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11 Laurier St./11, rue Laurier

Place du Portage, Phase III

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Québec

K1A 0S5

Bid Fax: (819) 997-9776

**Revision to a Request for Supply
Arrangement - Révision à une demande
pour un arrangement en matière
d'approvisionnement**

The referenced document is hereby revised; unless
otherwise indicated, all other terms and conditions of
the Solicitation remain the same.

Ce document est par la présente révisé; sauf
indication contraire, les modalités de l'invitation
demeurent les mêmes.

Comments - Commentaires

This document contains a security requirement.

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Special Projects/Projets Spéciaux

11 Laurier St./11, rue Laurier

Place du Portage/, Phase III

Floor 10C1/Étage 10C1

Gatineau

Québec

K1A 0S5

Title - Sujet INSURANCE & RISK MANAGEMENT		
Solicitation No. - N° de l'invitation EN578-121746/A		Date 2012-08-30
Client Reference No. - N° de référence du client 20121746		Amendment No. - N° modif. 005
File No. - N° de dossier 109z1.EN578-121746	CCC No./N° CCC - FMS No./N° VME	
GETS Reference No. - N° de référence de SEAG PW-\$\$ZL-109-24711		
Date of Original Request for Supply Arrangement Date de demande pour un arrangement en matière d'app. originale		2012-08-07
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2012-09-06		Time Zone Fuseau horaire Eastern Daylight Saving Time EDT
Address Enquiries to: - Adresser toutes questions à: Stephen, Renee		Buyer Id - Id de l'acheteur 109z1
Telephone No. - N° de téléphone (819) 956-6973 ()		FAX No. - N° de FAX (819) 956-2675
Delivery Required - Livraison exigée		
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:		
Security - Sécurité This revision does not change the security requirements of the solicitation. Cette révision ne change pas les besoins en matière de sécurité de l'invitation.		

Instructions: See Herein

Instructions: Voir aux présentes

Acknowledgement copy required Accusé de réception requis	Yes - Oui <input type="checkbox"/>	No - Non <input type="checkbox"/>
The Offeror hereby acknowledges this revision to its Offer. Le proposant constate, par la présente, cette révision à son offre.		
Signature	Date	
Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie)		
For the Minister - Pour le Ministre		

This Amendment is raised to provide answers to questions from potential suppliers.

Question 1:

1a. Will any of the information disclosed with our response be shared with the public domain?

1b. Will the information disclosed be accessible under the Freedom of Information Act?

1c. Within Part 2 - Supplier Instructions of the of the Request for Supply Agreement, under section 3. Enquiries - Request for Supply Arrangements, it is stated that "Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item." Is it possible for a Supplier to indicate sections of their response that are confidential and proprietary?

Answer 1a:

Information disclosed with responses will be treated in accordance with the Access to Information Act.

Answer 1b:

Information disclosed will be treated in accordance with the Access to Information Act.

Answer 1c:

As stated the intent of the section i.e. . **PART 2 - SUPPLIER INSTRUCTIONS - Enquiries - Request for Supply Arrangements**, referred to in the above question, is to allow potential suppliers to identify **enquires** as "proprietary" in nature. As stated "Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that suppliers do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all suppliers. Enquiries not submitted in a form that can be distributed to all suppliers may not be answered by Canada".

In regards to is it "Is it possible for a Supplier to indicate sections of their response that are confidential and proprietary?" - yes, it is possible.

Question 2:

2. Will PWGSC disclose the list of pre-qualified suppliers to all of the suppliers upon the close of the RFSA?

Answer 2:

Upon award, the Supply Arrangement document will contain the list of all pre-qualified suppliers.

Question 3:

3. In the past, we have responded to several RFPs under a similar RFSA. We have yet to be successful. We believe that this is due to PWGSC's selection criteria and the heavy weighting on fee. We understand that there is a commitment of time and resources when responding to an RFP and the importance of a return on this investment. Will the selection criteria for future RFPs be consistent with the past criteria? What information can you share with us regarding selection criteria for future RFPs?

Answer 3:

A follow-up Request for Proposal through the Supply Arrangement offers the flexibility for multiple methods of selection and evaluation. It is expected the most predominant approach will be that bidders will be evaluated on the proposed resource (based on the Minimum Education/Experience requirements outlined in the Statement of Work) and lowest evaluated price.

Question 4:

4. Please note the link on page 22 which does not work. We assume this will not hinder our ability to compete in the Supply Agreement but only wish to notify you for your records.
(http://publisservice-app.tpsgc-pwgsc.gc.ca/forms/text/search_for_forms-e.html)

Answer 4:

This link is for an internal site for forms to be used by Identified Users when soliciting bids under the Supply Arrangement. It will not hinder your ability to compete in the RFSA process.

Question 5:

5a. As part of MT1 on page 12 of 44 of the RFSA document, we have been asked to describe a completed project for Category 4: Risk Management Process Services - Delivery of public services to stakeholders external to the government. Please define "stakeholders external to the government". Would projects for this category include private sector clients, crown corporations or Private-Public Partnerships?

5b. Also, as part of Appendix 1 to Annex A on page 31 of 44 is states "when required, the Contractor must conduct risk assessments as defined in any one of the categories". Should the project examples in section MT1 include examples of how we have conducted risk assessments in the past, or should the examples outline our experience providing the services outlined within section 7 or Annex A on pages 31 - 33 of 44.

Answer 5a:

Please see response to question 1 in amendment 004.

Solicitation No. - N° de l'invitation

EN578-121746/A

Amd. No. - N° de la modif.

005

Buyer ID - Id de l'acheteur

109zl

Client Ref. No. - N° de réf. du client

20121746

File No. - N° du dossier

109zlEN578-121746

CCC No./N° CCC - FMS No/ N° VME

Answer 5b:

As per the Arrangement Preparation Instructions in MT1, the Supplier must submit a completed project that demonstrates its experience as defined Annex A - Statement of Work. The submitted project must demonstrate experience in the stream for which the Supplier wants to be considered.

For example, if a Supplier wants to be considered for Stream 1 - Category 1: Procurement, they must submit a project that demonstrates experience conducting risk assessments that involve "procurement activities, projects, processes, strategies and initiatives conducted pursuant to the Government Contracts Regulations and the Treasury Board (TB) Contracting Policy," as well as the start and end dates, Client organization name, Client Representative Name, and Client Representative telephone number and e-mail address.

ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.