

**RETURN BIDS TO:**  
**RETOURNER LES SOUMISSIONS À:**  
Bid Receiving - PWGSC / Réception des soumissions -  
TPSGC  
11 Laurier St./11, rue Laurier  
Place du Portage, Phase III  
Core 0A1 / Noyau 0A1  
Gatineau, Québec K1A 0S5  
Bid Fax: (819) 997-9776

**SOLICITATION AMENDMENT**  
**MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address**  
**Raison sociale et adresse du**  
**fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**  
Furniture Division/Division des produits de  
l'ameublement  
11 Laurier St. / 11, rue Laurier  
6B1, Place du Portage  
Gatineau  
Québec  
K1A 0S5

<b>Title - Sujet</b> OFFICE SEATING	
<b>Solicitation No. - N° de l'invitation</b> E60PQ-120001/A	<b>Amendment No. - N° modif.</b> 002
<b>Client Reference No. - N° de référence du client</b> E60PQ-120001	<b>Date</b> 2012-05-30
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$PQ-959-60489	
<b>File No. - N° de dossier</b> pq959.E60PQ-120001	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2012-06-12</b>	
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Frigon, Francine	<b>Buyer Id - Id de l'acheteur</b> pq959
<b>Telephone No. - N° de téléphone</b> (819) 956-7331 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

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# Questionnaire for the Furniture Industry

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## Purpose

This questionnaire includes questions related to green procurement that will be used to assist the Government of Canada to understand the industry's progress in greening its supply chain and operations.

## Context

Canada is committed to greening its supply chain. In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to acquire products and services that have a lower impact on the environment than those traditionally acquired.

Environmentally preferable goods and services are those that have a lesser or reduced impact on the environment over the life cycle of the good or service, when compared with competing goods or services serving the same purpose. Environmental performance considerations include, among other things: the reduction of greenhouse gas emissions and air contaminants; improved energy and water efficiency; reduced waste and support reuse and recycling; the use of renewable resources; reduced hazardous waste; and reduced toxic and hazardous substances.

PWGSC wants to understand how the industry has progressed in greening its own supply chain and operations and the goods and services it provides. Upcoming solicitations will include evaluation criteria (either mandatory and/or rated) or contractual requirements related to the environment. PWGSC is currently gathering information so that it can consider appropriate environmental evaluation criteria and/or contractual requirements for immediate and future procurements.

**Furniture** (applicable to all business and institutional furniture; this includes but is not limited to moveable walls, systems furniture, desking systems, tables, seating, and accessories.)

Section	Criteria	Comply Now	Will comply by 2013	Will comply by 2015	Comments (e.g. will not comply)
1	<b>Materials</b>				
1.1	Manufacturer has implemented a Design for Environment Program				
2	<b>Life Cycle Assessment</b>				
2.1	Manufacturer applies first two of the four elements in ISO 14040 (definition of goal and scope and inventory analysis)				
3	<b>BioBased Renewable Material - Sustainable Wood</b>				
3.1	A minimum of 50% of the total wood volume of the product originates from a forest certified under Program for the Endorsement of Forest Certification (PEFC) (Forest Stewardship Council [FSC], Sustainable Forestry Initiative [SFI], Canadian Standards Association [CSA])				
3.2	All wood product originates from a forest certified under PEFC (FSC, SFI, CSA)				
4	<b>Recycling/Recycled Content/Packaging</b>				
4.1	Meets or exceeds Table One of the basic level (BIFMA E3-2011) for Recovered Materials Content Requirements				
4.2	Recycled Content Material (post consumer/post industrial) represent at least 50% of total weight				
4.3	Meets Table Two (BIFMA E3-2011) for Recovered Materials Content Requirements for Packaging Material				
4.4	Major rigid plastic parts are stamped with a composition code for future recycling				

4.5	Recycled materials are used to produce the packaging.				
4.6	The manufacturer takes back the packaging for reuse, recycling or recovery				
4.7	The packaging is designed to minimize waste (e.g. bulk, reusable such as blanket wrap)				
5	<b>Extended Product Responsibility</b>				
5.1	The product is designed for Durability/Upgradeability				
5.2	The product is designed for Remanufacturing				
5.3	The product is designed for Disassembly within a reasonable time frame				
5.4	The product is designed for Recycling				
5.5	Information published on options for legacy product lines				
5.6	There is a buy-back or take-back program for products				
5.7	The product is designed for Ease of Maintenance				
6	<b>Solid Waste Management</b>				
6.1	Has a waste audit been conducted?				
	<b>Corporate Responsibility</b>				
7.1	The manufacturer has an environmental policy statement				
7.2	The manufacturer has a history of environmental initiatives				
7.3	The manufacturer has further plans for environmental improvements				

8	<b>Human and Ecosystem Health</b>				
8.1	The manufacturer evaluates compliance with all applicable environmental health and safety regulations				
8.2	The manufacturer has key chemical and risk management policies				
8.3	The manufacturer has ISO 14001 accreditation in facility where product manufactured or alternatively meets equivalent environmental management system accompanied by third party documentation of equivalency				
9	<b>Chemical Management Plan</b>				
9.1	Manufacturer has a system in place to acquire, use, store, transport and dispose of chemicals				
10	<b>Effects of Product, Process and Maintenance Chemicals</b>				
10.1	All MSDS reportable chemicals are identified and assessed.				
10.2	All chemicals of concern down to 100 parts per million, including for components are identified and assessed.				
10.3	All chemical constituents down to 100 parts per million, including for components are identified and assessed.				
10.4	All chemical constituents down to 1,000 ppm of at least 3 manufacturing processes associated with the manufacture of the product are identified and assessed.				
10.5	Chemicals identified as toxic through the federal government's <u>Chemical Management Plan</u> must be excluded				
10.6	Non-organic solvent-based adhesives are used in manufacturing				

10.7	Metal components are finished using low VOC emitting technology				
10.8	Are VOC's emitting or other hazardous chemicals applied to the upholstery fabric?				
11	<b>Low Emitting Furniture</b>				
11.1	Furniture emissions do not exceed the individual VOC concentration limits at 336 hours when determined in accordance with ANSI/BIFMA M7.1-2007				
11.2	Wood based panels must comply with California Air Resources Board (CARB)				
11.3	Halogenated organic compounds are not be used for surface treatment of metals				

## Delivery

Section	Criteria	Comply Now	Will comply by 2013	Will comply by 2015	Comments (e.g. will not comply)
12.1	Distribution/delivery - use of delivery management software to improve efficiency of deliveries				
12.2	Delivery process that minimizes fuel consumption				

## Further questions on Office Seating only (other furniture excluded)

Seating	Criteria	Comply Now	Will comply by 2013	Will comply by 2015	Comments (e.g. will not comply)
1	The furniture is accompanied by clear maintenance and repair instructions				

2	There are inventory numbers for replacement parts which are available				
3	The seating product is certified through a third-party organization such as Greenguard				
4	Padding used in seat and back cushions is foamed with CO2 rather than ozone-depleting gases				
5	Padding does not contain halogenated flame retardants				
6	Chloro-organic bleaching agents are not be used in the production of padding				
7	CFC, HCFC, HFC or methylene chloride are not be used as blowing agents for polyurethane				
8	No Penta BDE is used as a flame retardant				
9	Fabrics do not contain halogenated flame retardants				
10	Seating available that meets the criteria for Gold in accordance with BIFMA E-3 2011				
11	Seating available that meets the criteria for Platinum in accordance with BIFMA E-3 2011				

Other applicable environmental criteria or initiatives:

Solicitation No. - N° de l'invitation

E60PQ-120001/A

Client Ref. No. - N° de réf. du client

E60PQ-120001

Amd. No. - N° de la modif.

002

File No. - N° du dossier

pq959E60PQ-120001

Buyer ID - Id de l'acheteur

pq959

CCC No./N° CCC - FMS No/ N° VME

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**If we require further information, may we contact you?**

Yes

No

**Name:**

**Business:**

**Address:**

**Phone Number:**

**Email:**