

Location:

GO and GI INSTITUTION DETAILS CHECKLIST

REF:	ELEMENT	COMMENTS
A	GO BUILDING NUMBER:	Enter Official Building Number
		TBD
B	GI BUILDING NUMBER:	Enter Official Building Number
		N/A
C	Hours of Work INSIDE PERIMETER (Generally associated with GI Projects)	Normal work hours 5 days a week 0800h-1600h
	Work that is required outside the normal hours will be approved by the institution.(WHEN REQUIRED)	N/A
		NO:
D	Institutions' hours of operation for Sallyport to access site inside perimeter. (GI)	Enter morning and afternoon hours:
		0800h-1130h
		1230-1600h
E	Hours of Work OUTSIDE PERIMETER (Generally associated with GO Projects)	Normal work hours 7 days a week N/A
	Work that is required outside the normal hours will be approved by the institution.(WHEN REQUIRED)	no constraint
		NO:
F	Existing General Use Key System	Enter Company Name and System ID:
		BEST locks and cores
G	Swipe card system used?	Does the institution have a current access card system that may be applied to the GO or GI building?
		Enter Company Name and System ID:
		NO card system
H	Existing systems information for:	Enter Company Name and System ID:
	DDC	Delta Controls
	PA	N/A
	FIRE ALARM	Currently Secutron - being updated to latest standards.
	Applicable security	
I	Water flow rates if available.	If available provide latest report details in separate attachment