

**RETURN BIDS TO:**  
**RETOURNER LES SOUMISSIONS À:**  
**Bid Receiving - PWGSC/Réception des soumissions -**  
**TPSGC**  
**11 Laurier/11 rue Laurier**  
**Place du Portage, Phase III**  
**Core 0A1/Noyau 0A1**  
**Gatineau, Québec K1A 0S5**  
**Gatineau**  
**Ontario**  
**K1A 0S5**

**SOLICITATION AMENDMENT**  
**MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address**  
**Raison sociale et adresse du**  
**fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**  
Property Management Project Division/Division du  
projet de gestion immobilière  
Sir Charles Tupper Building 4th Fl  
Édifice Sir Charles Tupper 4e étag  
A-425-F  
2720 Riverside Drive/  
2720, promenade Riverside  
Ottawa  
Ontario  
K1A 0S5

<b>Title - Sujet</b> AFD SERVICES - RP-2 / CAMPUSES	
<b>Solicitation No. - N° de l'invitation</b> EP008-122111/B	<b>Amendment No. - N° modif.</b> 010
<b>Client Reference No. - N° de référence du client</b> 20122111	<b>Date</b> 2012-10-29
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$GC-003-61226	
<b>File No. - N° de dossier</b> gc003.EP008-122111	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2012-11-20</b>	<b>Time Zone</b> <b>Fuseau horaire</b> Eastern Daylight Saving Time EDT
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input checked="" type="checkbox"/> <b>Destination:</b> <input type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Rice, Tony G.	<b>Buyer Id - Id de l'acheteur</b> gc003
<b>Telephone No. - N° de téléphone</b> (613) 736-2870 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

This amendment is raised to provide the questions and answers provided at the Bidders' Conference held on October 10, 2012. For clarity, the questions and answers have been summarized. Bidder are advised that they may propose any follow up questions or inquiries in accordance with Article 2.1.1 of the RFP.

Q11) Is the power plant located at Tunney's Pasture included as part of this solicitation?

A11) No.

Q12) What is included/excluded from the 370 page count?

A12) Every page in a bid, including brochures is counted as part of the 370 limitation with the exception the signed first page of the bidder's response and 'Annex D-Financial Bid Form'.

Q13) Does the restriction of maximum font size of Arial 12 apply to graphics.

A13) No, this font size restriction does not apply to graphics but does apply to other text including that in tables.

Q14) Should Annex B, section 2.6-Requirements Related to all Services, form part of the mandatory experience as indicated in Annex B, section '2.3-Property Management Services and section 2.4 Project Delivery Services?

A14) All services that are similar of scope to PMS and PDS services must be presented in each respective portion of your bid. This includes common services related to both PMS and PDS services.

Q15) Annex H - Evaluation Criteria states: "The Bidder must demonstrate its experience by providing the following for each portfolio named for this mandatory". Does the word "portfolio" mean both the Carling Campus and Tunney's Pasture?

A15) The term "portfolio" in this context refers to the bidder's portfolio(s) that will be submitted as part of the description that demonstrates the Bidder's experience.

Q16) The word "Bidder" is capitalized. Is there a definition for 'Bidder'?

A16) Yes. Please refer to RFP article 2.7 Definition of Bidder. 2.7.1 states: "Bidder" means the person or entity (or, in the case of a joint venture, the persons or entities) submitting a bid to perform a contract for goods, services or both. It does not include the parent, subsidiaries or other affiliates of the Bidder, or its subcontractors.

Q17) If a Bidder is a consortium, must all the members of consortium have the security level Secret?

A17) The Bidder is the one who is responsible for performing the work and is responsible for the services delivered under contract. That entity as the Bidder must hold a Facility Security Clearance at the level SECRET prior to bid closing.

Therefore, as the bidder, you need the Facility Security Clearance at the level SECRET. The best way to obtain that is through CISC. Please refer to the website: <http://ssi-iss.tpsgc-pwgsc.gc.ca/>

Q18) Considering the enormous amount of efforts to deliver this bid, do you think it's possible for an extension to the bid closing date?

A18) When I get requests for extension, I have to consider a lot of variables. I encourage all of you to please send me in writing your reasons to either shorten the bid time or for a bid extension. I will certainly give all responses consideration. [Since the Bidder's Conference, the Bid Closing Date was extended to 20 November 2012.]

Q19) What company(ies) are currently servicing these properties?

A19) The current service provider for Tunney's Pasture and Graham Spry is SNC-Lavalin O&M. The service provider for Carling Campus is currently BLJC.

Q20) With respect to allowable and non-allowable costs, specifically with respect to subcontractor management, if there's a project manager whose labour is an allowable cost, participating in subcontractor management, for example tendering, evaluation and award, would those functions that project manager is participating in be considered allowable or non-allowable? Specifically, I'm asking about the items that are listed as non-allowable are inherent in the industry definition of a project manager.

The confusion is around the fact that the cost of the labour is a flow through but some of the functions are listed as non-flow through, so how do we deal with that?

A20) In the basis of payment, the allowable and non-allowable costs are clearly laid out. If the service is not listed there as an allowable cost, consider it a non-allowable cost.

I ask that you articulate your question in writing. For the benefit of everyone in this room because it gives us an opportunity for fully address your question. I will send out both the question and answer through a solicitation amendment for everyone to view. This also will help insure that both the question and answer are complete for everyone's benefit. The question was addressed in Amendment 009 to this Solicitation.

Q21) Can we have a Site Visit?

A21) Yes. Details will follow via a solicitation amendment. After the Bidder's Conference, a Site Visit was held on 17 October 2012.