPENSION <ul style="list-style-type: none"> a) <i>Stabilizer bar</i> <ul style="list-style-type: none"> - Required b) <i>Shock absorbers</i> <ul style="list-style-type: none"> - Required c) <i>Springs</i> <ul style="list-style-type: none"> - Ground capacity of at least 1,040 kg each
	3.5 REAR SUSPENSION <ul style="list-style-type: none"> - With shock absorber. - With stabilizer bar. a) <i>Springs</i> <ul style="list-style-type: none"> - Leaf springs. - With auxiliary "MOR/RIDE" rubber mounts. - Ground capacity of at least 2,145 kg each.
	3.6 FRONT AND REAR WHEELS <ul style="list-style-type: none"> - Disc. Is this for the brakes? Yes. - Dimensions: 16 inches x 6 inches. - Six (6). a) <i>Front</i> <ul style="list-style-type: none"> - Single. b) <i>Rear</i> <ul style="list-style-type: none"> - Dual.

BIDDER COMMENTS	CHASSIS (cont'd)
	<p>3.7 TIRES</p> <ul style="list-style-type: none"> - Radial, steel belted. - No tube. - "MICHELIN" or equivalent. <p>a) <i>Front</i></p> <ul style="list-style-type: none"> - LT 225/75R x 16 E. <p>b) <i>Rear</i></p> <ul style="list-style-type: none"> - LT 225/75R x 16 E.
	<p>3.8 GAS TANK</p> <p>a) <i>Type</i></p> <ul style="list-style-type: none"> - Single. <p>b) <i>Capacity</i></p> <ul style="list-style-type: none"> - 200 litres minimum.
	<p>3.9 MAIN BRAKES</p> <ul style="list-style-type: none"> - Hydraulic 4-wheel disc brakes. - Power brakes. - With 4-wheel ABS antilock system.
	<p>3.10 PARKING BRAKE</p> <ul style="list-style-type: none"> - On the two (2) rear wheels or the transmission.
	<p>3.11 FRONT BUMPER</p> <ul style="list-style-type: none"> - Aluminum or chrome.

BIDDER COMMENTS	4.0 DRIVE SYSTEM
	<p>4.1 ENGINE</p> <p>a) <i>Type</i></p> <p>Gasoline</p> <ul style="list-style-type: none"> - 6.0 litres minimum. - Electronic version including all engine protection and speed control parameters. <p>b) <i>Normal gross horsepower</i></p> <ul style="list-style-type: none"> - 160 kW minimum according to the standard mentioned in "DOCUMENTS AND REGULATIONS."
	<p>4.2 AIR FILTER</p> <ul style="list-style-type: none"> - Dry filter.
	<p>4.3 FUEL FILTER</p> <ul style="list-style-type: none"> - Required.
	<p>4.4 EXHAUST SYSTEM</p> <ul style="list-style-type: none"> - Exhaust at rear on left side.
	<p>4.5 COOLING SYSTEM</p> <ul style="list-style-type: none"> - Overall cooling system. - Engine oil cooler. - Transmission oil cooler. - With antifreeze recovery system. - Long-life ethylene glycol, -34°C.
	<p>4.6 COLD WEATHER STARTING SYSTEM</p> <ul style="list-style-type: none"> - Required. - Heating plugs.
	<p>4.7 TRANSMISSION</p> <ul style="list-style-type: none"> - Automatic electronic. - Minimum five (5) speeds.
	<p>4.8 DIFFERENTIAL</p> <ul style="list-style-type: none"> - 4.10:1 ratio.

BIDDER COMMENTS	5.0 BODY: STRAIGHT TRUCK
	<p>5.1 CAB</p> <ul style="list-style-type: none"> - Integrated into the minibus body. <p>5.2 Hood</p> <ul style="list-style-type: none"> - Hood noise suppression set. - Streamlined hood to clear the driver's view. <p>5.3 Driver's side step</p> <ul style="list-style-type: none"> - A "GRIP STRUT" or equivalent step that does not allow snow to accumulate. <p>5.4 Operator seats</p> <ul style="list-style-type: none"> - Recaro brand, "ERGO LXF" model or equivalent. - Covered with fabric on the section in contact with the driver. - Adjustable lumbar support. - Mid-back backrest and headrest. - Movable armrests. <p>5.5 Driver's area floor</p> <ul style="list-style-type: none"> - The floor mat in the driver's area must be one piece; no patching/inserts shall be accepted. <p>5.6 Windshield wipers</p> <ul style="list-style-type: none"> - Variable speeds. - Intermittent wiping. <p>5.7 Windshield washer - Electrical.</p> <p>5.8 Sun visor - One (1).</p> <p>5.9 Horn</p> <ul style="list-style-type: none"> - Electrical. - Double. <p>5.10 120-volt socket - Cigarette lighter type.</p> <p>5.11 Heater - Required in the front compartment.</p> <p>5.12 Air conditioner - Required in the front compartment.</p> <p>5.13 Rearview mirrors</p> <ul style="list-style-type: none"> - One (1) on each side. - Stainless steel, aluminum, chrome or polymer. - Heated. - 175 mm minimum x 245 mm minimum. <p>5.14 Windows - Tinted.</p> <p>5.15 Convex mirrors</p> <ul style="list-style-type: none"> - One (1) on each side, 175 mm minimum x 105 mm minimum. <p>5.16 Steering</p> <ul style="list-style-type: none"> - The centre of the steering wheel and must align with the centre of the seat . - Reclining. <p>5.17 Keys - Five (5) copies of each key.</p>

BIDDER COMMENTS	BODY: STRAIGHT TRUCK (cont'd)
	<p>5.18 ELECTRICAL SYSTEM</p> <ul style="list-style-type: none"> - 12 volts. <p>a) <i>Alternator</i></p> <ul style="list-style-type: none"> - Transistorised. - Load current: minimum 130 amperes.
	<p>5.19 BATTERIES</p> <ul style="list-style-type: none"> - Two (2). - One under the hood and the other in the battery compartment. - On sliding trays. <p><i>Capacity</i> - 1300 ADF minimum at -18°C.</p>
	<p>5.20 DASHBOARD</p> <p>a) <i>Visual or audible indicator</i></p> <ul style="list-style-type: none"> - Manufacturer standard including: - Coolant temperature indicator. - Oil pressure indicator. - Alternator charge indicator. - Parking brake indicator. - Tachymeter (RPM). - The manufacturer's instrument panel shall not be altered to install equipment. - Identifications shall be industry quality. <p>b) <i>Hour meter</i></p> <ul style="list-style-type: none"> - Electrical, "HOBBS" or equivalent - Must be connected to the main switch and must function only in the "ON" position.
	<p>5.21 BLOCK HEATER</p> <p><i>Capacity</i></p> <ul style="list-style-type: none"> - 750 watts minimum. - 115 volts. - With fixed connector installed on the driver's side. - Metal bracket.
	<p>5.22 RADIO</p> <ul style="list-style-type: none"> - AM/FM/CD. - With antenna. - Four (4) speakers. - With separate controls for passengers and the driver.
	<p>5.23 AUDIBLE REVERSE WARNING DEVICE</p> <ul style="list-style-type: none"> - One (1), minimum 107 dB - The speaker must be aimed toward the back, located as close as possible to the rear end of the chassis, and must not be obstructed.

BIDDER COMENTS	6.0 BODY: MINIBUS
	6.1 CONFIGURATION (A): 20 PASSENGERS AND CONFIGURATION <ul style="list-style-type: none"> - Nominal wheelbase of 4.47 metres to 4.9 metres. These are the acceptable minimum and maximum respectively. - Nominal total length of 7.5 metres. - Wheelchair accommodation.
	6.2 GENERAL DIMENSIONS <ul style="list-style-type: none"> - Interior width of 2,285 mm minimum. - Interior height of 1,900 mm minimum.
	6.3 FLOOR <ul style="list-style-type: none"> - Screwed plywood. - Grey rubber covering that runs up the bottoms of the walls. - With grooves in the aisle and or an abrasive finish. - The side of the floor under the vehicle must be steel. - Anti-rust coating under the floor is required. - Mounted on a straight truck chassis with polymer or rubber insulation.
	6.4 WALLS AND ROOF <ul style="list-style-type: none"> - Polyurethane foam or mineral wool insulation. - Exterior: aluminum and/or fibreglass panels. - Interior: carpet covering for the portion of the walls under the windows.
	6.5 ROOF <ul style="list-style-type: none"> - Front part with an aerodynamic profile. - Roof panel in one piece; no joints.
	6.6 WINDOWS <ul style="list-style-type: none"> - Thermal type. - With drip moulding. - Tinted. - Panoramic type. - Minimum dimensions: 910 mm x 910 mm. - Panoramic window above the windshield.
	6.7 MAIN ACCESS DOOR <ul style="list-style-type: none"> - Leaf door. - With windows. - Tinted thermal windows. - Power opening and exterior unlocking. - Heavy duty door motor. - Minimum 810 mm of opening width, without the handles. - Top of door must be padded. - One (1) lock on the right fender of the truck. - Two (2) remote opening controls. - Motor equipped with a manual opening lever at the top of the door in case of an electrical malfunction. - With drip moulding, including on the driver door. - With one (1) interior handle on each leaf to facilitate access.
	6.8 STRUCTURE <ul style="list-style-type: none"> - Galvanized steel or steel with a CGER-approved anti-rust protective coating.
	6.9 EMERGENCY EXIT <ul style="list-style-type: none"> - In ceiling. - On each side wall (one window per side). - With "EMERGENCY EXIT" identification and red identification lights.
	6.10 REAR EMERGENCY EXIT <ul style="list-style-type: none"> - Rear door with alarm if opened. - Door with multiple superimposed windows. - Top of door must be upholstered. - Locking from outside; unlocks during transport.

	<ul style="list-style-type: none">- With "EMERGENCY EXIT" identification and red identification lights.- With retractable step.
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BIDDER COMMENTS	7.0 ACCESSORIES
	<p>7.1 EXTERIOR</p> <ul style="list-style-type: none"> - Front and rear mudguard. - Rear bumper, minimum 200 mm. - Step at driver's side door and right-side door, "GRIP STRUT" or equivalent.
	<p>7.2 INTERIOR</p> <ul style="list-style-type: none"> - Tinted translucent panel between the driver and the passenger compartment. - Support bar at the entrance on each side. - Axe. - CSA 250 first aid kit. - Reflectors. - 10-lb extinguisher. - Belt cutter. - Safety accessories must be installed on a stand off the floor to prevent corrosion and deterioration. - Rubber covering on access steps. - Height of steps must be the same for all steps inside the vehicle. - Steps must be heated via one or more of the following methods: <ul style="list-style-type: none"> · Warm air outlet. · Electrical under the steps. · Glycol under the steps. - Heater that meets manufacturer standards for the passenger compartment. - 3-position ventilation door. - Auxiliary heater control from the driver's position. - Separation panel between the entry and the first row of seats. - Rectangular interior mirror. - Noiseproof hood providing the clearest possible view for the driver. - Storage compartment for safety accessories.

BIDDER COMMENTS	8.0 ELECTRICAL SYSTEM
	<p>8.1 LIGHTS</p> <ul style="list-style-type: none"> - All lights shall be LED-type. - Rear, brake, turn signal, identification, clearance, reverse, plate, reflector. - Compliant with the standard set out in "DOCUMENTS AND REGULATIONS." - Clearance lights shall be LED-type.
	<p>8.2 ELECTRICAL WIRING</p> <ul style="list-style-type: none"> - The wiring of the vehicle shall not be modified. - Stranded wires shall comply with the standard set out in "DOCUMENTS AND REGULATIONS." - Wires shall be minimum 14 gauge. - Wiring shall be colour coded. - Electrical connections shall be welded and covered with thermoshield. No compression connectors shall be accepted. <p>a) <i>Control panel</i> - With circuit breakers.</p> <p>b) <i>Attachment</i></p> <ul style="list-style-type: none"> - Attached with tapping screws or rubber rings. - One (1) electrical power supply box shall be installed for each circuit added to the vehicle. Each circuit shall be identified. The box must be easily accessible and be large enough to facilitate interior work. - Electrical connections shall be bolted with threaded studs. - Dielectric grease shall protect connections. - All wiring must be easily accessible. - If the wiring sheathing is damaged by a tool, the manufacturer must replace the damaged wires. - The connecting wires for the equipment added to the engine hood inside the vehicle shall be equipped with watertight connectors, "Deutsch" or equivalent, to allow the hood to be removed easily for maintenance.
	<p>8.3 ADDITIONAL LED-type LIGHTING</p> <ul style="list-style-type: none"> - Brake lights at rear centre. - Lights on the inside and outside of the entry door. - Ceiling light for the driver only. - One (1) row on each side, for a total of 8 ceiling lights.

BIDDER COMMENTS	9.0 PAINT
	9.1 SURFACE PREPARATION <i>a) Steel</i> <ul style="list-style-type: none"> - Abrasive jet cleaning. - Welding spatter must be removed. <i>b) Satin finished steel and aluminum</i> <ul style="list-style-type: none"> - Solvent cleaning.
	9.2 APPLICATION <ul style="list-style-type: none"> - Spray gun. - All exterior surfaces except for underside. - Except for rubber parts and bolts. - Except for pre-painted surfaces.
	9.3 PRIMER <ul style="list-style-type: none"> - Manufacturer standard product and thickness. - Compatible with finish paint.
	9.4 FINISHING <ul style="list-style-type: none"> - Manufacturer standard thickness. - Polyurethane finishing paint. - White.
	9.5) INSTRUCTION <ul style="list-style-type: none"> - Follow the manufacturer's instructions for applying paint, as well as any precautions recommended.
	9.6 WATERPROOF TESTING <ul style="list-style-type: none"> - The manufacturer shall demonstrate that a waterproof test has been performed on the vehicle prior to delivery. - The test shall represent road conditions (rain, wind, etc.). - Test conditions shall be provided. - The vehicle delivered shall have met all test requirements.

BIDDER COMMENTS	10.0 EQUIPMENT
	<p>A – COMMERCIAL CONFIGURATION</p> <p><i>Seats</i></p> <ul style="list-style-type: none"> - Covered with commercial-grade fabric. - Mid-back backrest, no armrest. - Number as set out in invitation to bid. - 12 seats on the driver's side and 8 seats on the right side. <p><i>Rear panel</i></p> <ul style="list-style-type: none"> - With large window.
	<p>B – WHEELCHAIR CONFIGURATION</p> <p><i>Wheelchair anchorage</i></p> <ul style="list-style-type: none"> - Washers and retractable belts, "Q'STRAIT," "SLIDE'N CLICK" model or equivalent. - Located at the back on the right side of the passenger compartment. - Flat floor, no wheel wells. <p><i>Wheelchair access door</i></p> <ul style="list-style-type: none"> - At the back on the right side, size compatible with the wheelchair lift. - With two (2) leaves. - With windows. - With a lock. - With a hold-open device (gas cylinder). - With a safety system to lock the transmission when the doors are open. - With interior and exterior LED-type lights. <p><i>Wheelchair lift</i></p> <ul style="list-style-type: none"> - Electrohydraulic or electric. - Wheelchair lift: Ricon brand, K5510 model or equivalent. - With an assist handle for the assistant. - "BRAUN" N°NVL919 "VISTA-2" or equivalent. - With a safety belt. <p><i>Platform</i> – 0.86 m x 1.30 m long.</p> <p><i>Accessories</i></p> <ul style="list-style-type: none"> - Two (2) convex mirrors on the front fenders. - Self-tapping screws shall not be accepted. - Manual emergency ramp. - Anchoring system storage pockets. - Additional heater near the rear door. - Interior crossover mirror showing the entire inside of the vehicle.
	<p>C – ADDITIONAL AIR CONDITIONING</p> <p><i>Air conditioning unit</i></p> <ul style="list-style-type: none"> - Mounted on the roof. - Aerodynamic. - With sufficient capacity to maintain 20°C in the passenger compartment with an external temperature of 32°C. - With an adjustable thermostat in the driver's position. - With air flow control. <p><i>Air distributor</i></p> <ul style="list-style-type: none"> - Movable distributor located in line with the centre aisle.
	<p>D – STORAGE COMPARTMENT</p> <ul style="list-style-type: none"> - Installed under the last seat at the back. - May contain two (2) containers of 4 litres of standard windshield washer fluid.
	<p>E – PA (Public Address) System</p> <ul style="list-style-type: none"> - Connected to the radio system