

**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:**
Réception des soumissions - TPSGC / Bid
Receiving - PWGSC
601-1550, Avenue d'Estimauville
Québec
Québec
G1J 0C7

**REQUEST FOR PROPOSAL
DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Title - Sujet Microspectrometer	
Solicitation No. - N° de l'invitation 5P201-120435/A	Date 2013-01-23
Client Reference No. - N° de référence du client 5P201-12-0435	
GETS Reference No. - N° de référence de SEAG PW-\$QCN-009-15169	
File No. - N° de dossier QCN-2-35517 (009)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2013-03-05	Time Zone Fuseau horaire Heure Normale du l'Est HNE
F.O.B. - F.A.B. Specified Herein - Précisé dans les présentes Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input checked="" type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Hamann, Frédéric	Buyer Id - Id de l'acheteur qcn009
Telephone No. - N° de téléphone (418) 649-2975 ()	FAX No. - N° de FAX (418) 648-2209
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: JULES LEGER BUILDING 25 EDDY STREET GATINEAU OTTAWA K1A 0M5 Canada	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Delivery Required - Livraison exigée See Herein	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

Issuing Office - Bureau de distribution
TPSGC/PWGSC
601-1550, Avenue d'Estimauville
Québec
Québec
G1J 0C7

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PART 1 - GENERAL INFORMATION

1. Security Requirement

There is no security requirement associated with the requirement.

2. Requirement

The requirement is detailed under Annex A of the resulting contract.

3. Debriefings

After contract award, bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days of receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

PART 2 - BIDDER INSTRUCTIONS

1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2012-11-19) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 5.4 of 2003, Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: sixty (60) days

Insert: one hundred and twenty(120) days

1.1 SACC Manual Clauses

B1000T (2007-11-30), Condition of Material

2. Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

3. Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority **no later than seven (7) calendar days before the bid closing date**. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that the Bidder do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

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Buyer ID - Id de l'acheteur

qcn009

Client Ref. No. - N° de réf. du client

5P201-12-0435

File No. - N° du dossier

QCN-2-35517

CCC No./N° CCC - FMS No/ N° VME

4. Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Quebec.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.

PART 3 - BID PREPARATION INSTRUCTIONS

1. Bid Preparation Instructions

Canada requests that bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid (1 hard copies)

Section II: Financial Bid (1 hard copies)

Section III: Certifications (1 hard copies)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

Section I: Technical Bid

In their technical bid, bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Bidders must also provide with their bid the technical sheets of the proposed deliverables. These technical sheets should be **standard existing documents**. The technical sheets should not be written documents specially drafted for this Request for Proposal.

Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment. The total amount of Goods and Services Tax (GST) or Harmonized Sales Tax (HST) must be shown separately, if applicable.

1.1 Exchange Rate Fluctuation

C3011T (2010-01-11), Exchange Rate Fluctuation

1.2 SACC Manual Clauses

Section III: Certifications

Bidders must submit the certifications required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

1. Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

1.2 Financial Evaluation

- (a) Bidders must submit firm prices, Canadian customs duties and excise taxes included, and Goods and Services Tax (GST) or Harmonized Sales Tax (HST) excluded.
- (b) Bids submitted in foreign currency will be converted to Canadian currency for evaluation purposes. The rate given by the Bank of Canada in effect on the bid solicitation closing date will be applied as a conversion factor to the bids submitted in foreign currency.
- (c) Bidders must provide prices DDP (Incoterm 2000). Bids will be assessed on a DDP (Incoterm 2000) basis.
- (d) The total evaluation price will be the total price for item 1 + the total price for item 2 available at Annex B - Basis of Payment.

2. Basis of Selection

- 2.1** SACC Manual Clause A0069T (2007-05-25), Basis of Selection

PART 5 - CERTIFICATIONS

Bidders must provide the required certifications and related documentation to be awarded a contract. Canada will declare a bid non-responsive if the required certifications and related documentation are not completed and submitted as requested.

Compliance with the certifications bidders provide to Canada is subject to verification by Canada during the bid evaluation period (before award of a contract) and after award of a contract. The Contracting Authority will have the right to ask for additional information to verify bidders' compliance with the certifications before award of a contract. The bid will be declared non-responsive if any certification made by the Bidder is untrue, whether made knowingly or unknowingly. Failure to comply with the certifications, to provide the related documentation or to comply with the request of the Contracting Authority for additional information will also render the bid non-responsive.

1. Mandatory Certifications Required Precedent to Contract Award

1.1 Code of Conduct and Certifications - Related documentation

- 1.1.1** By submitting a bid, the Bidder certifies, for himself and his affiliates, to be in compliance with the Code of Conduct and Certifications clause of the Standard instructions. The related documentation hereinafter mentioned will help Canada in confirming that the certifications are true. By submitting a bid, the Bidder certifies that it is aware, and that its affiliates are aware, that Canada may request additional information, certifications, consent forms and other evidentiary elements proving identity or eligibility. Canada may also verify the information provided by the Bidder, including the information relating to the acts or convictions specified herein, through independent research, use of any government resources or by contacting third parties. Canada will declare non-responsive any bid in respect of which the information requested is missing or inaccurate, or in respect of which the information contained in the certifications is found to be untrue, in any respect, by Canada. The Bidder and any of the Bidder's affiliates, will also be required to remain free and clear of any acts or convictions specified herein during the period of any contract arising from this bid solicitation.

Bidders who are incorporated, including those bidding as a joint venture, must provide with their bid or promptly thereafter a complete list of names of all individuals who are currently directors of the Bidder. Bidders bidding as sole proprietorship, including those bidding as a joint venture, must provide the name of the owner with their bid or promptly thereafter. Bidders bidding as societies, firms, partnerships or associations of persons do not need to provide lists of names. If the required names have not been received by the time the evaluation of bids is completed, Canada will inform the Bidder of a time frame within which to provide the information. Failure to comply will render the bid non-responsive. Providing the required names is a mandatory requirement for contract award.

Canada may, at any time, request that a Bidder provide properly completed and Signed Consent Forms (Consent to a Criminal Record Verification form- PWGSC-TPSGC 229) (<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/formulaires-forms-eng.html>) for any or all individuals aforementioned within the time specified. Failure to provide such Consent Forms within the time period provided will result in the bid being declared non-responsive.

2. Additional Certifications Precedent to Contract Award

The certifications listed below should be completed and submitted with the bid, but may be submitted afterwards. If any of these required certifications is not completed and submitted as requested, the Contracting Authority will so inform the Bidder and provide the Bidder with a time frame within which to meet the requirement. Failure to comply with the request of the Contracting Authority and meet the requirement within that time period will render the bid non-responsive.

2.1 Federal Contractors Program - Certification

2.1.1 Federal Contractors Program - \$200,000 or more

1. The Federal Contractors Program (FCP) requires that some suppliers, including a supplier who is a member of a joint venture, bidding for federal government contracts, valued at \$200,000 or more (including all applicable taxes), make a formal commitment to implement employment equity. This is a condition precedent to contract award. If the Bidder, or, if the Bidder is a joint venture and if any member of the joint venture, is subject to the FCP, evidence of its commitment must be provided before the award of the Contract.

Suppliers who have been declared ineligible contractors by Human Resources and Skills Development Canada (HRSDC) are no longer eligible to receive government contracts over the threshold for solicitation of bids as set out in the Government Contracts Regulations. Suppliers may be declared ineligible contractors either as a result of a finding of non-compliance by HRSDC, or following their voluntary withdrawal from the FCP for a reason other than the reduction of their workforce to less than 100 employees. Any bids from ineligible contractors, including a bid from a joint venture that has a member who is an ineligible contractor, will be declared non-responsive.

2. If the Bidder does not fall within the exceptions enumerated in 3.(a) or (b) below, or does not have a valid certificate number confirming its adherence to the FCP, the Bidder must fax (819-953-8768) a copy of the signed form LAB 1168, Certificate of Commitment to Implement Employment Equity, to the Labour Branch of HRSDC.
3. The Bidder, or, if the Bidder is a joint venture the member of the joint venture, certifies its status with the FCP, as follows:

The Bidder or the member of the joint venture

- (a) ☐ is not subject to the FCP, having a workforce of less than 100 full-time or part-time permanent employees, and/or temporary employees having worked 12 weeks or more in Canada;
- (b) ☐ is not subject to the FCP, being a regulated employer under the Employment Equity Act, S.C. 1995, c. 44;
- (c) ☐ is subject to the requirements of the FCP, having a workforce of 100 or more full-time or part-time permanent employees, and/or temporary employees having worked 12 weeks or more in Canada, but has not previously obtained a certificate number from HRSDC (having not bid on requirements of \$200,000 or more), in which case a duly signed certificate of commitment is attached;
- (d) ☐ is subject to the FCP, and has a valid certificate number as follows: _____
(e.g. has not been declared an ineligible contractor by HRSDC.)

Further information on the FCP is available on the HRSDC Web site.

PART 6 - RESULTING CONTRACT CLAUSES

1. Security Requirement

There is no security requirement associated with the requirement.

2. Requirement

The Contractor must provide the items detailed under the "Requirement" at Annex "A".

3. Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual

(<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

3.1 General Conditions

2010A (2012-11-19), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

3.1.1 Warranty - Contractor responsible for all costs

Section 09 entitled "**Warranty**" of General Conditions - Goods (Medium Complexity) **2010A** is amended by deleting **subsection 2** in its entirety and replacing it with the following:

2. The Contractor must pay the transportation cost associated with returning the Work or any part of the Work to the Contractor's plant for replacement, repair or making good. The Contractor must also pay the transportation cost associated with forwarding the replacement or returning the Work or part of the Work when rectified to the delivery point specified in the Contract or to another location as directed by Canada. If, in the opinion of Canada, it is not expedient to remove the Work from its location, the Contractor must carry out any necessary repair or making good of the Work at that location. In such cases, the Contractor will be responsible for all Costs (including travel and living expenses) incurred in so doing, Canada will not reimburse these Costs.

All other provisions of the warranty section remain in effect.

2.1.2 Insert at the end of **section 08** entitled "**Inspection and Acceptance of the Work**" of General Conditions - Goods (Medium Complexity) **2010A** the following statement :

Canada will have **sixty (60) days** from receipt of the deliverables to perform its inspection and acceptance.

3.2 Supplemental General Conditions

4001 (2010-08-16), Hardware purchase, Lease and Maintenance, apply to and form part of the Contract.

4003 (2010-08-16), Licensed Software, apply to and form part of the Contract.

4004 (2010-08-16), Maintenance and Support Services for Licensed Software

4. Term of Contract

4.1 Delivery Date

All the deliverables must be received on or before 12 weeks after contract award date.

4.2 Period of the Contract

The period of the Contract is 10 years after acceptance of the deliverables

5. Authorities

5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: Frédéric Hamann

Title: Supply Specialist

Telephone: 418-649-2975

Facsimile: 418-648-2209

E-mail address: frederic.hamann@pwgsc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

5.2 Technical Authority (will be completed at contract award)

The Technical Authority for the Contract is :

Name: _____

Telephone : _____

Facsimile : _____

Email : _____

The Technical Authority named above is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Technical Authority, however the Technical Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

5.3 Contractor's Representative

Name : _____

Title : _____

Telephone : _____

Facsimile : _____

E-mail : _____

5.4 Administrative Authority (will be completed at contract award)

For all information related to invoicing and/or payments you may communicate with:

Name: _____

Telephone : _____

Facsimile: _____

E-mail address: _____

6. Payment**6.1 Basis of Payment - Firm Price,**

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm price as specified in Annex B. Customs duties are included and Goods and Services Tax or Harmonized Sales Tax is extra, if applicable.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.2 Single Payment

SACC Manual Clause H1000C (2008-05-12), Single Payment

6.3 Shipping Instructions - Delivery at Destination

Goods must be consigned to the destination specified in the Contract and delivered:

- (a) Delivered Duty Paid (DDP), Parks Canada office, 1800 Walkley Rd., Ottawa, ON, Incoterms 2000 for shipments from a commercial contractor.

7. Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed and before receiving confirmation of acceptance of the work by the Technical Authority.
2. Invoices must be distributed as follows:
 - (a) The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.
 - (b) On request, one (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

8. Certifications

8.1 Compliance

Compliance with the certifications and related documentation provided by the Contractor in its bid is a condition of the Contract and subject to verification by Canada during the term of the Contract. If the Contractor does not comply with any certification, provide the related documentation or if it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

9. Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Quebec.

10. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the supplemental general conditions 4001 (2010-08-16), Hardware Purchase, Lease and Maintenance;
- (c) the supplemental general conditions 4003 (2010-08-16), Licensed Software;
- (d) the supplemental general conditions 4004 (2010-08-16), Maintenance and Support Services for Licensed Software
- (e) the general conditions 2010A (2012-11-19), General Conditions - Goods (Medium Complexity);
- (f) Annex A, Requirement;
- (g) Annex B, Basis of Payment
- (h) the Contractor's bid dated _____ (*insert date of bid*).

11. SACC Manual Clauses

B1501C (2006-06-16), Electrical Equipment
 B7500C (2006-06-16), Excess Goods
 D0018C (2007-11-30), Delivery and Unloading
 G1005C (2008-05-12), Insurance

12. Hardware

(a) With respect to the provisions of Supplemental General Conditions 4001:

Part III of 4001 applies to the Contract (Additional Conditions: Purchase)	Yes
Part IV of 4001 applies to the Contract (Additional Conditions: Lease)	No
Part V of 4001 applies to the Contract (Additional Conditions: Maintenance)	Yes
Contractor must deliver Hardware Documentation	Yes
Hardware Documentation must include maintenance documentation	Yes
Language of Hardware Documentation	<i>The Hardware Documentation must be delivered in English. If the documentation is available in the other official languages of Canada, the Contractor must deliver the documentation in both English and French."</i>
Contractor must Install Hardware at time of Delivery	Yes
Hardware is part of a System	No

13. Licensed Software

(a) With respect to the provisions of Supplemental General Conditions 4003:

Licensed Software	The Licensed Software, which is defined in 4003, includes all the products offered by the Contractor in its bid, and any other software code required for those products to function in accordance with the Software Documentation and the Specifications.
Type of License being Granted	<i>" Device License"</i>
Number of Devices Licensed	1 spectrometer (including the computer for control)

ANNEX "A"

REQUIREMENT

Description of the Requirement

The Conservation Science section of the Heritage Conservation and Commemoration Directorate, Parks Canada, is looking to make the acquisition of a Hybrid FT and Dispersive Raman microspectrometer to fill a need within the laboratory for the non-invasive characterization of inorganic and organic materials. The instrument must meet the specifications listed below to ensure that a wide variety of materials in varying shapes and sizes can be analyzed without imparting damage to the cultural heritage objects, as required by the conservation science profession.

Mandatory Requirements

- a) Hybrid FT and Dispersive Raman microspectrometer
- b) excitation laser lines at 1064nm for FT-Raman and 532nm for dispersive Raman
- c) laser attenuation control systems for both FT and Dispersive
- d) computer controlled grating turret and appropriate gratings to allow desired resolution and wavelength coverage (specified below) for dispersive Raman measurements with the 532 nm laser
- e) wavelength range for FT-Raman from 70-3700 cm^{-1} and for dispersive Raman from 50-4400 cm^{-1}
- f) spectral resolution of up to 3 cm^{-1} or better for dispersive measurements using 532 nm excitation, and better than 0.5 cm^{-1} over the entire spectral range for FT-Raman measurement using 1064 nm excitation.
- g) wavenumber accuracy of spectrometer must be 0.1 cm^{-1} or better
- h) automatic laser and Raman frequency calibration (0.1 cm^{-1} accuracy and precision)
- i) high stability confocal microscope coupled to both spectrometers (laser beam excitation/scatter optical paths)
- j) variable slit/pinhole sizes for dispersive Raman confocal microscopy
- k) confocal depth resolution of 2.0 cm^{-1} or better with the 532 nm excitation
- l) 2 megapixel CCD video camera mounted on microscope
- m) microscope objectives (short and long working distance) for near IR and visible ranges at desired magnifications (to be determined)
- n) microscope polarizer/analyzer for visual observation

- o) macro FT-Raman sample compartment
- p) mirror objective for samples in macro FT-Raman sample compartment
- q) high sensitivity, TE-cooled CCD detector for Dispersive spectrometer. High sensitivity, liquid nitrogen cooled Ge detector for FT spectrometer, with 5 day liquid-Nitrogen holdtime.
- r) no safety enclosure and large format Z-axis stage, allowing free space in x, y, z directions (z-adjustment range: 100mm, adjustment accuracy $\pm 20 \mu\text{m}$, joy-stick manual operation)
- s) changing laser excitation should not require manual calibration or change of lasers, gratings or filters
- t) system must not require manual alignment of any optical component

After-Sale support services

First year of On-Site Support:

For a period of one (1) year, for all user problems that cannot be resolved over the telephone and/or Internet, the Contractor must come on site to evaluate the situation, make a diagnostic, and make all required repairs at no additional cost (travel cost, lodging, parts, labour, etc.). The Contractor must be able to answer a service call within 48 hours and come on-site within ten (10) working days.

On-Site support after first Year:

For an additional nine (9) years, following the initial one (1) year period of on-site support, for all user problems that cannot be resolved over the telephone and/or Internet, the Contractor will come on site to evaluate the situation and make a diagnostic at no cost. The Contractor must be able to answer a service call within 48 hours and come on-site within ten (10) working days. If parts need to be changed or maintenance needs to be done, a quotation for parts and service will then be made.

10 Years Telephone and/or Internet Support:

For a period of ten (10) years, the Contractor must provide to Parks Canada access to the Contractor's personnel, to help Parks Canada in answering questions with respect to the equipment. This access to the Contractor's personnel must be between the hours of 9:00 a.m. to 5:00 p.m., local time, at the site where the equipment is installed, Monday through Friday, exclusive of statutory holidays observed by Canada at such site.

The Contractor must provide Canada with technical support by telephone and/or Internet with service available in English, in accordance with the following:

The Contractor's support service must be staffed by qualified personnel who are able to respond to user questions and, to the extent possible, resolve user problems and provide advice about problems relating to the equipment and the Documentation, as well as installation, configuration, integration and usage issues relating to the equipment.

Training

The Contractor must provide a training session for 1-4 people, at Parks Canada office, 1800 Walkley Rd., Ottawa, ON. The training session must be held in English and must be about the basic functionalities of the equipment and software.

Deliverables

- a) Hybrid FT and Dispersive Raman microspectrometer
- b) Computer and appropriate Spectroscopic Software for instrument control and data treatment
- c) on-site service for installation
- d) on-site basic training
- e) operators manuals and on-line help files

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ANNEX "B"**BASIS OF PAYMENT**

Provide and deliver at Parks Canada office, 1800 Walkley Rd., Ottawa, ON, site the following items :

Items	Description	Qty	Firm Unit Price (GST or HST extra)	Total Price (GST or HST extra)	Currency (ex.: CAD, USD, EURO, etc.)
1	Hybrid Raman microspectrometer and other deliverables/services of the contract as described in Annex A - Requirements.	1	_____	_____	_____
2	Delivery, transportation, Canadian customs duties and excise taxes (as applicable)	1	_____	_____	_____
Total "DDP Delivered Duty Paid" (Incoterms 2000) at Parks Canada office, 1800 Walkley Rd., Ottawa, ON, site : (Total price for item 1 + Total price for item 2)				_____	_____