

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:

**Bid Receiving Public Works and Government
Services Canada/Réception des
soumissions\Travaux publics et Services
gouvernementaux Canada
Building S-111
CFB Petawawa
Petawawa
Ontario
K8H 2X3
Bid Fax: (613) 687-6656**

Request For a Standing Offer Demande d'offre à commandes

Regional Individual Standing Offer (RISO)
Offre à commandes individuelle régionale (OCIR)

Canada, as represented by the Minister of Public Works and Government Services Canada, hereby requests a Standing Offer on behalf of the Identified Users herein.

Le Canada, représenté par le ministre des Travaux Publics et Services Gouvernementaux Canada, autorise par la présente, une offre à commandes au nom des utilisateurs identifiés énumérés ci-après.

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution
Public Works and Government Services Canada Supply
and Services Operation
Petawawa Procurement
Building S-111
CFB Petawawa
Petawawa
Ontario
K8H 2X3

Title - Sujet SANDWICHES & BOX LUNCHES	
Solicitation No. - N° de l'invitation W0107-12WS15/B	Date 2012-09-19
Client Reference No. - N° de référence du client W0107-12WS15	GETS Ref. No. - N° de réf. de SEAG PW-\$PET-902-1201
File No. - N° de dossier PET-2-37013 (902)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2012-10-11	Time Zone Fuseau horaire Eastern Daylight Saving Time EDT
Delivery Required - Livraison exigée	
Address Enquiries to: - Adresser toutes questions à: Bell, Deborah	Buyer Id - Id de l'acheteur pet902
Telephone No. - N° de téléphone (613)687-6655 ()	FAX No. - N° de FAX (613)687-6656
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: DEPARTMENT OF NATIONAL DEFENCE CFB Petawawa and CFB Trenton	
Security - Sécurité This request for a Standing Offer does not include provisions for security. Cette Demande d'offre à commandes ne comprend pas des dispositions en matière de sécurité.	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address	
Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone	
Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print)	
Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

TABLE OF CONTENTS

PART 1 - GENERAL INFORMATION

1. Introduction
2. Summary
3. Debriefings

PART 2 - OFFEROR INSTRUCTIONS

1. Standard Instructions, Clauses and Conditions
2. Submission of Offers
3. Enquiries - Request for Standing Offers
4. Applicable Laws

PART 3 - OFFER PREPARATION INSTRUCTIONS

1. Offer Preparation Instructions

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

1. Evaluation Procedures
2. Basis of Selection

PART 5 - CERTIFICATIONS

1. Code of Conduct Certifications - Certifications Required Precedent to Issuance of a Standing Offer
2. Certifications Precedent to Issuance of a Standing Offer and Certifications required with the bid

PART 6 - STANDING OFFER AND RESULTING CONTRACT CLAUSES

A. STANDING OFFER

1. Offer
2. Standard Clauses and Conditions
3. Term of the Standing Offer
4. Authorities
5. Identified Users
6. Call-up Procedures
7. Call-up Instrument
8. Limitation of Call-ups
9. Priority of Documents
10. Certifications
11. Applicable Laws

B. RESULTING CONTRACT CLAUSES

1. Statement of Requirement
2. Standard Clauses and Conditions
3. Term of the Contract
4. Payment
5. Invoicing Instructions

List of Annexes:

Annex A Specification
Annex B Pricing Basis

PART 1 - GENERAL INFORMATION

1. Introduction

The Request for Standing Offers (RFSO) is divided into six parts plus attachments and annexes as follows:

- Part 1 General Information: provides a general description of the requirement;
- Part 2 Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO;
- Part 3 Offer Preparation Instructions: provides offerors with instructions on how to prepare their offer to address the evaluation criteria specified;
- Part 4 Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, if applicable, and the basis of selection;
- Part 5 Certifications: includes the certifications to be provided;
- Part 6 6A, Standing Offer, and 6B, Resulting Contract Clauses:
 - A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;
 - B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer.

The Annexes include the Requirement, the Basis of Payment and any other annexes.

2. Summary

To establish a Regional Individual Standing Offer (RISO) for the provision of Sandwiches and Box Lunches on an "as and when required" basis for the Department of National Defence at Canadian Forces Base (CFB) Petawawa and CFB Trenton.

The period for placing call-ups against the Standing Offer shall be from date of issue to 31 August 2013.

The requirement is subject to a preference for Canadian goods and/or services.

Pursuant to section 01 of Standard Instructions 2006, Offerors must submit a complete list of names of all individuals who are currently directors of the Offeror. Furthermore, as determined by the Special Investigations Directorate, Departmental Oversight Branch, each individual named on the list may be requested to complete a Consent to a Criminal Record Verification form.

3. Debriefings

After issuance of a standing offer, offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for standing offers process.. The debriefing may be in writing, by telephone or in person.

PART 2 - OFFEROR INSTRUCTIONS

1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada (PWGSC).

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The 2006 (2012-07-11) Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

The text under Subsection 4 of Section 01 - Code of Conduct and Certifications - Offer of 2006 referenced above is replaced by:

Offerors should provide, with their offer or promptly thereafter, a complete list of names of all individuals who are currently directors of the Offeror. If such a list has not been received by the time the evaluation of offers is completed, Canada will inform the Offeror of a time frame within which to provide the information. Failure to provide such a list within the required time frame will render the offer non-responsive. Offerors must always submit the list of directors before issuance of a standing offer. Canada may, at any time, request that an Offeror provide properly completed and Signed Consent Forms (Consent to a Criminal Record Verification form - PWGSC-TPSGC 229) (<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/formulaire-forms-eng.html>) for any or all individuals named in the aforementioned list within a specified delay. Failure to provide such Consent Forms within the delay will result in the offer being declared non-responsive.

The text under Subsection 5 of Section 01 - Code of Conduct and Certifications - Offer of 2006 referenced above is replaced by:

The Offeror must diligently maintain the list up-to-date by informing Canada in writing of any change occurring during the validity period of the Offer, and must also provide Canada, when requested, with the corresponding Consent Forms. The Offeror will also be required to diligently maintain the list and when requested, provide Consent Forms during the period of any standing offer arising from this Request for Standing Offers (RFSO) and any call-ups made against the Standing Offer.

2. Submission of Offers

Offers must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the Request for Standing Offers.

3. Enquiries - Request for Standing Offers

All enquiries must be submitted in writing to the Standing Offer Authority no later than ten (10) calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be

clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that offerors do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all offerors. Enquiries not submitted in a form that can be distributed to all offerors may not be answered by Canada.

4. Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed by the laws in force in Ontario.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the offerors.

PART 3 - OFFER PREPARATION INSTRUCTIONS

1. Offer Preparation Instructions

Canada requests that offerors provide their offer in separately bound sections as follows:

Section I: Technical Offer (this RFSO document) (1 hard copy)

Section II: Financial Offer Annex "A" (1 hard copy)

Section III: Certifications (1 hard copy)

Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer. Bidders must submit their financial bid using Annex "B" only. Financial bids received in any other form will not be accepted for evaluation.

Canada requests that offerors follow the format instructions described below in the preparation of their offer.

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to that of the Request for Standing Offers;

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environment considerations into the procurement process *Policy on Green Procurement*

(<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, offerors are encouraged to:

- 1) use paper containing fibre certified as originating from a sustainably-managed forest and/or containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Offer

In their offer, offerors are to complete and submit the fill-in pages of the RFSO document.

Section II: Financial Offer

Offerors must submit their financial offer in accordance with the Pricing Basis Annex "B". The total amount of Goods and Services Tax or Harmonized Sales Tax is to be shown separately, if applicable.

Payment by Credit Card

Canada requests that offerors complete one of the following:

(a) ☐ Government of Canada Acquisition Cards (credit cards) will be accepted for payment of call-ups against the standing offer.

The following credit card(s) are accepted:

VISA _____

Master Card _____

(b) ☐ Government of Canada Acquisition Cards (credit cards) will not be accepted for payment of call-ups against the standing offer.

The Offeror is not obligated to accept payment by credit card.

Acceptance of credit cards for payment of call-ups will not be considered as an evaluation criterion

Section III : Certifications

Offerors must submit the certifications required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

1. Evaluation Procedures

(a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria .

(b) Canada will determine first if there are three (3) or more offers with a valid Canadian Content certification. In that event, the evaluation process will be limited to the offers with the certification; otherwise, all offers will be evaluated. If some of the offers with a valid certification are declared non-responsive, or are withdrawn, and less than three responsive offers with a valid certification remain, the evaluation will continue among those offers with a valid certification. If all offers with a valid certification are subsequently declared non-responsive, or are withdrawn, then all the other offers received will be evaluated.

1.1. Evaluation

All offers must be completed in full and provide all of the information requested in the Request for Standing Offer to enable full and complete evaluation.

1.1.1 Mandatory Evaluation Requirements:

Should any of the Mandatory Requirements not be met, the offer will be rejected as non-compliant and shall not be given any further consideration.

- Bidders must provide a price for each item listed in Annex B-1 (Petawawa) and/or Annex B-2 (Trenton).
- Unit of issue as stated herein is not to be changed.

- Offerors must be able to supply Breakfast, Lunch and Supper (where required) lunches for all locations they are quoting on, including Halal (certified by the Islamic Society of North America - Canada) and Vegetarian, where required.

1.2 Financial Evaluation

1.2.1 Pricing Basis B-1 and B-2 will be evaluated separately. Firms may quote on one or both parts of the Pricing Basis.

1.2.2 Bids meeting the Mandatory Requirements will be assessed to arrive at an aggregate total based on the estimated usage provided in the relevant sections of Annex "B".

1.2.3 Definition of Aggregate Total: The line item prices are multiplied by the estimated usage to arrive at an extended price. The Aggregate Total is the sum of all the extended prices.

2. Basis of Selection

2.1 It is the intention of Canada to issue a single Standing Offer each for Pricing Basis B-1 and B-2 to the offeror whose proposal meets the Mandatory Requirements, offers the lowest aggregate total and meets all the Conditions Precedent to Issue a Standing Offer as detailed in Part 5.

2.2 Should one bidder be the lowest compliant bidder for both Pricing Basis, only a single Standing Offer will be issued, rather than multiple documents to the same successful contractor.

PART 5 - CERTIFICATIONS

Offerors must provide the required certifications or documents to be issued a Standing Offer. Canada will declare an offer non-responsive if the required certifications are not completed and submitted as requested.

Compliance with the certifications offerors provide to Canada is subject to verification by Canada during the bid evaluation period (before issuance of a Standing Offer) and after issuance of the Standing Offer.

The Contracting Authority will have the right to ask for additional information to verify offerors' compliance with the certifications before issuance of a Standing Offer. The offer will be declared non-responsive if any certification made by the offeror is untrue, whether made knowingly or unknowingly. Failure to comply with the certifications or to comply with the request of the Contracting Authority for additional information will also render the offer non-responsive.

1. Code of Conduct Certifications - Certifications Precedent to Issuance of a Standing Offer

1.1 Offerors should provide, with their offer or promptly thereafter, a complete list of names of all individuals who are currently directors of the Offeror. If such a list has not been received by the time the evaluation of offers is completed, the Standing Offer Authority will inform the Offeror of a time frame within which to provide the information. Offerors must submit the list of directors before issuance of a standing offer, failure to provide such a list within the required time frame will render the offer non-responsive.

The Standing Offer Authority may, at any time, request that an Offeror provide properly completed and Signed Consent Forms (Consent to a Criminal Record Verification form - PWGSC-TPSGC 229) (<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/formulaire-forms-eng.html>) for any or all individuals named in the aforementioned list within a specified delay. Failure to provide such Consent Forms within the delay will result in the offer being declared non-responsive.

2. Certifications Precedent to Issuance of Standing Offer

The certifications listed below should be completed and submitted with the offer, but may be submitted afterwards. If any of these required certifications is not completed and submitted as requested, the Standing Offer Authority will so inform the Offeror and provide the Offeror with a time frame within which to meet the requirement. Failure to comply with the request of the Standing Offer Authority and meet the requirement within that time period will render the offer non-responsive.

2.1 Federal Contractors Program for Employment Equity - Certification \$200,000 or more

1. The Federal Contractors Program (FCP) requires that some suppliers, including a supplier who is a member of a joint venture, bidding for federal government contracts, valued at \$200,000 or more (including all applicable taxes), make a formal commitment to implement employment equity. This is a condition precedent to the issuance of a standing offer. If the Offeror, or, if the Offeror is a joint venture and if any member of the joint venture, is subject to the FCP, evidence of its commitment must be provided before the issuance of a standing offer.

Suppliers who have been declared ineligible contractors by Human Resources and Skills Development Canada (HRSDC) are no longer eligible to receive government contracts over the threshold for solicitation of bids as set out in the *Government Contracts Regulations*. Suppliers may be declared ineligible contractors either as a result of a finding of non-compliance by HRSDC, or following their voluntary withdrawal from the FCP for a reason other than the reduction of their workforce to less than 100 employees. Any offers from ineligible contractors, including an offer from a joint venture that has a member who is an ineligible contractor, will be declared non-responsive.

2. If the Offeror does not fall within the exceptions enumerated in 3.(a) or (b) below, or does not have a valid certificate number confirming its adherence to the FCP, the Offeror must fax (819-953-8768) a copy of the signed form LAB 1168, Certificate of Commitment to Implement Employment Equity, to the Labour Branch of HRSDC.

3. The Offeror, or, if the Offeror is a joint venture the member of the joint venture, certifies its status with the FCP, as follows:

The Offeror or the member of the joint venture

(a) () is not subject to the FCP, having a workforce of less than 100 full-time or part-time permanent employees, or temporary employees having worked 12 weeks or more in Canada;

(b) () is not subject to the FCP, being a regulated employer under the Employment Equity Act, S.C. 1995, c. 44;

(c) () is subject to the requirements of the FCP, having a workforce of 100 or more full-time or part-time permanent employees, or temporary employees having worked 12 weeks or more in Canada, but has not previously obtained a certificate number from HRSDC (having not bid on requirements of \$200,000 or more), in which case a duly signed certificate of commitment is attached;

(d) () is subject to FCP, and has a valid certificate number as follows: _____ (e.g. has not been declared an ineligible contractor by HRSDC).

Further information on the FCP is available on the HRSDC Web site.

2.2 Documents Required (both locations):

2.2.1 Bidders are to provide details (eg brand, model, date of purchase etc) of Gas Flushing equipment

2.2.2 Bidders are to provide details (eg. Make, model, year, capacity etc) of the Refrigerated Transport Vehicle(s) to be used to service this requirement

2.2.3 Bidders are to provide a full list of available sandwiches. The list shall also identify the shelf life of each individual sandwich/sub.

2.2.4 Bidders shall provide proof of safe and satisfactory inspection by providing as a minimum: (a) a valid permit in food preparation; and (b) a recent (within last 6 months) valid Food Safety Inspection Report.

2.3 Documents Required for CFB Petawawa:

2.3.1 Copy of the I.S.N.A. Certification; OR a certificate signed and dated by an Imam stating that the facility preparing the food items for the box lunches is under his supervision and meets the Islamic Halal Code for the Halal lunch boxes.

2.3.2 List (in tabular form) of the available Trans Fat Free sandwich products with Omega 3 for the box lunches. Descriptive literature is not required.

2.3.3 Written confirmation by the Offeror that the desserts and cereal bars to be supplied are nut-free where possible and, if not, will be labelled as "may contain nuts".

2.3.4 A full list of sample menus for Box Lunches that are available. These sample menus will provide the user with options for future use.

2.3.5 All desserts and sandwiches will require a list of ingredients, a chart of nutrition facts and warnings for possible allergic reactions.

3 Certifications Required with the Offer

Offerors must submit the following duly completed certifications with their offer.

2.1 Canadian Content:

This procurement is conditionally limited to Canadian goods.

Subject to the evaluation procedures contained in the request for standing offer, offerors acknowledge that only offers with a certification that the good(s) offered are Canadian goods, as defined in clause A3050T, may be considered.

Failure to provide this certification completed with the offer will result in the good(s) offered being treated as non-Canadian goods.

The Offeror certifies that:

() a minimum of 80 percent of the total price for the offer consist of Canadian goods as defined in paragraph 1 of clause A3050T.

Annex 7.8 of the *Supply Manual* (

<http://www.tpsgc-pwgsc.gc.ca/app-acq/ga-sm/chapitre07-chapter07-eng.html#annex78>)

shows how Canadian content is determined for a mix of goods, a mix of services or a mix of goods and services.

3.2 SACC Clauses

A3050T

Canadian Content Definition 2010-01-11

PART 6 - STANDING OFFER AND RESULTING CONTRACT CLAUSES

A. STANDING OFFER

1. Offer

1.1 The Offeror offers to fulfill the requirement in accordance with the Requirement at Annex B.

2. Standard Clauses and Conditions

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual (<http://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada (PWGSC).

2.1 General Conditions

2005 (2012-07-16) General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

The text under Subsection 04 of Section 11 - Code of Conduct and Certifications - Standing Offer of 2005 referenced above is replaced by:

During the entire period of the Standing Offer and any call-ups made against the Standing Offer, the Offeror must diligently update, by written notice to the Standing Offer Authority, the list of names of all individuals who are directors of the Offeror whenever there is a change. As well, whenever requested by Canada, the Offeror must provide the corresponding Consent Forms.

3. Term of the Standing Offer

3.1 Period of the Standing Offer

The period for making call-ups against the Standing Offer is for a period from date of issue to 31 August 2013.

4. Authorities

4.1 Standing Offer Authority

The Standing Offer Authority is:

Deborah Bell
Supply Officer
Public Works and Government Services Canada
Acquisitions Branch Petawawa Office
Bldg. S-111, CFB Petawawa, Ontario K8H 2X3

Telephone : 613-687-6655
Facsimile: 613-687-6656
Email: debbie.bell@pwgsc.gc.ca

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

4.2 DND Site Authority

The DND Site Authority for the Standing Offer is:

Base Foods Officer or his designate

The DND Site Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up under the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

4.3 Offeror's Representative (BIDDER TO COMPLETE):

Name and telephone number of the person responsible for:

General Enquiries:

Name: _____

Telephone No. _____

Facsimile No. _____

E-mail address: _____

Delivery Follow-up:

Name: _____

Telephone No. _____

Facsimile No. _____

E-mail address: _____

5. Identified Users

The Identified User authorized to make call-ups against the Standing Offer is:

CFB Petawawa, Normandy Court Kitchen for all base requirements

and by all/any Canadian Forces units training within the area

CFB Trenton, Wing Food Services

6. Call-up Procedures

6.1 As only a single Standing Offer will be issued to cover each CF base, call-ups will be made by the Identified user(s) to the Standing Offer holder, in accordance with the Pricing Basis and the terms of the SO document.

7. Call-up Instrument

The Work will be authorized or confirmed by the Identified User(s) using form PWGSC-TPSGC 942, "Call-up Against a Standing Offer", or any other agreed to form or electronic document.

8. Limitation of Call-ups

Individual call-ups against the Standing Offer must not exceed:

For CFB Petawawa \$40,000.00 (Goods and Services Tax or Harmonized Sales Tax included)

For CFB Trenton \$10,000.00 (Goods and Services Tax or Harmonized Sales Tax included)

9. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the call up against the Standing Offer, including any annexes;
- b) the articles of the Standing Offer;
- c) the general conditions 2005 (2012-07-16), General Conditions - Standing Offers - Goods or Services
- d) the general conditions 2010A (2012-07-16) General Conditions - Goods
- e) Annex A - Specification;
- f) Annex B - Basis of Payment
- g) the Offeror's offer _____ (insert date of offer) (If the offer was clarified or amended, insert at the time of issuance of the offer: ", as clarified on _____" or ", as amended _____". (insert date(s) of clarification(s) or amendment(s) if applicable)

10. Certifications

10.1 Compliance

Compliance with the Certifications provided by the Offeror is a condition of authorization of the Standing Offer and subject to verification by Canada during the entire period of the Standing Offer and of any resulting contract that would continue beyond the period of the Standing Offer. In the event that the Offeror does not comply with any certification or that it is determined that any certification made by the Offeror in its offer is untrue, whether made knowingly or unknowingly, the Standing Offer Authority has the right to terminate any resulting contract for default and set aside the Standing Offer.

11. Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed by the laws in force in _____. (The Standing Offer Authority must insert the name of the province or territory as specified by the Offeror in its offer).

B. RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

1. Statement of Requirement

The Contractor must perform the work described in the call-up against the Standing Offer.

2. Standard Clauses and Conditions

2.1 General Conditions

2010A (2012-07-16) General Conditions - Goods (Medium Complexity) apply to and form part of the Contract.

The text under Subsection 04 of Section 27 - Code of Conduct and Certifications - Contract of 2010C referenced above is replaced by:

During the entire period of the Standing Offer and any call-ups made against the Standing Offer, the Offeror must diligently update, by written notice to the Standing Offer Authority, the list of names of all individuals who are directors of the Offeror whenever there is a change. As well, whenever requested by Canada, the Offeror must provide the corresponding Consent Forms.

2.2 SACC Manual Clauses

A9062C	Canadian Forces Site Regulations	2010-01-11
D0014C	Delivery of Fresh Chilled or Frozen Products	2007-11-30
D3007C	Inspection and Stamping	2007-11-30
G1005C	Insurance	2008-05-12

3. Term of the Contract

3.1 Period of the Contract

The work must be completed in accordance with the call-up against the Standing Offer.

4. Payment

4.1 Basis of Payment

1. The Basis of Payment attached hereto as Annex "B" shall be used to price any call-up made pursuant to this Standing Offer.

2. In consideration of the Offeror satisfactorily completing all of its obligations under the call-up, the Offeror will be paid the firm price stipulated in the call-up, calculated in accordance with Annex "B", Goods and Services Tax or Harmonized Sales Tax (GST/HST) extra, if applicable.

4.2 Multiple Payments

SACC Manual Clause H1001C (2008-05-12) Multiple Payments

4.3 Payment by Credit Card

Credit cards are not accepted.

OR

The credit card _____ is accepted.

OR

The credit cards _____ and _____ are accepted.

5. Invoicing Instructions

The Contractor must submit invoices in accordance with the information required in the General Conditions - 2010A, General Conditions, Goods.

5.1 Invoicing Instructions

Only one (1) copy of the invoices is required and must show:

- a) the date;
- b) name and address of the Consignee
- c) DND's purchase order number and the Standing Offer number;
- d) description of the services.

5.2 CFB Petawawa Invoices shall be submitted to:

Department of National Defence
Normandy Court Kitchen
Building G-104
CFB Petawawa, Ontario K8H 2X3

5.3 CFB Trenton Invoices shall be submitted to:

Department of National Defence
Wing Foods Services
P.O. Box 1000 Station Forces
75 Yukon St.
Astra, Ontario K0K 3W0

ANNEX A
Part I
Statement of Requirement

General:

1. Delivery Requirements

- 1.1 Within 2 hours of receipt of a callup, the Offeror will be required to confirm the order and the availability of items required within the 24 hour (urgent) to 48 hour (regular) delivery timeframe, to the Ordering Office.
- 1.2 Emergency Delivery Requirements
- 1.2.1 CFB Petawawa may, on occasion, require emergency delivery of a minimum of 500 box lunches within 12 hours of notice. In such instances, the offeror may suggest alternate menus should the specified menu not be available on such short notice.
- 1.2.2 CFB Trenton may, on occasion, require emergency delivery of 2,800 full size box lunches, within 24 to 48 hours of notice. A list of products that will go into the box lunches will be supplied at the time of order.
- 1.3 No backorders will be accepted unless previously arranged with CFB Petawawa and CFB Trenton for their call-ups.
- 1.4 There shall be no additional charge for delivery.
- 1.5 All deliveries must be accompanied by an itemized invoice.
- 1.6 Products must be delivered in cardboard cases or in bread racks.
- 1.7 Cases/racks must display expiry date, contents of case and quantity of product, with no more than 48 sandwiches to a case/rack. Case/rack must be secured top and bottom with tape at time of delivery.
- 1.8 Cases/racks must be able to withstand weight of four (4) full cases stacked on top.
- 1.9 Individual sandwiches must have the expiry date visible and readable.

2. Delivery Locations and times:

2.1 For CFB Petawawa:

Deliveries to be made to **Normandy Court Kitchen**, Building G-104, Monday to Sunday between the hours of 0700 to 1500 (7:00 a.m. To 3:00 p.m.)

Delivery locations and times for other CF units training in the area will be provided by the unit at time of call-up.

2.2 For CFB Trenton:

Deliveries to be made prior to 8 am Monday to Sunday.

For CFB Trenton, all deliveries are to be made direct to Flight Feeding, 75 Yukon Ave. And other locations as deemed necessary and required by the call-up authority.

3. Fresh Chilled, Delivery of

- 3.1 Fresh chilled products must be delivered in accordance with Canadian Food Inspection Agency definitions stipulating that fresh chilled preserved products no higher than 4°C and no lower than 1°C until delivery. All frozen or fresh chilled preserved products shall be delivered in refrigerated vehicles and show no evidence of deterioration.

4. Inspection

The premises where products are produced and packaged must be Provincially inspected (or inspected by provincially-licensed municipal inspectors) and must submit to periodic inspection by CFB Petawawa and/or CFB Trenton Wing Foods personnel.

5. Rejects

The offeror agrees to replace any rejected or shorted item within twenty-four (24) hours of notification of rejection. Any delivery or additional costs incurred to be solely at the offeror's expense.

6. Box Lunches

- 6.1 Box lunches must be ready for immediate consumption.
- 6.2 Boxes must have the following dimensions: 25 cm x 18 cm x 9 cm. And will be sealed with an expiration date on the outside of the box.
- 6.3 Offeror is responsible for supplying all boxes and are to take this into account when preparing their bid.
- 6.4 The content of the box lunches will comply with the Box Lunch Menu(s) shown herein for each location, in Annex A, Part IV.

For CFB Trenton each Box Lunch shall consist of the following.

- 1 sandwich
- 1 submarine
- 1 dessert (individual Vachon cake or Christie Pack 4)
- 1 snack (Christie or other)
- 1 fruit (Orange or Apple)
- 1 water (255 ml)
- 1 juice (200 ml)
- Napkins, salt, pepper, individual mustard or mayonnaise, disposable cutlery

For CFB Petawawa, each Box lunch shall be as detailed in the Menu Plan(s) at Annex A, Part IV.

- 6.5 All grocery products must be of the latest production date available, with a shelf life of 19 days and must be received by the consignee with a minimum of 7 days remaining before the best-before date. The expiration date must be clearly indicated on all packaging, including individual sandwiches, whether purchased individually or in box lunches.
- 6.6 All food products used in the box lunches, including sandwiches and salads, will have the ingredient description listed on the packaging.
- 6.7 Each Box Lunch shall be as specified with the menu numbers shown in Annex A, Part IV and contain all food products listed.

6.8 The Offeror will not replace any beverage with soda pop.

6.9 **For CFB Petawawa only:**

Between August 31, 2012 and March 31, 2013 one(1) 330 ml bottle water will be replaced by one (1) 250 ml container of fresh white milk partially skimmed (2%) for all lunch/supper menus. Breakfast menu beverages will not change from the menu descriptions.

ANNEX "A"
PART II
SANDWICH SPECIFICATIONS

CFB Petawawa

Gas Flush
Lunch Box style wrapping
No vegetable or onion in product
No margarine or butter to be used
All meats to be shaved, or thinly sliced
Sandwiches to be cut in 2

Product Name	Meat Weight	Cheese Weight	Product description
Chicken salad	110 gram fill	0 gram	White/whole wheat bread, 12 grain bread, chicken, mayonnaise
Black Forest Ham & Cheese	90 gram fill	6 gram	White/whole wheat/12 grain bread, black forest ham, processed cheese
Roast Beef	90 gram	0 gram	White/whole wheat/12 grain bread, roast beef
Salami & Cheese	90 gram	6 gram	White/whole wheat/12 grain bread, salami, mozzarella
Tuna Salad	110 gram	0 gram	White/Whole Wheat/12 grain bread, tuna, mayonnaise
Turkey	90 gram	0 gram	White/whole wheat/12 grain bread, turkey
Bologna	90 gram	0 gram	White/whole wheat/12 grain bread, bologna
Ham salad	110 gram	0 gram	White/whole wheat/12 grain bread, ham, mayonnaise
Black Forest Ham	90 grams	0 gram	White/whole wheat/12 grain bread, Black Forest ham
Shaved Beef Kaiser	90 grams	0 grams	Kaiser bun, shaved roast beef
Ham & Cheese Kaiser	90 gram	6 gram	Kaiser bun, black forest ham, processed cheese

Solicitation No. - N° de l'invitation

W0107-12WS15/B

Client Ref. No. - N° de réf. du client

W0107-12WS15

Amd. No. - N° de la modif.

File No. - N° du dossier

PET-2-37013

Buyer ID - Id de l'acheteur

pet902

CCC No./N° CCC - FMS No/ N° VME

Turkey Kaiser	90 grams	0 grams	Kaiser bun, turkey
Turkey Salad	110 grams	0 grams	White/whole wheat/12 grain bread, turkey, mayonnaise
Egg Salad	110 gram	0 grams	White/whole wheat/12 grain bread, egg, mayonnaise
Pastrami	90 gram	0 grams	White/whole wheat/12 grain bread, pastrami
Montreal smoked meat	90 gram	0 grams	Rye Bread, smoked meat

CFB Trenton

Gas Flush
 Lunch box style wrapping
 No vegetable or onion in product
 All sandwiches must be spread with margarine
 All sandwiches must be cut diagonally

Product Name	Meat Weight	Cheese Weight	Product description
Tuna salad	110 gram fill	0 gram	White bread, tuna, mayonnaise
Egg salad	110 gram fill	0 gram	White bread, egg salad
Shaved Beef on a Kaiser	90 gram fill	0 gram	Kaiser bun, roast beef, mustard
Ham & Cheese	90 gram	6 gram	White or Whole Wheat bread/Pita, ham, Processed cheese
Italian Roast Beef	90 gram	0 gram	White/whole wheat bread Italian roast beef
Salami & Cheese	90 gram	6 gram	White or Whole Wheat bread/Pita, salami, processed mozzarella, mustard
Shaved Turkey	90 gram	0 gram	Bagel or White bread, shaved turkey
Bologna	90 gram	20 gram	White/whole wheat bread, bologna, processed cheese, mustard
Chicken Loaf on a Kaiser	90 gram	0 gram	Kaiser, chicken loaf

ANNEX "A"
PART III
SUBMARINE SPECIFICATIONS

CFB Petawawa

Gas Flush
 Submarine Buns to be 6" long (to fit into box)
 No vegetable or onion in product
 No margarine or butter to be used
 All meat to be shaved, not sliced

PRODUCT NAME	MEAT WEIGHT	CHEESE WEIGHT	PRODUCT DESCRIPTION
Pizza	84 gram	6 gram	28 g Ham, 28 g salami, 28 g bologna, processed cheese
Italian	84 gram	6 gram	28 g Ham, 28 g pepperoni, 28 g salami, processed mozzarella
Super Combo	84 gram	6 gram	28 g Bologna, 28 g ham, 28 g salami, processed cheese
Black Forest Ham & Mozzarella	84 gram	6 gram	Black Forest Ham, processed mozzarella,
Beef & Swiss Cheese	84 gram	6 gram	Roast beef, processed cheddar,

CFB Trenton

Gas Flush
 Submarine Buns to be 6" long
 No vegetable or onion in product
 All sandwiches must be spread with margarine

PRODUCT NAME	MEAT WEIGHT	CHEESE WEIGHT	PRODUCT DESCRIPTION
Ham on a Bagel	90 gram	6 gram	Ham, processed cheddar, mustard
Jumbo Chuckwagon	90 gram	6 gram	Ham, salami, bologna, processed cheddar, mustard
Roast Beef	90 gram	6 gram	Roast beef, BBQ sauce, processed cheddar
Big Jim	90 gram	6 gram	Bologna, salami, pork & bacon loaf, processed cheddar, mustard
Italian	90 gram	6 gram	Ham, pepperoni, salami, processed mozzarella, Italian dressing
Super Combo	90 gram	6 gram	Bologna, ham, salami, processed cheddar
Ham & Cheese	90 gram	6 gram	Ham, processed mozzarella, mustard
Beef & Cheese	90 gram	6 gram	Roast beef, processed cheddar, mustard

ANNEX "A"
PART IV
BOX LUNCH MENUS

CFB Petawawa:

ITEM No.	Menu	Description	Alternative / Acceptable substitute
	Menu 1 (Breakfast)	One (1) fresh fruit approximately 200 gr (min 150 gr, max 250 gr) or a 142ml can of fruit	No substitute
		One (1) 200 ml individual fruit juice made of 100% pure concentrate	
		One (1) extra large boiled egg or two (2) small boiled eggs without shell and individually wrapped	
		45 gr of cooked sliced ham individually wrapped	
		One (1) box 35-55 g of individual cereal	Note : At the customers request, when the temperature is not ideal to safely maintain milk in the box lunches, the customer may ask to substitute, at no extra cost, the milk and cereals by two (2) 37 gr Cereal Bars
		One (1) 250 ml ctn of fresh white milk partially skimmed (2.0%)	
		One (1) 21 gr individual portion of cheese	
		One (1), 90-110 g Fresh Croissant	No substitute
		One (1), 90-110 gr fresh muffin	
		One (1) individual mayonnaise 7 gr	
		One (1) package of disposable utensils comprised of à knife, fork, spoon, napkin ,salt and pepper, wetnap	
	Menu 2 (Breakfast)	One (1) fresh fruit approximately 200 gr (min 150 gr, max 250 gr) or a 142 ml can of canned fruit	Note: The breakfast Wrap will include 40 g shell, 50 g scrambled eggs, 25 g shredded cheddar cheese, 30 g bacon or sausage, 25 g Salsa sauce
		One (1) 200 ml individual fruit juice made of 100% pure concentrate	
		Two (2) Breakfast Wrap 170 gm ea	
		One (1) box 35-55g individual cereal	Note : At the customers request, when the

W0107-12WS15/B

pet902

W0107-12WS15

PET-2-37013

			temperature is not ideal to safely maintain milk in the box lunches, the customer may ask to substitute, at no extra cost, the milk and cereals by two (2) 37 gr Cereal Bars
		One (1) 250 ml ctn of fresh white milk partially skimmed (2.0%)	
		One (1), 90-110 gr fresh muffin	No substitute
		One (1) package of disposable utensils comprising of a knife, fork, spoon, napkin, salt and pepper, wetnap	

ITEM No.	Menu	Description	Alternative / Acceptable substitute
	Menu 1 (Lunch/Supper)	Two (2) sandwiches in sealed creovac containers of : one (1) sandwich consisting of 2 slices of white bread filled 90 gr of thinly slices cold roast beef and, one (1) sandwich constituted of 2 slices of whole wheat bread filled with 110 gm chicken salad.	if the supplier is unable to supply this menu, he may substitute the menu with an alternate menu with the approval of the call-up authority. Note: Sandwiches to be cut in two
		One (1) fresh fruit, approximately 200 gr (min 150 gr, max 250 gr) or a 142 ml can of canned fruit	No substitute
		One (1) 330 ml bottle of water	
		One (1) 200 ml individual fruit juice made of 100% pure concentrate	
		One (1) 70 gr container of coleslaw	
		One (1) 99 gr ctn of prepared pudding	
		One (1) 45 gr individual package of cheese and crackers	
		One (1) 18 ml individual package of mayonnaise, Hellmann's or Kraft	
		One (1) 5-7 ml individual package of mustard	
		One (1) package of disposable utensils comprising of a knife, fork, spoon, napkin, salt and pepper, wetnap	
	Menu 2 (Lunch/Supper)	Two (2) sandwiches in sealed creovac containers of :	if the supplier is unable to supply this menu, he may substitute the menu

W0107-12WS15/B

pet902

W0107-12WS15

PET-2-37013

		<p>one (1) sandwich constituted of 2 slices of whole wheat bread/12 grain filled with 90 gr of thinly sliced Ham ; and</p> <p>one (1) sandwich constituted of 2 slices of White bread filled with 110 gr of egg salad mix</p>	<p>with an alternate menu with the approval of the call-up authority. Note: Sandwiches to be cut in two</p>
		<p>One (1) fresh fruit approximately 200 gr (min 150 gr, max 250 gr) or a 142 ml can of canned fruit</p> <p>One (1) 330 ml bottle water</p> <p>One (1) 200 ml individual fruit juice made of 100% pure concentrate</p> <p>One (1) 50 gr package of raw vegetables comprised of 3 types of vegetables with dip</p> <p>One (1) 90-110 gr freshly backed dessert without nuts</p> <p>One (1) 30 gr Cereal Bar</p> <p>One (1) 18 ml individual package of mayonnaise, Hellmann's or Kraft</p> <p>One (1) 5-7 ml individual package of mustard</p> <p>One (1) package of disposable utensils comprising of a knife, fork, spoon, napkin, salt and pepper, wetnap</p>	No substitute
	Menu 3 (Lunch/Supper)	<p>Two (2) sandwiches in sealed crevac containers of :</p> <p>one (1) sandwich consisting of 2 slices of white bread filled with 110 gm Tuna salad mix,</p> <p>one (1) sandwich consisting of 2 slices whole wheat/12 grain bread filled with 90 gr thinly slice turkey.</p> <p>One (1) fresh fruit approximately 200 gr (min 150 gr, max 250 gr) or a 142 ml can of canned fruit</p> <p>One (1) 200 ml individual fruit juice made of 100% pure concentrate</p> <p>One (1) 330 ml bottle water</p> <p>One (1) 70 gr container of Chef Salad with dressing</p> <p>One (1) 50-60 g individual cake such as Joe-Louis or May Oust</p> <p>One (1) 45 gr individual package of cheese & crackers</p> <p>One (1) 18 ml individual package of mayonnaise , Hellmann's or Kraft</p> <p>One (1) 5-7 ml individual package of mustard</p> <p>One (1) package of disposable utensils comprising of a knife, fork, spoon, napkin salt and pepper, wetnap</p>	<p>if the supplier is unable to supply this menu, he may substitute the menu with an alternate menu with the approval of the call-up authority. Note: Sandwiches to be cut in two</p> <p>No substitute</p>
	Menu 4 (Lunch/Supper)	<p>Two (2) sandwiches in sealed creovac containers of :</p>	<p>if the supplier is unable to supply this menu, he may substitute the menu with</p>

W0107-12WS15/B

pet902

W0107-12WS15

PET-2-37013

		one (1) sandwich constituted of egg salad on croissant 110 gr	an alternate menu with the approval of the call-up authority. Note: Sandwiches to be cut in two
		one (1) sandwich constituted of 2 slices of whole wheat/12 grain bread filled with 90 gr thinly sliced Simili Chicken meat	
		One (1) fresh fruit approximately 200 gr (min 150 gr, max 250 gr) or a 142 ml can of canned fruit	No substitute
		One (1) 330 ml bottle of water	
		One (1) 200 ml individual fruit juice made of 100% pure concentrate	
		One (1) 50 gr package of raw vegetable comprised of 3 types of vegetables,	
		One (1) package of cookies approx. 50 gr. Such as Oreo, Aux Fig Newtons, etc	
		One (1) 30 g Cereal Bar	
		One (1) 18 ml individual package of mayonnaise , Helmann's or Kraft	
		One (1) 5-7 ml individual package of mustard	
		One (1) package of disposable utensils comprising of a knife, fork, spoon, napkin salt and pepper, wetnap	

	Menu 5 (Lunch/Supper)	Two (2) sandwiches in sealed creovac containers of :	If the supplier is unable to supply this menu, he may substitute the menu with an alternate menu with the approval of the Call-up authority. Note: Sandwiches to be cut in two
		one (1) sandwich consisting of white kaiser filled with 90 g of shaved ham and cheese.	No substitute
		one (1) sandwich consisting of 2 slices of whole wheat/12 grain bread filled with 110 gr of tuna salad mix	
		One (1) fresh fruit approximately 200 gr (min 150 gr, max 250 gr) or a 142 ml can of canned fruit	
		One (1) 200 ml individual fruit juice made of 100% pure concentrate	
		One (1) 350 ml bottled water	
		One (1) 70 gr container Macaroni salad	
		One (1) 99 gr ctn of prepare pudding	
		One (1) 45 gr individual package of cheese and crackers	
		One (1) 18 ml individual package of mayonnaise, Helmann's or Kraft	
		One (1) 5-7 ml individual package of mustard	
		One (1) package of disposable utensils comprising of a knife, fork, spoon, napkin salt and pepper, wetnap	
	Menu 6	One (1) sandwich in sealed creovac containers of :	If the supplier is unable to supply this menu, he may

W0107-12WS15/B

pet902

W0107-12WS15

PET-2-37013

	(Lunch/Supper)	one (1) sandwich consisting of qty 2 - 6 inch pizza subs (90 g) with ind pizza sauce on the side	substitute the menu with an alternate menu with the approval of the call-up authority.
		One (1) fresh fruit approximately 200 gr (min 150 gr, max 250 gr) or a 142 ml can of canned fruit	No substitute
		One (1) 330 ml bottle of water	
		One (1) 200 ml individual fruit juice made of 100% pure concentrate	
		One (1) 70 gr creamy coleslaw	
		One (1) 90-110 gr freshly baked dessert without nuts	
		One (1) 45 gr individual package of cheese and crackers	
		One (1) 18 ml individual package of mayonnaise , Helmann's or Kraft	
		One (1) 5-7 ml individual package of mustard	
		One (1) package of disposable utensils comprising of à knife, fork, spoon, napkin salt and pepper, wetnap	

	Menu 7 (Lunch/Supper)	Two (2) sandwiches in sealed creovac containers of :	If the supplier is unable to supply this menu, he may substitute the menu with an alternate menu with the approval of the call-up authority.
		one (1) sandwich consisting of 2 slices of white bread filled with 90 gr of thinly sliced cold pastrami, and	Note: sandwiches to be cut in two
		one (1) sandwich consisting of two (2) slices of whole wheat/12 grain bread filled with 110 gr of salmon salad mix	
		One (1) fresh fruit approximately 200 gr (min 150 gr, max 250 gr) or a 142 ml can of canned fruit	No substitute
		One (1) 330 ml bottle of water	
		One (1) 200 ml individual fruit juice made of 100% pure concentrate	
		One (1) 70 gm container potatoe salad	
		One (1) 90-110 gr freshly baked dessert without nuts	
		One (1) 45gr individual package cheese and crackers	
		One (1) 18 ml individual package of mayonnaise, Helmann's or Kraft	
		One (1) 5-7 ml individual package of mustard	
		One (1) package of disposable utensils comprising of à knife, fork, spoon, napkin salt and pepper, wetnap	
	Menu 8 (Lunch/Supper)	Two (2) sandwiches in sealed creovac containers of :	If the supplier is unable to supply this menu, he may substitute the menu with an alternate

W0107-12WS15/B

pet902

W0107-12WS15

PET-2-37013

		one (1) sandwich consisting of 2 slices of white bread filled with 90 gr of thinly sliced cold salami, and	menu with the approval of the call-up authority. Note: Sandwiches to be cut in two
		one (1) sandwich consisting of 2 slices of whole wheat/12 grain bread filled with 110 gr of Turkey salad mix	
		One (1) fresh fruit approximately 200 gr (min 150 gr, max 250 gr) or a 142 ml can of canned fruit	No substitute
		One (1) 330 ml bottle of water	
		One (1) 200 ml individual fruit juice made of 100% pure concentrate	
		One (1) 70 gm container 3-bean salad	No Substitute
		One (1) 90-110 gr freshly baked dessert without nuts	
		One (1) 45 gr individual package cheese & crackers	
		One (1) 18 ml individual package of mayonnaise, Helmann's or Kraft	
		One (1) 5-7 ml individual package of mustard	
		One (1) package of disposable utensils comprising of a knife, fork, spoon, napkin salt and pepper, wetnap	

	Menu 9 (Lunch/Supper)	Two (2) sandwiches in sealed creovac containers of :	From Sep 3rd to Apr 30th, the bottled water will be replaced by a 250 ml ctn of fresh white milk, partially skimmed (2%)
		One (1) sandwich consisting as a 6" submarine, ham, Salami, pastrami cheese slices and	Note: Sandwiches to be cut in two
		one (1) sandwich consisting of 2 slices of whole wheat/12 grain bread filled with 110 gr of tuna salad mix	
		One (1) fresh fruit approximately 200 gr (min 150 gr, max 250 gr) or a 142 ml can of canned fruit	No substitute
		One (1) 330 ml bottle of water	
		One (1) 200 ml individual fruit juice made of 100% pure concentrate	
		One (1) 70 gm container tossed salad	
		One (1) 90-110 gr freshly baked dessert without nuts	
		One (1) 45 gr individual package of cheese and crackers	
		One (1) 18 ml individual package of mayonnaise, Helmann's or Kraft	
		One (1) 5-7 ml individual package of mustard	
		One (1) package of disposable utensils comprising of a knife, fork, spoon, napkin salt and pepper, wetnap	

VEGETARIAN

	Menu 1 (Lunch/Supper) Vegetarian	Two (2) sandwich in sealed creovac container comprising of a Ciabatta bread roll filled with 50 gr of Hummus and 100 gr minced fresh vegetables	No substitute Note: Sandwiches to be cut in two
		Two (2) fresh fruit approximately 200 gr (min 150 gr, max 250 gr) each	

W0107-12WS15/B

pet902

W0107-12WS15

PET-2-37013

		One (1) 330 ml bottled water	No Substitute
		One (1) 200 ml individual fruit juice made of 100% pure concentrate	
		One (1) 150 gr package of raw vegetable comprising of 3 types of vegetables	
		One (1) 70 gr container of coleslaw	
		One (1) 50-60 g individual cake such as Joe-Louis or May West, Flaky	
		One (1) 45 gr individual package of cheese and crackers	
		One (1) 8 ml individual package of mayonnaise, Helmann's or Kraft	
		One (1) 5-7 ml individual package of mustard	
		One (1) package of disposable utensils comprising of a knife, fork, spoon, napkin salt and pepper, wetnap	

	Menu 2 (Lunch/Supper) Vegetarian	Two (2) Vegetable Wraps in a sealed creovac container	Note: Vegetable wrap will contain a 60 g shell, 70 g medley of fresh vegetable, 30 g shredded cheddar cheese and a choice of 10 g mustard or mayonnaise
		One (1) fresh fruit approximately 200 gr (min 150 gr, max 250 gr) each	
		One (1) 330 ml bottle of water	
		One (1) 200 ml individual fruit juice made of 100% pure concentrate	
		One (1) 150 gr package of raw vegetable comprising of 3 types of vegetables)	
		One (1) 70 gr container of coleslaw	
		One (1) 50-60 g individual cake such as Joe-Louis or May West, Flaky	
		One (1) 45 gr individual package of cheese and crackers	
		One (1) 18 ml individual package of mayonnaise, Helmann's or Kraft	
		One (1) 5-7 ml individual package of mustard	
		One (1) package of disposable utensils comprising of a knife, fork, spoon, napkin salt and pepper, wetnap	

HALAL

W0107-12WS15/B

pet902

W0107-12WS15

PET-2-37013

	Menu 1 (Lunch/Supper) Halal	One (1) 12 inch Submarine Bread filled with 60 gm of Roast beef , 60 g pepperoni and 40 g Cheese.	No substitute
		One (1) fresh fruit approximately 200 gr (min 150 gr, max 250 gr) each	
		One (1) 330 ml of bottled water	
		One (1) 200 ml individual fruit juice made of 100% pure concentrate	
		One (1) 150 gr package of raw vegetable comprising of 3 types of vegetables,	
		One (1) 70 gr container of coleslaw	
		One (1) 50-60 g individual cake such as Joe-Louis or May West, Flaky	
		One (1) 45 gr individual package of cheese and crackers	
		One (1) 18 ml individual package of mayonnaise, Helmann's or Kraft	
		One (1) 5-7 ml individual package of mustard	
		One (1) package of disposable utensils comprising of a knife, fork, spoon, napkin salt and pepper, wetnap	

BOX LUNCH MENU FOR CFB TRENTON

For all menus except Breakfast, if the supplier is unable to supply as specified, they may substitute the menu with an alternate menu with the PRIOR approval of the call-up authority.

ITEM No.	Menu	Description	Alternative / Acceptable substitute
	Breakfast	One (1) sandwich in gas sealed creovac containers of:	
		One (1) Bagel filled with 90 g shaved ham and 6 g of processed cheese	Sandwich to be cut in two
		One (1) 142 g ctn of canned fruit	
		One (1) 200 ml individual fruit juice made of 100% pure concentrate	
		One (1) extra large boiled egg or two (2) small boiled eggs, without shell and individually wrapped	
		One (1) 21 g individual portion of cheese	
		One (1) 70 g fresh muffin, individually wrapped	
		One (1) individual butter 6.5 g	
		One (1) package of disposable utensils comprised of a knife, fork, spoon, napkin, salt & pepper, wetnap	
	Day 1	Two (2) sandwiches in gas sealed creovac containers of:	
		One (1) Beef & cheese submarine, 6" long, with 90 g roast beef, 6 g processed cheddar,	
		One (1) Egg salad on 2 slices of white bread, with 110 g of egg salad	Sandwich to be cut in 2 diagonally
		One (1) 330 ml bottle of water	
		One (1) 200 ml individual orange juice made of 100% pure concentrate	
		One (1) MacIntosh apple, approx. 200 g (min. 150g max 250 g)	
		One (1) 50-60 g Joe Louis individual cake	
		One (1) cracker pack	
		Two (2) 18 ml individual mayonnaise, Hellmann's or Kraft	
		One (1) 5-7 ml individual package of mustard	
		One (1) package of disposable utensils comprised of a knife, fork, spoon, napkin, salt & pepper, wetnap	
	Day 2	Two (2) sandwiches in gas sealed creovac containers of:	
		One (1) Jumbo Chuckwagon sub, 6" long, meat to be thinly sliced with 28 g ham, 28 g salami, 28 g bologna, processed cheddar, mustard	
		One (1) turkey sandwich on 2 slices of 12 grain bread, filled with 90 g of shaved turkey	Sandwich to be cut in 2 diagonally
		One (1) 330 ml bottle of water	
		One (1) 200 ml individual lemonade	
		One (1) MacIntosh apple, approx. 200 g (min. 150g max 250 g)	
		One (1) package Fig Newton cookies, pkg of 4, approx. 45-50g	
		One (1) package nuts	

W0107-12WS15/B

pet902

W0107-12WS15

PET-2-37013

		Two (2) 18 ml individual packages mayonnaise, Hellmanns' or Kraft	
		One (1) 5-7 ml individual mustard	
		One (1) package of disposable utensils comprised of a knife, fork, spoon, napkin, salt & pepper, wetnap	
	Day 3	Two (2) sandwiches in gas sealed creovac containers of:	
		One (1) roast beef sub 6" long with 90 g of sliced roast beef, 15 ml bbq sauce and 6 g processed cheddar cheese	
		One (1) 90 g salami & 6 g swiss sandwich on 100% sliced whole wheat bread ,	Sandwich to be cut in 2 diagonally
		One (1) 330 ml bottle of water	
		One (1) 200 ml individual fruit punch	
		One (1) orange, approx 200 g (min. 150 g max 250 g)	
		One (1) 50-60 g Mae West cake	
		One (1) 21 g individual package of cheese	
		Two (2) 18 ml individual mayonnaise, Hellmann's or Kraft	
		One (1) 5-7 ml individual mustard	
		One (1) package of disposable utensils comprised of a knife, fork, spoon, napkin, salt & pepper, wetnap	
	Day 4	Two (2) sandwiches in gas sealed creovac containers of:	
		One (1) Big Jim sub, 6" long, with thin sliced meat, 27 g bologna, 27 g salami, 27 g pork & bacon loaf, processed cheddar cheese	
		One (1) tuna sandwich on 2 slices white bread, filled with 110 g of tuna & mayonnaise	Sandwich to be cut in 2 diagonally
		One(1) 330 ml bottle of water	
		One (1) 200 ml individual apple juice	
		One (1) Orange, approx. 200 g (min. 150g max 250 g)	
		One (1) package Strawberry Snackwells, package of 4, approx. 45-50 g	
		One (1) Nutri-grain cereal bar 37 g	
		Two (2) 18 ml individual packages of mayonnaise Hellmann's or Kraft	
		One One (1) package of disposable utensils comprised of a knife, fork, spoon, napkin, salt & pepper, wetnap(1)	
		5-7 ml individual mustard	
	Day 5	Two (2) sandwiches in gas sealed creovac containers of:	
		One (1) Super Combo sub, 6" long, filled with thin sliced meat, 27 g of Bologna, 27 g ham, and 27 g salami, and 6 g processed cheddar, cheese	
		One (1) Shaved Beef on a Kaiser, with 90 g roast beef	
		One (1) 330 ml bottle of water	
		One (1) 200 ml individual orange juice	
		One (1) MacIntosh apple, approx. 200 g (min. 150g max 250 g)	
		One (1) package Oreo cookies, pkg of 4 approx. 45-50 g	
		One (1) Special K Cereal Bar, approx 23 g	

W0107-12WS15/B

pet902

W0107-12WS15

PET-2-37013

		Two (2) 18ml individual mayonnaise, Hellmann's or Kraft	
		One (1) 5-7 ml individual mustard	
		One (1) package of disposable utensils comprised of a knife, fork, spoon, napkin, salt & pepper, wetnap	
	Day 6	Two (2) sandwiches in gas sealed creovac containers of:	
		One (1) bologna (Maple Leaf waxed) sandwich, with 90 g bologna on 100% whole wheat bread with mustard	
		One (1) Egg Salad sandwich, on white/ bread, filled with 110 g egg salad mixture	Sandwich to be cut in 2 diagonally
		One (1) 330 ml bottle of water	
		One (1) 200 ml individual fruit punch juice	
		One (1) MacIntosh apple, approx. 200 g (min. 150g max 250 g)	
		One (1) package Chips Ahoy cookies, package of 4, approx. 45-50 g	
		One (1) individual cheese package	
		Two (2) 18 ml individual mayonnaise, Hellmann's or Kraft	
		One (1) 5-7 ml individual mustard	
		One (1) package of disposable utensils comprised of a knife, fork, spoon, napkin, salt & pepper, wetnap	

	Day 7	Two (2) sandwiches in gas sealed creovac containers of:	
		One (1) ham & cheese sub , 6" long with 90 g shaved ham and 6 g processed mozzarella	
		One (1) Chicken Loaf on a Kaiser, 66 g kaiser roll filled with 90 g sliced Chicken Loaf	
		One (1) 330 ml bottle of water	
		One (1) 200 ml individual grape juice	
		One (1) orange, approx 200 g (min. 150g max 250 g)	
		One (1) package Ah! Caramel cake	
		One (1) individual cracker pack	
		Two (2) 18 ml individual mayonnaise, Hellmann's or Kraft	
		One (1) 5-7 ml individual mustard	
		One (1) package of disposable utensils comprised of a knife, fork, spoon, napkin, salt & pepper, wetnap	
	Day 8	Two (2) sandwiches in gas sealed creovac containers of:	
		One (1) Italian sub, 6" long, filled with 27 g ham, 27 g pepperoni, 27 g salami, 6 g processed mozzarella, 25 ml Italian dressing	
		One (1) shaved turkey sandwich on 2 slices white bread filled with 90 g of shaved Turkey	
		One (1) 330 ml bottle of water	
		One (1) 200 ml individual orange juice made of 100% pure concentrate	
		One (1) orange, approx 220 g (min. 150 g max 250 g)	
		One (1) Twinkie cake, package of 2	
		One (1) 21 g individual package of cheese	
		Two (2) 18 ml individual mayonnaise, Hellmann's or Kraft	
		One (1) 5-7 ml individual mustard	
		One (1) package of disposable utensils comprised of a	

Solicitation No. - N° de l'invitation

W0107-12WS15/B

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur

pet902

Client Ref. No. - N° de réf. du client

W0107-12WS15

File No. - N° du dossier

PET-2-37013

CCC No./N° CCC - FMS No/ N° VME

		knife, fork, spoon, napkin, salt & pepper, wetnap	
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ANNEX "B-1"

PRICING BASIS

The estimated usage as stated herein is an estimate of the requirement made in good faith. The Standing Offer will be limited to the actual supplies ordered and delivered.

Proposed pricing must be firm, all-inclusive F.O.B. Destination unit pricing in Canadian dollars. Harmonized Sales Tax (HST) is not to be included in the Unit price but will be shown as a separate line item on all invoices.

CFB PETAWAWA

Item	Description	Unit of Issue	Estimated Usage/Yr	Unit Price Year 1
	Sandwich			
1.	Chicken Salad	ea	2,500	\$_____/ea
2.	Black Forest Ham & Cheese	ea	2,500	\$_____/ea
3.	Roast Beef	ea	2,500	\$_____/ea
4.	Salami & Cheese	ea	2,500	\$_____/ea
5.	Tuna Salad Sandwich	ea	2,500	\$_____/ea
6.	Turkey Sandwich	ea	2,500	\$_____/ea
7.	Bologna Sandwich	ea	2,500	\$_____/ea
8.	Minced Ham Sandwich	ea	2,500	\$_____/ea
9.	Black Forest Ham Sandwich	ea	2,500	\$_____/ea
10.	Shaved Beef Kaiser	ea	2,500	\$_____/ea
11.	Ham & Cheese Kaiser	ea	2,500	\$_____/ea
12.	Turkey Kaiser	ea	2,500	\$_____/ea
13.	Turkey Salad	ea	2,500	\$_____/ea
14.	Egg Salad	ea	2,500	\$_____/ea
15.	Pastrami	ea	2,500	\$_____/ea
16.	Montreal Smoked Meat	ea	2,500	\$_____/ea
	Submarine Sandwich			
13.	Pizza	ea	500	\$_____/ea
14.	Italian	ea	500	\$_____/ea
15.	Super	ea	500	\$_____/ea

16.	Black Forest Ham & Mozzarella	ea	500	\$_____/ea
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17.	Beef and Swiss Cheese	ea	500	\$_____/ea
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Box Lunches - Regular

18	Menu 1 (Breakfast)	ea	500	\$_____/ea
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19.	Menu 2 (Breakfast)	ea	500	\$_____/ea
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20	Menu 1 (Lunch/Supper)	ea	1,000	\$_____/ea
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21	Menu 2 (Lunch/Supper)	ea	1,000	\$_____/ea
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22	Menu 3 (Lunch / Supper)	ea	1,000	\$_____/ea
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23.	Menu 4 (Lunch / Supper)	ea	1,000	\$_____/ea
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24.	Menu 5 (Lunch / Supper)	ea	1,000	\$_____/ea
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25.	Menu 6 (Lunch / Supper)	ea	1,000	\$_____/ea
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26.	Menu 7 (Lunch / Supper)	ea	500	\$_____/ea
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27.	Menu 8 (Lunch / Supper)	ea	500	\$_____/ea
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28.	Menu 9 (Lunch / Supper)	ea	500	\$_____/ea
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Box Lunches - Vegetarian

29.	Menu 1 (Lunch / Supper)	ea	200	\$_____/ea
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30.	Menu 2 (Lunch / Supper)	ea	200	\$_____/ea
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Box Lunches - Halal

31.	Menu 1 (Lunch / Supper)	ea	50	\$_____/ea
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Solicitation No. - N° de l'invitation

W0107-12WS15/B

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur

pet902

Client Ref. No. - N° de réf. du client

W0107-12WS15

File No. - N° du dossier

PET-2-37013

CCC No./N° CCC - FMS No/ N° VME

Pricing Basis “B-1(a)”

For other type of sandwiches, not listed above but regularly available from your company, pricing shall be:

at cost (subject to verification) plus a firm mark-up of ____%

ANNEX "B-2" PRICING BASIS

The estimated usage as stated herein is an estimate of the requirement made in good faith. The Standing Offer will be limited to the actual supplies ordered and delivered.

Proposed pricing must be firm, all-inclusive F.O.B. Destination unit pricing in Canadian dollars. Harmonized Sales Tax (HST) is not to be included in the Unit price but will be shown as a separate line item on all invoices.

CFB TRENTON

Item		Unit of Issue	Estimated Usage/Yr	Unit Price Year 1
	Sandwich			
1.	Tuna Salad	ea	1100	\$_____/ea
2.	Egg Salad	ea	1100	\$_____/ea
3.	Shaved Beef on a Kaiser	ea	500	\$_____/ea
4.	Ham and Cheese	ea	2000	\$_____/ea
5.	Italian Roast Beef	ea	500	\$_____/ea
6.	Salami and Cheese	ea	500	\$_____/ea
7.	Shaved Turkey	ea	1000	\$_____/ea
8.	Bologna Maple Leaf Waxed	ea	500	\$_____/ea
9.	Chicken Loaf on a Kaiser	ea	500	\$_____/ea
	Submarine Sandwich			
10.	Ham on a Bagel	ea	1000	\$_____/ea
11.	Jumbo Chuckwagon	ea	900	\$_____/ea
12.	Roast Beef	ea	350	\$_____/ea
13.	Big Jim	ea	900	\$_____/ea
14.	Italian	ea	400	\$_____/ea
15.	Super Combo	ea	2000	\$_____/ea
16.	Ham and Cheese	ea	3000	\$_____/ea
17.	Beef and Cheese	ea	3000	\$_____/ea

Box Lunches

18.	Day 1	ea	350	\$_____/ea
19.	Day 2	ea	350	\$_____/ea
20.	Day 3	ea	350	\$_____/ea
21.	Day 4	ea	350	\$_____/ea
22.	Day 5	ea	350	\$_____/ea
23.	Day 6	ea	350	\$_____/ea
24.	Day 7	ea	350	\$_____/ea
25.	Day 8	ea	350	\$_____/ea

Pricing Basis "B-2(a)"

For other type of sandwiches, not listed above but regularly available from your company, pricing shall be:

at cost (subject to verification) plus a firm mark-up of ____%

Solicitation No. - N° de l'invitation

W0107-12WS15/B

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur

pet902

Client Ref. No. - N° de réf. du client

W0107-12WS15

File No. - N° du dossier

PET-2-37013

CCC No./N° CCC - FMS No/ N° VME

ANNEX "C"

List of Destination

CFB Petawawa

Delivery point:

Normandy Court Kitchen
Bldg G-104
132 Nicklin Parade Square
CFB Petawawa
Petawawa, Ontario
K8H 2X3

and other locations as deemed necessary.

For Pricing Basis "B" CFB Trenton:

Delivery Points:

Flight Feeding at 75 Yukon Street

and other locations as deemed necessary