

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:

**Public Works and Government Services / Travaux
publics et services gouvernementaux
Kingston Procurement
Des Acquisitions Kingston
86 Clarence Street, 2nd floor
Kingston
Ontario
K7L 1X3
Bid Fax: (613) 545-8067**

Request For a Standing Offer Demande d'offre à commandes

Regional Individual Standing Offer (RISO)

Offre à commandes individuelle régionale (OCIR)

Canada, as represented by the Minister of Public Works and Government Services Canada, hereby requests a Standing Offer on behalf of the Identified Users herein.

Le Canada, représenté par le ministre des Travaux Publics et Services Gouvernementaux Canada, autorise par la présente, une offre à commandes au nom des utilisateurs identifiés énumérés ci-après.

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Public Works and Government Services / Travaux publics
et services gouvernementaux
Kingston Procurement
Des Acquisitions Kingston
86 Clarence Street, 2nd floor
Kingston
Ontario
K7L 1X3

Title - Sujet FOUNTAIN POP		
Solicitation No. - N° de l'invitation W0125-11R014/B		Date 2012-04-18
Client Reference No. - N° de référence du client W0125-11-R014		GETS Ref. No. - N° de réf. de SEAG PW-\$KIN-508-5838
File No. - N° de dossier KIN-1-36348 (508)	CCC No./N° CCC - FMS No./N° VME	
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2012-05-07		Time Zone Fuseau horaire Eastern Daylight Saving Time EDT
Delivery Required - Livraison exigée See Herein		
Address Enquiries to: - Adresser toutes questions à: Weaver, Tammy		Buyer Id - Id de l'acheteur kin508
Telephone No. - N° de téléphone (613)545-8059 ()		FAX No. - N° de FAX (613)545-8067
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: See herein		
Security - Sécurité This request for a Standing Offer does not include provisions for security. Cette Demande d'offre à commandes ne comprend pas des dispositions en matière de sécurité.		

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address	
Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone	
Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print)	
Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

THIS SOLICITATION CANCELS AND SUPERSEDE SOLICITATION NO. W0125-11R014/A WHICH WAS CLOSING ON 05 MARCH 2012.

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PART 1 - GENERAL INFORMATION

1. Introduction

The Request for Standing Offers (RFSO) is divided into seven parts plus attachments and annexes, as follows:

- Part 1 General Information: provides a general description of the requirement;
- Part 2 Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO;
- Part 3 Offer Preparation Instructions: provides offerors with instructions on how to prepare their offer to address the evaluation criteria specified;
- Part 4 Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, if applicable, and the basis of selection;
- Part 5 Certifications: includes the certifications to be provided;
- Part 6 Security, Financial and Insurance Requirements: includes specific requirements that must be addressed by offerors; and
- Part 7 7A, Standing Offer, and 7B, Resulting Contract Clauses:
 - 7A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;
 - 7B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer.

The Annexes include the Requirement and the Basis of Payment

2. Summary

(i) Requirement

Request for Regional Individual Standing Offer (RISO) for the supply of Fountain Pop with dispensing machines on an as and when requested basis as outlined in Annex "A1", "A2", "B1" and "B2".

(ii) Client Department

CFB Trenton and CFB Kingston

(iii) Period of Standing Offer

01 June 2012 to 31 March 2013 with a 1 year option to renew.

(iv) Trade Agreement

The requirement is subject to the provisions of the Agreement on Internal Trade (AIT).

(v) Canadian Content

The requirement is subject to a preference for Canadian goods and/or services.

3. Debriefings

After issuance of a standing offer, offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

PART 2 - OFFEROR INSTRUCTIONS

1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the <http://ccua-sacc.tpsgc-pwgsc.gc.ca/pub/acho-eng.jsp> *Manual issued by Public Works and Government Services Canada.*

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The 2006 (2012-03-02) Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

1.1 SACC Manual Clauses

SACC Manual Clause B3000T (2006-06-16) Equivalent Products

2. Submission of Offers

Offers must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the Request for Standing Offers.

3. Enquiries - Request for Standing Offers

All enquiries must be submitted in writing to the Standing Offer Authority no later than five (5) calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that offerors do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all offerors. Enquiries not submitted in a form that can be distributed to all offerors may not be answered by Canada.

4. Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the offerors.

PART 3 - OFFER PREPARATION INSTRUCTIONS

1. Offer Preparation Instructions

Canada requests that offerors provide their offer in separately bound sections as follows:

Section I: Technical Offer (1 hard copy)
 Section II: Financial Offer (1 hard copy)
 Section III: Certifications (1 hard copy)

If there is a discrepancy between the wording of the soft copy and the hard copy, the wording of the hard copy will have priority over the wording of the soft copy.

Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer.

Canada requests that offerors follow the format instructions described below in the preparation of their offer.

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to that of the Request for Standing Offers.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, offerors are encouraged to:

- 1) use paper containing fibre certified as originating from a sustainably-managed forest and/or containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Offer

In their technical offer, offerors should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Offer

Offerors must submit their financial offer in accordance with Annex A2 and B2, Basis of Payment. The total amount of Goods and Services Tax or Harmonized Sales Tax must be shown separately, if applicable.

Payment by Credit Card

Canada requests that offerors complete one of the following:

- (a) ☐ Government of Canada Acquisition Cards (credit cards) will be accepted for payment of call-ups against the standing offer.
 The following credit card(s) are accepted:
 VISA _____
 Master Card _____
- (b) ☐ Government of Canada Acquisition Cards (credit cards) will not be accepted for payment of call-ups against the standing offer.

The Offeror is not obligated to accept payment by credit card.

Acceptance of credit cards for payment of call-ups will not be considered as an evaluation criterion.

Section III: Certifications

Offerors must submit the certifications required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

1. Evaluation Procedures

- (a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the offers.
- (c) The evaluation team will determine first if there are three (3) or more offers with a valid Canadian Content certification. In that event, the evaluation process will be limited to the offers with the certification; otherwise, all offers will be evaluated. If some of the offers with a valid certification are declared non-responsive, or are withdrawn, and less than three responsive offers with a valid certification remain, the evaluation will continue among those offers with a valid certification. If all offers with a valid certification are subsequently declared non-responsive, or are withdrawn, then all the other offers received will be evaluated.

1.1. Technical Evaluation

1.1.1 Mandatory Technical Criteria

- A) The Basis of Payment at Annex "A2" and/or "B2" **cannot be altered in any way.**
- B) The Basis of Payment at Annex "A2" and/or "B2" **must be completed in full.**

1.2 Financial Evaluation

1.2.1 SACC Manual Clause M0222T (2010-01-11) Evaluation of Price

1.2.2 PWGSC will evaluate Basis of Payment - Annex "A2" and "B2" separately

1.2.3 Offerors FOB Destination unit pricing will be multiplied by the usage to calculate the extended pricing. The extended pricing for all pricing periods will be added to calculate the Offerors total price for **EACH** location

2. Basis of Selection

- 2.1** One Standing Offer will be issued for each locations. Should the same supplier be the lowest responsive bidder for both locations, only 1 Standing Offer will be issued to cover both locations.

2.2 Basis of Selection - Multiple Items

An offer must comply with the requirements of the Request for Standing Offers and meet all mandatory technical evaluation criteria to be declared responsive. The responsive offer with the lowest evaluated price on an aggregate basis will be recommended for issuance of a standing offer.

PART 5 - CERTIFICATIONS

Offerors must provide the required certifications to be issued a standing offer. Canada will declare an offer non-responsive if the required certifications are not completed and submitted as requested.

Compliance with the certifications offerors provide to Canada is subject to verification by Canada during the offer evaluation period (before issuance of a standing offer) and after issuance of a standing offer. The Standing Offer Authority will have the right to ask for additional information to verify offerors' compliance with the certifications before issuance of a standing offer. The offer will be declared non-responsive if any certification made by the Offeror is untrue, whether made knowingly or unknowingly. Failure to comply with the certifications or to comply with the request of the Standing Offer Authority for additional information will also render the offer non-responsive.

1. Certifications Precedent to Issuance of Standing Offer

The certifications listed below should be completed and submitted with the offer but may be submitted afterwards. If any of these required certifications is not completed and submitted as requested, the Standing Offer Authority will so inform the Offeror and provide the Offeror with a time frame within which to meet the requirement. Failure to comply with the request of the Standing Offer Authority and meet the requirements within that time period will render the offer non-responsive.

1.1 Federal Contractors Program - over \$25,000 and below \$200,000

Suppliers who are subject to the Federal Contractors Program (FCP) and have been declared ineligible contractors by Human Resources and Skills Development Canada (HRSDC) are no longer eligible to receive federal government contracts over the threshold for solicitation of bids as set out in the Government Contracts Regulations. Suppliers may be declared ineligible contractors either as a result of a finding of non-compliance by HRSDC, or following their voluntary withdrawal from the FCP for a reason other than a reduction of their workforce to less than 100 employees. Any offers from ineligible contractors, including an offer from a joint venture that has a member who is an ineligible contractor, will be declared non-responsive.

The Offeror, or, if the Offeror is a joint venture the member of the joint venture, certifies its status with the FCP, as follows:

The Offeror or the member of the joint venture

(a) () is not subject to the FCP, having a workforce of less than 100 full-time or part-time permanent employees, and/or temporary employees having worked 12 weeks or more in Canada;

(b) () is not subject to the FCP, being a regulated employer under the Employment Equity Act, S.C. 1995, c. 44;

(c) () is subject to the requirements of FCP, having a workforce of 100 or more full-time or part-time permanent employees, and/or temporary employees having worked 12 weeks or more in Canada, but has not previously obtained a certificate number from HRSDC, having not bid on requirements of \$200,000 or more;

(d) () has not been declared an ineligible contractor by HRSDC, and has a valid certificate number as follows: _____.

Further information on the FCP is available on the HRSDC Web site.

1.2 Canadian Content Certification

This procurement is conditionally limited to Canadian goods and Canadian services.

Subject to the evaluation procedures contained in the request for standing offer, offerors acknowledge that only offers with a certification that the goods and services offered are Canadian goods and Canadian services, as defined in clause A3050T, may be considered.

Failure to provide this certification completed with the offer will result in the goods and services offered being treated as non-Canadian goods and non-Canadian services.

The Offeror certifies that:

- () a minimum of 80 percent of the total price for the offer consist of Canadian goods and Canadian services as defined in paragraph 5 of clause A3050T.

For more information on how to determine the Canadian content for a mix of goods, a mix of services or a mix of goods and services, consult Annex 3.6.(9), Example 2, of the *Supply Manual*.

1.2.2 SACC Manual clause A3050T (2010-01-11) Canadian Content Definition

PART 6 - STANDING OFFER AND RESULTING CONTRACT CLAUSES

A. STANDING OFFER

1. Offer

- 1.1 The Offeror offers to fulfill the requirement in accordance with the Requirement at Annex "A1 and B1".

2. Standard Clauses and Conditions

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the <http://ccua-sacc.tpsgc-pwgsc.gc.ca/pub/acho-eng.jsp> Manual issued by Public Works and Government Services Canada.

2.1 General Conditions

2005 (2012-03-02) General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

2.2 Standing Offers Reporting

The Offeror must compile and maintain records on its provision of goods, services or both to the federal government under contracts resulting from the Standing Offer. This data must include all purchases paid for by a Government of Canada Acquisition Card.

The Offeror must provide this data in accordance with the reporting requirements detailed in Annex "A2" and "B2". If some data is not available, the reason must be indicated. If no goods or services are provided during a given period, the Offeror must still provide a "NIL" report.

The data must be submitted on a yearly basis to the Standing Offer Authority.

The data must be submitted to the Standing Offer Authority no later than 90 days before the completion of each year.

3. Term of Standing Offer

3.1 Period of the Standing Offer

The period for making call-ups against the Standing Offer is from 01 June 2012 to 31 March 2013.

3.2 Extension of Standing Offer

If the Standing Offer is authorized for use beyond the initial period, the Offeror offers to extend its offer for an additional one (1) year period, from 01 April 2013 to 31 March 2014 under the same conditions and at the rates or prices specified in the Standing Offer, or at the rates or prices calculated in accordance with the formula specified in the Standing Offer.

The Offeror will be advised of the decision to authorize the use of the Standing Offer for an extended period by the Standing Offer Authority 60 days before the expiry date of the Standing Offer. A revision to the Standing Offer will be issued by the Standing Offer Authority.

4. Authorities

4.1 Standing Offer Authority

The Standing Offer Authority is:

Name: Gisele Beaulieu
Title: Supply Specialist
Public Works and Government Services Canada
Acquisitions Branch
86 Clarence Street, 2nd Floor
Kingston, Ontario K7L 1X3

Tel: (613) 545-8064
Fax: (613) 545-8067
Email: gisele.beaulieu@pwgsc-tpsgc.gc.ca

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

4.2 Project Authority

The Project Authority for the Standing Offer is identified in the call-up against the Standing Offer.

The Project Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up against the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

4.3 Offeror's Representative (The information will be inserted by Canada at time of issuance of the Standing Offer).

5. Identified Users

The Identified User authorized to make call-ups against the Standing Offer is: an authorized representative from CFB Kingston and CFB Trenton.

6. Call-up Instrument

The Work will be authorized or confirmed by the Identified User(s) using form PWGSC-TPSGC 942, Call-up Against a Standing Offer or electronic document.

7. Limitation of Call-ups

Individual call-ups against the Standing Offer must not exceed \$5,000.00 (Goods and Services Tax or Harmonized Sales Tax included).

8. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the call up against the Standing Offer, including any annexes;
- b) the articles of the Standing Offer;
- c) 2005 (2012-03-02) General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.
- d) 2010A (2012-03-02), General Conditions - Goods or Services (Medium Complexity) apply to and form part of the Contract.
- e) Annex "A1" and "B1", Requirement
- f) Annex "A2" and "B2", Basis of Payment
- g) the Offeror's offer (The information will be inserted by Canada at time of issuance of the Standing Offer).

9. Certifications

9.1 Compliance

Compliance with the certifications provided by the Offeror is a condition of authorization of the Standing Offer and subject to verification by Canada during the term of the Standing Offer and of any resulting contract that would continue beyond the period of the Standing Offer. In the event that the Offeror does not comply with any certification or it is determined that any certification made by the Offeror in its offer is untrue, whether made knowingly or unknowingly, Canada has the right to terminate any resulting contract for default and set aside the Standing Offer.

9.2 SACC Manual Clauses

M3060C Canadian Content Certification 2008-05-12

10. Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

11. SACC Manual Clauses

B1501C Electrical Equipment 2006-06-16
A9062C Canadian Forces Site Regulations 2011-05-16

B. RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

1. Requirement

The Contractor must provide the items detailed in the call-up against the Standing Offer.

2. Standard Clauses and Conditions

2.1 General Conditions

2010A (2012-03-03), General Conditions - Goods or Services (Medium Complexity) apply to and form part of the Contract.

Section 12 Interest on Overdue Accounts, of 2029 General Conditions - Goods or Services (low dollar value) will not apply to payments made by credit cards.

3. Term of Contract

3.1 Delivery Date

Delivery must be completed in accordance with the call-up against the Standing Offer.

4. Payment

4.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm unit price(s), as specified in Annex "A2" or "B2" for a cost of the call-up. Customs duties are included", and Goods and Services Tax or Harmonized Sales Tax is extra, if applicable.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

4.2 Limitation of Price

SACC Manual clause C6000C (2011-05-16) Limitation of Price

4.3 Method of Payment

SACC Manual clause H1001C (2008-05-12) Multiple Payment

4.4 Payment by Credit Card

The following credit card is accepted: _____.

The following credit cards are accepted: _____ and _____

5. Invoicing Instructions

The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

6. Insurance

SACC Manual clause G1005C (2008-05-12) Insurance

7. SACC Manual clauses

C0711C (2008-05-12) Time Verification

A9117C (2007-11-30) T1204 - Direct Request by Customer Department

M3800C (2006-08-15) Estimates

ANNEX "A1"**REQUIREMENT****CFB Trenton****Requirement**

For the supply of Post Mix Soft Drink Beverages as detailed herein to the Department of National Defence at CFB Trenton, Astra Ontario on an "as and when ordered" basis.

Equipment and Services Required

1. The Contractor shall supply three (3) fountain machines for dispensing of beverage, having ice dispensing capabilities. These machines shall be new and unused and installed by the Contractor. One of these machines shall be installed in the Yukon Galley Kitchen, Food Court and the other two in the Cadet Dining Hall of the Yukon Galley Kitchen 75 Yukon St.
2. The soft drink dispensers shall have 5 taps and a separate tap water dispenser.
3. The Contractor shall be responsible for all maintenance and servicing of equipment. The Consignee's staff shall provide cleaning of machines, as required.
4. Servicing shall be provided within 6 hours after the Contractor has been notified of a problem.
5. The Contractor shall provide a maintenance schedule with his bid.
6. Should equipment require replacing, replacement equipment shall be received and installed within 24 hours of notice.
7. The Contractor shall provide a written report to the Yukon Galley Manager, after each visit for servicing and/or maintenance.
8. Initial installation and/or replacement of equipment shall be scheduled with the Yukon Galley Manager in such a manner as to cause the least amount of downtime to the kitchen.
9. The Contractor shall provide a trained company representative to instruct and demonstrate the proper maintenance and cleaning of all machines to supervisors and staff. This training should be completed two (2) times per year, at the discretion of the Yukon Galley Manager, to accommodate new and returning staff.
10. The Consignee acknowledges financial responsibility for loss or damage to equipment with the exception of those items normally covered under warranty and/or due to normal wear and tear.

Ordering Procedures

1. All orders shall be confirmed as to availability, by the Contractor to the ordering office, no later than 2 hours after transmission of a fax request.
2. No backorders will be accepted unless arranged in advance with the ordering clerk.
3. Deliveries shall be made direct to Yukon Galley Kitchen 75 Yukon St. Astra, Ont.
4. There shall be no additional delivery charge.
4. Deliveries shall be made from Monday to Friday between the hours of 0730 and 1400.
5. Deliveries shall be made no later than 3 days after receipt of order.

ANNEX "A2"
BASIS OF PAYMENT
CFB Trenton

1. All pricing submitted must be firm for the applicable period, all inclusive, (FOB Destination) with Canadian Customs Duties and Excise Taxes as applicable included, and Goods and Services Tax (GST) or Harmonized Sales Tax (HST) extra.
2. All costs of supplying the mixing and dispensing equipment, maintenance program and all repairs are to be included in the unit costs of the products listed.
3. Finished Product: Is the concentrated product with the appropriate amount of water or mix added to it.
4. The quantities as stated herein reflects the expected usage for each year and is an estimate only of the requirement made in good faith. The Standing Offer will be limited to the actual supplies and services ordered and performed.
- 5- No minimum call-up to apply.

Periods of the Standing Offer:

Year 1: June 1st, 2012 to March 31st, 2013;
 Year 2 (option) April 1st, 2013 to March 31st, 2014;

Pricing Basis "A":

Bib = bag in a box, syrup.
 Finish Product = end yield

Period: 01 June 2012 to 31 March 2013:

Item #	Product	Estimated Usage of Syrup/Product Per year	Finish Product Cost per litre FOB Destination
--------	---------	---	---

1-	Cola	3,600 litres	\$ _____ / litre of finish product
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Pepsi Products or Coca Cola Products only. **No substitute.**

Bib Size offered: _____

\$ _____ /Bib

Brand offered: _____

Reconstitution Ratio:

_____ of Litres of Syrup/Product

to _____ Litres Mix/Water

Item #	Product	Estimated Usage of Syrup/Product Per year	Finish Product Cost per litre FOB Destination
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2- **Diet Cola** **2,400 litres** \$ _____ / litre of finish product

Pepsi Products or Coca Cola Products only. **No substitute.**

Bib Size offered: _____

Brand offered: _____

Reconstitution Ratio:

_____ of Litres of Syrup/Product

to _____ Litres Mix/Water

3- **7-Up or Sprite** **1,500 litres** \$ _____ / litre of finish product

No substitute.

Bib Size offered: _____

\$ _____ /Bib

Brand offered: _____

Reconstitution Ratio:

_____ of Litres of Syrup/Product

to _____ Litres Mix/Water

4- **Root Beer** **1,500 litres** \$ _____ / litre of finish product

Bib Size offered: _____

\$ _____ /Bib

Brand offered: _____

Reconstitution Ratio:

_____ of Litres of Syrup/Product

to _____ Litres Mix/Water

5- **Ice Tea** **1,600 litres** \$ _____ / litre of finish product

Bib Size offered: _____

\$ _____ /Bib

Brand offered: _____

Reconstitution Ratio:

_____ of Litres of Syrup/Product

to _____ Litres Mix/Water

Pricing Basis "B":

Miscellaneous items not listed above and not available through any other Standing Offer will be supplied and charged in accordance with the supplier's current published Wholesale Price List in effect at item of ordering, notwithstanding delivery date, less a discount of:
(if no discount indicate 0%)

1- Year 1: ____%.

2- Year two (option): ____%

The estimated usage for miscellaneous products is \$1,000.00 per year and will be used for evaluation purposes only.

Pricing Basis "C":

1- Co2

Size: 20 lb cylinder

Estimated usage per year: 100 cylinders

a) Year 1: Cost: \$_____/cylinder.

b) Year 2 (option): Cost: \$_____/cylinder.

2- Refundable deposit on Co2 cylinders:

a) Year 1: \$_____/cylinder

b) Year 2 (option): Cost: \$_____/cylinder.

3. Cost for lost or damaged cylinders:

a) Year 1: \$_____/cylinder

b) Year 2 (option): Cost: \$_____/cylinder

ANNEX "B1"**REQUIREMENT****CFB Kingston****Requirement**

For the supply of Post mix Soft Drink Beverages with dispensers as outlined in Annex B2 to the Department of National Defense at CFB Kingston, Ontario on an "as and when ordered" basis.

All equipment must have an automatic shut-off system to ensure an easy daily cleaning schedule.

Related Standards and Legislation

The Contractor is to provide suitable and new dispensing equipment for all locations where required.

Supply and Installation

As Site Visit will be required after issuance of Standing Offer to co-ordinate the removal of existing equipment and the installation of the Standing Offer holders equipment.

The Contractor will make arrangements within twenty-four hours after issuance of Standing Offer, a request for a Site Visit to make arrangements for installation of equipment at no cost to Canada. Should electrical wiring be installed, it will be done in accordance with current Regulations as well as the manufacture's recommendations.

The Site Authority and the Contractor will mutually agree upon a date and time for the installation of the equipment to ensure the least amount of disruption and downtime possible.

The Contractor will provide literature and instructions for the operation of equipment.

The Contractor's ownership identification should be on all equipment.

Removal

Upon the expiry of the Standing Offer, the Contractor will remove all dispensing equipment installed during the course of the Standing Offer at no cost to Canada.

Maintenance and Service of Equipment

The responsibility for maintaining the equipment in good working condition is the Contractors responsibility. The Contractor will provide maintenance and service on the equipment in accordance with the manufacturers recommendations. The Contractor must provide the necessary personnel to perform the above services.

The above services will be at no cost to Canada.

The Contractor will provide emergency service twenty-four (24) hours a day, seven (7) days a week, at no cost to Canada.

In the event of emergency service the Contractor agrees to respond on site with service personnel within four (4) hours of Call-up. Should the equipment breakdown and require to be removed for repairs, the Contractor agrees to provide a replacement dispenser.

The Contractor will provide a copy of the service report to the Site Authority within twenty-four (24) hours of completion of the service. The service report will include the condition of the dispenser, actions taken

by Contractor's technician, recommended action to be taken by the user to correct identified faults in their equipment, training instruction given and the quality of products and service discussed with the user.

All defective equipment must be replaced and installed within 48 hrs of notice.

The Contractor will be held responsible for any damages to any DND Properties resulting from any defective equipment.

On-site Training

The Contractor will provide on site training to all staff required to use the dispensing equipment in the course of their work to ensure proper usage and personal safety on the use of equipment.

Location of the Deliveries

Delivery Times: Delivery shall be made to all points during the period of 06:30 to 11:00 hours during the week (Monday to and including Friday), the Supplier(s) will notify the consignee upon issuance of the Standing Offer as to what their delivery days are.

The locations for deliveries are at various buildings with in the geographical area of CFB Kingston.

Routledge Hall:

Delivery and Billing Address VB31, 9 Parade rd PO Box 1700, station forces ,Kingston Ontario, K7K 7B4

WO&SGT MESS:

Delivery and Billing Address B52, 18 Craftsman rd, PO Box 1700, station forces, Kingston Ontario, K7K 7B4.

Royal Military College:

Billing and Shipping Address: RMC CDH, 22 Amiens Ave, PO BOX 17000 STN FORCES, Kingston Ontario K7K 7B4

Fort Frontenac Officer's Mess:

Shipping and billing Address: Fort Frontenac Officer's Mess
1 Ontario ST, Kingston, On, K7K 7B4

JSR:

Billing Address: Canadian Forces Joint Signal Regiment, PO BOX 17000 STN Forces, Kingston, ON, K7K 7B4

Shipping Address: Canadian Forces Joint Signals Regiment, E-30 Clement Bldg 20 Red Patch ave, Kingston On, K7K 5B4

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Equipment Requirements

Cooled
3x Complete self contained fountain
Five Flavor Soda Dispenser
Completely Pre-Assembled Ready To Install
Built-in Cold Plate / Ice Bin
Fast Flow Electronic Valves
(5) Syrup Pumps
Carbonator
Complete Set of CO2 Regulators
1X Routledge Hall requires
Bib hook up,
Complete Set of CO2 Regulators

ANNEX "B2"**BASIS OF PAYMENT****CFB Kingston**

1. All pricing submitted must be firm for the applicable period, all inclusive, (FOB Destination) with Canadian Customs Duties and Excise Taxes as applicable included, and Goods and Services Tax (GST) or Harmonized Sales Tax (HST) extra.
2. All costs of supplying the mixing and dispensing equipment, maintenance program and all repairs are to be included in the unit costs of the products listed.
3. Finished Product: Is the concentrated product with the appropriate amount of water or mix added to it.
4. The quantities as stated herein reflects the expected usage for each year and is an estimate only of the requirement made in good faith. The Standing Offer will be limited to the actual supplies and services ordered and performed.
- 5- No minimum call-up to apply.

Periods of the Standing Offer

Year 1: June 1st, 2012 to March 31st, 2013;
 Year 2 (option) April 1st, 2013 to March 31st, 2014;

Pricing Basis "A":

Bib = bag in a box, syrup.
 Finish Product = end yield

Period: 01 June 2012 to 31 March 2013:

Item #	Product	Estimated Usage of Syrup/Product Per year	Finish Product Cost per litre FOB Destination
--------	---------	---	---

1- Cola 4,333 litres \$ _____/ litre of finish product

Bib Size offered: _____

\$ _____/Bib

Brand offered: _____

Reconstitution Ratio:

_____ of Litres of Syrup/Product

to _____ Litres Mix/Water

Item #	Product	Estimated Usage of Syrup/Product Per year	Finish Product Cost per litre FOB Destination
--------	---------	---	---

2- **Diet Cola** 1,166 litres \$ _____ / litre of finish product

Bib Size Required: **must be 10L Bib for machines owned by DND.**

Brand offered: _____

Reconstitution Ratio:

_____ of Litres of Syrup/Product

to _____ Litres Mix/Water

3- **7-Up, Sprite or equivalent** 1666 litres \$ _____ / litre of finish product

Bib Size offered: _____

\$ _____ /Bib

Brand offered: _____

Reconstitution Ratio:

_____ of Litres of Syrup/Product

to _____ Litres Mix/Water

4- **Root Beer or equivalent** 1,333 litres \$ _____ / litre of finish product

Bib Size offered: _____

\$ _____ /Bib

Brand offered: _____

Reconstitution Ratio:

_____ of Litres of Syrup/Product

to _____ Litres Mix/Water

5- **Ginger Ale or equivalent** 1,333 litres \$ _____ / litre of finish product

Bib Size offered: _____

\$ _____ /Bib

Brand offered: _____

Reconstitution Ratio:

_____ of Litres of Syrup/Product

to _____ Litres Mix/Water

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Item #	Product	Estimated Usage of Syrup/Product Per year	Finish Product Cost per litre FOB Destination
--------	---------	---	---

6- **Citrus Drink** **Mountain Dew** **or equivalent** **1,333 litres** **\$ _____ / litre of finish product**

Bib Size offered: _____

\$ _____ /Bib

Brand offered: _____

Reconstitution Ratio:

_____ of Litres of Syrup/Product

to _____ Litres Mix/Water

7- **Orange** **1,333 litres** **\$ _____ / litre of finish product**

Bib Size offered: _____

\$ _____ /Bib

Brand offered: _____

Reconstitution Ratio:

_____ of Litres of Syrup/Product

to _____ Litres Mix/Water

8- **Club Soda** **1,333 litres** **\$ _____ / litre of finish product**

Bib Size offered: _____

\$ _____ /Bib

Brand offered: _____

Reconstitution Ratio:

_____ of Litres of Syrup/Product

to _____ Litres Mix/Water

Period: 01 April 2013 to 31 March 2014 (OPTION):

Item #	Product	Estimated Usage of Syrup/Product Per year	Finish Product Cost per litre FOB Destination
--------	---------	---	---

- | | | | |
|----|--|---------------------|------------------------------------|
| 1- | Cola

Bib Size offered: _____
\$ _____/Bib
Brand offered: _____
Reconstitution Ratio:
_____ of Litres of Syrup/Product
to _____ Litres Mix/Water | 4,333 litres | \$ _____ / litre of finish product |
| 2- | Diet Cola

Bib Size Required: must be 10L Bib for machines owned by DND.
Brand offered: _____
Reconstitution Ratio:
_____ of Litres of Syrup/Product
to _____ Litres Mix/Water | 1,166 litres | \$ _____ / litre of finish product |
| 3- | 7-Up, Sprite or equivalent

Bib Size offered: _____
\$ _____/Bib
Brand offered: _____
Reconstitution Ratio:
_____ of Litres of Syrup/Product
to _____ Litres Mix/Water | 1666 litres | \$ _____ / litre of finish product |
| 4- | Root Beer or equivalent

Bib Size offered: _____
\$ _____/Bib
Brand offered: _____
Reconstitution Ratio:
_____ of Litres of Syrup/Product
to _____ Litres Mix/Water | 1,333 litres | \$ _____ / litre of finish product |

Item #	Product	Estimated Usage of Syrup/Product Per year	Finish Product Cost per litre FOB Destination
--------	---------	---	---

- 5- **Ginger Ale or equivalent** 1,333 litres \$ _____ / litre of finish product

Bib Size offered: _____
 \$ _____ /Bib
 Brand offered: _____
 Reconstitution Ratio:
 _____ of Litres of Syrup/Product
 to _____ Litres Mix/Water

- 6- **Citrus Drink Mountain Dew or equivalent** 1,333 litres \$ _____ / litre of finish product

Bib Size offered: _____
 \$ _____ /Bib
 Brand offered: _____
 Reconstitution Ratio:
 _____ of Litres of Syrup/Product
 to _____ Litres Mix/Water

- 7- **Orange** 1,333 litres \$ _____ / litre of finish product

Bib Size offered: _____
 \$ _____ /Bib
 Brand offered: _____
 Reconstitution Ratio:
 _____ of Litres of Syrup/Product
 to _____ Litres Mix/Water

- 8- **Club Soda** 1,333 litres \$ _____ / litre of finish product

Bib Size offered: _____
 \$ _____ /Bib
 Brand offered: _____
 Reconstitution Ratio:
 _____ of Litres of Syrup/Product
 to _____ Litres Mix/Water

Pricing Basis "B":

Miscellaneous items not listed above and not available through any other Standing Offer will be supplied and charged in accordance with the supplier's current published Wholesale Price List in effect at time of ordering, notwithstanding delivery date, less a discount of:

(if no discount indicate 0%)

1- Year 1: ____%.

2- Year two (option): ____%

The estimated usage for miscellaneous products is \$2,000.00 per year and will be used for evaluation purposes only.

Pricing Basis "C":

1- Co2

Size: 20 lb cylinder

Estimated usage per year: 104 cylinders

a) Year 1: Cost: \$_____/cylinder.

b) Year 2 (option): Cost: \$_____/cylinder.

2- Refundable deposit on Co2 cylinders:

a) Year 1: \$_____/cylinder

b) Year 2 (option): Cost: \$_____/cylinder.

3. Cost for lost or damaged cylinders:

a) Year 1: \$_____/cylinder

b) Year 2 (option): Cost: \$_____/cylinder

Pricing Basis "D"

For Other Service / Repairs of Equipment that is owned by the Department of National Defence (other the Preventive Maintenance Program included in the above pricing).

Example of equipment that may need repairs:

One Follett Vision Series with 10 valves.

One Multiplex Remote Refrigeration unit.

One Horizon Undercounted Pellet type ice maker.

Service Call is to include Transportation/Travelling Expenses for equipment and personnel (from Contractor site to CFB's Location), including all overhead & profit and first hour of on-site Productive Labour. Charges for Service Calls will not apply if the crew is already on-site for other work.

ITEM: DESCRIPTION:	UNIT OF ISSUE:	EST. USAGE PER YEAR:	YEAR 1:	YEAR 2 (OPTION):
<u>Service Call</u> <u>(incl. 1st hr of on-site labour):</u>				
1. Maint. Technicians Regular Hours (0800 to 1600 hours) Monday to Friday	call	5	\$_____/Call	\$_____/Call
2. Maint. Technicians Outside Regular Hours (1600 to 0800 hours) Monday to Friday	call	5	\$_____/Call	\$_____/Call
3. Maint. Technicians Outside Regular Hours (Saturdays, Sundays and Statutory Holidays)	call	5	\$_____/Call	\$_____/Call

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Direct Labour Only, In addition to Service Call:

ITEM: DESCRIPTION:	UNIT OF ISSUE:	EST. USAGE PER YEAR:	YEAR 1:	YEAR 2 (OPTION):
4. Maint. Technicians Regular Hours (0800 to 1600 hours) Monday to Friday	Hrs	10	\$_____/hr.	\$_____/hr.
5. Maint. Technicians Outside Regular Hours (1600 to 0800 hours) Monday to Friday	Hrs	10	\$_____/hr.	\$_____/hr.
6. Maint. Technicians Outside Regular Hours (Saturdays, Sundays and Statutory Holidays)	Hrs	10	\$_____/hr.	\$_____/hr.

7. Parts:

Parts (except free issue) not available through any other Standing Offer will be supplied and charged in accordance with the manufacturer's current published Wholesale Price List in effect at time of ordering, notwithstanding delivery date, less a discount of:

(if no discount indicate 0%)

1- Year 1: ____%.

2- Year two (option: ____%)

The estimated usage for miscellaneous products is \$2,000.00 per year and will be used for evaluation purposes only.

ANNEX “C”**Standing Offers Reporting Form**

Standing Offer		(Insert Standing Offer #)		Start Date of SO (DD/MM/YYYY)	End Date of SO (DD/MM/YYYY)	
Total Value to Date (\$)		Total Value for Reporting Period (\$)		Start Reporting Period (DD/MM/YYYY)	End Reporting Period (DD/MM/YYYY)	
Department Requesting	Order Number	Work Description	Item Qty	Date of Order	Date of Delivery	Value of Order (not including GST)

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ANNEX “D”

INFORMATION REQUESTED

1. Offeror's Contact for General Inquiries:

Name: _____

Telephone No. _____

Facsimile No. _____

Cellular No. _____

E-mail address _____

2. Procurement Business Number (PBN):

The Offeror's PBN: _____