

**RETURN BIDS TO:**  
**RETOURNER LES SOUMISSIONS À:**

**Public Works and Government Services / Travaux  
publics et services gouvernementaux  
Kingston Procurement  
Des Acquisitions Kingston  
86 Clarence Street, 2nd floor  
Kingston  
Ontario  
K7L 1X3  
Bid Fax: (613) 545-8067**

## Request For a Standing Offer Demande d'offre à commandes

### Regional Master Standing Offer (RMSO)

Offre à commandes maître régionale (OCMR)

Canada, as represented by the Minister of Public Works and Government Services Canada, hereby requests a Standing Offer on behalf of the Identified Users herein.

Le Canada, représenté par le ministre des Travaux Publics et Services Gouvernementaux Canada, autorise par la présente, une offre à commandes au nom des utilisateurs identifiés énumérés ci-après.

## Comments - Commentaires

**Vendor/Firm Name and Address**  
**Raison sociale et adresse du**  
**fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

Public Works and Government Services / Travaux publics  
et services gouvernementaux  
Kingston Procurement  
Des Acquisitions Kingston  
86 Clarence Street, 2nd floor  
Kingston  
Ontario  
K7L 1X3

<b>Title - Sujet</b> TRUCK RENTAL	
<b>Solicitation No. - N° de l'invitation</b> E6TOR-12RM09/B	<b>Date</b> 2012-11-30
<b>Client Reference No. - N° de référence du client</b> E6TOR-12-RM09	<b>GETS Ref. No. - N° de réf. de SEAG</b> PW-\$KIN-514-6000
<b>File No. - N° de dossier</b> KIN-2-38170 (514)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2012-12-18</b>	<b>Time Zone</b> <b>Fuseau horaire</b> Eastern Standard Time EST
<b>Delivery Required - Livraison exigée</b> See Herein	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Beaulieu, Gisele	<b>Buyer Id - Id de l'acheteur</b> kin514
<b>Telephone No. - N° de téléphone</b> (613)545-8064 ( )	<b>FAX No. - N° de FAX</b> (613)545-8067
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> DEPARTMENT OF PUBLIC WORKS AND GOVERNMENT SERVICES CANADA STE 480 33 CITY CTRE DR MISSISSAUGA Ontario L5B2N5 Canada	
<b>Security - Sécurité</b> This request for a Standing Offer does not include provisions for security. Cette Demande d'offre à commandes ne comprend pas des dispositions en matière de sécurité.	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Vendor/Firm Name and Address</b>	
Raison sociale et adresse du fournisseur/de l'entrepreneur	
<b>Telephone No. - N° de téléphone</b>	
<b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm (type or print)</b>	
<b>Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

**This solicitation cancels and supersedes Solicitation  
E6TOR-12RM09/A which closed on 26th November, 2012 at 2:00 PM EST.**

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## PART 1 - GENERAL INFORMATION

### 1. Introduction

The Request for Standing Offers (RFSO) is divided into six parts plus attachments and annexes, as follows:

- Part 1 General Information: provides a general description of the requirement;
- Part 2 Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO;
- Part 3 Offer Preparation Instructions: provides offerors with instructions on how to prepare their offer to address the evaluation criteria specified;
- Part 4 Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer and the basis of selection;
- Part 5 Certifications: includes the certifications to be provided;
- Part 6 6A, Standing Offer, and 6B, Resulting Contract Clauses:

6A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;

6B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer.

The Annexes include the Requirement, the Basis of Payment and any other Annexes.

### 2. Summary

#### (i) Requirement

The Contractor must provide for rental 5 Ton Cargo Trucks, 5 Ton Cargo Trucks with hydraulic gate, 5 Ton Reefers, Highway Tractors with Day Cab, Highway Tractors with Sleeper Cab, 53 Foot Van Trailers, 53 Foot Refrigeration Trailers and 3 Ton Multistop Cubevan with Hydraulic Gate, excluding driver.

#### (ii) Clients

The Federal Government Departments and Agencies within Ontario Region, at various locations, on an "as and when requested" basis, during the period of this Standing Offer.

The Ontario Region encompasses the province of Ontario, excluding the National Capital Area.

#### (iii) Period

The period of the Standing Offer is from 1 January 2013 to 31 December 2013 with two additional one year periods.

#### (iv) Estimated Expenditure and Historical Volumes

The estimated expenditure for the services during the initial period is approximately \$250,000.00 to \$300,000.00. The estimated expenditure for the services during the extended period is approximately the same for each period.

The historical volumes are specified at Annex B, Basis of Payment in the table titled Estimated Usage. This information is only an estimate which is made in good faith and does not represent an agreement by Canada for the estimated or any quantity.

**(v) Pursuant to section 01 of Standard Instructions 2006**

Offerors must submit a complete list of names of all individuals who are currently directors of the Offeror. Furthermore, as determined by the Special Investigations Directorate, Departmental Oversight Branch, each individual named on the list may be requested to complete a Consent to a Criminal Record Verification form and related documentation.

**(vi) Trade Agreement**

The provisions is subject to the Agreement on Internal Trade (AIT).

**(vii) Canadian Content**

The requirement is subject to a preference for Canadian goods and/or services.

**3. Debriefings**

After issuance of a standing offer, offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

**PART 2 - OFFEROR INSTRUCTIONS**

**1. Standard Instructions, Clauses and Conditions**

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The 2006 (2012-11-19) Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

Subsection 5.4 of 2006, Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, is amended as follows:

Delete: sixty (60) days

Insert: one hundred eighty (180) days

**2. Submission of Offers**

Offers must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the Request for Standing Offers.

**3. Enquiries - Request for Standing Offers**

All enquiries must be submitted in writing to the Standing Offer Authority no later than five (5) calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that offerors do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all offerors. Enquiries not submitted in a form that can be distributed to all offerors may not be answered by Canada.

#### 4. Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the offerors.

### PART 3 - OFFER PREPARATION INSTRUCTIONS

#### 1. Offer Preparation Instructions

Canada requests that offerors provide their offer in separately bound sections as follows:

Section I: Technical Offer (1 hard copy)  
 Section II: Financial Offer (1 hard copy)  
 Section III: Certifications (1 hard copy)

If there is a discrepancy between the wording of the soft copy and the hard copy, the wording of the hard copy will have priority over the wording of the soft copy.

Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer.

Canada requests that offerors follow the format instructions described below in the preparation of their offer.

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to that of the Request for Standing Offers.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process

(<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>).

To assist Canada in reaching its objectives, offerors should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

#### Section I: Technical Offer

In their technical offer, offerors should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

#### Section II.1: Financial Offer

Offerors must submit their financial offer in accordance with Annex "B", Basis of Payment. The total amount of Goods and Services Tax or Harmonized Sales Tax must be shown separately, if applicable.

## Payment by Credit Card

Canada requests that offerors complete one of the following:

- (a) ☐ Government of Canada Acquisition Cards (credit cards) will be accepted for payment of call-ups against the standing offer.

The following credit card(s) are accepted:

VISA \_\_\_\_\_

Master Card \_\_\_\_\_

- (b) ☐ Government of Canada Acquisition Cards (credit cards) will not be accepted for payment of call-ups against the standing offer.

The Offeror is not obligated to accept payment by credit card.

Acceptance of credit cards for payment of call-ups will not be considered as an evaluation criterion.

## Section II.2 SACC Manual Clauses

C3011T (2010-01-11) Exchange Rate Fluctuation

M0019T (2007-05-25) Firm Price and/or Rates

## Section III: Certifications

Offerors must submit the certifications required under Part 5.

## PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

### 1. Evaluation Procedures

- (a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the offers.
- (c) The evaluation team will determine first if there are three (3) or more offers with a valid Canadian Content certification. In that event, the evaluation process will be limited to the offers with the certification; otherwise, all offers will be evaluated. If some of the offers with a valid certification are declared non-responsive, or are withdrawn, and less than three responsive offers with a valid certification remain, the evaluation will continue among those offers with a valid certification. If all offers with a valid certification are subsequently declared non-responsive, or are withdrawn, then all the other offers received will be evaluated.

### 1.1 Technical Evaluation

#### 1.1.1 Mandatory Technical Criteria

Any offer which fails to meet the following mandatory requirements will be deemed non-responsive and will receive no further consideration.

1- It is mandatory that offerors provide a list of designated dealers authorized to rent and service vehicles in Ontario Region, which must include Northern, Central, Eastern and Southwestern Ontario. Failure to provide a list of designated dealers with the offer will render the offer non-responsive.

2- It is mandatory that all unit of issue prices for the items quoted be provided for all periods stated in the solicitation document and that the pricing basis not to be altered in any way.

3- Offerors must quote on Pricing Basis "A" and/or "B" and/or "C" and/or "D" for each period including all optional period.

## 1.2 Financial Evaluation

### 1.2.1 Firm Price and/or Rates

The Offeror is required to submit firm prices and rates that will apply for the entire period of the Standing Offer, including the extension periods.

### 1.2.2 Evaluation of Price

The price of the offer will be evaluated in Canadian dollars, the Goods and Services Tax or the Harmonized Sales Tax excluded, FOB destination, Canadian customs duties and excise taxes included.

1.2.3 The evaluation will be made on an "item per item" basis for each Pricing Basis. The offeror must quote on the unit of issue for "Daily", "Weekly", "Monthly", "Rate per Kilometer", "In addition to the Above, Hourly Rates " and "Delivery and Pick up Rates".

For each items, the unit of issue price being offered will be multiplied by the corresponding estimated usage to arrive at the extended price. The extended prices will be added together to arrive at the aggregate price.

## 2. Basis of Selection

### 2.1 Basis of Selection - Mandatory Technical Criteria Only

1. An offer must comply with the requirements of the Request for Standing Offers and meet all mandatory technical evaluation criteria to be declared responsive.
2. The responsive offers with the lowest aggregate price for each item's entire period of the Standing Offer, including the extension periods will be recommended for issuance of a Standing Offer.
3. For each area up to 8 Standing Offers may be issued.
- 4- If a responsive offerer's offer is low on more than one item, the items will be combined under one Standing Offer.

## 3. SACC Manual Clauses

A0220T (2007-05-25) Evaluation of Price

## PART 5 - CERTIFICATIONS

Offerors must provide the required certifications to be issued a standing offer. Canada will declare an offer non-responsive if the required certifications are not completed and submitted as requested.

Compliance with the certifications offerors provide to Canada is subject to verification by Canada during the offer evaluation period (before issuance of a standing offer) and after issuance of a standing offer. The Standing Offer Authority will have the right to ask for additional information to verify offerors' compliance with the certifications before issuance of a standing offer. The offer will be declared non-responsive if any certification made by the Offeror is untrue, whether made knowingly or unknowingly. Failure to comply with the certifications or to comply with the request of the Standing Offer Authority for additional information will also render the offer non-responsive.

## **1. Mandatory Certifications Required Precedent to Issuance of a Standing Offer.**

### **1.1 Code of Conduct and Certifications - Related documentation**

**1.1.1** By submitting an offer, the Offeror certifies, for himself and his affiliates, to be in compliance with the Code of Conduct and Certifications clause of the Standard instructions. The related documentation hereinafter mentioned will help Canada in confirming that the certifications are true. By submitting an offer, the Offeror certifies that it is aware, and that its affiliates are aware, that Canada may request additional information, certifications, consent forms and other evidentiary elements proving identity or eligibility. Canada may also verify the information provided by the Offeror, including the information relating to the acts or convictions specified herein, through independent research, use of any government resources or by contacting third parties. Canada will declare non-responsive any offer in respect of which the information requested is missing or inaccurate, or in respect of which the information contained in the certifications is found to be untrue, in any respect, by Canada. The Offeror and any of the Offeror' affiliates, will also be required to remain free and clear of any acts or convictions specified herein during the entire period of the Standing Offer and any call-ups made against the Standing Offer.

Offerors who are incorporated, including those submitting offers as a joint venture, must provide with their offer or promptly thereafter a complete list of names of all individuals who are currently directors of the Offeror. Offerors submitting offers as sole proprietorship, including those submitting offers as a joint venture, must provide the name of the owner with their offer or promptly thereafter. Offerors submitting offers as societies, firms, partnerships or associations of persons do not need to provide lists of names. If the required names have not been received by the time the evaluation of offers is completed, Canada will inform the Offeror of a time frame within which to provide the information. Failure to comply will render the offer non-responsive. Providing the required names is a mandatory requirement for issuance of a standing offer and award of a contract.

Canada may, at any time, request that an Offeror provide properly completed and Signed Consent Forms (Consent to a Criminal Record Verification form- PWGSC-TPSGC 229) (<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/formulaires-forms-eng.html>) for any or all individuals aforementioned within the time specified. Failure to provide such Consent Forms within the time period provided will result in the offer being declared non-responsive.

## **2. Additional Certifications Precedent to Issuance of Standing Offer**

The certifications listed below should be completed and submitted with the offer but may be submitted afterwards. If any of these required certifications is not completed and submitted as requested, the Standing Offer Authority will so inform the Offeror and provide the Offeror with a time frame within which to meet the requirement. Failure to comply with the request of the Standing Offer Authority and meet the requirements within that time period will render the offer non-responsive.

### **2.1 Federal Contractors Program - Certification**

#### **Federal Contractors Program - \$200,000 or more**

1. The Federal Contractors Program (FCP) requires that some suppliers, including a supplier who is a member of a joint venture, bidding for federal government contracts, valued at \$200,000 or more (including all applicable taxes), make a formal commitment to implement employment equity. This is a condition precedent to contract award. If the Bidder, or, if the Bidder is a joint venture and if any member of the joint venture, is subject to the FCP, evidence of its commitment must be provided before the award of the Contract.

Suppliers who have been declared ineligible contractors by Human Resources and Skills Development Canada (HRSDC) are no longer eligible to receive government contracts over the threshold for solicitation



of bids as set out in the Government Contracts Regulations. Suppliers may be declared ineligible contractors either as a result of a finding of non-compliance by HRSDC, or following their voluntary withdrawal from the FCP for a reason other than the reduction of their workforce to less than 100 employees. Any bids from ineligible contractors, including a bid from a joint venture that has a member who is an ineligible contractor, will be declared non-responsive.

2. If the Bidder does not fall within the exceptions enumerated in 3.(a) or (b) below, or does not have a valid certificate number confirming its adherence to the FCP, the Bidder must fax (819-953-8768) a copy of the signed form LAB 1168, Certificate of Commitment to Implement employment Equity, to the Labour Branch of HRSDC.

3. The Bidder, or, if the Bidder is a joint venture the member of the joint venture, certifies its status with the FCP, as follows:

The Bidder or the member of the joint venture

- (a) ( ) is not subject to the FCP, having a workforce of less than 100 full-time or part-time permanent employees, and/or temporary employees having worked 12 weeks or more in Canada;
- (b) ( ) is not subject to the FCP, being a regulated employer under the Employment Equity Act, S.C. 1995, c. 44;
- (c) ( ) is subject to the requirements of the FCP, having a workforce of 100 or more full-time or part-time permanent employees, and/or temporary employees having worked 12 weeks or more in Canada, but has not previously obtained a certificate number from HRSDC (having not bid on requirements of \$200,000 or more), in which case a duly signed certificate of commitment is attached;
- (d) ( ) is subject to the FCP, and has a valid certificate number as follows: \_\_\_\_\_ (e.g. has not been declared an ineligible contractor by HRSDC.)  
Further information on the FCP is available on the HRSDC Web site.

## 2.2 Canadian Content Certification

This procurement is conditionally limited to Canadian goods and Canadian services.

Subject to the evaluation procedures contained in the request for standing offer, offerors acknowledge that only offers with a certification that the goods and services offered are Canadian goods and Canadian services, as defined in clause A3050T, may be considered.

Failure to provide this certification completed with the offer will result in the goods and services offered being treated as non-Canadian goods and non-Canadian services.

### The Offeror certifies that:

- ( ) a minimum of 80 percent of the total price for the offer consist of Canadian goods and Canadian services as defined in paragraph 5 of clause A3050T.

For more information on how to determine the Canadian content for a mix of goods, a mix of services or a mix of goods and services, consult Annex 3.6.(9), Example 2, of the Supply Manual.

## 2.2.1 **SACC Manual clause:** A3050T (2010-01-11) Canadian Content Definition

### **PART 6 - STANDING OFFER AND RESULTING CONTRACT CLAUSES**

#### **A. STANDING OFFER**

##### **1. Offer**

**1.1** The Offeror offers to fulfil the requirement in accordance with the Requirement at Annex "A".

##### **2. Standard Clauses and Conditions**

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual

(<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

##### **2.1 General Conditions**

2005 (2012-07-16) General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

##### **2.2 Standing Offers Reporting**

The Offeror must compile and maintain records on its provision of goods, services or both to the federal government under contracts resulting from the Standing Offer. This data must include all purchases paid for by a Government of Canada Acquisition Card.

The Offeror must provide this data in accordance with the reporting requirements detailed in Annex "A". If some data is not available, the reason must be indicated. If no goods or services are provided during a given period, the Offeror must still provide a "NIL" report.

The data must be submitted on a yearly basis to the Standing Offer Authority.

The data must be submitted to the Standing Offer Authority no later than 90 days before the completion of each year.

#### **3. Term of Standing Offer**

##### **3.1 Period of the Standing Offer**

The period for making call-ups against is from 1 January 2013 to 31 December 2013.

##### **3.2 Extension of the Standing Offer**

If the Standing Offer is authorized for use beyond the initial period, the Offeror offers to extend its offer for two additional one year periods under the same conditions and at the rates or prices specified in the Standing Offer, or at the rates or prices calculated in accordance with the formula specified in the Standing Offer. The Offeror will be advised of the decision to authorize the use of the Standing Offer for an extended period by the Standing Offer Authority 15 days before the expiry date of the Standing Offer. A revision to the Standing Offer will be issued by the Standing Offer Authority.

#### **4. Authorities**

##### **4.1 Standing Offer Authority**

The Standing Offer Authority is:

Name: Gisele Beaulieu  
Title: Supply Specialist  
Public Works and Government Services Canada  
Acquisitions Branch  
86 Clarence Street, 2nd Floor  
Kingston, Ontario K7L 1X3

Tel: (613) 545-8064

Fax: (613) 545-8067

Email: gisele.beaulieu@pwgsc-tpsgc.gc.ca

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

##### **4.2 Project Authority**

The Project Authority for the Standing Offer is identified in the call-up against the Standing Offer.

The Project Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up against the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

**4.3 Offeror's Representative** (The information will be inserted by Canada at time of issuance of the Standing Offer).

#### **5. Identified Users**

The Federal Government Departments and Agencies within Ontario Region, at various locations, on an "as and when requested" basis, during the period of this Standing Offer.

The Ontario Region encompasses the province of Ontario, excluding the National Capital Area.

#### **6. Call-up Procedure**

Identified Users will make individual call-ups using the Standing Offer reflecting the item(s) required.

#### **7. Call-up Instrument**

The Work will be authorized or confirmed by the Identified User(s) using form PWGSC-TPSGC 942, Call-up Against a Standing Offer or an electronic version.

#### **8. Limitation of Call-ups**

Individual call-ups against the Standing Offer must not exceed \$25,000.00 (Goods and Services Tax or Harmonized Sales Tax included).

#### **9. Financial Limitation**

The total cost to Canada resulting from call ups against the Standing Offer must not exceed the sum of \$ (The information will be inserted by Canada at time of issuance of the Standing Offer) (Goods and

Services Tax or Harmonized Sales Tax excluded) unless otherwise authorized in writing by the Standing Offer Authority. The Offeror must not perform any work or services or supply any articles in response to call ups which would cause the total cost to Canada to exceed the said sum, unless an increase is so authorized.

The Offeror must notify the Standing Offer Authority as to the adequacy of this sum when 75 percent of this amount has been committed, or (3) months before the expiry date of the Standing Offer, whichever comes first. However, if at any time, the Offeror considers that the said sum may be exceeded, the Offeror must promptly notify the Standing Offer Authority.

## 10. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the call up against the Standing Offer, including any annexes;
- b) the articles of the Standing Offer;
- c) 2005 (2012-11-19) General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.
- d) 2010A (2012-11-19), General Conditions - Goods or Services (Medium Dollar Value) apply to and form part of the Contract.
- e) Annex "A", Requirement
- f) Annex "B", Basis of Payment
- g) Annex "C", Insurance
- h) the Offeror's offer dated (The information will be inserted by Canada at time of issuance of the Standing Offer).

## 11. Certifications

### 11.1 Compliance

Compliance with the certifications provided by the Offeror is a condition of authorization of the Standing Offer and subject to verification by Canada during the term of the Standing Offer and of any resulting contract that would continue beyond the period of the Standing Offer. In the event that the Offeror does not comply with any certification or it is determined that any certification made by the Offeror in its offer is untrue, whether made knowingly or unknowingly, Canada has the right to terminate any resulting contract for default and set aside the Standing Offer.

### 11.2 SACC Manual Clauses

M3060C Canadian Content Certification 2008-05-12

## 12. Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

## B. RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

### 1. Requirement

The Contractor must provide the items detailed in the call-up against the Standing Offer.

## **2. Standard Clauses and Conditions**

### **2.1 General Conditions**

2010A (2012-11-19), General Conditions - Goods or Services (Medium Complexity) apply to and form part of the Contract.

Section 16 Interest on Overdue Accounts, of 2010A General Conditions - Goods or Services (Medium complexity) will not apply to payments made by credit cards.

## **3. Term of Contract**

### **3.1 Delivery Date**

Delivery must be completed in accordance with the call-up against the Standing Offer.

## **4. Payment**

### **4.1 Basis of Payment**

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm unit price(s), as specified in the Basis of Payment for a cost of the call-up. Customs duties are included", and Goods and Services Tax or Harmonized Sales Tax is extra, if applicable.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

### **4.2 Limitation of Price**

SACC Manual clause C6000C (2011-05-16) Limitation of Price

### **4.3 Method of Payment**

SACC Manual clause H1008C (2008-05-12) Monthly Payments

### **4.4 Payment by Credit Card**

The following credit card is accepted: \_\_\_\_\_.

The following credit cards are accepted: \_\_\_\_\_ and \_\_\_\_\_

## **5. Invoicing Instructions**

The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

Invoices must be distributed as follows:

The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.

## **6. Insurance**

The Contractor must comply with the insurance requirements specified in Annex "C". The Contractor must maintain the required insurance coverage for the duration of the Contract. Compliance with the insurance requirements does not release the Contractor from or reduce its liability under the Contract.

The Contractor is responsible for deciding if additional insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any additional insurance coverage is at the Contractor's expense, and for its own benefit and protection.

The Contractor must forward to the Contracting Authority within ten (10) days after the date of award of the Contract, a Certificate of Insurance evidencing the insurance coverage and confirming that the insurance policy complying with the requirements is in force. Coverage must be placed with an Insurer licensed to carry out business in Canada. The Contractor must, if requested by the Contracting Authority, forward to Canada a certified true copy of all applicable insurance policies.

### **6.1 Vehicles - Short Term lease**

For vehicles rented by federal government employees, while traveling on official government business, for a period of less than 31 days, the Contractor must insert as lessee, Canada, as presented by the Identified User(s).

## **7. SACC Manual clauses**

A9049C (2011-05-16) Vehicle Safety

A9062C (2011-05-16) Canadian Forces Site Regulations

G6001C (2008-05-12) Vehicles - Long Term Lease

## **8. Division of Responsibilities - Vehicles Rental**

SACC Manual clauses A8010C (2007-05-25) Division of Responsibilities - Vehicles Rental

At Section 2.c. of A8010C (2007-05-25) Division of Responsibilities - Vehicles Rental:

Delete: "Supplying approximately one quarter (1/4) tank of fuel with the vehicles delivered"

Insert: "Supplying one full tank of fuel with the vehicles delivered"

At Section 3. of A8010C (2007-05-25) Division of Responsibilities - Vehicles Rental:

Insert: "No mechanical repairs/maintenance are to be effectuated by Canada without contractor's authorization".

At Section 3.h. of A8010C (2007-05-25) Division of Responsibilities - Vehicles Rental:

Delete: "Returning the vehicle with one quarter (1/4) tank of fuel"

Insert: "Returning the vehicle with one full tank of fuel"

At Section 4.e. of A8010C (2007-05-25) Division of Responsibilities - Vehicles Rental:

Delete: "If Canada decides to repair damage to a vehicle during the lease period, Canada will notify the Contractor before proceeding with the repairs. Both parties must agree to the repairs."

Insert: "No mechanical repairs/maintenance are to be effectuated by Canada without contractor's authorization".

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**ANNEX "A"****Requirement****1. Requirement**

For the rental of 5 Ton Cargo Trucks, 5 Ton Cargo Trucks with hydraulic gate, 5 Ton Reefers, Highway Tractors with Day Cab, Highway Tractors with Sleeper Cab, 53 Foot Van Trailers, 53 Foot Refrigeration and 3 Ton Multistop Cubevan with Hydraulic Gate Trailers, **excluding driver**, for Federal Government Departments and Agencies within Ontario Region, at various locations, on an "as and when requested" basis, during the period of this Standing Offer.

**2. Service to be Performed**

To supply, deliver and pickup of 5 Ton Cargo Trucks, 5 Ton Cargo Trucks with hydraulic gate, 5 Ton Reefers, Highway Tractors with Day Cab, Highway Tractors with Sleeper Cab, 53 Foot Van Trailers, 53 Foot Refrigeration Trailers and 3 Ton Multistop Cubevan with Hydraulic Gate Trailers.

**3. Rental Rates are to exclude**

The cost of insurance coverage Collision Damage Waiver, Loss or Limited Damage Waiver, Personal Accident Insurance, Personal Articles Policy, Texting While Driving, Personal Effects Coverage, Provincial Sales Tax, Canadian Fuel Conservation Tax, Tax For Fuel Conservation, Vehicle License/Air Tax Recovery Fee, Vehicle License Fee, Vehicle Maintenance Fee, Provincial Road Tax, Airport Concession Recovery Fee, Air Conditioning Surcharge Recovery Fee, delivery charges; or any other charge/surcharge.

Area of operations for all vehicles rented is within any province/territory of Canada, and states within the USA.

**4. Highway 407 ETR Toll, Video Toll and Associated Administrative Charges**

No duties or tolls, otherwise payable by law in respect of the use of any highway, parking meter, road, or bridge, will be paid by or demanded from any unit or other element of the Federal Government Departments and Agencies when on duty or any person under escort or in respect of the movement of any material, except that the Minister may authorize payment of duties and tolls in respect of that use. Nothing in this section affects the liability for payment of duties or tolls lawfully demanded in respect of any vehicles other than those belonging to or in the service of Canada. This exemption also applies to Highway 407 ETR and to any vehicles rented by Canada under the provision of this Standing Offer. If the Contractor receives a demand of payment for duties or tolls for rental/leased vehicles, the Contractor will indicate on the original invoice the Call-up Number and forward the invoice to the Federal Government Departments and Agencies representative for action. Administrative charges for processing duties or toll charges from the Contractor are not authorized. The same procedures and conditions apply for parking meter fees and parking tickets.

**5. In reference to the fuel**

The contractor is responsible for the supply one full tank of fuel with the vehicles delivered.

Canada is responsible for returning the vehicles with one full tank of fuel.



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In the event that Canada does not return the vehicles filled with one full tank of fuel, the contractor will invoice Canada for the difference of what is needed to fill the vehicles to one full tank of fuel. The contractor must invoice this fuel on a separate line on the invoice and provide the receipt to Canada with the invoice.

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**ANNEX "B"****Basis of Payment****1. Prices**

Offerors are to quote "Daily", "Weekly", "Monthly", "Rate per Kilometer", "In addition to the Above, Hourly Rates" and "Delivery and Pick up Rates". Prices shall be firm, including shipping and offloading charges, excluding the Goods and Services Tax (GST). The GST, to the extent applicable shall be charged extra and shown as a separate item on the invoice.

Daily Rate: Based on twenty-four consecutive hours.

Weekly Rate: Based on seven consecutive days.

Monthly Rate: Based on thirty consecutive days.

Hourly Rate: Based on sixty minutes.

**2. Rental Rates**

Offeror's are to specify the locations (cities and towns) within the regions the Rental Rates apply to. (Offeror's may attach additional pages to specify the locations.)

**3. Period**

Year 1: From 1 January 2013 to 31 December 2013.

Year 2 (option): From 1 January 2014 to 31 December 2014.

Year 3 (option): From 1 January 2015 to 31 December 2015.

**For the period from 1 January 2013 to 31 December 2013:**

**1. Prices**

Offerors are to quote "Daily", "Weekly" "Monthly", "Rate per Kilometer", "In addition to the Above, Hourly Rates " and "Delivery and Pick up Rates". Prices shall be firm, including shipping and offloading charges, excluding the Goods and Services Tax (GST). The GST, to the extent applicable shall be charged extra and shown as a separate item on the invoice.

Daily Rate: Based on twenty-four consecutive hours.

Weekly Rate: Based on seven consecutive days.

Monthly Rate: Based on thirty consecutive days.

Hourly Rate: Based on sixty minutes.

**2. Rental Rates**

Offeror's are to specify the locations (cities and towns) within the regions the Rental Rates apply to. (Offeror's may attach additional pages to specify the locations.)

Unit of Issue	Item 1	Item 2	Item 3	Item 4	Item 5	Item 6	Item 7	Item 8
	5 Ton Cargo	5 Ton Cargo with Hydraulic Gate	5 Ton Reefer	Highway Tractor with Day Cab	Highway Tractor with Sleeper Cab	53 Foot Van Trailer	53 Foot Refrigeration Trailer	3 Ton Multistop Cubevan with Hydraulic Gate
<b>PRICING BASIS "A", Northern Ontario</b> The Estimated Usage for Northern Ontario is unknown. The Estimated Usage specified is for evaluation purposes. Locations (as specified by the Offeror):								
Daily	\$ _____ / day	\$ _____ / day	\$ _____ / day	\$ _____ / day	\$ _____ / day	\$ _____ / day	\$ _____ / day	\$ _____ / day
(Estimated Usage)	2 days	2 days	2 days	2 days	2 days	2 days	2 days	2 days
Weekly	\$ _____ / week	\$ _____ / week	\$ _____ / week	\$ _____ / week	\$ _____ / week	\$ _____ / week	\$ _____ / week	\$ _____ / week
(Estimated Usage)	2 weeks	2 weeks	2 weeks	2 weeks	2 weeks	2 weeks	2 weeks	2 weeks

Unit of Issue	Item 1	Item 2	Item 3	Item 4	Item 5	Item 6	Item 7	Item 8
	<b>5 Ton Cargo</b>	<b>5 Ton Cargo with Hydraulic Gate</b>	<b>5 Ton Reefer</b>	<b>Highway Tractor with Day Cab</b>	<b>Highway Tractor with Sleeper Cab</b>	<b>53 Foot Van Trailer</b>	<b>53 Foot Refrigeration Trailer</b>	<b>3 Ton Multistop Cubevan with Hydraulic Gate</b>
<b>Monthly (Estimated Usage)</b>	\$ ____ / month 2 months	\$ ____ / month 2 months	\$ ____ / month 2 months	\$ ____ / month 2 months	\$ ____ / month 2 months	\$ ____ / month 2 months	\$ ____ / month 2 months	\$ ____ / month 2 months
<b>Per Kilometer (Estimated Usage)</b>	\$ ____ / km 200 km	\$ ____ / km 200 km	\$ ____ / km 200 km	\$ ____ / km 200 km	\$ ____ / km 200 km	\$ ____ / km 200 km	\$ ____ / km 200 km	\$ ____ / km 200 km
<b>In addition to the above, Hourly Rates (Estimated Usage)</b>			\$ ____ / hr 8 hrs				\$ ____ / hr 8 hrs	\$ ____ / hr 8 hr
<b>Deliver and Pickup (Estimated Usage)</b>	\$ ____ / km 20 km	\$ ____ / km 20 km	\$ ____ / km 20 km	\$ ____ / km 20 km	\$ ____ / km 20 km	\$ ____ / km 20 km	\$ ____ / km 20 km	\$ ____ / km 20 km
<b>PRICING BASIS "B", Central Ontario</b>								
<b>Daily (Estimated Usage)</b>	\$ ____ / day 7 days	\$ ____ / day 7 days	\$ ____ / day 57 days	\$ ____ / day 45 days	\$ ____ / day 44 days	\$ ____ / day 45 days	\$ ____ / day 44 days	\$ ____ / day 44 days
<b>Weekly (Estimated Usage)</b>	\$ ____ / week 3 weeks	\$ ____ / week 3 weeks	\$ ____ / week 12 weeks	\$ ____ / week 5 weeks	\$ ____ / week 4 weeks	\$ ____ / week 5 weeks	\$ ____ / week 4 weeks	\$ ____ / week 4 weeks
<b>Monthly</b>	\$ ____ / month 1 month	\$ ____ / month 1 month	\$ ____ / month 5 months	\$ ____ / month 1 month	\$ ____ / month 1 month	\$ ____ / month 1 month	\$ ____ / month 1 month	\$ ____ / month 1 month

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File No. - N° du dossier  
KIN-2-38170

Buyer ID - Id de l'acheteur  
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CCC No./N° CCC - FMS No/ N° VME

Unit of Issue	Item 1	Item 2	Item 3	Item 4	Item 5	Item 6	Item 7	Item 8
	<b>5 Ton Cargo</b>	<b>5 Ton Cargo with Hydraulic Gate</b>	<b>5 Ton Reefer</b>	<b>Highway Tractor with Day Cab</b>	<b>Highway Tractor with Sleeper Cab</b>	<b>53 Foot Van Trailer</b>	<b>53 Foot Refrigeration Trailer</b>	<b>3 Ton Multistop Cubevan with Hydraulic Gate</b>
(Estimated Usage)								
Per Kilometer	\$ _____ / km	\$ _____ / km	\$ _____ / km	\$ _____ / km	\$ _____ / km	\$ _____ / km	\$ _____ / km	\$ _____ / km
(Estimated Usage)	1,133 km	1,133 km	2,269 km	16,000 km	16,000 km	16,000 km	16,000 km	16,000 km
In addition to the above, Hourly Rates (Estimated Usage)			\$ _____ / hr 120 hrs				\$ _____ / hr 120 hrs	\$ _____ / hr 120 hrs
Deliver and Pickup (Estimated Usage)	\$ _____ / km 20 km	\$ _____ / km 20 km	\$ _____ / km 20 km	\$ _____ / km 20 km	\$ _____ / km 20 km	\$ _____ / km 20 km	\$ _____ / km 20 km	\$ _____ / km 20 km
PRICING BASIS "C", Eastern Ontario The Estimated Usage for Eastern Ontario is unknown. The Estimated Usage specified is for evaluation purposes. Locations (as specified by the Offeror):								
Daily	\$ _____ / day	\$ _____ / day	\$ _____ / day	\$ _____ / day	\$ _____ / day	\$ _____ / day	\$ _____ / day	\$ _____ / day
(Estimated Usage)	15 days	15 days	15 days	15 days	15 days	15 days	15 days	15 days
Weekly	\$ _____ / week	\$ _____ / week	\$ _____ / week	\$ _____ / week	\$ _____ / week	\$ _____ / week	\$ _____ / week	\$ _____ / week
(Estimated Usage)	5 weeks	5 weeks	5 weeks	5 weeks	5 weeks	5 weeks	5 weeks	5 weeks

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Unit of Issue	Item 1	Item 2	Item 3	Item 4	Item 5	Item 6	Item 7	Item 8
	<b>5 Ton Cargo</b>	<b>5 Ton Cargo with Hydraulic Gate</b>	<b>5 Ton Reefer</b>	<b>Highway Tractor with Day Cab</b>	<b>Highway Tractor with Sleeper Cab</b>	<b>53 Foot Van Trailer</b>	<b>53 Foot Refrigeration Trailer</b>	<b>3 Ton Multistop Cubevan with Hydraulic Gate</b>
<b>Monthly (Estimated Usage)</b>	\$ ____ / month 5 months	\$ ____ / month 5 months	\$ ____ / month 5 months	\$ ____ / month 5 months	\$ ____ / month 5 months	\$ ____ / month 5 months	\$ ____ / month 5 months	\$ ____ / month 5 months
<b>Per Kilometer (Estimated Usage)</b>	\$ ____ / km 5,000 km	\$ ____ / km 5,000 km	\$ ____ / km 5,000 km	\$ ____ / km 5,000 km	\$ ____ / km 5,000 km	\$ ____ / km 5,000 km	\$ ____ / km 5,000 km	\$ ____ / km 5,000 km
<b>In addition to the above, Hourly Rates (Estimated Usage)</b>			\$ ____ / hr 40 hrs				\$ ____ / hr 40 hrs	\$ ____ / hr 40 hrs
<b>Deliver and Pickup (Estimated Usage)</b>	\$ ____ / km 20 km	\$ ____ / km 20 km	\$ ____ / km 20 km	\$ ____ / km 20 km	\$ ____ / km 20 km	\$ ____ / km 20 km	\$ ____ / km 20 km	\$ ____ / km 20 km
<b>PRICING BASIS "D", Southwestern Ontario</b> <i>The Estimated Usage for Southwestern Ontario is unknown. The Estimated Usage specified is for evaluation purposes.</i> <i>Locations (as specified by the Offeror):</i>								
<b>Daily (Estimated Usage)</b>	\$ ____ / day 2 days	\$ ____ / day 2 days	\$ ____ / day 2 days	\$ ____ / day 2 days	\$ ____ / day 2 days	\$ ____ / day 2 days	\$ ____ / day 2 days	\$ ____ / day 2 days
<b>Weekly (Estimated Usage)</b>	\$ ____ / week 2 weeks	\$ ____ / week 2 weeks	\$ ____ / week 2 weeks	\$ ____ / week 2 weeks	\$ ____ / week 2 weeks	\$ ____ / week 2 weeks	\$ ____ / week 2 weeks	\$ ____ / week 2 weeks

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Buyer ID - Id de l'acheteur  
 kin514  
 CCC No./N° CCC - FMS No/ N° VME

Unit of Issue	Item 1	Item 2	Item 3	Item 4	Item 5	Item 6	Item 7	Item 8
	<b>5 Ton Cargo</b>	<b>5 Ton Cargo with Hydraulic Gate</b>	<b>5 Ton Reefer</b>	<b>Highway Tractor with Day Cab</b>	<b>Highway Tractor with Sleeper Cab</b>	<b>53 Foot Van Trailer</b>	<b>53 Foot Refrigeration Trailer</b>	<b>3 Ton Multistop Cubevan with Hydraulic Gate</b>
<b>Monthly (Estimated Usage)</b>	\$ _____ / month 2 months	\$ _____ / month 2 months	\$ _____ / month 2 months	\$ _____ / month 2 months	\$ _____ / month 2 months	\$ _____ / month 2 months	\$ _____ / month 2 months	\$ _____ / month 2 months
<b>Per Kilometer (Estimated Usage)</b>	\$ _____ / km 200 km	\$ _____ / km 200 km	\$ _____ / km 200 km	\$ _____ / km 200 km	\$ _____ / km 200 km	\$ _____ / km 200 km	\$ _____ / km 200 km	\$ _____ / km 200 km
<b>In addition to the above, Hourly Rates (Estimated Usage)</b>			\$ _____ / hr 8 hrs				\$ _____ / hr 8 hrs	\$ _____ / hr 8 hrs
<b>Deliver and Pickup (Estimated Usage)</b>	\$ _____ / km 20 km	\$ _____ / km 20 km	\$ _____ / km 20 km	\$ _____ / km 20 km	\$ _____ / km 20 km	\$ _____ / km 20 km	\$ _____ / km 20 km	\$ _____ / km 20 km

### 3. Other Expenses (not part of the evaluation):

List any other expenses which may be applicable, giving an estimated cost for each.

**For the option period from 1 January 2014 to 31 December 2014:**

**1. Prices**

Offerors are to quote "Daily", "Weekly", "Monthly", "Rate per Kilometer", "In addition to the Above, Hourly Rates " and "Delivery and Pick up Rates". Prices shall be firm, including shipping and offloading charges, excluding the Goods and Services Tax (GST). The GST, to the extent applicable shall be charged extra and shown as a separate item on the invoice.

Daily Rate: Based on twenty-four consecutive hours.  
 Weekly Rate: Based on seven consecutive days.  
 Monthly Rate: Based on thirty consecutive days.  
 Hourly Rate: Based on sixty minutes.

**2. Rental Rates**

Offeror's are to specify the locations (cities and towns) within the regions the Rental Rates apply to. (Offeror's may attach additional pages to specify the locations.)

Unit of Issue	Item 1	Item 2	Item 3	Item 4	Item 5	Item 6	Item 7	Item 8
	5 Ton Cargo	5 Ton Cargo with Hydraulic Gate	5 Ton Reefer	Highway Tractor with Day Cab	Highway Tractor with Sleeper Cab	53 Foot Van Trailer	53 Foot Refrigeration Trailer	3 Ton Multistop Cubevan with Hydraulic Gate
PRICING BASIS "A", Northern Ontario The Estimated Usage for Northern Ontario is unknown. The Estimated Usage specified is for evaluation purposes. Locations (as specified by the Offeror):								
Daily	\$ ____ / day	\$ ____ / day	\$ ____ / day	\$ ____ / day	\$ ____ / day	\$ ____ / day	\$ ____ / day	\$ ____ / day
(Estimated Usage)	2 days	2 days	2 days	2 days	2 days	2 days	2 days	2 days
Weekly	\$ ____ / week	\$ ____ / week	\$ ____ / week	\$ ____ / week	\$ ____ / week	\$ ____ / week	\$ ____ / week	\$ ____ / week
(Estimated Usage)	2 weeks	2 weeks	2 weeks	2 weeks	2 weeks	2 weeks	2 weeks	2 weeks



Unit of Issue	Item 1	Item 2	Item 3	Item 4	Item 5	Item 6	Item 7	Item 8
	<b>5 Ton Cargo</b>	<b>5 Ton Cargo with Hydraulic Gate</b>	<b>5 Ton Reefer</b>	<b>Highway Tractor with Day Cab</b>	<b>Highway Tractor with Sleeper Cab</b>	<b>53 Foot Van Trailer</b>	<b>53 Foot Refrigeration Trailer</b>	<b>3 Ton Multistop Cubevan with Hydraulic Gate</b>
<b>Monthly (Estimated Usage)</b>	\$ ____ / month 2 months	\$ ____ / month 2 months	\$ ____ / month 2 months	\$ ____ / month 2 months	\$ ____ / month 2 months	\$ ____ / month 2 months	\$ ____ / month 2 months	\$ ____ / month 2 months
<b>Per Kilometer (Estimated Usage)</b>	\$ ____ / km 200 km	\$ ____ / km 200 km	\$ ____ / km 200 km	\$ ____ / km 200 km	\$ ____ / km 200 km	\$ ____ / km 200 km	\$ ____ / km 200 km	\$ ____ / km 200 km
<b>In addition to the above, Hourly Rates (Estimated Usage)</b>			\$ ____ / hr 8 hrs				\$ ____ / hr 8 hrs	\$ ____ / hr 8 hr
<b>Deliver and Pickup (Estimated Usage)</b>	\$ ____ / km 20 km	\$ ____ / km 20 km	\$ ____ / km 20 km	\$ ____ / km 20 km	\$ ____ / km 20 km	\$ ____ / km 20 km	\$ ____ / km 20 km	\$ ____ / km 20 km
<b>PRICING BASIS "B", Central Ontario</b>								
<b>Daily (Estimated Usage)</b>	\$ ____ / day 7 days	\$ ____ / day 7 days	\$ ____ / day 57 days	\$ ____ / day 45 days	\$ ____ / day 44 days	\$ ____ / day 45 days	\$ ____ / day 44 days	\$ ____ / day 44 days
<b>Weekly (Estimated Usage)</b>	\$ ____ / week 3 weeks	\$ ____ / week 3 weeks	\$ ____ / week 12 weeks	\$ ____ / week 5 weeks	\$ ____ / week 4 weeks	\$ ____ / week 5 weeks	\$ ____ / week 4 weeks	\$ ____ / week 4 weeks
<b>Monthly (Estimated Usage)</b>	\$ ____ / month 1 month	\$ ____ / month 1 month	\$ ____ / month 5 months	\$ ____ / month 1 month	\$ ____ / month 1 month	\$ ____ / month 1 month	\$ ____ / month 1 month	\$ ____ / month 1 month

Unit of Issue	Item 1	Item 2	Item 3	Item 4	Item 5	Item 6	Item 7	Item 8
	<b>5 Ton Cargo</b>	<b>5 Ton Cargo with Hydraulic Gate</b>	<b>5 Ton Reefer</b>	<b>Highway Tractor with Day Cab</b>	<b>Highway Tractor with Sleeper Cab</b>	<b>53 Foot Van Trailer</b>	<b>53 Foot Refrigeration Trailer</b>	<b>3 Ton Multistop Cubevan with Hydraulic Gate</b>
<b>Per Kilometer</b>	\$ _____ / km	\$ _____ / km	\$ _____ / km	\$ _____ / km	\$ _____ / km	\$ _____ / km	\$ _____ / km	\$ _____ / km
<b>(Estimated Usage)</b>	1,133 km	1,133 km	2,269 km	16,000 km	16,000 km	16,000 km	16,000 km	16,000 km
<b>In addition to the above, Hourly Rates (Estimated Usage)</b>			\$ _____ / hr 120 hrs				\$ _____ / hr 120 hrs	\$ _____ / hr 120 hrs
<b>Deliver and Pickup (Estimated Usage)</b>	\$ _____ / km 20 km	\$ _____ / km 20 km	\$ _____ / km 20 km	\$ _____ / km 20 km	\$ _____ / km 20 km	\$ _____ / km 20 km	\$ _____ / km 20 km	\$ _____ / km 20 km
<b>PRICING BASIS "C", Eastern Ontario</b> <i>The Estimated Usage for Eastern Ontario is unknown. The Estimated Usage specified is for evaluation purposes.</i> <i>Locations (as specified by the Offeror):</i>								
<b>Daily (Estimated Usage)</b>	\$ _____ / day 15 days	\$ _____ / day 15 days	\$ _____ / day 15 days	\$ _____ / day 15 days	\$ _____ / day 15 days	\$ _____ / day 15 days	\$ _____ / day 15 days	\$ _____ / day 15 days
<b>Weekly (Estimated Usage)</b>	\$ _____ / week 5 weeks	\$ _____ / week 5 weeks	\$ _____ / week 5 weeks	\$ _____ / week 5 weeks	\$ _____ / week 5 weeks	\$ _____ / week 5 weeks	\$ _____ / week 5 weeks	\$ _____ / week 5 weeks

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Unit of Issue	Item 1	Item 2	Item 3	Item 4	Item 5	Item 6	Item 7	Item 8
	<b>5 Ton Cargo</b>	<b>5 Ton Cargo with Hydraulic Gate</b>	<b>5 Ton Reefer</b>	<b>Highway Tractor with Day Cab</b>	<b>Highway Tractor with Sleeper Cab</b>	<b>53 Foot Van Trailer</b>	<b>53 Foot Refrigeration Trailer</b>	<b>3 Ton Multistop Cubevan with Hydraulic Gate</b>
<b>Monthly (Estimated Usage)</b>	\$ ____ / month 5 months	\$ ____ / month 5 months	\$ ____ / month 5 months	\$ ____ / month 5 months	\$ ____ / month 5 months	\$ ____ / month 5 months	\$ ____ / month 5 months	\$ ____ / month 5 months
<b>Per Kilometer (Estimated Usage)</b>	\$ ____ / km 5,000 km	\$ ____ / km 5,000 km	\$ ____ / km 5,000 km	\$ ____ / km 5,000 km	\$ ____ / km 5,000 km	\$ ____ / km 5,000 km	\$ ____ / km 5,000 km	\$ ____ / km 5,000 km
<b>In addition to the above, Hourly Rates (Estimated Usage)</b>			\$ ____ / hr 40 hrs				\$ ____ / hr 40 hrs	\$ ____ / hr 40 hrs
<b>Deliver and Pickup (Estimated Usage)</b>	\$ ____ / km 20 km	\$ ____ / km 20 km	\$ ____ / km 20 km	\$ ____ / km 20 km	\$ ____ / km 20 km	\$ ____ / km 20 km	\$ ____ / km 20 km	\$ ____ / km 20 km
<b>PRICING BASIS "D", Southwestern Ontario</b> <i>The Estimated Usage for Southwestern Ontario is unknown. The Estimated Usage specified is for evaluation purposes.</i> <i>Locations (as specified by the Offeror):</i>								
<b>Daily (Estimated Usage)</b>	\$ ____ / day 2 days	\$ ____ / day 2 days	\$ ____ / day 2 days	\$ ____ / day 2 days	\$ ____ / day 2 days	\$ ____ / day 2 days	\$ ____ / day 2 days	\$ ____ / day 2 days
<b>Weekly (Estimated Usage)</b>	\$ ____ / week 2 weeks	\$ ____ / week 2 weeks	\$ ____ / week 2 weeks	\$ ____ / week 2 weeks	\$ ____ / week 2 weeks	\$ ____ / week 2 weeks	\$ ____ / week 2 weeks	\$ ____ / week 2 weeks

Unit of Issue	Item 1	Item 2	Item 3	Item 4	Item 5	Item 6	Item 7	Item 8
	<b>5 Ton Cargo</b>	<b>5 Ton Cargo with Hydraulic Gate</b>	<b>5 Ton Reefer</b>	<b>Highway Tractor with Day Cab</b>	<b>Highway Tractor with Sleeper Cab</b>	<b>53 Foot Van Trailer</b>	<b>53 Foot Refrigeration Trailer</b>	<b>3 Ton Multistop Cubevan with Hydraulic Gate</b>
<b>Monthly (Estimated Usage)</b>	\$ ____ / month 2 months	\$ ____ / month 2 months	\$ ____ / month 2 months	\$ ____ / month 2 months	\$ ____ / month 2 months	\$ ____ / month 2 months	\$ ____ / month 2 months	\$ ____ / month 2 months
<b>Per Kilometer (Estimated Usage)</b>	\$ ____ / km 200 km	\$ ____ / km 200 km	\$ ____ / km 200 km	\$ ____ / km 200 km	\$ ____ / km 200 km	\$ ____ / km 200 km	\$ ____ / km 200 km	\$ ____ / km 200 km
<b>In addition to the above, Hourly Rates (Estimated Usage)</b>			\$ ____ / hr 8 hrs				\$ ____ / hr 8 hrs	\$ ____ / hr 8 hrs
<b>Deliver and Pickup (Estimated Usage)</b>	\$ ____ / km 20 km	\$ ____ / km 20 km	\$ ____ / km 20 km	\$ ____ / km 20 km	\$ ____ / km 20 km	\$ ____ / km 20 km	\$ ____ / km 20 km	\$ ____ / km 20 km

**3. Other Expenses** (not part of the evaluation):  
 List any other expenses which may be applicable, giving an estimated cost for each.

**For the option period from 1 January 2015 to 31 December 2015:**

**1. Prices**

Offerors are to quote "Daily", "Weekly" "Monthly", "Rate per Kilometer", "In addition to the Above, Hourly Rates " and "Delivery and Pick up Rates". Prices shall be firm, including shipping and offloading charges, excluding the Goods and Services Tax (GST). The GST, to the extent applicable shall be charged extra and shown as a separate item on the invoice.

Daily Rate: Based on twenty-four consecutive hours.

Weekly Rate: Based on seven consecutive days.

Monthly Rate: Based on thirty consecutive days.

Hourly Rate: Based on sixty minutes.

**2. Rental Rates**

Offeror's are to specify the locations (cities and towns) within the regions the Rental Rates apply to. (Offeror's may attach additional pages to specify the locations.)

Unit of Issue	Item 1	Item 2	Item 3	Item 4	Item 5	Item 6	Item 7	Item 8
	5 Ton Cargo	5 Ton Cargo with Hydraulic Gate	5 Ton Reefer	Highway Tractor with Day Cab	Highway Tractor with Sleeper Cab	53 Foot Van Trailer	53 Foot Refrigeration Trailer	3 Ton Multistop Cubevan with Hydraulic Gate
PRICING BASIS "A", Northern Ontario The Estimated Usage for Northern Ontario is unknown. The Estimated Usage specified is for evaluation purposes. Locations (as specified by the Offeror):								
Daily	\$ _____ / day	\$ _____ / day	\$ _____ / day	\$ _____ / day	\$ _____ / day	\$ _____ / day	\$ _____ / day	\$ _____ / day
(Estimated Usage)	2 days	2 days	2 days	2 days	2 days	2 days	2 days	2 days
Weekly	\$ _____ / week	\$ _____ / week	\$ _____ / week	\$ _____ / week	\$ _____ / week	\$ _____ / week	\$ _____ / week	\$ _____ / week
(Estimated Usage)	2 weeks	2 weeks	2 weeks	2 weeks	2 weeks	2 weeks	2 weeks	2 weeks

Unit of Issue	Item 1	Item 2	Item 3	Item 4	Item 5	Item 6	Item 7	Item 8
	<b>5 Ton Cargo</b>	<b>5 Ton Cargo with Hydraulic Gate</b>	<b>5 Ton Reefer</b>	<b>Highway Tractor with Day Cab</b>	<b>Highway Tractor with Sleeper Cab</b>	<b>53 Foot Van Trailer</b>	<b>53 Foot Refrigeration Trailer</b>	<b>3 Ton Multistop Cubevan with Hydraulic Gate</b>
<b>Monthly (Estimated Usage)</b>	\$ ____ / month 2 months	\$ ____ / month 2 months	\$ ____ / month 2 months	\$ ____ / month 2 months	\$ ____ / month 2 months	\$ ____ / month 2 months	\$ ____ / month 2 months	\$ ____ / month 2 months
<b>Per Kilometer (Estimated Usage)</b>	\$ ____ / km 200 km	\$ ____ / km 200 km	\$ ____ / km 200 km	\$ ____ / km 200 km	\$ ____ / km 200 km	\$ ____ / km 200 km	\$ ____ / km 200 km	\$ ____ / km 200 km
<b>In addition to the above, Hourly Rates (Estimated Usage)</b>			\$ ____ / hr 8 hrs				\$ ____ / hr 8 hrs	\$ ____ / hr 8 hr
<b>Deliver and Pickup (Estimated Usage)</b>	\$ ____ / km 20 km	\$ ____ / km 20 km	\$ ____ / km 20 km	\$ ____ / km 20 km	\$ ____ / km 20 km	\$ ____ / km 20 km	\$ ____ / km 20 km	\$ ____ / km 20 km
<b>PRICING BASIS "B", Central Ontario</b>								
<b>Daily (Estimated Usage)</b>	\$ ____ / day 7 days	\$ ____ / day 7 days	\$ ____ / day 57 days	\$ ____ / day 45 days	\$ ____ / day 44 days	\$ ____ / day 45 days	\$ ____ / day 44 days	\$ ____ / day 44 days
<b>Weekly (Estimated Usage)</b>	\$ ____ / week 3 weeks	\$ ____ / week 3 weeks	\$ ____ / week 12 weeks	\$ ____ / week 5 weeks	\$ ____ / week 4 weeks	\$ ____ / week 5 weeks	\$ ____ / week 4 weeks	\$ ____ / week 4 weeks
<b>Monthly (Estimated Usage)</b>	\$ ____ / month 1 month	\$ ____ / month 1 month	\$ ____ / month 5 months	\$ ____ / month 1 month	\$ ____ / month 1 month	\$ ____ / month 1 month	\$ ____ / month 1 month	\$ ____ / month 1 month

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Amd. No. - N° de la modif.  
kin514  
File No. - N° du dossier  
KIN-2-38170

Buyer ID - Id de l'acheteur  
kin514  
CCC No./N° CCC - FMS No/ N° VME

Unit of Issue	Item 1	Item 2	Item 3	Item 4	Item 5	Item 6	Item 7	Item 8
	<b>5 Ton Cargo</b>	<b>5 Ton Cargo with Hydraulic Gate</b>	<b>5 Ton Reefer</b>	<b>Highway Tractor with Day Cab</b>	<b>Highway Tractor with Sleeper Cab</b>	<b>53 Foot Van Trailer</b>	<b>53 Foot Refrigeration Trailer</b>	<b>3 Ton Multistop Cubevan with Hydraulic Gate</b>
<b>Per Kilometer</b>	\$ _____ / km	\$ _____ / km	\$ _____ / km	\$ _____ / km	\$ _____ / km	\$ _____ / km	\$ _____ / km	\$ _____ / km
<b>(Estimated Usage)</b>	1,133 km	1,133 km	2,269 km	16,000 km	16,000 km	16,000 km	16,000 km	16,000 km
<b>In addition to the above, Hourly Rates (Estimated Usage)</b>			\$ _____ / hr 120 hrs				\$ _____ / hr 120 hrs	\$ _____ / hr 120 hrs
<b>Deliver and Pickup (Estimated Usage)</b>	\$ _____ / km 20 km	\$ _____ / km 20 km	\$ _____ / km 20 km	\$ _____ / km 20 km	\$ _____ / km 20 km	\$ _____ / km 20 km	\$ _____ / km 20 km	\$ _____ / km 20 km
<b>PRICING BASIS "C", Eastern Ontario</b> <i>The Estimated Usage for Eastern Ontario is unknown. The Estimated Usage specified is for evaluation purposes.</i> <i>Locations (as specified by the Offeror):</i>								
<b>Daily (Estimated Usage)</b>	\$ _____ / day 15 days	\$ _____ / day 15 days	\$ _____ / day 15 days	\$ _____ / day 15 days	\$ _____ / day 15 days	\$ _____ / day 15 days	\$ _____ / day 15 days	\$ _____ / day 15 days
<b>Weekly (Estimated Usage)</b>	\$ _____ / week 5 weeks	\$ _____ / week 5 weeks	\$ _____ / week 5 weeks	\$ _____ / week 5 weeks	\$ _____ / week 5 weeks	\$ _____ / week 5 weeks	\$ _____ / week 5 weeks	\$ _____ / week 5 weeks

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File No. - N° du dossier  
KIN-2-38170

Buyer ID - Id de l'acheteur  
kin514  
CCC No./N° CCC - FMS No/ N° VME

Unit of Issue	Item 1	Item 2	Item 3	Item 4	Item 5	Item 6	Item 7	Item 8
	<b>5 Ton Cargo</b>	<b>5 Ton Cargo with Hydraulic Gate</b>	<b>5 Ton Reefer</b>	<b>Highway Tractor with Day Cab</b>	<b>Highway Tractor with Sleeper Cab</b>	<b>53 Foot Van Trailer</b>	<b>53 Foot Refrigeration Trailer</b>	<b>3 Ton Multistop Cubevan with Hydraulic Gate</b>
<b>Monthly (Estimated Usage)</b>	\$ ____ / month 5 months	\$ ____ / month 5 months	\$ ____ / month 5 months	\$ ____ / month 5 months	\$ ____ / month 5 months	\$ ____ / month 5 months	\$ ____ / month 5 months	\$ ____ / month 5 months
<b>Per Kilometer (Estimated Usage)</b>	\$ ____ / km 5,000 km	\$ ____ / km 5,000 km	\$ ____ / km 5,000 km	\$ ____ / km 5,000 km	\$ ____ / km 5,000 km	\$ ____ / km 5,000 km	\$ ____ / km 5,000 km	\$ ____ / km 5,000 km
<b>In addition to the above, Hourly Rates (Estimated Usage)</b>			\$ ____ / hr 40 hrs				\$ ____ / hr 40 hrs	\$ ____ / hr 40 hrs
<b>Deliver and Pickup (Estimated Usage)</b>	\$ ____ / km 20 km	\$ ____ / km 20 km	\$ ____ / km 20 km	\$ ____ / km 20 km	\$ ____ / km 20 km	\$ ____ / km 20 km	\$ ____ / km 20 km	\$ ____ / km 20 km
<b>PRICING BASIS "D", Southwestern Ontario</b> The Estimated Usage for Southwestern Ontario is unknown. The Estimated Usage specified is for evaluation purposes. Locations (as specified by the Offeror):								
<b>Daily (Estimated Usage)</b>	\$ ____ / day 2 days	\$ ____ / day 2 days	\$ ____ / day 2 days	\$ ____ / day 2 days	\$ ____ / day 2 days	\$ ____ / day 2 days	\$ ____ / day 2 days	\$ ____ / day 2 days
<b>Weekly (Estimated Usage)</b>	\$ ____ / week 2 weeks	\$ ____ / week 2 weeks	\$ ____ / week 2 weeks	\$ ____ / week 2 weeks	\$ ____ / week 2 weeks	\$ ____ / week 2 weeks	\$ ____ / week 2 weeks	\$ ____ / week 2 weeks



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File No. - N° du dossier  
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Buyer ID - Id de l'acheteur  
kin514  
CCC No./N° CCC - FMS No/ N° VME

Unit of Issue	Item 1	Item 2	Item 3	Item 4	Item 5	Item 6	Item 7	Item 8
	<b>5 Ton Cargo</b>	<b>5 Ton Cargo with Hydraulic Gate</b>	<b>5 Ton Reefer</b>	<b>Highway Tractor with Day Cab</b>	<b>Highway Tractor with Sleeper Cab</b>	<b>53 Foot Van Trailer</b>	<b>53 Foot Refrigeration Trailer</b>	<b>3 Ton Multistop Cubevan with Hydraulic Gate</b>
<b>Monthly (Estimated Usage)</b>	\$ ____ / month 2 months	\$ ____ / month 2 months	\$ ____ / month 2 months	\$ ____ / month 2 months	\$ ____ / month 2 months	\$ ____ / month 2 months	\$ ____ / month 2 months	\$ ____ / month 2 months
<b>Per Kilometer (Estimated Usage)</b>	\$ ____ / km 200 km	\$ ____ / km 200 km	\$ ____ / km 200 km	\$ ____ / km 200 km	\$ ____ / km 200 km	\$ ____ / km 200 km	\$ ____ / km 200 km	\$ ____ / km 200 km
<b>In addition to the above, Hourly Rates (Estimated Usage)</b>			\$ ____ / hr 8 hrs				\$ ____ / hr 8 hrs	\$ ____ / hr 8 hrs
<b>Deliver and Pickup (Estimated Usage)</b>	\$ ____ / km 20 km	\$ ____ / km 20 km	\$ ____ / km 20 km	\$ ____ / km 20 km	\$ ____ / km 20 km	\$ ____ / km 20 km	\$ ____ / km 20 km	\$ ____ / km 20 km

**3. Other Expenses** (not part of the evaluation):

List any other expenses which may be applicable, giving an estimated cost for each.

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**ANNEX "C"****Insurances****1- For short term leases:**

Canada requires the contractor to provide the automobile liability insurance to meet the financial responsibility laws (e.g. insurance acts) in Canadian provinces and US states.

**2- For long term leases:**

Canada self-underwrites the risk in Canada, so this means that there is no actual commercial insurance policy in place. However, if any of these "self-underwritten" vehicles are to cross in to US, Canada has to meet financial responsibility laws in the US states in which Canada will be operating, which means showing proof of insurance.

**3- Area of operations for all vehicles rented/leased by Canada within any states of the USA:**

To comply, there is a US Automobile Liability insurance policy in force each year and it is available to federal government departments through the NMSO EN578-121745/001/ZL for Insurance Broker Services. Any department that wishes to enter the US (in a long-term lease) will need to contact the insurance broker, issue a call-up and receive the proof of insurance before making the trip. All of the applicable contact information is available in the NMSO.

**ANNEX “E”****Standing Offer Reporting Form**

Please fax to the Standing offer authority named herein.

Please use the Standing Offer number in the Subject line and clearly indicate:

- The standing offer number for which the data is submitted;
- The period for which the data has been accumulated (start date to end date);
- The Department with whom the standing offer was arranged;
- The start date and end date for the standing offer; and
- The total spend to date, by government department.

Standing Offer		(Insert Standing Offer #)	Start Date of SO (DD/MM/YYYY)	End Date of SO (DD/MM/YYYY)	
Total Value to Date (\$)		Total Value for Reporting Period (\$)	Start Reporting Period (DD/MM/YYYY)	End Reporting Period (DD/MM/YYYY)	
Department Requesting	Order Number	Work Description	Date of Order	Date of Delivery	Value of Order (not including HST)

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File No. - N° du dossier

KIN-2-38170

Buyer ID - Id de l'acheteur

kin514

CCC No./N° CCC - FMS No/ N° VME

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## **ANNEX "G"**

### **Information Requested**

#### **1. Offeror's Contact for General Inquiries:**

Name: \_\_\_\_\_

Telephone No. \_\_\_\_\_

Facsimile No. \_\_\_\_\_

Cellular No. \_\_\_\_\_

E-mail address \_\_\_\_\_

#### **2. 24/7 Emergency Roadside Assistance:**

Telephone No. \_\_\_\_\_

#### **3. Procurement Business Number (PBN)**

The Offeror's PBN: \_\_\_\_\_

#### **4. Complete list of names of all individuals who are currently directors of the Offerer**

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