

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
Bid Receiving - PWGSC / Réception des soumissions -
TPSGC
11 Laurier St. / 11, rue Laurier
Place du Portage, Phase III
Core 0A1 / Noyau 0A1
Gatineau
Québec
K1A 0S5
Bid Fax: (819) 997-9776

SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution
Communication Procurement Directorate/Direction de
l'approvisionnement en communication
360 Albert St. / 360, rue Albert
12th Floor / 12ième étage
Ottawa
Ontario
K1A 0S5

Title - Sujet CFC Event Management Services	
Solicitation No. - N° de l'invitation W8160-120001/A	Amendment No. - N° modif. 003
Client Reference No. - N° de référence du client W8160-12-0001	Date 2012-09-14
GETS Reference No. - N° de référence de SEAG PW-\$\$CX-004-61097	
File No. - N° de dossier cx004.W8160-120001	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2012-09-18	Time Zone Fuseau horaire Eastern Daylight Saving Time EDT
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: York, Rochelle	Buyer Id - Id de l'acheteur cx004
Telephone No. - N° de téléphone (613) 998-8408 ()	FAX No. - N° de FAX (613) 993-2581
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

Amendment #003

The purpose of this Revision is to respond to questions from potential bidders.

Question # 10:

Appendix "1" to Annex "A" Statement of Work: Event #4 – JCSP Canadian Defense FSE

Can you please confirm that this event will consist of 1 group of 155 people all traveling together from Toronto to Halifax to Ottawa to Colorado and back to Toronto in the 5 day period?

Answer # 10:

Yes, this event will consist of 1 group of 155 people all traveling together from Toronto to Halifax to Ottawa to Colorado and back to Toronto in the 5 day period.

Question # 11:

Annex "B" Basis of Payment, Table 2: Limitation of Expenditure – Direct and Subcontracted Expenses

Can you please clarify what CFC is looking for by stating "Firm All-Inclusive Direct & Subcontracted Expenses Mark-up". Are we to assume that this is the Contractor's additional fee, above and beyond our Total Firm Professional Services Management Fee, which will be calculated as a percentage of total expenses of the program?

Answer # 11:

Yes, the "Firm All-Inclusive Direct & Subcontracted Expenses Mark-up" is a fee, expressed as a percentage of "Total Estimated Direct and Subcontracted Expenses", which is intended to cover any carrying charges associated with the direct and subcontracted expenses.

Refer also to Part 6 – Resulting Contract Clauses, article 6.1.2 Basis of Payment – Direct and Subcontracted Expenses.

Question # 12:

Annex "B" Basis of Payment, Table 3: Ceiling Price – Travel and Living (Contractor)

Is the Contractor expected to estimate all costs for traveling with the CFC group including their individual flights even though we do not have destination information for the NSP International FSE or specific destinations for the JCSP European FSE?

Answer # 12:

Yes, refer to Question and Answer # 7.

Question # 13:

Part 3 – Bid Preparation Instructions, Section I: Technical Bid

When stating that the Bidder should “explain and demonstrate how they propose to meet the requirements and how they will carry out the Work” does this mean that CFC would like additional information over and above the Mandatory Technical Criteria of M.1 and M.2?

If so, is there a page limit to the information that we are able to provide?

Would you like to see this in the body of the bid or as an appendix?

Answer #13:

Please refer to Part 4 – Evaluation Procedures and Basis of Selection, article 2 Basis of Selection. Bidders should use the Evaluation Grids at Annex “C” and the Sample Fact Sheets at Appendices “1” and “2” to guide the preparation of their bid. There are no page limitations. As per Part 3 – Bid Preparation Instructions, Bidders should “(u)se a numbering system that corresponds to the bid solicitation” for the preparation of their bid.

Question # 14:

Part 4 – Evaluation Procedures and Basis of Selection, article 2 Basis of Selection

“The responsive bid with the lowest Bid Evaluation Value (BEV) will be recommended for award of a contract.”

Can you explain what the BEV consists of and how it is calculated?

Answer # 14:

Refer to Annex “B” Basis of Payment for an explanation of the BEV and its calculation. An electronic version of Annex “B” (with embedded formulas) is available by contacting the Contracting Authority named in Part 6, article 5.1.

All other terms and conditions of the solicitation document remain unchanged.