

**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:**

Travaux publics et Services gouvernementaux
Canada
Place Bonaventure, portail Sud-Est
800, rue de La Gauchetière Ouest
7^{ème} étage
Montréal
Québec
H5A 1L6
FAX pour soumissions: (514) 496-3822

**Request For a Standing Offer
Demande d'offre à commandes**

Regional Master Standing Offer (RMSO)
Offre à commandes maître régionale (OCMR)

Canada, as represented by the Minister of Public Works and
Government Services Canada, hereby requests a Standing Offer
on behalf of the Identified Users herein.

Le Canada, représenté par le ministre des Travaux Publics et
Services Gouvernementaux Canada, autorise par la présente,
une offre à commandes au nom des utilisateurs identifiés
énumérés ci-après.

Comments - Commentaires

**Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution
Travaux publics et Services gouvernementaux Canada
Place Bonaventure, portail Sud-Est
800, rue de La Gauchetière Ouest
7^{ème} étage
Montréal
Québec
H5A 1L6

Title - Sujet RMSO: Hardware	
Solicitation No. - N° de l'invitation E6MON-120003/B	Date 2013-05-08
Client Reference No. - N° de référence du client E6MON-12-0003	GETS Ref. No. - N° de réf. de SEAG PW-\$MTA-560-12311
File No. - N° de dossier MTA-2-35339 (560)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2013-06-03	
Time Zone Fuseau horaire Heure Avancée de l'Est HAE	
Delivery Required - Livraison exigée .	
Address Enquiries to: - Adresser toutes questions à: Ghali, Camille	Buyer Id - Id de l'acheteur mta560
Telephone No. - N° de téléphone (514)496-3871 ()	FAX No. - N° de FAX (514)496-3822
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: MINISTERE DES TRAVAUX PUBLICS ET SERVICES GOUVERNEMENTAUX CANADA QD PIECE 702-14 200 O.BOUL.RENE LEVESQUE MONTREAL Québec H3E1G9 Canada	
Security - Sécurité This request for a Standing Offer does not include provisions for security. Cette Demande d'offre à commandes ne comprend pas des dispositions en matière de sécurité.	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone	Facsimile No. - N° de télécopieur
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date



Item Article	Description	Dest. Code Dest.	Inv. Code Fact.	Qty Qté	U. of I. U. de D.	Destination	Unit Price/Prix unitaire FOB/FAM	Plant/Usine	Delivery Req. Livraison Req.	Del. Offered Liv. offerte
1	<p>OCPR: Quincaillerie Request Regional Master Standing Offer (RMSO) for providing on an as-and-when-required basis, various hardware products. This RMSO be accessible to all client departments and federal agencies located in the province of Quebec</p> <ul style="list-style-type: none"> Total duration of the Standing Offer is possibly three years: two years firm + 1 year option. <p>/ Demande d'offre à commande principale régionale (OCPR) pour la fourniture au fur et à mesure de divers produits de quincaillerie. Cette OCPR sera accessible à tous les ministères-clients et organismes fédéraux localisés dans la province du Québec Durée totale de l'Offre à commande est possiblement de trois années: 2 années fermes + 1 année d'option.</p>	E6MON	E6MON	1	Lot	\$	XXXXXXXXXXXX			

Solicitation No. - N° de l'invitation

E6MON-120003/B

Amd. No. - N° de la modif.

File No. - N° du dossier

MTA-2-35339

Buyer ID - Id de l'acheteur

mta560

CCC No./N° CCC - FMS No/ N° VME

E6MON-12-0003

This solicitation replaces solicitation number E6MON-120003/A, dated March 6th, 2013 and the closing date of April 24th, 2013 at 2:00 p.m. EST.

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PART 1 - GENERAL INFORMATION

1.1. Introduction

The Request for Standing Offers (RFSO) template is divided into six parts:

- (i) Part 1, General Information;
- (ii) Part 2, Offeror Instructions;
- (iii) Part 3, Offer Preparation Instructions;
- (iv) Part 4, Evaluation Procedures and Basis of Selection;
- (v) Part 5, Certifications, and
- (vi) Part 6: 6A, Standing Offer, and
6B, Resulting Contract Clauses; and,

The Annexes.

Part 1: provides a general description of the requirement;

Part 2: provides the instructions applicable to the clauses and conditions of the RFSO and states that the Offeror agrees to be bound by the clauses and conditions contained in all parts of the RFSO;

Part 3: provides offerors with instructions on how to prepare their offer to address the evaluation criteria specified;

Part 4: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, the security requirement, if applicable, and the basis of selection;

Part 5: includes the certifications to be provided;

Part 6 6A, Standing Offer, and 6B, Resulting Contract Clauses:
6A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;
6B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer.

Annex A - Requirement / Products & Discounts

Annex B - List of Manufacturers

**Annex C - Security Requirements for Correctional Service Canada only -
General Discipline and Internal Security**

Annex D - Various addresses of CSC locations - Correctional Service Canada

Annex E - Quaterly period report

Annex F - Complete list of bidder's board directors

1.2. Summary

Request for a Regional Master Standing Offer (RMSO) to supply, on an as-and-when-required basis, various hardware products to be delivered FOB Destination including all delivery charges , to various Federal Government Departments and Agencies located in the Province of Quebec, for the period starting from July 1st, 2013 to June 30th, 2015 with a possibility of an extension period of one (1) additional year.

The requirement is subject to the provisions of the World Trade Organization Agreement on Government Procurement (WTO-AGP), the North American Free Trade Agreement (NAFTA), and the Agreement on Internal Trade (AIT).

1.3. Security Requirement

There is a security requirement associated with the requirement of the Standing Offer, as specified on Annex C- *INSTITUTIONAL ACCESS* and is related to Correctional Service Canada only.

Contractor personnel shall submit to a local verification of identity or information by Correctional Service Canada prior to admittance to the facility/site. Correctional Service Canada reserves the right to deny access to any facility/site part thereof of any Contractor personnel, at any time.

All Contractor personnel or sub-contractors that must have access to CSC facilities must complete the form CSC-SCC 1279. CSC reserves the right to deny access to any employees that doesn't meet CSC security minimum standards. Canada will not pay any compensation to the Contractor for employees that have been denied access. (see Annex «C»)

Contractor personnel will be escorted in specific areas of the facility / site as and where required by Correctional Service Canada personnel or those authorized by CSC to do so on its behalf.

1.4. Debriefings

After issuance of a standing offer, offerors may request a debriefing on the results of the request for standing offers. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of notification that their offer was unsuccessful. The debriefing may be provided in writing, by telephone or in person.

PART 2 - OFFEROR INSTRUCTIONS

2.1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The 2006 (2013-03-21) Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

Subsection 5.4 of 2006, Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, is amended as follows:

Delete: sixty (60) days - Insert: ninety (90) days

2.2. Submission of Offers

Offers must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the Request for Standing Offers.

Bidders must submit firm rates for **a minimum of 40% of all the items** listed in Annex «A».

2.3. Enquiries - Request for Standing Offers

All enquiries must be submitted in writing to the Standing Offer Authority no later than **ten (10) calendar days** before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that offerors do so, so that the

proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all offerors. Enquiries not submitted in a form that can be distributed to all offerors may not be answered by Canada.

2.4 Improvement of Requirement During Solicitation Period

Should bidders consider that the specifications or Statement of Work contained in the bid solicitation could be improved technically or technologically, bidders are invited to make suggestions, in writing, to the Contracting Authority named in the bid solicitation. Bidders must clearly outline the suggested improvement as well as the reason for the suggestion. Suggestions that do not restrict the level of competition nor favour a particular bidder will be given consideration provided they are submitted to the Contracting Authority at least **ten (10) calendar days** before the bid closing date. Canada will have the right to accept or reject any or all

2.5 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in the province of Quebec.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the offerors.

PART 3 - OFFER PREPARATION INSTRUCTIONS

3.1. Offer Preparation Instructions

Canada requests that offerors follow the format instructions described below in the preparation of their offer.

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to that of the Request for Standing Offers.

Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process Policy on Green Procurement (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-Procurement/politique-policy-eng.html>).

To assist Canada in reaching its objectives, offerors are encouraged to:

- 1) use paper containing fibre certified as originating from a sustainably-managed forest and/or containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Payment by credit card

Canada requests that offerors complete one of the following:

- (a) Government of Canada Acquisition Cards (credit cards) will be accepted for payment of call-ups against the standing offer.

The following credit card(s) are accepted: VISA _____ or Master Card _____

- (b) Government of Canada Acquisition Cards (credit cards) will not be accepted for payment of call-ups against the standing offer.

The Offeror is not obligated to accept payment by credit card. Acceptance of credit cards for payment of call-ups will not be considered as an evaluation criterion.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1. Evaluation Procedures

- (a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the offers.

4.1.1 Technical evaluation

It is mandatory to meet the mandatory evaluation criteria to allow the technical evaluation of the tender. Failure to do so, will make it non-responsive.

Compliance with Annex «A»

Condition of Material

M1004T

(16/05/2011)

4.1.1.1 Mandatory technical criteria -

The following mandatory factors will be taken into consideration in the evaluation of each bid:

- (a) You must be an authorized distributor/dealer for at least 40% of the trademarks listed in Annex «B». Only the firm discounts for the trademarks for which you are an authorized distributor/dealer will be accepted;
- (b) To prove that you are an authorized distributor/dealer for the trademark, you must complete, sign and date the Annex «B» List of Manufacturers, and attach it to your RFSO;
- (c) You must submit firm discounts, FOB Destination all delivery charges included, in reference to valid manufacturer's catalogue for which you are an authorized distributor/dealer. These firm discounts shall be based on Manufacturers' suggested sales prices. If there is more than one column (discounts dependent on quantities), the firm discounts shall apply to the column with the highest prices;
- (d) Compliance with proposed pricing methods;
- (e) Acceptance of terms and conditions as mentioned in the Request for Standing Offer, including Annex «C» and «D» related to Correctional Service Canada call-ups.

4.1.1.2 In addition to the above, bidders must comply with any other requirement stipulated in the bid solicitation.

4.1.2 Financial Evaluation

The financial offer must comply with Annex B, Pricing.

Price Evaluation M0222T (11/01/2010)

Note: The annual quantities are estimated and for financial evaluation purposes only.

The Standing offers will be awarded in Canadian dollars. In the event the offer recommended for Standing offers award was submitted in foreign currency it will be converted using the rate given by the Bank of Canada in effect on the bid solicitation closing date.

Firm discounts, FOB Destination including all delivery charges , must be submitted for a **minimum of 40% of all the items** of Annex «A» .

4.1.2.1 The responsive solicitations will be evaluated as follows:

For evaluation purpose, a percentage of 0%, will be used for the item which you did not supply a discount on Annex «A» - Products and Discounts.

1. The price of the offer will be evaluated as follows:
 - (a) Canadian-based bidders must submit firm discounts, Canadian customs duties and excise taxes included, and Goods and Services Tax (GST) or Harmonized Sales Tax (HST) excluded.
 - (b) foreign-based bidders must submit firm discounts, Canadian customs duties, excise taxes and GST or HST excluded. Canadian customs duties and excise taxes payable by Canada will be added, for evaluation purposes only, to the prices submitted by foreign-based offerors.
2. Unless the Request for Standing Offers (RFSO) specifically requires offers to be submitted in Canadian currency, bids submitted in foreign currency will be converted to Canadian currency for evaluation purposes. The rate given by the Bank of Canada in effect on the RFSO closing date, or on another date specified in the RFSO, will be applied as a conversion factor to the offers submitted in foreign currency.
3. Although Canada reserves the right to issue the Standing Offer either on an FOB plant or FOB destination, Canada requests that bidders provide prices FOB their plant or shipping point **and** FOB destination. Offers will be assessed on an FOB destination basis.
4. For the purpose of the RFSO, bidders with an address in Canada are considered Canadian-based offerors, and offerors with an address outside of Canada are considered foreign-based offerors.

4.2. Basis of Selection - Mandatory Technical Criteria

An offer must comply with the requirements of the Request for Standing Offers and meet all mandatory technical evaluation criteria to be declared responsive.

The responsive offer(s) with the lowest evaluated price will be recommended for issuance a standing offer.

Note 1 : It is Canada's intention to issue, if possible, one (1) to a maximum of four (4) standing offer, which will represent an estimated value of \$8M, to suppliers who are qualified in accordance to the requirements detailed herein; to ensure supply of materials to all regions, taking into consideration the client geographic locations in the Province of Quebec.

Note 2 : The evaluated price will be calculated as follows:

- The estimated value of each item specified on Annex A, will be multiplied by their respective %, and the results will be added to determine the evaluated price of the financial offer.
- The lowest price will be determined by the total value of unit prices applied to total estimated quantities for the first 2 years as well as for the option year.

PART 5 - CERTIFICATIONS

Offerors must provide the required certifications to be issued a standing offer. Canada will declare an offer non-responsive if the required certifications are not completed and submitted as requested.

Compliance with the certifications offerors provide to Canada is subject to verification by Canada during the offer evaluation period (before issuance of a standing offer) and after issuance of a standing offer. The Standing Offer Authority will have the right to ask for additional information to verify offerors' compliance with the certifications before issuance of a standing offer. The offer will be declared non-responsive if any certification made by the Offeror is untrue, whether made knowingly or unknowingly. Failure to comply with the certifications or to comply with the request of the Standing Offer Authority for additional information will also render the offer non-responsive.

5.1. Mandatory Certifications Required Precedent to Issuance of a Standing Offer

5.1.1 Code of Conduct and Certifications - Related documentation

By submitting an offer, the Offeror certifies as per section 01 of Standard Instructions 2006, for himself and his affiliates, to be in compliance with the Code of Conduct and Certifications clause of the Standard instructions. The related documentation therein required will help Canada in confirming that the certifications are true.

5.2. Additional Certifications Precedent to Issuance of a Standing Offer and Certifications Required with the Offer

5.2.1 Additional Certifications Precedent to Issuance of a Standing Offer

The certifications listed below should be completed and submitted with the offer, but may be submitted afterwards. If any of these required certifications is not completed and submitted as requested, the Standing Offer Authority will so inform the Offeror and provide the Offeror with a time frame within which to meet the requirement. Failure to comply with the request of the Standing Offer Authority and meet the requirement within that time period will render the offer non-responsive.

Federal Contractors Program - \$200,000 or more

1. The Federal Contractors Program (FCP) requires that some suppliers, including a supplier who is a member of a joint venture, bidding for federal government contracts, valued at \$200,000 or more (including all applicable taxes), make a formal commitment to

implement employment equity. This is a condition precedent to the issuance of a standing offer. If the Offeror, or, if the Offeror is a joint venture and if any member of the joint venture, is subject to the FCP, evidence of its commitment must be provided before the issuance of a standing offer.

Suppliers who have been declared ineligible contractors by Human Resources and Skills Development Canada (HRSDC) are no longer eligible to receive government contracts over the threshold for solicitation of bids as set out in the Government Contracts Regulations. Suppliers may be declared ineligible contractors either as a result of a finding of non-compliance by HRSDC, or following their voluntary withdrawal from the FCP for a reason other than the reduction of their workforce to less than 100 employees. Any offers from ineligible contractors, including an offer from a joint venture that has a member who is an ineligible contractor, will be declared non-responsive.

2. If the Offeror does not fall within the exceptions enumerated in 3.(a) or (b) below, or does not have a valid certificate number confirming its adherence to the FCP, the Offeror must fax (819-953-8768) a copy of the signed form LAB 1168, Certificate of Commitment to Implement Employment Equity, to the Labour Branch of HRSDC.
3. The Offeror, or, if the Offeror is a joint venture the member of the joint venture, certifies its status with the FCP, as follows:

The Offeror or the member of the joint venture

- (a) () is not subject to the FCP, having a workforce of less than 100 full-time or part-time permanent employees, and/or temporary employees having worked 12 weeks or more in Canada;
- (b) () is not subject to the FCP, being a regulated employer under the Employment Equity Act, S.C. 1995, c. 44;
- (c) () is subject to the requirements of the FCP, having a workforce of 100 or more full-time or part-time permanent employees, and/or temporary employees having worked 12 weeks or more in Canada, but has not previously obtained a certificate number from HRSDC (having not bid on requirements of \$200,000 or more), in which case a duly signed certificate of commitment is attached;
- (d) () is subject to FCP, and has a valid certificate number as follows: _____
(e.g. has not been declared an ineligible contractor by HRSDC).

Further information on the FCP is available on the HRSDC Web site.

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5.2.2 Additional Certifications Required with the Offer

Offerors must submit duly completed certifications with their offer to confirm that their company is an authorized distributor/dealer for the manufacturers mentioned in Annex «B», in the Province of Quebec, Canada.

Note : The supplier need to be a distributor of at least 40% of the manufacturers listed.

PART 6 - STANDING OFFER AND RESULTING CONTRACT CLAUSES

A. STANDING OFFER

1. Offer

The Offeror offers to fulfill the requirement in accordance with the Requirement at Annex A.

2. Security Requirement

There is a security requirement associated with the requirement of the Standing Offer, as specified on Annex «C» and is related to Correctional Service Canada only.

Contractor personnel shall submit to a local verification of identity or information by Correctional Service Canada prior to admittance to the facility/site. Correctional Service Canada reserves the right to deny access to any facility/site part thereof of any Contractor personnel, at any time.

All Contractor personnel or sub-contractors that must have access to CSC facilities must complete the form CSC-SCC 1279. CSC reserves the right to deny access to any employees that doesn't meet CSC security minimum standards. Canada will not pay any compensation to the Contractor for employees that have been denied access. (see Annex «C»)

3. Standard Clauses and Conditions

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual issued by Public Works and Government Services Canada.

3.1 General Conditions

2005 (2012-11-19) General Conditions - Standing Offers - Goods or Services, apply to and form part of this Standing Offer.

3.2 Standing Offers Reporting

The Offeror must compile and maintain records on its provision of goods, services or both to the federal government under contracts resulting from the Standing Offer. This data must include all purchases paid for by a Government of Canada Acquisition Card.

The Offeror must provide this data in accordance with the reporting requirements detailed in Annex «E». If some data is not available, the reason must be indicated. If no goods or services are provided during a given period, the Offeror must still provide a "NIL" report.

The data must be submitted on a "quarterly basis" to the Standing Offer Authority.

The quarterly reporting periods are defined as follows:

- 1st quarter: July 1 to September 30;**
2nd quarter: October, 1 to December, 31;
3rd quarter: January, 1 to March, 31;
4th quarter: April 1 to June 30.

The data must be submitted to the Standing Offer Authority no later than **15** calendar days after the end of the reporting period.

4. Term of Standing Offer

4.1 Period of Standing Offer

The period for making Call-ups against the Standing Offer is **for two years starting July 1st, 2013.**

4.2 Extension of Standing Offer

If the Standing Offer is authorized for use beyond the initial period, the Offeror offers to extend its offer for **one additional period of 12 months**; under the same conditions and at the rates or prices specified in the Standing Offer, or at the rates or prices calculated in accordance with the formula specified in the Standing Offer.

The Offeror will be advised of the decision to authorize the use of the Standing Offer for an extended period by the Standing Offer Authority **30** days before the expiry date of the Standing Offer. A revision to the Standing Offer will be issued by the Standing Offer Authority.

5. Authorities

5.1 Standing Offer Authority

The Standing Offer Authority for the Standing Offer is:

Camille Ghali
Supply Specialist
Public Works and Government Services Canada
Acquisitions Branch
Quebec Regional Office
800 de la Gauchetière Ouest, suite 7300, Montréal (Québec), Canada, H5A 1L6
Telephone: (514) 496-3871
Facsimile: (514) 496-3822
E-mail address: camille.ghali@tpsgc-pwgsc.gc.ca

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

5.2 Project Authority

The Project Authority for the Standing Offer is identified in the call-up against the Standing Offer.

The Project Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up against the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

5.3 Offeror Representative

(The Offeror's Representative will be identified in the Standing Offer.)

Name and telephone number of the person responsible for :

General enquiries & Delivery follow-up

Name: _____
 Telephone No. _____
 Facsimile No. _____
 E-mail address: _____

6. Identified Users

The Identified Users authorized to make call-ups against the Standing Offer include any government department, agency or Crown corporation listed in Schedules I, I.1, II, III, of the *Financial Administration Act*, R.S., 1985, c. F-11 in the Province of Quebec:

Montreal Region and areas

The territory of the Western Quebec Region extends westward to the Ontario border from a line joining Sherbrooke, Trois-Rivières and Montreal (excluding the National Capital Region); the entire north of the province is included, and in the south the line runs to the US border.

Quebec Region and areas

The territory of the Eastern Quebec Region comprises GREATER QUEBEC CITY, INCLUDING VALCARTIER AND DONNACONA and areas.

7. Instrument

The Work will be authorized or confirmed by the Identified User(s) using form PWGSC-TPSGC 942, "Call-up Against a Standing Offer", etc.) or electronic document.

8. Limitation of Call-ups

Individual call-ups against the Standing Offer must not exceed **\$40,000.00** (Goods and Services Tax or Harmonized Sales Tax included).

In any case, the end user can only include a maximum total value of **\$10,000.00** (Goods and Services Tax or Harmonized Sales Tax included) into the limit mentioned above for each call-ups, which are related to **the Other Hardware Products** (item # 144, not described) **mentioned on Annex «A» according to the applicable discounts .**

9. Limitation of Expenditure

The total cost to Canada resulting from call-ups against the Standing Offer must not exceed the sum of \$ 2,000,000.00 (Goods and Services Tax or Harmonized Sales Tax excluded) unless otherwise authorized in writing by the Standing Offer Authority. The Offeror must not perform any work or services or supply any articles in response to call-ups which would cause the total cost to Canada to exceed the said sum, unless an increase is so authorized.

The Offeror must notify the Standing Offer Authority as to the adequacy of this sum when 75 percent of this amount has been committed, or **three (3) months** before the expiry date of the Standing Offer, whichever comes first. However, if at any time, the Offeror considers that the said sum may be exceeded, the Offeror must promptly notify the Standing Offer Authority.

10. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the call up against the Standing Offer, including any annexes;
- (b) the articles of the Standing Offer;
- (c) the general conditions 2005 (2012-11-19), General Conditions - Standing Offers - Good or Services
- (d) the general conditions 2010A (2013-04-25), General Conditions - Goods (Medium Complexity)
- (e) Annex A, Requirement - Products and Discounts;
- (f) Annex B, List of Manufacturers;

-
- (g) Annex C, Security Requirement for Correctional Service Canada Only - General Discipline and Internal Security;
- (h) Annex D, Requirement for Delivery and Addresses for Correctional Service Canada
- (i) Annex E , Quarterly report
- (j) the Offeror's offer _____ (insert date of offer), _____ (if the offer was clarified or amended, insert at the time of issuance of the offer: "as clarified on _____" or "as amended _____". (insert date(s) of clarification(s) or amendment(s) if applicable).

11. Certifications

11.1 Compliance

Compliance with the Certifications provided by the Offeror is a condition of authorization of the Standing Offer and subject to verification by Canada during the entire period of the Standing Offer and of any resulting contract that would continue beyond the period of the Standing Offer. In the event that the Offeror does not comply with any certification or that it is determined that any certification made by the Offeror in its offer is untrue, whether made knowingly or unknowingly, the Standing Offer Authority has the right to terminate any resulting contract for default and set aside the Standing Offer.

12. Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed by the laws in force in _____.

B. RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

1. Requirement

The Contractor must provide the items detailed in the call-up against the Standing Offer as per Annex «A».

2. Standard Clauses and Conditions

2.1 General Conditions

2010A (2013-04-25) General Conditions - Goods (Medium Complexity) apply to and form part of the Contract.

Interest on Overdue Accounts

Section 16 Interest on Overdue Accounts, of 2010A (2013-04-25) General Conditions - Goods (Medium Complexity) will not apply to payments made by credit cards at point of sale.

3. Term of Contract

3.1 Delivery Date

Delivery must be made **within (3) calendar days for stock items and within (10) calendar days for non-stocked items**, from receipt of a call-up against the Standing Offer.

4. Payment

4.1 SACC Manual Clauses

SACC Reference	Section	Date
A2000C	Foreign Nationals (Canadian Contractor)	16/06/06
A2001C	Foreign Nationals (Foreign Contractor)	16/06/06
C2000C	Taxes - Foreign-based Contractor	30/11/07
C6000C	Limitation of price	25/05/07
H1000C	Single Payment	12/05/08
M3000C	Price List	15/08/06

4.2 Payment by Credit Card

The following credit card is accepted: _____

OR

The following credit cards are accepted: _____ and _____.

5. Invoicing Instructions

The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Claims cannot be submitted until all work identified in the claim is completed.

6. SACC Manual Clauses

SACC Reference	Section	Date
B1501C	Electrical Equipment	2006-06-16
B7500C	Excess Goods	2006-06-16
G1005C	Insurance	2008-08-15

ANNEX « A » - Requirement/PRODUCTS AND DISCOUNTS

Any minimum quantity accepted

Client's responsibility

Please note that it is the client's responsibility to select the most economical brand mark when making call-ups against any resulting SO (s), by referring to Annex A - Products and Discounts, as basis of payment.

Item	Product type, and manufacturers	Estimated value Québec region	Percentage of discount offered in Quebec region	Estimated value Montréal region	Percentage of discount offered in Montréal region
	Various Equipment				
1	Crescent (Cooper)	\$80,000.	_____ %	\$60,000.	_____ %
2	Proto (Stanley)	\$80,000.	_____ %	\$60,000.	_____ %
3	Ridgid Tools	\$80,000.	_____ %	\$60,000.	_____ %
4	Gray Tools	\$80,000.	_____ %	\$60,000.	_____ %
5	Lufkin (Cooper)	\$80,000.	_____ %	\$60,000.	_____ %
6	Stanley	\$80,000.	_____ %	\$60,000.	_____ %
7	H.K. Porter (Cooper)	\$80,000.	_____ %	\$60,000.	_____ %
8	Armstrong	\$80,000.	_____ %	\$60,000.	_____ %
9	Innovak (Fuller)	\$80,000.	_____ %	\$60,000.	_____ %
10	Snap-On (Bahco)	\$80,000.	_____ %	\$60,000.	_____ %
11	Gearwrench	\$80,000.	_____ %	\$60,000.	_____ %
12	Sandvick (Bahco)	\$80,000.	_____ %	\$60,000.	_____ %
13	Greenlee	\$80,000.	See Note (2)	\$60,000.	See Note (2)
14	Starrett	\$80,000.	_____ %	\$60,000.	_____ %
15	Weller	\$80,000.	_____ %	\$60,000.	_____ %
16	Klein Tool	\$80,000.	_____ %	\$60,000.	_____ %
17	Ideal Tools	\$80,000.	_____ %	\$60,000.	_____ %
18	GoldBlatt (Stanley)	\$80,000.	_____ %	\$60,000.	_____ %
19	Top Ring	\$80,000.	_____ %	\$60,000.	_____ %
20	Allen	\$80,000.	_____ %	\$60,000.	_____ %
21	Irwin	\$80,000.	_____ %	\$60,000.	_____ %
22	Campbell	\$80,000.	_____ %	\$60,000.	_____ %
	Bolts (various)				
23	Stanley	\$50,000.	_____ %	\$40,000.	_____ %
24	Fasco	\$50,000.	See Note (2)	\$40,000.	See Note (2)
25	Mallory	\$50,000.	See Note (2)	\$40,000.	See Note (2)

26	Ideal	\$50,000.	_____ %	\$40,000.	_____ %
27	Richelieu	\$50,000.	_____ %	\$40,000.	_____ %
28	Androck	\$50,000.	_____ %	\$40,000.	_____ %
29	Canaropa	\$50,000.	_____ %	\$40,000.	_____ %
30	Onward	\$50,000.	_____ %	\$40,000.	_____ %
31	Infasco	\$50,000.	See Note (2)	\$40,000.	See Note (2)
	Doors knobs, Lockets (various)				
32	Richelieu	\$30,000.	_____ %	\$20,000.	_____ %
33	Androck	\$30,000.	_____ %	\$20,000.	_____ %
34	Canaropa	\$30,000.	_____ %	\$20,000.	_____ %
35	Corbin	\$30,000.	_____ %	\$20,000.	_____ %
36	Weiser	\$30,000.	_____ %	\$20,000.	_____ %
37	Onward	\$30,000.	_____ %	\$20,000.	_____ %
	Screws (various)				
38	Robertson/Whit	\$50,000.	_____ %	\$40,000.	_____ %
39	Uscan	\$50,000.	_____ %	\$40,000.	_____ %
40	Androck	\$50,000.	_____ %	\$40,000.	_____ %
41	Reliable	\$50,000.	_____ %	\$40,000.	_____ %
42	Papco/H. Paulin	\$50,000.	_____ %	\$40,000.	_____ %
43	Papco automotive	\$50,000.	_____ %	\$40,000.	_____ %
44	Spae-Naur	\$50,000.	See Note (2)	\$40,000.	See Note (2)
	Shovels				
45	Garant	\$25,000.	_____ %	\$10,000.	_____ %
46	True Tempe	\$25,000.	_____ %	\$15,000.	_____ %
	Accessories				
47	Rubberset	\$25,000.	_____ %	\$15,000.	_____ %
48	Grumbacker (Demco)	\$25,000.	_____ %	\$15,000.	_____ %
49	Simms	\$25,000.	_____ %	\$15,000.	_____ %
	Power Tools				
50	Black & Decker (Dewalt)	\$50,000.	_____ %	\$40,000.	_____ %
51	Skill	\$50,000.	_____ %	\$40,000.	_____ %
52	Walter	\$50,000.	_____ %	\$40,000.	_____ %
53	Desmond	\$50,000.	_____ %	\$40,000.	_____ %
54	Makita	\$50,000.	_____ %	\$40,000.	_____ %
55	Milwaukee	\$50,000.	_____ %	\$40,000.	_____ %
56	Bosch	\$50,000.	_____ %	\$40,000.	_____ %
57	Delta	\$50,000.	_____ %	\$40,000.	_____ %

	Tools for Files, Forest, Bits, Metal (various)				
58	Butterfield	\$20,000.	_____ %	\$10,000.	_____ %
59	Nicholson (Cooper)	\$20,000.	_____ %	\$10,000.	_____ %
60	Dormer	\$20,000.	_____ %	\$10,000.	_____ %
61	Greenfield Drills & Taps	\$20,000.	_____ %	\$10,000.	_____ %
62	Greenlee	\$20,000.	See Note (2)	\$10,000.	See Note (2)
	Blades and Knives				
63	Black & Decker	\$20,000.	_____ %	\$10,000.	_____ %
64	Wiss (Cooper)	\$20,000.	_____ %	\$10,000.	_____ %
65	Richard	\$20,000.	_____ %	\$10,000.	_____ %
66	Sandvick (Bahco)	\$20,000.	_____ %	\$10,000.	_____ %
67	Olfa	\$20,000.	_____ %	\$10,000.	_____ %
	Glue and Solvent				
68	Mulco	\$20,000.	_____ %	\$10,000.	_____ %
69	Lepage Cons	\$20,000.	See Note (2)	\$10,000.	See Note (2)
70	Lepage Ind.	\$20,000.	See Note (2)	\$10,000.	See Note (2)
71	Loctite	\$ 20,000.	_____ %	\$10,000.	_____ %
72	3M	\$ 20,000.	_____ %	\$10,000.	_____ %
	Chains and Accessories				
73	Campbell Chain	\$30,000.	_____ %	\$15,000.	_____ %
74	Vanguard	\$30,000.	_____ %	\$15,000.	_____ %
75	Crosby	\$30,000.	_____ %	\$15,000.	_____ %
	Anchorage				
76	Androck	\$30,000.	_____ %	\$15,000.	_____ %
77	ITW Read Head	\$30,000.	_____ %	\$15,000.	_____ %
78	Uscan	\$30,000.	_____ %	\$15,000.	_____ %
79	Powers	\$30,000.	See Note (2)	\$15,000.	See Note (2)
80	ITW Buildex	\$30,000.	_____ %	\$15,000.	_____ %
81	Buildex Tapcon	\$30,000.	_____ %	\$15,000.	_____ %
82	Cobra	\$30,000.	_____ %	\$15,000.	_____ %
	Padlocks				
83	Master Lock	\$25,000.	_____ %	\$15,000.	_____ %
84	Cisa	\$25,000.	_____ %	\$15,000.	_____ %
85	Canaropa	\$25,000.	_____ %	\$15,000.	_____ %
	Nails and Polythene				
86	Duchesne (Poly)	\$30,000.	_____ %	\$15,000.	_____ %
87	Duchesne (clous)	\$30,000.	_____ %	\$15,000.	_____ %

88	Balcan Plastic	\$30,000.	_____ %	\$15,000.	_____ %
89	Ralston	\$30,000.	_____ %	\$15,000.	_____ %
	Abrasives and Acces.				
90	3m	\$20,000.	_____ %	\$10,000.	_____ %
91	Walter	\$20,000.	_____ %	\$10,000.	_____ %
92	Abrasif JJS	\$20,000.	_____ %	\$10,000.	_____ %
93	Carborundum	\$20,000.	_____ %	\$10,000.	_____ %
94	Sait	\$20,000.	_____ %	\$10,000.	_____ %
	Fans				
95	Seabreeze, chauff	\$15,000.	_____ %	\$10,000.	_____ %
96	Seabreeze vent.	\$15,000.	_____ %	\$10,000.	_____ %
97	Weatherworks	\$15,000.	_____ %	\$10,000.	_____ %
98	Canarm	\$15,000.	_____ %	\$10,000.	_____ %
99	Sunrise	\$15,000.	_____ %	\$10,000.	_____ %
	Silicone				
100	GE	\$19,000.	_____ %	\$10,000.	_____ %
101	Mulco	\$19,000.	_____ %	\$10,000.	_____ %
102	Lepage	\$19,000.	See Note (2)	\$10,000.	See Note (2)
103	Tremco	\$19,000.	_____ %	\$10,000.	_____ %
	Staplers & Staples				
104	Arrow Fastener	\$22,000.	_____ %	\$15,000.	_____ %
105	Stanley	\$22,000.	_____ %	\$15,000.	_____ %
	Houseware Items				
106	Black & Decker	\$50,000.	_____ %	\$30,000.	_____ %
	Welding gun & Acc.				
107	Chidaca	\$20,000.	_____ %	\$14,000.	_____ %
108	Wexford	\$20,000.	_____ %	\$14,000.	_____ %
109	Westward	\$20,000.	_____ %	\$14,000.	_____ %
	Wheels				
110	Bassick	\$15,000.	_____ %	\$10,000.	_____ %
111	Can-Am (Flexello)	\$15,000.	_____ %	\$10,000.	_____ %
112	Bleutec	\$15,000.	_____ %	\$10,000.	_____ %
113	Shepherd	\$15,000.	See Note (2)	\$10,000.	See Note (2)
114	Madico	\$15,000.	_____ %	\$10,000.	_____ %
	Can and baskets				
115	Rubbermaid	\$25,000.	_____ %	\$15,000.	_____ %
116	GWM	\$25,000.	_____ %	\$15,000.	_____ %
117	Marino	\$25,000.	_____ %	\$15,000.	_____ %

Item					
	Brooms and Brushes				
118	Marino	\$15,000.	_____ %	\$10,000.	_____ %
119	Atlas Graham	\$15,000.	_____ %	\$10,000.	_____ %
	Scraper				
120	Ind. E. Lachance	\$15,000.	See Note (2)	\$10,000.	See Note (2)
121	Richard	\$15,000.	_____ %	\$10,000.	_____ %
	Working gloves				
122	Gantec	\$15,000.	_____ %	\$10,000.	_____ %
123	North	\$15,000.	_____ %	\$10,000.	_____ %
124	Ganka	\$15,000.	_____ %	\$10,000.	_____ %
125	Horizon	\$15,000.	_____ %	\$10,000.	_____ %
	Scotch Tape				
126	Tesa	\$10,000.	_____ %	\$10,000.	_____ %
127	3M	\$10,000.	_____ %	\$10,000.	_____ %
128	Ralston	\$10,000.	_____ %	\$10,000.	_____ %
129	Tuff Grade	\$10,000.	_____ %	\$10,000.	_____ %
130	Cantech	\$10,000.	_____ %	\$10,000.	_____ %
	Gas Carboy				
131	Benz-o-Matic	\$20,000.	_____ %	\$10,000.	_____ %
	Watering Accessories				
132	Melnor	\$15,000.	_____ %	\$10,000.	_____ %
133	RCR Strata	\$15,000.	_____ %	\$10,000.	_____ %
134	Colorite Plastic Cda	\$15,000.	_____ %	\$10,000.	_____ %
	Pully				
135	Dynaline	\$20,000.	_____ %	\$10,000.	_____ %
136	Campbell	\$20,000.	_____ %	\$10,000.	_____ %
	Welding Gun				
137	Benz-o-matic	\$20,000.	_____ %	\$10,000.	_____ %

Item	Product type, and manufacturers	Estimated value Québec region	Percentage of discount offered in Quebec region	Estimated value Montréal region	Percentage of discount offered in Montréal region
	Wheelbarrow				
138	True Temper	\$10,000.	_____ %	\$10,000.	_____ %
139	Garant	\$10,000.	_____ %	\$10,000.	_____ %
	Screen				
140	Inter-Vic	\$30,000.	_____ %	\$30,000.	_____ %
	Ladders				
141	Featherlite	\$20,000.	_____ %	\$10,000.	_____ %
142	Glam	\$20,000.	_____ %	\$10,000.	_____ %
143	Louisville	\$20,000.	_____ %	\$10,000.	_____ %

NOTE :

- Bidders' firm discounts (for at least 40% of all the articles) shall be based on the common Manufacturer's suggested sale prices (MSRP). Where there is more than one column (discounts dependent on quantities), the firm discount shall apply to the column with the highest prices.
- For those items, with no Manufacturer's Suggested Retail Price list (MSRP), please note that it is the responsibility of departments and agencies to choose the most economical brand in subsequent orders following the issuance of the SO(s) issued and by referring to « OTHER HARDWARE PRODUCTS (item # 144) ». These items will not be considered during the financial evaluation of bids.
- Prices must be FOB destination

OTHER HARDWARE PRODUCTS (item # 144) :

Prices comply with all your catalogues and/or any hardware products not described above and are available for sale through the supplier, at current published price less a discount of:

_____ % Montreal Region and the surrounding

_____ % Quebec Region and the surrounding

In any case, the end user can only include a maximum total value of \$ 10,000.00 (Goods andservices Tax or Harmonized Sales Tax included) into the limit mentioned above for each call-up, which is related to the item # **144**- Other Products (not described) mentioned on Annex A - according to the applicable discount.

ANNEX « B » - List of manufacturers - SIGNATURE on NEXT PAGE

Manufacturers Manufacturers	Oui Yes	Non No	Manufacturers Manufacturers	Oui Yes	Non No	Manufacturers Manufacturers	Oui Yes	Non No
Allen			Gantec			Papco / H. Paulin		
Androck			Garant			Plews		
Arkon			Glam			Proto (Stanley)		
Arrow Fastener			GoldBlatt (Stanley)			Powers		
Atlas Graham			Gray Tools			RCA Strata		
Balcan Plastic			Greenlee			Ralston		
Bassick			Greenfield Drills & Taps			Reliable		
Benz-o-Matic			Grumbacker (Demco)			Richard		
Black & Decker (Dewalt)			H.K. Porter (Cooper)			Richelieu		
Bleutec			Ideal Tool			Rousseau metal		
Bosch			Horizon			Rubbermaid		
Buildex Tapcon			Infasco			Ridgid Tools		
Butterfield			Innovak (Fuller)			Robertson / Whit		
Cantech			Inter-Vic			Rubberset		
Colorite Plastic			ITW Buildex			Sandvik (Cooper)		
Campbell			ITW Read Head			Seabreeze		
Can-Am (Flexello)			Irwin			Shepherd		
Canarm			JJS Abrasif			Sait		
Canaropa			Kenmar			Skill		
Carborudum			Klein Tool			Snap-on (Bahco)		
Cisa			Lachance E.			Simms		
Cobra			Lepage			Sunrise		
Chidaca			Lufkin (Cooper)			Spae-Naur		
Campbell			Loctite			Stanley		
Corbin			Louisville			Starrett		
Crescent (Cooper)			3M			Tesa		
Crosby			Makita			Top Ring		
Delta			Mallory			Tremco		
Desmond			Marino			True Temper		
Dynaline			Master Lock			Tuff Grade		
Dormer			Melnor			Universal		
Duchesne			Mulco			Usacan		
Erie			Milwaukee			Vanguard		
Featherlite			Madico			Walter		
Fasco			National of Ca			Weiser		
GE			North			Wexford		
GWM			Nicholson (Cooper)			Wiss		
Ganka			Olfa			Weatherworks		
Apex Tools Group			Onward			Westward		

Solicitation No. - N° de l'invitation

E6MON-120003/B

Client Ref. No. - N° de réf. du client

E6MON-12-0003

Amd. No. - N° de la modif.

File No. - N° du dossier

MTA-2-35339

Buyer ID - Id de l'acheteur

mta560

CCC No./N° CCC - FMS No/ N° VME

THIS IS TO CONFIRM THAT _____ (*company name*) is an authorized distributor/dealer for the manufacturers mentioned above, in the Province of Quebec, Canada.

Signature

Date

ANNEX « C » Form - Institutional Access

Correctional Service Canada / Service correctionnel Canada		PROTECTED / PROTÉGÉ B ONCE COMPLETED / UNE FOIS REMPLI
INSTITUTIONAL ACCESS CPIC CLEARANCE REQUEST		ACCÈS À UN ÉTABLISSEMENT DEMANDE DE VÉRIFICATION DU DOSSIER AU CIPC
PUT AWAY ON FILE - CLASSER AU DOSSIER ADMINISTRATIVE OR OPERATIONAL FILE / DOSSIER ADMINISTRATIF OU OPÉRATIONNEL Original = 3170-12		
IF PLEASE PRINT INFORMATION CLEARLY, VEUILLEZ ÉCRIRE EN LETTRES SOULÉES		
Institution - Établissement	Request received / Demande reçue le	Date (YYYY-MM-DD)
		PUT AWAY ON FILE / CLASSER AU DOSSIER ▶ 3170-12
A. PERSONAL INFORMATION - RENSEIGNEMENTS PERSONNELS		
Surname / Nom de famille: _____ Full name (no nicknames or initials) / Nom au complet (pas de surnoms ou d'initiales): _____ Maiden name (if applicable) / Nom de jeune fille (s'il y a lieu): _____		
Date of birth / Date de naissance (YYYY-MM-DD): _____ Place of birth - Lieu de naissance / City/Town - Ville ou municipalité: _____ Provincial/State - Province ou état: _____ Country - Pays: _____		
B. PHYSICAL DESCRIPTION - DESCRIPTION PHYSIQUE		
<input type="checkbox"/> Male / Homme <input type="checkbox"/> Female / Femme Height - Grandeur: _____ Weight - Poids: _____ Eye color - Couleur des yeux: _____ Hair color - Couleur des cheveux: _____		
C. ADDRESS - ADRESSÉ		
Street - Rue: _____ City/Town - Ville ou municipalité: _____ Province: _____ Postal Code - Code postal: _____ Telephone number - Numéro de téléphone / Home - Domicile: _____ Work - Bureau: _____		
Representing (name of company/organization) - Représentant (nom de la compagnie ou de l'organisation): _____		
D. GENERAL INFORMATION - RENSEIGNEMENTS GÉNÉRAUX		
Have you ever been convicted of a criminal offence for which you have not been granted a pardon, or an offence for which you have been granted a pardon and such a pardon has been revoked? / Avez-vous déjà été reconnu coupable d'une infraction criminelle pour laquelle on ne vous a pas octroyé un pardon ou d'une infraction pour laquelle on vous a octroyé un pardon qui a été révoqué?		
1. <input type="checkbox"/> Yes / OUI <input type="checkbox"/> No / NON		If so, provide names - Si oui, fournir son nom: _____
Do you personally know of any person incarcerated in a correctional facility? / Connaissez-vous personnellement une personne qui est incarcérée dans un établissement correctionnel?		
2. <input type="checkbox"/> Yes / OUI <input type="checkbox"/> No / NON		If so, provide names - Si oui, fournir son nom: _____
Do you have any reason to believe coming into contact with this person could pose a risk to your or their personal safety? / Avez-vous des raisons de croire que le fait d'établir un contact avec cette personne pourrait présenter un risque pour votre sécurité personnelle ou la sienne?		
3. <input type="checkbox"/> Yes / OUI <input type="checkbox"/> No / NON		
Are you related/associated to an inmate or an inmate's visiting list? / Êtes-vous apparenté ou associé à un détenu ou inscrit sur la liste des visiteurs d'un détenu?		
4. <input type="checkbox"/> Yes / OUI <input type="checkbox"/> No / NON		
If you have answered YES to any of the above, please explain below. - Si vous avez répondu OUI à une des questions ci-dessus, veuillez fournir une explication ci-après.		
E. SIGNATURE (When sections A to D are filled out completely, please return the completed form to the institution for approval.) / (Une fois que les sections A à D ont été remplies, veuillez retourner le formulaire dûment rempli à l'établissement aux fins d'approbation.)		
In making this application, I hereby give the Correctional Service of Canada my consent to use the information provided on this form to conduct such inquiries with police authorities as may be necessary to ascertain my suitability. Finally, I acknowledge that the Correctional Service of Canada has no responsibility for any harm that may come to me in the course of my activities, except where such harm is a direct result of negligence on the part of an employee(s) of the Service. / En soumettant la présente demande, j'autorise le Service correctionnel du Canada à se servir des renseignements fournis dans le formulaire afin de mener, auprès des services de police, toute enquête jugée nécessaire pour vérifier mon admissibilité. Par ailleurs, je conviens que le Service correctionnel du Canada ne peut être tenu responsable d'un préjudice subi dans le cadre de mes activités sauf si ce préjudice est directement attribuable à la négligence d'un ou de plusieurs employés du Service.		
NOTE: Access may be denied for submitting false information. Passes may be issued for those meeting criteria and approval. / NOTA : Tout demandeur qui fournit de faux renseignements peut se voir refuser l'accès à l'établissement. Un laissez-passer peut être émis aux demandeurs dont le dossier d'accès est approuvé.		
Applicant's signature - Signature du demandeur: _____		Date (YYYY-MM-DD): _____
F. FOR OFFICE USE ONLY - RÉSERVÉ AU SCC		
Reason for clearance - Motif justifiant la demande d'accès: _____		
Department making the request (please print) / Unité qui soumet la demande (en lettres mouillées s.v.p.): _____		Signature of Division Head / Signature du chef de la division: _____
		Date (YYYY-MM-DD): _____
<input type="checkbox"/> No criminal record / Aucun casier judiciaire <input type="checkbox"/> A possible criminal record #: / Numéro du casier judiciaire possible: _____ Last entry: / Dernière entrée: _____		
<input type="checkbox"/> An outstanding warrant/charge held by: / Auteurs du mandat non exécuté/accusation en instance: _____		
SIGNATURES		
<input type="checkbox"/> Approved / Approuvée <input type="checkbox"/> Not approved / Non approuvée		The individual has been advised. - Le demandeur a été informé de la décision.
Security Intelligence Officer / Agent de renseignements de sécurité: _____		By: / Par: _____
Date (YYYY-MM-DD): _____	Institutional Head / Directeur de l'établissement: _____	Date (YYYY-MM-DD): _____
		Visit Review Board / Comité des visites: _____
		Date (YYYY-MM-DD): _____

ANNEX «D»**Various Delivery address for Correctional Service Canada**

DELIVERY CSC - (Various institutions)	
Delivery address	Delivery hours* and other details
Montée St-François Institution 600, Montée St-François Laval (Québec) H7C 1S5	Monday to Friday, between 7:30am and 11:00am and between 01:00pm and 03:00pm.
Federal Training Center 205, Montée St-François Laval (Québec) H7C 1P1	Monday to Friday, between 8:00am and 11:00am & between 01:00pm and 03:00pm. <u>IMPORTANT:</u> Vehicles making delivery must not exceed 13' in height
Leclerc Institution 400, Montée St-François Laval (Québec) H7C 1S7	Monday to Friday, between 8:00am and 11:00am & between 01:00pm and 03:00pm.
Ste-Anne-des-Plaines Institution 244, Montée Gagnon Ste-Anne-des-Plaines (Québec) J0N 1H0	Monday to Friday, between 8:00am and 11:00am & between 01:00pm and 03:00pm.
Archambault Institution 242, Montée Gagnon Ste-Anne-des-Plaines (Québec) J0N 1H0	Monday to Friday, between 8:00am and 11:00am & between 01:00pm and 03:00pm.
Regional receiving Center 244, Montée Gagnon Ste-Anne-des-Plaines (Québec) J0N 1H0	Monday to Friday, between 8:00am and 11:00am & between 01:00pm and 03:00pm.

ANNEX «D»

Joliette Institution 400, Marsolais Joliette (Québec) J6E 8V4	Monday to Friday, between 8:00am and 11:00am & between 01:00pm and 03:00pm.
Cowansville Institution 400, Fordyce Cowansville (Québec) J2K 3N7	Monday to Friday, between 8:00am and 11:00am & between 01:00pm and 03:00pm. IMPORTANT: The pallets must not exceed five (5) feet in height, including the thickness of the pallet.
Drummond Institution 2025, boul. Jean-de-Brébeuf Drummondville (Québec) J2B 4T5	Monday to Friday, between 8:45am and 11:00am & between 01:00pm and 03:30pm. IMPORTANT: Deliverers must be registered in advance in the system for institutional access.
Donnacona Institution 1537, route 138 Donnacona (Québec) G3M 1C9	Monday to Friday, between 8:00am and 11:00am & between 01:00pm and 03:00pm
LaMacaza Institution 321 Chemin de l'Aéroport La Macaza, Qc JOT 1R0	Monday to Friday, between 8:00am and 11:00am & between 01:30pm and 03:00pm
Port-Cartier Institution 1, Rue de l'Aéroport Port-Cartier (Québec) G5B 2W2	Monday to Friday, between 8:00am and 11:00am & between 01:00pm and 03:30pm

CONSTRUCTION CORCAN -
246 MONTEE GAGNON
STE-ANNE-DES-PLAINES, QUEBEC
J0H 1H0

CONSTRUCTION CORCAN
190 MONTEE ST-FRANCOIS
LAVAL, QUEBEC
H7C 1S5

* **Excluding holidays**

Solicitation No. - N° de l'invitation

E6MON-120003/B

Client Ref. No. - N° de réf. du client

E6MON-12-0003

Amd. No. - N° de la modif.

File No. - N° du dossier

MTA-2-35339

Buyer ID - Id de l'acheteur

mta560

CCC No./N° CCC - FMS No/ N° VME

ANNEX «E»

QUARTERLY REPORT - (model)

1st quarter: July 1st, 2013 to September 30th, 2013

RMSO	Firm name	Departments	Qty of order	Total Value Per dept.	Total Value Per period
E6MON- 120003/A	XXXX	DND-Mtl	10	10,000\$	
		DND-Valcartier	12	5,000\$	15,000\$
		SCC- Laval	15	20,000\$	
		SCC-Drummond	08	33,400 \$	53,400\$
				CUMULATIVE:	68,400\$

Solicitation No. - N° de l'invitation

E6MON-120003/B

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur

mta560

Client Ref. No. - N° de réf. du client

E6MON-12-0003

File No. - N° du dossier

MTA-2-35339

CCC No./N° CCC - FMS No/ N° VME

ANNEX « F »

Complete list of bidder's board directors

NOTE TO BIDDERS

WRITE ALL DIRECTOR'S SURNAMES AND GIVEN NAMES IN BLOCK LETTERS
