



**RETURN BIDS TO:**

**RETOURNER LES SOUMISSIONS À:**

Bid Receiving - PWGSC / Réception des soumissions - TPSGC

11 Laurier Street / 11, rue Laurier  
Place du Portage, Phase III  
Core 0A1 / Noyau 0A1

Gatineau

Québec

K1A 0S5

Bid Fax: (819) 997-9776

**Revision to a Request for Supply  
Arrangement - Révision à une demande  
pour un arrangement en matière  
d'approvisionnement**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address**

Raison sociale et adresse du  
fournisseur/de l'entrepreneur

**Issuing Office - Bureau de distribution**

Procurement Strategies Division / Division des  
stratégies d'acquisition

11 Laurier St. / 11, rue Laurier

Place du Portage, 11C1

Phase III, Tower C

Gatineau

Quebec

K1A 0S5

<b>Title - Sujet</b> TSPS RFSA Solutions Based	
<b>Solicitation No. - N° de l'invitation</b> E60ZN-090003/C	<b>Date</b> 2012-10-26
<b>Client Reference No. - N° de référence du client</b> E60ZN-090003	<b>Amendment No. - N° modif.</b> 003
<b>File No. - N° de dossier</b> 015zn.E60ZN-090003	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$ZN-015-24948	
<b>Date of Original Request for Supply Arrangement</b> 2012-09-28 <b>Date de demande pour un arrangement en matière d'app. originale</b>	
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2013-09-30</b>	
<b>Time Zone</b> Fuseau horaire Eastern Daylight Saving Time EDT	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Chapple, Jeremy	<b>Buyer Id - Id de l'acheteur</b> 015zn
<b>Telephone No. - N° de téléphone</b> (819) 956-3233 ( )	<b>FAX No. - N° de FAX</b> (819) 997-2229
<b>Delivery Required - Livraison exigée</b>	
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	
<b>Security - Sécurité</b> This revision does not change the security requirements of the solicitation. Cette révision ne change pas les besoins en matière de sécurité de l'invitation.	

Instructions: See Herein

Instructions: Voir aux présentes

<b>Acknowledgement copy required</b>	<b>Yes - Oui</b>	<b>No - Non</b>
<b>Accusé de réception requis</b>	<input type="checkbox"/>	<input type="checkbox"/>
<b>The Offeror hereby acknowledges this revision to its Offer.</b> <b>Le proposant constate, par la présente, cette révision à son offre.</b>		
<b>Signature</b>	<b>Date</b>	
Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie)		
<b>For the Minister - Pour le Ministre</b>		

Solicitation No. - N° de l'invitation

E60ZN-090003/C

Client Ref. No. - N° de réf. du client

E60ZN-090003

Amd. No. - N° de la modif.

003

File No. - N° du dossier

015znE60ZN-090003

Buyer ID - Id de l'acheteur

015zn

CCC No./N° CCC - FMS No/ N° VME

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## AMENDMENT #003 IS RAISED TO ANSWER QUESTIONS

### QUESTIONS AND ANSWERS

#### Question 6:

Can you please provide an example of a "Work Plan" or at least some description of the expected Content and Structure?

#### Answer 6:

Acceptable Work Plan examples include (but are not limited to) Gantt Charts, Work Breakdown Structures (WBS) or other Work Plan templates. How this information is presented will vary depending on the Supplier, the project, and the tools used.

Work Plans should provide supplemental information in support of the description of the scope and objective outlined in the project summary and demonstrates the initiation, planning and execution that the Supplier undertook. A Work Plan should provide a visual summary and breakdown of the resources used and planning that occurred for the project. A Supplier's Work Plan should summarize the various phases of the project, the activities within the phases, provide schedules or timelines, outline responsibilities, and indicate deliverables.

#### Question 7:

Page 19 of 43 of the Request for Supply Arrangement (RFSA), you wrote : " each project must be a complete solution which includes the initiation, planning and execution of the solution and must include a work plan demonstrating the initiation, planning & execution that the Supplier undertook".

What do you mean by "initiation of the solution", "planning of the solution", and "execution of the solution"? How can we show this in our arrangements?

#### Answer 7:

"Initiation of the solution" refers to the steps taken in order to begin the process of developing a solution. Project summaries and Work Plans should describe the actual steps that were implemented in order to begin (initiate) the project.

"Planning of the solution" refers to the process and methodology used to organise (and identify) the project objectives and develop a strategy to achieve the objectives. Project summaries and Work Plans should describe the actual procedures used to plan the solution.

"Execution of the solution" refers to the actual process involved in the technical execution of the solution. Project summaries and Work Plans should describe the actual steps that were implemented and the resulting deliverables or outcome from the execution of the solution.

**ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED**