

**RETURN BIDS TO:**  
**RETOURNER LES SOUMISSIONS À:**  
Bid Receiving Public Works and Government  
Services Canada/Réception des soumissions  
Travaux publics et Services gouvernementaux  
Canada  
800 Burrard Street, 12th Floor  
800, rue Burrard, 12e étage  
Vancouver, BC V6Z 2V8  
Bid Fax: (604) 775-7526

**REQUEST FOR PROPOSAL**  
**DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government  
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services  
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

**Comments - Commentaires**

<b>Title - Sujet</b> Trailer Homes	
<b>Solicitation No. - N° de l'invitation</b> F1007-120073/A	<b>Date</b> 2013-01-25
<b>Client Reference No. - N° de référence du client</b> F1007-120073	
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$VAN-532-6911	
<b>File No. - N° de dossier</b> VAN-2-35310 (532)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2013-03-11</b>	<b>Time Zone</b> <b>Fuseau horaire</b> Pacific Standard Time PST
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Takasaki, Alan H.	<b>Buyer Id - Id de l'acheteur</b> van532
<b>Telephone No. - N° de téléphone</b> (604) 775-7605 ( )	<b>FAX No. - N° de FAX</b> (604) 775-7526
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> DEPARTMENT OF FISHERIES AND OCEANS 985 MCGILL PLACE KAMLOOPS British Columbia V2C6X6 Canada	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

**Vendor/Firm Name and Address**

**Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

Public Works and Government Services Canada - Pacific  
Region  
800 Burrard Street, 12th Floor  
800, rue Burrard, 12e étage  
Vancouver, BC V6Z 2V8

<b>Delivery Required - Livraison exigée</b> See Herein	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

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## **PART 1 - GENERAL INFORMATION**

### **1. Security Requirement**

There is no security requirement associated with the requirement.

### **2. Requirement**

The requirement is detailed under Article 2 of the resulting contract clauses.

### **3. Debriefings**

After contract award, bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days of receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

## **PART 2 - BIDDER INSTRUCTIONS**

### **1. Standard Instructions, Clauses and Conditions**

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2012-11-19)) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 5.4 of 2003, Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: sixty (60) days

Insert: ninety (90) days

### **2. Submission of Bids**

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

### **3. Enquiries - Bid Solicitation**

All enquiries must be submitted in writing to the Contracting Authority no later than fourteen (14) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be

clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that the Bidder do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

#### **4. Applicable Laws**

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in British Columbia.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.

### **PART 3 - BID PREPARATION INSTRUCTIONS**

#### **1. Bid Preparation Instructions**

Canada requests that bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid ( 2 hard copies)  
 Section II: Financial Bid ( 1 hard copy)  
 Section III: Certifications ( 1 hard copy)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process Policy on Green Procurement

(<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

#### **Section I: Technical Bid**

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- (a) The technical bid must address clearly and in sufficient depth the points that are subject to the evaluation criteria against which the bid will be evaluated.
- (b) The technical bid consists of the following:
- i. **Bid Submission Form:** Bidders are requested to include the Bid Submission Form with their bids. It provides a common form in which bidders can provide information required for evaluation and contract award, such as a contact name, the Bidder's Procurement Business Number, the Bidder's status under the Federal Contractors Program for Employment Equity, etc. Using the form to provide this information is not mandatory, but it is recommended. If Canada determines that the information required by the Bid Submission Form is incomplete or requires correction, Canada will provide the Bidder with an opportunity to do so.
  - ii. **Substantiation of Technical Compliance Form - Mandatory:** The technical bid must substantiate the compliance of the Bidder and its proposed product with the specific articles of Annex A (Requirement) identified in the Substantiation of Technical Compliance Form, which is the requested format for providing the substantiation. The Substantiation of Technical Compliance Form is not required to address any parts of this bid solicitation not referenced in the form. The substantiation may refer to additional documentation submitted with the bid - this information can be referenced in the "Reference" column of the Substantiation of Technical Compliance Form, where bidders are requested to indicate where in the bid the reference material can be found, including the title of the document, and the page and paragraph numbers; where the reference is not sufficiently precise, Canada may request that the Bidder direct Canada to the appropriate location in the documentation.
  - iii. **Floor plans and photos** must be provided for all proposed units.

## Section II: Financial Bid

- (a) **Pricing:** Bidders must submit their financial bid in accordance with the Basis of Payment in Annex "B". The total amount of Goods and Services Tax or Harmonized Sales Tax must be shown separately, if applicable.
- (b) Bidders are to offer additional Travel Model Trailer(s) (total quantity = 3 or more) if the total cost does not exceed the Maximum Funding in (e).
- (c) **Blank Prices:** Bidders are requested to insert "\$0.00" for any item for which it does not intend to charge or for items that are already included in other prices set out in the tables. If the Bidder leaves any price blank, Canada will treat the price as "\$0.00" for evaluation purposes and may request that the Bidder confirm that the price is, in fact, \$0.00. No bidder will be permitted to add or change a price as part of this confirmation. Any bidder who does not confirm that the price for a blank item is \$0.00 will be declared non-responsive.
- (d) **SACC Manual Clauses**  
C3011T (2010-01-11), Exchange Rate Fluctuation

(e) **Maximum Funding**

The maximum funding available for the Contract resulting from the bid solicitation is \$170,000.00 (Goods and Services Tax or Harmonized Sales Tax extra, as appropriate). Bids valued in excess of this amount will be considered non-responsive. This disclosure does not commit Canada to pay the maximum funding available.

**Section III: Certifications**

Bidders must submit the certifications required under Part 5.

**PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**

**1. Evaluation Procedures**

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

**1.1 Technical Evaluation**

**1.1.1 Mandatory Technical Criteria**

Each bid will be reviewed to determine whether it meets the mandatory requirements of the bid solicitation. All elements of the bid solicitation that are mandatory requirements are identified specifically with the words "must" or "mandatory". Bids that do not comply with each and every mandatory requirement will be considered non-responsive and be disqualified.

Claims in a bid that a future upgrade or release of any of product included in the bid will meet the mandatory requirements of the bid solicitation, where the upgrade or release is not available at bid closing, will not be considered.

The mandatory requirements are described in Annex "A".

**1.2 Financial Evaluation**

- (a) Bid does not exceed \$170,000.00 (HST/GST extra).
- (b) The financial evaluation will be conducted by calculating the Total Bid Price using the Pricing Tables completed by the bidders.
- (c) SACC Manual Clause A0220T (2007-05-25), Evaluation of Price

**2. Basis of Selection - Mandatory Technical Criteria**

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid that offers the the largest quantity

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of Travel Model Trailers, with the lowest evaluated price will be recommended for award of a contract.

## **PART 5 - CERTIFICATIONS**

Bidders must provide the required certifications and related documentation to be awarded a contract. Canada will declare a bid non-responsive if the required certifications and related documentation are not completed and submitted as requested.

Compliance with the certifications bidders provide to Canada is subject to verification by Canada during the bid evaluation period (before award of a contract) and after award of a contract. The Contracting Authority will have the right to ask for additional information to verify bidders' compliance with the certifications before award of a contract. The bid will be declared non-responsive if any certification made by the Bidder is untrue, whether made knowingly or unknowingly. Failure to comply with the certifications, to provide the related documentation or to comply with the request of the Contracting Authority for additional information will also render the bid non-responsive.

### **1. Mandatory Certifications Required Precedent to Contract Award**

#### **1.1 Code of Conduct and Certifications - Related documentation**

**1.1.1** By submitting a bid, the Bidder certifies, for himself and his affiliates, to be in compliance with the Code of Conduct and Certifications clause of the Standard instructions. The related documentation hereinafter mentioned will help Canada in confirming that the certifications are true. By submitting a bid, the Bidder certifies that it is aware, and that its affiliates are aware, that Canada may request additional information, certifications, consent forms and other evidentiary elements proving identity or eligibility. Canada may also verify the information provided by the Bidder, including the information relating to the acts or convictions specified herein, through independent research, use of any government resources or by contacting third parties. Canada will declare non-responsive any bid in respect of which the information requested is missing or inaccurate, or in respect of which the information contained in the certifications is found to be untrue, in any respect, by Canada. The Bidder and any of the Bidder's affiliates, will also be required to remain free and clear of any acts or convictions specified herein during the period of any contract arising from this bid solicitation.

Bidders who are incorporated, including those bidding as a joint venture, must provide with their bid or promptly thereafter a complete list of names of all individuals who are currently directors of the Bidder. Bidders bidding as sole proprietorship, including those bidding as a joint venture, must provide the name of the owner with their bid or promptly thereafter. Bidders bidding as societies, firms, partnerships or associations of persons do not need to provide lists of names. If the required names have not been received by the time the evaluation of bids is completed, Canada will inform the Bidder of a time frame within which to provide the information. Failure to comply will render the bid non-responsive. Providing the required names is a mandatory requirement for contract award.

Canada may, at any time, request that a Bidder provide properly completed and Signed Consent Forms (Consent to a Criminal Record Verification form- PWGSC-TPSGC 229) (<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/formulaires-forms-eng.html>) for any or all individuals aforementioned within the time specified. Failure to provide such Consent Forms within the time period provided will result in the bid being declared non-responsive.

## 2. Additional Certifications Precedent to Contract Award

The certifications listed below should be completed and submitted with the bid, but may be submitted afterwards. If any of these required certifications is not completed and submitted as requested, the Contracting Authority will so inform the Bidder and provide the Bidder with a time frame within which to meet the requirement. Failure to comply with the request of the Contracting Authority and meet the requirement within that time period will render the bid non-responsive.

### 2.1 Federal Contractors Program - Certification

#### 2.1.1 Federal Contractors Program - over \$25,000 and below \$200,000

Suppliers who are subject to the Federal Contractors Program (FCP) and have been declared ineligible contractors by Human Resources and Skills Development Canada (HRSDC) are no longer eligible to receive federal government contracts over the threshold for solicitation of bids as set out in the Government Contracts Regulations. Suppliers may be declared ineligible contractors either as a result of a finding of non-compliance by HRSDC, or following their voluntary withdrawal from the FCP for a reason other than the reduction of their workforce to less than 100 employees. Any bids from ineligible contractors, including a bid from a joint venture that has a member who is an ineligible contractor, will be declared non-responsive.

The Bidder, or, if the Bidder is a joint venture the member of the joint venture, certifies its status with the FCP, as follows:

- (a) ( ) is not subject to the FCP, having a workforce of less than 100 full-time or part-time permanent employees, and/or temporary employees having worked 12 weeks or more in Canada;
- (b) ( ) is not subject to the FCP, being a regulated employer under the Employment Equity Act, S.C. 1995, c. 44;
- (c) ( ) is subject to the requirements of the FCP, having a workforce of 100 or more full-time or part-time permanent employees, and/or temporary employees having worked 12 weeks or more in Canada, but has not previously obtained a certificate number from HRSDC, having not bid on requirements of \$200,000 or more;
- (d) ( ) has not been declared an ineligible contractor by HRSDC, and has a valid certificate number as follows: \_\_\_\_\_ .

Further information on the FCP is available on the HRSDC Web site.

## PART 6 - RESULTING CONTRACT CLAUSES

### 1. Security Requirement

There is no security requirement associated with the requirement.

## 2. Requirement

The Contractor must provide the supply and delivery of "Park and Travel" Model Trailers in accordance with the Requirement at Annex "A" and the Contractor's technical bid entitled \_\_\_\_\_, dated \_\_\_\_\_

## 3. Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

### 3.1 General Conditions

2010A (2012-11-19), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

## 4. Term of Contract

### 4.1 Delivery Date

All the deliverables must be received on or before March 28, 2013.

## 5. Authorities

### 5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: Alan Takasaki  
 Title: Supply Specialist  
 Public Works and Government Services Canada  
 Acquisitions Branch Vancouver,  
 Address 641 - 800, 800 Burrard St  
 Vancouver, BC V6Z 2V8  
 Telephone: (604)775-7605 Facsimile: (604)775-7526  
 E-mail address: al.takasaki@pwgsc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

### 5.2 Technical Authority

The Technical Authority for the Contract is:

Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Organization: \_\_\_\_\_  
 Address: \_\_\_\_\_

Telephone : \_\_\_\_\_

Facsimile: \_\_\_\_\_ E-mail address: \_\_\_\_\_

The Technical Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Techncail Authority, however the Technical Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

### 5.3 Contractor's Representative

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone : \_\_\_\_\_

Facsimile: \_\_\_\_\_

E-mail address: \_\_\_\_\_

## 6. Payment

### 6.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm price(s), as specified in in Annex B for a cost of \$ TBD (*insert the amount at contract award*). Customs duties are included and Goods and Services Tax or Harmonized Sales Tax is extra, if applicable.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

### 6.2 Method of Payment)

*SACC Manual* clause H1000C (2008-05-12), Single Payment

## 7. Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

2. Invoices must be distributed as follows:

The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.

## 8. Certifications

### 8.1 Compliance

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Compliance with the certifications and related documentation provided by the Contractor in its bid is a condition of the Contract and subject to verification by Canada during the term of the Contract. If the Contractor does not comply with any certification, provide the related documentation or if it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

### 9. Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in \_\_\_\_\_.

### 10. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions 2010A (2012-11-19) - Goods (Medium Complexity);
- (c) Annex A, Requirement;
- (d) Annex B, Basis of Payment
- (e) the Contractor's bid dated \_\_\_\_\_ (*insert date of bid*) (*If the bid was clarified or amended, insert at the time of contract award: “, as clarified on \_\_\_\_\_” or “, as amended on \_\_\_\_\_” and insert date(s) of clarification(s) or amendment(s)*)

### 11. Insurance

SACC Manual clause G1005C (2008-05-12) Insurance

### 12. SACC Manual Clauses

B1501C (2006-06-16), Electrical Equipment (if applicable)

B7500C (2006-06-16), Excess Goods

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**ANNEX "A"**  
**REQUIREMENT**  
**Workforce Accommodation Trailer**

## **1. Park Model Specifications (one unit required)**

### **1.1 General:**

The Park Model trailer is for use in semi-remote locations in various areas of British Columbia. Electrical hook-ups will be available, but external potable and waste water tanks will be set-up on site.

The trailer must meet CAN/CSA-Z241 SERIES-03 (R2008) standards.

### **1.2 Specifications:**

The Park Model trailer must be equipped with what is considered standard amenities for the industry, and must include and meet or exceed the following specifications:

#### **1.2.1 Size**

- a. 12 feet wide;
- b. 38 to 46 feet long.

#### **1.2.2 Interior**

- a. 3 bedrooms with private, close-able entrances; mattresses included;
- b. All electric kitchen appliances: full size oven/stove, minimum 18 cubic foot fridge/freezer, full size microwave oven;
- c. Bathroom fixtures: toilet, sink, shower with minimum 78" standing height;
- d. Kitchen table with 4 chairs; not built-in;
- e. Minimum 8 foot ceiling in all rooms;
- f. Hard surface flooring throughout (no carpet);
- g. Blinds or shades on all windows;
- h. Pull-out sofa bed(s) and chairs to be included in sitting area;
- i. Stackable washer and dryer unit;
- j. Pre-wired for telephone hookup;
- k. Pre-wired for satellite television;
- l. Solid wood kitchen cupboards.

#### **1.2.3 Exterior :**

- a. Minimum R22 insulation in roof and floor;
- b. Minimum R10 insulation in walls;
- c. Exterior lights over entrances;
- d. Exterior Ground Fault Interrupt outlets;
- e. Double pane windows;
- f. Minimum 30 year asphalt shingles on roof;
- g. Vinyl siding;
- h. Steel 'I' beam frame; minimum 10 inches;

- i. 3 axles;
- j. Towing hitch;
- k. Metal underbelly;
- l. Frost proof external faucet.

#### **1.2.4 Safety:**

- a. Smoke detectors/alarms in each bedroom and kitchen;
- b. Carbon Monoxide detector/alarms;
- c. Fire extinguishers.

#### **1.2.5 Mechanical:**

- a. Minimum 20 gallon electric water heater;
- b. Electric furnace suitable to the size of the building (minimum 40,000 British Thermal Unit);
- c. Air Conditioning unit suitable to the size of the building (minimum 15,000 British Thermal Unit);
- d. Minimum 100 amp electrical service panel with heavy duty power cord.

## **2. Travel Trailer Specifications (two or more units required)**

### **2.1 General:**

2.1.1 The trailers specified are for remote camp set-ups in all areas of British Columbia and therefore must be 'Four-Season Rated' or 'Winter Rated'.

2.1.2 The trailers must be fully functional as stand-alone units (i.e., 12 volt/propane only) or with full hook-ups.

2.1.3 At times the trailers will be towed for long distances off-highway and must be equipped to handle the extra wear and tear.

2.1.4 The trailer length must be in the range of 30-34 feet (excluding tongue) and must meet CAN/CSA - Z240 RV SERIES-08 standards.

### **2.2 Specifications**

The trailers must be equipped with a suitable number of pull-outs to maximize useable interior living space. They are expected to be equipped with what is considered standard amenities for the travel trailer industry and must include and meet or exceed the following specifications:

#### **2.2.1 Exterior:**

- a. Laminated fiberglass construction;
- b. Minimum insulation values: R7 walls, R14 ceiling and floor;
- c. Double pane windows;
- d. Seamless one piece roof;
- e. Fully enclosed underbelly;
- f. Fender skirts;
- g. Gravel protection on front of trailer (e.g., check plate, gravel guard);

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- h. Levelling devices at all 4 corners (e.g., scissor jacks);
  - i. television antenna;
  - j. Awning;
  - k. Ladder at rear for roof access.

**2.2.2 Fuel:**

- a. Minimum 2 x 30lb propane tanks with cover.

**2.2.3 Plumbing:**

- a. Heated and enclosed potable water tank: minimum 60 gallons;
- b. Heated and enclosed grey and black water tanks: minimum 60 and 35 gallons respectively;
- c. Black water tank flush;
- d. Minimum 6 gallon quick recovery propane/electric water heater with bypass.

**2.2.4 Towing:**

- a. Must be easily towed with a ¾ ton or 1 ton pickup truck with a class 4 hitch;
- b. Breakaway emergency disconnect brake;
- c. Safety chains;
- d. Clearance lights.

**2.2.5 Tires/Axles:**

- a. Minimum D range radial tires, suitable for off-highway use;
- b. Full size matching spare tire and rim;
- c. Heavy Duty suspension suitable for off-highway use;
- d. Grease nipple type fixture on axles;
- e. 4 wheel electric brakes.

**2.2.6 Electrical:**

- a. Roof mounted solar panel(s) for the purpose of charging the trailer batteries; rated for a minimum of 1000 watts;
- b. Two Deep Cycle batteries;
- c. Cable/Satellite ready.

**2.2.7 Interior:**

- a. Two bedrooms with close-able entrances (one at each end of trailer), one room with a queen bed, the other with bunks;
- b. Mattresses for all beds;
- c. Kitchen: propane/electric fridge, propane stove/oven, sink, microwave;
- d. Private bathroom with toilet, sink and shower with minimum standing height of 76";
- e. Propane furnace suitable for the size of trailer (min. 30,000 British Thermal Unit);
- f. Roof mount A/C unit suitable for the size of trailer (min. 13,500 British Thermal Unit);
- g. Solid wood cabinets;
- h. Pantry;
- i. Full extension ball bearing drawer glides;
- j. Dinette that folds into a bed;
- k. Sofa bed;
- l. Window blinds or shades;

- m. Flatscreen television in living area;
- n. 12-volt stereo.

**2.2.8 Safety:**

- a. 120 volt Ground Fault Interrupt outlets in kitchen, bathroom and exterior areas;
- b. Carbon Monoxide detector/alarm;
- c. Smoke detector/alarm;
- d. Fire extinguisher;
- e. Propane detector/alarm.

**ANNEX "B"****Basis of Payment**

<b>Item#</b>	<b>Description</b>	<b>Qty</b>	<b>U of Issue</b>	<b>Unit Price</b>	<b>Extended Price</b>
1	Park Model Trailer Make and Model: _____	1	ea	\$	\$
2	All Shipping costs to DFO Kamloops, BC	1	lot	\$	\$
<b>SubTotal-1 Costs</b>					\$

3	Travel Model Trailer Make and Model: _____ Quantity Offered ____	___	ea	\$	\$
4	All Shipping costs to DFO Kamloops, BC	1	lot	\$	\$
<b>SubTotal-2 Costs</b>					\$

<b>Total Cost (of Sub Total 1+2)</b>					\$
<b>Estimate HST (12%)</b>					\$
<b>Contract total</b>					\$

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VAN-2-35310

Buyer ID - Id de l'acheteur

van532

CCC No./N° CCC - FMS No/ N° VME

**Form 1: BID SUBMISSION FORM**

<b>Bidder's full legal name</b>			
<b>Authorized Representative of Bidder for evaluation purposes (e.g., clarifications)</b>		Name	
		Title	
		Address	
		Telephone #	
		Fax #	
		Email	
<b>Bidder's Procurement Business Number (PBN)</b> [see the Standard Instructions 2003]			
<b>Jurisdiction of Contract:</b> Province in Canada the bidder wishes to be the legal jurisdiction applicable to any resulting contract (if other than as specified in solicitation)			
<b>Federal Contractors Program for Employment Equity (FCP EE) Certification:</b>  If the bidder is exempt, please indicate the basis for the exemption to the right. If the bidder does not fall within the exceptions enumerated to the right, the Program requirements do apply and the bidder is required either to:  (a) submit to the Department of HRSD form LAB 1168, Certificate of Commitment to Implement Employment Equity, DULY SIGNED; or (b) submit a valid Certificate number confirming its adherence to the FCP-EE.  Bidders are requested to include their FCP EE Certification or signed LAB 1168 with their bid; if this information is not provided in the bid, it must be provided upon request by the Contracting Authority during evaluation.  For joint ventures, be sure to provide this information for each of the members of the joint venture.		On behalf of the bidder, by signing below, I also confirm that the bidder [check the one that applies]:	
		<input type="checkbox"/> a. is not subject to Federal Contractors Program for Employment Equity (FCP-EE), because it has a workforce of less than 100 permanent full or part-time employees in Canada;	
		<input type="checkbox"/> (b) is not subject to FCP-EE, because it is a regulated employer under the <i>Employment Equity Act</i> ;	
		<input type="checkbox"/> (c) is subject to the requirements of FCP-EE, because it has a workforce of 100 or more permanent full or part-time employees in Canada, but has not previously obtained a certificate number from the Department of Human Resources and Skills Development (HRSD) (having not bid on requirements of \$200,000 or more), in which case a duly signed certificate of commitment is attached; OR	
		<input type="checkbox"/> (d) is subject to FCP-EE, and has a valid certification number as follows: _____ (and has not been declared an Ineligible Contractor by HRSD).	
On behalf of the Bidder, by signing below, I confirm that I have read the entire bid solicitation including the documents incorporated by reference into the bid solicitation and I certify that:			
1. The Bidder considers itself and its products able to meet all the mandatory requirements described in the bid solicitation;			
2. This bid is valid for the period requested in the bid solicitation;			
3. All the information provided in the bid is complete, true and accurate; and			
4. If the Bidder is awarded a contract, it will accept all the terms and conditions set out in the resulting contract clauses included in the bid solicitation.			
<b>Signature of Authorized Representative of Bidder</b>			

**Form 2****Substantiation of Technical Compliance Form - Mandatory**

<b>Item # Annex A</b>	<b>All Mandatory Articles of Annex A require substantiation by the Bidder</b>	<b>Bidder Substantiation</b>	<b>Reference to additional Substantiating Materials included in Bid</b>
1	<b>Park Model Trailer (one unit required)</b> <b>Make and Model Proposed: _____ Qty 1</b>		
1.1	<b>General</b>		
1.1.2	The trailer must meet CAN/CSA-Z241 SERIES-03 (R2008) standards		
1.2.1	<b>Size</b>		
a	12 feet wide		
b	38 to 46 feet long		
1.2.2	<b>Interior</b>		
a	3 bedrooms with private, close-able entrances; mattresses included;		
b	All electric kitchen appliances: full size oven/stove, minimum 18 cubic foot fridge/freezer,		
c	full size microwave oven;		
d	Bathroom fixtures: toilet, sink, shower with minimum 78" standing height;		
e	Kitchen table with 4 chairs; not built-in;		
f	Minimum 8 foot ceiling in all rooms;		
g	Hard surface flooring throughout (no carpet);		
h	Blinds or shades on all windows;		
i	Pull-out sofa bed(s) and chairs to be included in sitting area;		
j	Stackable washer and dryer unit;		
k	Pre-wired for telephone hookup;		
l	Pre-wired for satellite television;		
m	Solid wood kitchen cupboards		
1.2.3	<b>Exterior</b>		
a	Minimum R22 insulation in roof and floor;		
b	Minimum R10 insulation in walls;		
c	Exterior lights over entrances;		
d	Exterior Ground Fault Interrupt outlets;		
e	Double pane windows;		
f	Minimum 30 year asphalt shingles on roof;		
g	Vinyl siding;		

Item # Annex A	All Mandatory Articles of Annex A require substantiation by the Bidder	Bidder Substantiation	Reference to additional Substantiating Materials included in Bid
h	Steel 'T' beam frame; minimum 10 inches;		
i	3 axles;		
j	Towing hitch;		
k	Metal underbelly;		
l	Frost proof external faucet		
1.2.4	<b>Safety</b>		
a	Smoke detectors/alarms in each bedroom and kitchen;		
b	Carbon Monoxide detector/alarms;		
c	Fire extinguishers.		
1.2.5	<b>Mechanical</b>		
a	Minimum 20 gallon electric water heater;		
b	Electric furnace suitable to the size of the building (minimum 40,000 British Thermal Unit);		
c	Air Conditioning unit suitable to the size of the building (minimum 15,000 British Thermal Units)		
d	Minimum 100 amp electrical service panel with heavy duty power cord.		
<b>2.</b>	<b>Travel Trailer Specifications (two or more units required)</b> <b>Proposed make and Model _____ Qty offered _____</b>		
2.1	<b>General</b>		
2.1.1	The trailers specified are for remote camp set-ups in all areas of British Columbia and therefore must be 'Four-Season Rated' or 'Winter Rated'.		
2.1.2	The trailer must be fully functional as stand-alone units (i.e., 12 volt/propane only) or with full hook-ups.		
2.1.3	At times the trailer will be towed for long distances off-highway and must be equipped to handle the extra wear and tear.		
2.1.4	The trailer length must be in the range of 30-34 feet (excluding tongue) and must meet CAN/CSA - Z240 RV SERIES-08 standards.		
2.2.1	<b>Exterior</b>		
a	Laminated fiberglass construction;		

Item # Annex A	All Mandatory Articles of Annex A require substantiation by the Bidder	Bidder Substantiation	Reference to additional Substantiating Materials included in Bid
b	Minimum insulation values: R7 walls, R14 ceiling and floor;		
c	Double pane windows;		
d	Seamless one piece roof;		
e	Fully enclosed underbelly;		
f	Fender skirts;		
g	Gravel protection on front of trailer (e.g., check plate, gravel guard);		
h	Levelling devices at all 4 corners (e.g., scissor jacks);		
i	television antenna;		
j	Awning;		
k	Ladder at rear for roof access		
2.2.2	<b>Fuel</b>		
a	Minimum 2 x 30lb propane tanks with cover.		
2.2.3	<b>Plumbing</b>		
a	Heated and enclosed potable water tank: minimum 60 gallons;		
b	Heated and enclosed grey and black water tanks: minimum 60 and 35 gallons respectively;		
c	Black water tank flush;		
d	Minimum 6 gallon quick recovery propane/electric water heater with bypass.		
2.2.4	<b>Towing:</b>		
a	Must be easily towed with a ¾ ton or 1 ton pickup truck with a class 4 hitch;		
b	Breakaway emergency disconnect brake;		
c	Safety chains;		
d	Clearance lights.		
2.2.5	<b>Tires/Axles:</b>		
a	Minimum D range radial tires, suitable for off-highway use;		
b	Full size matching spare tire and rim;		
c	Heavy Duty suspension suitable for off-highway use;		
d	Grease nipple type fixture on axles;		
e	4 wheel electric brakes.		
2.2.6	<b>Electrical:</b>		
a	Roof mounted solar panel(s) for the purpose of		

Item # Annex A	All Mandatory Articles of Annex A require substantiation by the Bidder	Bidder Substantiation	Reference to additional Substantiating Materials included in Bid
	charging the trailer batteries; rated for a minimum of 1000 watts;		
b	Two Deep Cycle batteries;		
c	Cable/Satellite ready.		
2.2.7	<b>Interior:</b>		
a	Two bedrooms with close-able entrances (one at each end of trailer), one room with a queen bed, the other with bunks;		
b	Mattresses for all beds;		
c	Kitchen: propane/electric fridge, propane stove/oven, sink, microwave;		
d	Private bathroom with toilet, sink and shower with minimum standing height of 76";		
e	Propane furnace suitable for the size of trailer (min. 30,000 British Thermal Unit);		
f	Roof mount A/C unit suitable for the size of trailer (min. 13,500 British Thermal Unit);		
g	Solid wood cabinets;		
h	Pantry;		
i	Full extension ball bearing drawer glides;		
j	Dinette that folds into a bed;		
k	Sofa bed;		
l	Window blinds or shades;		
m	Flatscreen television in living area;		
n	12-volt stereo.		
2.2.8	<b>Safety:</b>		
a	120 volt Ground Fault Interrupt outlets in kitchen, bathroom and exterior areas;		
b	Carbon Monoxide detector/alarm;		
c	Smoke detector/alarm;		
d	Fire extinguisher;		
e	Propane detector/alarm.		

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**NOTE TO BIDDERS:** Please use ONE of the two mailing labels below and affix it securely to the outside of the envelope or package containing your bid submitted by mail or courier. For bids submitted by facsimile (Bid receiving fax (604) 775-7526), use this sheet as the cover sheet. Always ensure your company name, return address, open bidding solicitation number and closing date appear legibly on the outside of your bid submission.

**AVIS AUX FOURNISSEURS:** Pour le retour par la poste ou par messenger, veuillez utiliser UNE des étiquettes d'envoi ci-dessous et apposez-la à l'extérieur de votre enveloppe ou du colis contenant votre offre. Pour les offres soumises par télécopieur (n° du télécopieur pour la réception des offres: (604) 775-7526), utilisez cette page comme bordereau de télécopie. Assurez-vous que le nom de votre compagnie, l'adresse de retour, le numéro de l'invitation ouverte à soumissionner et la date de clôture soient lisibles à l'extérieur de votre offre.

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**Bid Receiving**  
**Public Works & Government Services Canada**  
**12TH FLOOR - 800 BURRARD STREET**  
**VANCOUVER BC V6Z 2V8**

**Solicitation No. : F1007-120073/A**

**Solicitation Closes at : 2:00 PM PT**  
**on : March 11 2013**

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**Réception des soumissions**  
**Travaux publics et services gouvernementaux Canada**  
**800 rue Burrard, 12e étage**  
**Vancouver (C.-B) V6Z 2V8**

**N° de l'invitation : F1007-120073/A**

**La réception des soumissions prend fin le : 11 mars 2013**  
**à : 14:00 PT**

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