

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
Bid Receiving Public Works and Government
Services Canada/Réception des soumissions
Travaux publics et Services gouvernementaux
Canada
Pacific Region
401 - 1230 Government Street
Victoria, B.C.
V8W 3X4
Bid Fax: (250) 363-3344

REQUEST FOR PROPOSAL
DEMANDE DE PROPOSITION

**Proposal To: Public Works and Government
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Title - Sujet MOUNTAIN RESCUE TRAINING	
Solicitation No. - N° de l'invitation W0133-12F556/A	Date 2012-03-13
Client Reference No. - N° de référence du client W0133-12F556	
GETS Reference No. - N° de référence de SEAG PW-\$VIC-239-5837	
File No. - N° de dossier VIC-1-34656 (239)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2012-03-29	
Time Zone Fuseau horaire Pacific Daylight Saving Time PDT	
F.O.B. - F.A.B. Specified Herein - Précisé dans les présentes	
Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input checked="" type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Large, Kathy	Buyer Id - Id de l'acheteur vic239
Telephone No. - N° de téléphone (250) 363-8456 ()	FAX No. - N° de FAX (250) 363-0395
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: DEPARTMENT OF NATIONAL DEFENCE 19 WING COMOX CFSSAR COMOX British Columbia V0R2K0 Canada	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Public Works and Government Services Canada - Pacific
Region
401 - 1230 Government Street
Victoria, B. C.
V8W 3X4

Delivery Required - Livraison exigée See Herein	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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PART 1 - GENERAL INFORMATION

1. Security Requirement

There is no security requirement associated with the requirement.

2. Statement of Work

The Work to be performed is detailed under Article 2 of the resulting contract clauses.

3. Communications Notification

As a courtesy, the Government of Canada requests that successful bidders notify the Contracting Authority in advance of their intention to make public an announcement related to the award of a contract.

4. Debriefings

After contract award, bidders may request a debriefing on the results of the bid solicitation. Bidders should make the request to the Contracting Authority within 15 working days of receipt of the results of the bid solicitation process. The debriefing may be provided in writing, by telephone or in person.

PART 2 - BIDDER INSTRUCTIONS

1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the Standard Acquisition Clauses and Conditions (<http://ccua-sacc.tpsgc-pwgsc.gc.ca/pub/acho-eng.jsp>) Manual issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2011-05-16) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

2. Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

3. Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than TEN (10) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that the Bidder do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

4. Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in British-Columbia.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.

PART 3 - BID PREPARATION INSTRUCTIONS

1. Bid Preparation Instructions

Canada requests that bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid (**Two (2)** hard copies)

Section II: Financial Bid (One (1) hard copy)

Section III: Certifications (One (1) hard copy)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of their bid: (a) use 8.5 x 11 inch (216 mm x 279 mm) paper

(b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process Policy on Green Procurement (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, bidders are encouraged to:

1) use paper containing fibre certified as originating from a sustainably-managed forest and/or containing minimum 30% recycled content; and

2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Bid

In their technical bid, bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment. The total amount of Goods and Services Tax (GST) or Harmonized Sales Tax (HST) must be shown separately, if applicable.

II.1 Exchange Rate Fluctuation

The requirement does not provide for exchange rate fluctuation protection. Any request for exchange rate fluctuation protection will not be considered and will render the bid non-responsive.

II.2 Pricing

Bidders must provide individual prices for each item.

Section III: Certifications

Bidders must submit the certifications required under Part 5.

1.1 SACC Manual Clause A7035T (2007-05-25), List of Proposed Subcontractors

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

1. Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

1.1 Technical Evaluation

The Bidder's technical bid must demonstrate compliance with all aspects of the Statement of Work at Annex A.

1.1.1 Mandatory Technical Evaluation Criteria

See Annex A.

1.2 Financial Evaluation

The Bidder must submit its financial bid in accordance with the requirements at Annex B.

1.2.1 Evaluation of Price

The price of the bid will be evaluated in Canadian dollars, the Goods and Services Tax or the Harmonized Sales Tax excluded, FOB destination, Canadian customs duties and excise taxes included.

2. Basis of Selection - Mandatory Technical Criteria

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price at Annex B will be recommended for award of a contract.

PART 5 - CERTIFICATIONS

Bidders must provide the required certifications to be awarded a contract. Canada will declare a bid non-responsive if the required certifications are not completed and submitted as requested.

Compliance with the certifications bidders provide to Canada is subject to verification by Canada during the bid evaluation period (before award of a contract) and after award of a contract. The Contracting Authority will have the right to ask for additional information to verify bidders' compliance with the certifications before award of a contract. The bid will be declared non-responsive if any certification made by the Bidder is untrue, whether made knowingly or unknowingly. Failure to comply with the certifications or to comply with the request of the Contracting Authority for additional information will also render the bid non-responsive.

1. Certifications Precedent to Contract Award and Certifications Required with the Bid

Bidders must submit the certifications as provided below:

1.1 Certifications Precedent to Contract Award

The certifications listed below should be completed and submitted with the bid but may be submitted afterwards. If any of these required certifications is not completed and submitted as requested, the Contracting Authority will so inform the Bidder and provide the Bidder with a time frame within which to meet the requirement. Failure to comply with the request of the Contracting Authority and meet the requirement within that time period will render the bid non-responsive.

1.1.1 Federal Contractors Program - Certification

Suppliers who are subject to the Federal Contractors Program (FCP) and have been declared ineligible contractors by Human Resources and Skills Development Canada (HRSDC) are no longer eligible to receive federal government contracts over the threshold for solicitation of bids as set out in the Government Contracts Regulations. Suppliers may be declared ineligible contractors either as a result of a finding of non-compliance by HRSDC, or following their voluntary withdrawal from the FCP for a reason other than the reduction of their workforce to less than 100 employees. Any bids from ineligible contractors, including a bid from a joint venture that has a member who is an ineligible contractor, will be declared non-responsive.

The Bidder, or, if the Bidder is a joint venture the member of the joint venture, certifies its status with the FCP, as follows:

The Bidder or the member of the joint venture

- (a) () is not subject to the FCP, having a workforce of less than 100 full-time or part-time permanent employees, and/or temporary employees having worked 12 weeks or more in Canada;
- (b) () is not subject to the FCP, being a regulated employer under the Employment Equity Act, S.C. 1995, c. 44;
- (c) () is subject to the requirements of the FCP, having a workforce of 100 or more full-time or part-time permanent employees, and/or temporary employees having worked 12 weeks or more in Canada, but has not previously obtained a certificate number from HRSDC, having not bid on requirements of \$200,000 or more;
- (d) () has not been declared an ineligible contractor by HRSDC, and has a valid certificate number as follows: _____.

Further information on the FCP is available on the HRSDC Web site.

1.1.2 Former Public Servant Certification

Contracts with former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts with FPS, bidders must provide the information required below.

Definitions

For the purposes of this clause,

"former public servant" is any former member of a department as defined in the *Financial Administration Act*, R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police.

A former public servant may be:

- (a) an individual;
- (b) an individual who has incorporated;
- (c) a partnership made of former public servants; or
- (d) a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"lump sum payment period" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"pension" means, in the context of the fee abatement formula, a pension or annual allowance paid under the *Public Service Superannuation Act* (PSSA), R.S., 1985, c. P-36, and any increases paid pursuant to the *Supplementary Retirement Benefits Act*, R.S., 1985, c. S-24 as it affects the PSSA. It does not include pensions payable pursuant to the *Canadian Forces Superannuation Act*, R.S., 1985, c. C-17, the *Defence Services Pension Continuation Act*, 1970, c. D-3, the *Royal Canadian Mounted Police Pension Continuation Act*, 1970, c. R-10, and the *Royal Canadian Mounted Police Superannuation Act*, R.S., 1985, c. R-11, the *Members of Parliament Retiring Allowances Act*, R.S., 1985, c. M-5, and that portion of pension payable to the *Canada Pension Plan Act*, R.S., 1985, c.C-8.

Former Public Servant in Receipt of a Pension

Is the Bidder a FPS in receipt of a pension as defined above? **YES () NO ()**

If so, the Bidder must provide the following information:

- (a) name of former public servant;
- (b) date of termination of employment or retirement from the Public Service.

Work Force Reduction Program

Is the Bidder a FPS who received a lump sum payment pursuant to the terms of a work force reduction program? **YES () NO ()**

If so, the Bidder must provide the following information:

- (a) name of former public servant;
- (b) conditions of the lump sum payment incentive;
- (c) date of termination of employment;
- (d) amount of lump sum payment;
- (e) rate of pay on which lump sum payment is based;
- (f) period of lump sum payment including start date, end date and number of weeks;
- (g) number and amount (professional fees) of other contracts subject to the restrictions of a work force reduction program.

For all contracts awarded during the lump sum payment period, the total amount of fees that may be paid to a FPS who received a lump sum payment is \$5,000, including the Goods and Services Tax or Harmonized Sales Tax.

Certification

By submitting a bid, the Bidder certifies that the information submitted by the Bidder in response to the above requirements is accurate and complete.

1.1.3 Status and Availability of Resources

The Bidder certifies that, should it be awarded a contract as a result of the bid solicitation, every individual proposed in its bid will be available to perform the Work as required by Canada's representatives and at the time specified in the bid solicitation or agreed to with Canada's

representatives. If for reasons beyond its control, the Bidder is unable to provide the services of an individual named in its bid, the Bidder may propose a substitute with similar qualifications and experience. The Bidder must advise the Contracting Authority of the reason for the substitution and provide the name, qualifications and experience of the proposed replacement. For the purposes of this clause, only the following reasons will be considered as beyond the control of the Bidder: death, sickness, maternity and parental leave, retirement, resignation, dismissal for cause or termination of an agreement for default.

If the Bidder has proposed any individual who is not an employee of the Bidder, the Bidder certifies that it has the permission from that individual to propose his/her services in relation to the Work to be performed and to submit his/her résumé to Canada. The Bidder must, upon request from the Contracting Authority, provide a written confirmation, signed by the individual, of the permission given to the Bidder and of his/her availability. Failure to comply with the request may result in the bid being declared non-responsive.

1.1.4 Education and Experience:

The Bidder certifies that all the information provided in the résumés and supporting material submitted with its bid, particularly the information pertaining to education, achievements, experience and work history, has been verified by the Bidder to be true and accurate. Furthermore, the Bidder warrants that every individual proposed by the Bidder for the requirement is capable of performing the Work described in the resulting contract.

1.1.5 Workers Compensation Certification -Letter of Good Standing

The Bidder must have an account in good standing with the applicable provincial or territorial Worker's Compensation Board.

The Bidder must provide, within five (5) days following a request from the Contracting Authority, a certificate or letter from the applicable Worker's Compensation Board confirming the Bidder's good standing account. Failure to comply with the request may result in the bid being declared non-responsive.

1.2 Certifications Required with the Bid

Bidders must submit the following duly completed certifications with their bid.

1.2.1 Canadian Content Certification (A3066T, 2010-01-11)

This procurement is conditionally limited to Canadian services.

Subject to the evaluation procedures contained in the bid solicitation, bidders acknowledge that only bids with a certification that the services offered are Canadian services, as defined in clause A3050T, may be considered.

Failure to provide this certification completed with the bid will result in the services offered being treated as non-Canadian services.

The Bidder certifies that:

() the services offered are Canadian services as defined in paragraph 4 of clause A3050T.

For more information on how to determine the Canadian content for a mix of goods, a mix of services or a mix of goods and services, consult Annex 3.6.(9), Example 2, of the Supply Manual.

1.2.1.1 SACC Manual clause A3050T (2010-01-11) Canadian Content Definition

PART 6 - RESULTING CONTRACT CLAUSES

1. Security Requirement

There is no security requirement associated with the requirement.

2. Statement of Work

The Contractor must perform the Work in accordance with the Statement of Work at Annex A.

3. Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the Standard Acquisition Clauses and Conditions (<http://ccua-sacc.tpsgc-pwgsc.gc.ca/pub/acho-eng.jsp>) Manual issued by Public Works and Government Services Canada.

3.1 General Conditions

2035 (2012-03-02), General Conditions - Services (Higher Complexity) apply to and form part of the Contract.

4. Term of Contract

4.1 Period of the Contract

The period of the Contract is from **May 14, 2012 to June 08, 2012** inclusive.

5. Authorities

5.1 Contracting Authority

The Contracting Authority for the Contract is:
 Kathy Large, Supply Officer
 Public Works and Government Services Canada
 Acquisitions Branch
 1230 Government Street, Suite 401
 Victoria, British Columbia
 Canada
 V8W 3X4

Telephone : (250) 363-8456
 Email address: Kathy.Large@pwgsc-tpsgc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

5.2 Project Authority

The Project Authority for the Contract is:

(inserted at time of contract award)

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

5.3 Contractor's Representative

Name: _____

Title: _____

Organization: _____

Address: _____

Telephone: ____ - ____ - ____

Facsimile: ____ - ____ - ____

E-mail address: _____

6. Payment

6.1 Basis of Payment - Limitation of Expenditure

The Contractor will be reimbursed for the costs reasonably and properly incurred in the performance of the Work, as determined in accordance with the Basis of Payment in Annex B, to a limitation of expenditure of \$_____ *(inserted by PWGSC at time of contract award)*. Customs duties are included, and Goods and Services Tax or Harmonized Sales Tax is extra, if applicable.

6.2 SACC Manual Clauses

A9117C (2007-11-30) T1204 - Direct Request by Customer Department
 C0711C (2008-05-12) Time Verification

H1000C (2008-05-12) Single Payment

7. Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
2. Invoices must be distributed as follows:
 - (a) The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.
 - (b) One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

8. Certifications

8.1 Certifications

Compliance with the certifications provided by the Contractor in its bid is a condition of the Contract and subject to verification by Canada during the term of the Contract. If the Contractor does not comply with any certification or it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

8.2 SACC Manual Clauses

A0285C (2007-05-25) Workers Compensation

A3060C (2008-05-12) Canadian Content Certification

9. Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in _____.

10. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) 2035 (2012-03-02), General Conditions - Services (Higher Complexity);
- (c) Annex A, Statement of Work;
- (d) Annex B, Basis of Payment;
- (e) Annex C, Insurance Requirements;
- (f) the Contractor's bid dated _____.

11. Insurance Requirements

The Contractor must comply with the insurance requirements specified in Annex C. The Contractor must maintain the required insurance coverage for the duration of the Contract. Compliance with the insurance

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requirements does not release the Contractor from or reduce its liability under the Contract.

The Contractor is responsible for deciding if additional insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any additional insurance coverage is at the Contractor's expense, and for its own benefit and protection.

The Contractor must forward to the Contracting Authority within three (3) calendar days after the date of award of the Contract, a Certificate of Insurance evidencing the insurance coverage and confirming that the insurance policy complying with the requirements is in force. Coverage must be placed with an Insurer licensed to carry out business in Canada. The Contractor must, if requested by the Contracting Authority, forward to Canada a certified true copy of all applicable insurance policies.

12. SACC Manual Clauses

A9006C (2008-05-12) Defence Contract

A9062C (2011-05-16) Canadian Forces Site Regulations

ANNEX A - STATEMENT OF WORK

The Department of National Defence (DND) Canadian Forces School of Search and Rescue (CFSSAR) requires a qualified service provider to provide instructional support for the two/02 following mountaineering training programs.

Search and Rescue Technician (SAR Tech) Qualification Level 5A Course

SAR TECH, QL5A. MOUNTAIN OPERATIONS PHASE: 14-25 MAY 2012

INTRODUCTION

1. The SAR Tech QL 5A Mountain Operations Phase introduces the SAR Tech student to the basics of rock, ice and snow climbing techniques, glacier travel as well as ab initio training in mountain rescue and self rescue techniques.

CONTRACTOR INFORMATION

2. The Contractor will provide instruction in accordance with the list of training objectives detailed within this Statement of Work.
3. The Contractor must meet all requirements of the Association of Canadian Mountain Guides (ACMG) / International Federation of Mountain Guide Association (IFMGA) as well as being fully qualified and able to instruct in all aspects of High Angle Rescue Dynamics (HARD) – Level 1, 2 and 3 OR Rigging for Rescue - Level 1 and 2. These are professional mountain rope rescue courses specializing in organized two-rope rescue systems.
4. The Contractor must have intimate knowledge of the Jasper / Columbia Ice Fields area i.e., be familiar with the area's terrain (bolted routes, hidden crevasse, local hazards, etc), as well as weather conditions, local phenomena and have access/legal rights to instruct within the Parks used by SAR Techs. The Contractor must be able to provide training scenarios in the following number of sites / venues:
 - a. rock climbing training using up to nine sites in three venues;
 - b. rope rescue training using up to fifteen sites in six venues;
 - c. snow and ice climbing and crevasse rescue training using up to ten sites in five venues; and
 - d. glacier travel / avalanche rescue training using up to four sites in three venues.

TRAINING OBJECTIVES

5. The Contractor will provide ab initio instruction for 8 SAR Tech students in all aspects of rock, ice, snow and glacier climbing and travel as well as rescue techniques during the period 14 May to 25 May 2012. Training will take place in Jasper, Alberta and the Columbia Ice Fields.
6. Training shall commence at 08:00hrs and end at 18:00hrs Monday to Friday with the Saturday and Sunday between weeks 1 and 2, reserved as back-up training days in the event of inclement weather. The Contractor may alter actual hours of training on any given day to account for weather, snow conditions, crevasse considerations, alpine climbing conditions, avalanche stability / conditions, unforeseen delays in completion of climbing or rescue operations, safety or logistical considerations

-
7. Instruction and guidance shall be in accordance with established SAR Tech QL5A Qualification Standard AAHX, Course Training Plans, the Association of Canadian Mountain Guides (ACMG), and instructors must either be certified by ACMG to Instruct High Angle Rescue Techniques Level 3 or certified by ACMG to instruct Technical Rope Rigging for Mountain Rescue. These documents are available from the PWGSC Contracting Authority upon request.
8. The Contractor shall conduct instruction in the following objectives in a safe and proficient manner:
- a. travel selected routes to include snow and ice travel and avalanche awareness;
 - b. climb selected routes to include:
 1. team climbing preparation;
 2. climbing and rescue knots;
 3. climbing equipment;
 4. anchor construction;
 5. climbing commands;
 6. rope ascending;
 7. rappelling;
 8. belaying the lead; and
 9. lead climbing.
 - c. evacuate casualties utilizing mountain rescue systems to include:
 1. pulley systems;
 2. improvised stretchers and harness;
 3. lowering systems;
 4. two-rope rescue highline / traverse;
 5. stokes litter rigging; and
 6. snow and ice anchors.
 - d. perform self-rescue techniques to include:
 1. team self rescue;
 2. crevasse rescue; and
 3. avalanche rescue.
 - e. perform first line maintenance on mountain rescue equipment.

NOTE: The Contractor will provide a minimum of two guides during each day for the duration of training. On days where supervision is deemed critical by the Contractor, up to four guides will be on site. This will meet a guide to student ratio of 1:4 during critical phases of instruction, e.g. during lead or multi-pitch climbing, highline rigging, and anytime the environmental conditions dictate a 1:4 ratio.

DND (CFSSAR) RESPONSIBILITIES

9. The following expenses and/or resources will be paid by / provided by DND (CFSSAR) and should not be included in the instructional fees:
- a. all local travel between training sites and local accommodations; and
 - b. commercial accommodations in Jasper, AB for up to four (4) instructors in separate rooms.
 - c. equipment for all students
 - d. meeting/training rooms
 - e. licenses, park permits, and fees required to obtain legal commercial access to the training mountain areas.

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Search and Rescue Technician (SAR Tech) Qualification Level 6A Part 3 Course

SAR TECH QL6A Part 3 TEAM LEADERS COURSE – MOUNTAIN RESCUE OPERATIONS PHASE: 26 May – 08 June 2012

INTRODUCTION

1. The SAR Tech QL 6A Part 3 Team Leaders Course is designed to assess and evaluate the Operational SAR Tech in his/her leadership and management abilities. The Mountain Rescue Operations Phase provides a means for CFSSAR Instructional Staff and Subject Matter Experts (SME) in rescue operations and two rope rescue systems to assess and evaluate the Operational SAR Tech in his/her ability to lead and manage a rescue team.

CONTRACTOR INFORMATION

2. The Contractor will provide instruction in accordance with the list of training objectives detailed within this Statement of Work.
3. The Contractor must meet all requirements of the Association of Canadian Mountain Guides (ACMG) / International Federation of Mountain Guide Association (IFMGA) as well as being fully qualified and able to instruct in all aspects of High Angle Rescue Dynamics (HARD) – Level 1, 2 and 3 OR Rigging for Rescue - Level 1 and 2. These are professional mountain rope rescue courses specializing in organized two-rope rescue systems.
4. The Contractor must have intimate knowledge of the Jasper, Hinton and Columbia Ice Fields area i.e., be familiar with the area's terrain (bolted routes, hidden crevasse, local hazards, etc), as well as weather conditions, local phenomena and have access/legal rights to instruct within the Parks used by SAR Techs. The Contractor must be able to provide training scenarios in the following number of sites / venues:
 - a. rock climbing training using up to nine sites in three venues;
 - b. rope rescue training using up to fifteen sites in six venues;
 - c. snow and ice climbing and crevasse rescue training using up to ten sites in five venues; and
 - d. glacier travel / avalanche rescue training using up to four sites in three venues.

TRAINING OBJECTIVES

5. The Contractor will provide a review of all aspects of rock, ice, snow and glacier climbing and travel as well as rescue techniques for 13 Operational SAR Techs during the period 26 May to 08 June 2012. Training will take place in Jasper, Ab, the Columbia Ice Fields and training areas within the vicinity of Hinton, Ab and the CFSSAR Training Detachment in Jarvis Lake, Ab.
6. Training shall commence at 08:00hrs and end at 18:00hrs each day with 2 days reserved (June 1 and June 5) as back-up training days in the event of inclement weather. The Contractor may alter actual hours of training on any given day to account for weather, snow conditions, crevasse considerations, alpine climbing conditions, avalanche stability / conditions, unforeseen delays in completion of climbing or rescue operations, safety or logistical considerations.
7. The training will be broken down into three phases:

- a. Phase One will be intermediate rock climbing / rescue systems review in the Jasper, AB area. The dates will be from 26 - 31 May 2012;
- b. Phase Two will be in the Columbia Ice Fields. The dates will be from 02 to 04 June 2012; and
- c. Phase Three will be in the vicinity of Hinton, Ab and the CFSSAR Training Detachment in Jarvis Lake, Ab. The dates will be from 06 to 08 June 2012.

8. Instruction and guidance shall be in accordance with established SAR Tech QL6A Part 3 Qualification Standard AAHY, Course Training Plans, the Association of Canadian Mountain Guides (ACMG), and instructors must either be certified by ACMG to Instruct High Angle Rescue Techniques Level 3 or certified by ACMG to instruct Technical Rope Rigging for Mountain Rescue. These documents are available from the PWGSC Contracting Authority upon request.

9. The Contractor shall conduct review / instruction and provide monitoring and assessments in the following Performance and Enabling Objectives in a safe and proficient manner:

- a. Planning mountain rescue operations to include:
 1. creating a rescue plan;
 2. implementing safety considerations (terrain/ weather);
 3. transportation plan;
 4. clothing requirements;
 5. identifying required climbing equipment;
 6. identifying required medical equipment;
 7. communications plan;
 8. creating an evacuation plan;
 9. determining personnel requirements;
 10. providing on-scene team briefings; and
 11. identifying additional resources.
- b. Leading Team to affect the rescue and evacuation of casualty(ies) by:
 1. selecting safe travel routes;
 2. selecting safe climbing routes;
 3. avoiding ice faults and hazards;
 4. avoiding snow faults and hazards;
 5. rigging and utilizing rescue systems;
 6. lead climbing on rock, ice and snow formations to an intermediate difficulty level;
 7. treating and evacuating casualties;
 8. establishing team communications; and
 9. inspecting and packing rescue equipment.

NOTE: The Contractor will provide a minimum of two guides during each day for the duration of training. On days where supervision is deemed critical by the Contractor, up to four guides will be on site. This will meet a guide to student ratio of 1:4 during critical phases of instruction, e.g. during lead or multi-pitch climbing, highline rigging, and anytime the environmental conditions dictate a 1:4 ratio.

DND (CFSSAR) RESPONSIBILITIES

10. The following expenses and/or resources will be paid by / provided by DND (CFSSAR) and should not be included in the instructional fees:
 - a. all local travel between training sites and local accommodations; and

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File No. - N° du dossier

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Buyer ID - Id de l'acheteur

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- b. commercial accommodations in Jasper, AB for up to four instructors during Phase One and Two and Commercial accommodations in Hinton, AB for up to four instructors during Phase Three. Commercial accommodations will be in separate rooms.
 - c. equipment for all students
 - d. meeting/training rooms
 - e. licenses, park permits, and fees required to obtain legal commercial access to the training mountain areas.

Mandatory Technical Evaluation Criteria

Bidders should complete and return this annex with their bid.

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria listed below to be given further consideration.

Bidders should indicate in this annex where in the bid the individual items may be found.

#	Mandatory Technical Evaluation Criteria - Description	Complies	Does not comply
1	<p>Contractor's statement of experience</p> <p>The Bidder must provide details of two (2) contracts performed within the past three (3) years demonstrating experience in the type of services identified.</p> <p>For each contract performed, the information provided must include at a minimum:</p> <p>1a) Project description and dates 1b) Details on training provided 1c) Number of instructors involved 1d) Training areas/locations 1e) Number of students 1f) Instructor to student ratio (Lowest and highest) 1g) Total contract dollar value (\$) 1h) Contact names and current telephone numbers.</p> <p>Note: This is to be separate from the individual's experience requested at line items 2 and 3; this is the firm's experience.</p>		
2	<p>Personnel Certification</p> <p>All instructors proposed to perform the work as specified herein must hold the following:</p> <p>2a) Full Mountain Guide certification from the Association of Canadian Mountain Guides (ACMG) (Ski, Alpine, and Rock). 2b) High Angle Rescue Dynamics (HARD) - Level 1, 2 & 3 certification (OR EQUIVALENT**) or Rigging for Rescue - Level 1 & 2 certification (OR EQUIVALENT**)</p>		

#	Mandatory Technical Evaluation Criteria - Description	Complies	Does not comply
3	<p>Personnel Experience</p> <p>All instructors proposed to perform the work as specified herein must have continuous and experience with the Hinton/Jasper/Columbia Ice fields' areas.</p>		

****In meeting equivalent certification,** bidders are required to provide a nationally or internationally accredited equivalent that must demonstrate the ability to cover all of the following:

Instructional experience in teaching high angle mountain rescue

Including the specific elements that follow.

- Understanding of the four phases of rope rescue systems and when they are employed
- Rigging and operation of two rope and twin rope rescue systems using static rescue ropes, when each is employed and how to transition between each
- Rigging and operation of the Panorama Pickoff and the BC Pickoff in small teams
- Bypassing knots on long raises / lowers using rescue systems as above
- Use of brake racks (standard and/or Conterra)
- Construction and use of Purcell Prusiks
- Use of the tandem Prusik Belay
- Use of Radium Release Hitches
- Detailed understanding of advanced pulley system theory and rigging (simple / compound / complex / differential)
- Use of T system for identifying ideal MA of pulley systems
- Litter rigging for rescue (both vertical and horizontal attachment)
- Use of piggyback rescues
- Use of master rescue rings (BFR) and Rigging Plates
- Use of interlocking long tail bowlines for litter attachment
- Use of pre-tensioned back-tie anchors
- Use of high and low directional anchors and/or A-frames
- Use of 3 wrap pull 2 anchors
- Rigging for ground evacuation of patients on glaciated terrain using litter as illustrated in the Lipke rigging reference
- Detailed understanding of Kootenay highline theory and rigging
- Use of the Kootenay Carriage
- litter rigging for the Kootenay highline
- Use of high strength tie offs
- Rigging differential pulley systems for tensioning 2 rope highlines
- Detailed understanding of rules for pre-tensioning highlines
- Use of English and/or Norwegian Reeves for highline extractions
- Use of slack highline for face pickoffs

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- Use of the 540 rescue belay and specific adaptations for rescues with greater than 30m of rope in service
 - Use of the MPD for raising, lowering and belay operations on two rope and twin rope rescue systems

ANNEX B - BASIS OF PAYMENT

Bidders should complete and return this annex with their bid

A bid contingent on supplying only a portion of the requirement will not be considered.

The price of the bid will be evaluated in Canadian dollars, the goods and services Tax or the Harmonized Sales Tax excluded, FOB destination, Canadian customs duties and excise taxes included.

Contractor's Instructor Fees - Firm all-inclusive Course Fee

Pricing must include all necessary travel costs to and from training location, meal expenses, labour, tools, equipment, materials, supervision, and profit required by the Contractor to perform the work detailed at Annex A. No other charges will be allowed. No rental charges shall be paid for in tools or equipment incidental to the trade.

The following expenses will be paid for by the Department of National Defence (DND) and must not be included in course fee:

- All local travel between training sites and accommodations; and
- Commercial accommodation at all training locations for up to four instructors. Commercial accommodations will be in separate rooms.
- Equipment for all DND students
- Meeting/training rooms
- Licenses, park permits, and fees required to obtain legal commercial access to the training mountain areas.

Item	Description	Estimated Quantity	All-Inclusive Course Fee	Extended Price
1. Professional Fees - SAR Tech Qualification Level 5A Course in accordance with Annex A				
1a	All-Inclusive course fees as per annex A	1 Lot	\$	\$
2. Professional Fees - SAR Tech Qualification Level 6A Part 3 in accordance with Annex A				
2a	All-Inclusive course fees as per annex A	1 Lot		\$
TOTAL EVALUATED PRICE/ LIMITATION OF EXPENDITURE GST/HST Excluded				\$

ANNEX C - INSURANCE REQUIREMENTS

COMMERCIAL GENERAL LIABILITY INSURANCE

1. The Contractor must obtain Commercial General Liability Insurance, and maintain it in force throughout the duration of the Contract, in an amount usual for a contract of this nature, but for not less than \$2,000,000 per accident or occurrence and in the annual aggregate.
2. The Commercial General Liability policy must include the following:
 - (a) Additional Insured: Canada is added as an additional insured, but only with respect to liability arising out of the Contractor's performance of the Contract. The interest of Canada should read as follows: Canada, as represented by Public Works and Government Services Canada.
 - (b) Bodily Injury and Property Damage to third parties arising out of the operations of the Contractor.
 - (c) Products and Completed Operations: Coverage for bodily injury or property damage arising out of goods or products manufactured, sold, handled, or distributed by the Contractor and/or arising out of operations that have been completed by the Contractor.
 - (d) Personal Injury: While not limited to, the coverage must include Violation of Privacy, Libel and Slander, False Arrest, Detention or Imprisonment and Defamation of Character.
 - (e) Cross Liability/Separation of Insureds: Without increasing the limit of liability, the policy must protect all insured parties to the full extent of coverage provided. Further, the policy must apply to each Insured in the same manner and to the same extent as if a separate policy had been issued to each.
 - (f) Blanket Contractual Liability: The policy must, on a blanket basis or by specific reference to the Contract, extend to assumed liabilities with respect to contractual provisions.
 - (g) Employees and, if applicable, Volunteers must be included as Additional Insured.
 - (h) Employers' Liability (or confirmation that all employees are covered by Worker's compensation (SIB) or similar program).
 - (i) Broad Form Property Damage including Completed Operations: Expands the Property Damage coverage to include certain losses that would otherwise be excluded by the standard care, custody or control exclusion found in a standard policy.
 - (j) Notice of Cancellation: The Insurer will endeavour to provide the Contracting Authority thirty (30) days written notice of policy cancellation.
 - (k) If the policy is written on a claims-made basis, coverage must be in place for a period of at least 12 months after the completion or termination of the Contract.
 - (l) Owners' or Contractors' Protective Liability: Covers the damages that the Contractor becomes legally obligated to pay arising out of the operations of a subcontractor.
 - (m) Non-Owned Automobile Liability - Coverage for suits against the Contractor resulting from the use of hired or non-owned vehicles.
 - (n) Litigation Rights: Pursuant to subsection 5(d) of the *Department of Justice Act*, S.C. 1993, c. J-2, s.1, if a suit is instituted for or against Canada which the Insurer would, but for this clause, have the right to pursue or defend on behalf of Canada as an Additional Named Insured under the insurance policy, the Insurer must promptly contact the Attorney General of Canada to

agree on the legal strategies by sending a letter, by registered mail or by courier, with an acknowledgment of receipt.

For the province of Quebec, send to:
Director Business Law Directorate,
Quebec Regional Office (Ottawa),
Department of Justice,
284 Wellington Street, Room SAT-6042,
Ottawa, Ontario, K1A 0H8

For other provinces and territories, send to:
Senior General Counsel,
Civil Litigation Section,
Department of Justice,
234 Wellington Street, East Tower,
Ottawa, Ontario, K1A 0H8

A copy of the letter must be sent to the Contracting Authority. Canada reserves the right to co-defend any action brought against Canada. All expenses incurred by Canada to co-defend such actions will be at Canada's expense. If Canada decides to co-defend any action brought against it, and Canada does not agree to a proposed settlement agreed to by the Contractor's insurer and the plaintiff(s) that would result in the settlement or dismissal of the action against Canada, then Canada will be responsible to the Contractor's insurer for any difference between the proposed settlement amount and the amount finally awarded or paid to the plaintiffs (inclusive of costs and interest) on behalf of Canada.