

**Minutes
Bidders' conference
Freezer rebuilt
CCGS Amundsen
Bid Solicitation No. F3756-12M747/A
23/08/2012**

1) Introduction

A bidder's conference was held at 1000 A.M, on August 23, 2012 aboard of the *CCGS Amundsen*, currently moored at the Canadian Coast Guard Base in Québec city.

The purpose of this meeting was to review the terms and conditions of the bid solicitation and the Coast Guard technical specifications in order to view the work to be done and clarify any points requiring explanation.

2) Attendance/Introductions and roles of participants

The following people attended the meeting:

Name	Company/department	Occupation
Doris Chevrier	Groupe Océan	Estimateur
Eric Beaulé	TBC construction inc.	Chargé de projet
Yves Deschênes	TBC construction inc.	Directeur
Stéphane Dufour	Garde côtière canadienne	Chef mécanicien
Pierre Colette	Garde côtière canadienne	Agent de projets
Gaël Therrien	T.P.S.G.C.	Adm. du contrat

3) Review of the bid solicitation document

The bid solicitation closing date is **August 31, 2012, at 2:00 p.m.**

The work period: From the contract award to October 8, 2012

The ship will be moored at the section 25 of the port of Québec during the work period.

Part 4- Evaluation procedure and basis of selection

Table of mandatory requirements to be met by bid closing

Deleted: Chart

Inserted:

Item	Description	Completed and Attached
1	Completed Annex "I" <u>Financial Bid presentation Sheet</u>	
2	Letter or proof of Insurance as per article 6. 13 of Part 6	
3	Code of Conduct Certifications, part 5 certification	

Part 5 Certification

Take note that the Code of conduct certification is required with your bid at the closing date.

5.1.1 Code of Conduct Certifications - Consent to a Criminal Record Verification

1.1 Bidders must submit with their bid, by the bid solicitation closing date:

- (a) a complete list of names of all individuals who are currently directors of the Bidder;
- (b) a properly completed and signed form [Consent to a Criminal Record Verification](#) (PWGSC-TPSGC 229), for each individual named in the list.

4) Review of technical specifications

Shelving system

Deleted : For information purposes only, see the drawings produced by the Coast Guard.

Add: The contractor must do the handling between the work area and the main deck

Refrigeration work

Add:

- The contractor must do the start-up and all the adjustment of the cold room
- All the piping must be strongly fixed to avoid any ship vibration.

Drawing

See on the attached drawing about the evaporator position required in the cold room and the position of entered piping.

General Note :

The contractor must supply is home crane to handled is material.

6) Adjournment

There being no further business, the meeting was adjourned at 10:30 A.M.

Gaël Therrien
Contract Officer
PWGSC