

RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

Bid Receiving - PWGSC / Réception des soumissions -
TPSGC

11 Laurier St. / 11, rue Laurier

Place du Portage, Phase III

Core 0A1 / Noyau 0A1

Gatineau

Québec

K1A 0S5

Bid Fax: (819) 997-9776

Revision to a Request for a Standing Offer

Révision à une demande d'offre à commandes

National Individual Standing Offer (NISO)

Offre à commandes individuelle nationale (OCIN)

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Offer remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'offre demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address

Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Communication Procurement Directorate/Direction de
l'approvisionnement en communication
360 Albert St. / 360, rue Albert
12th Floor / 12ième étage
Ottawa
Ontario
K1A 0S5

Title - Sujet SPEECH WRITING SERVICES		
Solicitation No. - N° de l'invitation 5P004-100573/B		Date 2012-03-29
Client Reference No. - N° de référence du client 5P004-10-0573		Amendment No. - N° modif. 001
File No. - N° de dossier cx026.5P004-100573	CCC No./N° CCC - FMS No./N° VME	
GETS Reference No. - N° de référence de SEAG PW-\$\$CX-026-59490		
Date of Original Request for Standing Offer Date de la demande de l'offre à commandes originale		2012-02-28
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2012-04-10		Time Zone Fuseau horaire Eastern Daylight Saving Time EDT
Address Enquiries to: - Adresser toutes questions à: Andruchow, Cassandra		Buyer Id - Id de l'acheteur cx026
Telephone No. - N° de téléphone (613) 993-7846 ()	FAX No. - N° de FAX (613) 993-2581	
Delivery Required - Livraison exigée		
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:		
Security - Sécurité This revision does not change the security requirements of the Offer. Cette révision ne change pas les besoins en matière de sécurité de la présente offre.		

Instructions: See Herein

Instructions: Voir aux présentes

Acknowledgement copy required Accusé de réception requis	Yes - Oui <input type="checkbox"/>	No - Non <input type="checkbox"/>
The Offeror hereby acknowledges this revision to its Offer. Le proposant constate, par la présente, cette révision à son offre.		
Signature	Date	
Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie)		
For the Minister - Pour le Ministre		

Questions received as of March 27th, 2012:

Q1. Mandatory Requirement M.2. (Company Experience) states that "The Offeror MUST have five (5) years experience delivering English Speech Writing services for Ministers, Chief Executive Officer (CEO) and/or Deputy Ministers within a Canadian federal government department, federal government agency or Crown Corporation. This MUST be provided in a text format no longer than two (2) pages in length that includes a description of professional background and areas of expertise."

This requirement seems to greatly overlap Mandatory Requirement M.3.a (Curriculum Vitae), which must outline "education, training, qualifications and related work experience and expertise in providing English speech writing services" for each individual proposed. So, if I am submitting a bid as an individual, is it permissible to answer the first requirement simply by referring to the CV?

A1. Yes, you can refer to the CV.

Q2. Mandatory Requirement M.4. (Financial Offer) states that "The Offeror MUST provide costing information strictly in accordance with the Basis of Payment at Annex B (see Category A). Any deviation from the pricing schedule will render your offer non-responsive." Does this mean that the entirety of Annex B should be copied out verbatim, or merely the tables that contain the pricing information? I ask partly because of the volume of repeated text, and also because the entire section is addressed TO the Offeror, and the bid is a response. I usually rephrase these terms as a commitment.

A2. The financial proposal must be provided in a separately bound section, and should not appear anywhere else in the bid. The Bidder must abide by the terms laid out in Annex B and they must not be modified. The tables in Annex B will be made available electronically upon request to the Contracting Authority.

**ALL OTHER TERMS AND CONDITIONS OF THE REQUEST FOR STANDING OFFER (RFSO)
REMAIN THE SAME**