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**SOLICITATION AMENDMENT**  
**MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

"For the purposes of this procurement, Canada is acting as AGENT for the British Army Training Unit Suffield."

**Vendor/Firm Name and Address**  
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**Issuing Office - Bureau de distribution**  
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Room 1650, 635 8th Ave. S.W.  
Calgary  
Alberta  
T2P 3M3

<b>Title - Sujet</b> Mountaineering	
<b>Solicitation No. - N° de l'invitation</b> W0142-13C046/A	<b>Amendment No. - N° modif.</b> 001
<b>Client Reference No. - N° de référence du client</b> W0142-13C046	<b>Date</b> 2013-04-24
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$CAL-104-6076	
<b>File No. - N° de dossier</b> CAL-2-35134 (104)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2013-05-01</b>	<b>Time Zone</b> <b>Fuseau horaire</b> Mountain Daylight Saving Time MDT
<b>F.O.B. - F.A.B.</b>	
<b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Twomey, Margaret L.	<b>Buyer Id - Id de l'acheteur</b> cal104
<b>Telephone No. - N° de téléphone</b> (403) 292-4450 ( )	<b>FAX No. - N° de FAX</b> (403) 292-5786
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

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<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

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**AMENDMENT NO. 001**

This amendment is hereby issued to address queries and to make clarifications and changes to the Solicitation document including the Statement of Work and Basis of Payment as follows:

**Q.** Para 1.1 Philosophy in the Statement of Work mentions two day Values Based leadership Training for the successful contractor and that only MG's who have attended the VBL training can deliver training in the contract. Can this training be invoiced outside of the contract or is the contractor expected to incorporate the MG training costs into the overall contract price by exercise? The Same question for the 1 day of annual training Para 2.11.

**A.** Both training requirements (VBL & Annual training) would be completed after contract award and therefore are to be invoiced within the contract.

**Q.** Since bidders are required to submit the names of 10 MG's, is 10 the minimum number of MG's that needs to be sent to the training?

**A.** Yes.

**Q.** If there are additional spaces available, can contractors send more MG's if they feel more than 10 are required to execute on the training for the duration of the contract?

**A.** Yes.

**Q.** Are the upcoming training dates for VBL set and fixed already

**A.** Yes. They are 29 – 31 May & 03 – 05 Jun 13.

**Q.** Para 2.22 Equipment states that the contractor must provide Ski Equipment yet there is no line item for ski equipment cost in Appendix B 1a(1)

**A.** An additional line for equipment hire has been inserted on Annex B. See below.

**Q.** Exercise Wapta Glide. Should this cost be included in the Guide per Day rate for all of the participants (6 participants Ski Equipment Costs per day)? In other words, should the Ski Equipment costs just be added to the Day Guiding Rate for a total Guide Per Day rate?

**A.** No - an additional line for equipment hire should be inserted on Annex B. See below.

**Q.** Annex C Mandatory Evaluation Criteria #6 and #7 reference maximum output per para 3.2.

**A.** The para should read **2.3** not 3.2

Q. Can you identify what the maximum training throughput is at any ONE period? Is this 10 since that is how many instructors need to be listed as part of the bid? In other words, up to 10 programs can be run at any one time?

A. See Annex B below for details

Q. Para 2.13 Safety references the Contractors Emergency Procedures Plan /RA processes. Should those all be submitted as proof of Annex C Mandatory Evaluation Criteria #29?

A. Yes.

Q. As part of the bid, should proof of WCB coverage required for Annex C Mandatory Evaluation Criteria # 2 (Compliance).

A. Yes.

Q. It is expected that some of the training will be in Alberta provincial parks. Should an Alberta parks permit and Kananaskis Improvement District Business Licence be part of the submitted requirements for Part 1 technical Bid in addition to permits for the mountain parks?

A. Yes.

Q. Beginning at #12 for Annex C Mandatory Evaluation Criteria, the numbering system appears to be different from the other criteria numbering (ie: 4a-f). Can you please update?

A. *See below at Annex C.*

**ANNEX B**

**BASIS OF PAYMENT FOR EXERCISE MOUNTAINEERING**

NOTE: Accommodation costs for British Army participants will be at actual cost without mark-up. Examples include campsite fees or hut fees. Accommodation cost associated with Alpine Mountain Huts or campsite fees are not to be included within these pricings.

**YEAR ONE: CONTRACT PERIOD 01 MAY, 2013 TO 30 APRIL 2014**

1. Services to be provided during 1 June 2013 - 30 April 2014.

**a. Winter activities:**

(1) **Exercise WAPTA GLIDE** - A five (5) day expedition of Ski Mountaineering, totalling five (5) courses, consisting of thirty (30) students which requires twenty five (25) MG days, per season, at a firm unit price of:

Guide per day \$..... x 25 days = \$.....

**Cost of Touring Skis, Skins, Boots and Poles / person per day \$..... x 25 days =  
\$..... (Max 30 students)**

**This is to be added to each year in the Basis of Payment**

(2) **Exercise ICE CLIMBING** - A five (5) day single or multi-pitch Ice Climbing Exercise. A total of fifteen (15) courses, consisting of thirty (30) students which requires seventy five (75) MG days, per season, at a firm unit price of:

Guide per day \$..... x 75 days = \$.....

(3) Firm price of \$\_\_\_\_\_ for each guide day cancelled and not rescheduled due to cancellations/scheduling changes initiated by British Army with less than 10 calendar days of notice.

Annex C should be laid as follows:

- 12 Instructor Qualifications
- 13 Equipment
- 14 Infrastructure support
- 15 Communication
- 16 Safety
- 17 Student Debrief

Ser	Criteria	Mandatory Requirement	✓	
			Yes	No
1.	<b>Operating Licence(s)</b>	Does the Contractor have the correct licences from the Federal, Provincial and Municipal issuing authorities to operate each of the four (4) activities under Exercise MOUNTAINEERING in the Backcountry and respective Parks <b>(in both AB and BC)</b>		
2.	<b>Compliance</b>	Does the Contractor comply with all Federal, Provincial and Municipal Standards and Regulations associated with operating an outdoor Mountaineering business <b>(in both AB and BC)</b>		
3.	<b>Annual MG Training</b>	Can the Contractor prove annual MG training is conducted to facilitate currency		

4.	<b>Activities</b>	Can the Contractor deliver:		
		a. Each of the 4 Mountaineering activities in accordance with para 2.3		
		(1) Exercise WAPTA GLIDE - 5 day course		
		(2) Exercise ICE CLIMBING - 5 day course		
		(3) Exercise WAPTA DANCE - 5 day course		
		(4) Exercise YAM ROCK - 5 day course		
		b. A clear understanding of the 'Aims of AT' in order to link them to the four (4) activities		
		c. Deliver overnight training where students will have to live out in the Backcountry in either an Alpine Mountain Hut or tented campsite (see para 2.4)		
		d. MG staff who are trained to meet the needs of <b>all</b> aspects of Exercise MOUNTAINEERING		
		e. Deliver formal lectures and Teaching Practices (TP) associated with the theoretical aspects of all four (4) activities		
		f. Can operate a full days training - six (6) hours		
5.	<b>Contract Duration</b>	Can the Contractor deliver training from 1 May (1 June for 2013) until 30 April annually and support a three (3)-year contract (2 firm years with 1 option year) starting on 1 June 2013		
6.	<b>Training Throughput</b>	Can the Contractor facilitate the activity throughput as highlighted at para 3.2		
7.		Can the Contractor provide a maximum output at any one time as directed at para 3.2		
8.	<b>Student / Instructor ratio</b>	Can the Contractor provide Student/MG ratios as directed at para 3.2		
9.	<b>Location</b>	Is the Contractors Base Location located within one (1) hour of travel from TEC		
10		Are the activity areas used by the Contractor within three (3) hours travel time from TEC		

11	<b>Exclusive Military Usage</b>	Are the four (4) activities exclusive to Military usage only		
12	<b>Instructor Qualification</b>	Can the Contractor prove that the MGs employed hold the following skills/qualifications:		
		a. Those listed at para 7 for each of the four (4) activities		
		b. An 80-hour Wilderness First Aid certificate and have an understanding of the treatment of cold injuries and spinal immobilisation.		
		c. Evidence of currency of training for MGs and evidence of continuation training of Assistant Mountain Guides (AMG) within the last two (2) years (see para 2.10)		
		d. Be mature, experienced (as stated at para 2.10) and have good communication skills		
		e. Must have empathy with the philosophy of the British Army and its ethos towards the 'Aims of AT' and be able to relate its principles to the four (4) activities		
		f. Submit a list of all potential and regular MGs with a copy of their individual qualifications and experience prior to the start date of each season		
13	<b>Equipment</b>	Can the Contractor provide the following equipment and be able to cater for a maximum student loading, at any one time, as outlined at para 2.11:		
		a. Ski Equipment (boots, bindings, touring skis, skins and poles)		
		b. Are the MGs competent with operating all of the equipment involved with the four (4) activities		
14	<b>Infrastructure Support</b>	Can the Contractor provide a private venue that offers the following resource facilities:		
		a. Classroom/Lecture room		
		b. Washrooms (male/female)		
		c. Changing room facilities		
		d. IT support (including DVD and video capability)		
15	<b>Communicatio</b>	Does the Contractor have reliable communication		

Solicitation No. - N° de l'invitation

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Amd. No. - N° de la modif.

001

File No. - N° du dossier

CAL-2-35134

Buyer ID - Id de l'acheteur

ca1104

CCC No./N° CCC - FMS No/ N° VME

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	n	facilities (radios) when operating out in the Backcountry		
16	<b>Safety</b>	Has the Contractor provided evidence of adequate Health and Safety policies/procedures/processes to facilitate safe training(		
17	<b>Student Debrief</b>	Can the contractor provide student debriefs in compliance with TECs direction at para 3.2		