

**RETURN BIDS TO:**  
**RETOURNER LES SOUMISSIONS À:**  
Bid Receiving - PWGSC / Réception des  
soumissions - TPSGC  
11 Laurier St. / 11, rue Laurier  
Place du Portage , Phase III  
Core 0A1 / Noyau 0A1  
Gatineau  
Québec  
K1A 0S5  
Bid Fax: (819) 997-9776

**REQUEST FOR PROPOSAL**  
**DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government  
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services  
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

**Comments - Commentaires**

<b>Title - Sujet</b> Search & Removal Equipment Suite	
<b>Solicitation No. - N° de l'invitation</b> W8476-112761/A	<b>Date</b> 2012-12-17
<b>Client Reference No. - N° de référence du client</b> W8476-112761	
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$QF-101-23418	
<b>File No. - N° de dossier</b> 101qf.W8476-112761	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2013-02-15</b>	<b>Time Zone</b> <b>Fuseau horaire</b> Eastern Standard Time EST
<b>F.O.B. - F.A.B.</b> Specified Herein - Précisé dans les présentes <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input type="checkbox"/> <b>Other-Autre:</b> <input checked="" type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Michael Rancourt	<b>Buyer Id - Id de l'acheteur</b> 101qf
<b>Telephone No. - N° de téléphone</b> (819) 956-3930 ( )	<b>FAX No. - N° de FAX</b> (819) 956-5650
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> See Herein	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

**Vendor/Firm Name and Address**

**Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

Electronics, Simulators and Defence Systems Div.  
/Division des systèmes électroniques et des systèmes de  
simulation et de défense  
11 Laurier St. / 11, rue Laurier  
8C2, Place du Portage  
Gatineau  
Québec  
K1A 0S5

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

## **TABLE OF CONTENTS**

### **PART 1 - GENERAL INFORMATION**

1. Introduction
2. Summary
3. Communications Notification
4. Debriefings

### **PART 2 - BIDDER INSTRUCTIONS**

1. Standard Instructions, Clauses and Conditions
2. Submission of Bids
3. Enquiries - Bid Solicitation
4. Applicable Laws

### **PART 3 - BID PREPARATION INSTRUCTIONS**

1. Bid Sections

### **PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**

1. Evaluation Procedures
2. Basis of Selection

### **PART 5 - CERTIFICATIONS**

1. Certifications Required with the Bid
2. Certifications Precedent to Contract Award

### **PART 6 - SECURITY, FINANCIAL AND OTHER REQUIREMENTS**

1. Financial Capability

**PART 7 - RESULTING CONTRACT CLAUSES**

1. Statement of Work
2. Standard Clauses and Conditions
3. Security Requirement
4. Term of Contract
5. Authorities
6. Payment
7. Invoicing Instructions
8. Certifications
9. Applicable Laws
10. Priority of Documents
11. Defence Contract (if applicable)
12. Foreign Nationals (Canadian Contractor) (if applicable)
13. Insurance
14. Quality Assurance
15. Access to Government Site, Facility, and/or Equipment
16. Shipping Instructions
17. United States Military Specifications and Standards
18. NATO Codification - Data Requirements

**List of Annexes:**

- Schedule A ..... Basis of Payment
- Schedule B ..... Schedule of Milestones
- Annex A ..... Statement of Work for SRES
- Appendix 1 ..... DND Office Software List
- Appendix 2 ..... Data Item Description for SRES
- Appendix 3 ..... Contract Data Requirements List for the SRES
- Annex B ..... Evaluation Criteria for the SRES

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## **PART 1 - GENERAL INFORMATION**

### **1. Introduction**

The bid solicitation is divided into seven parts plus attachments and annexes, as follows:

#### **Part 1 - General Information**

Provides a general description of the requirement;

#### **Part 2 - Bidder Instructions**

Provides the instructions, clauses and conditions applicable to the bid solicitation;

#### **Part 3 - Bid Preparation Instructions**

Provides bidders with instructions on how to prepare their bid;

#### **Part 4 - Evaluation Procedures and Basis of Selection**

Indicates how the evaluation will be conducted, the evaluation criteria that must be addressed in the bid, if applicable, and the basis of selection;

#### **Part 5 - Certifications**

Includes the certifications to be provided;

#### **Part 6 - Security, Financial and Other Requirements**

Includes specific requirements that must be addressed by bidders; and

#### **Part 7 - Resulting Contract Clauses**

Includes the clauses and conditions that will apply to any resulting contract.

### **2. Summary**

- a) The objective of this solicitation is to purchase an Explosive Ordnance Disposal (EOD) Search and Removal Equipment Suite (SRES) to be used by the Canadian Forces (CF). CF EOD operators are required to clear unexploded ordnance (UXO) and improvised explosive devices (IEDs). UXO, and in particular IEDs, come in all sizes, shapes and forms, with various kinds of explosives or toxic fillings and with increasingly sophisticated means of initiation. The intended use of the SRES is to provide the EOD operator with a balanced suite of equipment to be used in a systematic manner for the efficient conduct of both direct and indirect search, identification, render safe and removal procedures required in UXO and IED clearance operations.
- b) The Proposed SRES shall be based on proven, fielded equipment that is in-service with a North Atlantic Treaty Organization (NATO) or American, British, Canadian, Australian (ABCA) military partner or police agency of those countries. The SRES equipment shall consist of the following main components and is fully defined in Annex A, Statement of Work for SRES:

Solicitation No. - N° de l'invitation

W8476-112761/A

Amd. No. - N° de la modif.

101qf

Buyer ID - Id de l'acheteur

Client Ref. No. - N° de réf. du client

W8476-112761

File No. - N° du dossier

101qfW8476-112761

CCC No./N° CCC - FMS No/ N° VME

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i. Search/Investigation Equipment;

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- ii. Non-magnetic/sparking Search/Investigation Equipment;
  - iii. Threat Removal/Mitigation Equipment;
  - iv. Lightweight Dismounted Operations Equipment;
  - v. EOD equipment hand truck.
- c) This requirement includes the provision of integrated logistics support (Data Item Descriptions), project management, training, and the optional procurement of additional SRES Equipment, spares, special tools and test equipment, and work arisings, as necessary.
  - d) This solicitation is issued on behalf of the Department of National Defence.
  - e) All deliverables are to be completed on or before two hundred and seventy (270) calendar days after Contract award. Training and Data Item Description deliverables are to be completed / delivered by various dates (specified herein).
  - f) The requirement is subject to a preference for Canadian goods and/or services.
  - g) pursuant to section 01 of Standard Instructions 2003 and 2004, Bidders must submit a complete list of names of all individuals who are currently directors of the Bidder. Furthermore, as determined by the Special Investigations Directorate, Departmental Oversight Branch, each individual named on the list may be requested to complete a Consent to a Criminal Record Verification form. For further information, please refer to Part 5, Certifications.

### **3. Communications Notification**

As a courtesy, the Government of Canada requests that successful bidders notify the Contracting Authority in advance of their intention to make public an announcement related to the award of a contract.

### **4. Debriefings**

After contract award, bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days of receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

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## **PART 2 - BIDDER INSTRUCTIONS**

### **1. Standard Instructions, Clauses and Conditions**

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual issued by Public Works and Government Services Canada.

(<http://ccua-sacc.tpsgc-pwgsc.gc.ca/pub/acho-eng.jsp>)

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2012-11-19) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

**The text under Subsection 4 of Section 05 - Submission of Bids, of 2003 Standard Instructions referenced above is replaced by:**

Delete: sixty (60) days

Insert: one hundred and twenty (120) days

### **2. Submission of Bids**

Bids shall be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on the front page of the bid solicitation.

### **3. Enquiries - Bid Solicitation**

All enquiries shall be submitted in writing to the Contracting Authority no later than ten (10) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that the Bidder do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

### **4. Applicable Laws**

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in the province Ontario.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.

Solicitation No. - N° de l'invitation

W8476-112761/A

Amd. No. - N° de la modif.

101qf

Buyer ID - Id de l'acheteur

Client Ref. No. - N° de réf. du client

W8476-112761

File No. - N° du dossier

101qfW8476-112761

CCC No./N° CCC - FMS No/ N° VME

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## **PART 3 - BID PREPARATION INSTRUCTIONS**

### **1. Bid Sections**

Canada requests that bidders provide their bid in *separately* bound sections as described below. If there is a discrepancy between the wording of the ORIGINAL and any of the copies (soft or hard) of any bid section, the wording of the ORIGINAL will have priority over the wording of the copies. Soft copies shall be provided on CDs, in a format consistent with the software list provided at Appendix 1 to Annex A, DND Office Software List. The bid sections are as follows:

#### 1.1 Section I - Technical Bid

- a) Bidders are to provide one (1) original hard copy, marked ORIGINAL, plus four (4) additional hard copies and two (2) soft copies.
- b) In their technical bid, bidders should demonstrate their understanding of the requirements contained in the bid solicitation and explain how they will meet these requirements. Bidders should demonstrate, *in a thorough, concise, and clear manner*, their capability for carrying out the work.
- c) The technical bid should address clearly and in sufficient depth the points that are subject to the evaluation criteria against which the bid will be evaluated. Simply repeating the statement contained in the bid solicitation is not sufficient. In order to facilitate the evaluation of the bid, Canada requests that bidders address and present topics in the order of the evaluation criteria under the same headings. To avoid duplication, bidders may refer to different sections of their bids by identifying the specific paragraph and page number where the subject topic has already been addressed.

#### 1.2 Section II - Financial Bid

- a) Bidders are to provide one (1) original, marked ORIGINAL, plus two (2) additional hard copies and two (2) soft copies.
- b) Prices must appear *in the financial bid only*. No prices must be indicated in any other section of the bid.
- c) Bidders must submit their financial bid in accordance with Schedule A, Basis of Payment.
- d) The requirement does not provide for exchange rate fluctuation protection. Any request for exchange rate fluctuation protection will not be considered and will render the bid non-responsive.

#### 1.3 Section III - Certifications

- a) Bidders are to provide one (1) original, marked ORIGINAL, plus two (2) additional hard copies and two (2) soft copies.
- b) Bidders must submit the certifications required under Part 5 of this solicitation.

**2. Canada requests that bidders follow the format instructions described below in the preparation of their bid:**

- a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process Policy on Green Procurement

(<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>).

To assist Canada in reaching its objectives, bidders are encouraged to:

- c) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fiber certified as originating from a sustainably-managed forest and/or containing minimum 30% recycled content; and
- d) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders

It is the responsibility of the Bidder, prior to submitting a bid, to obtain clarification on any aspect of the requirements contained in this solicitation.

Proprietary Information - All information regarding the terms and conditions, financial, technical, and managerial aspects of the Bidder's proposal which, in the Bidder's opinion, are of a proprietary or commercial in confidence nature should be clearly marked "PROPRIETARY" or "COMMERCIAL IN CONFIDENCE" at the relevant clause, page, or section.

**3. The Bidder's proposal shall include:**

- 1) firm prices for each of the line items identified in Schedule A, Delivered at Place (DAP) Edmonton AB, Gatineau PQ, or Ottawa ON, as applicable, Incoterms 2010, Customs duties are excluded and Goods and Services Tax or Harmonized Sales Tax is extra, if applicable:

Bidders shall complete Schedule "A" Basis of Payment as follows:

a) Currency:

Bidders shall indicate in what currency all prices are provided. Please refer to Part 4 of the solicitation for Canadian Dollar conversion rules. Should the currency not be indicated, it will be assumed that it is Canadian;

b) Requirement:

- i. Items N°1 to N°6: Bidders shall provide a firm unit price, and an extended unit price for each line item;
- ii. Item N°7: Bidders shall provide an extended firm unit price for all Data Item Description deliverables; and

- iii. Item N°8: Bidders shall provide an extended firm unit price for training.
- c) Optional Goods:
- i. Items N°9 to N°13: Bidders shall provide a firm unit price, and an extended unit price for up to the maximum quantity of each line item; and
  - ii. Items N°14 to N°15: Bidders shall leave the prices for each line item as "to be negotiated"
- 2) a signed front page of the solicitation document, plus all required fill-ins within the document. By signing the front page of the solicitation document, the Bidder certifies that their bid complies with all terms and conditions of the solicitation and that they agree to perform and/or provide all of the Work identified in the solicitation. Should a Bidder take exception to any requirement, clause, and/or condition, evaluated or not, their bid will be deemed non-responsive and eliminated from further evaluation;
- 3) the certifications required under Part 5; and
- 4) the compliance statements and other information requested at Annex B, Evaluation Criteria for the SRES.

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## **PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**

### **1. Evaluation Procedures**

Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria. An evaluation team composed of representatives of Canada will evaluate the bids. Bids will be evaluated as follows:

a) Canadian Content Certification

The evaluation team will determine first if there are three (3) or more bids with a valid Canadian Content certification. In that event, the evaluation process will be limited to the bids with the valid certification; otherwise, all bids will be evaluated. If some of the bids with a valid certification are declared non-responsive, or are withdrawn, and less than three (3) responsive bids with a valid certification remain, the evaluation will continue among those bids with a valid certification. If all bids with a valid certification are subsequently declared non-responsive, or are withdrawn, then all the other bids received will be evaluated.

b) Technical Evaluation

Mandatory and point rated technical evaluation criteria are included in Annex B, Evaluation Criteria for the SRES.

Bids will be reviewed to see if all mandatory requirements are met. Failure to meet one or more of the mandatory requirements will render the bid non-compliant and will be given no further consideration.

Bids that meet all mandatory requirements, will be further evaluated against the point rated criteria, and assigned a score as per the instructions in Annex B, Evaluation Criteria for the SRES.

c) Financial Evaluation

The price of the bid, including options, will be evaluated in Canadian dollars, Customs Duties are excluded and the Goods and Services Tax or the Harmonized Sales Tax is excluded, DAP Delivered at Place, Incoterms 2010. For evaluation purposes, Canada shall convert bids made in foreign (non-Canadian) currency using the noon rate posted by the Bank of Canada in effect on the bid closing date.

### **2. Basis of Selection**

a) To be declared responsive, a bid must:

- i. comply with all the requirements of the bid solicitation; and
- ii. meet all mandatory technical evaluation criteria; and
- iii. obtain the required minimum 55 points out of a possible 110 points for technical evaluation criteria which are subject to point rating.

Solicitation No. - N° de l'invitation

W8476-112761/A

Amd. No. - N° de la modif.

101qf

Buyer ID - Id de l'acheteur

Client Ref. No. - N° de réf. du client

W8476-112761

File No. - N° du dossier

101qfW8476-112761

CCC No./N° CCC - FMS No/ N° VME

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- b) Bids not meeting (i) or (ii) or (iii) will be declared non-responsive. The responsive bid with the lowest cost per point will be recommended for contract award. For detailed information on the scoring method to determine the lowest cost per point, please refer to Annex B, Evaluation Criteria for the SRES.

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## **PART 5 - CERTIFICATIONS**

Bidders must provide the required certifications to be awarded a contract. Canada will declare a bid non-responsive if the required certifications are not completed and submitted as requested.

Compliance with the certifications bidders provide to Canada is subject to verification by Canada during the bid evaluation period (before award of a contract) and after award of a contract. The Contracting Authority will have the right to ask for additional information to verify bidders' compliance with the certifications before award of a contract. The bid will be declared non-responsive if any certification made by the Bidder is untrue, whether made knowingly or unknowingly. Failure to comply with the certifications or to comply with the request of the Contracting Authority for additional information will also render the bid non-responsive.

### **1. Certifications Precedent to Contract Award**

The certifications listed below should be completed and submitted with the bid but may be submitted afterwards. If any of these required certifications is not completed and submitted as requested, the Contracting Authority will so inform the Bidder and provide the Bidder with a time frame within which to meet the requirement. Failure to comply with the request of the Contracting Authority and meet the requirement within that time period will render the bid non-responsive.

#### **1.1 Code of Conduct Certifications**

Bidders should provide, with their bid or promptly thereafter, a complete list of names of all individuals who are currently directors of the Bidder. If such a list has not been received by the time the evaluation of bids is completed, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Bidders must submit the list of directors before contract award, failure to provide such a list within the required time frame will render the bid non-responsive.

The Contracting Authority may, at any time, request that a Bidder provide properly completed and Signed Consent Forms ([Consent to a Criminal Record Verification form](http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/formulaires-forms-eng.html) - PWGSC-TPSGC 229) (<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/formulaires-forms-eng.html>) for any or all individuals named in the aforementioned list within a specified delay. Failure to provide such Consent Forms within the delay will result in the bid being declared non-responsive.

#### **1.2 Federal Contractors Program - Certification**

The Federal Contractors Program (FCP) requires that some suppliers, including a supplier who is a member of a joint venture, bidding for federal government contracts, valued at \$200,000 or more (including all applicable taxes), make a formal commitment to implement employment equity. This is a condition precedent to contract award. If the Bidder, or, if the Bidder is a joint venture and if any member of the joint venture, is subject to the FCP, evidence of its commitment must be provided before the award of the Contract.

Suppliers who have been declared ineligible contractors by Human Resources and Skills Development Canada (HRSDC) are no longer eligible to receive government contracts over the threshold for solicitation of bids as set out in the Government Contracts Regulations. Suppliers may be declared ineligible contractors either as a result of a finding of non-compliance by HRSDC, or following their voluntary withdrawal from the FCP for a reason other than the reduction of their

Solicitation No. - N° de l'invitation

W8476-112761/A

Amd. No. - N° de la modif.

101qf

Buyer ID - Id de l'acheteur

Client Ref. No. - N° de réf. du client

W8476-112761

File No. - N° du dossier

101qfW8476-112761

CCC No./N° CCC - FMS No/ N° VME

---

workforce to less than 100 employees. Any bids from ineligible contractors, including a bid from a joint venture that has a member who is an ineligible contractor, will be declared non-responsive.

If the Bidder does not fall within the exceptions enumerated in 3.(a) or (b) below, or does not have a valid certificate number confirming its adherence to the FCP, the Bidder must fax (819-953-8768) a copy of the signed form LAB 1168, Certificate of Commitment to Implement Employment Equity, to the Labour Branch of HRSDC.

The Bidder, or, if the Bidder is a joint venture the member of the joint venture, certifies its status with the FCP, as follows:

The Bidder or the member of the joint venture:

- (a) ( ) is not subject to the FCP, having a workforce of less than 100 full-time or part-time permanent employees, and/or temporary employees having worked 12 weeks or more in Canada;
- (b) ( ) is not subject to the FCP, being a regulated employer under the Employment Equity Act, S.C. 1995, c. 44;
- (c) ( ) is subject to the requirements of the FCP, having a workforce of 100 or more full-time or part-time permanent employees, and/or temporary employees having worked 12 weeks or more in Canada, but has not previously obtained a certificate number from HRSDC (having not bid on requirements of \$200,000 or more), in which case a duly signed certificate of commitment is attached;
- (d) ( ) is subject to the FCP, and has a valid certificate number as follows:

(e.g. has not been declared an ineligible contractor by HRSDC.)

Further information on the FCP is available on the HRSDC Web site.  
(<http://www.hrsdc.gc.ca/eng/labour/equality/fcp/index.shtml>)

\_\_\_\_\_  
Name (please print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

1.3 Canadian Content - Certification

This procurement is conditionally limited to Canadian goods.

Subject to the evaluation procedures contained in the bid solicitation, bidders acknowledge that only bids with a certification that the good(s) offered are Canadian goods, as defined in in Part 5 Certifications, Article 2.2.1, Canadian Content Definition, may be considered.

Failure to provide this certification completed with the bid will result in the good(s) offered being treated as non-Canadian goods.

The Bidder certifies that:

( ) a minimum of 80 percent of the total bid price consists of Canadian goods as defined in Part 5 Certifications, Article 2.2.1, Canadian Content Definition.

For more information on how to determine the Canadian content for a mix of goods, a mix of services or a mix of goods and services, consult Annex 3.6.(9), Example 2, of the Supply Manual.

Name (please print)	Signature	Date
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1.3.1 Canadian Content Definition

1. Canadian good:

A good wholly manufactured or originating in Canada is considered a Canadian good. A product containing imported components may also be considered Canadian for the purpose of this policy when it has undergone sufficient change in Canada, in a manner that satisfies the definition specified under the North American Free Trade Agreement (NAFTA) Rules of Origin. For the purposes of this determination, the reference in the NAFTA Rules of Origin to "territory", is to be replaced with "Canada". (Consult Annex 3.6(9) of the Supply Manual.)

For photocopiers, computers and office equipment within Federal Supply Classification (FSC) groups 36, 70 and 74, see paragraph 6.(a)).

2. Canadian service:

A service provided by an individual based in Canada is considered a Canadian service. Where a requirement consists of only one service, which is being provided by more than one individual, the service will be considered Canadian if a minimum of 80 percent of the total bid price for the service is provided by individuals based in Canada.

3. Variety of goods:

When requirements consist of more than one good, one of the two methods below is applied:

Solicitation No. - N° de l'invitation

W8476-112761/A

Amd. No. - N° de la modif.

101qf

Buyer ID - Id de l'acheteur

Client Ref. No. - N° de réf. du client

W8476-112761

File No. - N° du dossier

101qfW8476-112761

CCC No./N° CCC - FMS No/ N° VME

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- (a) aggregate evaluation: no less than 80 percent of the total bid price must consist of Canadian goods; or,

- (b) item by item evaluation: in some cases, the bid evaluation may be conducted on an item-by-item basis and contracts may be awarded to more than one supplier. In these cases, suppliers will be asked to identify separately each item that meets the definition of Canadian goods.

4. Variety of services:

For requirements consisting of more than one service, a minimum of 80 percent of the total bid price must be provided by individuals based in Canada.

5. Mix of goods and services:

When requirements consist of a mix of goods and services, no less than 80 percent of the total bid price must consist of Canadian goods and services (as defined above).

For more information on how to determine the Canadian content for a mix of goods, a mix of services or a mix of goods and services, consult Annex 3.6.(9), Example 2, of the Supply Manual.

6. Other Canadian goods and services:

- (a) For photocopiers, computers and office equipment within FSC groups 36, 70 and 74, only the products of the following firms are considered Canadian goods:
- i. MERIT Partner under the MERIT Partnership Program (administered by Industry Canada [IC] and Public Works and Government Services Canada [PWGSC]);
  - ii. Companies which, on March 31, 1992, were allocated to Priority Group 1 under the Priority Groups Policy in effect at that time; or
  - iii. CIRCLE Canada companies as agreed on by IC and PWGSC.
- (b) Textiles: Textiles are considered to be Canadian goods according to a modified rule of origin, copies of which are available from the Clothing and Textiles Division, Commercial and Consumer Products Directorate.

1.4 Education and Experience

The Bidder certifies that all the information provided in the résumés and/or supporting material submitted with its bid, particularly the information pertaining to education, achievements, experience and work history, has been verified by the Bidder to be true and accurate. Furthermore, the Bidder warrants that every individual proposed by the Bidder for the requirement is capable of performing the Work described in the resulting contract.

\_\_\_\_\_  
Name (please print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

### 1.5 Status and Availability of Resources

The Bidder certifies that, should it be awarded a contract as a result of the bid solicitation, every individual proposed in its bid will be available to perform the Work as required by Canada's representatives and at the time specified in the bid solicitation or agreed to with Canada's representatives. If for reasons beyond its control, the Bidder is unable to provide the services of an individual named in its bid, the Bidder may propose a substitute with similar qualifications and experience. The Bidder must advise the Contracting Authority of the reason for the substitution and provide the name, qualifications and experience of the proposed replacement. For the purposes of this clause, only the following reasons will be considered as beyond the control of the Bidder: death, sickness, maternity and parental leave, retirement, resignation, dismissal for cause or termination of an agreement for default.

If the Bidder has proposed any individual who is not an employee of the Bidder, the Bidder certifies that it has the permission from that individual to propose his/her services in relation to the Work to be performed and to submit his/her résumé to Canada. The Bidder must, upon request from the Contracting Authority, provide a written confirmation, signed by the individual, of the permission given to the Bidder and of his/her availability.

\_\_\_\_\_  
Name (please print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

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## PART 6 - SECURITY, FINANCIAL AND OTHER REQUIREMENTS

### 1. Financial Capability

1.1 Financial Capability Requirement: The Bidder must have the financial capability to fulfill this requirement. To determine the Bidder's financial capability, the Contracting Authority may, by written notice to the Bidder, require the submission of some or all of the financial information detailed below during the evaluation of bids. The Bidder must provide the following information to the Contracting Authority within fifteen (15) working days of the request or as specified by the Contracting Authority in the notice:

- a) Audited financial statements, if available, or the unaudited financial statements (prepared by the Bidder's outside accounting firm, if available, or prepared in-house if no external statements have been prepared) for the Bidder's last three fiscal years, or for the years that the Bidder has been in business if this is less than three years (including, as a minimum, the Balance Sheet, the Statement of Retained Earnings, the Income Statement and any notes to the statements).
- b) If the date of the financial statements in (a) above is more than five months before the date of the request for information by the Contracting Authority, the Bidder must also provide, unless this is prohibited by legislation for public companies, the last quarterly financial statements (consisting of a Balance Sheet and a year-to-date Income Statement), as of two months before the date on which the Contracting Authority requests this information.
- c) If the Bidder has not been in business for at least one full fiscal year, the following must be provided:
  - i. the opening Balance Sheet on commencement of business (in the case of a corporation, the date of incorporation); and
  - ii. the last quarterly financial statements (consisting of a Balance Sheet and a year-to-date Income Statement) as of two months before the date on which the Contracting Authority requests this information.
- d) A certification from the Chief Financial Officer or an authorized signing officer of the Bidder that the financial information provided is complete and accurate.
- e) A confirmation letter from all of the financial institution(s) that have provided short-term financing to the Bidder outlining the total of lines of credit granted to the Bidder and the amount of credit that remains available and not drawn upon as of one month prior to the date on which the Contracting Authority requests this information.
- f) A detailed monthly Cash Flow Statement covering all the Bidder's activities (including the requirement) for the first two years of the requirement that is the subject of the bid solicitation, unless this is prohibited by legislation. This statement must detail the Bidder's major sources and amounts of cash and the major items of cash expenditures on a monthly basis, for all the Bidder's activities. All assumptions made should be explained as well as details of how cash shortfalls will be financed.
- g) A detailed monthly Project Cash Flow Statement covering the first two years of the requirement that is the subject of the bid solicitation, unless this is prohibited by legislation. This statement

Solicitation No. - N° de l'invitation

W8476-112761/A

Amd. No. - N° de la modif.

101qf

Buyer ID - Id de l'acheteur

Client Ref. No. - N° de réf. du client

W8476-112761

File No. - N° du dossier

101qfW8476-112761

CCC No./N° CCC - FMS No/ N° VME

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must detail the Bidder's major sources and amounts of cash and the major items of cash

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expenditures, for the requirement, on a monthly basis. All assumptions made should be explained as well as details of how cash shortfalls will be financed.

- 1.2 If the Bidder is a joint venture, the financial information required by the Contracting Authority must be provided by each member of the joint venture.
- 1.3 If the Bidder is a subsidiary of another company, then any financial information in 1. (a) to (f) above required by the Contracting Authority must be provided by the ultimate parent company. Provision of parent company financial information does not by itself satisfy the requirement for the provision of the financial information of the Bidder, and the financial capability of a parent cannot be substituted for the financial capability of the Bidder itself unless an agreement by the parent company to sign a Parental Guarantee, as drawn up by Public Works and Government Services Canada (PWGSC), is provided with the required information.
- 1.4 Financial Information Already Provided to PWGSC: The Bidder is not required to resubmit any financial information requested by the Contracting Authority that is already on file at PWGSC with the Contract Cost Analysis, Audit and Policy Directorate of the Policy, Risk, Integrity and Strategic Management Sector, provided that within the above-noted time frame:
- a) the Bidder identifies to the Contracting Authority in writing the specific information that is on file and the requirement for which this information was provided; and
  - b) the Bidder authorizes the use of the information for this requirement.
- It is the Bidder's responsibility to confirm with the Contracting Authority that this information is still on file with PWGSC.
- 1.5 Other Information: Canada reserves the right to request from the Bidder any other information that Canada requires to conduct a complete financial capability assessment of the Bidder.
- 1.6 Confidentiality: If the Bidder provides the information required above to Canada in confidence while indicating that the disclosed information is confidential, then Canada will treat the information in a confidential manner as permitted by the Access to Information Act, R.S., 1985, c.c. A-1, Section 20(1) (b) and (c).
- 1.7 Security: In determining the Bidder's financial capability to fulfill this requirement, Canada may consider any security the Bidder is capable of providing, at the Bidder's sole expense (for example, an irrevocable letter of credit from a registered financial institution drawn in favour of Canada, a performance guarantee from a third party or some other form of security, as determined by Canada).

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## PART 7 - RESULTING CONTRACT CLAUSES

*The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.*

### 1. Statement of Work

The Contractor must perform the Work for the Search and Removal Equipment Suite (SRES) in accordance with Schedule "A", Basis of Payment.

#### 1.1 Optional Goods

The Contractor grants to Canada the irrevocable option to acquire the goods, services or both described at Schedule A, Basis of Payment, of the Contract under the same conditions and at the prices and/or rates stated in the Contract. The option may only be exercised by the Contracting Authority and will be evidenced, for administrative purposes only, through a contract amendment.

The Contracting Authority may exercise the optional requirements identified in Schedule A, Basis of Payment, within two (2) years after contract award by sending a written notice to the Contractor.

#### 1.2 Work Arisings

Additional work that is not described in the Statement of Work but that is required to support the SRES and that would fall within the overall scope of the Work (Work Arisings), may be incorporated into the Contract in accordance with the Task Authorization (TA) Process described herein.

##### 1.2.1 Task Authorization

*Should a Work Arising be incorporated after Contract Award:*

The Work or a portion of the Work to be performed under the Contract will be on an "as and when requested basis" using a Task Authorization (TA). The Work described in the TA must be in accordance with the scope of the Contract.

Task Authorization Process:

1. The Technical Authority will provide the Contractor with a description of the task using the DND 626 Task Authorization Form.
2. The Task Authorization (TA) will contain the details of the activities to be performed, a description of the deliverables, and a schedule indicating completion dates for the major activities or submission dates for the deliverables. The TA will also include the applicable basis (bases) and methods of payment as specified in the Contract.
3. The Contractor must provide the Technical Authority within fifteen (15) calendar days of its receipt, the proposed total estimated cost for performing the task and a breakdown of that cost, established in accordance with the Basis of Payment specified in the Contract, in accordance with Contract Cost Principals 1031-2.

Solicitation No. - N° de l'invitation

W8476-112761/A

Amd. No. - N° de la modif.

101qf

Buyer ID - Id de l'acheteur

Client Ref. No. - N° de réf. du client

W8476-112761

File No. - N° du dossier

101qfW8476-112761

CCC No./N° CCC - FMS No/ N° VME

- 
4. The Contractor must not commence work until a TA authorized by the Technical Authority, the Requisition Authority, and (as required) the Contracting Authority, has been received by the

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Contractor. The Contractor acknowledges that any work performed before a TA has been received will be done at the Contractor's own risk.

### 1.2.2 Task Authorization Limit

The Technical Authority and Requisition Authority may authorize individual task authorizations up to a limit of \$ TBD (*amount to be inserted at contract award*), Goods and Services Tax or Harmonized Sales Tax included, inclusive of any revisions.

Any task authorization to be issued in excess of that limit, or any revision to a Task Authorization which results in the total cumulative amount of the Task Authorization being in excess of that limit, must be authorized by the Contracting Authority before issuance.

### 1.2.3 Canada's Obligation - Portion of the Work - Task Authorizations

Canada's obligation with respect to the portion of the Work under the Contract that is performed through Task Authorizations is limited to the total amount of the actual tasks performed by the Contractor.

### 1.2.4 Task Authorization - Department of National Defence

The administration of the Task Authorization process will be carried out by the Requisition Authority (TBA). This process includes monitoring, controlling and reporting on expenditures of the contract with task authorizations to the Contracting Authority.

## 2. Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual issued by Public Works and Government Services Canada.

### 2.1 General Conditions

1031-2 (2012-07-16), General Conditions - Higher Complexity - Goods, apply to and form part of the Contract.

2030 (2012-11-19), General Conditions - Higher Complexity - Goods, apply to and form part of the Contract.

## 3. Security Requirement

There is no security requirement associated with this procurement.

## 4. Term of Contract

### 4.1 SRES Delivery Date

All deliverables must be received on or before two hundred and seventy (270) calendar days after Contract award, in accordance with the statement of work, Annex A, and its appendices.

#### 4.2 Optional Requirements Delivery Dates

Should Canada choose to exercise a contract optional requirement, delivery is requested within one hundred eighty days (180) from the effective date of the amendment to exercise the optional requirement.

### 5. Authorities

#### 5.1 Contracting Authority

The Contracting Authority for the Contract is:

**Michael Rancourt**  
Supply Specialist

Public Works and Government Services Canada  
Acquisitions Branch  
Electronics, Munitions, and Tactical Systems Procurement Directorate  
11 Laurier Street  
Gatineau, Quebec  
K1A 0S5  
Telephone: 819-956-3930  
Facsimile: 819-956-5650  
E-mail: michael.rancourt@pwgsc-tpsgc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

#### 5.2 Requisitioning Authority

The Requisitioning Authority for the Contract is:

*To Be Announced*

The Requisitioning Authority is the representative of the department or agency for whom the Work is being carried out under the Contract. The Requisitioning Authority is responsible for the implementation of tools and processes required for the administration of the Contract. The Contractor may discuss administrative matters identified in the Contract with the Requisitioning Authority however the Requisitioning Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of Work can only be made through a contract amendment issued by the Contracting Authority.

#### 5.3 Technical Authority

The Technical Authority for the Contract is:

*To Be Announced*

The Technical Authority named above is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Technical Authority, however the Technical Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

5.4 Integrated Logistics Support Technician (ILS)

The ILS Authority for the Contract is:

*To Be Announced*

The Initial Provisioning Team Leader shall be the recipient and main reviewer of certain documents, as outlined in Annex A, Statement of Work for SRES. The Initial Provisioning Team Leader has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

5.5 The Directorate of Supply Chain Operations (DSCO)

*To Be Announced*

DSCO shall be the recipient and main reviewer of certain documents, as outlined in Annex A, Statement of Work for SRES. DSCO has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

5.6 Contractor's Representative

Name and contact information of the persons responsible for the following:

**General Inquiries:**

Name: \_\_\_\_\_

Telephone: \_\_\_\_\_

Facsimile: \_\_\_\_\_

E-mail address: \_\_\_\_\_

**Delivery:**

Name: \_\_\_\_\_

Telephone: \_\_\_\_\_

Facsimile: \_\_\_\_\_

E-mail address: \_\_\_\_\_

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## 6. Payment

### 6.1 Basis of Payment

#### 6.1.1 Basis of Payment - Firm Fixed

*This basis of payment shall apply for all Work except Work Arisings:*

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid firm prices, as specified in Schedule A, Basis of Payment for a cost of \$ TBD (*amount to be inserted at contract award*). Customs duties are excluded and Goods and Services Tax or Harmonized Sales Tax is extra, if applicable.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

#### 6.1.2 Basis of Payment - Limitation of Expenditure - Cumulative Total of all Task Authorizations

- 1) Canada's total liability to the Contractor under the Contract for all authorized Task Authorizations (TAs), inclusive of any revisions, must not exceed the sum of \$ TBD (*amount to be inserted at contract award*). Customs duties are excluded and the Goods and Services Tax or Harmonized Sales Tax is extra, if applicable.
- 2) No increase in the total liability of Canada will be authorized or paid to the Contractor unless an increase has been approved, in writing, by the Contracting Authority, as evidenced through a Contract amendment.
- 3) The Contractor must notify the Contracting Authority in writing as to the adequacy of this sum:
  - a) when it is 75 percent committed, or
  - b) four (4) months before the contract expiry date, or
  - c) as soon as the Contractor considers that the sum is inadequate for the completion of the Work required in all authorized TAs, inclusive of any revisions, whichever comes first.
- 4) If the notification is for inadequate contract funds, the Contractor must provide to the Contracting Authority, a written estimate for the additional funds required. Provision of such information by the Contractor does not increase Canada's liability.

## 6.2 Method of Payment

### 6.2.1 Milestone Payments

*For Schedule A, items N°1 through N°8 "Requirements" (and Work Arisings if applicable):*

- 1) Canada will make milestone payments in accordance with the Schedule of Milestones detailed in the Contract and the payment provisions of the Contract, up to eighty-five percent (85%) of the amount claimed and approved by Canada if:
  - a) an accurate and complete claim for payment using form PWGSC-TPSGC 1111, Claim for Progress Payment, and any other document required by the Contract have been submitted in accordance with the invoicing instructions provided in the Contract;
  - b) the total amount for all milestone payments paid by Canada does not exceed (85%) percent of the total amount to be paid under the Contract;
  - c) all the certificates appearing on form PWGSC-TPSGC 1111 have been signed by the respective authorized representatives;
  - d) all work associated with the milestone and as applicable any deliverable required have been completed and accepted by Canada.
- 2) The balance of the amount payable will be paid in accordance with the payment provisions of the Contract upon completion and delivery of all Work required under the Contract if the Work has been accepted by Canada and a final claim for the payment is submitted.

### 6.2.2 Multiple Payments

*For Schedule A, items N°9 through N°15 "Optional Goods" (and Work Arisings if applicable):*

Canada will pay the Contractor upon completion and delivery of units in accordance with the payment provisions of the Contract if:

- a) an accurate and complete invoice and any other documents required by the Contract have been submitted in accordance with the invoicing instructions provided in the Contract;
- b) all such documents have been verified by Canada;
- c) the Work delivered has been accepted by Canada.

### 6.3 Travel and Living Expenses

*For any travel that may be required under a Work Arising:*

The Contractor will be reimbursed its authorized travel and living expenses reasonably and properly incurred in the performance of the Work, at cost, without any allowance for profit and/or administrative overhead, in accordance with the meal, private vehicle and incidental expenses provided in Appendices B, C and D of the National Joint Council Travel Directive and with the other provisions of the directive referring to "travellers", rather than those referring to "employees".

All travel must have prior authorization of the Technical Authority or Requisition Authority, and (as required) the Contracting Authority. All payments are subject to government audit.

### 6.4 Lien - Section 427 of the Bank Act

*For all Canadian Bidders:*

1. If any lien under section 427 of the Bank Act, S.C. 1991, c. 46, exists in respect to any materials, parts, work-in-process, or finished work for which the Contractor intends to claim payment, the Contractor agrees to inform the Contracting Authority without delay and agrees, unless instructed otherwise by the Contracting Authority, either:
  - a) to cause the bank to remove such lien and to provide the Contracting Authority with written confirmation from the bank; or,
  - b) to provide to the Contracting Authority an undertaking from the bank that the bank will not make any claim under section 427 of the Bank Act on materials, parts, work-in-process, or finished work in respect of which payment is made to the Contractor under the Contract.
2. Failure to inform the Contracting Authority of such lien or failure to implement paragraph 1(a) or (b) above will constitute default under the default section of the general conditions and will entitle Canada to terminate the Contract.

### 6.5 Taxes - Foreign-based Contractor

*For all foreign (non-Canadian) Bidders:*

Unless specified otherwise in the Contract, the price includes no amount for any federal excise tax, state or local sales or use tax, or any other tax of a similar nature, or any Canadian tax whatsoever. The price, however, includes all other taxes. If the Work is normally subject to federal excise tax, Canada will, upon request, provide the Contractor a certificate of exemption from such federal excise tax in the form prescribed by the federal regulations.

Canada will provide the Contractor evidence of export that may be requested by the tax authorities. If, as a result of Canada's failure to do so, the Contractor has to pay federal excise tax, Canada will reimburse the Contractor if the Contractor takes such steps as Canada may require to recover any payment made by the Contractor. The Contractor must refund to Canada any amount so recovered.

## 6.6 Duties and Taxes - Foreign-based Contractor - State of California

*For all Bidders located in California, U.S.A.:*

The Contractor must inform the Contracting Authority of all customs duties and of all sales, consumption, use, excise, personal property or any other taxes the Contractor proposes to pay or not to pay. The Contractor must carry out any instructions the Contracting Authority may give in respect of payment or non-payment of these taxes.

## 6.7 Transfer of Ownership

*For all Bidders located in California, U.S.A.:*

Payments made under clauses relating to progress or advance payments will not constitute or result in a transfer of ownership of the raw materials, work-in-process, finished goods or other articles.

## 7. Invoicing Instructions

### 7.1 Invoicing Instructions - Progress Payment Claim

- 1) The Contractor must submit a claim for payment using form PWGSC-TPSGC 1111, Claim for Progress Payment

Each claim must show:

- a) all information required on form PWGSC-TPSGC 1111;
- b) all applicable information detailed under the section entitled "Invoice Submission" of the general conditions;
- c) the description and value of the milestone claimed as detailed in the Contract.
- d) the Task Authorization number, if applicable

Each claim must be supported by:

- a) a copy of the invoices, receipts, vouchers for all direct expenses, travel and living expenses;
- 2) The Goods and Services Tax or Harmonized Sales Tax (GST/HST), as applicable, must be calculated on the total amount of the claim before the holdback is applied. At the time the holdback is claimed, there will be no GST/HST payable as it was claimed and payable under the previous claims for progress payments.
  - 3) The Contractor must prepare and certify one (1) original and two (2) copies of the claim on form PWGSC-TPSGC 1111, and forward it to the Contracting Authority identified under the section entitled "Authorities" of the Contract for appropriate certification after inspection and acceptance of the Work takes place.

Solicitation No. - N° de l'invitation

W8476-112761/A

Amd. No. - N° de la modif.

101qf

Buyer ID - Id de l'acheteur

Client Ref. No. - N° de réf. du client

W8476-112761

File No. - N° du dossier

101qfW8476-112761

CCC No./N° CCC - FMS No/ N° VME

---

The Contracting Authority will then forward the original and two (2) copies of the claim to the Requisition Authority for the remaining certification and payment action.

- 4) The Contractor must not submit claims until all work identified in the claim is completed.

## 8. Certifications

Compliance with the certifications provided by the Contractor in its bid is a condition of the Contract and subject to verification by Canada during the term of the Contract. If the Contractor does not comply with any certification or it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

### 8.1 Canadian Content Certification

*For a Bidder that meets the requirements of the Canadian Content Certification.*

- a) The Contractor warrants that the certification of Canadian Content submitted by the Contractor is accurate and complete, and that the goods, services or both to be provided under the Contract are in accordance with the definition contained in clause A3050T.
- b) The Contractor must keep proper records and documentation relating to the origin of the goods, services or both provided to Canada. The Contractor must not, without obtaining before the written consent of the Contracting Authority, dispose of any such records or documentation until the expiration of six (6) years after final payment under the Contract, or until settlement of all outstanding claims and disputes under the Contract, whichever is later. All such records and documentation must at all times during the retention period be open to audit, inspection and examination by the representatives of Canada, who may make copies and take extracts. The Contractor must provide all facilities for such audits, inspections and examinations, and must furnish all such information as the representatives of Canada may from time to time require with respect to such records and documentation.
- c) Nothing in this clause must be interpreted as limiting the rights and remedies which Canada may otherwise have pursuant to the Contract.

## 9. Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in the province of Ontario.

## 10. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the Articles of Agreement, including all Schedules;
- b) the 1031-2 (2008-05-12) Contract Cost Principles;
- c) the 2030 (2012-07-16) General Conditions - Higher Complexity - Goods;
- d) Annex A, Statement of Work for SRES, including all appendices;

Solicitation No. - N° de l'invitation

W8476-112761/A

Amd. No. - N° de la modif.

101qf

Buyer ID - Id de l'acheteur

Client Ref. No. - N° de réf. du client

W8476-112761

File No. - N° du dossier

101qfW8476-112761

CCC No./N° CCC - FMS No/ N° VME

---

e) the signed Task Authorizations (including all of its annexes, if any);

## 11. Defence Contract

The Contract is a defence contract within the meaning of the Defence Production Act, R.S.C. 1985, c. D-1, and must be governed accordingly.

Title to the Work or to any materials, parts, work-in-process or finished work must belong to Canada free and clear of all claims, liens, attachments, charges or encumbrances. Canada is entitled, at any time, to remove, sell or dispose of the Work or any part of the Work in accordance with section 20 of the Defence Production Act.

### 11.1 Priority Rating

*For all Canadian Bidders:*

- 1) The Contract concerns a Canadian defence requirement and therefore is eligible to be assigned a "U.S. Priority Rating" for any materials/services imported from the United States which may be required in the performance of the Work. Accordingly, the Contractor must:
  - a) make an application to the Defence Priorities and Allocations Officer, Public Works and Government Services Canada (PWGSC), either by e-mail at: ACQB Defence Priorities - DGA Priorités dedéfense; or by facsimile: 819-956-1459; and
  - b) include this clause in subcontracts with Canadian-based contractors, and quote the PWGSC Contract Number indicated in the Contract.

Failure to comply with the above may impact on the Contractor's delivery commitments. Therefore, the Contractor is responsible for any breach of the Contract that arises from such a failure.

*OR, for all U.S.A. Bidders:*

Canada is a participant in the United States Defense Priorities and Allocations System and this defence contract is eligible for a priority rating. The Defence Priorities and Allocations Officer, Public Works and Government Services Canada, must advise the Contractor as to the appropriate priority rating within sixty (60) days of the date of the Contract.

## 12. Foreign Nationals

*For all Canadian Bidders:*

The Contractor must comply with Canadian immigration requirements applicable to foreign nationals entering Canada to work temporarily in fulfillment of the Contract. If the Contractor wishes to hire a foreign national to work in Canada to fulfill the Contract, the Contractor should immediately contact the nearest Service Canada regional office to enquire about Citizenship and Immigration Canada's requirements to issue a temporary work permit to a foreign national. The Contractor is responsible for all costs incurred as a result of non-compliance with immigration requirements.

*OR, for all foreign (non-Canadian) Bidders:*

Solicitation No. - N° de l'invitation

W8476-112761/A

Amd. No. - N° de la modif.

101qf

Buyer ID - Id de l'acheteur

Client Ref. No. - N° de réf. du client

W8476-112761

File No. - N° du dossier

101qfW8476-112761

CCC No./N° CCC - FMS No/ N° VME

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The Contractor must comply with Canadian immigration legislation applicable to foreign nationals entering Canada to work temporarily in fulfillment of the Contract. If the Contractor wishes to hire

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a foreign national to work in Canada to fulfill the Contract, the Contractor should immediately contact the nearest Canadian Embassy, Consulate or High Commission in the Contractor's country to obtain instructions, information on Citizenship and Immigration Canada's requirements and any required documents. The Contractor is responsible to ensure that foreign nationals have the required information, documents and authorizations before performing any work under the Contract in Canada. The Contractor is responsible for all costs incurred as a result of non-compliance with immigration requirements.

### 13. Insurance

The Contractor is responsible for deciding if insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any insurance acquired or maintained by the Contractor is at its own expense and for its own benefit and protection. It does not release the Contractor from or reduce its liability under the Contract.

### 14. Quality Assurance

#### 14.1 ISO 9001:2008 Quality Management Systems - Requirements (QAC Q)

In the performance of the Work described in the Contract, the Contractor must comply with the requirements of:

ISO 9001:2008 - Quality management systems - Requirements, published by the International Organization for Standardization (ISO), current edition at date of submission of Contractor's bid. It is not intended that the Contractor be registered to ISO 9001; however, the Contractor's quality management system must address all requirements appropriate to the scope of the Work. Only exclusions in accordance with clause 1.2 of ISO 9001 are acceptable.

#### Assistance for Government Quality Assurance (GQA)

The Contractor must provide the Quality Assurance Representative (QAR) with the accommodation and facilities required for the proper accomplishment of GQA and must provide any assistance required by the QAR for evaluation, verification, validation, documentation or release of product.

The QAR must have the right of access to any area of the Contractor's or subcontractor's facilities where any part of the Work is being performed. The QAR must be afforded unrestricted opportunity to evaluate and verify Contractor conformity with quality system procedures and to validate product conformity with the requirements of the Contract. The Contractor must make available for reasonable use by the QAR the equipment necessary for all validation purposes. Contractor personnel must be made available for operation of such equipment as required.

When the QAR determines that GQA is required at a subcontractor's facilities, the Contractor must provide for this in the purchasing document and forward copies to the QAR, together with relevant technical data as the QAR may request.

The Contractor must notify the QAR of non-conforming product received from a subcontractor when the product has been subject to GQA.

For the design, development or maintenance of software, the Contractor must interpret the requirements of ISO 9001:2008 "Quality management systems - Requirements", according to

Solicitation No. - N° de l'invitation

W8476-112761/A

Amd. No. - N° de la modif.

101qf

Buyer ID - Id de l'acheteur

Client Ref. No. - N° de réf. du client

W8476-112761

File No. - N° du dossier

101qfW8476-112761

CCC No./N° CCC - FMS No/ N° VME

---

the guidelines of the latest issue (at contract date) of ISO/IEC 90003:2004 "Software engineering  
- Guidelines for the application of ISO 9001:2000 to computer software".

## 14.2 Quality Assurance Authority (DND)

### For all Canadian Bidders:

All work is subject to Government Quality Assurance performed at the Contractor's or subcontractor's facility, and at the installation site, by the Director of Quality Assurance, or its designated Quality Assurance Representative (QAR).

Director of Quality Assurance  
National Defence Headquarters  
MGen George R. Pearkes Building  
101 Colonel By Drive  
Ottawa, ON K1A 0K2  
E-mail: [ContractAdmin.DQA@forces.gc.ca](mailto:ContractAdmin.DQA@forces.gc.ca)

Within forty-eight (48) hours of contract award, the Contractor must contact the QAR. The name, location and phone number of the QAR can be obtained from the nearest National Defence Quality Assurance Region (NDQAR) listed below:

Atlantic - Halifax 902-427-7224 or 902-427-7150  
Quebec - Montreal 514-732-4410 or 514-732-4477  
Quebec - Quebec City 418-694-5998, ext. 5996  
National Capital Region - Ottawa 613-996-1827  
Ontario - Toronto 416-635-4404, ext. 6081 or 2754  
Ontario - London 519-964-5757  
Manitoba/Saskatchewan - Winnipeg 204-833-2500, ext. 6574  
Alberta - Calgary 403-410-2320, ext. 3830  
Alberta - Edmonton 780-973-4011, ext. 2276  
British Columbia - Vancouver 604-225-2520, ext. 2460  
British Columbia - Victoria 250-363-5662

The Contractor is responsible for performing, or having performed, all inspections and tests necessary to substantiate that the material or services provided conform to the requirements of the Contract.

The Contractor must provide, at no additional cost, all applicable test data, all technical data, test pieces and samples as may reasonably be required by the QAR to verify conformity to the requirements of the Contract. The Contractor must forward at its expense such technical data, test data, test pieces and samples to such location as the QAR may direct.

Quality control, inspection and test records that substantiate conformity to the specified requirements, including records of corrective actions, must be retained by the Contractor for three (3) years from the date of completion or termination of the Contract and must be made available to the QAR upon request.

### OR, for all foreign (non-Canadian) Bidders:

All work is subject to Government Quality Assurance performed at the Contractor's or subcontractor's facility, and at the installation site, by the Director of Quality Assurance, or its designated Quality Assurance Representative (QAR).

Director of Quality Assurance  
National Defence Headquarters  
Major-General George R. Pearkes Building  
101 Colonel By Drive  
Ottawa, ON K1A 0K2  
E-mail: [ContractAdmin.DQA@forces.gc.ca](mailto:ContractAdmin.DQA@forces.gc.ca)

If the Contractor has not been contacted by the QAR performing GQA in the Contractor's facility or area within forty-five (45) working days of award of the Contract, the Contractor must notify the Contracting Authority.

Where no official arrangements for mutual GQA have been concluded, the Department of National Defence will arrange for the GQA services to be conducted by a National Quality Assurance Authority acceptable to the Director of Quality Assurance. If the GQA services must be provided on a cost-recovery basis, the costs for the services must be accrued against the Contract and be discharged through separate invoicing.

The Contractor is responsible for performing, or having performed, all inspections and tests necessary to substantiate that the materiel or services provided conform to the requirements of the Contract.

The Contractor must provide, at no additional cost, all applicable test data, all technical data, test pieces and samples as may reasonably be required by the QAR to verify conformity to the requirements of the Contract. The Contractor must forward at its expense such technical data, test data, test pieces and samples to such location as the QAR may direct.

Quality control, inspection and test records that substantiate conformity to the specified requirements, including records of corrective actions, must be retained by the Contractor for three (3) years from the date of completion or termination of the Contract and must be made available to the QAR upon request.

#### 14.3 Release Documents (DND)

For all Canadian Bidders:

Unless otherwise directed by the Department of National Defence (DND) Quality Assurance Authority, the signature of the DND Quality Assurance Representative on the release document is not required.

Material must be released for shipment using either DND form CF 1280, Certificate of Release, Inspection and Acceptance, or a release document containing the same information. The Contractor must prepare the release document(s).

For return of repair and overhaul material to the Canadian Forces Supply System Upgrade, use forms DND 2227/DND 2228 in lieu of DND form CF 1280.

OR, for all U.S.A. Bidders:

Material must be released for shipment using a DD Form 250, Material Inspection and Receiving Report, or a release document containing the same information and acceptable to the Quality Assurance Representative. The Contractor must prepare the release document(s).

OR, for all non-Canadian and non - U.S.A Bidders:

Material must be released for shipment using a Certificate of Conformity in accordance with NATO STANAG 4107 which must be prepared by the Contractor.

#### 14.4 Release Documents - Distribution

The Contractor must prepare the release documents in a current electronic format and distribute them as follows:

- a) One (1) copy mailed to consignee marked: "Attention: Receipts Officer";
- b) Two (2) copies with shipment (in a waterproof envelope) to the consignee;
- c) One (1) copy to the Contracting Authority;
- d) One (1) copy to:

National Defence Headquarters  
Mgen George R. Pearkes Building  
101 Colonel By Drive  
Ottawa, ON K1A 0K2

- e) One (1) copy to the Quality Assurance Representative;
- f) One (1) copy to the Contractor; and
- g) For all non-Canadian contractors, one (1) copy to:
- h) DQA/Contract Administration

National Defence Headquarters  
Mgen George R. Pearkes Building  
101 Colonel By Drive  
Ottawa, ON K1A 0K2  
E-mail: ContractAdmin.DQA@forces.gc.ca.

### 15. Access to Government Site, Facility, and/or Equipment

#### 15.1 Access to Facilities and Equipment

Canada's facilities, equipment, documentation and personnel are not automatically at the disposal of the Contractor. If access to government premises, computer systems (micro computer network), working space, telephones, terminals, documentation and personnel for consultation is required by the Contractor to perform the Work, the Contractor must advise the Contracting Authority of the need for such access in a timely fashion. If the Contractor's request for access is approved by Canada and arrangements are made to provide access to the Contractor, the Contractor, its subcontractors, agents and employees must comply with all the conditions applicable at the Work site. The Contractor must further ensure that the facilities and equipment are used solely for the performance of the Contract.

## 15.2 Canadian Forces Site Regulations

The Contractor must comply with all standing orders or other regulations, instructions and directives in force on the site where the Work is performed.

## 15.3 Identification Badge

Any person assigned to the performance of any part of the Work that is performed on government premises must wear in a conspicuous place the identification badge issued to that person by Canada.

When a person is required to wear a safety helmet, the Contractor, if requested to do so by the Contracting Authority, must paint the number appearing on the badge on the front of the safety helmet.

## 16. Shipping Instructions

### 16.1 Delivery of Goods

*For Schedule A items N°1 to N°6 and, should the options be exercised, items N°9 to N°15:*

- a) Goods must be consigned to the destination specified in the Contract and Delivered at Place (DAP) Edmonton, Alberta, Incoterms 2010, to the following address:

Attention: TBA  
7 CF Supply Depot Lancaster Park  
Edmonton, Alberta  
T5J 4J5  
Telephone: 780-973-4011, ext. 4524

- b) The Contractor must deliver the goods to Canadian Forces (CF) Supply Depots by appointment only. The Contractor or its carrier must arrange delivery appointments by contacting the Depot Traffic Section at the appropriate location shown below. The consignee may refuse shipments when prior arrangements have not been made.

7 CF Supply Depot Lancaster Park  
Edmonton, Alberta  
Telephone: 780-973-4011, ext. 4524

### 16.2 Delivery of Data Item Description Deliverables

*For Schedule A item N°7:*

Deliverables must be consigned to the Authority(ies) as specified in the associated Contract Data Requirements List (Appendix 3 to Annex A), and Delivered at Place (DAP) Gatineau PQ, Ottawa ON, or Edmonton AB, as applicable, Incoterms 2010.

### 16.3 Delivery of Training

Delivery of Training shall be in accordance with item N°8 of Schedule "A", Basis of Payment.

#### 16.4 Customs Duties - Department of National Defence - Importer

- 1) As the goods to be supplied under the Contract are defence supplies, customs duties on importation to Canada may be remitted under the Tariff Item Number 9982.00.00 of the Schedule to the Customs Tariff.
- 2) Remission of customs duties payable may be granted under the Tariff Item Number 9982.00.00 when the total contract value of the defence supplies is C\$250,000 or more. This reflects the import value of the goods plus the duty that would be applicable in the absence of the Customs Tariff.
- 3) The Department of National Defence (DND) will be responsible for prearranging remission on importation or for paying customs duties on importation and applying to Canada Border Services Agency for a refund. DND is also responsible for applying to Public Works and Government Services Canada in good time for the certification required by the Customs Tariff.

#### 16.5 Canadian Customs Documentation

##### *General*

1. The Contractor must provide two (2) copies of the Canada Customs Invoice (CCI) or two (2) copies of the commercial invoice marked "For Customs Purposes Only".
2. For shipments from the United States and Mexico that are of American, Mexican or Canadian origin, as defined by the North American Free Trade Agreement (NAFTA), and for shipments from Israel that are Israeli in origin, as defined by the Canada-Israel Free Trade Agreement (CIFTA), the Contractor must provide proof of origin of the goods. This proof must be in the form of a NAFTA or CIFTA Certificate of Origin for goods valued at C\$1,600 or more, or a simple statement on the invoice for goods valued at C\$1,600 or less. In either case, the document must include an original signature and must reference the contract number. For contracts valued at C\$250,000 or more, the proof of origin will not be required.
3. The Contractor must not employ commercial customs brokers to custom clear the goods provided under the Contract, unless authorized by the Canadian Material Support Group / Customs, at National Defence Headquarters, telephone: 1-855-210-5149, facsimile: 1-800-306-1811 or 613-971-7333.

##### *Completion of Documents*

4. The CCI or commercial invoice must include the following information:
  - a) complete description of the goods being shipped, including the applicable United States "Schedule B" codes or United States Harmonized Tariff Schedule codes;
  - b) value and terms of sale for each item (e.g. sale, loan, warranty, Incoterms 2010), including value of repairs, warranty repairs or replacement costs;
  - c) the Contract number and financial codes (use Field 3 on the CCI form);
  - d) country of origin of goods;

- e) when a NAFTA/CIFTA Certificate of Origin has been prepared, the "Description" field of the CCI or commercial invoice must include a statement confirming that it has been completed and is attached to that invoice.

#### *Distribution of Documents*

5. The Contractor must attach the following to shipping container No. 1 of all shipments using a waterproof envelope marked "Canada Customs Documentation":
- a) one (1) copy of the CCI or one (1) copy of the commercial invoice as applicable, and;
  - b) one (1) copy of the NAFTA Certificate of Origin (if applicable).
6. The second copy of each of the above-mentioned forms must be attached to the shipping documents.
7. A copy of the CIFTA Certificate of Origin must be faxed to 1-800-306-1811 or emailed to DCBSCustoms@forces.gc.ca.

#### 16.6 Identification Markings

When identification markings are required, the Contractor must arrange for their design and manufacture in accordance with the current issue of Canadian Forces Specification D-02-002-001/SG-001. The markings must be affixed to the deliverable end item(s) before delivery.

#### 16.7 Preparation for Delivery - Canadian-based Contractor

##### *For all Canadian Bidders:*

- a) Preservation and packaging for items N°1 to N°6 and, should the options be exercised, items N°9 to N°15, must be in accordance with the Canadian Forces packaging specification D-LM-008-001/SF-001, and must be marked to D-LM-008-002/SF-001. Form Level B Pkg Data Form Req'd must be in accordance with D-LM-008-011/SF-001.
- b) Packaging data forms previously approved by Canadian authorities are acceptable.
- c) Approved coded packaging data is shown immediately below the description of the item to which it applies. Where no data is shown, the Contractor must submit a packaging data form for approval.

#### 16.8 Preparation for Delivery - European Union

##### *For all European Union Bidders:*

The Contractor must prepare items N°1 to N°6 and, should the options be exercised, items N°9 to N°15, for preservation and packaging in accordance with NATO Marking and Packaging Standards as contained in the latest issue of TL8100-0101/NATO-4.

The Contractor must use packaging data forms previously approved or contained in NATO-4.

The Contractor must ensure approved coded packaging data is shown immediately below the description of the corresponding item. Where no packaging data is shown, the Contractor must submit a packaging data form for approval.

#### 16.9 Preparation for Delivery - United States-based Contractor

*For all United States Bidders:*

- a) Preservation and packaging for items N°1 to N°6 and, should the options be exercised, items N°9 to N°15, must be in accordance with the current issue of United States (U.S.) Department of Defense Military Standard MIL-STD-2073 and must be marked to MIL-STD-129.
- b) Packaging data forms previously approved by U.S. authorities are acceptable.
- c) Approved coded packaging data is shown immediately below the description of the item to which it applies. Where no data is shown, the Contractor must submit a packaging data form for approval.

#### 16.10 Wood Packaging Materials

All wood packaging materials used in international shipping must conform to the "Guidelines for Regulating Wood Packaging Material in International Trade" - ISPM 15 (International Standards for Phytosanitary Measures - <http://www.spc.int/pps/ispm.htm>).

Pertinent additional information on Canada's import and export programs is provided in the following Canadian Food Inspection Agency policy directives:

- D-98-08 - Entry Requirements for Wood Packaging Materials Produced in All Areas Other Than the Continental United States (<http://www.inspection.gc.ca/english/plaveg/protect/dir/d-98-null08e.shtml>); and
- D-01-05 - The Canadian Wood Packaging Certification Program (CWPCP) (<http://www.inspection.gc.ca/english/plaveg/protect/dir/d-01-null05e.shtml>).

#### 16.11 Palletization

1. For all shipments exceeding 0.566 m<sup>3</sup> or 15.88 kg (20 ft<sup>3</sup> or 35 lbs), except for those shipped by courier, the following applies:
  - a) The Contractor must strap, and if necessary wrap, shipments on standard 1.22 m x 1.02 m (48 in. x 40 in.) wood pallets. The four-way forklift entry pallet must be supplied at no charge to Department of National Defence. Total height, including pallet, must not exceed 1.19 m (47 in.). The pallet load must not extend further than 2.54 cm (1 in.) from any edge of the pallet.
  - b) The Contractor must group items by stock number (on the same pallet) within consolidated shipments. Pallet loads composed of more than one stock number must be marked as "MIXED ITEMS".
  - c) Individual items exceeding 1.22 m (48 in.) in length or 453.6 kg (1000 lbs) must be secured to larger pallets or must have 10.16 cm x 10.16 cm (4 in. x 4 in.) skids securely

Solicitation No. - N° de l'invitation

W8476-112761/A

Amd. No. - N° de la modif.

101qf

Buyer ID - Id de l'acheteur

Client Ref. No. - N° de réf. du client

W8476-112761

File No. - N° du dossier

101qfW8476-112761

CCC No./N° CCC - FMS No/ N° VME

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fastened to the bottom of the item. Skids must be separated by a minimum of 71.12 cm (28 in.).

2. Any exception requires the prior approval of the Contracting Authority.

#### 16.12 Shipment of Hazardous Materials

The Contractor must label and ship goods falling within the Hazardous Products Act, R.S.C. 1985, c. H-3 and regulation(s) in accordance with the said Act and regulation(s) accompanied by the required material safety data sheet(s) completed in either English or French. The label must clearly identify the contents of the hazardous material and the material safety data sheet must explain what those hazards are.

#### 17. United States Military Specifications and Standards

The Contractor is responsible for obtaining copies of all United States (US) military specifications and standards which may be applicable to the requirement. These specifications and standards are available commercially, or may be obtained by visiting the US Department of Defence Web site, at the following address: <http://dodssp.daps.dla.mil/>

#### 18. North Atlantic Treaty Organization Codification - Data Requirements

1. The Contractor must provide the Department of National Defence (DND), which is the National Codification Bureau (NCB) for Canada, sufficient technical data to permit the Director, Supply Chain Operations (DSCO) to classify, codify and describe new items being introduced into the Canadian Government Cataloguing System. Technical data for each item may include the manufacturer's engineering drawing (minimum level 2), standard, specification and/or data specification sheet (brochure). Regardless of which of these formats is provided, the data must clearly provide the following, as applicable:
  - a) the name and address of the true manufacturer, or Design Control Authority;
  - b) the manufacturer's unique part number;
  - c) the physical characteristics (material, dimensions, tolerances);
  - d) performance data (i.e. functional and operating requirements such as speed, load);
  - e) electrical and/or electronic characteristics;
  - f) mounting requirements;
  - g) special features which contributed to the uniqueness of the item(s);
  - h) the end item application; and, if applicable
  - i) manufacturer's unique bar code number.
3. Technical descriptive data are not required for items that are identified in a Canadian or United States government specification or in a Military Standard which completely describes the item.

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4. The Contractor is responsible for advising DND Technical Authority and the NCB (DSCO 5) of any proprietary data or restrictions imposed on the release of its technical data to government entities in Canada or abroad.
  5. In the event of disputes regarding the acceptability of technical data submitted by the Contractor, the ruling of the NCB (DSCO) must prevail.
  6. The Contractor is ultimately responsible, under the conditions of the Contract, for the provision of the technical data for all of the items identified in the Contract. The Contractor must include the terms of this clause in any subcontracts, to ensure the availability of the technical data to DND and the NCB (DSCO).
  7. For end items procured by the Contractor from a subcontractor or supplier, the Contractor must provide the name of the actual manufacturer and their unique identifying part number along with all necessary technical documentation, and their bar code number if available.
  8. The Contractor must submit all data to the DND Technical Authority at least sixty (60) days before delivery of the equipment. Items must not be released for shipment unless identified with a NATO Stock Number provided for in the Contract, or unless specifically authorized by the Contracting Authority.
  9. The Contractor must contact the DSCO for any further clarification of the codification technical data requirements at:

National Defence Headquarters  
Mgen George R. Pearkes Building  
101 Colonel By Drive  
Ottawa, ON K1A 0K2  
Attention: Director Supply Chain Operations (DSCO)

Solicitation No. - N° de l'invitation  
**W8476-112761/A**

Amd. No. - N° de la modif.  
**101qf**

Client Ref. No. - N° de réf. du client  
**W8476-112761**

Buyer ID - Id de l'acheteur  
**101qfW8476-112761**

CCC No./N° CCC - FMS No./N° VME

## SCHEDULE A - BASIS OF PAYMENT

Customs duties are excluded and Goods and Services Tax or Harmonized Sales Tax is extra, if applicable. Should a discrepancy exist between the unit and extended unit prices, the unit pricing shall govern.

### 1. Currency

All prices provided in Schedule A, Basis of Payment, are provided in the following currency: \_\_\_\_\_.

### 2. Requirements

Item N°	Description	QTY	Unit Price (DAP Destination)	Extended Unit Price (DAP Destination)
<b>1</b>	<b>Search / Investigation Equipment Kit</b> Complete Search / Investigation Equipment in accordance with Annex A, Statement of Work, and its appendices.	42		
<b>2</b>	<b>Non-magnetic / sparking Search / Investigation Equipment Kit</b> Complete Non-magnetic/sparking Search/Investigation Equipment in accordance with Annex A, Statement of Work, and its appendices.	42		
<b>3</b>	<b>Threat Removal / Mitigation Equipment Kit</b> Complete Threat Removal/Mitigation Equipment in accordance with Annex A, Statement of Work, and its appendices.	42		
<b>4</b>	<b>Lightweight Dismounted Operations Equipment Kit</b> Complete Lightweight Dismounted Operations Equipment in accordance with Annex A, Statement of Work, and its appendices.	42		
<b>5</b>	<b>EOD Equipment Hand Truck</b> Complete EOD Equipment Hand Truck in accordance with Annex A, Statement of Work, and its appendices.	42		
<b>6</b>	<b>Extra Consumables for Post Blast Analysis Equipment</b>	200 Sets		

Extra Post blast analysis equipment in accordance with Annex A, Statement of Work, and its appendices.	
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Item N°	Description	QTY	Unit Price (DAP Destination)	Extended Unit Price (DAP Destination)
7	<b>Data Item Description Deliverables (including General Assembly Drawings)</b> Generate and deliver all Data Item Deliverables in accordance with Annex A, Statement of Work, and its appendices (specifically, Appendices 2 & 3, Data Item Descriptions & Contract Data Requirements List)	N/A	N/A	
8	<b>Initial Operator / Maintainer Training</b> Plan and conduct training in accordance with Annex A, Statement of Work, and its appendices for a "train the trainer" method of training.	1	N/A	

### 3. Optional Goods

Item N°	Description	Quantity	Unit Price (DAP Destination)	Extended Unit Price (DAP Destination)
9	<b>Search / Investigation Equipment</b> Complete Search / Investigation Equipment in accordance with Annex A, Statement of Work, and its appendices.	up to 30		
10	<b>Non-magnetic/sparking Search/Investigation Equipment</b> Complete Non-magnetic/sparking Search/Investigation Equipment in accordance with Annex A, Statement of Work, and its appendices.	up to 30		
11	<b>Threat Removal/Mitigation Equipment</b> Complete Threat Removal/Mitigation Equipment in accordance with Annex A, Statement of Work, and its appendices.	up to 30		
12	<b>Lightweight Dismounted Operations Equipment</b>	up to 42		

Solicitation No. - N° de l'invitation  
W8476-112761/A

Amd. No. - N° de la modif.  
101qf

Buyer ID - Id de l'acheteur

Client Ref. No. - N° de réf. du client  
W8476-112761

File No. - N° du dossier  
101qfW8476-112761

CCC No./N° CCC - FMS No./N° VME

Complete Lightweight Dismounted Operations Equipment in accordance with Annex A, Statement of Work, and its appendices.

Solicitation No. - N° de l'invitation  
**W8476-112761/A**  
 Client Ref. No. - N° de réf. du client  
 W8476-112761

Amd. No. - N° de la modif.  
**101qf**  
 File No. - N° du dossier  
 101qfW8476-112761

Buyer ID - Id de l'acheteur

CCC No./N° CCC - FMS No./N° VME

*Optional Goods cont'd*

Item N°	Description	Quantity	Unit Price (DAP Destination)	Extended Unit Price (DAP Destination)
<b>13</b>	<b>EOD Equipment Hand Truck</b> Complete EOD Equipment Hand Truck in accordance with Annex A, Statement of Work, and its appendices.	up to 30		
<b>14</b>	<b>Special Tools and Testing Equipment Purchase</b> The provision of Special Tools and Testing Equipment in support of the SRES, as described in Annex A, Statement of Work, and its appendices	TBN	TBN	TBN
<b>15</b>	<b>Spare Parts</b> The provision of Spares Parts from the list to be provided as described in Annex A, Statement of Work, and its appendices	TBN	TBN	TBN

**TBN = To be negotiated**

Solicitation No. - N° de l'invitation      Amd. No. - N° de la modif.      Buyer ID - Id de l'acheteur  
W8476-112761/A      101qf  
Client Ref. No. - N° de réf. du client      File No. - N° du dossier      CCC No./N° CCC - FMS No./ N° VME  
W8476-112761      101qfW8476-112761

## SCHEDULE B - MILESTONES

*.The table is not required to be filled out by Bidders*

For the winning bid, prior to Contract award the Contracting Authority will populate the total bid price (not including Optional Requirements), into the Schedule B Milestones table, in accordance with the allowable milestone percentages.

### 2. Schedule of Milestones

Milestone N°	Description	Allowable Milestone Percentage	Claim Value	Holdback Value (15%)
1	<p><b>Delivery of the following items in accordance with Schedule A:</b></p> <ol style="list-style-type: none"> <li>1. Completion of Kickoff meeting and delivery of all hardcopy General Assembly Drawings</li> <li>2. Delivery of finalized hard and soft copy versions of the following Data Item Deliverables: <ol style="list-style-type: none"> <li>a) PM-001 - Project Management Plan;</li> <li>b) ILS 205 - Interim Spares List;</li> <li>c) ILS 208 - Special Tool and Test Equipment;</li> <li>d) ILS 211 - Identification plates.</li> </ol> </li> </ol>	5%	-	-
2	<p><b>Delivery of the following items in accordance with Schedule A:</b></p> <ol style="list-style-type: none"> <li>1. Completion of Initial Provisioning Conference Meeting</li> <li>2. Delivery of finalized hard and soft copy versions of the following Data Item Deliverables: <ol style="list-style-type: none"> <li>a) ILS 204 - Illustrated Parts Manual;</li> <li>b) ILS 206 - Provisioning Parts Breakdown;</li> <li>c) ILS 207 - Supplementary Provisioning Technical Documentation;</li> <li>d) ILS 210 - Packaging Labels and Codes;</li> <li>e) ILS 212 - Controlled Goods List;</li> <li>f) ILS 213 - Repair &amp; Overhaul Plan.</li> </ol> </li> </ol>	15%	-	-

Solicitation No. - N° de l'invitation  
**W8476-112761/A**

Amd. No. - N° de la modif.  
**101qf**

Client Ref. No. - N° de réf. du client  
**W8476-112761**

Buyer ID - Id de l'acheteur  
**101qfW8476-112761**

CCC No./N° CCC - FMS No./ N° VME

### Schedule of Milestones Con't

Milestone N°	Description	Allowable Milestone Percentage of Total Bid Price	Claim Value	Holdback Value (15%)
<b>3</b>	<p><b>Delivery of the following items in accordance with Schedule A:</b></p> <p>1. Delivery of finalized soft copy versions of the following Data Item Deliverables:</p> <p>a) ILS 201 - Operator/ Repair Maintenance Equipment Manual;  b) ILS 202 - Operator/ Repair Maintenance Non Magnetic Equipment Manual;  c) ILS 203 - Quick Reference Cards;  d) ILS 209 - Training Package.</p>	10%	-	-
<b>4</b>	<p><b>Delivery of the following items in accordance with Schedule A:</b></p> <p>1. Training provided to DND  2. Delivery of 12 complete SRES Systems  3. Delivery of 12 finalized hard copy Operator/ Repair Maintenance Equip Manuals  4. Delivery of 12 finalized hard copy Operator/ Repair Maintenance Non Magnetic Equip Manuals  5. Delivery of 24 finalized hard copy sets of Quick Reference Cards</p>	30%	-	-
<b>5</b>	<p><b>Delivery of the following items in accordance with Schedule A:</b></p> <p>1. Deliver of all remaining SRES Systems  2. Delivery of remaining finalized hard copy Operator/ Repair Maintenance Equip Manuals  3. Delivery of remaining finalized hard copy Operator/ Repair Maintenance Non Magnetic Equip Manuals  4. Delivery of remaining finalized hard copy sets of Quick Reference Cards</p>	40%	-	Holdbacks released upon completion of Milestone 5

Solicitation No. - N° de l'invitation  
W8476-112761/A

Client Ref. No. - N° de réf. du client  
W8476-112761

Amd. No. - N° de la modif.  
101qf

File No. - N° du dossier  
101qfW8476-112761

Buyer ID - Id de l'acheteur

CCC No./N° CCC - FMS No./N° VME

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**STATEMENT OF WORK  
FOR  
SEARCH AND REMOVAL EQUIPMENT SUITE**

## TABLE OF CONTENTS

1.0 SCOPE .....	3
1.1 Purpose.....	3
1.2 Background.....	3
1.3 Acronyms and Abbreviations.....	3
2.0 APPLICABLE DOCUMENTS.....	5
2.1 References.....	5
3.0 REQUIREMENTS.....	7
3.1 Overview .....	7
3.2 System Characteristics.....	8
3.3 System Components.....	9
3.4 Electrical Characteristics .....	20
3.5 Environmental and Climatic Characteristics .....	21
3.6 Environmental Health and Safety (EHS) .....	21
3.7 Project Management .....	22
3.8 Integrated Logistics Support (ILS).....	24
4.0 CONTRACT DELIVERABLES .....	30
4.1 General .....	30
4.2 List of Deliverables .....	30
4.3 Data Deliverable List .....	31
4.4 Data Format .....	31
4.5 Delivery Schedule .....	31
<b>APPENDIX 1: DND Office Software List.....</b>	<b>33</b>

Related Appendix & ANNEX documents:

**APPENDIX 2:** Data Item Description (DID) for the Search and Removal Equipment Suite (SRES)

**APPENDIX 3:** Contract Data Requirements List (CDRL) for the Search and Removal Equipment Suite (SRES)

## 1.0 SCOPE

### 1.1 Purpose

- 1.1.1 The purpose of this Statement of Work (SOW) is to define the work requirements for the provision of an Explosive Ordnance Disposal (EOD) Search and Removal Equipment Suite (SRES) to be used by the Canadian Forces (CF).

### 1.2 Background

- 1.2.1 CF EOD operators are required to clear unexploded ordnance (UXO) and improvised explosive devices (IEDs). UXO, and in particular IEDs, come in all sizes, shapes and forms, with various kinds of explosive or toxic fillings and with increasingly sophisticated means of initiation.
- 1.2.2 The intended use of the SRES is to provide the EOD operator with a balanced suite of equipment to be used in a systematic manner for the efficient conduct of both direct and indirect search, identification, render safe and removal procedures required in UXO and IED clearance operations.

### 1.3 Acronyms and Abbreviations

ABCA	America (United States), Britain, Canada, Australia
CA	Contracting Authority
CAGE	Commerical and Government Entity
CD	Compact Disk
CDRL	Contract Data Requirements List
CE	Conformite Europeene
CF	Canadian Forces
CFB	Canadian Forces Base
CFSS	Canadian Forces Supply System
CFTO	Canadian Forces Technical Order
COTS	Commercial off the Shelf
CSA	Canadian Standards Association
DCSEM	Director Combat Support Equipment Management
DID	Data Item Description
DMC	Demilitarization Code
DML	Demilitarization List
DND	Department of National Defence
DPA	Defence Product Act
DSCO	Director Supply Chain Operations
DTMS	Defence Terminology Management System

DWG	Drawing format
EBS	Equipment Breakdown Structure
ECL	Export Control List
ECP	Engineering Change Proposal
ECCN	Export Control Classification Number
EHS	Environmental Health and Safety
EHSIR	Environmental Health and Safety Impact Report
EOD	Explosive Ordnance Disposal
IAW	In Accordance With
IED	Improvised Explosive Device
IEDD	Improvised Explosive Device Disposal
ILS	Integrated Logistics Support
IP	Initial Provisioning
IPC	Initial Provisioning Conference
IPGC	Initial Provisioning Guidance Conference
IPL	Illustrated Parts List
ISL	Interim Spares List
ITAR	International Traffic in Arms Regulations
JIT	Just in Time
LEMS	Land Equipment Maintenance System
MCN	Material Change Notice
MSDS	Material Safety Data Sheet
MSRPL	Manufacturer Suggested Retail Price List
NATO	North Atlantic Treaty Organization
NBC	Nuclear Biological & Chemical
NCAGE	NATO Commercial and Government Entity
NDHQ	National Defence Headquarters
NDID	National Defence Index of Documentation
NSCM	NATO Supply Code for Manufacturers
NSN	NATO Stock Number
OEM	Original Equipment Manufacturer
PBL	Product Baseline
PCB	Polychlorinated Biphenyl
PD	Provisioning Documentation
PPB	Provisioning Parts Breakdown
PHST	Packaging, Handling, Storage and Transportation

PWGSC	Public Works and Government Services Canada
R&O	Repair & Overhaul
RH	Relative Humidity
RSPL	Recommended Spare Parts List
SCN	Specification Change Notice
SOW	Statement of Work
SRES	Search and Removal Equipment Suite
STTE	Special Tools and Test Equipment
TA	Technical Authority
TMDE	Test, Measurement and Diagnostic Equipment
UL	Underwriters Laboratories
UXO	Unexploded Ordnance
VEC	Valued Ecosystem Component
WHMIS	Workplace Hazardous Materials Information System

## 2.0 APPLICABLE DOCUMENTS

### 2.1 References

2.1.1 Whereas mentioned, the following Standards shall be used for the preparation of deliverables to the extent specified in this SOW:

R.S., 1985, C. H-3	HAZARDOUS PRODUCTS ACT
SOR/86-304	CANADA OCCUPATIONAL HEALTH AND SAFETY REGULATIONS
SOR/99-7	OZONE-DEPLETING SUBSTANCES REGULATIONS, 1998
A-AD-100-100/AG-000	NATIONAL DEFENCE PUBLISHING POLICY AND ADMINISTRATION PROCEDURES
A-EN-007-000/FP-001	DND ENVIRONMENTAL ASSESSMENT MANUAL
C-01-100-100/AG-005	ACCEPTANCE OF COMMERCIAL AND FOREIGN GOVERNMENT PUBLICATIONS AS ADOPTED PUBLICATIONS
C-02-008-001/TS-000	GENERAL SAFETY LITHIUM BATTERIES HANDLING, STORAGE, PRESERVATION AND DISPOSAL INSTRUCTIONS
C-02-040-009/AG-001	GENERAL SAFETY STANDARDS
D-01-100-207/SF-002	SPECIFICATION - PREPARATION OF INTERIM ILLUSTRATED PARTS MANUALS FOR LAND EQUIPMENTS

D-01-100-214/SF-000	SPECIFICATION FOR PREPARATION OF PROVISIONING DOCUMENTATION FOR CANADIAN FORCES EQUIPMENT
D-01-400-001/SG-000	STANDARD - ENGINEERING DRAWING PRACTICES FOR CLASS 1 DRAWINGS AND TECHNICAL DATA LIST
D-02-002-001/SG-001	STANDARD – IDENTIFICATION MARKING OF CANADIAN MILITARY PROPERTY
D-LM-008-001/SF-001	METHODS OF PACKAGING
D-LM-008-002/SF-001	SPECIFICATION FOR MARKING FOR STORAGE AND SHIPMENT
D-LM-008-011/SF-001	PREPARATION AND USE OF PACKAGING REQUIREMENTS CODES
MIL-P-46593A	PROJECTILE, CALIBERS .22, .30, .50 AND 20MM FRAGMENT SIMULATING
MIL-STD-622F	V50 BALLISTIC TEST FOR ARMOUR
STANAG 2897 (EDITION 3)	STANDARDIZATION OF EOD EQUIPMENT REQUIREMENTS AND EQUIPMENT
STANAG 2920 (EDITION 2)	BALLISTIC TEST METHOD FOR PERSONNEL ARMOUR MATERIALS AND COMBAT CLOTHING
NEMA IEC 60529	DEGREES OF PROTECTION PROVIDED BY ENCLOSURES - IP CODE

### 3.0 REQUIREMENTS

#### 3.1 Overview

- 3.1.1 This section describes the work required to supply and deliver the EOD Search and Removal Equipment Suite (SRES) and associated equipment.
- 3.1.2 **The SRES shall consist of the following components, and is further described in detail under section 3.3:**
  - 3.1.2.1 Search/Investigation Equipment Kit;
    - 3.1.2.1.1 Search endoscope & mirror equipment;
    - 3.1.2.1.2 Under-vehicle search mirror;
    - 3.1.2.1.3 Video search equipment;
    - 3.1.2.1.4 Post-blast analysis equipment;
    - 3.1.2.1.5 Mechanical (Doctor's) stethoscope;
    - 3.1.2.1.6 Electronic stethoscope;
    - 3.1.2.1.7 Building access equipment;
    - 3.1.2.1.8 Vehicle access equipment;
    - 3.1.2.1.9 General (Engineer) multi-piece tool equipment;
    - 3.1.2.1.10 Non-magnetic/sparking mine prodder;
    - 3.1.2.1.11 Handheld metal detector (deep tissue search)
    - 3.1.2.1.12 Handheld metal detector (confined spaces search), and
    - 3.1.2.1.13 Separate hard transport container(s) (such as, but not limited to, Pelican® or Hardigg® cases) for the above Search/Investigation Equipment.
  - 3.1.2.2 Non-magnetic/sparking Search/Investigation Equipment Kit;
    - 3.1.2.2.1 Non-magnetic/sparking tool equipment;
    - 3.1.2.2.2 Non-magnetic/sparking excavation equipment, and
    - 3.1.2.2.3 Separate hard transport container(s) (such as, but not limited to, Pelican® or Hardigg® cases) for the above Non-magnetic/sparking Search/Investigation Equipment.
  - 3.1.2.3 Threat Removal/Mitigation Equipment Kit;

- 3.1.2.3.1 Hook and line equipment;
- 3.1.2.3.2 Clamp equipment;
- 3.1.2.3.3 Heavy-duty tripod;
- 3.1.2.3.4 Light-duty tripod;
- 3.1.2.3.5 Telescopic manipulator;
- 3.1.2.3.6 Bomb (Blast) containment bag;
- 3.1.2.3.7 Bomb (Blast) blanket, and
- 3.1.2.3.8 Separate hard transport container(s) (such as, but not limited to, Pelican® or Hardigg® cases) for the above Threat Removal/Mitigation Equipment.
- 3.1.2.4 Lightweight Dismounted Operations Equipment Kit;
  - 3.1.2.4.1 Lightweight EOD tool and hook and line equipment;
  - 3.1.2.4.2 Separate hard transport container (such as, but not limited to, Pelican® or Hardigg® case) for the above Lightweight Dismounted Operations Equipment;
- 3.1.2.5 EOD equipment hand truck, and
- 3.1.2.6 Any other required items such as maintenance tools and manuals (stored inside the hard transport containers).

## 3.2 System Characteristics

### 3.2.1 General

- 3.2.1.1 The SRES requirements shall be met by current commercial or military technology;
- 3.2.1.2 The SRES shall be based on proven, fielded equipment that is in-service with a North Atlantic Treaty Organization (NATO) or American, British, Canadian, Australian (ABCA) military partner or police agency of those countries;

### 3.2.2 Design

- 3.2.2.1 The SRES shall be designed so that the various components shall work together without any modifications;
- 3.2.2.2 The SRES shall be designed for fast viewing and selection of available tools and equipment, as well as replacement and mustering of those tools after an operation;

3.2.2.3 SRES component specifications, when required by the specific component under section 3.3, shall be supported by CE (or equivalent such as CSA and UL) test reports or accredited NATO/ABCA third-party lab certifications;

3.2.3 Operational Clothing Compatibility

3.2.3.1 The SRES shall be useable by an operator wearing summer or winter environmental clothing or the NBC ensemble, without impeding setup or operation;

3.2.3.2 During typical EOD search and threat removal operations, the SRES shall be useable by an operator wearing a helmet with a full visor, gloves, and a ballistic vest, or personnel in CF bomb suits, as appropriate for the task;

3.2.4 Transportability

3.2.4.1 The SRES shall be transportable by fixed wing aircraft, cargo ships, rail, and commercial and military wheeled/tracked vehicles on roads;

3.2.4.2 The SRES shall be transportable by rotary wing aircraft and military wheeled/tracked vehicles on highways, and cross-country;

3.2.4.3 The entire SRES, including all soft cases/bags, shall be shipped in waterproof hard transport containers, except for the EOD equipment hand truck IAW 3.3.23;

3.2.5 Maintainability

3.2.5.1 The intended in-service life of the SRES shall be no less than ten (10) years;

### 3.3 System Components

3.3.1 Search endoscope & mirror equipment

3.3.1.1 Search endoscope shall be no more than 12mm in diameter;

3.3.1.2 Search endoscope shall be at least 30cm in length, and no more than 1m;

3.3.1.3 Search endoscope shall have an illuminated tip for viewing in low-light conditions;

3.3.1.3.1 Search endoscope with illuminated tip shall operate using standard COTS alkaline batteries of cell size AA, AAA, C, D or 9V (batteries not to be included in SRES);

3.3.1.4 Mirror equipment shall include a telescopic arm;

3.3.1.4.1 Telescopic arm when not extended shall be no longer than 50cm in length so that it can be transported in the Soldier's Tactical Field Pack (NSN: 8465-20-000-2774);

3.3.1.4.2 Telescopic arm, when extended, shall be at least 150cm in length;

- 3.3.1.5 Mirror equipment shall include a rigid arm;
  - 3.3.1.5.1 Rigid arm shall be attached to a battery operated light source;
    - 3.3.1.5.1.1 Light source shall operate using standard COTS alkaline batteries of cell size AA, AAA, C, D or 9V (batteries not to be included in SRES);
    - 3.3.1.5.1.2 Battery pack, NOT to be included, shall provide enough power for at least eight (8) hours of operation;
- 3.3.1.6 Mirror equipment shall include a variety of mirrors, that can be attached to both the telescopic and rigid arms:
  - 3.3.1.6.1 Two (2) plano (flat) mirrors of dimension 6cm x 10cm or larger;
  - 3.3.1.6.2 Two (2) plano (flat) circular mirrors at least 6cm in diameter, and
  - 3.3.1.6.3 Two (2) convex circular mirrors at least 10cm in diameter.
- 3.3.2 Under vehicle search mirror
  - 3.3.2.1 Under-vehicle search arm shall be at least 90cm in length;
  - 3.3.2.2 Under-vehicle search mirror shall include a battery operated light source;
    - 3.3.2.2.1 Light source shall operate using standard COTS alkaline batteries of cell size AA, AAA, C, D or 9V (batteries not to be included in SRES);
    - 3.3.2.2.2 Battery pack, NOT to be included, shall provide enough power for at least eight (8) hours of operation;
  - 3.3.2.3 Under-vehicle search mirror shall be a convex mirror with an area of no less than 400cm<sup>2</sup>;
  - 3.3.2.4 Under-vehicle search mirror shall include a castor/wheel mounted base to support the mirror when moved under the vehicle;
- 3.3.3 Video search equipment
  - 3.3.3.1 Video search equipment shall include a light source with battery pack;
    - 3.3.3.1.1.1 Battery pack shall provide enough power for at least eight (8) hours of operation;
  - 3.3.3.2 Video search equipment shall include castor/wheeled mounted base to support the camera when moved under the vehicle;
  - 3.3.3.3 Video search equipment shall include a colour camera with infrared light and sensor for low-light viewing;
  - 3.3.3.4 Video search equipment shall include a display screen, viewable in both low-light and bright conditions, and a support strap;

3.3.3.5 Video search equipment shall include a telescopic pole for the camera and when fully extended shall be at least 150cm in length;

3.3.4 Post-blast analysis equipment

3.3.4.1 Post-blast analysis equipment shall be useable in the field for on-the-spot collection of forensic material;

3.3.4.2 Post-blast analysis equipment shall include the following:

3.3.4.2.1 One (1) measuring tape with at least 100m of measuring length (using, as a minimum, meter and centimeter scale);

3.3.4.2.1.1 Measuring tape width shall be at least 3.175cm (approx. 1 ¼" )

3.3.4.2.2 One (1) measuring tape with at least 8m of measuring length (using, as a minimum, meter and centimeter scale);

3.3.4.2.2.1 Measuring tape width shall be at least 3.175cm (approx. 1 ¼" )

3.3.4.2.3 One (1) measuring tape with at least 3m of measuring length (using, as a minimum, meter and centimeter scale);;

3.3.4.2.4 One (1) road measuring wheel;

3.3.4.2.5 One (1) evidence instrument equipment kit, provided with carrying case consisting of:

3.3.4.2.5.1 Three (3) hemostats of different sizes;

3.3.4.2.5.2 Three (3) tweezers of different sizes;

3.3.4.2.5.3 One (1) curved tweezer;

3.3.4.2.5.4 One (1) pair of scissors;

3.3.4.2.5.5 Four (4) metal probes;

3.3.4.2.5.6 Ten (10) #10 disposable scalpels, and

3.3.4.2.5.7 Two (2) permanent writing markers (one black and one red in colour).

3.3.4.2.6 One (1) garden hand rake and one (1) garden hand shovel;

3.3.4.2.7 One (1) triangular body metric ruler at least 30cm in length;

3.3.4.2.8 One (1) magnifying glass at least 10.16cm (approx. 4 inches) in diameter, providing at minimum 2X magnification;

3.3.4.2.9 One (1) pocket sized magnifier with lens at least 3.17cm (approx. 1.25 inches) in diameter, providing at minimum 3X magnification;

- 3.3.4.2.10 One (1) magnet with at least 45.4kg (approx. 100lb.) pull force;
- 3.3.4.2.11 One (1) crime scene photo equipment kit, provided with carrying case;
  - 3.3.4.2.11.1 Contents shall allow for evidence to be identified in photos, sequenced and oriented using photo evidence markers and scales.
- 3.3.4.2.12 One (1) reversible photography L-shaped scale at least 30cm in length;
  - 3.3.4.2.12.1 Black with white printing on one side;
  - 3.3.4.2.12.2 White with black printing on the other side;
- 3.3.4.3 Post-blast analysis equipment shall include the following consumables (one (1) set):
  - 3.3.4.3.1 One (1) postmortem fingerprint equipment kit, provided with carrying case;
    - 3.3.4.3.1.1 Contents shall allow for the fingerprinting of deceased individuals, including one-hundred (100) fingerprint cards for left and right hand, ink and print spoon.
  - 3.3.4.3.2 One (1) inkless fingerprint equipment;
  - 3.3.4.3.3 One-hundred (100) blank, orange coloured, crime scene flags;
  - 3.3.4.3.4 Six (6) evidence tubes (including biohazard and evidence labels) at least 6.35cm (approx. 2 ½ inches) in diameter and at least 30.48cm (approx. 12 inches) in length;
  - 3.3.4.3.5 One (1) paint brush with bristles at least 5.08cm (approx. 2 inches) wide;
  - 3.3.4.3.6 Fourteen (14) photo scales at least 15.24cm (approx. 6 inches) in length;
  - 3.3.4.3.7 One (1) utility knife with spare blades;
  - 3.3.4.3.8 One (1) evidence ruler tape at least 2.54cm (approx. 1 inch) wide and at least 9.14m (approx. 30 feet) long;
  - 3.3.4.3.9 One-hundred (100) evidence security bags at least 12.7cm x 20.32cm (approx. 5 inches x 8 inches) in size;
  - 3.3.4.3.10 One-hundred (100) evidence security bags at least 22.86cm x 30.48cm (approx. 9 inches x 12 inches) in size;
  - 3.3.4.3.11 One-hundred (100) blank paper evidence bags at least 20.32cm x 12.7cm x 38.1cm (approx. 8 inches x 5 inches x 15 inches) in size;
  - 3.3.4.3.12 One-hundred (100) adhesive evidence integrity strips at least 10.16cm x 1.9cm (approx. 4 inch x 0.75 inch) in size;

- 3.3.4.3.13 Two-hundred and fifty (250) red adhesive biohazard labels at least 2.54cm x 10.16cm (approx. 1 inch x 4 inches) in size;
- 3.3.4.3.14 Ten (10) clear plastic evidence jars at least 59 ml (approx. 2oz) in volume;
- 3.3.4.3.15 Ten (10) clear plastic evidence jars at least 295 ml (approx. 10oz) in volume;
- 3.3.4.3.16 One-hundred (100) ink remover towelettes;
- 3.3.4.3.17 Fifty (50) small nitrile gloves at least 0.33mm (approx. 13mil) thick;
- 3.3.4.3.18 Fifty (50) medium nitrile gloves at least 0.33mm (approx. 13mil) thick;
- 3.3.4.3.19 Fifty (50) large nitrile gloves at least 0.33mm (approx. 13mil) thick;
- 3.3.4.3.20 Fifty (50) X-large nitrile gloves at least 0.33mm (approx. 13mil) thick;
- 3.3.5 Mechanical (Doctor's) stethoscope
  - 3.3.5.1 Stethoscope shall be suitable for EOD applications;
  - 3.3.5.2 Stethoscope shall have black-coloured tubing;
- 3.3.6 Electronic stethoscope
  - 3.3.6.1 The Electronic stethoscope shall have a minimum operational life of five (5) hours under battery power and shall include the battery pack;
  - 3.3.6.2 The Electronic stethoscope shall have an audio processing unit for the connection of: sensors, headset; and the required power source;
    - 3.3.6.2.1 The audio processing unit shall be adjustable for different settings and amplifications;
  - 3.3.6.3 Headset
    - 3.3.6.3.1 The headset shall be binaural;
    - 3.3.6.3.2 The headset shall suppress ambient noises;
    - 3.3.6.3.3 The headset shall be adjustable to fit different sized heads;
  - 3.3.6.4 Contact and contactless sensors shall be provided and connectable to the audio processing unit by included cables each at least 1.5 meters in length;
    - 3.3.6.4.1 Contact (acoustic vibration) sensors
      - 3.3.6.4.1.1 One (1) contact sensor shall be provided and be capable of being connected to an included ground-penetrating metal bar, tube or probe using supplied adaptors or clamps;

- 3.3.6.4.1.2 One (1) contact sensor shall be provided and have a surface that allows for the easy application of tape for its attachment to smooth surfaces;
- 3.3.6.4.2 Contactless sensor
  - 3.3.6.4.2.1 One (1) contactless sensor shall be provided allowing for acoustic signature detection at distances of at least three (3) meters;
- 3.3.6.5 Cable and Reel
  - 3.3.6.5.1 A cable of at least one-hundred (100) meters shall also be provided to allow for a safe operating distance from the threat;
  - 3.3.6.5.2 A cable reel shall be required for the above cable in para. 3.3.6.5.1;
  - 3.3.6.5.3 The cable reel shall have an integral stand and handle;
  - 3.3.6.5.4 The cable reel shall have socket(s) and connector(s) where required;
- 3.3.6.6 Adjustable Sensor Stand
  - 3.3.6.6.1 An adjustable, multi-position stand, along with adaptors if required, shall be provided for the remote use of the contact and contactless sensors;
- 3.3.6.7 Electronic stethoscope shall operate in climatic conditions ranging from -20°C to +44°C without performance degradation;
- 3.3.6.8 Electronic stethoscope shall be capable of being stored in climatic conditions ranging from -30°C to +50°C without performance degradation;
- 3.3.7 Building access equipment
  - 3.3.7.1 Building access equipment shall be used when entering buildings and performing tasks such as opening doors remotely and creating anchor points;
  - 3.3.7.2 Building access equipment shall have a minimum of ten (10) different types of components to deal with a multitude of different building entry points;
  - 3.3.7.3 Components shall be different from any other components provided in other SRES equipment;
- 3.3.8 Vehicle access equipment
  - 3.3.8.1 Vehicle access equipment shall be used when remotely accessing a vehicle and performing tasks such as opening vehicle doors, hoods and trunks, shattering windows, as well as turning keys;
  - 3.3.8.2 Vehicle access equipment shall have a minimum of ten (10) different types of components to deal with a multitude of different vehicles;
  - 3.3.8.3 Components shall be different from any other components provided in other SRES equipment;

- 3.3.9 General (Engineer) multi-piece tools
  - 3.3.9.1 General (Engineer) multi-piece tools shall provide the user with a selection of standard tools such as screwdrivers, wire cutters, pliers, vice grips, wire strippers, scissors, tweezers, hammers, spanners, saws, wrenches and chisels;
  - 3.3.9.2 General (Engineer) multi-piece tools shall have a minimum of thirty (30) different types of components to deal with a multitude of different situations;
  - 3.3.9.3 Components shall be different from any other components provided in other SRES equipment;
- 3.3.10 Non-magnetic/sparking mine prodder
  - 3.3.10.1 Mine prodder shall be tested and certified to be non-magnetic IAW STANAG 2897 Annex C;
    - 3.3.10.1.1 Non-magnetic certification shall be provided to the CA and TA prior to final delivery;
  - 3.3.10.2 Mine prodder handle should be parallel (like a knife) to the prodding shaft instead of perpendicular;
  - 3.3.10.3 Mine prodder shaft diameter shall be no more than eight (8) mm;
  - 3.3.10.4 Mine prodder shall be capable of locating objects at a depth of at least twenty (20) cm;
  - 3.3.10.5 Due to the inherent problems with human exposure to Beryllium slivers or dust, the non-magnetic/sparking mine prodder should not contain any beryllium;
- 3.3.11 Handheld metal detector (deep tissue search)
  - 3.3.11.1 Handheld metal detector shall be used for detection of small metal objects deep within skin tissue or a body;
    - 3.3.11.1.1 Handheld metal detector shall detect targets less than 0.05 grams in mass;
  - 3.3.11.2 Handheld metal detector shall be capable of operation for three-hundred (300) hours (30 days at 10 hours per day) without the need for battery replacement or re-charging;
  - 3.3.11.3 Handheld metal detector shall be no more than 50cm in length so that it fits within the Soldier's Tactical Field Pack (NSN: 8465-20-000-2774);
  - 3.3.11.4 Handheld metal detector shall operate in climatic conditions ranging from -20°C to +50°C without performance degradation;
  - 3.3.11.5 Handheld metal detector shall be capable of being stored in climatic conditions ranging from -30°C to +60°C without performance degradation;
- 3.3.12 Handheld metal detector (confined spaces search)

- 3.3.12.1 Two (2) Handheld metal detectors (confined spaces search) shall be provided;
- 3.3.12.2 Handheld metal detectors shall be used for detection of ferrous and non-ferrous materials;
- 3.3.12.3 Handheld metal detectors shall be capable of operation for sixty (60) hours (30 days at 2 hours per day) without the need for battery replacement or re-charging;
- 3.3.12.4 Handheld metal detectors shall be no more than 25cm in length (approx. 10 inches in length) so that detector can fit in a pocket and be used in restricted access situations such as inside culverts and under vehicles;
- 3.3.12.5 Handheld metal detectors shall be a 'wand' type with 360 degree detection area and search head to allow the user to be overtop of the detector but still pin point detection;
- 3.3.12.6 Handheld metal detectors shall include an integrated LED flashlight for low light situations when inside culverts or similar confined spaces;
- 3.3.12.7 Handheld metal detector shall include both a visual alarm as well as a tactile alarm to indicate detections even when the user's view is restricted;
  - 3.3.12.7.1 If an audible alarm is included, the capability to turn the sound off shall be required;
- 3.3.12.8 Handheld metal detector shall include a soft case with belt loop capable of accommodating belt size of 4.5cm in width which is standard on a pair of Combat Trousers (NSN 8415-21-920-4930);
- 3.3.12.9 Handheld metal detector shall be capable of meeting an IP66 rating, equivalent or better, IAW NEMA IEC 60529;
- 3.3.12.10 Handheld metal detector shall operate in climatic conditions ranging from -30°C to +50°C without performance degradation;
- 3.3.13 Non-magnetic/sparking tools
  - 3.3.13.1 Non-magnetic/sparking tools shall provide the user with a selection of standard tools such as screwdrivers, cutters, pliers, hammers, spanners, saws, wrenches and chisels;
  - 3.3.13.2 Each component of the Non-magnetic/sparking tools shall be tested and certified to be non-magnetic IAW STANAG 2897 Annex C;
    - 3.3.13.2.1 Non-magnetic certification shall be provided to the TA prior to final delivery;
  - 3.3.13.3 Non-magnetic/sparking tools shall have a minimum of thirty (30) different types of components to deal with a multitude of different situations;
  - 3.3.13.4 Due to the inherit problems with human exposure to Beryllium slivers or dust, the non-magnetic/sparking tool equipment should not contain any beryllium;

- 3.3.14 Non-magnetic/sparking excavation equipment
- 3.3.14.1 Non-magnetic/sparking excavation equipment shall provide the user with a selection of standard tools such as shovel, hammers, pick and chisel;
  - 3.3.14.2 Each component of the Non-magnetic/sparking excavation equipment shall be tested and certified to be non-magnetic IAW STANAG 2897 Annex C;
    - 3.3.14.2.1 Non-magnetic certification shall be provided to the CA and TA prior to final delivery;
  - 3.3.14.3 Non-magnetic/sparking excavation equipment shall have a minimum of six (6) different types of components to deal with a multitude of different situations;
  - 3.3.14.4 Due to the inherit problems with human exposure to Beryllium slivers or dust, the non-magnetic/sparking excavation equipment should not contain any beryllium;
- 3.3.15 Hook and line equipment
- 3.3.15.1 Hook and Line equipment shall be used in conjunction with the building access and vehicle access equipment, as well as to remotely retrieve/move objects, and finally lift objects in conjunction with the heavy and light duty tripods;
  - 3.3.15.2 Hook and Line equipment shall have a minimum of thirty (30) different types of components to deal with a multitude of different situations;
    - 3.3.15.2.1 Hook and Line equipment shall include components that are capable of pulling and lifting objects within the full load range up to 227.3kg (approx. 500lbs);
  - 3.3.15.3 Component specifications (except for the telescopic pole in para. 3.3.15.5) shall be certified as described in paragraph 3.2.2.3;
  - 3.3.15.4 Components shall be different from any other components provided in other SRES equipment;
  - 3.3.15.5 Hook and Line equipment shall include telescopic pole that can extend out to at least three (3) meters;
- 3.3.16 Clamp equipment
- 3.3.16.1 Clamp equipment shall be able to clamp onto surfaces, handles or onto objects, as well as provide anchor points;
  - 3.3.16.2 Clamp equipment shall have a minimum of five (5) different types of components to deal with a multitude of different clamping needs;
  - 3.3.16.3 Components shall be different from any other components provided in other SRES equipment;
- 3.3.17 Heavy-duty tripod

- 3.3.17.1 Heavy-duty tripod shall be capable of supporting loads of up to 227.3kg (approx. 500lbs);
- 3.3.17.2 Heavy-duty tripod shall be capable of collapsing to a height of no more than 2.75m (approx. 9 feet) for storage in transport vehicle;
- 3.3.17.3 Heavy-duty tripod shall be provided with carry straps for carriage by one (1) operator;
- 3.3.17.4 Component specification (maximum load) shall be certified as described in paragraph 3.2.2.3;
- 3.3.18 Light-duty tripod
  - 3.3.18.1 Light-duty tripod shall be capable of supporting loads of up to 79.5kg (approx. 175lbs);
  - 3.3.18.2 Light-duty tripod shall be provided with carry straps for carriage by one (1) operator;
  - 3.3.18.3 Component specification (maximum load) shall be certified as described in paragraph 3.2.2.3;
- 3.3.19 Telescopic manipulator
  - 3.3.19.1 Telescopic manipulator shall have an electrically-controlled manipulator providing the ability to grasp and rotate objects;
  - 3.3.19.2 Telescopic manipulator shall:
    - 3.3.19.2.1 Be balanced and stabilized for precise operation;
    - 3.3.19.2.2 Provide a minimum of three (3) meter stand-off from threat packages to the operator;
    - 3.3.19.2.3 Include break-away feature in case of threat package detonation, and
    - 3.3.19.2.4 Operate using standard COTS alkaline batteries of cell size AA, AAA, C, D or 9V (batteries not to be included in SRES);
      - 3.3.19.2.4.1 Battery pack, NOT to be included, shall provide enough power for at least three (3) hours of operation;
  - 3.3.19.3 Telescopic manipulator shall operate in climatic conditions ranging from -20°C to +44°C without performance degradation;
  - 3.3.19.4 Telescopic manipulator shall be capable of being stored in climatic conditions ranging from -30°C to +50°C without performance degradation;
- 3.3.20 Bomb (Blast) containment bag
  - 3.3.20.1 Bomb containment bag shall be used for temporary storage of suspect letter bombs at least 21cm (width) x 27cm (length) x 3.5cm (thick);

- 3.3.20.2 Bomb containment bag shall permit x-ray examination of the contents;
- 3.3.20.3 Bomb containment bag shall be capable of containing the blast from at least thirty-five (35) grams of explosives (Seismoplast or equivalent);
- 3.3.21 Bomb (Blast) blanket
  - 3.3.21.1 Bomb blanket shall be used to suppress the blast fragmentation from small (for example briefcase and hand carry bag sized or equivalent) threats;
  - 3.3.21.2 Bomb blanket shall have a ballistic V50 rating of 400m/sec;
    - 3.3.21.2.1 Ballistic characteristics shall be tested IAW MIL-STD-662F using the .22 Cal. projectile as specified in MIL-P-46593A or tested IAW STANAG 2920 using the NATO 17 grain chisel nose Fragment Simulating Projectile (FSP).
  - 3.3.21.3 Bomb blanket shall be at least 150cm x 150cm in size;
  - 3.3.21.4 Transport bag shall be included with Bomb blanket;
- 3.3.22 Lightweight EOD tool and hook and line equipment;
  - 3.3.22.1 Lightweight EOD tool and Hook and Line equipment shall include the following:
    - 3.3.22.1.1 One (1) reel with at least 100m of no more than 3mm diameter (climbing) rope, capable of supporting at least 90kg (approx. 200lbs);
    - 3.3.22.1.2 One (1) rope puller with hand grip capable of pulling rope provided in 3.3.22.1.1;
    - 3.3.22.1.3 Two (2) vice grips with screw-in metal eyelets for attaching carabineer;
    - 3.3.22.1.4 One (1) foldable grappling hook (3 prong – lockable);
    - 3.3.22.1.5 Two (2) pulleys, each capable of supporting at least 90kg (approx. 200lbs);
    - 3.3.22.1.6 Two (2) carabineers, each rated for at least 2270kg (approx. 5000lbs);
    - 3.3.22.1.7 Two (2) carabineers, each rated for at least 454kg (approx. 1000lbs);
    - 3.3.22.1.8 One (1) micro torch, including enough fuel for 16 hours of constant operation;
    - 3.3.22.1.9 Three (3) large fish (with prong to hold hook in place once inserted) hooks, capable of supporting a safe working load of at least 90kg (approx. 200lbs);
      - 3.3.22.1.9.1 Hooks shall have protective tube to prevent accidental punctures;
    - 3.3.22.1.10 Two (2) “endless loop”, ropes with non-rigid eye loops at both ends;

- 3.3.22.1.10.1 Rope (section between non-rigid eye loops) shall be a minimum of one (1) meter in length;
- 3.3.22.1.11 One (1) scalpel;
- 3.3.22.1.12 One (1) set of mini wire cutters (at least two (2) different sizes) & pliers (at least three (3) different sizes);
- 3.3.22.1.13 Two (2) small clamps capable of clamping onto surfaces at least 2.5cm (approx. 1 inch) thick;
- 3.3.22.1.14 One (1) set of tweezers (at least three (3) different sizes);
- 3.3.22.1.15 One (1) measuring tape with at least 300cm (approx. 10 feet) in measuring length;
- 3.3.22.1.16 One (1) pair of medical scissors, and
- 3.3.22.1.17 Soft carrying case for above items para 3.3.22.1.1 to 3.3.22.1.16.
- 3.3.22.2 Lightweight EOD Tool and Hook and Line equipment shall weigh less than 4.55kg (approx. 10lbs), including soft carrying case.
- 3.3.23 EOD equipment hand truck
  - 3.3.23.1 EOD equipment hand truck shall be capable of carrying at least 68kg (approx. 150lbs) of weight;
  - 3.3.23.2 EOD equipment hand truck wheels shall be capable of being locked in place (both turning and swivel movements) when required to hold the hand truck in place when on a slope or when needed as an anchor point;
  - 3.3.23.3 EOD equipment hand truck shall be able to traverse smooth polished surfaces, hard flat road surfaces, gravel, soft mud, and field stubble.

### 3.4 Electrical Characteristics

- 3.4.1 General
  - 3.4.1.1 If any Lithium or Lithium-polymer batteries are used in the various SRES components (section 3.3), then the procedures in C-02-008-001/TS-000 General Safety Lithium Batteries Handling, Storage Preservation and Disposal Instructions shall be used;
- 3.4.2 Electrical Protection Requirements
  - 3.4.2.1 SRES components, when required, shall be protected with fuses or circuit breakers to provide current surge protection for electronics;
- 3.4.3 Battery Charging System

- 3.4.3.1 Contractor shall provide battery charger(s), with universal power input of 110VAC – 220VAC, 50Hz – 60Hz, for all of the SRES components (section 3.3) with rechargeable batteries;
- 3.4.3.2 Battery charger(s) shall provide a visual indication of the battery level in order to indicate when charging is required and when it is complete;
- 3.4.3.3 Battery charging time shall not exceed twelve (12) hours for any of the SRES battery packs;
- 3.4.3.4 Battery charger(s) shall be certified CE, UL or CSA;

### 3.5 Environmental and Climatic Characteristics

#### 3.5.1 Climatic Conditions

- 3.5.1.1 The SRES shall be capable of operation while in climatic conditions ranging from –30°C to +50°C without performance degradation, unless otherwise stated under System Components para. 3.3;
- 3.5.1.2 The SRES shall be capable of being stored in temperature conditions ranging from – 50°C to + 70°C, unless otherwise stated under System Components para. 3.3;

#### 3.5.2 Atmospheric Conditions

- 3.5.2.1 The SRES shall operate without performance degradation in relative humidity ranging from 5% to 100%, unless otherwise stated under System Components para. 3.3;
- 3.5.2.2 The SRES shall meet component performance specifications when exposed to ice, sand, dust, wind, sun, rain, salt fog, and hail;

#### 3.5.3 Durability

- 3.5.3.1 General – SRES System shall be ruggedized to withstand rough handling under conditions of combat;
- 3.5.3.2 Vibration and Shock – The vibration induced by transportation over rough roads and terrain shall not cause the SRES to malfunction or cause degradation of performance and it shall not shorten the operational life;

### 3.6 Environmental Health and Safety (EHS)

- 3.6.1 Environmental Health and Safety (EHS) consideration shall be incorporated and documented into the decision making process for the Work performed under this Contract. EHS documentation shall be maintained within the project file throughout the life of this Contract. The Contractor shall provide for and allow DND inspection and monitoring of EHS documentation throughout the life of the contract;
- 3.6.2 Halocarbons as identified within the Ozone-Depleting Substances Regulations (SOR/99-7) are not to be incorporated into the design, operation or maintenance of equipment, products, or support services;

- 3.6.3 Mercury, in any shape or form, contained or used within the design, operation and maintenance of equipment, support tooling, products or materials used or consumed, shall be identified and associated with their physical location within or on the Work provided;
- 3.6.4 Polychlorinated Biphenyls (PCBs) are not to be incorporated into the design, operation and maintenance of the equipment, or products used in equipment support activities;
- 3.6.5 The Contractor shall label and ship goods falling within the Hazardous Products Act, R.S. 1985, c. H-3 and regulation(s) there under in accordance with the said Act and regulation(s) accompanied by the required material safety data sheet(s) completed in either Canadian or US English and Canadian French. The label shall clearly identify the contents of the hazardous material and the material safety data sheet shall explain what those hazards are. Manufacturers or importers of exempted or permitted products (Risk Management Strategy For Mercury-Containing Products ([http://www.ec.gc.ca/ceparegistry/documents/part/Merc\\_RMS/Merc\\_RMS.cfm](http://www.ec.gc.ca/ceparegistry/documents/part/Merc_RMS/Merc_RMS.cfm)) and proposed regulation refers) shall affix a label on the product and the package that includes the following:
- 3.6.5.1 The statement "CAUTION/MISE EN GARDE" and the content of the toxic substance contained in the product. For mercury-containing products, the label shall also require:
- 3.6.5.1.1 Information on accidental breakage procedures and proper disposal options (text/ website address/contact information);
- 3.6.5.1.2 The "Hg" symbol encircled by a line;
- 3.6.6 The equipment shall have bilingual (Canadian or US English and Canadian French) danger and caution signs, labels and markings on it for warning of specific hazards such as voltage, current, thermal or physical hazards in accordance with Canada Occupation Health and Safety Regulations, SOR/86-304 and CFTO C-02-040-009/AG-001 General Safety Standards;
- 3.6.7 New or amended support documentation by the contractor shall incorporate appropriate EHS warnings and instructions in direct relation of the EHS risks presented in the contents;
- 3.6.8 Contractor Capability and Facility Survey:
- 3.6.8.1 The Contractor shall have a management system in place to control environmental, health and safety impacts resulting from their activities, products or services;
- 3.6.8.2 The Contractor shall have a formalized set of procedures and control measures in place to achieve conformance with the requirements of this Work, while ensuring environmental, health and safety protection and pollution prevention;
- 3.6.8.3 The Contractor shall also make reasonable effort to monitor that all subcontractors are in compliance with applicable environmental laws and regulations;

## 3.7 Project Management

- 3.7.1 Project Management Program
  - 3.7.1.1 The Contractor's Project Manager shall be the primary point of contact between the Contractor and the DND Technical Authority and the PWGSC Contracting Authority for all issues related to the Contract;
- 3.7.2 Project Management Plan (PMP)
  - 3.7.2.1 The Contractor shall prepare, deliver, maintain and update a Project Management Plan (PMP) IAW CDRL SRES-PM-001 at Appendix 3 to ANNEX A and it's associated DID SRES-PM-001 at Appendix 2 to ANNEX A;
  - 3.7.2.2 The PMP shall describe the Contractor's plan and processes for organizing, staffing, controlling and directing the activities, necessary to deliver the SRES and to satisfy the requirements of this SOW;
- 3.7.3 Project Meetings
  - 3.7.3.1 Meeting Organization and Coordination
    - 3.7.3.1.1 The Contractor shall ensure that data, personnel and facilities are available for each meeting;
    - 3.7.3.1.2 As appropriate, meetings may be held at the Contractor or DND facilities at the discretion of the TA;
    - 3.7.3.1.3 The Contractor's Project Manager shall be present at all meetings. If the Project Manager does not have final approval authority for decision making and changes, then the person that has that final approval authority shall also be present at all meetings;
  - 3.7.3.2 Kick-off Meeting
    - 3.7.3.2.1 The Contractor shall host a Kick-off Meeting no later than twenty-one (21) calendar days after contract award to review and secure a common understanding of the requirements expressed in the following:
      - 3.7.3.2.1.1 The Contract;
      - 3.7.3.2.1.2 SOW, both the technical requirements and the ILS requirements;
      - 3.7.3.2.1.3 Draft Project Management Plan; and
      - 3.7.3.2.1.4 Any other contractual or programmatic issues associated with the project as agreed between the TA, CA and the Contractor.
    - 3.7.3.2.2 A (hardcopy and softcopy) General Assembly drawing(s) (IAW section 7.4 of D-01-400-001/SG-000) of each of the SRES equipment groups (3.1.2.1, 3.1.2.2, 3.1.2.3, 3.1.2.4, and 3.1.2.5) and any other associated equipment, complete with dimensions and title block shall be provided at the kick-off meeting;
  - 3.7.3.3 Other meetings

- 3.7.3.3.1 The Contractor and/or the TA may schedule informal reviews, such as teleconferences, video conferences, briefings and technical interchange meetings, as required to help achieve the requirements of the Contract;
- 3.7.3.3.2 The Contractor shall formally submit to the TA and CA, all items that could have a contractual impact as they arise;
- 3.7.3.4 Meeting Documentation
  - 3.7.3.4.1 The Contractor shall prepare and deliver a meeting agenda for all meetings;
  - 3.7.3.4.2 The Contractor shall prepare meeting agendas IAW CDRL SRES-PM-002 at Appendix 3 to ANNEX A and it's associated DID SRES-PM-002 at Appendix 2 to ANNEX A;
  - 3.7.3.4.3 The Contractor shall record, prepare, and deliver the minutes of each meeting IAW CDRL SRES-PM-003 at Appendix 3 to ANNEX A and it's associated DID SRES-PM-003 at Appendix 2 to ANNEX A;

### 3.8 Integrated Logistics Support (ILS)

#### 3.8.1 Maintenance Concept

- 3.8.1.1 The Maintenance for the SRES will be carried by Technicians that will have the capability to carry out the full range of first and second level corrective maintenance tasks in the garrison, the field or in operation. First level maintenance includes preventive maintenance and servicing, preliminary diagnosis of faults and corrective maintenance tasks of minor nature (less than 4 hours for the maintenance task). Second level maintenance includes corrective maintenance by repairs or replacement of parts and assemblies (usually limited to 24 hours for the maintenance task).

#### 3.8.2 Instruments, Decal, Data Plates and Warnings

- 3.8.2.1 All instruments, decals and data plates shall be marked in metric units. Where international symbols are not possible, bilingual markings in English and Canadian French are required. Warning and precautionary data plates shall be provided in both official languages of Canada – English and Canadian French where necessary to protect personnel, and equipment.

#### 3.8.3 Technical Publication Package

- 3.8.3.1 The Contractor shall prepare and deliver a Technical Publication package for the SRES comprising of:
  - 3.8.3.1.1 Operator/Repair/Maintenance Manual;
    - 3.8.3.1.1.1 The Contractor shall deliver the Operator/Repair/Maintenance Manual, IAW CDRL SRES-ILS-201 at Appendix 3 and its associated DID SRES-ILS-201 at Appendix 2 to this Annex A, for the:
      - 3.8.3.1.1.1.1 Search/Investigation Equipment (para. 3.1.2.1);

- 3.8.3.1.1.1.2 Threat Removal/Mitigation Equipment (para. 3.1.2.3);
- 3.8.3.1.1.1.3 Lightweight Dismounted Operations Equipment (para. 3.1.2.4);
- 3.8.3.1.1.1.4 EOD Equipment Hand Truck (para. 3.1.2.5), and
- 3.8.3.1.1.1.5 Any other associated equipment.
- 3.8.3.1.2 Operator/Repair/Maintenance Non-Magnetic Equipment Manual
  - 3.8.3.1.2.1 The Contractor shall deliver the Operator/Repair/Maintenance Non-Magnetic Equipment Manual, IAW CDRL SRES-ILS-202 at Appendix 3 and its associated DID SRES-ILS-202 at Appendix 2 to this ANNEX A, for the Non-magnetic/sparking Search/Investigation Equipment (para. 3.1.2.2);
- 3.8.3.1.3 Quick Reference Cards
  - 3.8.3.1.3.1 The Contractor shall provide Quick Reference Cards, IAW CDRL SRES-ILS-203 at Appendix 3 and its associated DID SRES-ILS-203 at Appendix 2 to this ANNEX A, for each of the following components (and included within their respective transport containers):
    - 3.8.3.1.3.1.1 Search endoscope & mirror equipment (para. 3.3.1);
    - 3.8.3.1.3.1.2 Electronic stethoscope (para. 3.3.6);
    - 3.8.3.1.3.1.3 Building access equipment (para. 3.3.7);
    - 3.8.3.1.3.1.4 Vehicle access equipment (para. 3.3.8);
    - 3.8.3.1.3.1.5 General (Engineer) multi-piece tool equipment (para. 3.3.9);
    - 3.8.3.1.3.1.6 Non-magnetic/sparking tool equipment (para. 3.3.13);
    - 3.8.3.1.3.1.7 Non-magnetic/sparking excavation equipment (para. 3.3.14);
    - 3.8.3.1.3.1.8 Hook and line equipment (para. 3.3.15)
    - 3.8.3.1.3.1.9 Clamp equipment (para. 3.3.16), and
    - 3.8.3.1.3.1.10 Lightweight EOD tool and hook and line equipment.
- 3.8.3.1.4 Illustrated Parts Manual
  - 3.8.3.1.4.1 The Contractor shall deliver an Illustrated Parts Manual IAW CDRL SRES-ILS-204 at Appendix 3 and its associated DID SRES-ILS-204 at Appendix 2 to this ANNEX A;
- 3.8.3.2 The Contractor shall deliver all Technical Publications in English and French (Canadian);

- 3.8.3.3 The Contractor shall have all Technical Publication text translated by certified translators, such as members of an authorized provincial association of translators to ensure the quality of translated text;
- 3.8.3.4 The Contractor shall ensure all translations are consistent with approved DND terminology. Approved terminology sources, in order of priority, are as follows:
  - 3.8.3.4.1 Concise Oxford Dictionary (for English);
  - 3.8.3.4.2 Petit Robert (for French);
  - 3.8.3.4.3 Termium, PWGSC Translation Bureau Linguistic Data Bank (<http://www.termiumplus.gc.ca/>); and
  - 3.8.3.4.4 Any other available source approved by DND.
- 3.8.3.5 **Copyright Release:** The Department of National Defence reserves the right to reproduce, in part or in whole, all publications produced under 3.8.3 supply of the publications shall include a royalty-free, irrevocable copyright release with rights of translation in English and/or French (refer to A-AD-100-100/AG-000) with the limitation that the data shall not be released outside the Canadian Government if the supplier so states.
- 3.8.4 Provisioning Documentation
  - 3.8.4.1 The Contractor shall prepare and deliver Provisioning Documentation for the SRES comprising of:
  - 3.8.4.2 **Interim Spares List**
    - 3.8.4.2.1 The Contractor shall deliver an Interim Spares List IAW CDRL SRES-ILS-205 at Appendix 3 and its associated DID SRES-ILS-205 at Appendix 2 to this ANNEX A.
  - 3.8.4.3 **Provisioning Parts Breakdown**
    - 3.8.4.3.1 The Contractor shall deliver a Provisioning Parts Breakdown List IAW CDRL SRES-ILS-206 at Appendix 3 and its associated DID SRES-ILS-206 at Appendix 2 to this ANNEX A.
  - 3.8.4.4 **Supplementary Provisioning Technical Documentation**
    - 3.8.4.4.1 The Contractor shall deliver the Supplementary Provisioning Technical Documentation IAW CDRL SRES-ILS-207 at Appendix 3 and its associated DID SRES-ILS-207 at Appendix 2 to this ANNEX A.
  - 3.8.4.5 **Special Tool & Testing Equipment**
    - 3.8.4.5.1 The Contractor shall deliver a Special Tool and Test Equipment List IAW CDRL SRES-ILS-208 at Appendix 3 and its associated DID SRES-ILS-208 at Appendix 2 to this ANNEX A.
- 3.8.5 **Initial Provisioning Guidance Conference**

3.8.5.1 The Contractor shall host an Initial Provisioning Guidance Conference (IPGC), this will ideally occur along with the Kick-off Meeting (3.7.3.2), but if not, shall occur no later than twenty-one (21) calendar days after the Kick-off Meeting.

3.8.5.2 The purpose of the IPGC is to clarify and explain the requirements of the Provisioning Documentation referred to in the contract in preparation for the Initial Provisioning Conference. The IPGC team will normally consist of no more than two DND representatives and should last one day.

**3.8.6 Initial Provisioning Conference**

3.8.6.1 The Contractor shall host an Initial Provisioning Conference (IPC), this will ideally occur after the Contractor has delivered all the Provisioning Documentation (PD).

3.8.6.2 The purpose of an Initial Provisioning Conference is to allow DND to verify that the Provisioning Documentation (PD) reflects the current and complete configuration of the equipment being procured by comparing it against full assembly drawings, and to select the range of spares required to support the system during an initial period of service of two years. For this purpose, the Contractor will be required to have available:

3.8.6.2.1 A suitable conference facility;

3.8.6.2.2 Engineering and product support assistance;

3.8.6.2.3 The equipment for physical examination, if feasible;

3.8.6.2.4 Engineering, reliability and maintainability data; and

3.8.6.2.5 Modification data, if applicable.

3.8.6.3 The Contractor shall provide a Meeting Agenda and record Minutes for the IPC consistent with the CDRL SRES-PM-002 and CDRL SRES-PM-003 and their associated DID SRES-PM-002 and DID SRES-PM-003.

**3.8.7 Initial Operator/Maintainer Training**

3.8.7.1 The Contractor shall provide Operator and Maintenance Training (Train-the-Trainer type) to a select group of EOD/IEDD Operators at Canadian Forces School of Military Engineering, Gagetown N.B, Canada;

3.8.7.2 This training shall be a one time, five (5) day course given to up to twelve (12) qualified EOD/IEDD operators;

3.8.7.3 The training shall be provided in English by a bilingual instructor in order for him to be able to understand and answer questions from the class in both official languages; English and Canadian French.

3.8.7.4 The course shall include all training relating to setup, operation (including training scenarios), SRES component capabilities/restrictions, re-packing, safety precautions, and operator maintenance of the SRES;

3.8.7.5 All training materiel provided shall be available in English and Canadian French.

3.8.7.6 The Contractor shall prepare and provide a Training Package IAW CDRL SRES-ILS-209 at Appendix 3 and its associated DID SRES-ILS-209 at Appendix 2 to ANNEX A;

**3.8.8 Packaging, Labels and Codes**

3.8.8.1 All parts and equipment supplied by the Contractor to DND, except the Interim Spares from 3.8.4.2 shall be packaged as per D-LM-008-001/SF-001. Preservation and Packaging Levels shall be selected based on criteria set out in Annex A of the referenced specification.

3.8.8.2 Packaging produced under 3.8.8.1 above shall be labeled as per D-LM-008-002/SF-001, using D-LM-008-011/SF-001 to prepare the required packaging and preservation codes.

3.8.8.2.1 The Contractor shall provide copies of the labels produced under 3.8.8.2 IAW CDRL SRES-ILS-210 at Appendix 3 to Annex A, and its associated DID SRES-ILS-210 at Appendix 2 to Annex A for review and approval prior to their production and use.

3.8.8.2.2 The Contractor shall provide a list of all Packaging Codes resolved under 3.8.8.2 above IAW CDRL SRES-ILS-210 at Appendix 3 to Annex A, and its associated DID SRES-ILS-210 at Appendix 2 to Annex A.

**3.8.9 Identification Plates**

3.8.9.1 The Contractor shall provide all required identification plates IAW CDRL SRES-ILS-211 at Appendix 3 and its associated DID SRES-ILS-211 at Appendix 2 to this ANNEX A.

3.8.9.2 The Contractor shall ensure that all required identification plates are affixed to each component of the SRES prior to delivery.

**3.8.10 Controlled Goods List**

3.8.10.1 Controlled Goods List: The Contractor shall provide a Controlled Goods list including the Demilitarization Code (DMC) IAW CDRL SRES-ILS-212 at Appendix 3 and its associated DID SRES-ILS-212 at Appendix 2 to ANNEX A.

3.8.10.2 The Contractor shall identify, for Initial Provisioning purposes, whether the end item, the components or sub-components are controlled goods.

3.8.10.3 The Contractor shall identify any components or sub-components that are specifically designed or modified for military purpose, and not spared as Controlled or Non-Controlled Goods to facilitate the production of Demilitarization Instructions. For items of US or Canadian origin that have been catalogued, the Demilitarization Code (DMC) will be provided.

**3.8.11 Repair & Overhaul Plan**

- 3.8.11.1      Repair & Overhaul Plan: The Contractor shall provide a Repair and Overhaul (R&O) Plan IAW CDRL SRES-ILS-213 at Appendix 3 and its associated DID SRES-ILS-213 at Appendix 2 to ANNEX A.

## 4.0 CONTRACT DELIVERABLES

### 4.1 General

- 4.1.1 The Contractor shall ensure that the SRESs are delivered correctly adjusted, lubricated and serviced such that the components are ready for operation and transportation;

### 4.2 List of Deliverables

Item	Item Description	Qty	Option (up to)
1	Search/Investigation Equipment (para. 3.1.2.1)	42	30
2	Non-magnetic/sparking Search/Investigation Equipment (para. 3.1.2.2)	42	30
3	Threat Removal/Mitigation Equipment (para. 3.1.2.3)	42	30
4	Lightweight Dismounted Operations Equipment (para. 3.1.2.4)	42	42
5	EOD Equipment Hand Truck (para. 3.1.2.5)	42	30
6	Extra consumables for Post blast analysis equipment (para. 3.3.4.3)	200 sets	
7	Project Management Plan (para 3.7.2)	LOT	
8	General Assembly Drawing(s) (para. 3.7.3.2.2)	1	
9	Meeting Agenda (para 3.7.3.4)	LOT	
10	Meeting Minutes (para 3.7.3.4)	LOT	
11	Operator/Repair/Maintenance Equipment Manual (para 3.8.3.1.1)	LOT	LOT
12	Operator/Repair/Maintenance Non-Magnetic Equipment Manual (para. 3.8.3.1.2)	LOT	LOT
13	Quick Reference Cards (para. 3.8.3.1.3)	LOT	LOT
14	Illustrated Parts Manual (para 3.8.3.1.4)	LOT	
15A	Interim Spares List (para. 3.8.4.2)	LOT	
15B	Option to acquire Interim Spares after approval from DND		LOT
16	Provisioning Parts Breakdown (para. 3.8.4.3)	LOT	
17	Supplementary Provisioning Technical Documentation (para. 3.8.4.4)	LOT	
18	Special Tool & Testing Equipment (para 3.8.4.5)	LOT	
19	Training Package (para. 3.8.7.6)	LOT	

20	Packaging, Labels and Codes (para. 3.8.8)	LOT	
21	Identification Plates (para. 3.8.9)	LOT	LOT
22	Controlled Goods List (para 3.8.10)	LOT	
23	Repair & Overhaul Plan (para. 3.8.11)	LOT	

#### 4.3 Data Deliverable List

- 4.3.1 The Contractor shall prepare and deliver all data required under the Contract as summarized in section 4.2;
- 4.3.2 The Contractor shall maintain and update all data deliverables, including plans and documents, as required for the duration of the Contract;

#### 4.4 Data Format

- 4.4.1 All data delivered as part of this SOW, other than those with specific requirements, shall be prepared in the Contractor's own format. All documentation shall be submitted in hardcopy and in electronic format using software, which is authorized by the DND. Delivery media containing compressed files shall also contain the decompression software;
- 4.4.2 Unless otherwise specified as a specific requirement, the Contractor shall deliver all of the soft copies of data deliverables, in formats compatible with the office software currently in use by the DND as listed in Appendix 1 of Annex A – DND Office Software List;
- 4.4.3 Those compatible formats shall allow the files to be recognized, opened, and viewed or read in their intended form and format using DND's office software, as well as allowing the user to modify, select, copy and paste information from the files to other DND office software files;

#### 4.5 Delivery Schedule

- 4.5.1 The Contractor shall meet the following delivery schedule for the SRES:
  - 4.5.1.1 First Delivery: Within one hundred eighty (180) calendar days following the Contract Award.
    - 4.5.1.1.1 First delivery shall include the training serial and twelve (12) each of the following SRES equipment:
      - 4.5.1.1.1.1 Search/Investigation Equipment (para. 3.1.2.1);
      - 4.5.1.1.1.2 Non-magnetic/sparking Search/Investigation Equipment (para. 3.1.2.2);
      - 4.5.1.1.1.3 Threat Removal/Mitigation Equipment (para. 3.1.2.3);
      - 4.5.1.1.1.4 Lightweight Dismounted Operations Equipment (para. 3.1.2.4), and
      - 4.5.1.1.1.5 EOD Equipment Hand Truck (para. 3.1.2.5).

- 4.5.1.1.2 First delivery shall only be initiated (will only be accepted) once the required data item deliverables are provided and accepted by DND. These consist of:
- 4.5.1.1.2.1 Operator/Repair/Maintenance Equipment Manual;
  - 4.5.1.1.2.2 Operator/Repair/Maintenance Non-Magnetic Equipment Manual;
  - 4.5.1.1.2.3 Quick Reference Cards;
  - 4.5.1.1.2.4 Illustrated Parts Manual;
  - 4.5.1.1.2.5 Interim Spares List;
  - 4.5.1.1.2.6 Provisioning Parts Breakdown;
  - 4.5.1.1.2.7 Supplementary Provisioning Technical Documentation;
  - 4.5.1.1.2.8 Special Tool and Test Equipment;
  - 4.5.1.1.2.9 Training Package;
  - 4.5.1.1.2.10 Packaging, Labels and Codes;
  - 4.5.1.1.2.11 Identification Plates, and
  - 4.5.1.1.2.12 Controlled Goods List.
- 4.5.1.2 Last Delivery: the remaining SRES equipment and any other components within two hundred and seventy (270) calendar days following the Contract award.

## APPENDIX 1 – DND OFFICE SOFTWARE LIST

This appendix lists the office software and operating system used by the DND TA:

- a) Microsoft (MS) Windows XP Professional Operating System (OS), Multilingual Pack, Service Pack 2;
- b) MS Internet Explorer (IE) 6.0 with 128 Bit Encryption and associated SP;
- c) MS Office 2003, Professional Edition, SP3, Multilanguage Pack (Word, Excel, Access, PowerPoint and Outlook);
- d) MS Project 2000;
- e) Quickview Plus 6.0;
- f) Adobe Acrobat 6.0;
- g) MS Visio 2000 (6.0);
- h) WinZip 8.1 SR-1; and
- i) Telelogic DOORS 8.1.

DATA ITEM DESCRIPTION  
FOR  
SEARCH AND REMOVAL EQUIPMENT SUITE (SRES)

## 1.0 DATA ITEM DESCRIPTION (DID) ITEM LIST

<b>DID #</b>	<b>Title</b>	<b>CDRL #</b>
SRES-PM-001	Project Management Plan	SRES-PM-001
SRES-PM-002	Meeting Agenda	SRES-PM-002
SRES-PM-003	Meeting Minutes	SRES-PM-003
SRES-ILS-201	Operator/Repair/Maintenance Equipment Manual	SRES-ILS-201
SRES-ILS-202	Operator/Repair/Maintenance Non-Magnetic Equipment Manual	SRES-ILS-202
SRES-ILS-203	Quick Reference Cards	SRES-ILS-203
SRES-ILS-204	Illustrated Parts Manual	SRES-ILS-204
SRES-ILS-205	Interim Spares List	SRES-ILS-205
SRES-ILS-206	Provisioning Parts Breakdown	SRES-ILS-206
SRES-ILS-207	Supplementary Provisioning Technical Documentation	SRES-ILS-207
SRES-ILS-208	Special Tool and Test Equipment	SRES-ILS-208
SRES-ILS-209	Training Package	SRES-ILS-209
SRES-ILS-210	Packaging, Labels and Codes	SRES-ILS-210
SRES-ILS-211	Identification Plates	SRES-ILS-211
SRES-ILS-212	Controlled Goods List	SRES-ILS-212
SRES-ILS-213	Repair & Overhaul Plan	SRES-ILS-213

## **2.0 DATA ITEM DESCRIPTION (DID) DEFINITION**

The following section defines the various blocks of information found on the Data Item Description (DID) forms:

### **BLOCK 1 – TITLE**

The title of the data item for the DID.

### **BLOCK 2 - IDENTIFICATION NUMBER**

The Data Item Description (DID) number, consisting of a sequential three-digit number and prefixed with an abbreviation code, to uniquely identify the DID. Note that the 001-099 series is reserved to Project Management (PM) DIDs, the 101-199 series is reserved to Systems Engineering (SE) DIDs and the 201-299 series is reserved to Integrated Logistics Support (ILS) DIDs. The abbreviation codes used for the prefix are:

“PM” for Project Management  
“SE” for Systems Engineering  
“ILS” for Integrated Logistics Support

### **BLOCK 3 - DESCRIPTION**

Provides a general description of the data content requirements.

### **BLOCK 4 - APPROVAL DATE**

Indicates the date of the originator's approval of the DID.

### **BLOCK 5 - OFFICE OF PRIMARY INTEREST (OPI)**

The office of primary interest for the review, acceptance and/or approval of the data item.

### **BLOCK 6 - GIDEP APPLICABLE**

An “X” indicates that the data is to be submitted by a Government organization or the Contractor to the Government/Industry Data Exchange Program (GIDEP). Otherwise the block is left blank.

### **BLOCK 7 - APPLICATION / INTERRELATIONSHIP**

Provides the application details and interrelationship of the data item to other DIDs or documents.

### **BLOCK 8 - ORIGINATOR**

Indicates the originator's office responsible for the DID.

### **BLOCK 9 - APPLICABLE FORMS**

Indicates any form associated with the DID.

### **BLOCK 10 - PREPARATION INSTRUCTIONS**

Provides the preparation instructions, including format and content requirements for the data.

<b>DATA ITEM DESCRIPTION</b>		
DND Form 1409		
1. TITLE <b>Project Management Plan (PMP)</b>	2. IDENTIFICATION NUMBER DID SRES-PM-001	
3. DESCRIPTION The Project Management Plan shall outline the Contractor's approach for managing all aspects of the Project. The PMP will be used to provide the DND Technical Authority (TA) insight into the Contractor's project management practices and procedures as they apply to the Contract.		
4. APPROVAL DATE October 2011	5. OFFICE OF PRIMARY INTEREST DND/DGLEPM/DCSEM 9	6. GIDEP APPLICABLE N/A
7. APPLICATION/INTERRELATIONSHIP This Data Item Description (DID) contains the format, content and preparation instructions for the data product generated by the specific and discrete task requirements as delineated in the <b>ANNEX A. Para. 3.7.2</b>		
8. ORIGINATOR DND / DGLEPM / DCSEM 9	9. APPLICABLE FORMS	
10. PREPARATION INSTRUCTIONS		
<p>10.1. FORMAT</p> <p style="margin-left: 20px;">10.1.1. The PMP shall be prepared in the Contractor's format.</p> <p>10.2. CONTENT</p> <p style="margin-left: 20px;">10.2.1. The PMP shall describe the management processes, administrative procedures and organizational structure that will be used to manage the Work of the Contractor. The PMP shall further detail the practices and procedures for project scheduling, planning, organizing, directing, executing, communicating, reporting, managing risk, managing environmental health and safety issues and impacts, managing information, and closing of action items for all Work required by the Contract. The PMP shall address in detail the above points through the following:</p> <p style="margin-left: 40px;">10.2.1.1. Overview:</p> <p style="margin-left: 60px;">a. Purpose, Background, Scope and Objectives;</p> <p style="margin-left: 60px;">b. Assumptions, Constraints and Risks;</p> <p style="margin-left: 60px;">c. All Project Deliverables;</p> <p style="margin-left: 60px;">d. Organization Summary; and</p> <p style="margin-left: 60px;">e. Schedule Summary.</p> <p style="margin-left: 40px;">10.2.1.2. Organization:</p> <p style="margin-left: 60px;">a. Project Management Organizational Chart, including internal and external organizations as it pertains to this Contract;</p> <p style="margin-left: 40px;">10.2.1.3. Management Processes:</p> <p style="margin-left: 60px;">a. Project Management Approach and Procedures;</p> <p style="margin-left: 60px;">b. Schedule Control;</p> <p style="margin-left: 60px;">c. Quality Assurance;</p> <p style="margin-left: 60px;">d. Reporting;</p> <p style="margin-left: 60px;">e. Communications;</p>		

- f. Risk Management (RM);
- g. Environmental, Health and Safety Issues Management;
- h. Information Management (IM); and
- i. Change Control Processes.

<b>DATA ITEM DESCRIPTION</b>		
DND Form 1409		
1. TITLE <b>Meeting Agenda</b>	2. IDENTIFICATION NUMBER DID SRES-PM-002	
3. DESCRIPTION Meeting Agendas shall set forth the venue and identify the discussion items to be covered at meetings.		
4. APPROVAL DATE October 2011	5. OFFICE OF PRIMARY INTEREST DND/DGLEPM/DCSEM 9	6. GIDEP APPLICABLE N/A
7. APPLICATION/INTERRELATIONSHIP This Data Item Description (DID) contains the format, content and preparation instructions for the data product generated by the specific and discrete task requirements as delineated in the <b>ANNEX A. Para. 3.7.3.4.2.</b>		
8. ORIGINATOR DND / DGLEPM / DCSEM 9-3	9. APPLICABLE FORMS	
10. PREPARATION INSTRUCTIONS		
10.1 FORMAT		
10.1.1 The Meeting Agenda shall be in the Contractor's format.		
10.2 CONTENT		
10.2.1 The Meeting Agenda shall set forth the venue, identify any requirements and list the discussion items to be covered at the meeting.		
10.2.1.1 Venue. The Meeting Agenda shall address the venue as follows:		
<ul style="list-style-type: none"> <li>a. Meeting Identification Number;</li> <li>b. Purpose;</li> <li>c. Date, time and location; and</li> <li>d. Attendees.</li> </ul>		
10.2.1.2 Discussion items. The Meeting Agenda shall address the discussion items through the following sections:		
<ul style="list-style-type: none"> <li>a. Opening Remarks;</li> <li>b. Agenda Review;</li> <li>c. Review of previous Minutes;</li> <li>d. Opened Discussion Items;</li> <li>e. New Discussion Items;</li> <li>f. Review of Action Items;</li> <li>g. Next Venue; and</li> <li>h. Closing Remarks.</li> </ul>		

<b>DATA ITEM DESCRIPTION</b>		
DND Form 1409		
1. TITLE <b>Meeting Minutes</b>	2. IDENTIFICATION NUMBER DID SRES-PM-003	
3. DESCRIPTION Meeting Minutes shall consist of the detailed records of proceedings, discussions, decisions and action items from meetings.		
4. APPROVAL DATE October 2011	5. OFFICE OF PRIMARY INTEREST DND/DGLEPM/DCSEM 9	6. GIDEP APPLICABLE N/A
7. APPLICATION/INTERRELATIONSHIP This Data Item Description (DID) contains the format, content and preparation instructions for the data product generated by the specific and discrete task requirements as delineated in the <b>ANNEX A. Para. 3.7.3.4.3</b>		
8. ORIGINATOR DND / DGLEPM / DCSEM 9-3	9. APPLICABLE FORMS	
10. PREPARATION INSTRUCTIONS		
10.1 FORMAT		
10.1.1 The Meeting Minutes shall be in the Contractor's format.		
10.2 CONTENT		
10.2.1 The Meeting Minutes shall contain the detailed records of proceedings, discussions, decisions and action items from the meeting. The detailed records shall be presented through the following Sections:		
<ul style="list-style-type: none"> <li>a. General - including meeting identification number, purpose, date, time and location;</li> <li>d. Attendees;</li> <li>c. Opening Remarks;</li> <li>d. Agenda Review;</li> <li>e. Review of previous Minutes;</li> <li>f. Discussion Items - Including a summary record of proceedings, discussions, decisions, information addresses, action addresses and action completion date, for each item;</li> <li>g. Next Venue;</li> <li>h. Closing Remarks; and</li> <li>i. Signatures of Contractor's Project Manager and signatures of PWGSC CA and DND Technical Authority (TA).</li> </ul>		

<b>DATA ITEM DESCRIPTION</b>		
DND Form 1409		
1. TITLE <b>Operator/Repair/Maintenance Equipment Manual</b>	2. IDENTIFICATION NUMBER DID SRES-ILS-201	
3. DESCRIPTION Operator/Repair/Maintenance Equipment Manual for the Search and Removal Equipment Suite (SRES).		
4. APPROVAL DATE February 2012	5. OFFICE OF PRIMARY INTEREST SRES ILS Manager	6. GIDEP APPLICABLE N/A
7. APPLICATION/INTERRELATIONSHIP This DID contains the format, content and preparation instructions for the Operator/Repair/Maintenance Equipment Manual as required by Annex A SOW. Para 3.8.3.1.1.		
8. ORIGINATOR SRES ILS Manager	9. APPLICABLE FORMS N/A	
10. PREPARATION INSTRUCTIONS		
10.1 FORMAT		
10.1.1 The Operator/Repair/Maintenance Equipment Manual shall be prepared in the Contractor Format and in full conformance with current issue of C-01-100-100/AG-005. Operator/Repair/Maintenance Equipment Manual shall be furnished in a three (3) ring binder(s) with paper quality not less than 108 ISO brightness and 90 gsm for weight. The National Defense Identification Number (NDID) provided to the Contractor by DND, shall be placed on the right top corner of all the pages of the manual. The Operator/Repair/Maintenance Equipment Manual should use illustrations, good quality color pictures and pictograms as much as possible.		
10.2 CONTENT		
10.2.1 The Operator/Repair/Maintenance Equipment Manual shall cover the following topics, but are not limited to:		
10.2.1.1 General Description/Equipment Overview;		
10.2.1.2 Pre-use testing/inspection;		
10.2.1.3 Preparation and set up for use;		
10.2.1.4 Use and operation		
10.2.1.5 Basic diagnosis and/or fault finding;		
10.2.1.6 Storage and preparation for travel;		
10.2.1.7 Safety/Hazardous material issues (if any), and		
10.2.1.8 Any operator maintenance required to maintain the equipment.		
10.3. ELECTRONIC FORMAT		
10.3.1 The Contractor shall create a PDF file, which matches the printed publication's format and layout. Links, bookmarks and thumbnails are to be included in the PDF file. Any references made to a specific paragraph, figure, appendix, etc., shall be appropriately linked. Viewing the PDF: pages, regardless of size, containing text or illustrations in landscape, shall be rotated for electronic viewing and reading in landscape.		
10.3.2 The Operator/Repair/Maintenance Equipment Manual in PDF and in its native file format shall be submitted on CD or DVD media, which shall be labelled as follows:		
10.3.2.1 The project name: SRES;		
10.3.2.2 The contract number: W8476-112761		

10.3.2.3 The Subject Matter: Operator/Repair/Maintenance Equipment Manual;  
10.3.2.4 The DID number: (SRES-ILS-201)  
10.3.2.5 The Revision number;  
10.3.2.6 The date of delivery.

<b>DATA ITEM DESCRIPTION</b>		
DND Form 1409		
1. TITLE <b>Operator/Repair/Maintenance Non-Magnetic Equipment Manual</b>	2. IDENTIFICATION NUMBER DID SRES-ILS-202	
3. DESCRIPTION Operator/Repair/Maintenance Non-Magnetic Equipment Manual for the Search and Removal Equipment Suite (SRES).		
4. APPROVAL DATE February 2012	5. OFFICE OF PRIMARY INTEREST SRES ILS Manager	6. GIDEP APPLICABLE N/A
7. APPLICATION/INTERRELATIONSHIP This DID contains the format, content and preparation instructions for the Operator/Repair/Maintenance Non-Magnetic Equipment Manual as required by Annex A SOW. Para 3.8.3.1.2.		
8. ORIGINATOR SRES ILS Manager	9. APPLICABLE FORMS N/A	
10. PREPARATION INSTRUCTIONS		
10.1 FORMAT		
10.1.1 The Operator/Repair/Maintenance Non-Magnetic Equipment Manual shall be prepared in the Contractor Format and in full conformance with current issue of C-01-100-100/AG-005. Operator/Repair/Maintenance Non-Magnetic Equipment Manual shall be furnished in a three (3) ring binder(s) with paper quality not less than 108 ISO brightness and 90 gsm for weight. The National Defense Identification Number (NDID) provided to the Contractor by DND, shall be placed on the right top corner of all the pages of the manual. The Operator/Repair/Maintenance Non-Magnetic Equipment Manual should use illustrations, good quality color pictures and pictograms as much as possible.		
10.2 CONTENT		
10.2.1 The Operator/Repair/Maintenance Non-Magnetic Equipment Manual shall cover the following topics, but are not limited to:		
10.2.1.1 General Description/Equipment Overview;		
10.2.1.2 Pre-use testing/inspection;		
10.2.1.3 Preparation and set up for use;		
10.2.1.4 Use and operation		
10.2.1.5 Basic diagnosis and/or fault finding;		
10.2.1.6 Storage and preparation for travel; and		
10.2.1.7 Safety/Hazardous material issues (if any).		
10.2.1.8 Any operator maintenance required to maintain the non-magnetic equipment.		
10.3. ELECTRONIC FORMAT		
10.3.1 The Contractor shall create a PDF file, which matches the printed publication's format and layout. Links, bookmarks and thumbnails are to be included in the PDF file. Any references made to a specific paragraph, figure, appendix, etc., shall be appropriately linked. Viewing the PDF: pages, regardless of size, containing text or illustrations in landscape, shall be rotated for electronic viewing and reading in landscape.		
10.3.2 The Operator/Repair/Maintenance Non-Magnetic Equipment Manual in PDF and in its native file format shall be submitted on CD or DVD media, which shall be labelled as follows:		
10.3.2.1 The project name: SRES;		

10.3.2.2 The contract number: W8476-112761

10.3.2.3 The Subject Matter: Operator/Repair/Maintenance Non-Magnetic Equipment Manual;

10.3.2.4 The DID number: (SRES-ILS-202)

10.3.2.5 The Revision number;

10.3.2.6 The date of delivery.

<b>DATA ITEM DESCRIPTION</b>		
DND Form 1409		
1. TITLE <b>Quick Reference Cards</b>	2. IDENTIFICATION NUMBER DID SRES-ILS-203	
3. DESCRIPTION Quick Reference Cards for the Search and Removal Equipment Suite (SRES).		
4. APPROVAL DATE January 2012	5. OFFICE OF PRIMARY INTEREST SRES ILS Manager	6. GIDEP APPLICABLE N/A
7. APPLICATION/INTERRELATIONSHIP This DID contains the format, content and preparation instructions for the Quick Reference Cards as required by Annex A SOW. Para 3.8.3.1.3.		
8. ORIGINATOR SRES ILS Manager	9. APPLICABLE FORMS N/A	
10. PREPARATION INSTRUCTIONS		
10.1 FORMAT		
10.1.1 The Quick Reference Cards should use illustrations and pictograms as much as possible. The National Defence Identification Number (NDID) provided to the Contractor by DND, shall be placed on the right top corner of all the pages of the cards. The technical language use in the card shall be the same used in the Operator/Repair/Maintenance Manual. The Quick Reference Cards shall be a tear resistant laminated single sheets. If more than one sheet is required, for each of the components, the cards shall be held together with a stainless-steel split ring and metal rustproof grommets.		
10.2 CONTENT		
10.2.1 The Quick Reference Cards shall cover the following topics:		
10.2.1.1 General description, equipment overview (including photo(s)) and placement;		
10.2.1.2 Load strength ratings if applicable;		
10.2.1.3 NSN, if available otherwise the OEM part number for each kit or related group of components;		
10.2.1.4 OEM part number for each component within the kit or group;		
10.2.1.5 Short summary of operator maintenance and care;		
10.2.1.6 Any special transportation requirements (sea, air and land);		
10.2.1.7 Address safety issues and concerns highlighting special hazards if any.		
10.3. ELECTRONIC FORMAT		
10.3.1 The Quick Reference Card shall be provided which matches the printed publication's format and layout. Links, bookmarks and thumbnails are to be included in the PDF file. Any references made to a specific paragraph, figure, appendix, etc., shall be appropriately linked. Viewing the PDF: pages, regardless of size, containing text or illustrations in landscape, shall be rotated for electronic viewing and reading in landscape.		
10.3.2 The Quick Reference Card in PDF and in its native file format shall be submitted on CD or DVD media, which shall be labelled as follows:		
10.3.2.1 The project name: SRES;		
10.3.2.2 The contract number: W8476-112761		
10.3.2.3 The Subject Matter: Quick Reference Cards;		
10.3.2.4 The DID number: (SRES-ILS-203)		
10.3.2.5 The Revision number;		
10.3.2.6 The date of delivery.		

<b>DATA ITEM DESCRIPTION</b>		
DND Form 1409		
1. TITLE <b>Illustrated Parts Manual</b>	2. IDENTIFICATION NUMBER DID SRES-ILS-204	
3. DESCRIPTION The Illustrated Parts Manual for the SRES shall contain all the necessary information to positively identify all parts of the SRES.		
4. APPROVAL DATE Jan 2012	5. OFFICE OF PRIMARY INTEREST SRES ILS Manager	6. GIDEP APPLICABLE N/A
7. APPLICATION/INTERRELATIONSHIP This DID contains the format, content and preparation instructions for the Illustrated Parts Manual as required by Annex A SOW. Para 3.8.3.1.4 and D-01-100-207/SF-002.		
8. ORIGINATOR SRES ILS Manager	9. APPLICABLE FORMS N/A	
10. PREPARATION INSTRUCTIONS		
10.1 CONTENT The content shall be IAW D-01-100-207/SF-002, Preparation of Interim Illustrated Parts Manuals for Land Equipments.		
10.2 FORMAT		
10.2.1 The Illustrated Parts Manual shall provide illustrations, exploded views, drawings and all associated lists necessary for the proper identification of all parts, assemblies and special equipment down to the Lowest Replaceable Unit (LRU) IAW the Maintenance Concept of the SRES. The exploded views contained in the Illustrated Parts Manual shall amplify the relationship between all parts and assemblies to facilitate repair of the SRES and the replacement of parts and assemblies down to the LRU. The National Defence Identification Number (NDID) provided to the Contractor by DND, shall be placed on the right top corner of all the pages of the Manual.		
10.3 ELECTRONIC FORMAT		
10.3.1 The Contractor shall create a PDF from the Electronic Native File format, which matches the printed publications format and layout. Viewing the PDF: pages, regardless of size, containing text or illustrations in landscape, shall be rotated for electronic viewing and reading in landscape.		
10.3.2 The Illustrated Parts Manual in PDF and in its native file format shall be submitted on CD or DVD media, which shall be labelled as follows:		
10.3.2.1 The project name: SRES;		
10.3.2.2 The contract number: W8476-112761		
10.3.2.3 The Subject Matter: Illustrated Parts Manual;		
10.3.2.4 The DID number: (SRES-ILS-204)		
10.3.2.5 The Revision number;		
10.3.2.6 The date of delivery.		

<b>DATA ITEM DESCRIPTION</b>		
DND Form 1409		
1. TITLE <b>Interim Spares List</b>	2. IDENTIFICATION NUMBER DID SRES-ILS-205	
3. DESCRIPTION List of essential spares which must be acquired in the event that insufficient time or documentation is available to conduct the conventional Initial Provisioning (IP) process prior to the system/equipment entering service with DND.		
4. APPROVAL DATE Feb 2012	5. OFFICE OF PRIMARY INTEREST SRES ILS Manager	6. GIDEP APPLICABLE N/A
7. APPLICATION/INTERRELATIONSHIP This DID contains the format, content and preparation instructions for the Interim Spares List as required by Annex A SOW. Para 3.8.4.2. and D-01-100-214/SF-000.		
8. ORIGINATOR SRES ILS Manager	9. APPLICABLE FORMS N/A	
10. PREPARATION INSTRUCTIONS		
10.1 FORMAT		
10.1.1. The Interim Spares List shall be prepared as a Microsoft Excel Spreadsheet in accordance with CF Specification D-01-100-214/SF-000. The documentation shall be provided in electronic and paper format.		
10.2 CONTENT		
10.2.1 The Interim Spares List shall contain the data elements specified in all mandatory fields of Figure 5, column ISL, of D-01-100-214/SF-000 for each item considered for provisioning.		
10.3 ELECTRONIC FORMAT		
10.3.1 The Interim Spares List in a Microsoft Excel Spreadsheet shall be submitted on CD or DVD media, which shall be labelled as follows:		
10.3.1.1 The project name: SRES;		
10.3.1.2 The contract number: W8476-112761		
10.3.1.3 The Subject Matter: Interim Spares List;		
10.3.1.4 The DID number: (SRES-ILS-205)		
10.3.1.5 The Revision number;		
10.3.1.6 The date of delivery.		

<b>DATA ITEM DESCRIPTION</b>		
DND Form 1409		
1. TITLE <b>Provisioning Parts Breakdown</b>	2. IDENTIFICATION NUMBER DID SRES-ILS-206	
3. DESCRIPTION The Provisioning Parts Breakdown provides a top down breakdown of the equipment in the configuration in which it is being procured. This breakdown is accomplished by listing all parts included in the end item in a lateral and descending family tree/generation breakdown. In this breakdown, all assemblies, subassemblies and parts are listed in relation to the next higher assembly.		
4. APPROVAL DATE Feb 2012	5. OFFICE OF PRIMARY INTEREST SRES ILS Manager	6. GIDEP APPLICABLE N/A
7. APPLICATION/INTERRELATIONSHIP This DID contains the format, content and preparation instructions for the Provisioning Parts Breakdown as required by Annex A SOW. Para 3.8.4.3 and D-01-100-214/SF-000.		
8. ORIGINATOR SRES ILS Manager	9. APPLICABLE FORMS N/A	
10. PREPARATION INSTRUCTIONS		
10.1 FORMAT		
10.1.1 The Provisioning Parts Breakdown (PPB) shall be prepared a Microsoft Excel Spreadsheet in accordance with CF Specification D-01-100-214/SF-000. If any discrepancies are noted between this DID and publication, this DID will prevail;		
10.2 CONTENT		
10.2.1 The Provisioning Parts Breakdown shall contain the data elements specified in all mandatory fields of Figure 5, column PPB, of D-01-100-214/SF-000 for each item considered for provisioning.		
10.3 ELECTRONIC FORMAT		
10.3.1 The Provisioning Parts Breakdown in a Microsoft Excel Spreadsheet shall be submitted on CD or DVD media, which shall be labelled as follows:		
10.3.1.1 The project name: SRES;		
10.3.1.2 The contract number: W8476-112761		
10.3.1.3 The Subject Matter: Provisioning Parts Breakdown;		
10.3.1.4 The DID number: (SRES-ILS-206)		
10.3.1.5 The Revision number;		
10.3.1.6 The date of delivery.		

<b>DATA ITEM DESCRIPTION</b>		
DND Form 1409		
1. TITLE <b>Supplementary Provisioning Technical Documentation</b>	2. IDENTIFICATION NUMBER DID SRES-ILS-207	
3. DESCRIPTION The Supplementary Provisioning Technical Documentation (SPTD) fully identifies and describes part(s) that may be catalogued.		
4. APPROVAL DATE Feb 2012	5. OFFICE OF PRIMARY INTEREST SRES ILS Manager	6. GIDEP APPLICABLE N/A
7. APPLICATION/INTERRELATIONSHIP This DID contains the format, content and preparation instructions for the Supplementary Provisioning Technical Documentation as required by Annex A SOW. Para 3.8.4.4. and D-01-100-214/SF-000.		
8. ORIGINATOR SRES ILS Manager	9. APPLICABLE FORMS N/A	
10. PREPARATION INSTRUCTIONS		
10.1 FORMAT		
10.1.1 SPTD shall be supplied in PDF format and in black and white.		
10.2 CONTENT		
10.2.1 The SPTD shall be prepared IAW the applicable sections D-01-100-214/SF-000 for every part included in the PPB described in DID SRES-ILS-206.		
10.2.2 The SPTD supplied shall be sufficiently comprehensive to allow DND to classify and fully describe the item within the NATO codification system.		
10.3 ELECTRONIC FORMAT		
10.3.1 The SPTD in a PDF shall be submitted on CD or DVD media, which shall be labelled as follows:		
10.3.1.1 The project name: SRES;		
10.3.1.2 The contract number: W8476-112761		
10.3.1.3 The Subject Matter: SPTD;		
10.3.1.4 The DID number: (SRES-ILS-207)		
10.3.1.5 The Revision number;		
10.3.1.6 The date of delivery.		

<b>DATA ITEM DESCRIPTION</b>		
DND Form 1409		
1. TITLE <b>Special Tools and Test Equipment</b>	2. IDENTIFICATION NUMBER DID SRES-ILS-208	
3. DESCRIPTION To provide a list of all special tools and testing equipment required to maintain and operate the SRES and train the personnel.		
4. APPROVAL DATE Feb 2012	5. OFFICE OF PRIMARY INTEREST SRES ILS Manager	6. GIDEP APPLICABLE N/A
7. APPLICATION/INTERRELATIONSHIP This DID contains the format, content and preparation instructions for the Special Tools and Test Equipment as required by Annex A SOW. Para 3.8.4.5.		
8. ORIGINATOR SRES ILS Manager	9. APPLICABLE FORMS N/A	
<p>10. PREPARATION INSTRUCTIONS</p> <p>10.1 FORMAT</p> <p>10.1.1 The Contractor shall provide a Special Tools and Test Equipment (STTE) List. Canada will select the STTE items based on analysis and recommendations presented by the Contractor. This review will allow Canada to eliminate any STTE that, although being special to the equipment being purchased, may already be in the CF inventory.</p> <p>10.2 CONTENT</p> <p>10.2.1 For each required item of STTE, include:</p> <p>10.2.1.1 Item Name;</p> <p>10.2.1.2 Reference (Manufacturer's Part) Number;</p> <p>10.2.1.3 NCAGE Code;</p> <p>10.2.1.4 NSN (if available);</p> <p>10.2.1.5 Maintenance Level;</p> <p>10.2.1.6 Recommended Buy Quantity;</p> <p>10.2.1.7 Standard Unit Price;</p> <p>10.2.1.8 Date of First Article Delivery;</p> <p>10.2.1.9 SPTD reference for the item; and</p> <p>10.2.1.10 Description and Function.</p> <p>10.3 ELECTRONIC FORMAT</p> <p>10.3.1 The STTE in a Microsoft Excel Spreadsheet shall be submitted on CD or DVD media, which shall be labelled as follows:</p> <p>10.3.1.1 The project name: SRES;</p> <p>10.3.1.2 The contract number: W8476-112761</p> <p>10.3.1.3 The Subject Matter: STTE;</p> <p>10.3.1.4 The DID number: (SRES-ILS-208)</p> <p>10.3.1.5 The Revision number;</p> <p>10.3.1.6 The date of delivery.</p>		

<b>DATA ITEM DESCRIPTION</b>		
DND Form 1409		
1. TITLE <b>Training Package</b>	2. IDENTIFICATION NUMBER DID SRES-ILS-209	
3. DESCRIPTION Training Package for Operators of the Search and Removal Equipment Suite (SRES).		
4. APPROVAL DATE Jan 2012	5. OFFICE OF PRIMARY INTEREST SRES ILS Manager	6. GIDEP APPLICABLE N/A
7. APPLICATION/INTERRELATIONSHIP This DID contains the format, content and preparation instructions for the training package as required by Annex A SOW. Para 3.8.7.6.		
8. ORIGINATOR SRES ILS Manager	9. APPLICABLE FORMS N/A	
10. PREPARATION INSTRUCTIONS		
10.1 FORMAT		
10.1.1 The Training Package shall be delivered in MS PowerPoint Format.		
10.2 CONTENT		
10.2.1. The Contractor shall deliver all Training Deliverables in English and Canadian French.		
10.2.2. The training documentation is the material required for instruction and learning, this includes: <ul style="list-style-type: none"> <li>a. Lesson plan</li> <li>b. Timetable; and</li> <li>c. Student handouts.</li> </ul>		
10.2.3. The following topics shall be addressed in the content of the training package: <ul style="list-style-type: none"> <li>a. Equipment overview;</li> <li>b. Pre-use testing/inspection;</li> <li>c. Equipment set-up and deployment;</li> <li>d. Use and operation;</li> <li>e. Training Scenarios (Open Area, Building, Vehicle, Culvert and Raised Platform), taken from the Operator Training Scenarios in the Annex B – Bid Evaluation Package – Appendix 2, including basic mission areas (Search/Investigation, Access/Movement, Hazard Mitigation and Scene Clearance);</li> <li>f. Operator maintenance and care;</li> <li>g. Storage, and preparation to travel;</li> <li>h. Safety, including personnel and equipment; and</li> <li>i. Hazardous material issues.</li> </ul>		
10.3. ELECTRONIC FORMAT		
10.3.1 The Training Package in MS PowerPoint Format shall be submitted on CD or DVD media, which shall be labelled as follows:		
10.3.1.1 The project name: SRES;		
10.3.1.2 The contract number: W8476-112761		
10.3.1.3 The Subject Matter: Training Package ;		
10.3.1.4 The DID number: (SRES-ILS-209)		
10.3.1.5 The Revision number;		
10.3.1.6 The date of delivery.		

<b>DATA ITEM DESCRIPTION</b>		
DND Form 1409		
1. TITLE <b>Packaging, Labels and Codes</b>	2. IDENTIFICATION NUMBER DID SRES-ILS-210	
3. DESCRIPTION To ensure that the labelling used to identify packages for items procured by DND and shipped to or stored at a Canadian facility comply with CF Specifications and to obtain a complete record of packaging codes for catalogued items of the Mini-ROV.		
4. APPROVAL DATE Feb 2012	5. OFFICE OF PRIMARY INTEREST SRES ILS Manager	6. GIDEP APPLICABLE N/A
7. APPLICATION/INTERRELATIONSHIP This DID contains the format, content and preparation instructions for the Packaging, Labels and Codes as required by Annex A, Paragraph 3.8.8; <ul style="list-style-type: none"> <li>D-LM-008-011/SF-001: Preparation and Use of Packaging Requirements Codes, 1988-11-10;</li> <li>D-LM-008-002/SF-001: Specification for Marking for Storage and Shipment, 1991-08-01;</li> <li>D-01-400-002/SF-000: Levels of Engineering Drawings and Associated Lists, 2011-03-01.</li> </ul>		
8. ORIGINATOR SRES ILS Manager	9. APPLICABLE FORMS N/A	
10. PREPARATION INSTRUCTIONS <p>10.1. The design, populated with the appropriate data, of each Packaging Label shall be provided as Level 1 engineering drawings (as defined in D-01-400-002/SF-000) dimensioned to show the critical measurements as defined by D-LM-008-002/SF-001 (example: text size, bar code dimensions, etc.).</p> <p>10.2. The Packaging Codes prepared from D-LM-008-011/SF-001 for the Packaging Labels for each item shall be compiled into a spreadsheet containing the following columns of data, titled as below:</p> <p style="margin-left: 20px;">10.2.1. <i>Item Name</i> – as given by the Contractor;</p> <p style="margin-left: 20px;">10.2.2. <i>Manufacturer's Reference Number (MRN)</i> – Source manufacturer's part number;</p> <p style="margin-left: 20px;">10.2.3. <i>NCAGE</i> – Source Manufacturer's NCAGE;</p> <p style="margin-left: 20px;">10.2.4. <i>OEM part number</i> – Part number assigned by Contractor;</p> <p style="margin-left: 20px;">10.2.5. <i>NATO Nomenclature</i> – Item name as assigned by NATO;</p> <p style="margin-left: 20px;">10.2.6. <i>NATO Stock Number</i>;</p> <p style="margin-left: 20px;">10.2.7. <i>Packaging Code</i> – as resolved by the Contractor;</p> <p style="margin-left: 20px;">10.2.8. <i>Label Number</i> – cross-referenced with the label drawing number from 10.1 above.</p> <p>10.3. <b>Delivery Formats</b></p> <p style="margin-left: 20px;">10.3.1. Hard Copy: shall be on letter, legal, or 11" x 17" white bond paper, as appropriate for good legibility.</p> <p style="margin-left: 20px;">10.3.2. Soft Copy:</p> <p style="margin-left: 40px;">10.3.2.1. Label Drawings: as text-searchable PDF files, rotated as appropriate to permit normal</p>		

viewing on-screen.

10.3.2.2. Packaging Codes spreadsheet:

10.3.2.2.1. As a text-searchable PDF file, rotated as appropriate to permit normal viewing on-screen; and,

10.3.2.2.2. As a MS Excel format spreadsheet.

10.3.2.3. All files shall be submitted on CD or DVD media, which shall be labelled as follows:

10.3.2.3.1. The project name: SRES;

10.3.2.3.2. The contract number: W8476-112761;

10.3.2.3.3. The Subject Matter: Packaging Labels and Codes;

10.3.2.3.4. The DID number: SRES-ILS-210;

10.3.2.3.5. The Revision number; and,

10.3.2.3.6. The date of delivery.

<b>DATA ITEM DESCRIPTION</b>		
DND Form 1409		
1. TITLE <b>Identification Plates</b>	2. IDENTIFICATION NUMBER DID SRES-ILS-211	
3. DESCRIPTION To uniquely identify equipment and components or spares.		
4. APPROVAL DATE Feb 2012	5. OFFICE OF PRIMARY INTEREST SRES ILS Manager	6. GIDEP APPLICABLE N/A
7. APPLICATION/INTERRELATIONSHIP This Data Item Description (DID) contains the format, content and preparation instructions for the Identification Plates as required by Annex A SOW. Para 3.8.9., D-02-002-001/SG-001 and D-01-400-002/SF-000.		
8. ORIGINATOR SRES ILS Manager	9. APPLICABLE FORMS N/A	
10. PREPARATION INSTRUCTIONS		
10.1 The following items shall have Identification Plates assigned to them for ease of tracking and accountability within the Canadian Forces Supply System:		
<ul style="list-style-type: none"> <li>10.1.1 Prime Equipment;</li> <li>10.1.2 All major components;</li> <li>10.1.3 Spares;</li> <li>10.1.4 Training Equipment;</li> <li>10.1.5 Support Equipment (excluding tools), and</li> <li>10.1.6 Automatic Test Equipment.</li> </ul>		
10.2 The Identification Plates shall have the following data affixed to each item deemed necessary by Canada, IAW D-02-002-001/SG-001 – Identification Marking of Canadian Military Property, in both official languages of English and Canadian French:		
<ul style="list-style-type: none"> <li>10.2.1 Item Name;</li> <li>10.2.2 Reference (Manufacturer's Part) Number;</li> <li>10.2.3 NCAGE code;</li> <li>10.2.4 Serial Number;</li> <li>10.2.5 Contract Number; and</li> <li>10.2.6 Government Ownership Designation;</li> </ul>		
10.3 Prior to the production and installation of the Identification Plates, representative Level 2 drawings (see D-01-400-002/SF-000) of each Identification Plate shall be submitted to DND for review and acceptance as follows:		
<ul style="list-style-type: none"> <li>10.3.1 In soft copy as described in 10.4 below; and,</li> <li>10.3.2 In 1:1 scale hard copy, on white bond paper.</li> </ul>		
10.4 Electronic Format		
10.4.1 Viewing the PDF: pages, regardless of size, containing text or illustrations in landscape, shall be rotated for electronic viewing and reading in landscape.		

10.4.2 The Identification Plates drawings in PDF and its native file format shall be submitted on CD or DVD media, which shall be labelled as follows:

10.4.2.1 The project name: SRES;

10.4.2.2 The contract number: W8476-112761

10.4.2.3 The Subject Matter: Identification Plates;

10.4.2.4 The DID number: (SRES-ILS-211)

10.4.2.5 The Revision number;

10.4.2.6 The date of delivery.

<b>DATA ITEM DESCRIPTION</b>		
DND Form 1409		
1. TITLE <b>Controlled Goods List</b>	2. IDENTIFICATION NUMBER DID SRES-ILS-212	
3. DESCRIPTION The Contractor shall identify if the end item, components or sub-components of the SRES that are specifically designed or modified for military purpose, and not spared as Controlled or Non-Controlled Goods to facilitate the production of Demilitarization Instructions. For items of US or Canadian origin, Demilitarization Code (DMC) will be provided in the form of a list.		
4. APPROVAL DATE Feb 2012	5. OFFICE OF PRIMARY INTEREST SRES ILS Manager	6. GIDEP APPLICABLE N/A
7. APPLICATION/INTERRELATIONSHIP This Data Item Description (DID) contains the format, content and preparation instructions for the Controlled Goods List as required by Annex A SOW. Para 3.8.10.		
8. ORIGINATOR SRES ILS Manager	9. APPLICABLE FORMS N/A	
10. PREPARATION INSTRUCTIONS 10.1 FORMAT: The Controlled Goods list shall be in a format of a MS Excel spreadsheet with 5 columns: 10.1.1 Item name; 10.1.2; Ref para for Canadian origin items (ECL); 10.1.3 Ref para for US origin controlled goods (USML); 10.1.4 Demilitarization Code (DMC) 10.1.5 Remarks.  10.2 CONTENT The Controlled Goods list shall be filled in the spreadsheet accordingly with the following instructions: 10.2.1 For Canadian origin items, Canada's Export Control List (ECL) articles that apply in accordance with the Defence Product Act (DPA); 10.2.2 For US origin dual use, the Export Control Classification Number (ECCN) of the Commerce Control List that applies; 10.2.3 For US origin controlled goods also known as defence articles, the United States Munitions List (USML) Category and paragraph that apply in accordance with the International Traffic in Arms Regulations (ITAR);or 10.2.4 For any other country than Canada or the USA, the category and article of the Wassenaar Control List that applies.  10.3. ELECTRONIC FORMAT 10.3.1 The Controlled Goods List shall be submitted on CD or DVD media, which shall be labelled as follows: 10.3.1.1 The project name: SRES; 10.3.1.2 The contract number: W8476-112761 10.3.1.3 The Subject Matter: Controlled Goods List; 10.3.1.4 The DID number: (SRES-ILS-212) 10.3.1.5 The Revision number; 10.3.1.6 The date of delivery.		

<b>DATA ITEM DESCRIPTION</b>		
DND Form 1409		
1. TITLE <b>Repair &amp; Overhaul Plan (R&amp;O)</b>	2. IDENTIFICATION NUMBER DID SRES-ILS-213	
3. DESCRIPTION To provide R&O planning information for the SRES.		
4. APPROVAL DATE Feb 2012	5. OFFICE OF PRIMARY INTEREST SRES ILS Manager	6. GIDEP APPLICABLE N/A
7. APPLICATION/INTERRELATIONSHIP This Data Item Description (DID) contains the format, content and preparation instructions for the Repair & Overhaul Plan as required by Annex A SOW. Para 3.8.11.		
8. ORIGINATOR SRES ILS Technician	9. APPLICABLE FORMS N/A	
<p><b>10. PREPARATION INSTRUCTIONS</b></p> <p>10.1 <b>FORMAT:</b> The R&amp;O plan shall be in a format of a MS Excel spreadsheet.</p> <p>10.2 <b>CONTENT:</b> The contractor shall fill in the spreadsheet accordingly with the following instructions:</p> <p>10.2.1 Item Number (unique sequence no. for each list);</p> <p>10.2.2 Item Name;</p> <p>10.2.3 Reference (Manufacturer's Part) number;</p> <p>10.2.4 NSCM/CAGE Code;</p> <p>10.2.5 NATO Stock Number (if available);</p> <p>10.2.6 Wear out Life;</p> <p>10.2.7 Designated Rework Point.</p> <p>10.3 For each item requiring Repair and Overhaul, provide a Technical Data List identifying the technical data needed by the Repair and Overhaul facility. These data may include, for example, overhaul task descriptions, repair schemes, test procedures and modifications to be incorporated.</p> <p>10.4. <b>ELECTRONIC FORMAT</b></p> <p>10.4.1 The Repair &amp; Overhaul Plan shall be submitted on CD or DVD media, which shall be labelled as follows:</p> <p>10.4.1.1 The project name: SRES;</p> <p>10.4.1.2 The contract number: W8476-112761</p> <p>10.4.1.3 The Subject Matter: Repair and Overhaul Plan;</p> <p>10.4.1.4 The DID number: (SRES-ILS-213)</p> <p>10.4.1.5 The Revision number;</p> <p>10.4.1.6 The date of delivery.</p>		

CONTRACT DATA REQUIREMENTS LIST  
FOR THE  
SEARCH AND REMOVAL EQUIPMENT SUITE (SRES)

**1.0 CONTRACT DATA REQUIREMENT LIST (CDRL) ITEM LIST**

<b>CDRL #</b>	<b>Title</b>	<b>DID #</b>
SRES-PM-001	Project Management Plan	SRES-PM-001
SRES-PM-003	Meeting Agenda	SRES-PM-002
SRES-PM-004	Meeting Minutes	SRES-PM-003
SRES-ILS-201	Operator/Repair/Maintenance Equipment Manual	SRES-ILS-201
SRES-ILS-202	Operator/Repair/Maintenance Non-Magnetic Equipment Manual	SRES-ILS-202
SRES-ILS-203	Quick Reference Cards	SRES-ILS-203
SRES-ILS-204	Illustrated Parts Manual	SRES-ILS-204
SRES-ILS-205	Interim Spares List	SRES-ILS-205
SRES-ILS-206	Provisioning Parts Breakdown	SRES-ILS-206
SRES-ILS-207	Supplementary Provisioning Technical Documentation	SRES-ILS-207
SRES-ILS-208	Special Tool and Test Equipment	SRES-ILS-208
SRES-ILS-209	Training Package	SRES-ILS-209
SRES-ILS-210	Packaging, Labels and Codes	SRES-ILS-210
SRES-ILS-211	Identification Plates	SRES-ILS-211
SRES-ILS-212	Controlled Goods List	SRES-ILS-212
SRES-ILS-213	Repair & Overhaul Plan	SRES-ILS-213

## CONTRACT DATA REQUIREMENT LIST (CDRL) DEFINITION

The following section defines the various blocks of information found on the CDRL forms:

### **BLOCK A – SYSTEM / ITEM**

Provides the name of the System or Item for which the CDRL applies.

### **BLOCK B – CONTRACT / RFP NUMBER**

Identifies the Contract or RFP for which the CDRL applies.

### **BLOCK C – SOW IDENTIFIER**

Identifies the SOW for which the CDRL applies.

### **BLOCK D – DATA CATEGORY**

Identifies the general category of the data for which the CDRL is being prepared.

### **BLOCK E – CONTRACTOR**

Identifies the Contractor responsible for the delivery of the CDRL.

### **BLOCK 1 - ITEM NUMBER**

The Item Number is a sequential three-digit number to uniquely identify the individual data item (CDRL number). Note that the 001-099 series is reserved to Project Management (PM) CDRLs, the 101-199 series is reserved to Systems Engineering (SE) CDRLs and the 202-299 series is reserved to Integrated Logistics Support (ILS) CDRLs.

### **BLOCK 2 - TITLE OR DESCRIPTION OF DATA**

The title of the data item being referred to in this CDRL.

### **BLOCK 3 - SUBTITLE**

This block contains the subtitle of the data item for the CDRL if the title requires further identification.

### **BLOCK 4 - AUTHORITY (DATA ITEM NUMBER)**

Indicates the Data Item Description (DID) number to which this CDRL refers.

### **BLOCK 5 - CONTRACT REFERENCE**

The specific paragraph number of the Contract Demand, Statement of Work, Request for Proposal, Specification, or other applicable document to assist in identifying the work effort associated with the data item.

### **BLOCK 6 – REQUIRING OFFICE**

Identifies the technical office of primary interest responsible for defining the data requirement, reviewing, acceptance and/or approval of the data item, and ensuring the adequacy of the delivered data.

### **BLOCK 7 - INSPECTION**

This block indicates the requirement for INSPECTION and ACCEPTANCE of the data. The following codes are used:

<b>CODE</b>	<b>INSPECTION</b>	<b>ACCEPTANCE</b>
SS	Source	Source
DD	Destination	Destination
SD	Source	Destination
DS	Destination	Source

If no applicable code is available for the data item, this block is marked as "N/A".

**BLOCK 8 - APPROVAL CODE (APP CODE)**

Indicates items of critical data requiring specific advanced written approval, such as test plans, identified by placing an "A" in this field. These data may require submission of a preliminary draft prior to publication of a final document. When a preliminary draft is required, Block 16 shall show the length of time for Government approval/disapproval and when final is to be delivered. Block 16 also indicates the extent of the approval requirements, eg, approval of technical content and/or format.

If advance approval is not required, this block is marked as "N/A".

**BLOCK 9 - INPUT**

Indicates if data are the integrated results of specific inputs from associated contractors by placing an "X" in this block. Otherwise the block is left blank.

**BLOCK 10 - FREQUENCY**

This block indicates the frequency of the delivered data. The following frequency codes are used:

ANPLY	Annually
ASGEN	As generated
ASREQ	As required
BI-MO	Every 2 months
BI-WK	Every 2 weeks
DAILY	Daily
MNTHY	Monthly
ONE/R	One time with revisions
OTIME	One time
QRTLY	Quarterly
R/ASR	Revisions as required
SEMIA	Semi-annually
WKLY	Weekly

**BLOCK 11 - AS OF DATE**

For data items that are submitted only once, the "as of" date or associated constraint is indicated. The following abbreviations are used for the constraints:

ASGEN	As generated
ASREQ	As required
DACA	Days after contract award
MACA	Months after contract award
EOM	End of month
EOQ	End of quarter

If the as-of date is not applicable, leave this block blank.

**BLOCK 12 - DATE OF 1ST SUBMISSION**

The initial submission date or associated constraint for the 1st submission of the data item is indicated in this block using typical abbreviations as listed above under Block 11.

**BLOCK 13 - DATE OF SUBSEQUENT SUBMISSION / EVENT**

The date(s) of subsequent submission(s) or associated constraint(s) of the data item is indicated in this block. The abbreviations used for the constraints are as listed above under Block 11. If no subsequent submission or associated are not involved, this block is marked as "N/A".

**BLOCK 14 - DISTRIBUTION AND ADDRESSEES**

Indicates the addressees and the respective number of copies (hard copies and soft copies separately), for both the initial or original submissions (Sub-Block "Initial"), and for the final or subsequent submissions (Sub-Block "Final"), for which the data item is required.

Column A contains addresses. The number of initial hard and soft copies for each addressee (as applicable) is indicated in Column B – INITIAL – Hard Copy and Column B – FINAL – Soft Copy.

**BLOCK 15 - TOTAL**

Indicates the total number of copies (hard copies and soft copies separately) required for both the original submission and for the final submission.

**BLOCK 16 - REMARKS**

Provides additional or clarifying information. Where other blocks refer to Block 16 – Remarks, then the associated block number is indicated with the information, and a "See Block 16" note would be entered in the referring block.

**BLOCKS 17 - 19**

These blocks are for Contractor input as required as part of the RFP or Contract. These blocks are not used by TA.

**BLOCK - PREPARED BY**

This block identifies the CDRL originator's name and designation.

**BLOCK - DATE**

This block indicates the date of the CDRL approval.

**BLOCK - APPROVED BY**

This block contains the identification information, such as name and designation, of the person approving the CDRL.

**APPENDIX 3 TO ANNEX A  
TO W8476-112761  
DATED 5 JUL 2012**

<b>CONTRACT DATA REQUIREMENTS LIST</b>					<b>DND Form 1413</b>				
A. SYSTEM / ITEM <b>Search and Removal Equipment Suite (SRES)</b>					B. CONTRACT / RFP NUMBER <b>W8476-112761</b>				
C. SOW IDENTIFIER <b>SRES SOW</b>		D. DATA CATEGORY <b>Management Data</b>			E. CONTRACTOR <b>TBD</b>				
1. ITEM NUMBER <b>CDRL SRES-PM-001</b>		2. TITLE OR DESCRIPTION OF DATA <b>Project Management Plan (PMP)</b>			3. SUBTITLE <b>N/A</b>				
4. AUTHORITY (Data Item Number) <b>DID SRES-PM-001</b>		5. CONTRACT REFERENCE <b>ANNEX A - SOW Para. 3.7.2</b>			6. REQUIRING OFFICE <b>DND TA</b>				
7. INSPECTION <b>DD</b>	9. INPUT	10. FREQUENCY ONE/R	12. DATE OF 1 <sup>st</sup> SUBMISSION <b>See Block 16</b>		14. DISTRIBUTION and ADDRESSEES				
8. APP CODE <b>N/A</b>		11. AS OF DATE	13. DATE OF SUB SUBMISSION <b>See Block 16</b>		A. ADDRESS	B. COPIES			
						DRAFT		FINAL	
						Hard Copy	Soft Copy	Hard Copy	Soft Copy
16. REMARKS  Block 12: A draft PMP shall be submitted for review within thirty (30) calendar days after the Kick-off Meeting.  Response Time: Comments on the PMP will be provided by Canada within fourteen (14) calendar days of receipt.  Block 13: The updated PMP, addressing the comments from Canada, shall be submitted for acceptance within fourteen (14) calendar days after the receipt of comments.					PWGSC CA	1	1	1	1
					DND TA	1	1	1	1
PREPARED BY <b>DND SRES TA</b>		APPROVED BY <b>DND SRES PM/DCSEM 9</b>							
DATE		DATE			15. TOTAL	2	2	2	2
17. CONTRACT FILE/DOC NUMBER	18. ESTIMATED NO OF PAGES		19. ESTIMATED PRICE						

**APPENDIX 3 TO ANNEX A  
TO W8476-112761  
DATED 5 JUL 2012**

<b>CONTRACT DATA REQUIREMENTS LIST</b>					<b>DND Form 1413</b>				
A. SYSTEM / ITEM <b>Search and Removal Equipment Suite (SRES)</b>					B. CONTRACT / RFP NUMBER <b>W8476-112761</b>				
C. SOW IDENTIFIER <b>SRES SOW</b>		D. DATA CATEGORY <b>Management Data</b>			E. CONTRACTOR <b>TBD</b>				
1. ITEM NUMBER <b>CDRL SRES-PM-002</b>		2. TITLE OR DESCRIPTION OF DATA <b>Meeting Agenda</b>			3. SUBTITLE <b>N/A</b>				
4. AUTHORITY (Data Item Number) <b>DID SRES-PM-002</b>		5. CONTRACT REFERENCE <b>ANNEX A - SOW Para. 3.7.3.4.2</b>			6. REQUIRING OFFICE <b>DND TA</b>				
7. INSPECTION <b>DD</b>	9. INPUT	10. FREQUENCY <b>ASGEN</b>	12. DATE OF 1 <sup>st</sup> SUBMISSION <b>See block 16</b>		14. DISTRIBUTION and ADDRESSEES				
8. APP CODE <b>N/A</b>		11. AS OF DATE <b>N/A</b>	13. DATE OF SUB SUBMISSION <b>See Block 16</b>		A. ADDRESS	B. COPIES			
						DRAFT		FINAL	
						Hard Copy	Soft Copy	Hard Copy	Soft Copy
16. REMARKS  Block 12: The Meeting Agenda shall be submitted for review no later than fourteen (14) calendar days prior to each meeting.  Response Time: Comments on the Meeting Agenda, including additions or deletions of discussion items, will be provided by the Crown no later than seven (7) calendar days of receipt.  Block 13: The revised Meeting Agenda addressing the comments from the Crown shall be tabled at the meeting.					PWGSC CA	1	1	1	1
					DND TA	1	1	1	1
PREPARED BY <b>DND SRES TA</b>		APPROVED BY <b>DND SRES PM/DCSEM 9</b>							
DATE		DATE			15. TOTAL	2	2	2	2
17. CONTRACT FILE/DOC NUMBER	18. ESTIMATED NO OF PAGES		19. ESTIMATED PRICE						

**APPENDIX 3 TO ANNEX A  
TO W8476-112761  
DATED 5 JUL 2012**

<b>CONTRACT DATA REQUIREMENTS LIST</b>					<b>DND Form 1413</b>					
A. SYSTEM / ITEM <b>Search and Removal Equipment Suite (SRES)</b>					B. CONTRACT / RFP NUMBER <b>W8476-112761</b>					
C. SOW IDENTIFIER <b>SRES SOW</b>			D. DATA CATEGORY <b>Management Data</b>		E. CONTRACTOR <b>TBD</b>					
1. ITEM NUMBER <b>CDRL SRES-PM-003</b>			2. TITLE OR DESCRIPTION OF DATA <b>Meeting Minutes</b>		3. SUBTITLE <b>N/A</b>					
4. AUTHORITY (Data Item Number) <b>DID SRES-PM-003</b>			5. CONTRACT REFERENCE <b>ANNEX A - SOW Para. 3.7.3.4.3</b>		6. REQUIRING OFFICE <b>DND TA</b>					
7. INSPECTION <b>DD</b>		9. INPUT	10. FREQUENCY <b>ASGEN</b>	12. DATE OF 1 <sup>st</sup> SUBMISSION <b>See block 16</b>	14. DISTRIBUTION and ADDRESSEES					
8. APP CODE <b>A</b>			11. AS OF DATE <b>N/A</b>	13. DATE OF SUB SUBMISSION <b>See Block 16</b>	A. ADDRESS		B. COPIES			
							DRAFT		FINAL	
						Hard Copy	Soft Copy	Hard Copy	Soft Copy	
16. REMARKS  Block 12: Meeting minutes shall be submitted for review no later than seven (7) calendar days following each meeting.  Response Time: Comments on the meeting minutes will be provided by the Crown no later than seven (7) calendar days of receipt.  Block 13: Revised meeting minutes addressing the comments from the Crown shall be submitted for approval no later than seven (7) calendar days of receipt of comments.					PWGSC CA		1	1	1	1
					DND TA		1	1	1	1
PREPARED BY <b>DND SRES TA</b>			APPROVED BY <b>DND SRES PM/DCSEM 9</b>		15. TOTAL					
DATE			DATE							2
17. CONTRACT FILE/DOC NUMBER		18. ESTIMATED NO OF PAGES		19. ESTIMATED PRICE						

**APPENDIX 3 TO ANNEX A  
TO W8476-112761  
DATED 5 JUL 2012**

<b>CONTRACT DATA REQUIREMENTS LIST</b>					<b>DND Form 1413</b>				
A. SYSTEM / ITEM <b>Search and Removal Equipment Suite (SRES)</b>					B. CONTRACT / RFP NUMBER <b>W8476-112761</b>				
C. SOW IDENTIFIER <b>SRES SOW</b>		D. DATA CATEGORY <b>Integrated Logistics Support</b>			E. CONTRACTOR <b>TBD</b>				
1. ITEM NUMBER <b>CDRL SRES-ILS-201</b>		2. TITLE OR DESCRIPTION OF DATA <b>Operator/Repair/Maintenance Equipment Manual</b>			3. SUBTITLE <b>N/A</b>				
4. AUTHORITY (Data Item Number) <b>DID SRES-ILS-201</b>		5. CONTRACT REFERENCE <b>ANNEX A - SOW Para. 3.8.3.1.1.</b>			6. REQUIRING OFFICE <b>SRES ILS Manager</b>				
7. INSPECTION <b>DD</b>	9. INPUT	10. FREQUENCY <b>ONE/R</b>	12. DATE OF 1 <sup>st</sup> SUBMISSION <b>See Block 16</b>		14. DISTRIBUTION and ADDRESSEES				
8. APP CODE <b>A</b>		11. AS OF DATE <b>N/A</b>	13. DATE OF SUB SUBMISSION <b>See Block 16</b>		A. ADDRESS	B. COPIES			
							DRAFT		FINAL
						Hard Copy	Soft Copy	Hard Copy	Soft Copy
16. REMARKS  Block 12. The Contractor shall provide a draft Operator/Repair/Maintenance Equipment Manual for review no later than sixty (60) calendar days after the Kick off meeting date.  Response Time: Comments on the Operator/Repair/Maintenance Equipment Manual will be provided by Canada no later than fourteen (14) calendar days after receipt of draft submission.  Block 13: The revised Operator/Repair/Maintenance Equipment Manual, addressing Canada comments shall be submitted for acceptance no later than fourteen (14) calendar days after the receipt of comments.  Note: The Operator/Repair/Maintenance Equipment Manual will be required for training and a copy of the manual must accompany the SRES (Appendix A 3.1.2.1) on delivery.					PWGSC CA	0	1	1	1
					DND SRES ILSM	1	1	1	1
					Issued with Annex A Table 4.2 Item 1	0	0	42	0
PREPARED BY <b>SRES ILS Technician</b>		APPROVED BY <b>SRES ILS Manager</b>							
DATE		DATE			15. TOTAL	1	2	44	2
17. CONTRACT FILE/DOC NUMBER	18. ESTIMATED NO OF PAGES		19. ESTIMATED PRICE						

**APPENDIX 3 TO ANNEX A  
TO W8476-112761  
DATED 5 JUL 2012**

<b>CONTRACT DATA REQUIREMENTS LIST</b>					<b>DND Form 1413</b>				
A. SYSTEM / ITEM <b>Search and Removal Equipment Suite (SRES)</b>					B. CONTRACT / RFP NUMBER <b>W8476-112761</b>				
C. SOW IDENTIFIER <b>SRES SOW</b>		D. DATA CATEGORY <b>Integrated Logistics Support</b>			E. CONTRACTOR <b>TBD</b>				
1. ITEM NUMBER <b>CDRL SRES-ILS-202</b>		2. TITLE OR DESCRIPTION OF DATA <b>Operator/Repair/Maintenance Non-Magnetic Equipment Manual</b>			3. SUBTITLE <b>N/A</b>				
4. AUTHORITY (Data Item Number) <b>DID SRES-ILS-202</b>		5. CONTRACT REFERENCE <b>ANNEX A - SOW Para. 3.8.3.1.2.</b>			6. REQUIRING OFFICE <b>SRES ILS Manager</b>				
7. INSPECTION <b>DD</b>	9. INPUT	10. FREQUENCY <b>ONE/R</b>	12. DATE OF 1 <sup>st</sup> SUBMISSION <b>See Block 16</b>		14. DISTRIBUTION and ADDRESSEES				
8. APP CODE <b>A</b>		11. AS OF DATE <b>N/A</b>	13. DATE OF SUB SUBMISSION <b>See Block 16</b>		A. ADDRESS	B. COPIES			
							DRAFT		FINAL
						Hard Copy	Soft Copy	Hard Copy	Soft Copy
16. REMARKS  Block 12. The Contractor shall provide a draft Operator/Repair/Maintenance Non-Magnetic Equipment Manual for review no later than sixty (60) calendar days after the Kick off meeting date.  Response Time: Comments on the Operator/Repair/Maintenance Non-Magnetic Equipment Manual will be provided by Canada no later than fourteen (14) calendar days after receipt of draft submission.  Block 13: The revised Operator/Repair/Maintenance Non-Magnetic Equipment Manual, addressing Canada comments shall be submitted for acceptance no later than fourteen (14) calendar days after the receipt of comments.  Note: Operator/Repair/Maintenance Non-Magnetic Equipment Manual will be required for training and a copy of the manual shall accompany the SRES (Appendix A 3.1.2.2) on delivery.					PWGSC CA	0	1	1	1
					DND SRES ILSM	1	1	1	1
					Issued with Annex A Table 4.2 Item 2	0	0	42	0
PREPARED BY <b>SRES ILS Technician</b>		APPROVED BY <b>SRES ILS Manager</b>							
DATE		DATE			15. TOTAL	1	2	20	2
17. CONTRACT FILE/DOC NUMBER	18. ESTIMATED NO OF PAGES		19. ESTIMATED PRICE						

**APPENDIX 3 TO ANNEX A  
TO W8476-112761  
DATED 5 JUL 2012**

<b>CONTRACT DATA REQUIREMENTS LIST</b>					<b>DND Form 1413</b>							
A. SYSTEM / ITEM <b>Search and Removal Equipment Suite (SRES)</b>					B. CONTRACT / RFP NUMBER <b>W8476-112761</b>							
C. SOW IDENTIFIER <b>SRES SOW</b>		D. DATA CATEGORY <b>Integrated Logistics Support</b>			E. CONTRACTOR <b>TBD</b>							
1. ITEM NUMBER <b>CDRL SRES-ILS-203</b>		2. TITLE OR DESCRIPTION OF DATA <b>Quick Reference Cards</b>			3. SUBTITLE <b>N/A</b>							
4. AUTHORITY (Data Item Number) <b>DID SRES-ILS-203</b>		5. CONTRACT REFERENCE <b>ANNEX A - SOW Para. 3.8.3.1.3.</b>			6. REQUIRING OFFICE <b>SRES ILS Manager</b>							
7. INSPECTION <b>DD</b>	9. INPUT	10. FREQUENCY <b>ONE/R</b>	12. DATE OF 1 <sup>st</sup> SUBMISSION <b>See Block 16</b>		14. DISTRIBUTION and ADDRESSEES							
8. APP CODE <b>A</b>		11. AS OF DATE <b>N/A</b>	13. DATE OF SUB SUBMISSION <b>See Block 16</b>									
16. REMARKS  Block 12. The Contractor shall provide one (1) set of draft (draft hard copies do not need to be laminated) Quick Reference Cards, for the ten items listed under Annex A para. 3.8.3.1.3.1, for review at the same time as the submission of the Operator Manuals (SRES-ILS-201 and SRES-ILS-202).  Response Time: Comments on the one (1) set of Quick Reference Cards will be provided by Canada no later than fourteen (14) calendar days after receipt of draft submission.  Block 13: The revised one (1) set of Quick Reference Cards, addressing Canada comments shall be submitted for acceptance no later than fourteen (14) calendar days of receipt of comments.  Note: The Quick Reference Cards will be required for the training session  Note: A set is considered 10 Quick Reference Cards, unless quantity otherwise defined.					A. ADDRESS		B. COPIES					
									DRAFT		FINAL	
									Hard Copy	Soft Copy	Hard Copy	Soft Copy
									0 set	1 set	1 set	1 set
									1 set	1 set	1 set	1 set
				0	0	42 sets	0					
PREPARED BY <b>SRES ILS Technician</b>		APPROVED BY <b>SRES ILS Manager</b>										
DATE		DATE			15. TOTAL							
					1 sets	2 sets	LOT	2 sets				
17. CONTRACT FILE/DOC NUMBER	18. ESTIMATED NO OF PAGES		19. ESTIMATED PRICE									

**APPENDIX 3 TO ANNEX A  
TO W8476-112761  
DATED 5 JUL 2012**

<b>CONTRACT DATA REQUIREMENTS LIST</b>					<b>DND Form 1413</b>																	
A. SYSTEM / ITEM <b>Search and Removal Equipment Suite (SRES)</b>					B. CONTRACT / RFP NUMBER <b>W8476-112761</b>																	
C. SOW IDENTIFIER <b>SRES SOW</b>		D. DATA CATEGORY <b>Integrated Logistics Support</b>			E. CONTRACTOR <b>TBD</b>																	
1. ITEM NUMBER <b>CDRL SRES-ILS-204</b>		2. TITLE OR DESCRIPTION OF DATA <b>Illustrated Parts Manual</b>			3. SUBTITLE <b>N/A</b>																	
4. AUTHORITY (Data Item Number) <b>DID SRES-ILS-204</b>		5. CONTRACT REFERENCE <b>ANNEX A - SOW Para. 3.8.3.1.4.</b>			6. REQUIRING OFFICE <b>SRES ILS Manager</b>																	
7. INSPECTION <b>DD</b>	9. INPUT	10. FREQUENCY <b>ONE/R</b>	12. DATE OF 1 <sup>st</sup> SUBMISSION <b>See Block 16</b>		14. DISTRIBUTION and ADDRESSEES																	
8. APP CODE <b>A</b>		11. AS OF DATE <b>N/A</b>	13. DATE OF SUB SUBMISSION <b>See Block 16</b>		A. ADDRESS		B. COPIES															
16. REMARKS  Block 12. The Contractor shall provide a draft Illustrated Parts Manual for review no later than forty-nine (49) calendar days after the Kick off Meeting date.  Response Time: Comments on the Illustrated Parts Manual will be provided by Canada no later than fourteen (14) calendar days after receipt of draft submission.  Block 13: Master copy: The master copy addressing the comments of Canada and other changes resulting from configuration changes must be submitted for review and acceptance no later than fourteen (14) calendar days following acceptance of the set of technical documentation.  The master copy received of the Illustrated Parts Manual will be considered as the final copy.					PWGSC CA		0		1		1											
													DND ILSM		1		1		3		1	
PREPARED BY <b>SRES ILS Manager</b>					APPROVED BY <b>SRES ILS Manager</b>																	
DATE					DATE																	
17. CONTRACT FILE/DOC NUMBER		18. ESTIMATED NO OF PAGES			19. ESTIMATED PRICE		15. TOTAL		1		2		4		2							

**APPENDIX 3 TO ANNEX A  
TO W8476-112761  
DATED 5 JUL 2012**

<b>CONTRACT DATA REQUIREMENTS LIST</b>					<b>DND Form 1413</b>				
A. SYSTEM / ITEM <b>Search and Removal Equipment Suite (SRES)</b>					B. CONTRACT / RFP NUMBER <b>W8476-112761</b>				
C. SOW IDENTIFIER <b>SRES SOW</b>		D. DATA CATEGORY <b>Integrated Logistics Support</b>			E. CONTRACTOR <b>TBD</b>				
1. ITEM NUMBER <b>CDRL SRES-ILS-205</b>		2. TITLE OR DESCRIPTION OF DATA <b>Interim Spares List</b>			3. SUBTITLE <b>N/A</b>				
4. AUTHORITY (Data Item Number) <b>DID SRES-ILS-205</b>		5. CONTRACT REFERENCE <b>ANNEX A - SOW Para. 3.8.4.2</b>			6. REQUIRING OFFICE <b>SRES ILS Manager</b>				
7. INSPECTION <b>DD</b>	9. INPUT	10. FREQUENCY <b>ONE/R</b>	12. DATE OF 1 <sup>st</sup> SUBMISSION <b>See Block 16</b>		14. DISTRIBUTION and ADDRESSEES				
8. APP CODE <b>A</b>		11. AS OF DATE <b>N/A</b>	13. DATE OF SUB SUBMISSION <b>See Block 16</b>		A. ADDRESS	B. COPIES			
						DRAFT		FINAL	
						Hard Copy	Soft Copy	Hard Copy	Soft Copy
16. REMARKS  Block 12: The Contractor shall provide a draft Interim Spares List for review no later than fourteen (14) calendar days after the Kick off Meeting date.  Response Time: Comments on the Interim Spares List will be provided by Canada no later than fourteen (14) calendar days after receipt of draft submission.  Block 13: The revised Interim Spares List, addressing Canada comments shall be submitted for acceptance no later than fourteen (14) calendar days after the receipt of comments.					PWGSC CA	0	1	1	1
					DND ILSM	1	1	1	1
PREPARED BY <b>SRES ILS Technician</b>		APPROVED BY <b>SRES ILS Manager</b>							
DATE		DATE			15. TOTAL	1	2	2	2
17. CONTRACT FILE/DOC NUMBER	18. ESTIMATED NO OF PAGES		19. ESTIMATED PRICE						

<b>CONTRACT DATA REQUIREMENTS LIST</b>					<b>DND Form 1413</b>				
A. SYSTEM / ITEM <b>Search and Removal Equipment Suite (SRES)</b>					B. CONTRACT / RFP NUMBER <b>W8476-112761</b>				
C. SOW IDENTIFIER <b>SRES SOW</b>		D. DATA CATEGORY <b>Integrated Logistics Support</b>			E. CONTRACTOR <b>TBD</b>				
1. ITEM NUMBER <b>CDRL SRES-ILS-206</b>		2. TITLE OR DESCRIPTION OF DATA <b>Provisioning Parts Breakdown</b>			3. SUBTITLE <b>N/A</b>				
4. AUTHORITY (Data Item Number) <b>DID SRES-ILS-206</b>		5. CONTRACT REFERENCE <b>ANNEX A - SOW Para. 3.8.4.3</b>			6. REQUIRING OFFICE <b>SRES ILS Manager</b>				
7. INSPECTION <b>DD</b>	9. INPUT	10. FREQUENCY <b>ONE/R</b>	12. DATE OF 1 <sup>st</sup> SUBMISSION <b>See Block 16</b>		14. DISTRIBUTION and ADDRESSEES				
8. APP CODE <b>A</b>		11. AS OF DATE <b>N/A</b>	13. DATE OF SUB SUBMISSION <b>See Block 16</b>		A. ADDRESS	B. COPIES			
						DRAFT		FINAL	
						Hard Copy	Soft Copy	Hard Copy	Soft Copy
16. REMARKS  Block 12. The Contractor shall provide a draft Provisioning Parts Breakdown for review at the same time as the draft Illustrated Parts Manual.  Response Time: Comments on the Provisioning Parts Breakdown will be provided by Canada no later than fourteen (14) calendar days after receipt of draft submission.  Block 13: The revised Provisioning Parts Breakdown, addressing Canada comments shall be submitted for acceptance no later than fourteen (14) calendar days the receipt of comments.					PWGSC CA	0	1	1	1
					DND ILSM	2	1	2	1
PREPARED BY <b>SRES ILS Manager</b>		APPROVED BY <b>SRES ILS Manager</b>							
DATE		DATE			15. TOTAL	2	2	3	2
17. CONTRACT FILE/DOC NUMBER	18. ESTIMATED NO OF PAGES		19. ESTIMATED PRICE						

**APPENDIX 3 TO ANNEX A  
TO W8476-112761  
DATED 5 JUL 2012**

<b>CONTRACT DATA REQUIREMENTS LIST</b>				<b>DND Form 1413</b>							
A. SYSTEM / ITEM <b>Search and Removal Equipment Suite (SRES)</b>				B. CONTRACT / RFP NUMBER <b>W8476-112761</b>							
C. SOW IDENTIFIER <b>SRES SOW</b>		D. DATA CATEGORY <b>Integrated Logistics Support</b>		E. CONTRACTOR <b>TBD</b>							
1. ITEM NUMBER <b>CDRL SRES-ILS-207</b>		2. TITLE OR DESCRIPTION OF DATA <b>Supplementary Provisioning Technical Documentation</b>		3. SUBTITLE <b>N/A</b>							
4. AUTHORITY (Data Item Number) <b>DID SRES-ILS-207</b>		5. CONTRACT REFERENCE <b>ANNEX A - SOW Para. 3.8.4.4</b>		6. REQUIRING OFFICE <b>SRES ILS Manager</b>							
7. INSPECTION <b>DD</b>	9. INPUT	10. FREQUENCY <b>ONE/R</b>	12. DATE OF 1 <sup>st</sup> SUBMISSION <b>See Block 16</b>	14. DISTRIBUTION and ADDRESSEES							
8. APP CODE <b>A</b>		11. AS OF DATE <b>N/A</b>	13. DATE OF SUB SUBMISSION <b>See Block 16</b>					A. ADDRESS		B. COPIES	
								DRAFT		FINAL	
				Hard Copy	Soft Copy	Hard Copy	Soft Copy				
16. REMARKS Block 12. The Contractor shall provide the Supplementary Provisioning Technical Documentation for review at the same time as the draft Provisioning Parts Breakdown.  Response Time: Comments on the Supplementary Provisioning Technical Documentation will be provided by Canada no later than fourteen (14) calendar days after reception.  Block 13: The revised Supplementary Provisioning Technical Documentation addressing Canada comments shall be submitted for acceptance no later than fourteen (14) calendar days the receipt of comments.				<b>SRES ILSM</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>			
				<b>PWGSC CA</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>			
PREPARED BY <b>SRES ILS Manager</b>		APPROVED BY <b>SRES ILS Manager</b>		15. TOTAL							
DATE		DATE						<b>0</b>	<b>0</b>	<b>2</b>	<b>2</b>
17. CONTRACT FILE/DOC NUMBER	18. ESTIMATED NO OF PAGES		19. ESTIMATED PRICE								

<b>CONTRACT DATA REQUIREMENTS LIST</b>					<b>DND Form 1413</b>									
A. SYSTEM / ITEM <b>Search and Removal Equipment Suite (SRES)</b>					B. CONTRACT / RFP NUMBER <b>W8476-112761</b>									
C. SOW IDENTIFIER <b>SRES SOW</b>		D. DATA CATEGORY <b>Integrated Logistics Support</b>			E. CONTRACTOR <b>TBD</b>									
1. ITEM NUMBER <b>CDRL SRES-ILS-208</b>		2. TITLE OR DESCRIPTION OF DATA <b>Special Tool &amp; Test Equipment List</b>			3. SUBTITLE <b>N/A</b>									
4. AUTHORITY (Data Item Number) <b>DID SRES-ILS-208</b>		5. CONTRACT REFERENCE <b>ANNEX A - SOW Para. 3.8.4.5</b>			6. REQUIRING OFFICE <b>SRES ILS Manager</b>									
7. INSPECTION <b>DD</b>	9. INPUT	10. FREQUENCY <b>ONE/R</b>	12. DATE OF 1 <sup>st</sup> SUBMISSION <b>See Block 16</b>		14. DISTRIBUTION and ADDRESSEES									
8. APP CODE <b>A</b>		11. AS OF DATE <b>N/A</b>	13. DATE OF SUB SUBMISSION <b>See Block 16</b>											
16. REMARKS  Block 12. The Contractor shall provide a draft Special Tool & Test Equipment List for review no later than twenty-one (21) calendar days after the Kick off Meeting date.  Response Time: Comments on the Special Tool & Test Equipment List will be provided by Canada no later than fourteen (14) calendar days after receipt of draft submission.  Block 13: The revised Special Tool & Test Equipment List, addressing Canada comments shall be submitted for acceptance no later than fourteen (14) calendar days after the receipt of comments.					A. ADDRESS	B. COPIES								
						DRAFT		FINAL						
						Hard Copy	Soft Copy	Hard Copy	Soft Copy					
						PWGSC	0	1	1	1				
						CA								
						DND	1	1	1	1				
						ILSM								
PREPARED BY <b>SRES ILS Manager</b>		APPROVED BY <b>SRES ILS Manager</b>												
DATE		DATE			15. TOTAL	1	2	2	2					
17. CONTRACT FILE/DOC NUMBER	18. ESTIMATED NO OF PAGES		19. ESTIMATED PRICE											

**APPENDIX 3 TO ANNEX A  
TO W8476-112761  
DATED 5 JUL 2012**

<b>CONTRACT DATA REQUIREMENTS LIST</b>					<b>DND Form 1413</b>				
A. SYSTEM / ITEM <b>Search and Removal Equipment Suite (SRES)</b>					B. CONTRACT / RFP NUMBER <b>W8476-112761</b>				
C. SOW IDENTIFIER <b>SRES SOW</b>		D. DATA CATEGORY <b>Integrated Logistics Support</b>			E. CONTRACTOR <b>TBD</b>				
1. ITEM NUMBER <b>CDRL SRES-ILS-209</b>		2. TITLE OR DESCRIPTION OF DATA <b>Training Package</b>			3. SUBTITLE <b>N/A</b>				
4. AUTHORITY (Data Item Number) <b>DID SRES-ILS-209</b>		5. CONTRACT REFERENCE <b>ANNEX A - SOW Para. 3.8.7.6</b>			6. REQUIRING OFFICE <b>SRES ILS Manager</b>				
7. INSPECTION <b>DD</b>	9. INPUT	10. FREQUENCY <b>ONE/R</b>	12. DATE OF 1 <sup>st</sup> SUBMISSION <b>See Block 16</b>		14. DISTRIBUTION and ADDRESSEES				
8. APP CODE <b>A</b>		11. AS OF DATE <b>N/A</b>	13. DATE OF SUB SUBMISSION <b>See Block 16</b>		A. ADDRESS	B. COPIES			
						DRAFT		FINAL	
						Hard Copy	Soft Copy	Hard Copy	Soft Copy
16. REMARKS  Block 12. The Contractor shall provide a draft Training Package for review no later than forty-nine (49) calendar days after the Kick off Meeting date.  Response Time: Comments on the Training Package will be provided by Canada no later than thirty (30) calendar days after receipt of draft submission.  Block 13: The revised Training Package, addressing Canada comments shall be submitted for acceptance no later than fourteen (14) calendar days after the receipt of comments.  The training package will be required for the training session					PWGSC CA	0	1	1	1
					DND ILSM	1	1	2	2
PREPARED BY <b>SRES ILS Manager</b>		APPROVED BY <b>SRES ILS Manager</b>							
DATE		DATE			15. TOTAL	1	2	3	3
17. CONTRACT FILE/DOC NUMBER	18. ESTIMATED NO OF PAGES		19. ESTIMATED PRICE						

**APPENDIX 3 TO ANNEX A  
TO W8476-112761  
DATED 5 JUL 2012**

<b>CONTRACT DATA REQUIREMENTS LIST</b>					<b>DND Form 1413</b>				
A. SYSTEM / ITEM <b>Search and Removal Equipment Suite (SRES)</b>					B. CONTRACT / RFP NUMBER <b>W8476-112761</b>				
C. SOW IDENTIFIER <b>SRES SOW</b>		D. DATA CATEGORY <b>Integrated Logistics Support</b>			E. CONTRACTOR <b>TBD</b>				
1. ITEM NUMBER <b>CDRL SRES-ILS-210</b>		2. TITLE OR DESCRIPTION OF DATA <b>Packaging, Labels and Codes</b>			3. SUBTITLE <b>N/A</b>				
4. AUTHORITY (Data Item Number) <b>DID SRES-ILS-210</b>		5. CONTRACT REFERENCE <b>ANNEX A - SOW Para. 3.8.8</b>			6. REQUIRING OFFICE <b>SRES ILS Manager</b>				
7. INSPECTION <b>DD</b>	9. INPUT	10. FREQUENCY <b>ONE/R</b>	12. DATE OF 1 <sup>st</sup> SUBMISSION <b>See Block 16</b>		14. DISTRIBUTION and ADDRESSEES				
8. APP CODE <b>A</b>		11. AS OF DATE <b>N/A</b>	13. DATE OF SUBMISSION <b>See Block 16</b>		A. ADDRESS	B. COPIES			
						DRAFT		FINAL	
						Hard Copy	Soft Copy	Hard Copy	Soft Copy
16. REMARKS  Block 12: The Packaging, Labels and Codes shall be submitted for evaluation and review within forty-two (42) calendar days after the Kick-off Meeting.  Response Time: Comments on Packaging, Labels and Codes will be provided by the Crown within twenty-one (21) calendar days of their respective receipts.  Block 13: Revisions to the Packaging, Labels and Codes, addressing the comments from the Crown, shall be submitted for acceptance within fourteen (14) calendar days of receipt of respective comments.  Revisions/Additions to the Packaging, Labels and Codes shall also be provided once a range of spares are selected for purchase, following the IPC, by DND to support the equipment.					PWGSC CA	0	1	1	1
					DND ILSM	1	1	1	1
					DSCO	1	1	1	1
PREPARED BY <b>SRES ILS Technician</b>		APPROVED BY <b>SRES ILS Manager</b>							
DATE		DATE			15. TOTAL	2	3	3	3
17. CONTRACT FILE/DOC NUMBER	18. ESTIMATED NO OF PAGES		19. ESTIMATED PRICE						

**APPENDIX 3 TO ANNEX A  
TO W8476-112761  
DATED 5 JUL 2012**

<b>CONTRACT DATA REQUIREMENTS LIST</b>				<b>DND Form 1413</b>				
A. SYSTEM / ITEM <b>Search and Removal Equipment Suite (SRES)</b>				B. CONTRACT / RFP NUMBER <b>W8476-112761</b>				
C. SOW IDENTIFIER <b>SRES SOW</b>		D. DATA CATEGORY <b>Integrated Logistics Support</b>		E. CONTRACTOR <b>TBD</b>				
1. ITEM NUMBER <b>CDRL SRES-ILS-211</b>		2. TITLE OR DESCRIPTION OF DATA <b>Identification Plates</b>		3. SUBTITLE <b>N/A</b>				
4. AUTHORITY (Data Item Number) <b>DID SRES-ILS-211</b>		5. CONTRACT REFERENCE <b>ANNEX A - SOW Para. 3.8.9</b>		6. REQUIRING OFFICE <b>SRES ILS Manager</b>				
7. INSPECTION <b>DD</b>	9. INPUT	10. FREQUENCY <b>ONE/R</b>	12. DATE OF 1 <sup>st</sup> SUBMISSION <b>See Block 16</b>	14. DISTRIBUTION and ADDRESSEES				
8. APP CODE <b>A</b>		11. AS OF DATE <b>N/A</b>	13. DATE OF SUB SUBMISSION <b>See Block 16</b>	A. ADDRESS	B. COPIES			
						DRAFT		FINAL
					Hard Copy	Soft Copy	Hard Copy	Soft Copy
16. REMARKS  Block 12. The Contractor shall provide a draft Identification Plates for review no later than fourteen (14) calendar days after the Kick off Meeting date.  Response Time: Comments on the Identification Plates will be provided by Canada no later than fourteen (14) calendar days after receipt of draft submission.  Block 13: The revised Identification Plates, addressing Canada comments shall be submitted for acceptance no later than fourteen (14) calendar days after the receipt of comments.				PWGSC CA	0	1	1	1
				DND ILSM	1	1	1	1
PREPARED BY <b>SRES ILS Manager</b>		APPROVED BY <b>SRES ILS Manager</b>						
DATE		DATE		15. TOTAL	1	2	2	2
17. CONTRACT FILE/DOC NUMBER	18. ESTIMATED NO OF PAGES		19. ESTIMATED PRICE					

**APPENDIX 3 TO ANNEX A  
TO W8476-112761  
DATED 5 JUL 2012**

<b>CONTRACT DATA REQUIREMENTS LIST</b>				<b>DND Form 1413</b>				
A. SYSTEM / ITEM <b>Search and Removal Equipment Suite (SRES)</b>				B. CONTRACT / RFP NUMBER <b>W8476-112761</b>				
C. SOW IDENTIFIER <b>SRES SOW</b>		D. DATA CATEGORY <b>Integrated Logistics Support</b>		E. CONTRACTOR <b>TBD</b>				
1. ITEM NUMBER <b>CDRL SRES-ILS-212</b>		2. TITLE OR DESCRIPTION OF DATA <b>Controlled Goods List</b>		3. SUBTITLE <b>N/A</b>				
4. AUTHORITY (Data Item Number) <b>DID SRES-ILS-212</b>		5. CONTRACT REFERENCE <b>ANNEX A - SOW Para. 3.8.10</b>		6. REQUIRING OFFICE <b>SRES ILS Manager</b>				
7. INSPECTION <b>DD</b>	9. INPUT	10. FREQUENCY <b>ONE/R</b>	12. DATE OF 1 <sup>st</sup> SUBMISSION <b>See Block 16</b>	14. DISTRIBUTION and ADDRESSEES				
8. APP CODE <b>A</b>		11. AS OF DATE <b>N/A</b>	13. DATE OF SUB SUBMISSION <b>See Block 16</b>	A. ADDRESS	B. COPIES			
						DRAFT		FINAL
					Hard Copy	Soft Copy	Hard Copy	Soft Copy
16. REMARKS  Block 12. The Contractor shall provide a draft Controlled Goods List for review no later than thirty (30) calendar days after the Kick off Meeting date.  Response Time: Comments on the Controlled Goods List will be provided by Canada no later than fourteen (14) calendar days after receipt of draft submission.  Block 13: The revised Controlled Goods List, addressing Canada comments shall be submitted for acceptance no later than fourteen (14) calendar days after the receipt of comments.				PWGSC CA	0	1	1	1
				DND ILSM	1	1	1	1
PREPARED BY <b>SRES ILS Manager</b>		APPROVED BY <b>SRES ILS Manager</b>						
DATE		DATE		15. TOTAL	1	2	2	2
17. CONTRACT FILE/DOC NUMBER	18. ESTIMATED NO OF PAGES		19. ESTIMATED PRICE					

**APPENDIX 3 TO ANNEX A  
TO W8476-112761  
DATED 5 JUL 2012**

<b>CONTRACT DATA REQUIREMENTS LIST</b>					<b>DND Form 1413</b>				
A. SYSTEM / ITEM <b>Search and Removal Equipment Suite (SRES)</b>					B. CONTRACT / RFP NUMBER <b>W8476-112761</b>				
C. SOW IDENTIFIER <b>SRES SOW</b>		D. DATA CATEGORY <b>Integrated Logistics Support</b>			E. CONTRACTOR <b>TBD</b>				
1. ITEM NUMBER <b>CDRL SRES-ILS-213</b>		2. TITLE OR DESCRIPTION OF DATA <b>Repair &amp; Overhaul Plan</b>			3. SUBTITLE <b>N/A</b>				
4. AUTHORITY (Data Item Number) <b>DID SRES-ILS-213</b>		5. CONTRACT REFERENCE <b>ANNEX A - SOW Para. 3.8.11</b>			6. REQUIRING OFFICE <b>SRES ILS Manager</b>				
7. INSPECTION <b>DD</b>	9. INPUT	10. FREQUENCY <b>ONE/R</b>	12. DATE OF 1 <sup>st</sup> SUBMISSION <b>See Block 16</b>		14. DISTRIBUTION and ADDRESSEES				
8. APP CODE <b>A</b>		11. AS OF DATE <b>N/A</b>	13. DATE OF SUB SUBMISSION <b>See Block 16</b>		A. ADDRESS				
					B. COPIES				
					DRAFT		FINAL		
					Hard Copy	Soft Copy	Hard Copy	Soft Copy	
16. REMARKS  Block 12. The Contractor shall provide a draft Repair & Overhaul Plan for review no later than forty-nine (49) calendar days after the Kick off Meeting date.  Response Time: Comments on the Repair & Overhaul Plan will be provided by Canada no later than fourteen (14) calendar days after receipt of draft submission.  Block 13: The revised Repair & Overhaul Plan, addressing Canada comments shall be submitted for acceptance no later than fourteen (14) calendar days after the receipt of comments.					<b>PWGSC CA</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>1</b>
					<b>DND ILS M</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
PREPARED BY <b>SRES ILS Manager</b>		APPROVED BY <b>SRES ILS Manager</b>							
DATE		DATE			15. TOTAL				
					<b>1</b>	<b>2</b>	<b>2</b>	<b>2</b>	
17. CONTRACT FILE/DOC NUMBER	18. ESTIMATED NO OF PAGES		19. ESTIMATED PRICE						

**EVALUATION CRITERIA**  
**FOR THE**  
**SEARCH AND REMOVAL EQUIPMENT SUITE**

## Table of Contents

<b>1. Introduction.....</b>	<b>3</b>
<b>2. Evaluation Process.....</b>	<b>3</b>
<b>3. Contractor Selection.....</b>	<b>4</b>
<b>4. Compliance Method.....</b>	<b>5</b>
TABLE 1: MANDATORY TECHNICAL EVALUATION CRITERIA .....	6
TABLE 2: POINT-RATED TECHNICAL EVALUATION CRITERIA .....	8

## 1. Introduction

- 1.1. This document identifies the procedure by which bids for the Search and Removal Equipment Suite (SRES) requirement, will be evaluated by Canada.
- 1.2. This document forms a part of the Request for Proposal (RFP) for the SRES requirement.

## 2. Evaluation Process

- 2.1. The evaluation process will be conducted as follows:
  - a. The evaluation team will determine first if there are three (3) or more bids with a valid Canadian Content certification. In that event, the evaluation process will be limited to the bids with the valid certification; otherwise, all bids will be evaluated. If some of the bids with a valid certification are declared non-responsive, or are withdrawn, and less than three (3) responsive bids with a valid certification remain, the evaluation will continue among those bids with a valid certification. If all bids with a valid certification are subsequently declared non-responsive, or are withdrawn, then all the other bids received will be evaluated.
  - b. Contracting Authority will screen the bids for completeness, misplaced financial information and compliance with the general terms and conditions. The technical section of the compliant bids will then be provided to the Bid Evaluation Team.
  - c. The Bid Evaluation Team will review bids to ensure compliance with all mandatory requirements of Table 1. The Bid Evaluation Team will use the "Bidder's Response/References" column of Table 1 to acquire where compliance information has been provided in a bid. The Bid Evaluation Team will assess the information for compliance, and enter the results in the "Evaluation" column of Table 1. Compliance (C) or non-responsive (NR) will be indicated. Failure to meet one or more of the mandatory requirements will render the bid non-compliant and will be given no further consideration.

*For all bids that meet the mandatory requirements:*

- d. The Bid Evaluation Team will score bids with respect to each point-rated requirement of Table 2. The Bid Evaluation Team will use the "Bidder's Response/References" column of Table 2 to acquire where compliance information has been provided in a bid. Based upon this information, each point rated requirement will be assessed as follows:
  - i. Four Scenario Locations:

*Bidders must achieve a minimum of 50% of the maximum available points (40 of the 80 points) for Four Scenario Locations.*

The Bid Evaluation Team will assess and evaluate each point rated criteria, and award points using the scoring method provided. The Bid Evaluation Team will enter the results in the "Score" column of Table 2.

ii. Bidder Training Experience and References:

*Bidders must achieve a minimum of 50% of the maximum available points (15 of the 30 points) for Bidder Training Experience and References.*

The Bid Evaluation Team will assess and evaluate each point rated criteria, and award points using the scoring method provided. The Bid Evaluation Team will enter the results in the "Score" column of Table 2.

- e. The Bid Evaluation Team will sum the scores for each of the point rate evaluation areas of Table 2, and identify the total score achieved with respect to the maximum points available for each respective area. The Bid Evaluation Team will forward the results for review and evaluation by the Contracting Authority;

### 3. Contractor Selection

3.1. Contractor Selection will be conducted as follows:

- a. The Contracting Authority will identify bids that achieved a minimum of 50% of the total points available for Bidder Training Experience and References (15 points out of a possible 30 points). Failure to achieve 50% of the possible 30 points will render the bid non-compliant and will be given no further consideration.

*For all bids that achieve 50% of the total available points for Bidder Training Experience and References:*

- b. The contracting Authority will identify bids that achieve a minimum of 50% of the total points available for all point rate criteria in table 2 (55 points out of a possible 110 points). Failure to achieve 50% of the possible 110 points will render the bid non-compliant and will be given no further consideration;
- c. The organization submitting a fully compliant bid with the lowest cost per point as determined by PWGSC will be selected as the Contractor. This will be calculated as follows:

$$\frac{\text{Price of Bid (including options)}}{\text{Total Points Awarded for Bid}} = \text{Cost per Point Score}$$

Example:

Bidder A:

Total Evaluated Cost of \$61,500,000 divided by 800 Total Points achieved = \$76,875.00 per point.

Bidder B:

Total Evaluated Cost of \$66,000,000 divided by 875 Total Points achieved =  
\$75,428.57 per point.

In this case, Bidder B would be recommended for contract award

#### **4. Compliance Method**

The following methods, as indicated in the “Compliance Documentation Required” column of Table 1, will be used to define the minimum information required from the bidders against each requirement:

- a. Test Report (TR) - Where “Test Report” is identified in the “Compliance Documentation Required” column, the bidder shall provide CE (or equivalent) test reports or accredited NATO/ABCA third party lab certifications.
- b. Compliance Statement (CS) - Where “Compliance Statement” is identified in the “Compliance Documentation Required” column, the Bidder shall provide a compliance statement that describes in detail how the equipment offered fully complies with the requirement. Supporting documentation is requested but not essential.

**TABLE 1: MANDATORY TECHNICAL EVALUATION CRITERIA**

Serial	Key Requirement Criteria with References	Requirement Description	Compliance Documentation Required CS - Compliance Statement TR - Test Report	Bidder's Response/References	Evaluation for the Evaluation Team only)	
					"C"	"NR"
M1	Annex A – Para 3.2.1.2	The SRES shall be based on proven, fielded equipment that is in-service with a North Atlantic Treaty Organization (NATO) or American, British, Canadian, Australian (ABCA) military partner or police agency of those countries.	CS			
M2	Annex A – Para 3.2.2.1	The SRES shall be designed so that the various components shall work together without any modifications.	CS			
M3	Annex A – Para 3.2.2.2	The SRES shall be designed for fast viewing and selection of available tools and equipment, as well as replacement and mustering of those tools after an operation.	CS			
M4	Annex A – Para 3.2.2.3	SRES specifications, when required by the specific component under section 3.3, shall be supported by CE (or equivalent) test reports or accredited NATO/ABCA third party lab certifications.	CS			
M5	Annex A – Para 3.3.10.1	Mine prodder shall be tested and certified to be non-magnetic IAW STANAG 2897 Annex C.	CS			
M6	Annex A – Para 3.3.13.2	Each component of the Non-magnetic/sparking tools shall be tested and certified to be non-magnetic IAW STANAG 2897 Annex C.	CS			
M7	Annex A – Para 3.3.14.2	Each component of the Non-magnetic/sparking excavation equipment shall be tested and certified to be	CS			

**ANNEX B**  
**TO W8476-112761**  
**DATED 5 JUL 2012**

Serial	Key Requirement Criteria with References	Requirement Description	Compliance Documentation Required CS - Compliance Statement TR - Test Report	Bidder's Response/References	Evaluation is for the Evaluation Team only)	
					"C"	"NR"
		non-magnetic IAW STANAG 2897 Annex C.				
M8	Annex A – Para 3.3.15	Hook and line equipment Component specifications (except for the telescopic pole in para. 3.3.15.4) shall be certified as described in paragraph 3.2.2.3.	TR			
M9	Annex A – Para 3.3.17	Heavy duty tripod Component specification (maximum load) shall be certified as described in paragraph 3.2.2.3.	TR			
M10	Annex A – Para 3.3.18	Light duty tripod Component specification (maximum load) shall be certified as described in paragraph 3.2.2.3.	TR			
M11	Annex A – Para 3.3.22.2	Lightweight EOD Tool and Hook and Line equipment shall weigh less than 4.55kg (approx. 10lbs), including soft carrying case.	CS			
M12	Annex A – Para 3.5.1.1	The SRES shall be capable of operation while in climatic conditions ranging from -30°C to +50°C without degradation, unless otherwise stated under System Components para. 3.3.	CS			

**TABLE 2: POINT-RATED TECHNICAL EVALUATION CRITERIA**

Requirements	Minimum Information Required	Evaluation Criteria	Evaluation Scale	Bidder's Response/References	Score
<p><b>Operator Training Scenarios</b> (Ref: Annex A - SOW Para 3.8.7.6).  (Note: These Training Scenarios shall be used as a basis for the submission Training Package DID SRES-ILS-209 after contract award.)</p>	<p><b>Bidder shall provide four operator training scenarios via type written document</b> (Bidder can use their own format) with pictures, using their proposed equipment suite to deal with threats found in each of four (4) locations.</p>	<p>The evaluators will assess the bidder's submitted Operator Training Scenarios based on the points score listed.  The overall point score assigned to the bidder's submitted Operator Training Scenarios will contribute to the bidder's proposal evaluation.</p>	<p style="text-align: center;"><b>For a maximum of 80 points</b></p> <p style="text-align: center;"><b>Four Scenario Locations</b></p> <ul style="list-style-type: none"> <li>• <b>Building</b> - Threat will be inside the building with access only through closed doors.</li> <li>• <b>Vehicle</b> - Threat will be inside the passenger compartment with doors closed, but not locked, and windows rolled up as well as a second threat inside the engine compartment.</li> <li>• <b>Culvert</b> - Threat will be inside the culvert (at least 3 meters from the opening) below a road.</li> <li>• <b>Raised Platform</b> - Threat will be on top of a raised platform (such as a water tower) at least 10 meters above ground. Assume platform has ladder access.</li> </ul> <p style="text-align: center;"><b>Scenario Basic Requirements</b></p> <ol style="list-style-type: none"> <li>1. Bidder shall include pictures of each kit (or piece of equipment if not in a kit) used in each of the scenarios, all of which shall be in the proposed suite listed under the "System Components" section of the SOW.</li> <li>2. A manual approach (Operator searching to locate and gain access to the IED) in each scenario shall be required (no remote approaches), as well, Bidder shall assume manual approaches are a one-man risk and full EOD suit is worn on approach.</li> </ol>		

			<p>3. Vehicles in scenario:</p> <ul style="list-style-type: none"> <li>• Bidder shall demonstrate how vehicles are to be semi-remotely moved their own length and jolted.</li> <li>• Bidder shall demonstrate clearance of major load-carrying areas including search inside and around a vehicle.</li> </ul> <p>4. Bidder shall state any other assumptions made in each scenario.</p> <p style="text-align: center;"><b>Scenario IED Threat Requirement</b></p> <p>IED design and employment varies based upon adversary sophistication, intended target and available materials. There are three main categories of IEDs: command initiated, time initiated, and victim operated. Bidder shall assume that threats used in the 4 scenarios are all victim operated. Victim operated IEDs are designed so that the victim causes the device to function, which can be an effective way of attacking individuals or first responders reacting to a real or hoax incident, therefore:</p> <ol style="list-style-type: none"> <li>1. The Bidder shall treat proposed threats as if they could be victim operated and demonstrate how the proposed suite of equipment, listed under the "System Components" section of the SOW, is effective and provides safety under this assumption.</li> <li>2. The Bidder shall assume a thorough visual search is required to ensure that secondary IEDs are not present within each proposed threat location.</li> </ol>	
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			<p><b>Scenario Basic Mission Area Requirements</b></p> <p>Each operator training scenario shall demonstrate the following basic mission areas:</p> <p><b>Search/Investigation</b> – The bidder shall demonstrate the capability to safely approach and determine the location of the threat with enough detail to establish an accurate access/movement plan through search lanes that have been cleared of any dangers.</p> <p><b>Access/Movement</b> – The bidder shall demonstrate the capability to gain access to the threat (possibly with the use of tools) and move the threat to a safe area that will reduce surrounding damage. Bidder shall also demonstrate how the proposed suite keeps the threat in its original attitude.</p> <p><b>Hazard Mitigation</b> – The bidder shall demonstrate the utilization of equipment along with procedures to reduce related hazards to the EOD Operator(s)/Team, requiring minimal approaches and provide stand-off capability.</p> <p><b>Scene Clearance</b> – Bidder shall assume RSPs (Render Safe Procedures - application of special EOD equipment (such as disrupters), which are used to open, investigate and preclude the detonation or functioning of the threat) have taken place.</p> <p>Bidder shall demonstrate how the proposed suite is used for forensic investigation (including collection of evidence and preparation for photos/diagrams).</p>	
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Evaluation Term Definitions	
	<p><b>Completely &amp; Credibly demonstrated</b> - Demonstrating sufficient military experience/knowledge, worthy of evaluator confidence, to carry out the operation successfully. <i>In order to demonstrate "sufficient" military experience / knowledge, the bidder shall incorporate realistic EOD techniques, procedures, and terminology while demonstrating the engineering and professional design, and equipment organizational system (allowing EOD operator to easily view, find and select appropriate equipment and cross check for load strength ratings and maintenance/care instructions) of the proposed suite of SRES equipment. Where applicable, the Bidder shall also demonstrate within the scenarios how the proposed suite handles the full load ranges [up to 227.3kg (approx. 500lbs).</i></p> <p><b>Marginally demonstrated</b> - Demonstrating minimal military experience/knowledge with a likelihood of carrying out the operation successfully. <i>Where applicable, the Bidder shall also demonstrate within the scenarios how the proposed suite handles the full load ranges [up to 227.3kg (approx. 500lbs).</i></p> <p><b>Not credibly demonstrated</b> - NOT demonstrating sufficient military experience/knowledge, worthy of evaluator confidence, to carry out the operation successfully.</p>

		<p><b>Scenario 1 – Building</b></p> <p><b>Search/Investigation</b></p> <ul style="list-style-type: none"> <li>• 5 points – Completely &amp; credibly demonstrated</li> <li>• 3 points – Marginally demonstrated</li> <li>• 0 points – Not credibly demonstrated</li> </ul> <p><b>Access/Movement</b></p> <ul style="list-style-type: none"> <li>• 5 points – Completely &amp; credibly demonstrated</li> <li>• 3 points – Marginally demonstrated</li> <li>• 0 points – Not credibly demonstrated</li> </ul> <p><b>Hazard Mitigation</b></p> <ul style="list-style-type: none"> <li>• 5 points – Completely &amp; credibly demonstrated</li> <li>• 3 points – Marginally demonstrated</li> <li>• 0 points – Not credibly demonstrated</li> </ul> <p><b>Scene Clearance (after RSPs)</b></p> <ul style="list-style-type: none"> <li>• 5 points – Completely &amp; credibly demonstrated</li> <li>• 3 points – Marginally demonstrated</li> <li>• 0 points – Not credibly demonstrated</li> </ul>		
		<p><b>Scenario 2 – Vehicle</b></p> <p><b>Search/Investigation</b></p> <ul style="list-style-type: none"> <li>• 5 points – Completely &amp; credibly demonstrated</li> <li>• 3 points – Marginally demonstrated</li> <li>• 0 points – Not credibly demonstrated</li> </ul> <p><b>Access/Movement</b></p> <ul style="list-style-type: none"> <li>• 5 points – Completely &amp; credibly demonstrated</li> <li>• 3 points – Marginally demonstrated</li> <li>• 0 points – Not credibly demonstrated</li> </ul>		


**Hazard Mitigation**

- 5 points – Completely & credibly demonstrated
- 3 points – Marginally demonstrated
- 0 points – Not credibly demonstrated

**Scene Clearance (after RSPs)**

- 5 points – Completely & credibly demonstrated
- 3 points – Marginally demonstrated
- 0 points – Not credibly demonstrated

**Scenario 3 – Culvert**

**Search/Investigation**

- 5 points – Completely & credibly demonstrated
- 3 points – Marginally demonstrated
- 0 points – Not credibly demonstrated

**Access/Movement**

- 5 points – Completely & credibly demonstrated
- 3 points – Marginally demonstrated
- 0 points – Not credibly demonstrated

**Hazard Mitigation**

- 5 points – Completely & credibly demonstrated
- 3 points – Marginally demonstrated
- 0 points – Not credibly demonstrated

**Scene Clearance (after RSPs)**

- 5 points – Completely & credibly demonstrated
- 3 points – Marginally demonstrated
- 0 points – Not credibly demonstrated



Requirements	Minimum Information Required	Evaluation Criteria	Evaluation Scale	Bidder's Response/References	Score
<p><b>Bidder's Training Experience and References</b> (Ref: Annex A - SOW Para 3.8.7.6).</p>	<p><b>Bidder shall provide Training Experience and References information via type written document</b> (Bidder can use their own format).</p>	<p>The evaluators will assess the bidder's submitted Training Experience and References based on the points score listed.  The overall point score assigned to the bidder's submitted Training Experience and References will contribute to the bidder's proposal evaluation.</p>	<p style="text-align: center;"><b>For a maximum of 30 points</b></p>	<p><b>Bidder Training Experience and References</b>  Bidder shall demonstrate capacity to train EOD operators on the provided suite, as well as experience and credentials of training staff.  EOD and IED Disposal experience of the most qualified trainer that will conduct training.</p> <ul style="list-style-type: none"> <li>• <b>10 points</b> – More than or equal to 10 years of EOD and IED Disposal experience (demonstrated through provided credentials and reference(s)).</li> <li>• <b>1 to 9 points</b> – One point will be awarded for each year of EOD and IED Disposal experience (demonstrated through provided credentials and reference(s)).</li> <li>• <b>0 points</b> – Trainer with less than one (1) year of EOD and IED Disposal experience.</li> </ul> <p>Previously provided training courses on EOD and IED Disposal using components of the provided suite.</p> <ul style="list-style-type: none"> <li>• <b>10 points</b> – Ten (10) or more training courses previously provided (demonstrated through short description, components trained and references).</li> <li>• <b>1 to 9 points</b> – One point will be awarded for each previously provided training course (demonstrated through short description, components trained and references).</li> <li>• <b>0 points</b> – No previously provided training courses.</li> </ul>	

**ANNEX B**  
**TO W8476-112761**  
**DATED 5 JUL 2012**

		<p>Previous EOD and IED Disposal equipment NATO/ABCA military/police force contracts.</p> <p>Note: To be considered an acceptable contract, each contract shall have at least five (5) of the SRES components as defined in Annex A SOW 3.3 System Components, and two (2) of those five components shall be Hook and line equipment and Non-magnetic/sparking tool equipment.</p> <ul style="list-style-type: none"> <li>• <b>10 points</b> – Five (5) or more NATO/ABCA military/police force contracts (demonstrated through supporting documentation and references).</li> <li>• <b>2, 4, 6 or 8 points</b> – Two (2) points will be awarded for each acceptable NATO/ABCA military/police force contract (demonstrated through supporting documentation and references).</li> <li>• <b>0 points</b> – No previous NATO/ABCA military/police force contracts or no acceptable contracts.</li> </ul>	