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**Gatineau, Québec K1A 0S5**  
**Bid Fax: (819) 997-9776**

## **SOLICITATION AMENDMENT MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

### **Comments - Commentaires**

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Gatineau, Québec K1A 0S5

<b>Title - Sujet</b> Clean Transportation Initiative	
<b>Solicitation No. - N° de l'invitation</b> T8125-13CTH1/A	<b>Amendment No. - N° modif.</b> 004
<b>Client Reference No. - N° de référence du client</b> T8125-13CTH1	<b>Date</b> 2013-04-11
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$\$S-052-25580	
<b>File No. - N° de dossier</b> 052ss.T8125-13CTH1	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2013-04-25</b>	
<b>Time Zone</b> <b>Fuseau horaire</b> Eastern Daylight Saving Time EDT	
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Taylor, Brooke	<b>Buyer Id - Id de l'acheteur</b> 052ss
<b>Telephone No. - N° de téléphone</b> (819) 956-1674 ( )	<b>FAX No. - N° de FAX</b> (819) 997-2229
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
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<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

**TITLE: *Clean Transportation Initiative Call for Proposals***

The purpose of this amendment is to respond to questions received by bidders.

**1. AT ATTACHMENT "A" - QUESTIONS AND ANSWERS:****ADD:**

**Q14. I am a program manager at a federal government department and we are working with clients to prepare proposals for the noted Call for Proposals (CFP).**

**We understand that there is a co-investment contribution ratio Annex B, item 2.3, of 25%. Can you advise as to whether there are any stacking rules for use of the department's operating (A Base) funds within this requirement. In other words, can the department investment (of government funds) in these proposals/projects be part of the co-investment contribution ratio requirement?**

A14. Yes, Bidders in government departments may use their own operating funds (A-Base) as a co-investment contribution. They cannot use funds received from other grants or contracting programs as the 25% co-investment contribution.

**Q15. The documentation on MERX indicates that Bidders can be Academic Institutions. My question is regarding the "Bidders may submit more than one proposal, but only one proposal must be submitted per technology..." Is this for the entire institution or does this stipulation apply for each applicant (Researcher).**

A15. This stipulation applies to each institution. This allows for multiple researchers at the same institution to submit proposals as long as the work/project is different. From each institution, we want to ensure that we aren't getting multiple proposals for the exact same work.

**Q16. Can you clarify if there is a specific formula or limit (as compared to the salary + employee benefits portion of an individuals hours) to be used to determine the overhead component of an in-kind contribution?**

A16. There is no specific formula to calculate overhead. Overhead must be in accordance with Contract Cost Principles 1031-2, found in the Standard Acquisition Clauses and Conditions Manual (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>).

**Q17. My proposal is for further developing emission inventories in the marine priority area. However in Template A1 Part 2.3 there are instructions to describe my technology and in Appendix B Part 2.5 one of the mandatory criteria listed is 'Level of Innovation of my proposed technology. Can you please assist me in determining how these criteria/instructions apply to emission inventory development. Finally, Appendix B Part 2.4 requests the TRL of my technology. Would I be correct in assuming that since I am proposing primary research to observe scientific phenomena that my TRL is Level 1?**

A17. The scope of this CFP does include the development of emission inventories. However, proposals that don't have the potential to directly reduce air or GHG emissions will score lower in point-rated evaluation criteria 3.4 and 3.5.

Yes, as you are proposing primary research, the TRL for the technology is 1.

**Q18. Is in-kind contribution of a subcontractor considered as an eligible co-investment?**

A18. Yes.

**Q19. It is unclear to me whether Annex B: Evaluation Criteria is simply for the Bidder's reference, or if Annex B should be a component of the application that the Bidder submits. For example, for sections 1.1-1.4, would you like a written statement by the Bidder, certifying each point?****Could you please clarify if and how Annex B should be formatted into the application?**

A19. Proposals will be evaluated in accordance with the evaluation criteria detailed in Annex "B": *Evaluation Criteria*, therefore, it is important for Bidders to ensure that the criteria are clearly addressed in the proposal.

The Technical Proposal Template (Annex "A", Appendix "A-1"), includes a *Part 3: Evaluation Criteria* section, where bidders may provide details for each evaluation criteria. It is not mandatory to include this section in your proposal as long as the criteria are clearly addressed in other sections of your proposal.

By submitting a proposal, Bidders certify items 1.1 to 1.4 in Annex B. Therefore, it is not mandatory to include a written statement for each certification. However, compliance with the certifications is subject to verification by Canada, and the Contracting Authority may ask for additional information to verify the Bidder's compliance with the certifications before contract award.

**THERE ARE NO OTHER CHANGES TO THE SOLICITATION**