

**RETURN BIDS TO:  
RETOURNER LES SOUMISSIONS À:**

Travaux publics et Services gouvernementaux  
Canada  
Place Bonaventure, portail Sud-Est  
800, rue de La Gauchetière Ouest  
7<sup>ème</sup> étage  
Montréal  
Québec  
H5A 1L6  
FAX pour soumissions: (514) 496-3822

**Request For a Standing Offer  
Demande d'offre à commandes**

Regional Individual Standing Offer (RISO)  
Offre à commandes individuelle régionale (OCIR)

Canada, as represented by the Minister of Public Works and  
Government Services Canada, hereby requests a Standing Offer  
on behalf of the Identified Users herein.

Le Canada, représenté par le ministre des Travaux Publics et  
Services Gouvernementaux Canada, autorise par la présente,  
une offre à commandes au nom des utilisateurs identifiés  
énumérés ci-après.

**Comments - Commentaires**

**Vendor/Firm Name and Address  
Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**  
Travaux publics et Services gouvernementaux Canada  
Place Bonaventure, portail Sud-Est  
800, rue de La Gauchetière Ouest  
7<sup>ème</sup> étage  
Montréal  
Québec  
H5A 1L6

<b>Title - Sujet</b> TERMINAUX PORTABLES	
<b>Solicitation No. - N° de l'invitation</b> W0106-11W107/A	<b>Date</b> 2012-06-15
<b>Client Reference No. - N° de référence du client</b> W0106-11W107	<b>GETS Ref. No. - N° de réf. de SEAG</b> PW-\$MTA-375-12058
<b>File No. - N° de dossier</b> MTA-1-34535 (375)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2012-07-30</b>	
<b>Time Zone</b> Fuseau horaire Heure Avancée de l'Est HAE	
<b>Delivery Required - Livraison exigée</b> See Herein	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Joseph, Marc	<b>Buyer Id - Id de l'acheteur</b> mta375
<b>Telephone No. - N° de téléphone</b> (514)496-3666 ( )	<b>FAX No. - N° de FAX</b> (514)496-3822
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>  Specified Herein Précisé dans les présentes	
<b>Security - Sécurité</b> This request for a Standing Offer does not include provisions for security. Cette Demande d'offre à commandes ne comprend pas des dispositions en matière de sécurité.	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b>	<b>Facsimile No. - N° de télécopieur</b>
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

Destination Code - Code destinataire	Destination Address - Adresse de la destination	Invoice Code - Code bur.-comptable	Invoice Address - Adresse de facturation
D - 1	PLUSIEURS SITES, VOIR ANNEXE A 2	W0130	DEPARTMENT OF NATIONAL DEFENCE BLDG 7 S.SUPPLY SECTION 6769 NOTRE DAME E. MONTREAL Quebec H1N3R2 Canada



Item Article	Description	Dest. Code Dest.	Inv. Code Fact.	Qty Qté	U. of I. U. de D.	Unit Price/Prix unitaire FOB/FAM	Destination	Plant/Usine	Delivery Req. Livraison Req.	Del. Offered Liv. offerte
1	TERMINAUX PORTABLES DE POSITIONNEM ENT GLOBAL	D - 1	W0130	1	LOT	\$	\$		See Herein	

## TABLE OF CONTENTS

### **PART 1 - GENERAL INFORMATION**

1. Introduction
2. Summary
3. Security Requirement
4. Debriefings

### **PART 2 - OFFEROR INSTRUCTIONS**

1. Standard Instructions, Clauses and Conditions
2. Submission of Offers
3. Enquiries - Request for Standing Offers
4. Applicable Laws

### **PART 3 - OFFER PREPARATION INSTRUCTIONS**

1. Offer Preparation Instructions

### **PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**

1. Evaluation Procedures
2. Basis of Selection

### **PART 5 - CERTIFICATIONS**

1. Certifications Precedent to Issuance of a Standing Offer

### **PART 6 - STANDING OFFER AND RESULTING CONTRACT CLAUSES**

#### **A. STANDING OFFER**

1. Offer
2. Security Requirement
3. Standard Clauses and Conditions
4. Term of Standing Offer
5. Authorities
6. Identified Users
7. Call-up Instrument
8. Limitation of Call-ups
9. Financial Limitation
10. Priority of Documents
11. Certifications
12. Applicable Laws

#### **B. RESULTING CONTRACT CLAUSES**

1. Requirement
2. Standard Clauses and Conditions
3. Term of Contract
4. Payment
5. Invoicing Instructions

#### **List of Annexes:**

- Annex A - Requirement  
Annex B - Basis of Payment  
Annex C - Evaluation Grid - Mandatory Criteria

---

## PART 1 - GENERAL INFORMATION

### 1. Introduction

The Request for Standing Offers (RFSO) is divided into seven parts plus attachments and annexes, as follows:

Part 1	General Information: provides a general description of the requirement;
Part 2	Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO;
Part 3	Offer Preparation Instructions: provides offerors with instructions on how to prepare their offer to address the evaluation criteria specified;
Part 4	Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, if applicable, and the basis of selection;
Part 5	Certifications: includes the certifications to be provided;
Part 6	6A, Standing Offer, and 6B, Resulting Contract Clauses: 6A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions; 6B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer.

The Annexes include the Requirement, the Basis of Payment and the evaluation grid - Mandatory Criteria.

### 2. Summary

Request for Standing Offer (RFSO) for the acquisition of supplies of portable global positioning devices and packages associated with these terminals. Packages must afford a situational awareness of the exact position in real time of each terminal. The DOC is the Department of National Defence (DND) The period of the Offer will be from the date of establishment of the standing offer for a period of one (1) year with an possibility of two (2) periods of one (1) additional year.

### 3. Security Requirement

There is no security requirement associated with the requirement of the Standing Offer.

### 4. Debriefings

After issuance of a standing offer, offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

---

## PART 2 - OFFEROR INSTRUCTIONS

### 1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the *Standard Acquisition Clauses and Conditions* <http://ccua-sacc.tpsgc-pwgsc.gc.ca/pub/acho-eng.jsp> Manual issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The **2006 (2012-03-03)** Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

Subsection 5.4 of 2006, Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, is amended as follows:

**Delete: sixty (60) days**

**Insert: ninety (90) days**

### 2. Submission of Offers

Offers must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the Request for Standing Offers.

### 3. Enquiries - Request for Standing Offers

All enquiries must be submitted in writing to the Standing Offer Authority no later than **(7) calendar days** before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that offerors do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all offerors. Enquiries not submitted in a form that can be distributed to all offerors may not be answered by Canada.

### 4. Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in **Quebec**.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the offerors.

## PART 3 - OFFER PREPARATION INSTRUCTIONS

### 1. Offer Preparation Instructions

Canada requests that offerors provide their offer in separately bound sections as follows:

- Section I: Technical Offer (3 hard copies)  
 Section II: Financial Offer (2 hard copies)  
 Section III: Certifications (1 hard copy)

**Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer.**

Canada requests that offerors follow the format instructions described below in the preparation of their offer.

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;  
 (b) use a numbering system that corresponds to that of the Request for Standing Offers.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process Policy on Green Procurement

<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>

To assist Canada in reaching its objectives, offerors are encouraged to:

- 1) use paper containing fibre certified as originating from a sustainably-managed forest and/or containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

#### **Section I: Technical Offer**

In their technical offer, offerors should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

#### **Section II: Financial Offer**

Offerors must submit their financial offer in accordance with "Annex B, Basis of Payment". The total amount of Goods and Services Tax or Harmonized Sales Tax must be shown separately, if applicable.

#### **Payment by Credit Card**

Canada requests that offerors complete one of the following:

- (a) ( ) Government of Canada Acquisition Cards (credit cards) will be accepted for payment of call-ups against the standing offer.  
 The following credit card(s) are accepted: VISA \_\_\_\_\_ & Master Card \_\_\_\_\_
- (b) ( ) Government of Canada Acquisition Cards (credit cards) will not be accepted for payment of call-ups against the standing offer.

The Offeror is not obligated to accept payment by credit card. Acceptance of credit cards for payment of call-ups will not be considered as an evaluation criterion.

#### **Section III: Certifications**

---

Offerors must submit the certifications required under Part 5.

## **PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**

### **1. Evaluation Procedures**

- (a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the offers.

#### **1.1. Technical Evaluation**

##### **1.1.1 Mandatory Technical Criteria (See Annex C)**

#### **1.2 Financial Evaluation**

##### **1.2.1 Price Evaluation (See Annex B)**

1. The price of the offer will be evaluated as follows:
  - a) Canadian-based offerors must submit firm prices, Canadian customs duties and excise taxes included, and Goods and Services Tax (GST) or Harmonized Sales Tax (HST) excluded.
  - b) Foreign-based offerors must submit firm prices, Canadian customs duties, excise taxes and GST or HST excluded. Canadian customs duties and excise taxes payable by Canada will be added, for evaluation purposes only, to the prices submitted by foreign-based offerors.
2. Unless the Request for Standing Offers (RFSO) specifically requires offers to be submitted in Canadian currency, offers submitted in foreign currency will be converted to Canadian currency for evaluation purposes. The rate given by the Bank of Canada in effect on the RFSO closing date, or on another date specified in the RFSO, will be applied as a conversion factor to the offers submitted in foreign currency.
3. Although Canada reserves the right to issue the Standing Offer either on an FOB plant or FOB destination, Canada requests that offerors provide prices FOB their plant or shipping point and FOB destination. Offers will be assessed on an FOB destination basis.
4. For the purpose of the RFSO, offerors with an address in Canada are considered Canadian-based offerors, and offerors with an address outside of Canada are considered foreign-based offerors.

### **2. Basis of Selection**

An offer must comply with the requirements of the Request for Standing Offers and meet all mandatory technical evaluation criteria to be declared responsive. The responsive offer with the lowest evaluated price will be recommended for issuance of a standing offer.

---

## PART 5 - STANDING OFFER AND RESULTING CONTRACT CLAUSES

### A. STANDING OFFER

#### 1. Offer

The Offeror offers to fulfill the requirement in accordance with the Requirement at Annex "A".

#### 2. Security Requirement

This requirement does not include the requirement for security.

#### 3. Standard Clauses and Conditions

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the *Standard Acquisition Clauses and Conditions* <http://ccua-sacc.tpsgc-pwgsc.gc.ca/pub/acho-eng.jsp> Manual issued by Public Works and Government Services Canada.

#### 3.1 General Conditions

**2005 (2012-03-12)** General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

#### 4. Term of Standing Offer

##### 4.1 Period of the Standing Offer

Call-ups against this Standing Offer may be passed from the date of establishment of the standing offer for a period of one (1) year with an option for two (2) periods of one (1) additional year.

##### 4.2 Extension of Standing Offer

If the use of the standing offer is permitted beyond the initial period, the offeror agrees to extend its offer for two (2) additional periods of one (1) year each on the same terms and rates or prices specified in the offer, or the rates or prices calculated using the formula specified in the offer. The Offeror will be notified of the decision to authorize the use of the standing offer for a long time by the head of the standing offer thirty (30) days before the expiration date thereof. A revision to the Standing Offer will be issued by the head of the Offer. No additional charges will be billed following the decision to extend the Offer.

#### 5. Authorities

##### 5.1 Standing Offer Authority

The Standing Offer Authority is:

Name: Marc Joseph  
Title: Procurement Officer  
Public Works and Government Services Canada  
Acquisitions Branch  
Address: 800, de la gauchetière boul. West, Office 7300  
Telephone: (514) 496-3666

Solicitation No. - N° de l'invitation

W0106-11W107/A

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur

mta375

Client Ref. No. - N° de réf. du client

W0106-11W107

File No. - N° du dossier

MTA-1-34535

CCC No./N° CCC - FMS No/ N° VME

Facsimile: (514) 496-3822

E-mail address: [marc.joseph@tpsgc-pwgsc.gc.ca](mailto:marc.joseph@tpsgc-pwgsc.gc.ca)

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

## 5.2 Project Authority (will be completed by Canada at Standing Offer Award)

The Project Authority for the Standing Offer is:

Name: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_ - \_\_\_\_ - \_\_\_\_\_

e-mail address: \_\_\_\_\_

The Project Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up under the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

## 5.3 Offeror's Representative & Follow up Delivery

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_ - \_\_\_\_ - \_\_\_\_\_

e-mail address: \_\_\_\_\_

## 6. Identified Users (will be completed by Canada at Standing Offer Award)

The Identified User authorized to make call-ups against the Standing Offer is: \_\_\_\_\_.

## 7. Call-up Instrument

The Work will be authorized or confirmed by the Identified User(s) using form **PWGSC-TPSGC 942, Call-up Against a Standing Offer** or electronic document.

## 8. Limitation of Call-ups

Individual call-ups against the Standing Offer must not exceed **\$20,000.00** (Goods and Services Tax or Harmonized Sales Tax included).

## 9. Financial Limitation (will be completed by Canada at Standing Offer Award)

The total cost to Canada resulting from call ups against the Standing Offer must not exceed the sum of \$\_\_\_\_\_ (Goods and Services Tax or Harmonized Sales Tax excluded) unless otherwise authorized in writing by the Standing Offer Authority. The Offeror must not perform any work or services or supply any articles in response to call ups which would cause the total cost to Canada to exceed the said sum, unless an increase is so authorized.

The Offeror must notify the Standing Offer Authority as to the adequacy of this sum when 75 percent of this amount has been committed, or \_\_\_\_\_ months before the expiry date of the Standing Offer,

whichever comes first. However, if at any time, the Offeror considers that the said sum may be exceeded, the Offeror must promptly notify the Standing Offer Authority.

## 10. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the call up against the Standing Offer, including any annexes;
- b) the articles of the Standing Offer;
- c) the general conditions **2005 (2012-03-03)**, General Conditions - Standing Offers - Goods or Services
- d) the general conditions **2010A (2012-03-03)**, General conditions - biens (Medium Complexity)
- e) Annex A, Requirement;
- f) Annex B, Basis of Payment;
- g) Annex C, Evaluation Grid/ Mandatory Criteria;
- h) the Offeror's offer \_\_\_\_\_ (*insert date of offer*), \_\_\_\_\_.

## 11. Certifications

### 11.1 Compliance

Compliance with the certifications provided by the Offeror is a condition of authorization of the Standing Offer and subject to verification by Canada during the term of the Standing Offer and of any resulting contract that would continue beyond the period of the Standing Offer. In the event that the Offeror does not comply with any certification or it is determined that any certification made by the Offeror in its offer is untrue, whether made knowingly or unknowingly, Canada has the right to terminate any resulting contract for default and set aside the Standing Offer.

## 12. Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Quebec.

## B. RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

### 1. Requirement

Request for Standing Offer (RFSO) for the acquisition of supplies of portable global positioning devices and packages associated with these terminals. Packages must afford a situational awareness of the exact position in real time of each terminal. The DOC is the Department of National Defence (DND) The period of the Offer will be from the date of establishment of the standing offer for a period of one (1) year with an possibility of two (2) periods of one (1) additional year.

### 2. Standard Clauses and Conditions

#### 2.1 General Conditions

**2010A (2011-05-16)**, General Conditions - Goods (Medium Complexity) apply to and form part of the Contract.

### 3. Term of Contract

#### 3.1 Delivery Date

Delivery must be completed in accordance with the call-up against the Standing Offer.

### 4. Payment (will be completed by Canada at award)

#### 4.1 SACC Manual Clauses

SACC Manual clause	Section	Date
H1001C	Multiple Payments	12/05/08
C2000C	Taxes - Foreigners	30/11/07
C6000C	Limitation of Price	25/05/07

#### 4.2 Payment by Credit Card

The following credit cards are accepted:-----and -----

### 5. Invoicing Instructions

The Contractor must submit invoices in accordance with the information required in Section 10 of the paper 2010A, General Conditions - Goods (Medium Complexity).

## ANNEX "A"

### REQUIREMENT

The Department of National Defence (DND) wishes to acquire portable global positioning system (GPS) terminals based on technology that uses the Iridium satellite constellation. These terminals are required by various DND units/training programs (identified in Annex A.2), represented by 35 Canadian Brigade Group Headquarters G6 section (Land Communication and Information Systems) in Quebec.

This includes the portable GPS terminals and packages associated with them. **The packages shall enable real-time situational awareness of the precise position of each terminal.**

Situational awareness shall be obtained using a secure online Web interface (https) provided and managed by the offeror. This Web site shall provide graphic representations of topographical maps, showing the position of the portable terminals. The site shall also allow the client to configure certain settings associated with the portable terminals, such as assigning a name to each terminal and grouping the terminals by sub-group, as well as establishing transmission and positioning frequency tables. The Web site shall also allow users to interrogate each individual terminal remotely. The offeror shall provide each representative (identified in Annex A.2) with a user name and temporary code for accessing the Web site with which users will be able to view and configure their terminals.

The terminals shall also be capable of receiving and sending simple email.

The terminals shall be usable outdoors, even in temperatures between -20°C and 50°C, and inside vehicles, including moving aircraft.

The terminals shall be equipped with emergency buttons that link them to the centre that responds to real emergencies, or else to an email address specifically identified by the client (one of the two options identified).

Below are the projections for meeting the overall need. Note that these quantities are for information purposes only, and that Canada is not bound by them.

Item	Description	Estimated Quantity		
		2011-2012	2012-2013	2013-2014
1	Global Positioning System (GPS)	40	10	10
2	Annual GPS package	40	50	60

## 2. Client service

Solicitation No. - N° de l'invitation

W0106-11W107/A

Amd. No. - N° de la modif.

File No. - N° du dossier

MTA-1-34535

Buyer ID - Id de l'acheteur

mta375

Client Ref. No. - N° de réf. du client

W0106-11W107

CCC No./N° CCC - FMS No/ N° VME

---

a) Each offeror shall provide a user technical support service, which shall include a remote emergency telephone help line (available from 8:00 a.m. to 12:00 a.m. weekdays and from 9:00 a.m. to 9:00 p.m. weekends).

b) In addition, the technical support service shall be available at minimum in English, and preferably in French and English.

### **3. Invoicing**

This standing offer groups together several different users. All invoices for call-ups against this standing offer shall be sent to the address indicated on the purchase order.

All invoices shall be detailed. On each invoice the client department shall find details pertaining to the fees charged in accordance with the purchase order for the call-up against the standing offer.

### **4. Mandatory reporting**

The offeror will submit, at no additional cost to the Crown, a quarterly report on user business volume at the electronic address provided in the contract.

---

## **ANNEX A.1**

### **Portable Global Positioning Terminals**

#### **1. Coverage area**

The coverage area required by the service shall include, at minimum, Canada, the United States and Mexico. Positioning of the terminals shall be available no matter where they are in the coverage area.

#### **2. Types of annual subscription**

The offeror will provide annual subscriptions for positioning and messaging services in accordance with the features specified above. Upon the call-up to the standing offer, the project lead or the project lead's representative shall specify the annual subscription's start date.

#### **3. Positioning and messaging services**

The offeror shall provide positioning and messaging services in the form of a subscription. This includes the following:

##### **3.1 Packages required for the annual subscription**

The services shall, at minimum, include the following features:

###### **3.1.1 Positioning and messaging services**

- (i) The Contractor shall provide a minimum capacity of 300 position updates per day.  
- The annual quantity has been estimated at 7,500 position updates.

(ii) The Contractor shall provide a minimum fixed messaging capacity (sending and receiving) of 100 messages per day.

- The annual quantity (sending and receiving) has been estimated at 250 messages.

#### **4. Upgrades**

At all times, users shall be able to upgrade their subscription, i.e. increase the number of messages with a block of 50 messages for a given period.

#### **5. Equipment purchases**

##### **5.1 Portable terminals**

Each terminal purchase shall include a satellite antenna, a carrying case, an AC charger, a three-foot USB cable, a lithium-ion rechargeable battery and a belt clip.

Solicitation No. - N° de l'invitation

W0106-11W107/A

Amd. No. - N° de la modif.

File No. - N° du dossier

MTA-1-34535

Buyer ID - Id de l'acheteur

mta375

Client Ref. No. - N° de réf. du client

W0106-11W107

CCC No./N° CCC - FMS No/ N° VME

---

## **ANNEXE A.2**

### **Delivery Sites**

- 1- 35 Canadian Brigade Group headquarters - Connaught  
3 Côte de la Citadelle  
Quebec City, Quebec G1R 3R2
  
- 2- 34 Canadian Brigade Group headquarters  
Montreal Garisson  
Signals Squadron West  
Montreal Service Desk  
Building 109  
Montreal, Quebec H1N 1X9

**Note: The names of the representatives and their contact information will be published upon contract award.**

## ANNEX B

### METHOD OF EVALUATION AND BASIS OF PAYMENT

Prices indicated in the Basis of Payment section shall be firm, all-inclusive annual prices (administrative fees, profit, etc.) for the duration of the standing offer, including option periods.

Estimated quantities will be used to evaluate the bids. The lowest-priced responsive bid will be recommended for issuance of a standing offer.

It has therefore been determined that a minimum of 7,500 position updates per year and that a subscription for a minimum of 250 messages per year are deemed satisfactory, as long as the maximum daily capacity requirements are met.

#### 1. Package

Item	Description	Abonnement annuel		
1.1	Package for each terminal	Annual rate per terminal		
	Position Updates			
	Messages			

Note: The offeror shall indicate the maximum number of position updates and messages available in its package in the yellow boxes and the applicable annual rate in the last column

#### 2- Upgrades - Changes to package

Item	Description	Firm Block Price
2.1	Block of 50 additional messages	

Note: The offeror shall indicate the applicable firm price in the last column.

#### 3- Equipment purchases

Item	Description	Firm Unit Price (before GST)
3.1	Portable terminal including satellite antenna, carrying case, AC charger, 3-foot USB cable, lithium-ion rechargeable battery and belt clip.	

## ANNEX "C"

### MANDATORY CRITERIA

The bids of offerors who do not provide the requested information demonstrating that the mandatory criteria have been satisfied shall be deemed unresponsive.

#### Part 1

Offerors shall provide the technical documentation demonstrating compliance with the following mandatory requirements.

No.	Mandatory Criterion	Reference (document and page number)
<b>1.</b>	<b>Portable terminal</b>	
1.1	The terminals are capable of receiving and sending email.	
1.2	The terminals are usable outdoors, even in temperatures between -20°C and 50°C.	
1.3	The terminals are equipped with emergency buttons that link them to a centre that responds to real emergencies or to an email address identified specifically by the client (one of the two options identified).	
1.4	The terminals are usable inside vehicles, including moving aircraft.	
<b>2.</b>	<b>Package</b>	
2.1	The packages enable real-time situational awareness of each terminal's position via a secure Internet Web interface (https).	
2.2	The coverage area includes at minimum Canada, the U.S. and Mexico. Positioning of the terminals is available everywhere within this coverage area.	
2.3	The offeror of these services shall provide a package that meets, at minimum, the following requirements: (i) <u>Number or position updates</u> (positioning): Minimum of 300 per day.  (ii) <u>Number of messages</u> (sending and receiving): Minimum of 100 per day.	
<b>3.</b>	<b>Web interface</b>	
3.1	The secure Internet Web interface (https) provides graphic representations of topographical maps, showing the position of the portable terminals.	
3.2	The secure Internet Web interface (https) allows the client to	

No.	Mandatory Criterion	Reference (document and page number)
<b>1.</b>	<b>Portable terminal</b>	
	configure certain settings on the portable terminals, such as assigning a name to each terminal and grouping the terminals by sub-group, as well as establishing transmission and positioning frequency tables.	
3.3	The secure Internet Web interface (https) allows users to interrogate each individual terminal remotely to obtain its position.	

## Part 2

Offerors shall answer the questions below (select “Yes” or “No”) to indicate whether or not their bid satisfies the following mandatory criteria.

No.	Mandatory Criterion	Yes	No
<b>1.</b>	<b>Equipment and services</b>		
1.1	Each terminal comes with a satellite antenna, a carrying case, an AC charger, a 3-foot USB cable, a lithium-ion rechargeable battery and a belt clip.		
1.2	Situational awareness is provided and managed by the offeror.		
1.3	Users can upgrade their subscriptions, i.e. increase the number of messages sent per day, for a given monthly period.		
1.4	The offeror shall provide each representative with a temporary user name and code to access the Web site on which the client can view and configure its terminals.		
<b>2.</b>	<b>Client service</b>		
2.1	The offeror provides a user technical support service, which shall include a remote emergency telephone help line (available from 8:00 a.m. to 12:00 a.m. weekdays and from 9:00 a.m. to 9:00 p.m. weekends).		
2.2	The technical support service is available <i>at minimum</i> in English.		
<b>3.</b>	<b>Invoicing</b>		
3.1	Invoices shall be sent to the address indicated on the purchase order and shall be detailed. On each invoice the client department shall find details pertaining to the fees charged in accordance with the purchase order for the call-up against the standing offer.		