



RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
Bid Receiving - PWGSC / Réception des soumissions -
TPSGC
Place du Portage, Phase III
Core 0A1/Noyau 0A1
11 Laurier St./11, rue Laurier
Gatineau
Québec
K1A 0S5
Bid Fax: (819) 997-9776

SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires
THIS DOCUMENT CONTAINS A SECURITY
REQUIREMENT

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution
Shared Systems Division (XL)/Division des systèmes
partagés (XL)
4C1, Place du Portage Phase III
11 Laurier St./11, rue Laurier
Gatineau
Québec
K1A 0S5

Title - Sujet INMATE ACCOUNTING SYSTEM	
Solicitation No. - N° de l'invitation 21120-122028/B	Amendment No. - N° modif. 003
Client Reference No. - N° de référence du client 21120-122028	Date 2013-03-05
GETS Reference No. - N° de référence de SEAG PW-\$\$XL-120-25343	
File No. - N° de dossier 120xl.21120-122028	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2013-03-19	
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Hoffman, Amanda	Buyer Id - Id de l'acheteur 120xl
Telephone No. - N° de téléphone (613) 934-1604 ()	FAX No. - N° de FAX (819) 953-3703
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

Amendment No. 003

This Amendment No. 003 has been raised to answer questions from industry, as per the following:

Question 001:

1. Relative to the 14 day "pay period" used in the CSC in combination with the 3/31 fiscal year end:
 - a. Does the 1st 14 day cycle of each fiscal year start on 4/1? Or is it perhaps the first Monday (or some day of the week) after 4/1?
 - b. How is the last period of a fiscal determined? Does the last 2 week period started prior to 3/31 run to completion prior to the new year starting?

Answer 001:

The IAS pay periods always start on a Monday and end on a Sunday. A pay period schedule is published for the entire fiscal year. The pay period for fiscal year 2012-13 ends on Sunday, March 24, 2013, therefore, the first pay period for fiscal year 2013-14 will start Monday, March 25, 2013.

Question 002:

2. The IASR should deliver, enable and support functionality for the following elements:
 - i. Room and Board deduction percentage limit should be set at the national level. (element)
 - ii. The Room and Board deduction percentage limit should be configurable within the system, to 2 decimal places. (element)
 - iii. The Room and Board percentage deduction limit (current=25%) should be calculated based on the amount of an inmate's total income which exceeds the top inmate pay rate per pay period (current = \$69), after specific deductions for reimbursement for indebtedness to the Crown and contributions to the Inmate Welfare Fund have been deducted. (element)
 - iv. Deductions should be limited to a specific daily limit (current =\$5) and a specific weekly limit (current =\$25), based on a 5 day work week. These limits are configurable at the national level. (element)

Our interpretation of what this says is that room and board is collected at 25% of net total income with the constraint that room and board collections for any given two week pay period is limited to \$50 (\$5 per work day over the 10 work day pay period). This requirement is #44. Is this accurate, or are we saying that on any given day the room and board deduction cannot exceed \$5.00?

Answer 002:

The room and board collection for any given two week pay period limit is \$50.00.

Question 003:

3. Calculate interest for inmate accounts (Savings and Current Accounts) and specific special purpose accounts (Club Accounts):
 - i. For Savings and Current Accounts the interest is deposited in the inmates' Savings Account. (element)
 - ii. For Special Purpose Accounts (Club Accounts), interest is calculated only on current balances and deposited in the Current Account. (element)

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21120-122028/B

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21120-122028

Amd. No. - N° de la modif.

003

File No. - N° du dossier

120x121120-122028

Buyer ID - Id de l'acheteur

120x1

CCC No./N° CCC - FMS No/ N° VME

It is our understanding that special purpose accounts are facility accounts that may be funded by drawing funds from multiple inmates and that after the funds are transferred to the special purpose account, the funds or portions of the special purpose account funds are no longer associated with any particular inmate. If this is true, how do the interest deposits earned by the special purpose account get allocated back to inmate Current Accounts? Does Current Account in b) above refer to the special purpose current balance rather than the inmate Current Account?

Answer 003:

Interest earned in a special purpose account is deposited in the special purpose account's current account and not the inmate's current account.

Question 004:

51 refers to Transfers between Special Purpose Fund Savings Accounts and transfers from a Special Purpose Fund Savings Account to an inmate account. (element). Could you clarify what a special purpose fund savings account is vs. a special purpose fund account?

Answer 004:

A Special Purpose Fund (SPF) account is the generic term for the entity (e.g. IWF, Commissary Canteen). Special Purpose Fund Accounts utilize only a Current Account, and do not utilize Savings or Canteen accounts

Question 005:

#52 Information/Note: When inmates are new to an institution, often they have not accumulated funds to make purchases at the Canteen. CSC will provide an "Advance" of money, which is credited directly to the Current Account of the inmate. The advance is recorded as overdraw on the Savings Account. The Savings Account is then, over time, reimbursed through the 90%:10% Current to Savings split in inmate pay or funds receipted to the Savings Account via outside deposits.

Could you clarify the design of the existing IAS system relative to inmate records and institutions, e.g. does the inmate record and transaction history for institution A remain in the IAS at institution A when an inmate transfers to institution B such that an inmate record will exist at all institutions where he/she has ever been housed?

Answer 005:

The design of the existing IAS system (relative to inmate records and institutions) retains the inmate record and transaction history for institution A in the IAS (at institution A) when an inmate transfers to institution B such that an inmate record will exist at all institutions where he/she has ever been housed. The master record data and fund balance(s) are the information copied/transferred to institution B.

Question 006:

41 says: Each Job Code has a related Inmate Pay Level at a minimum of 13 levels and a Job Level at a minimum of ten levels. This specification has similar information but different terminology relative to the CSC National Pay Grid found in requirement #46 and requirement #53. This requirement uses the term Job Code, requirement #53 uses the term Job Number, and requirement #46 does not refer to Job Code or Job Number.

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- a. Our assumption is that the Job Code referred to here and the Job Number referred to in requirement #53 is really talking about the same parameter. Is this correct?
 - b. Do the terms Job Code and Job Number mean the same thing and do they represent a unique identifier for each record in the CSC National Pay Grid?
 - c. Is it your intent to have the national staff maintain the National Pay Grid in the new IASR directly or to have the IASR import the pay grid that the national staff maintains elsewhere?

Answer 006:

- a. Yes, the assumption is correct. The Job Code (#41) and the Job Number (#53) refer to the same parameter.
- b. Yes, Job Code and Job Number mean the same and they do represent a unique identifier e.g. each Job will have a specific job level and pay level in the National Pay Grid
- c. It is our intention to have the national staff maintain the National Pay Grid in the new IASR directly.

Question 007:

#58 discusses the term series code relative to Cheque issue disbursements. What is a series code?

Answer 007:

The Receiver General Interface (RGI) series code corresponds to the Cheque Series Number in IFMMS (Oracle Financials) which corresponds to the Institution/DAO number and in IAS is a free text field (4 characters) with no validation

ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.